

City of Rockaway Beach City Council Meeting Minutes



Stay & Play In Rockaway

Date: Wednesday, February 14, 2018
Time: 6:00 P.M.
Location: Council Chambers, City Hall

CALL TO ORDER

Mayor Aagaard called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Joanne Aagaard took roll call.

Mayor - Joanne Aagaard: Present

Position #1 - Nathan Beeman: Present

Position #2 - Sue Wilson: Present

Position #3 - Kristine Hayes: Present

Position #4 - Terry Walhood: Present

Position #5 - James Doyle: Present

Also present; Interim City Manager Terri Michel, City Attorney John Putman, Public Works Director Luke Shepard, Fire Chief Barry Mammano, Police Chief Charlie Stewart and Parks and Recreation Director Melissa McCarty.

APPROVAL OF MINUTES

Walhood made a motion, seconded by Wilson, to approve the minutes of January 10, 2018 as indicated, motion carried.

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #5 - James Doyle: Approve

CITIZEN INPUT ON NON-AGENDA ITEMS

Janet McIntire, 947 S Juniper, spoke on behalf of the Planning Commission and invited the City Council, Mayor and public to attend an Open House in the Civic Facility. She stated that the goal of the Open House was to go over a variety of proposed land use ordinance changes and to get feedback. She stated the City Planners, Fregonese Associates, will be there to answer any questions.

Mayor Aagaard stated that there would be no citizen input during presentations.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Judge Lisa Phipps announced her retirement as the municipal court judge for Rockaway Beach that she had taken a job with DLCD which involved a lot of traveling and prohibited her from ensuring a consistent court schedule, therefore her last day would be 02/21/18. She stated that there would be a judge for consideration at the March City Council meeting. Judge Phipps thanked the City Council for her appointment 8 years ago and said that it had been an amazing experience. She thanked the court clerks, Chief Stewart, officers, her husband and finally the community of Rockaway Beach.

Nan Devlin, Tourism Director for Visit Tillamook Coast, presented an introduction to the Wayfinding Program. She stated that previous polls indicated that signage was needed. She defined wayfinding as an experience for locals and tourists providing a gateway sign, thank you for visiting sign, please come back sign and a map of the town in the town kiosk. She stated that they had started in the City of Tillamook working with ODOT regulations to place the signs and predicted they would be going up by June. She said they had worked with Manzanita, Nehalem and Wheeler to incorporate tsunami signage as well. She said there had been a budget of \$300,000.00 – \$350,000.00 for the program and funds were to come from the Transient Room Tax. She hoped Rockaway Beach could meet in the next couple of months as a community to set what signs were needed and worked into the next budget year. Wilson asked how long it would take to get the signs up after the decision had been made. Devlin stated that the RFP takes 6 weeks, and another month to review, get contracts and funds. Hayes asked how funds were distributed between cities. Devlin stated she had been given the permission to continue until all signs were completed.

STAFF REPORTS

Melissa McCarty reported that Italian Dinner flyers were posted and employees had been covering Tillamook, Nehalem, Manzanita and Wheeler both for Silent Auction items and donations. She asked for sponsorships to defray the cost of the dinner items. She announced that The Rockaway Beach Merchant Association would like to team up with Parks and Recreation and have a scavenger hunt after the Easter Egg hunt and funds collected would be donated to the Parks and Recreation program. She said the goal was to promote more involvement in Rockaway Beach by prolonging the Easter day celebrations.

Fire Chief Barry Mammano reported that the RBVFD was down to sixteen members and had three cadets. He said they had 96-man hours, 19 medical calls, 0 fire calls and 1 water rescue. He said they Department had been working on drills with fire hydrants. He stated that he had received notice from the Fire Defense Board requesting help from volunteers for the entire Tillamook County.

