



City of Rockaway Beach City Council Meeting Minutes

Date: Wednesday, March 11, 2020
Time: 6:01 P.M.
Location: Council Chambers, City Hall

CALL TO ORDER AND APPROVAL OF AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor - Sue Wilson: Present
Position #1 - Nathan Beeman: Present
Position #3 - Kristine Hayes: Present
Position #4 - Terry Walhood: Present
Position #2 - Tom Martine: Present

CONSENT AGENDA

Walhood made a motion, seconded by Martine, to approve the amended February 12, 2020 minutes and check register; motion carried.

Position #4 - Terry Walhood: Motion
Position #2 - Tom Martine: 2nd
Position #1 - Nathan Beeman: Approve
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #2 - Tom Martine: Approve

ADMINISTER OATH OF OFFICE

Wilson addressed an opening on the City Council. She stated no residents stepped forward with interest, so she called upon Penny Cheek who had prior interest and asked if she would fill the vacancy of Councilor Doyle.

Michelle Hebert administered the Oath of Office.

CITIZEN INPUT ON NON-AGENDA ITEMS

Erin Skaar, a resident of Tillamook stated she was running for the County Commissioner position #1. She wanted to take the opportunity to introduce herself and learn about Rockaway Beach.

Larry Turpen, mentioned he would be speaking on a non-agenda item because he was more concerned about procedure. He said he had learned earlier in the month about an opening on the Budget Committee. He stated he submitted his application and assumed he would have received a phone call and he never did; he questioned what the procedure was.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

City Auditor Peter Gelser presented the Annual Financial Report. He addressed how the audit was conducted over three different steps. Gelser stated a few issues and concerns with the audit and stated a concern that the financial officer left. He stated the financials themselves were very strong. Gelser stated the contract was up and if the City would like to renew the contract, he would send over the documents to Michel.

Wilson read the rules of decorum for City Council and Planning Commission meetings. She read that it consisted of the following: there are certain rules and procedures that must be followed to ensure that the Council and Planning Commission are able to function as smoothly and efficiently as possible. An agenda of tonight's meeting was available at the door so that you can follow the order of actions taking place. All persons wishing to speak should first be recognized by the chairperson, go to the podium, and then state their name and address for the record. No person shall be disorderly, abusive, or disruptive of the orderly conduct of the hearing. No person shall present irrelevant, immaterial, or unduly repetitious testimony. There shall be no audience demonstrations, such as applause, cheering, display of signs, or other conduct disruptive of the hearing and all testimony given by witnesses shall avoid being of a personal nature.

STAFF REPORTS

Shawn Vincent, Interim Fire Chief, mentioned the Fire Department just received their 3-year accreditation agreement. He presented an update on drills, training and meetings that the department had conducted. He addressed a presentation regarding COVID-19, providing helpful tips and information.

Charlie Stewart, Chief of Police, stated how important community partnerships were to the level of service provided to the City as well as the county. He said on Saturday, February 22, at 6:00 PM the Police Department responded to a missing person call, based on the information provided and the recent low overnight temperatures, it was determined that additional resources were needed for the search. He mentioned they would like to give a special thanks to the Rockaway Beach Fire Department, Rockaway Beach CERT (Community Emergency Response Team), and the Tillamook County Sheriff's Office Search and Rescue Team. He said there were over 20 members that responded to assist in the search allowing for a quick and safe return home for the citizen. He stated the police department would return to normal office hours beginning March 23rd, (9:00 AM- 5:00PM). He stated at the end of March the Rockaway Beach Police Department Mobile App would no longer be available. He said this decision was based on increasing cost and lower than expected use by the public. He spoke about the AED's (Automated External Defibrillator) had to be taken out of service briefly for replacement of the pads. He said the AED's were a critical tool that they carry to provide life-saving medical care. He mentioned they were able to use current replacement pads in stock but would need to replace their spares and budget for new batteries next year. He mentioned the Police Department had recorded two life-saving events using that equipment since 2018 and appreciated the Siletz Tribal Charitable Contribute Fund that provided the funds for the original purchase.

Luke Shepard, Public Works Director, mentioned the water project was in progress with the replacement of 3,500 ft of new lines. He said he didn't anticipate any planned water outages for residents at this time. He mentioned aside from the waterline project the only other large project was the Nature Pressure Boardwalk Phase II. He provided a look into what next year's projects would consist of. He welcomed back Terri Michel.

David Elkins, Emergency Manager, addressed updates and precautions on COVID-19. He mentioned a W.A.S.H class was held on February 29, 2020 and it was a success, a go bag class would be held on March 7, 2020 and an Emergency Radio Class would be held on March 14, 2020. He stated the Rockaway CERT assisted the Rockaway Beach Police Department along with the Rockaway Beach Fire Department, and the Tillamook County SAR team on a missing person search. He said it provided the organization with valuable lessons learned that could be incorporated into their CERT training. He mentioned they had looked at the FEMA requirements for CERT organizations and it appeared as though their organizations do not meet all the FEMA requirements. He said he was working on an effort that would unify the approach to all preparedness efforts within the county. He stated he met with the Neahkahnie School District to discuss using a method that each school location within the district could communicate with the district office during an emergency or disaster. He mentioned the solution would be to install a HAM base station in the district office and communicate with the school locations in Garibaldi, Rockaway Beach and Nehalem via Ham radio. He said their first practice call-in would be held on March 10, 2020. He stated he would be visiting the Happy Valley Police Department on March 9th, to determine if their radio stat installation was suitable for use in Rockaway Beach.

