

# CITY OF ROCKAWAY BEACH

## City Planning Commission Meeting



### Agenda

Date: November 18<sup>th</sup>, 2021  
Time: 6:00 PM  
Location: Rockaway Beach City Hall

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### CALL TO ORDER AND APPROVAL OF AGENDA FOR CITY PLANNING COMMISSION MEETING

A) **Roll Call** Commission Members: Pat Olson, Janet McIntire, Bill Hassell, Zandra Umholtz, Georgeanne Zedrick, Sterling Anderson and Sandra Johnson

[Position #2 - Janet McIntire: Present](#)  
[Position #3 - Pat Olson: Present](#)  
[Position #7 - Georgeanne Zedrick: Present](#)  
[Position #5 - Bill Hassell: Present](#)  
[Position #1 - Zandra Umholtz: Present](#)  
[Position #6 - Sterling Anderson: Absent](#)  
[Position #4 - Sandra Johnson: Present](#)

### B) **Approval of Minutes - October 21<sup>st</sup>, 2021**

Conversation about making edits and corrections to the minutes. Zandra commented on a 'their' and 'there' incorrectly used. Sandra asked on page on 6 from 'felt' to change to 'noted'. Discussion about changes to be done after the meeting.

CORRECTION: Minutes to be approved after noting all specific changes within the meeting and voting. Jenny will make the above corrections and bring to the next meeting for any additional changes and approval of them in the next meeting.

[Position #3 - Pat Olson: Motion](#)  
[Position #4 - Sandra Johnson: 2nd](#)  
[Position #2 - Janet McIntire: Approve](#)  
[Position #3 - Pat Olson: Approve](#)  
[Position #7 - Georgeanne Zedrick: Approve](#)  
[Position #5 - Bill Hassell: Approve](#)  
[Position #1 - Zandra Umholtz: Approve](#)  
[Position #6 - Sterling Anderson: Absent](#)  
[Position #4 - Sandra Johnson: Approve](#)

### C) **New Business**

Janet explained the new tool that will be used in the new year for public meetings. Scott explained it will be linked to Zoom with a webcam and speaker and more details will come once the process is figured out.

#### 1. **Goal Setting Discussion –**

Janet outlined that City Council and Planning Commission will be making goals for the upcoming year. Scott advised to look at what is on our plate, what we can accomplish now and down the road. Scott discussed 3 current big initiatives for the upcoming year:

- a. Master Plan Process for Public Facility Area – will include public meetings, landscape architect and other goals to identify for the city to implement.
  - b. Salmonberry Trail – ODOT run project in collaboration with the city.
  - c. ADA and Accessibility Plan, including Railroad Crossing at wayside & beach access.
- Discussion about short term rentals. Janet noted this is something City Council will be reviewing. Janet reminded them that Planning Commission meeting information and minutes are located on the website.

**2. ADA, Accessibility Safety and Pedestrian Proposal ideas**

Bill Hassell – identified the top areas:

- a. Washington Street Cross Walk – coordinate with ODOT regional representative.
  - b. 12th Avenue – Inputting cross walk and suggesting lowering the speed.
  - c. Wayside Beach Access – coordinate with Oregon State Parks with possible rip rap or stairs.
  - d. Nature Preserve boardwalk rest areas
- Janet asked about prioritizing this list and Scott offered to do that.

**D) Public Hearing - None**

**E) Visitor Presentation - None**

**F) Citizen Comments and Concerns - None**

**G) Commissioner Comments and Concerns**

- Georgeanne – none
- Zandra – asked about how the list will be prioritized, Janet explained Scott will outline in and present in upcoming meetings for them to comment on.
- Pat – none
- Sandra – Commented on obligations of the Commission and being proactive to give recommendations to City Council and involvement within committees. She mentioned several county and federal grants and asked if the city will be looking at any for funding projects.
- Bill – Suggested anyone to give any grant suggestions to city staff.
- Janet - Commented to add training for Planning Commissioners into the priority list.

**H) City Planner Comments - None**

**I) Adjourn - 7:55 pm**

- Position #3 - Pat Olson: Motion
- Position #1 - Zandra Umholtz: 2nd
- Position #2 - Janet McIntire: Approve
- Position #3 - Pat Olson: Approve
- Position #7 - Georgeanne Zedrick: Approve
- Position #5 - Bill Hassell: Approve
- Position #1 - Zandra Umholtz: Approve
- Position #6 - Sterling Anderson: Absent
- Position #4 - Sandra Johnson: Approve

Minutes approved this      day of ~~February~~<sup>MARCH</sup> 2022.

  
Janet McIntire, Planning Commission President

  
Jenny Kettner, Planning Technician