Police Chief Charlie Stewart reported on the Polar Plunge and stated the weather had been good. He said they raised \$1,170.00 and thanked The Silver Sands Motel and the RBVFD for their support. He stated they were looking forward to the next event, The Race of Champions. Stewart reported that additional safety measures had recently been added to the Police Department and thanked Steve Bruneau Construction and David Elkins for their contributions. He said the improvements were 90% complete and cost the PD \$50.00. He reported that they had retired the 2007 Ford Explorer and donated it to the Public Works Department. He said that there had been an increase in overtime last month which included 2 officers activated for the tsunami watch, however he stated they would still be under the projected overtime budget. He listed active cases last month included failure to register, counterfeit, burglary, forgery, narcotics, missing person and illegal firearms. He thanked the volunteers for their 221 hours donated last month. He asked that phone calls for the officers go through dispatch or the Police Department instead of calling their cell phones. Doyle asked about school security and police involvement. Stewart said they participate in drills and meetings with the school. Hayes asked if the HS went into lockdown, if the PD would be notified. Stewart said he would know immediately if the PD didn't lock them down themselves.

Luke Shepard reported that it had been a good month. He said the OSHA consultation had gone well and their safety program had been updated. He said that last year they had applied for a \$50,000.00 grant to improve N. 3rd Ave. He said the Nature Preserve project went out for bid

February 07,2018 with 10 contractors in attendance. Washington Street project out to bid for \$100,000.00. Mammano commented on the high cost. Shepard said the engineer had estimated \$100,000.00 and that ODOT would reimburse for most if not all of it. Wilson asked about the Nature Preserve parking lot, wayfinding signage and raised deck. Shepard commented it would be completed in phases.

Walhood asked if TRT money could be used for information signage in the Nature Preserve. Wilson inquired about the milfoil problem in Lake Lytle and about the Lions offer to pay for equipment. Shepard said he understood the cost for equipment to address the milfoil would be included in next budget. Shepard stated it would take a lot of planning of where to take the cuttings and how to maintain it. Hayes asked about the material and capacity of the parking lot for the Nature Preserve. Shepard stated it would be an asphalt parking lot but would not have room for a school bus.

Interim City Manager Terri Michel reported she had received a notification from the Ethics Commission that an annual update was due and for the Councilors to expect an email notice to do the update 03-15-18. She reported that there was a possibility to refinance the City Hall building and starting the parking lot, which would entail costs up front, but overall would save money. She said a resolution would be brought to City Council regarding the refinance in March or April if viable. She reported that the City is looking into changes in how the Transient Room Tax is collected, fined and monitored. She said Marni Johnson was looking into other cities' programs which included safety inspections and that the City Attorney, City Planner and City Council would have to approve. Beeman asked if the City was successful in collecting TRT money from large corporations. Michel stated that the City was, in fact and that Airbnb was the biggest problem. Michel also discussed a program for the State to collect the marijuana tax instead of collecting the tax in City Hall. Michel mentioned the Rockaway Beach Merchants Association meeting she had attended where the Easter scavenger hunt was discussed, with proceeds benefitting the Parks and Recreation program. Michel thanked Lisa Phipps for her services as Mayor and Judge. She said City Hall had received a response from a judge who was also an attorney, who was interested in beginning with court on March 21, 2018. Wilson asked how much we had collected from the marijuana tax, Michel said she would get the numbers and let her know. Wilson asked about the current loan life and loan rates on the City Hall building and parking lot. Michel stated she could get those figures and said that the USDA who holds the current loan had said they suggested refinancing if an opportunity arises. Hayes asked for a copy of the loan papers. Michel stated she would send copies to the City Council.

OLD BUSINESS:

1ST READING OF ORDINANCE NO. 18-430 PROVIDING FOR A STREET VACATION

Mayor Aagaard stated that at the 12-13-17 City Council meeting, Council had directed the City Attorney to write an order for street vacation.

Wilson made a motion, seconded by Beeman, to approve the first reading of Ordinance No. 18-430 providing a street vacation for a portion of S. 2nd, as indicated: motion carried.

- Mayor - Joanne Aagaard: Approve
- Position #1 - Nathan Beeman: Approve
- Position #2 - Sue Wilson: Approve
- Position #3 - Kristine Hayes: Approve
- Position #4 - Terry Walhood: Approve
- Position #5 - James Doyle: Approve

ADOPT RESOLUTION NO. 18-664 ESTABLISHING THE EMERGENCY PREPAREDNESS ADVISORY COMMITTEE

Mayor Aagaard stated that at the 11-8-17 City Council Meeting, former City Manager Gare stated that the temporary committee would be established by resolution.

