

City of Rockaway Beach

City Council Meeting Minutes



Date: Wednesday, August 12, 2020
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

CALL TO ORDER – Sue Wilson, Mayor

ROLL CALL

[Mayor - Sue Wilson: Present](#)
[Position #1 - Nathan Beeman: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Terry Walhood: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

Walhood made a motion, seconded by Martine, to approve the July 8, 2020 minutes and check register; motion carried.

[Position #4 - Terry Walhood: Motion](#)
[Position #2 - Tom Martine: 2nd](#)
[Position #1 - Nathan Beeman: Approve](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

CITIZEN INPUT ON NON-AGENDA ITEMS

Carson Smith, 645 N Pacific. Provided input to the Council regarding his house being designated Single Family Dwelling and not a Duplex.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

STAFF REPORTS

Wilson read the following: Due to the Governor's order and in an effort to limit the exposure of staff, (especially our first responders), staffing will be limited at tonight's meeting.

Luke Shepard, City Manager, mentioned COVID-19 continued to restrict how the City operated and that the Police and Fire Departments are the most impacted, and due to the nature of their work, are the most at risk. He mentioned that the new Fire Chief continues to impress, and he really seems to love it here in Rockaway. City Manager thinks the City is getting exactly what they were hoping for with him. He said the Police Department building is officially on the market. Valerie Shuman with Berkshire Hathaway in Garibaldi specializes in commercial real estate, is the realtor, and it had a listing price of \$349,000. He mentioned the City was looking at various refinance options for the City Hall loan as interest rates are low. He said Public Works had been busy at the wayside, all the metal components of the benches and tables had been replaced, with

new galvanized framing and all the wooden parts were refinished. He stated Public Works had also been adding blue gravel along the West end of the wayside. He mentioned Public Works re-sided the radio shack and gave it a fresh coat of paint. He said this was in conjunction with Fire Department member Nick Theoharris, who now oversees the volunteer emergency radio group. He announced that the new Public Works Director, Robert Harris would be starting on August 31st. Harris is a certified professional engineer. He mentioned the City had applied for a \$110,000 grant to put together a trail's master plan. He stated the Police Department received a \$5,000 traffic safety grant. He addressed the Postal Service issues that the City had been encountering, specifically that slow mail delivery has been affecting the billing system. He said he would like to see how the Council would like to hold meetings moving forward.

Hayes- Stated she preferred meeting in person as she feels more accountable.

Beeman- Said he likes in person and zoom meetings.

Walhood- Mentioned she would prefer in person meetings because zoom always kicked her off.

Cheek- Stated she thinks they should be in the public eye as it makes it more personal.

Martine- Said he would prefer if Jane Scott was present.

Wilson- Said Council is in agreement to hold meetings in person, with Jane Scott present.

OLD BUSINESS

APPROVAL OF PROPOSED MARKETING GRANT PROGRAM

Wilson read the following: City Manager worked with Tillamook Coast Visitors Association to draft a Marketing Grant program that would allow local businesses to apply for funding to self-promote. City Manager provided an overview of the program to Council. Council approval of the grant program was requested.

Hayes mentioned she had feedback from the Community on a poll she had done regarding the grant and its process. Walhood said her understanding was it would be helping the business owners along Highway 101. Cheek stated this addressed the business owners that had to shut their doors for 3 months and had suffered, she said it's important we provide this to them. Martine said for the small business, stores, not vacation rentals. Hayes asked Shepard if the City was paying \$5,000 to Tillamook Coast to do this. Shepard responded and said it would probably be half that. Wilson said the application is too long. Shepard stated the application is workable, but the process needs to be shorter per request of the City Council.

CONTINUED DISCUSSION ON TOURISM MARKETING

Shepard suggested the City continue Tourism Marketing with Tillamook Coast through the current budget year. Walhood said that once the City contracted with Visit Tillamook Coast, businesses saw an increase in tourism. Walhood stated she feels they should contract for at least another year. Martine said if it's not broke, why fix it. Hayes mentioned she felt that the City was wasting a lot of money and suggested using them for the next 6 months. Beeman said he feels they are doing a great job and said the City should continue using them through the budget year.

Martine made a motion, seconded by Cheek, to continue using Visit Tillamook Coast for the remainder of this year; motion carried.

[Position #2 - Tom Martine: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #1 - Nathan Beeman: Approve](#)

[Position #3 - Kristine Hayes: Disapprove](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

APPLICATION FOR PLANNING COMMISSION VACANCY

Wilson read the following: Scott Daugherty's resignation has created a vacancy in Position 5 on the Rockaway Beach Planning Commission. Bill Hassell has applied for the vacancy and meets the residency requirements. Shepard said Hassell was very involved in the Boardwalk project and is a very active volunteer and feels he would be a great fit for the Planning Commission. Hassell provided the Council a brief introduction.

Cheek made a motion, seconded by Walhood, to accept Bill Hassell's application for the Planning Commission; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #4 - Terry Walhood: 2nd](#)

[Position #1 - Nathan Beeman: Approve](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

OLCC LIQUOR LICENSE FOR "SAND DOLLAR RESTAURANT & LOUNGE"

Wilson read the following: Oregon law requires applicants for a liquor license to obtain a recommendation for approval from the City Council prior to issuance of the Liquor License by the Oregon Liquor Control Commission. The application has been reviewed by the City Planner and has been found to comply with applicable City land-use regulations. Please see application and site plan included in council packets.

Beeman said he was unsure of why they were needing a new liquor license. The owner said their license expired when they were closed due to COVID-19.

Hayes made a motion, seconded by Beeman, to approve the OLCC Liquor License for "Sand Dollar Restaurant & Lounge"; motion carried.

[Position #3 - Kristine Hayes: Motion](#)

[Position #1 - Nathan Beeman: 2nd](#)

[Position #1 - Nathan Beeman: Approve](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

DISCUSSION OF RESOLUTION 20-690 A RESOLUTION TO REDUCE EXISTING ADMINISTRATIVE FEES REGARDING OPEN BURN PERMITS AND COMMERCIAL BURN PERMITS TO ZERO-DOLLAR RATE

Wilson read the following: City Manager supports the Fire Chief's request to reduce the burn permit fee. This fee reduction is a key step towards the Fire Department's goal to reduce illegal burning and increase citizen education on safe burning practices. Additionally, the Fire Chief will be granted citation authority on matters pertaining to Fire Code.

Martine said making it easier to get a permit would allow education in the long run. Beeman stated this would be a great idea and a way to educate the public. Wilson stated she had no problem eliminating the fee for residential permits, and said the City needed to take a strong stand on commercial permits.

COUNCIL CONCERNS

Beeman said he continued to thank everyone. Walhood stated she was impressed with everyone wearing masks around town. Cheek said she wanted to thank the Police Department for all their hard work. Martine mentioned he would like to investigate setting up an ordinance that allowed chickens within City limits.

ATTORNEY COMMENTS


Putman spoke about the ongoing Maureen Taylor case.

ADJOURNMENT

Walhood made a motion, seconded by Beeman, to adjourn at 7:15 PM; motion carried.

[Position #4 - Terry Walhood: Motion](#)
[Position #1 - Nathan Beeman: 2nd](#)
[Position #1 - Nathan Beeman: Approve](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS 9TH
DAY OF SEPTEMBER, 2020



Mayor, Sue Wilson



City Manager, Luke Shepard