



City of Rockaway Beach

City Council Meeting Agenda

Date: Wednesday, December 8, 2021
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

CALL TO ORDER – Sue Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor: Sue Wilson

Councilors: Penny Cheek, Mary McGinnis,
Terry Walhood, Tom Martine, Kristine Hayes

CONSENT AGENDA

1. Approval of Minutes: November 10, 2021
 - a. November 2021 Check Register

CITIZEN INPUT ON NON-AGENDA ITEMS

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

STAFF REPORTS

- 1) Sheriff's Office 2) Fire Department 3) Public Works 4) City Manager

OLD BUSINESS

CONTINUED DISCUSSION ON GOAL SETTING FOR THE 2022/23 BUDGET YEAR

City Manager has taken council input from the previous meeting and drafted a preliminary list of projects and goals for the upcoming budget year. City Manager would like to work with the City Council to refine the list.

NEW BUSINESS

REAPPOINTMENT OF PLANNING COMMISSION MEMBERS PAT OLSON AND GEORGEANNE ZEDRICK

Pat Olson and Georgeanne wish to continue to serve on the City's Planning Commission. The City Council can reappoint by motion.

APPOINTMENT TO FILL VACANCY ON THE PLANNING COMMISSION

Position #6 is vacant due to the passing of Commissioner Anderson. In October, the City received two applications for the position #4 vacancy, and appointed one of two applicants. City Council can either fill position #6 with the remaining application from the position #4 vacancy, or direct staff to notice the position #6 vacancy in preparation for an appointment at a later date.

COUNCIL CONCERNS

MAYOR'S REPORT

ADJOURNMENT

City of Rockaway Beach City Council Meeting Minutes



Date: Wednesday, November 10, 2021
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility or by Zoom:

CALL TO ORDER – Sue Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor - Sue Wilson: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Terry Walhood: Present](#)
[Position #4 - Mary McGinnis: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

Hayes asked what was purchased under emergency equipment, Chief Hesse stated it was the repair of the pump on a fire vehicle.

Walhood made a motion seconded by McGinnis to approve the October 13th minutes and October 2021 check register; motion carried.

[Position #4 - Terry Walhood: Motion](#)
[Position #4 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

CITIZEN INPUT ON NON-AGENDA ITEMS

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

STAFF REPORTS

Undersheriff, Matt Kelly discussed the breakdown of calls during the month of September. Kelly stated that the Deputy the Sheriff's Department hired a couple of months ago is currently at the academy and the goal is to have him working by summer 2022. Kelly mentioned the department is bringing back Deputy Chris Rondeau to Rockaway Beach. Hayes asked why addresses were redacted from the run report. Kelly explained that it was done for the privacy of the residents and/or victims. So, it is a common practice not to include the addresses.

Fire Chief, Todd Hesse stated the department has focused on training this month. Hesse said 5 out of 15 of the department's air packs did not pass inspection and will determining if they are repairable or if they need to be replaced. Hesse stated Santa would be at the Fire Department on December 11th. Hesse mentioned the department would be coming up with a schedule for who will be on call during the week.

Public Works Lead, Dan Emerson stated the county awarded funding to the city for the wayfinding plan. Emerson said the improvements to the main pump station are almost complete. Emerson mentioned the department would start decorating town for the holidays on November 16th.

City manager, Luke Shepard stated City Hall would open back up to the public on November 22nd. Shepard said the city is testing the new audio and video system called the OWL. This system will allow the citizens to provide testimony and public comments remotely during public meetings. Shepard also stated the city has not received any applications for the Public Works Director/City Engineer position, but that the city was fortunate that Dan Emerson is willing to continue supervising the department through December. Shepard added that he would be reevaluating the Public Works Department staffing structure and would keep the City Council informed. Shepard said that the city is on solid footing and has an opportunity to look towards the future. He said he looked forward to working with the City Council later that night on goal setting for the next budget year.