Wilson made a motion, seconded by Walhood to adopt resolution No. 18-664 establishing the Emergency Preparedness Advisory Committee; motion carried.

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #5 - James Doyle: Approve

NEW BUSINESS:

APPOINT COUNCILORS WALHOOD AND WILSON TO THE EMERGENCY PREPAREDNESS ADVISORY COMMITTEE

Doyle made a motion, seconded by Beeman to appoint Councilors Walhood and Wilson the the Emergency Preparedness Advisory Committee; motion carried.

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Abstain

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Abstain

Position #5 - James Doyle: Approve

ADOPT RESOLUTION NO. 18-665 TO RECEIVE AND EXPEND GRANT FUNDS

Michel spoke to Resolution No. 18-665, she stated that the amount of \$6,000.00 in grant funds had been appropriated to the budget and the Police Department had received a grant in the amount of \$5,000.00 that had to be added to that appropriation.

Hayes made a motion, seconded by Wilson to adopt Resolution No. 18-665, to appropriate grant funds; motion carried.

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #5 - James Doyle: Approved

CONSIDER RENEWAL OF CITY ATTORNEY CONTRACT WITH THE CITY OF ROCKAWAY BEACH

Mayor Aagaard stated this was the renewal of the contract between the City of Rockaway Beach and City Attorney John Putman, she said it included the same conditions as last year with no increase.

Wilson made a motion, seconded by Beeman, to renew the contract with City Attorney John Putman, as proposed. Motion carried.

Position #2 - Sue Wilson: Motion

Position #1 - Nathan Beeman: 2nd

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #5 - James Doyle: Approve

LETTER OF SUPPORT FOR TILLAMOOK COUNTY PARKS DEPARTMENT

Mayor Aagaard stated this would be a letter of support from the City to install restroom and showers at Kilchis Park.

Walhood made a motion, seconded by Beeman to send a letter of support to the Tillamook County Parks Department to add restroom facilities at Kilchis Park; motion carried.

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: 2nd

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Motion

Position #5 - James Doyle: Approve

EXECUTIVE SESSION ORS 192.660(1)(h) LEGAL COUNSEL

COUNCIL CONCERNS

Walhood spoke to the importance of the Emergency Committee and being involved with the RBV FD already, looked forward to extending it. Wilson reiterated her strong belief in an established Emergency Preparedness plan. Beeman asked about members, which included Jeff Grace from the RBVFD and Shawn Ahlers from the RBPD. Hayes asked about an Urban renewal program. Michel suggested discussion with City Planner Fregonese.

MAYOR'S REPORT

Mayor Aagaard spoke to the tragedy of the Florida school shooting. She mentioned her support of the Special Olympics bowling program and said hi to all of the kids for TV.

ATTORNEY COMMENTS

John Putman thanked the City Council for the renewed contract and their support.

ADJOURNMENT

Wilson made a motion, seconded by Beeman to adjourn. Mayor Aagaard adjourned the meeting at 8:45 p.m.

Position #1 - Nathan Beeman: Motion

Position #2 - Sue Wilson: 2nd

Mayor - Joanne Aagaard: Approve

Position #1 - Nathan Beeman: Approve

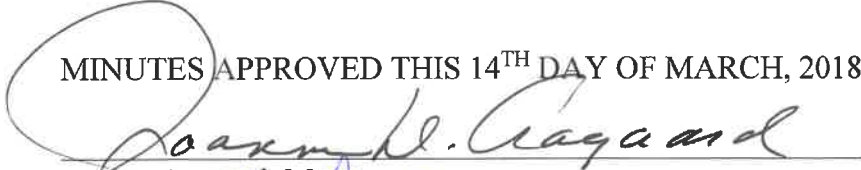
Position #2 - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #5 - James Doyle: Approve

MINUTES APPROVED THIS 14TH DAY OF MARCH, 2018



Joanne Aagaard, Mayor



Terri Michel, Interim City Manager