



City of Rockaway Beach

City Council Meeting Minutes

Date: Wednesday, April 13, 2022

Time: 6:00 P.M.

Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Zoom Link:

<https://us06web.zoom.us/j/85120070055?pwd=V2pzcTBKRjV0Z1RWZzVjOWdnUVNCQT09>

Meeting ID: 860 9195 4450

Passcode: 931471

CALL TO ORDER – Susan J Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor-Susan J Wilson: Present](#)

[Position #3-Kristine Hayes: Present](#)

[Position #4-Terry Walhood: Present](#)

[Position #1-Mary McGinnis: Present](#)

[Position #5-Penelope Cheek: Absent](#)

[Position #2-Tom Martine: Present](#)

CONSENT AGENDA

Hayes asked a question about the City Planner's Company changing names; Shepard, stated the name of the Planners firm had changed.

Hayes asked about 1975 Allen C TRS, LLC 3rd St. property that was showing on the check register; Shepard stated that this was a payment for the option to purchase the lot on 3rd Ave., and only one check for \$1,000.00 was made to 1975 Allen C TRS, LLC.

Martine made a motion, seconded by Walhood to approve the March 9, 2022, Minutes and March 2022 Check Register: Motioned Carried.

[Position #2 - Tom Martine: Motion](#)

[Position #4 - Terry Walhood: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 -Penelope cheek: Absent](#)

[Position #2 -Tom Martine: Approve](#)

CITIZEN INPUT ON NON-AGENDA ITEMS

Daniel Howlett spoke on his concerns with the city's comprehensive plan, water rates and housing crises.

McGinnis asked Howlett to send an email summarizing his concerns.

Rockaway Roastery Maria Burnhard spoke about permitting issues with the City and the Port of Tillamook. Shepard responded that he would look into the matter on Thursday.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Wilson announced Volunteer of the year Cindy Gregory and thanked her for all her services to the community.

STAFF REPORTS

Under Sheriff Matt Kelly spoke about call volume and the county's mobile crises team.

Fire Chief Todd Hesse spoke about March's call volume and deploying the life safety ring with the drone. Hesse stated that a new Apparatus Operator training program had been started.

Public Works Superintendent Dan Emerson discussed what the department focused on for the month of March. Emerson stated the department had a water survey conducted by the Oregon Health Authority and that all criteria had been met successfully. He added that as a result of the successful system survey the Oregon Health Authority had issued the City's Water system the designation of Outstanding Performer. Martine thanked Dan Emerson and his employees for work done on Charlotte St.

City Manager Luke Shepard updated the council on the city's task list. Shepard stated that the surveyor is partitioning the 10-acre lot, and the city is waiting for signatures from the landowner to finalize the option and purchase agreement. Shepard mentioned Fire Chief Hesse will be presenting on the strategic plan for the Fire Department. Shepard said the Public Works department is working on obtaining bids for contractors to restore the exterior of the Community Center. Shepard stated the City is working with Tillamook County to acquire the Lake Lytle boat launch property in order to make improvements. Shepard mentioned that Terri Michel's memorial plaque has been installed at the boardwalk entrance. Shepard congratulated the Public Works employees for all their work on obtaining the Outstanding Performer designation for the city's drinking water system.

McGinnis praised Public Works about how well the memorial plaque looked for Terri Michel.

OLD BUSINESS

APPROVE \$390.00 OF FUNDING FOR APPLICATION H, FLYER CREATION AND PRINTING AS PART OF THE 2021-2022 OFF-SEASON TOURISM MARKETING GRANT PROGRAM

Wilson read the following: The purpose of this grant is to assist tourism-related businesses with marketing and promotion. This grant program is funded by lodging tax collected within the City of Rockaway Beach. This application was submitted on-time but required an amendment to the project scope to meet eligibility requirements. Funds remain to award this project. City Council has final authority on application approval.

Hayes made a motion, seconded by McGinnis to move that the Rockaway Beach City Council approved application H, for \$390.00 of grant funding; Motion Carried.

[Position #3 - Kristine Hayes: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Absent](#)

[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

DISCUSSION OF FIRE DEPARTMENT'S OPERATIONAL STATUS AND STRATEGIC PLANNING

Rockaway Beach Fire Chief Todd Hesse lead a discussion on the operational status and modernization program of the department.

EXECUTIVE SESSION ORS 192.660 (2)(i) EVALUATION OF THE PERFORMANCE OF A PUBLIC EMPLOYEE.

Wilson read the following: At this time the City Council will meet in Executive session in accordance with ORS 192.660(2)(i) to review and evaluate the employment related performance of the City Manager.

Executive session convened at 8:25 P.M.

Regular Meeting reconvened at 8:50 P.M.

The Mayor thanked the City Manager for all his work over the past two years.
McGinnis made a motion, seconded by Hayes to raise the city managers salary by 7%:
Motioned Carried.

Position #1 - Mary McGinnis: Motion
Position #3 - Kristine Hayes: 2nd
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Absent
Position #2 - Tom Martine: Approve

COUNCIL CONCERNS

McGinnis thanked Shepherd for taking a day to build the plaque stand for Terri Michel's memorial.

MAYOR'S REPORT

ADJOURNMENT

Meeting adjourned at 8:52 P.M.

MINUTES APPROVED THIS 13TH
DAY OF APRIL 2022,


Mayor, Susan J Wilson


City Manager, Luke Shepard