OLD BUSINESS

PUBLIC HEARING ON ORDINANCE NO. 21-441 AN ORDINANCE AMENDING THE ROCKAWAY BEACH CODE OF ORDINANCES CHAPTER 34 RELATING TO TRANSIENT LODGING TAXATION

Wilson opened the public hearing at 6:35pm
Wilson closed the hearing at 6:36pm

1ST READING BY TITLE ONLY OF ORDINANCE NO. 21-441 AN ORDINANCE AMENDING THE ROCKAWAY BEACH CODE OF ORDINANCES CHAPTER 34 RELATING TO TRANSIENT LODGING TAXATION

Hayes asked if this topic was discussed at the October meeting, Shepard said yes.

McGinnis made a motion, seconded by Martine to approve the first reading by title only Ordinance No. 21-441; motion carried.

[Position #4 - Mary McGinnis: Motion](#)
[Position #2 - Tom Martine: 2nd](#)
[Position #3 - Kristine Hayes: Abstain](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

SECOND READING BY TITLE ONLY OF ORDINANCE NO. 21-441 AN ORDINANCE AMENDING THE ROCKAWAY BEACH CODE OF ORDINANCES CHAPTER 34 RELATING TO TRANSIENT LODGING TAXATION

Cheek made a motion, seconded by Martine to approve the second reading by title only of Ordinance No. 21-441; motion carried.

[Position #5 - Penelope Cheek: Motion](#)
[Position #2 - Tom Martine: 2nd](#)
[Position #3 - Kristine Hayes: Abstain](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

ADOPTION AND APPROVAL OF ORDINANCE NO. 21-441

Martine made a motion, seconded by Walhood to adopt and approve Ordinance No. 21-441; motion carried.

[Position #2 - Tom Martine: Motion](#)
[Position #4 - Terry Walhood: 2nd](#)
[Position #3 - Kristine Hayes: Abstain](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

APPROVAL OF TRANSIENT LODGING TAX COLLECTION INTERGOVERNMENTAL AGREEMENT

Walhood made a motion, seconded by Hayes to approve the transient lodging tax collection intragovernmental agreement; motion carried.

[Position #4 - Terry Walhood: Motion](#)
[Position #3 - Kristine Hayes: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

ADOPTION OF RESOLUTION 21-972 A RESOLUTION TO HONOR THE MEMORY AND CONTRIBUTIONS OF TERRI MICHEL, A VOLUNTEER, RESIDENT AND EMPLOYEE OF THE CITY OF ROCKAWAY BEACH, TO THIS COMMUNITY AND DEDICATING THE OLD GROWTH CEDAR BOARDWALK TO HER MEMORY

Hayes made a motion, seconded by Walhood to adopt Resolution 21-972; motion carried.

[Position #3 - Kristine Hayes: Motion](#)
[Position #4 - Terry Walhood: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #4 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

PRELIMINARY DISCUSSION ON GOAL SETTING FOR THE 2022/23 BUDGET YEAR

Shepard discussed topics he felt the City should prioritize during the next budget year. The council discussed these topics and their own ideas. Shepard stated he would compile a summary for further discussion at their next meeting.

COUNCIL CONCERNS

McGinnis stated she talked about broadband with Luke and wanted to let people know it is being discussed. Walhood stated they are starting to prepare for the tree lighting ceremony and would be decorating the train soon. Wilson stated there will also be a mailbox for letters to Santa. Martine stated he saw in a magazine that Rockaway is a place to boogie board and he does not think rockaway should be advertised as a place to do that.

MAYOR'S REPORT

ADJOURNMENT

Meeting adjourned at 7:33pm.

MINUTES APPROVED THIS 8th
DAY OF DECEMBER 2021

Mayor, Sue Wilson

City Manager, Luke Shepard



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of November

In the month of November, the Tillamook County Sheriff's Office Deputies responded to 100 calls within Rockaway Beach. Those calls included some of the following: 6 suspicious calls, 12 traffic stops, 7 animal calls, 2 disturbances, and 3 ordinance violations. Call volumes has slowed while we move into the winter months.

The holiday season is here and in full swing. Tillamook County residents are relying on online shopping more than ever. When those packages are delivered, they are at risk of being stolen by a Grinch. Some tips to protect your gifts that are being delivered.

