

CITY OF ROCKAWAY BEACH



Special City Council Meeting

Date: November 15, 2017
Time: 6:00PM
Location: City Hall Council Chambers

CALL TO ORDER

Mayor Aagaard called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Aagaard, Council President Sue Wilson, Councilors Nathtan Beeman, Jim Doyle, Terry Walhood and Kristine Hayes. Also present: City Manager Lars Gare, City Attorney John Putman and Public Works Director Luke Shepard.

NEW BUSINESS

Mayor Aagaard read a statement to open the meeting regarding the intent of Gare to retire. Letter entered into the record. She stated that this was being addressed at a special meeting tonight due to upcoming holidays, making the regular December meeting too late for the announcement.

ACCEPTANCE OF CITY MANAGER'S RETIREMENT ANNOUNCEMENT, EFFECTIVE DECEMBER 31, 2017

Mayor Aagaard lead a discussion regarding Gare's retirement. Aagaard and Walhood discussed their ...at seeing him leave. Gare stated that he was sorry to be leaving and that he would work diligently to help place an interim City Manager and start the process of recruiting a permanent replacement. Doyle stated for the record that the City Council had not asked Gare to leave but he had voluntarily announced his retirement. Putman stated a vote was not appropriate as there was nothing in writing for the Council. Gare noted that he had notified the Mayor and City Council by email on November 2, 2017.

DISCUSS A RECRUITMENT PLAN AND PROCUREMENT OF INTERIM CITY MANAGER SERVICES TO BEGIN ON OR ABOUT JANUARY 1, 2018.

Gare stated that he believed that the LOC provided assistance with recruitment and procurement interim and permanent placement of a new city manager, he suggested that the search would reach into multiple states and would be more expedient when using a service to recruit. Aagaard stated that there would be some cost involved and requested to set the parameters so that Gare could begin the process. All Councilors were in agreement for using LOC for recruitment purposes. There was discussion regarding the hiring process in the past and the different interviewing committees. Aagaard requested that LOC narrowed it down to five candidates to bring forth to the council. Doyle asked about the job description, Aagaard stated that Gare would provide this. There was discussion regarding the residence requirements of a future City Manager. Putman stated that our charter does now requiring the City Manager lived within the City.

Beeman made a motion, seconded by Wilson, to direct Gare to begin the process of recruitment of interim and replacement City Manager by LOC immediately. Aagaard, Wilson, Beeman, Walhood, Hayes and Doyle voted in favor. Motion carried.

COUNCIL COMMENTS

Hayes stated that she had not seen the postings that are placed on the website and around town for the meeting and that she was unable to use her City email and requested that all correspondence to her be sent via personal email. All Councilors agreed that they should all use the City email and not personal emails. All Councilors thanked Gare for his service and wished him well. Walhood reminded all in attendance about the upcoming lighting of the Christmas tree at 6p.m. with the train bringing Santa to the Wayside.

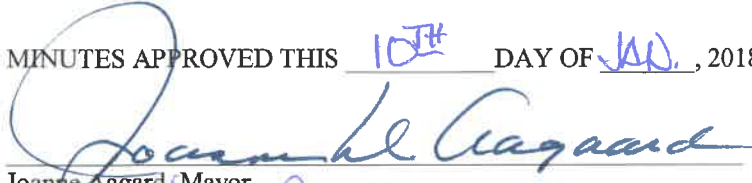
ATTORNEY COMMENTS

No comments.

ADJOURN

Wilson made a motion, seconded by Beeman, to adjourn the special City Council meeting at 6:40 p.m. Beeman, Aagaard, Wilson, Doyle, Walhood and Hayes voted in favor, motion carried.

MINUTES APPROVED THIS 10th DAY OF Nov., 2018.



Joanne Aagaard, Mayor



Terri Michel, Interim City Manager