

CITY OF ROCKAWAY BEACH
REGULAR CITY COUNCIL MEETING

MARCH 8, 2017

CALL TO ORDER Mayor Aagaard called the meeting to order at 6:00 p.m. There were forty-three (43) guests present.

PLEDGE OF ALLEGIANCE

ROLL CALL Present: Mayor Joanne Aagaard, Council President Sue Wilson, Councilors: Jim Doyle, Terry Walhood, Nathan Beeman, and Kristine Hayes. Also present: City Manager Lars Gare, City Attorney John Putman, Public Works Director Luke Shepard, Fire Chief Barry Mammano, Police Chief Charlie Stewart, and Parks & Recreation Director Melissa McCarthy.

CONSENT CALENDAR Walhood made a motion, seconded by Doyle, to approve the consent calendar, the minutes of the February 8, 2017, regular City Council meeting and the February check register as presented; Walhood, Doyle, Wilson and Beeman voted in favor, Hayes abstained; motion carried. Hayes requested that some items be added to the minutes. She stated she wanted things put in the minutes and the letters regarding the Kite Festival put in the minutes. (Noted for the record no letters were received at City Hall regarding this matter.) She stated she wanted to revisit the resolution and as a separate matter discuss parking and asked for the Chamber's application to use the Wayside. Gare pointed out that the minutes were not typed verbatim and the letters were not part of the minutes, it would only be part of the record. Doyle asked about the check written to Western Display if it committed them to the 4th of July and about the check written to CREST. Gare stated that the check to Western Display was for the fireworks show and CREST and was the former planner. City Attorney John Putman advised that the Council should make separate motions for the minutes since he had heard Hayes say she wanted the minutes to be amended with her additions, so the Council could approve minutes with the amendments. Wilson made a motion, seconded by Beeman, to approve the February 2017 check register; Wilson, Beeman, Walhood and Doyle voted in favor, Hayes abstained; motion carried. Walhood made a motion, seconded by Wilson, to approve the minutes of the February 8, 2017, regular City Council meeting with amendments requested by Hayes; Wilson, Beeman, Walhood, Doyle and Hayes voted in favor; motion carried.

**CITIZEN INPUT
NON-AGENDA
ITEMS** None.

**PRESENTATIONS,
GUESTS & AN-
NOUNCEMENTS** Dick Perdue, Koontz & Purdue City Auditors was in attendance to present the audit for fiscal year 2015/2016. Perdue explained that his responsibility was to examine the City books to see if staff was doing a good job and then report to the City Council. He stated the City and staff

were doing a good job, it was a clean audit and the Secretary of State should be happy. He stated there are two letters Council received each year one of which was the management letter that pointed out what they had talked to staff about, which were all minor issues. He noted one of the bigger issues was the accrual of compensated absences. Gare explained these were hours that couldn't be taken because of chaotic circumstances and they couldn't be taken from the employees. Perdue noted another item was some written documentation for payroll and withholding they were working on to make sure that it occurred.

Krissy, Friends of Cape Falcon Marine Reserve, was in attendance to give a presentation. She discussed the roles and benefits of marine reserves and the effects of marine reserves. She stated there were 5 designated reserve sites the last one being Falcon Cape in 2016 and it was 20 square miles of protected area in the ocean. She stated they had meetings every Friday from 4:00 – 5:00 p.m. at the lower Nehalem Estuary office and on May 6 in Cannon Beach people were invited to come watch Oyster Catchers.

STAFF REPORTS

Parks & Recreation Director Melissa McCarty reported on the Italian Dinner saying it was a good turn out and they had raised more than 2,000.00 after food and supplies. She thanked the Fire Department, the Police Department and all of the volunteers of which there was a huge list. She said she appreciated everyone's support. She announced the next event was the Easter Egg Saturday, April 15. She noted Hoops Night had been postponed until fall because of scheduling.

Fire Chief Barry Mammano reported it had been a quiet month with 103 man hours, 3 fire calls, 10 medical calls and drills with SCBAs and flagging and 911 dispatch gave a presentation on the way work.

Police Chief Charlie Stewart reported February had been a standard month and thanked his volunteers. He reported they had participated in the seatbelt, DUII and PSE (Pedestrian Safety Exercise) overtime. He said he had been fighting network issues so he was getting caught up on record entry. Stewart stated Council may have heard there had been some burglaries in the area, but they were making a lot of arrests and were able to close a lot of cases. He noted there had been some shared training with the Sheriff's Department to minimize costs.

