

# City of Rockaway Beach

## City Council Meeting Minutes



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**Date:** Wednesday, February 12, 2020  
**Time:** 6:01 P.M.  
**Location:** Council Chambers, City Hall

### **PLEDGE OF ALLEGIANCE**

A moment of silence for the late Council Member James Doyle.

### **ROLL CALL**

Mayor - Sue Wilson: Present  
Position #1 - Nathan Beeman: Present  
Position #3 - Kristine Hayes: Present  
Position #4 - Terry Walhood: Present  
Position #2 - Tom Martine: Present

### **CALL TO ORDER AND APPROVAL OF AGENDA**

Hayes had questions regarding the HBH checks and Michelle Murrell's FEMA check.

Beeman made a motion, seconded by Walhood, to approve the consent agenda for January 2020 and the January 2020 check register; motion carried.

Position #1 - Nathan Beeman: Motion  
Position #4 - Terry Walhood: 2nd  
Mayor - Sue Wilson: Approve  
Position #1 - Nathan Beeman: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Terry Walhood: Approve  
Position #2 - Tom Martine: Approve

### **PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

Jim Horton, Tillamook County Sheriff introduced himself to the City Council and Citizens of Rockaway Beach. Horton provided an overview of his job description and how he represents Tillamook County and upcoming goals.

### **STAFF REPORTS**

Shawn Vincent, Interim Fire Chief provided an update on the Tillamook County ASA (Ambulance Service Area). He mentioned there had been some action taken in regards to hiring personnel, contracting with private services, improving fleet management and improving communication with all parties affected by this service. He stated the first stage of the FF1 Academy was complete and those students' training records had been submitted to Oregon's

Department of Public Safety Standards and training for registration. Vincent said in order to complete that certification, students would be attending Medical Training on the February 13<sup>th</sup> and 27<sup>th</sup> drill nights as well as a Hazardous Materials Awareness and Operations level training scheduled for Saturday and Sunday, March 7<sup>th</sup> and 8<sup>th</sup>. Vincent reviewed the Fire Report for January 2020.

Charlie Stewart, Chief of Police, mentioned it had been a similar start to 2020 as last year. He stated the department had found time to address the 2019 lost & found as well as the evidence collection. Stewart thanked Senior Officer Rondeau for his efforts in that process. He said the department was able to complete the necessary software upgrades to all department computers. He mentioned over the next few months they would continue to focus on the officer's mandatory maintenance training hours to meet the annual and 3- year cycle requirements. He said their ability to meet these mandates had continued to be vastly improved by the Tillamook County Law Enforcement Training Program. He addressed that currently the department only had 7 VIPS (Volunteers in Police Services) that were available to volunteer at the police department, he expects all of them to return over the next few months. He mentioned on March 23<sup>rd</sup> they would be expanding the office hours back to 9am- 5pm. Stewart would like to thank all VIPS for their continued dedication and service to the City of Rockaway Beach. He mentioned as the winter season comes to an end, continue to take the extra time needed while traveling.

Luke Shepard, Public Works Director addressed the expansion of the Nature Preserve boardwalk. He mentioned that on February 11<sup>th</sup> there was a sewer line failure, a resolution of the Rockaway Beach City Council Declared a state of emergency; Resolution No. 20-600.

David Elkins Emergency Manager, mentioned as we all know, one of the tasks this year was to step up their promotion efforts to get more people in the city to have the desire to get prepared for any event that might occur in the area. He said they had begun to revise and update the Emergency Management section of the city website and would be publishing a digital newsletter once a quarter via email and social media. He stated he was currently working with a representative of the county in an attempt to get a county wide Preparedness Campaign established for enhanced emphasis and coverage county wide. He addressed that they were beginning to spec the AM message broadcasting system for the city that he mentioned last month. He said the system would advise people that are located in the area to information prior to, during and after an event. He stated that the system was called RadioStat and he was currently communicating with users to get their take on the usefulness, option packages, reliability and maintenance of the system. Elkins said due to the cost of the system they would be applying for a grant to fund the purchase. He mentioned they would be conducting training classes during the next couple of months. He said there would be a Water Sanitation and Hygiene class on February 29<sup>th</sup>, a Go-Bag class on March 7<sup>th</sup> and he planned to set a date soon for an Emergency Radio class in March. He stated Jeff Shubert and himself attended the quarterly TC4 meeting at the Tillamook 911 center. He said Kevin Tucker from the Near Space Corporation gave a presentation about their unmanned flight program consisting of mostly balloons at this point and he mentioned that drones could be used to transport supplies to areas along the coast after a major event. Elkins addressed that there were 211 volunteer hours for the month of January.

Luke Shepard Interim City Manager, mentioned he had been working with Becca Harth the Office Manager with the preparation of the budget templates for the upcoming year. He said the auditor Peter Gelser would be present next Council meeting to review the 2018/2019 audit. He stated that two Budget Committee members positions had expired. He said the Planning Committee would be meeting this month to discuss tiny homes. He mentioned the City had found a great candidate for the Fire Chief. He said he would be starting March 15<sup>th</sup> 2020. Shepard said he wanted to thank Beeman, Elkins and Vincent for their help on the hiring committee. He mentioned Terri Michel City Manager would be returning back to work on March 2<sup>nd</sup>. He wanted to thank everyone for allowing him to step in and be the Interim City Manager.

