



# City of Rockaway Beach City Council Meeting Minutes

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**Date:** Wednesday, February 9, 2022

**Time:** 6:00 P.M.

**Location:** Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

**Join Zoom Meeting**

<https://us06web.zoom.us/j/84036686212?pwd=d1ZPdVVrY3BpYXJidEkzeWlGbVIZUT09>

Meeting ID: 840 3668 6212

Passcode: 598613

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 840 3668 6212

Passcode: 598613

**CALL TO ORDER** – Sue Wilson, Mayor

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor - Sue Wilson: Present

Position #3 - Kristine Hayes: Absent

Position #4 - Terry Walhood: Present

Position #1 - Mary McGinnis: Present

Position #5 - Penelope Cheek: Present

Position #2 - Tom Martine: Present

**CONSENT AGENDA**

Walhood made a motion, seconded by Martine to approve the January 2022 minutes and check register.

Position #4 - Terry Walhood: Motion

Position #2 - Tom Martine: 2nd

Position #3 - Kristine Hayes: Absent

Position #4 - Terry Walhood: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

**CITIZEN INPUT ON NON-AGENDA ITEMS**

Rockaway Lions presented the 2022 Weenie Wagon schedule to the council. The council made a pending approval of the schedule until the City staff receives an application.

Daniel Howlett, 132 N Grayling, relayed his concerns about housing in Rockaway Beach and the city's water and sewer System Development Charges.

### **PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

City Planner Scott Fregonese will present an overview of the master planning process for development of the City's 10-acre Public Facilities lot.

Fregonese gave a presentation discussing the overview of the master planning process for the Rockaway Beach "High Grounds". McGinnis asked Fregonese to send her the presentation. He will work with the Planning Commission and city staff to develop this plan. This will include public outreach.

### **STAFF REPORTS**

Undersheriff, Matt Kelly discussed the calls for service received over the month of January. Kelly mentioned that new deputy Kevin Grogan should be out the academy in a month and be on duty in Rockaway. Wilson complimented the way the report was written.

Fire Chief, Todd Hesse went over the January report, and mentioned the department skill building training and beach safety program. Hesse mentioned the department is still recruiting for a full-time position. Hesse stated the awards banquet went very well.

Public Works Superintendent Dan Emerson stated the department is recruiting to fill the Plant Operator position. Emerson mentioned the department made repairs to the boardwalk and thanked the public for informing the department about fallen trees during storms. Emerson said the department has scheduled annual sewer line cleaning in February. Walhood thanked the department for picking up the Holiday items from the train.

City Manager, Luke Shepard stated Public Works will have the open position filled shortly. Shepard said housing is an important issue and that he has met with the Tillamook County Housing Coordinator and will invite him to speak at an upcoming city council meeting. Shepard mentioned there is a budget committee vacancy, and this quarter will be the last time the city will collect transient room tax payments. The Department of Revenue will collect TRT on the city's behalf beginning with payment due for the first quarter of 2022.. Shepard said the Fire Department banquet was very well done and he thanked the Fire and Medical volunteers for all they do for Rockway Beach.

## **OLD BUSINESS**

### **APPROVAL OF ADMINISTRATIVE TASK LIST 2022-23**

Wilson read the following: City Manager recommends work begin on items shown in Administrative Task List 2022-23. This list comprises topics discussed at recent City Council Meetings and practical steps to move these items forward. The City Manager would like to work with the City Council to refine and approve the list so work to tackle these issues can begin.

Shepard made a presentation of the Task list that the council has discussed from previous meetings. McGinnis asked if the emergency preparedness is still active, Shepard stated the emergency preparedness group will be starting from scratch.

Cheek made a motion, seconded by Martine to approve the administrative task list 2022-23; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Absent](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **NEW BUSINESS**

### **APPROVAL OF INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE OREGON DEPARTMENT OF TRANSPORTATION**

Wilson read the following: This is an ODOT Delivered Federal Project Agreement on Behalf of the City of Rockaway Beach. Agreement No. 35244: Salmonberry Trail – Rockaway Beach Connector. City Manager to review this IGA and overall project scope with the City Council.

Shepard briefed the council on the IGA with the Oregon Department of Transportation. McGinnis thanked Shepard and other city staff that put time into this agreement, Wilson stated she is very excited for the trail.

Martine made a motion, seconded by McGinnis to approve the Intergovernmental Agreement with the Oregon Department of transportation: motion carried.

[Position #2 - Tom Martine: Motion](#)

[Position #4 - Mary McGinnis: 2nd](#)

Position #3 - Kristine Hayes: Absent  
Position #4 - Terry Walhood: Approve  
Position #1 - Mary McGinnis: Approve  
Position #5 - Penelope Cheek: Approve  
Position #2 - Tom Martine: Approve

### **COUNCIL CONCERNS**

McGinnis thanked all staff for their hard work.  
Walhood stated she is excited for the task list.  
Cheek mention the Salmonberry trail will be challenging but it will be great when its done.  
Martine said the fire department put together a great banquet.

### **MAYOR'S REPORT**

Wilson spoke on the Fire Banquet and said it was very professional and thanked Chief Hesse.

### **ADJOURNMENT**

Meeting adjourned at 7pm.

MINUTES APPROVED THIS 9<sup>th</sup>  
DAY OF MARCH 2022.

  
Mayor, Sue Wilson

  
City Manager, Luke Shepard