Public Works Director Luke Shepard reported everything was going well at Public Works and the new upgrade was working great. He stated the next piece of the puzzle was the impoundment project which would start this summer. He stated the job went out to bid, the City received 11 bids and was working with a couple of contractors to bring costs down. He reported the Nature Preserve design revision was being finished up, so instead of pressure treated materials the City would be using plastic posts. He noted the City would be getting a contractor in May, but had 2 years to finish the project. Shepard stated they had some road projects in PVE and

as soon as the weather cooperated they would be out getting the City ready for the season. Doyle asked about the Washington Street project. Shepard said it was a slow project and ODOT was setting the pace. He stated ODOT was looking for funding now and they would know by the end of May if they were going to fund the project. He stated once there was funding the project could get started, but he had no control on the speed of the project.

Gare congratulated Parks & Recreation as everything worked out great for the Italian Dinner and it was all done in the commercial kitchen. He stated this was a huge leap in the right direction and the City still had some grant funds to spend; the event and the facility were a great success. He reported the Union contract was coming to an end, so they would start negotiations in late March with the main issue being health insurance. He announced the Garibaldi Crab Races were this weekend. Gare reported that staff had completed a water rate study and rates had not been increased in 7 years. He stated one thing he had considered was to institute an every other year inflation rate and go up in small increments so users wouldn't have to swallow a big increase. He stated the good news was that the City had great facilities so it wasn't looking at a deficit, but did need to set aside money in a capital reserve to take care of upcoming issues. Gare announced that CERT training was going to be resurrected and come up with an emergency plan that met the needs of the community. He pointed out that the red folder in front of Council members was from Nan Devlin and it would give them an idea of the effectiveness of the advertising. He noted that later in the agenda they would adopt a resolution that would proclaim the url was an official tourism site.

Mayor Aagaard stated that she wanted to make a statement and she would have the City Recorder attach it to the minutes.

DISCUSS RES. NO. 16-646 Walhood said she wanted to mention a couple statistics; the Kite Festival had been going on for 40-years, but only the last 3-years had it been in the Wayside on Memorial Day weekend prior to that it had been on the weekend before and the vendors had been down S. Miller Street. Hayes pointed out that the resolution referred to private events and the Chamber had public events. She stated she had received over 50 emailed letters and 51 pieces of correspondence where it was thought this was a very important issue. She stated Miller Street would not work for the vendors because they needed power and she had gotten in trouble with OSHA when it was done before. Doyle stated the Kite Festival was on the beach and the Chamber had to get State approval. He stated Hayes kept saying that the Kite Festival was cancelled and it was not cancelled. He stated the Kite Festival was on the beach. Mayor Aagaard stated the problem was with the parking, the vendors take up all of the ADA parking and that had to remain available. She stated the vendors take up all the spaces and the City needed the parking. Hayes stated the vendors were required to park in the City parking lot and all ADA parking was left open. Mayor

Aagaard disagreed with that comment. Hayes said if that was the issue she would make sure it was left open. Doyle pointed out Hayes had said she didn't need the vendors. Hayes disagreed saying the vendors were coming and would be around the Chamber. Some discussion continued. Mayor Aagaard asked if Hayes had a permit from the State. Hayes replied she had submitted a letter of intent to the State. Mayor Aagaard closed the discussion to move on to other agenda items.

ADOPTION OF RES. NO.17-650

Gare explained that Nan Devlin had suggested that the City do this as Tillamook Coast had done it and it would claim the url as the City's. Beeman made a motion, seconded by Doyle, to approve Resolution No. 17-650 a resolution proclaiming "Vistrockawaybeach.org" as the City's official tourism website address; Beeman, Doyle, Wilson, Walhood and Hayes voted in favor; motion carried.

REAPPOINT BC MEMBER LAURA OWENS

Mayor Aagaard stated Budget Committee member Laura Owens wished to continue her service and had agreed to be reappointed. Wilson made a motion, seconded by Beeman, to reappoint Laura Owens to the City Budget Committee; Wilson, Beeman, Walhood, Doyle and Hayes voted in favor; motion carried.