**A RESOLUTION OF THE ROCKAWAY BEACH CITY COUNCIL DECLARING A STATE OF EMERGENCY DUE TO SEWER LINE FAILURE ON 2/11/20.**  
**RESOLUTION No. 20-600**

Hayes made a motion, seconded by Martine, to approve Resolution No. 20-600 a resolution of the Rockaway Beach City Council declaring a state of emergency due to sewer line failure on 2/11/20; motion carried.

Position #3 - Kristine Hayes: Motion  
Position #2 - Tom Martine: 2nd  
Mayor - Sue Wilson: Approve  
Position #1 - Nathan Beeman: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Terry Walhood: Approve  
Position #2 - Tom Martine: Approve

**SECOND READING OF ORDINANCE NO 18-432**

Wilson read the second reading of several amendments to the Rockaway Beach Zoning Ordinance. Recommended amendments were developed through conversations with City Staff, Planning Commission, City Council and Members of the Public. City Council previously Amended Ordinance 18-423, decreasing the minimum rental period for accessory dwelling units from 90 days to monthly.

Beeman addressed concerns regarding the regulations on the number of mobile food pods allowed within the City. Hayes mentioned her thought on the mobile pods within the City. Walhood said her concern was the property available for mobile pods. Putman addressed his suggestions on the discussion of concerns.

Hayes made a motion, seconded by Beeman, to approve the second reading of Ordinance No 18-432 adopting changes to the Rockaway Beach Zoning Ordinance as amended on 1/8/2020; motion carried.

Position #3 - Kristine Hayes: Motion  
Position #1 - Nathan Beeman: 2nd  
Mayor - Sue Wilson: Approve

Position #1 - Nathan Beeman: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Terry Walhood: Approve  
Position #2 - Tom Martine: Approve

#### **ADOPTION OF ORDINANCE NO. 18-432**

Beeman made a motion, seconded by Martine, to adopt Ordinance No 18-432; motion carried.

Position #1 - Nathan Beeman: Motion  
Position #2 - Tom Martine: 2nd  
Mayor - Sue Wilson: Approve  
Position #1 - Nathan Beeman: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Terry Walhood: Approve  
Position #2 - Tom Martine: Approve

#### **APPOINTMENT OF FIRE CHIEF**

Hayes made a motion, seconded by Beeman, to allow Luke Shepard to hire the Fire Chief; motion carried.

Position #3 - Kristine Hayes: Motion  
Position #1 - Nathan Beeman: 2nd  
Mayor - Sue Wilson: Approve  
Position #1 - Nathan Beeman: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Terry Walhood: Approve  
Position #2 - Tom Martine: Approve

Shepard announced the new Fire Chief as Todd Hesse.

#### **DISCUSSION OF THE PARKS AND RECREATION PROGRAM**

Wilson read this is an opportunity to review the strengths, weaknesses and future direction of the City's Parks and Recreation program. Shepard stated the Parks and Recs Director resigned. Shepard said he wanted to know how the Council felt about the program and if there were any changes they would like to see. Shepard stated he wanted the Council to know that the off-season fundraisers put on by the Park & Recs program lose money each year. Shepard mentioned he would like the City's insurance company to take a look at the program and make sure there was no liability. Hayes mentioned McCarty was wonderful, she spoke highly of Terry Houchins and wondered if the City could offer her the position. Council advised Hayes that Terry Houchins resigned. Beeman thought it was a wonderful program, but it was mismanaged and with the correct leader this program could move forward and be beneficial to the community. Shepard said if there were any more options and feedback to get ahold of himself or Terri Michel.

## COUNCIL CONCERNS

Hayes said she wanted to thank Shepard for stepping in and doing such a great job. She mentioned she was hoping the City continued working on the ADA access at the Beach. She said lastly, she would like to have put on the agenda and voted on items that had to do with elections. She mentioned she would like the numbers removed from the positions.

Walhood said she wanted to complement Shepard for stepping up and combining jobs.

Beeman stated Shepard had been great. He said the other departments within the City have been doing such a great job as well.

## MAYOR'S REPORT

Wilson stated March 2<sup>nd</sup> Michel's would be back to work. She said she wouldn't know where we would be at without Shepard and thanked him sincerely, and thanked Vincent for stepping in as interim Fire Chief.

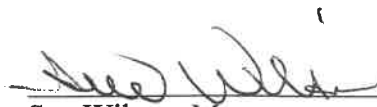
## ATTORNEY COMMENTS

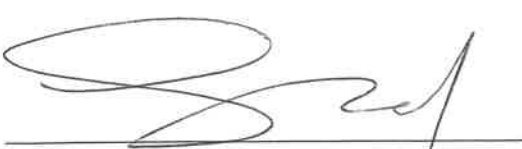
Putman said he was very sorry about Doyle, and sends prayers to his family.

## ADJOURNMENT

Adjourned at 7:40 pm.

MINUTES APPROVED THIS 11<sup>TH</sup> DAY  
OF MARCH, 2020.

  
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Sue Wilson, Mayor

  
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Terri Michel, City Manager

*Aulke Shepard*

*Pro-Team City Manager*