Terri Michel, City Manager, stated this had been her seconded week back after 7 months. She thanked everyone for holding down the fort and doing an excellent job during her absence. She mentioned she had met with the new Fire Chief Todd Hesse on Monday; he was unable to make it tonight due to obligations in Vale. She said he would start work on March 26th. She provided a brief update regarding the Budget Committee.

ACCEPT RESIGNATION OF BUDGET COMMITTEE MEMBER

Wilson addressed the resignation of Budget Committee member Linda Olson. Olson had served 2 terms on the Budget Committee, at this time, she wished to resign.

Hayes thanked her for all her volunteer hours.

Beeman made a motion, seconded by Hayes, to accept the resignation of Budget Committee Member Linda Olson who served 2 years on the Committee and instruct that the City Manager put out an ad; motion carried.

Position #1 - Nathan Beeman: Motion

Position #3 - Kristine Hayes: 2nd

Mayor - Sue Wilson: Approve

Position #1 - Nathan Beeman: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #2 - Tom Martine: Approve

Position #5 – Penelope Cheek: Approve

REAPPOINT BUDGET COMMITTEE MEMBER

Wilson said Dave May wished to continue serving as a member on the Budget Committee.

Walhood made a motion, seconded by Beeman, to reappoint Budget Committee Member Dave May; motion carried.

Position #4 - Terry Walhood: Motion
Position #1 - Nathan Beeman: 2nd
Mayor - Sue Wilson: Approve
Position #1 - Nathan Beeman: Approve
Position #3 - Kristine Hayes: Disapprove
Position #4 - Terry Walhood: Approve
Position #2 - Tom Martine: Approve
Position #5 – Penelope Cheek: Approve

APPOINT CITY MANAGER AS BUDGET OFFICER FOR FISCAL YEAR 2020/2021

Beeman made a motion, seconded by Martine, to appoint City Manager Terri Michel as Budget Officer for fiscal year 2020/2021; motion carried.

Position #1 - Nathan Beeman: Motion
Position #2 - Tom Martine: 2nd
Mayor - Sue Wilson: Approve
Position #1 - Nathan Beeman: Approve
Position #3 - Kristine Hayes: Disapprove
Position #4 - Terry Walhood: Approve
Position #2 - Tom Martine: Approve
Position #5 – Penelope Cheek: Approve

APPROVE BUDGET CALENDAR FOR FISCAL YEAR 2020/2021

Hayes made a motion, seconded by Walhood, to accept the calendar as changed; motion carried.

Position #3 - Kristine Hayes: Motion
Position #4 - Terry Walhood: 2nd
Mayor - Sue Wilson: Approve
Position #1 - Nathan Beeman: Approve
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #2 - Tom Martine: Approve
Position #5 – Penelope Cheek: Approve

COUNCIL CONCERNS

Hayes said she would like to have the discussed topics put on the agenda. She mentioned she would like to look for a grant for beach access. She stated the audit mentioned workshops and trainings and she would like to investigate it as she agrees it's a great idea.

Walhood mentioned that due to the fact that McCarty resigned the Merchants Association would be putting on the Easter Egg Hunt. She said the Scenic Railroad would bring the Easter Bunny to Rockaway Beach. She stated following the Easter Egg Hunt there would be a scavenger hunt.

Cheek thanked everyone for letting her participate as a Council Member.

MAYOR'S REPORT

ATTORNEY COMMENTS

Putman addressed he would like to have an executive session.

Recess at 7:16 P.M

Wilson stated the meeting reconvened at 8:36 P.M

Putman stated they had just finished an executive session in regards of City Vs. Taylor. He said his first question would be if the Council still wanted him to represent the City in this matter.

The City Council agreed by consensus to have Putman continue to represent the City in the matter of the City of Rockaway Beach Vs. Taylor/Sea Haven Motel.

ADJOURNMENT

Beeman made a motion, seconded by Martine, adjourn at 8:39 P.M; motion carried.

Position #1 - Nathan Beeman: Motion

Position #2 - Tom Martine: 2nd

Mayor - Sue Wilson: Approve

Position #1 - Nathan Beeman: Approve

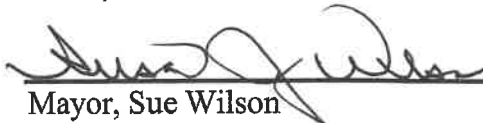
Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #2 - Tom Martine: Approve

Position #5 - Penelope Cheek: Approve

MINUTES APPROVED THIS 13TH DAY OF
MAY, 2020



Mayor, Sue Wilson



City Manager, Terri Michel

Hele Shepenel

Pro-Tem City Manager