

# City of Rockaway Beach Budget Committee Minutes

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**Date:** Wednesday, April 6, 2022  
**Time:** 5:00 P.M.  
**Location:** Rockaway Beach City Hall, 276 S HWY 101 – Civic Facility  
City of Rockaway Beach is inviting you to a scheduled Zoom meeting.

Topic: Budget Committee Meeting  
Time: April 6, 2022 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87518570289?pwd=d2ZvbkcwVVR3VkIEMHhZRINXdFRpdz09>

Meeting ID: 875 1857 0289  
Passcode: 190986  
Dial by your location  
1 253 215 8782 US (Tacoma)  
Meeting ID: 875 1857 0289  
Passcode: 190986

CALL TO ORDER – Susan Wilson -Mayor

## ROLL CALL

[Mayor - Sue Wilson: Present](#)  
[Position #3 - Kristine Hayes: Present](#)  
[Position #4 - Terry Walhood: Present](#)  
[Position #2 - Janet McIntire: Present](#)  
[Position #1 - Mary McGinnis: Present](#)  
[Position #5 - Penelope Cheek: Absent](#)  
[Position #5 - Patrick McIntire: Present](#)  
[Position #4 - Dave May: Present](#)  
[Position #2 - Tom Martine: Present](#)  
[Position #2 - Stephanie Winchester : Present](#)  
[Position #1 - David Elkins: Present](#)

## APPOINT BUDGET COMMITTEE CHAIR

Walhood made a motion, seconded by Martine to appoint Janet McIntire as Budget Committee Chair; motion carried.

[Position #4 - Terry Walhood: Motion](#)  
[Position #2 - Tom Martine: 2nd](#)  
[Mayor - Sue Wilson: Approve](#)  
[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)  
[Position #2 - Janet McIntire: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Absent](#)  
[Position #5 - Patrick McIntire: Approve](#)  
[Position #4 - Dave May: Approve](#)  
[Position #2 - Tom Martine: Approve](#)  
[Position #2 - Stephanie Winchester : Approve](#)  
[Position #1 - David Elkins: Approve](#)

#### APPROVE MINUTES

Walhood made a motion, seconded by McGinnis to approve the April 21, 2022 Regular Budget Committee Minutes; motion carried.

[Position #4 - Terry Walhood: Motion](#)  
[Position #1 - Mary McGinnis: 2nd](#)  
[Mayor - Sue Wilson: Approve](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #2 - Janet McIntire: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Absent](#)  
[Position #5 - Patrick McIntire: Approve](#)  
[Position #4 - Dave May: Approve](#)  
[Position #2 - Tom Martine: Approve](#)  
[Position #2 - Stephanie Winchester : Approve](#)  
[Position #1 - David Elkins: Approve](#)

#### PRESENTATION OF BUDGET MESSAGE

McIntire read the following: The City Manager would present the Budget Message for Fiscal Year 2022/2023. He would also make opening administrative remarks and direct the Committee's attention to background information included in each Member's Budget package.

Budget Officer Luke Shepard presented the Budget Message.

#### PUBLIC HEARING DISCUSSING THE POSSIBLE USES OF STATE REVENUE SHARING FUNDS

McIntire read the following: This Public Hearing allows citizen input to suggest possible uses of the State Revenue Sharing Funds received by the City.

McIntire opened the public hearing at 5:10 PM.

McIntire closed the hearing at 5:11 PM.

DISCUSSION OF BUDGET FOR FISCAL YEAR 2022/2023

McIntire read the following: The Budget Officer will present the proposed budget to the Budget Committee. The Budget Committee shall discuss the proposed Budget. General Fund discussion will occur at the April 13, 2022, Budget Committee Meeting. Approval and Adoption will not occur at tonight's meeting.

Shepard went over the following funds in detail:

Fund 140 Fire Equipment Reserve on Page 18.

Fund 150 Donation Reserve on Page 19.

Walhood had a question regarding the open position on the Fire department.

Fund 160 Debt Service Reserve Fund on Page 20.

Fund 210 Project and Equip Reserve on Page 21.

May asked about the dock at Lake Lytle.

Fund 300 Roads & Streets on Page 22

Elkins had a question about publications for Fund 300.

Winchester asked a question on street overlay paving.

Wilson had a question on non-city roads.

Fund 390 Transportation systems development charge on Page 23.

Hayes asked about SDC funds.

The Budget Committee and City Council talked about the water systems in the city.

Fund 400 Water Operation on Page 25.

Fund 420 Water Master Plan Reserve on Page 26.

Fund 430 1981 Water Revenue Bond, 1998 Refunding Water Revenue on Page 27.

Fund 470 Water Improvements Debt Service on Page 28.

Fund 490 Water System Development Charge on Page 29.

Fund 500 Sewer Operation on Page 31.

Fund 520 Sewer Master Plan Reserve on Page 32.

Hayes had a question on utility rates.

Fund 560 Sewer Improvements Debt Fund on Page 33.

Fund 590 Sewer System Development Charge on Page 34.

Walhood had a question on the wood pipes in the city.

ADJOURN

Hayes made a motion, seconded by May to adjourn the meeting at 6:08; motion carried.

Position #3 - Kristine Hayes: Motion

Mayor - Sue Wilson: 2nd

Mayor - Sue Wilson: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #2 - Janet McIntire: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #5 - Patrick McIntire: Approve

Position #4 - Dave May: Approve

Position #2 - Tom Martine: Approve

Position #2 - Stephanie Winchester : Approve

Position #1 - David Elkins: Approve

NEXT MEETING IS SCHEDULED WEDNESDAY, APRIL 13, AT 5 PM

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Janet McIntire, Committee Chair

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Luke Shepard, City Manager