



# City of Rockaway Beach City Council Meeting Minutes

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**Date:** Wednesday, March 9, 2022

**Time:** 6:00 P.M.

**Location:** Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

**Zoom Link:**

<https://us06web.zoom.us/j/82594750270?pwd=SEp4d1RtLytUSmhhNThSWWVmRWtBQT09>

Meeting ID: 825 9475 0270

Passcode: 899457

**CALL TO ORDER** – Sue Wilson, Mayor

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

[Mayor - Sue Wilson: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Terry Walhood: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Check: Present](#)

[Position #2 - Tom Martine: Present](#)

**CONSENT AGENDA**

Walhood made a motion, seconded by Martine to approve the February 9th 2022 Minutes: motion carried.

[Position #4 - Terry Walhood: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Abstain](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Check: Approve](#)

[Position #2 - Tom Martine: Approve](#)

Walhood made a motion, seconded by Martine to approve the February 2022 Check Register: motion carried.

[Position #4 - Terry Walhood: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **CITIZEN INPUT ON NON-AGENDA ITEMS**

## **PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

Wilson read the following: Tillamook County Housing Coordinator Thomas Fiorelli will present information on national and local housing issues. Fiorelli will lead a discussion on potential action the city can take to mitigate these issues.

Thomas Fiorelli presented a history of the housing crisis in Tillamook County. Fiorelli spoke to the council on ways he and his team have come up with possible solutions to the current housing crisis in Tillamook County.

## **STAFF REPORTS**

Sheriff Josh Brown reviewed the call report for Rockaway Beach and discussed an incident that occurred south of Tillamook County that the Sheriff's department assisted with. Brown encourages Rockaway Beach residents to install cameras at their homes.

Fire Chief Todd Hesse covered the department's calls for the month of February. Hesse discussed EMT class midterms have been completed and are holding weekly classes with fellow fire departments in Tillamook County. Hesse mentioned the department is still recruiting for the open position on the department.

Public Works Superintendent Dan Emerson welcomed Milton Hoffman to the public works team as a Treatment Plant Operator. Emerson stated the department held a training on rebuilding pumps and were able to rebuild a sewer pump. Emerson mentioned the annual flushing of the main water system would take place the last week of March.

City Manager Luke Shepard stated that there is a verbal agreement for the 10-acre high ground lot. Shepard mentioned at the next council meeting that the Fire Chief will give a presentation about the department's long term plan. Shepard stated the 4<sup>th</sup> of July parade is back this year. Shepard told the council that the budget process will begin soon.

## **OLD BUSINESS**

## **NEW BUSINESS**

## **APPROVE FUNDING FOR THE 2021-2022 OFF-SEASON TOURISM MARKETING GRANTS**

Wilson read the following: The purpose of this grant is to assist tourism-related businesses with marketing and promotion. This grant program is funded by lodging tax collected within the City of Rockaway Beach. Seven eligible project applications were received for the 2021-2022 City of Rockaway Beach Tourism Marketing Grant program. Funds are available to award all eligible projects. City Council has final authority on application approval.

Seven eligible project applications were received for the 2021-2022 City of Rockaway Beach Tourism Marketing Grant program. Funds are available to award all eligible projects. City Council has final authority on application approval.

Tillamook Coast Deputy Director Amy Blackburn stated this is the second attempt for this grant program. No eligible applications were submitted previously. Blackburn stated there are 7 eligible applications this round and 2 additional application that require further review. Walhood asked about the out of state application and how that could be approved, Blackburn stated the applicant has been doing the charity event in Rockaway for many years and its proceeds go towards the Tillamook County Animal Shelter.

Cheek made a motion, seconded by Martine to approve the funding for the 2021-2022 off-season tourism marketing grants; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **APPOINT CITY MANAGER AS BUDGET OFFICER FOR FISCAL YEAR 2022/2023 BUDGET**

Wilson read the following: Oregon Revised Statute 294.331 requires the governing body of each municipal corporation to designate a Budget Officer that shall prepare or supervise the preparation of the budget. The Rockaway Beach City Charter tasks the City Manager with preparation of the annual City Budget.

McGinnis made a motion, seconded by Cheek to appoint City Manager Luke Shepard as budget officer for fiscal year 2022/2023 Budget; motion carried.

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

### **COUNCIL CONCERNS**

McGinnis stated she is happy to see the grant applications for the tourism marketing grants. Walhood talked about property tax rates of various cities in Tillamook County. She pointed out that Rockaway Beach has the lowest rates in Tillamook County when bonds and Fire Districts are considered. Cheek thanked Sheriff Brown for being at the meeting and giving the staff report.

### **MAYOR'S REPORT**


Wilson stated she is thrilled for the 4<sup>th</sup> of July parade, fireworks show and all the other 4<sup>th</sup> of July festivities.

### **ADJOURNMENT**

McGinnis made a motion, seconded by Cheek to adjourn the meeting at 7:14pm; motion carried.

[Position #1 - Mary McGinnis: Motion](#)  
[Position #5 - Penelope Cheek: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS 9<sup>th</sup>  
DAY OF MARCH 2022.

  
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Mayor, Sue Wilson

  
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City Manager, Luke Shepard