

CITY OF ROCKAWAY BEACH
REGULAR CITY COUNCIL MEETING

MARCH 11, 2015

CALL TO ORDER Mayor Aagaard called the meeting to order at 6:00 p.m. there were twelve (12) guests present.

PLEDGE OF ALLEGIANCE

ROLL CALL Present: Mayor Joanne Aagaard, Council President Rich Riley, Councilors: James Doyle, Terry Walhood, Sue Wilson and Mardi Wing. Also present: City Manager Lars Gare, City Attorney John Putman, Public Works Director Luke Shepard, Fire Chief Barry Mammano, and Sargent Charlie Stewart.

CONSENT CALENDAR Wilson made a motion, seconded by Walhood, to approve the consent calendar including the February 11, 2015, regular City Council minutes and the February check register as presented; Wilson, Walhood, Wing, Riley and Doyle voted in favor; motion carried.

ELECT COUNCIL PRESIDENT Walhood made a motion, seconded by Wilson, to elect Rich Riley as President of the Rockaway Beach City Council; Walhood, Wilson, Wing, Riley and Doyle voted in favor; motion carried.

CITIZEN INPUT NON-AGENDA ITEMS None.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS None.

APPT. BUDGET OFFICER 2015/16 FY BUDGET Mayor Aagaard stated the Council needed to appoint a Budget Officer for the fiscal year 2015/2016. Gare stated that he usually served in that capacity. Wilson made a motion, seconded by Wing, to appoint City Manager Lars Gare as Budget Officer for fiscal year 2015/2016 budget; Wilson, Wing, Walhood, Riley and Doyle voted in favor; motion carried.

APPT. BUDGET COMM. MEMBER Mayor Aagaard stated the City had been without a Budget Committee citizen member and had received an application for consideration from a person interested in serving on the Committee. Gare stated there were two vacancies on the Committee so they would be filling one position. Mayor Aagaard said that she recommended Jonathan Beeman highly. Riley stated he had spoken with Beeman and he seemed very interested in serving in any capacity. Doyle made a motion, seconded by Walhood, to appoint Jonathan R. Beeman to the City Budget Committee; Doyle, Walhood, Riley, Wing and Wilson voted in favor; motion carried.

**APPROVE
BUDGET CAL.
FOR FY 2015/2016**

Mayor Aargaard stated Council received in their packets a copy of the Proposed Budget Calendar for Fiscal Year 2015/2016 for discussion and approval. Gare explained that it was the standard calendar showing the appointment of the Budget Officer and of a Budget Committee member and once it was approved it would be posted on the City's website. He noted there were certain things that must be done at each meeting such as taking public input. He stated there would be two meetings in April and if needed there could be a third meeting in May, however the City was required to have the budget adopted by the end of June. He said after that the City had to publish the budget summary then adopt the resolution adopting the budget, making appropriations and imposing and categorizing the tax. Wilson made a motion, seconded by Wing, to approve the Budget Calendar for the Fiscal Year 2015/2016 Budget; Wilson, Wing, Walhood, Riley and Doyle voted in favor; motion carried.

**DISCUSS
UPDATING
CURRENT FEE
RESOLUTION**

Mayor Aagaard stated Council had received in their packets a copy of the current fee schedule Resolution No. 07-525. She stated this resolution passed in 2007 and is in use today. Gare explained that because it had been 8 years since these fees had been increased and costs had gone up staff would like to increase these fees. He stated these fees only cover what the City does such as variances or conditional uses. He said in the course of 8 years inflation had been roughly 20%, but staff had not decided on how much to increase these fees. He added he had wanted input from the Council on whether they wanted him to pursue this. Wing asked if he had talked to other cities about what they charged. Gare said he had and some charged more and some less, but he wanted to let Council know what staff was doing and give the Council an opportunity to discuss it. All agreed it had been too long since there had been an increase in the fee schedule. Riley thought staff would know this information better than the Council. Gare stated he would provide the Council with the new information well in advance for them to vote on. He added that if the Council was receptive to raising fees, he would move forward. All agreed to proceed. Gare stated he had enough data from other cities to figure out what the increase should be.

STAFF REPORTS

Fire Chief Mammano reported the Department had 161 man hours this month, 2 fire calls, 24 medical calls and 2 MVAs. He added that they had assisted Sargent Stewart with the Polar Plunge. He reported Tillamook PUD had trained them on what they wanted the Fire Dept. to do with downed power lines. He noted they had done a beach patrol.

Sargent Stewart thanked everyone who had contributed to the Police Dept. building renovation as well as Chief Wortman's retirement party. He noted a recent increase in burglaries and thefts and that they continued to work with the victims and other agencies to solve the cases. He reported that Recruit Christopher Rondeau continued to do well at the academy. Stewart gave a quick update on the number of different crimes that had occurred since his last report to the Council on March 4, 2015.

Public Works Director Luke Shepard reported that the last meeting he had reported that the City had applied for an OEM grant, which it had now received in the amount of \$8,000.00. He stated the grant was for evacuation signs and described where they would be placed. He noted that the City had until July to get the signs installed. Shepard reported that the big project was the waterline project. He stated the contractor would be doing a few small things this week and would start the project next week. He said they were attempting to do things to help lessen the impact on the businesses for instance they would only be working Monday through Thursday and would close up for the weekend and they would try to keep the sidewalks open at all times if at all possible. He added that they would do everything they could to make it go as smoothly as possible and hopefully it would be completely done by April 4.

Gare announced that the City had a new employee, Tammi Lappier had been at City Hall one week. He stated she was good with the public and on the phone and was learning. He encouraged people to meet her. He reported there would be some dates where the water would be shut off and could be up to a couple of hours during the project, but the City would work with businesses. He announced that the first budget meeting would be one hour prior to the Council meeting on April 8 with the Council meeting starting at 6:00 p.m. as usual. Gare reported that the Italian Dinner was a success; the City tried something different and got good feedback. He thanked everyone who had attended and especially thanked the volunteers. He stated he didn't have final numbers, but thought that it was in the \$3,000.00 range. He noted that this was the number one fundraiser for Park & Recreation and as part of this overall advertising funding he thought it would help Park & Rec with funds to help expand its clientele.

CC COMMENTS

Wilson said the Park & Rec Italian Dinner went very well and the contributions were good. Riley said that he had remembered that the Council had failed to appoint a Council President and reminded Gare it needed to be on the agenda and he guessed it would remain status quo. Walhood reported on a meeting she and Mayor Aagaard had attended regarding the new Transient Lodging Tax grant money that would be available in the next few weeks. Wilson asked if there was a maximum amount per request. Walhood said not that she was aware of. Doyle said he was under the impression that the Budget Committee had to have an equal number of elected officials versus citizen members. Gare replied that was what was desirable, but the Committee could function with less.

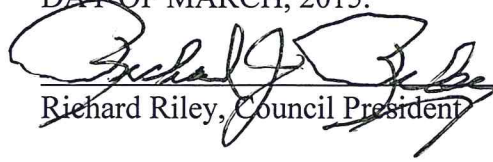
MAYOR'S REPORT

Mayor Aagaard thanked people for attending the meeting.

ADJOURN

Riley made a motion, seconded by Walhood, to adjourn; Riley, Walhood, Doyle, Wilson and Wing voted in favor; motion carried. Mayor Aagaard adjourned the meeting at 6:26 p.m.

MINUTES APPROVED THIS 8TH
DAY OF MARCH, 2015.


Richard Riley, Council President


Lars Gare, City Manager