APPOINT 2 NEW BC MEMBERS

Mayor Aagaard stated the Council needed to appoint two new Budget Committee members. Gare explained that since Beeman had been elected to City Council there were two vacancies and there were two people interested and they were both former City Council candidates; Patrick McIntire and Geoff Grace. Walhood made a motion, seconded by Doyle, to appoint Patrick McIntire and Geoff Grace to the Rockaway Beach Budget Committee; Walhood, Doyle, Wilson, Beeman and Hayes voted in favor; motion carried.

APPROVE BUDGET CALENDAR FOR FY 2017/2018

Mayor Aagaard stated it was time to approve the budget calendar for the fiscal year 2017/2018 budget process. Gare stated the first meeting would be April 12 prior to the regular City Council meeting, the second meeting would be April 26 and if a third meeting was necessary it would be scheduled for May 10, prior to the City Council meeting and they would still have until June 30 to approve it. Wilson made a motion, seconded by Hayes, to approve the fiscal year 2017/2018 budget calendar; Wilson, Beeman, Walhood, Doyle and Hayes voted in favor; motion carried.

APPOINT C.M. AS BUDGET OFFICER

Gare stated the Council usually appointed him to be the Budget Officer and he would agree to fulfill the position again. Beeman made a motion, seconded by Wilson, to appoint the City Manager as Budget Officer for fiscal year 2017/2018 budget; Beeman, Wilson, Walhood, Doyle and Hayes voted in favor; motion carried.

REQ. FOR USE OF SPACE AT WAYSIDE

Mayor Aagaard stated the Lions Club had submitted their annual request for use of a space at the Wayside for specific days throughout the summer. Gare stated the Lions had submitted their annual request for the wiener wagon which took up a small space at the Wayside and provided a service.

Hayes made a motion, seconded by Wilson, to approve the Lions Club application for use of space at the Wayside on dates requested; Wilson, Beeman, Walhood, Doyle and Hayes voted in favor; motion carried.

**REQ. FOR USE
OF SPACE AT
WAYSIDE**

Mayor Aagaard stated Special Olympic Oregon, Tillamook County had submitted their annual request for a space at the Wayside for the 2017 Race of Champions event. Gare stated Special Olympics Oregon, Tillamook County had requested use of space at the Wayside for a check in table for the walkers and runners on the beach. He noted it was not the entire Wayside and was not in conflict with the adopted resolution. Hayes made a motion, seconded by Wilson, to approve the Special Olympics application for space at the Wayside on August 26, 2017; Wilson, Beeman, Walhood, Doyle and Hayes voted in favor; motion carried.

CC COMMENTS

Walhood thanked everybody who came to the Italian Dinner and were able to help the Parks & Recreation program. Beeman thanked all the City workers everything was going good and he hoped in the future the City could figure out some cross acceptance between the Chamber and the City Council. Hayes asked again for the 4 items to be on the next agenda. She asked if there was an application to request TRT funds from the City and how she would find out about applying for committees. Gare replied that she would come to City Hall and fill out an application for committees. Doyle asked if in 30-days they would be discussing the Kite Festival again. Mayor Aagaard explained that she and Gare set the agenda and she was going to say no to placing it on the agenda again. Hayes asked if the parking could be on the next agenda. Mayor Aagaard replied in the future maybe, but not on the next meeting agenda.

**MAYOR'S
REPORT**

Mayor Aagaard said Hi to all of the Special Olympic kids.

**ATTORNEY
COMMENTS**

Putman suggested that the Council direct Gare and himself to put together a workshop on public meetings to help structure the meetings because Hayes didn't understand all of the workings. He stated the Council could use him or someone else or have the League of Oregon Cities do it. He said it would be a workshop not a public hearing, so someone could come and listen, but not participate. He explained there were only a couple of instances where input from the audience was allowed, but most are closed to public comment and for Council discussion only. He added that this may provide structure on how business moves through the City no matter how it was initiated and that was why he was making the recommendation. City Council thought it was a good idea.

ADJOURN

Beeman made a motion, seconded by Hayes, to adjourn; Beeman, Wilson, Walhood, Doyle and Hayes voted in favor; motion carried. Mayor Aagaard adjourned the meeting at 7:40 p.m.

MINUTES APPROVED THIS 12TH
DAY OF APRIL, 2017.


Joanne Aagaard, Mayor


Lars Gare, City Manager