- Consider installing security cameras,
- Know your delivery people. That way they know what your preferences are for delivered. They may have recommendations to make you packages safer.
- Upgrade your mailbox. A Locking mailbox makes mail and small packages safer.
- Talk to you neighbors. Neighbors can secure your packages for you when you not home and keep an eye on your home.
- Pick up packages in person or have them delivered to your workplace

During the Holiday Season, Tillamook County Sheriff's Office will have increased patrols focusing on drunk and impaired drivers. We will take part in the national campaign that runs from December 18 to January 1. In 2018 there were 10,511 people killed nationwide in drunk-driving crashes, accounting for nearly one-third of the crash fatalities that year. Please plan ahead when you go to a holiday gathering. Make smart choices and plan how you will get home.

On December 18th Tillamook County Sheriff's Office will be participating in the annual Shop with a Cop program. The sheriff's office has been involved in this program for 17 years. The program is designed to give children, who have experienced a negative contact with law enforcement, an opportunity to purchase Holiday gifts for themselves and/or family members. This event allows children to have a more positive interaction with Deputies, Officers and Troopers. Tillamook County Sheriff's office looks forward to this event ever year.

Tillamook County Sheriff's Office would like to wish the residents of the City of Rockaway Beach a very Happy Holidays season and a Happy New Year. We have enjoyed our formal partnership of the last 6 months and are excited about things to come.

Undersheriff Matt Kelly

Rockaway Beach Fire Rescue

276 Hwy 101 S

PO Box 5

Rockaway Beach OR 97136

503-374-1752



Date December 1, 2021

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire and Rescue Department for the month of November 2021.

The Department responded or participated in 35 events during the month of November, the breakdown is listed below.

911 calls for Service: 21	Trainings: 5	Non-Emergent: 9
14- Medical	Chimney Fires	2- Beach Safety
2- Fire Alarm	Communications	1- Public Assist
4- Structure Fire	Search and Rescue	0- Lift Assist
0- Water Rescue	EMS Report Writing	1- Burn Complaints
1- MVA		4- Radio call-ins
0- Outside Fire		1- Special Assignments
0-Vehicle Fire		

Training update- The Department focused November training on use of SCBA's Search and Rescue and Chimney Fires. EMT students that have not taken the national written exam continue to study and prepare. Training staff is currently working on the 2022 training calendar. Enhancement of current skills and certifications are the priority and focus for the upcoming year. New training with the drone program will also be on the schedule.

As mentioned last month our SCBA's are going to reach the end of their service life in 2022. I am currently in the process of writing a AFG grant to replace the expiring equipment. This is a joint interoperability grant with Garibaldi Fire Department.

Beach Safety continues to be a priority of the department. The focus continues to be on education and safety. During the month of November crews were on the beach 2 times and spent a total of 4 volunteer hours on the Beach. I have included the Year-to-date data in this report:

	November	YTD
Fire safety\Educational Moments-	2	172
Rip Current Safety Messages\Out of Water- 4\7 persons		303\917
Stickers to kids-	2	475
Educational signs reset-	1	37
Education Signs Replaced-	0	12
Fires extinguished-	0	226

Since the burn ban has been lifted, the Department has continued to see a decrease in burning complaints. Compliance with burn permits is high and our citizens have been doing a good job following open burning requirements.

I am actively in the process of recruitment for a position of a full-time Division Chief of Operations. The job opening is posted on multiple local and regional sites. First review of applications will be on December 30th, 2021. I will keep the council informed of the progress.

Overall, my mission and goals have not changed. I continue to take care of the immediate safety of my crew and public needs as my highest priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse
Fire Chief
Rockaway Beach Fire Rescue



December 1, 2021

Dear Mayor and City Council Members,

During the month of November, the Public Works Department continued daily operations and maintained utility service to the City's residents. The combination of king tides, high surf and several inches of rain (17") made mid-November a critical period for planning and coordinating storm drainage operations to minimize flooding in town. Public Works prepared for expected weather events and monitored drainage throughout town, taking opportunity, when possible, to open beach outfalls. We expect more king tides and rain and will be prepared to act when needed. Local power outages continue to provide challenges during weather events as well.

As I mentioned in my last report the Wastewater permit is being renewed, this includes extra lab tests of the wastewater, ocean outfall inspection which has been completed and a lot of paperwork!

Public Works has scheduled maintenance at NW 17th lift station. Pump number 1 will be getting a rebuild and a new suction pipe. The pump has been in use since 1991. In December, public works will install the recently purchased pump for North 4th lift station. Hopefully by the time I'm reading this report it's installed. Public Works has noticed during routine checks that North 6th lift station is having problems with pump number 2. The winding is worn on the motor. This is causing heat inside the motor, which trips the contact, causing the pump to fail. Public Works pulled the pump and sent it to S&W for repairs.

The Lion's Club has reached out to Public Works regarding donating two benches to the city. The new benches are just like the two that have already been donated (one at the post office and one at Troxel's rock garden). Public Works has decided to install both benches at the city park near the playground area.

I wanted to thank our citizens for notifying Public Works when an issue is observed in town. Whether it be water bubbling up where it shouldn't be, a clogged drain, or a tree down in the road after a windstorm, Public Works appreciates the phone calls from our citizens alerting us to potential issues.

Public Works recently installed holiday decorations and lights around town. This includes holiday pole lights along Highway 101, tree lights at City Hall, Christmas lights on the Fire Hall building, garland and bows, and the Giant Christmas tree at the Wayside. There was a tree lighting event on Oct 26th at the Wayside. They had live music, food and drink, a visit with Santa, and a mailbox for letters to send to Santa provided. It was a success

If there are no questions than that's all I have thank you.

Dan W. Emerson, Department Lead

City of Rockaway Beach Public Works

P.O. Box 5, Rockaway Beach, Oregon 97136

P: 503.374.1752 / C: 503.457.6094 PublicWorks@corb.us

RECEIVED
SEP 07
BY: BH

City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752 FAX (503) 355-8221



PLANNING COMMISSION

RESUME FORM FOR CONSIDERATION BY COUNCIL

Name Kristina Woida Date Sept. 5th, 2021

Mailing Address P.O. Box 1271

Street Address 240 S. Easy St

Occupation Life Coach Phone 503-704-8402

Registered voter in Rockaway Beach? Yes No Email klwoida@gmail.com

How long have you resided in this city? 8 months

What background or experience do you have that would make you an effective commissioner?

I sat on the board of my Portland neighborhood association for two years and was part of a planning committee for the Richmond neighborhood. I also sat on the board of the non-profit The Oregon Bus Project and was part of the team that planned for future events and campaigns. I am a big-picture, systems thinker with an eye for sustainability and efficiency within systems. To this point, I managed a number of busy restaurant over the last 10 years. I have excellent communication skills, am a solid facilitator and team player or leader as necessary. I have high levels of emotional intelligence and am able to find common ground with most people so as means to work together for the common good.

What do you see as planning goals for Rockaway Beach?

I would like to see Rockaway have a thriving local economy based mostly on tourism as that seems to be our biggest industry. How do we become more of a destination for tourists but make sure that the money stays in our local community. I think we need to address the need for affordable, long-term rentals for our local community as well. I would also like to figure out ways for Rockaway to build a strong, tight-knit community with more community events and gatherings to bring us all together. I want to make sure Rockaway has all the amenities, stores/restaurants, and services that our local community desires. I'd also like to see our downtown area of crosswalks and side walks extended further south and a tad bit more to the north. I would like to help plan a forward-thinking Rockaway that benefits both tourists and locals alike.

Are you willing to commit every 4th Tuesday evening to a commission meeting for the length of your term? Also, extra time needed during the week before the meeting for site visits and packet review? Yes No

RECEIVED
SEP 07
BY: BH

Additional Comments or information

Thank you for taking the time to read through my application. I am happy to answer any further
you may have. I look forward to getting involved with the local Rockaway government whether
that be as a member of the planning commission or in some other capacity. I love this sweet lil town
and want to see it and its residents thrive well into the future. I look forward to hearing from you soon.

Kristina Woida

Signature