

City of Rockaway Beach

City Council Meeting Minutes



Date: Wednesday, April 13, 2022

Time: 6:00 P.M.

Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Zoom Link:

<https://us06web.zoom.us/j/85120070055?pwd=V2pzcTBKRjV0Z1RWZzVjOWdnUVNCQT09>

Meeting ID: 860 9195 4450

Passcode: 931471

CALL TO ORDER – Susan J Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor-Susan J Wilson: Present](#)

[Position #3-Kristine Hayes: Present](#)

[Position #4-Terry Walhood: Present](#)

[Position #1-Mary McGinnis: Present](#)

[Position #5-Penelope Cheek: Absent](#)

[Position #2-Tom Martine: Present](#)

CONSENT AGENDA

Hayes asked a question about the City Planner's Company changing names; Shepard, stated the name of the Planners firm had changed.

Hayes asked about 1975 Allen C TRS, LLC 3rd St. property that was showing on the check register; Shepard stated that this was a payment for the option to purchase the lot on 3rd Ave., and only one check for \$1,000.00 was made to 1975 Allen C TRS, LLC.

Martine made a motion, seconded by Walhood to approve the March 9, 2022, Minutes and March 2022 Check Register: Motioned Carried.

[Position #2 - Tom Martine: Motion](#)

[Position #4 - Terry Walhood: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 -Penelope cheek: Absent](#)
[Position #2 -Tom Martine: Approve](#)

CITIZEN INPUT ON NON-AGENDA ITEMS

Daniel Howlett spoke on his concerns with the city's comprehensive plan, water rates and housing crises.

McGinnis asked Howlett to send an email summarizing his concerns.

Rockaway Roastery Maria Burnhard spoke about permitting issues with the City and the Port of Tillamook. Shepard responded that he would look into the matter on Thursday.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Wilson announced Volunteer of the year Cindy Gregory and thanked her for all her services to the community.

STAFF REPORTS

Under Sheriff Matt Kelly spoke about call volume and the county's mobile crises team.

Fire Chief Todd Hesse spoke about March's call volume and deploying the life safety ring with the drone. Hesse stated that a new Apparatus Operator training program had been started.

Public Works Superintendent Dan Emerson discussed what the department focused on for the month of March. Emerson stated the department had a water survey conducted by the Oregon Health Authority and that all criteria had been met successfully. He added that as a result of the successful system survey the Oregon Health Authority had issued the City's Water system the designation of Outstanding Performer. Martine thanked Dan Emerson and his employees for work done on Charlotte St.

City Manager Luke Shepard updated the council on the city's task list. Shepard stated that the surveyor is partitioning the 10-acre lot, and the city is waiting for signatures from the landowner to finalize the option and purchase agreement. Shepard mentioned Fire Chief Hesse will be presenting on the strategic plan for the Fire Department. Shepard said the Public Works department is working on obtaining bids for contractors to restore the exterior of the Community Center. Shepard stated the City is working with Tillamook County to acquire the Lake Lytle boat launch property in order to make improvements. Shepard mentioned that Terri Michel's memorial plaque has been installed at the boardwalk entrance. Shepard congratulated the Public Works employees for all their work on obtaining the Outstanding Performer designation for the city's drinking water system.

McGinnis praised Public Works about how well the memorial plaque looked for Terri Michel.

OLD BUSINESS

APPROVE \$390.00 OF FUNDING FOR APPLICATION H, FLYER CREATION AND PRINTING AS PART OF THE 2021-2022 OFF-SEASON TOURISM MARKETING GRANT PROGRAM

Wilson read the following: The purpose of this grant is to assist tourism-related businesses with marketing and promotion. This grant program is funded by lodging tax collected within the City of Rockaway Beach. This application was submitted on-time but required an amendment to the project scope to meet eligibility requirements. Funds remain to award this project. City Council has final authority on application approval.

Hayes made a motion, seconded by McGinnis to move that the Rockaway Beach City Council approved application H, for \$390.00 of grant funding; Motion Carried.

[Position #3 - Kristine Hayes: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Absent](#)

[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

DISCUSSION OF FIRE DEPARTMENT'S OPERATIONAL STATUS AND STRATEGIC PLANNING

Rockaway Beach Fire Chief Todd Hesse lead a discussion on the operational status and modernization program of the department.

EXECUTIVE SESSION ORS 192.660 (2)(i) EVALUATION OF THE PERFORMANCE OF A PUBLIC EMPLOYEE.

Wilson read the following: At this time the City Council will meet in Executive session in accordance with ORS 192.660(2)(i) to review and evaluate the employment related performance of the City Manager.

Executive session convened at 8:25 P.M.

Regular Meeting reconvened at 8:50 P.M.

The Mayor thanked the City Manager for all his work over the past two years.
McGinnis made a motion, seconded by Hayes to raise the city managers salary by 7%;
Motioned Carried.

[Position #1 - Mary McGinnis: Motion](#)
[Position #3 - Kristine Hayes: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Absent](#)
[Position #2 - Tom Martine: Approve](#)

COUNCIL CONCERNS

McGinnis thanked Shepherd for taking a day to build the plaque stand for Terri Michel's memorial.

MAYOR'S REPORT

ADJOURNMENT

Meeting adjourned at 8:52 P.M.

MINUTES APPROVED THIS 13TH
DAY OF APRIL 2022,

Mayor, Susan J Wilson

City Manager, Luke Shepard

Rockaway Beach Fire Rescue

276 Hwy 101 S

PO Box 5

Rockaway Beach OR 97136

503-374-1752



Date May 3, 2022

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire and Rescue Department for the month of April 2022.

The Department responded or participated in 42 events during the month of April, the breakdown is listed below.

911 calls for Service: 17	Trainings: 15	Non-Emergent: 10
12- Medical	Drone\Water	3- Beach Safety
0- Fire Alarm	Fit Testing	0- Public Assist
2- Structure Fire	MVA	0- Lift Assist
1- Water Rescue	Backing\Driving Safety	3- Burn Complaints
2- MVA		4- Radio call-ins
0- Outside Fire		0- Special Assignments
0-Vehicle Fire		

Year to Date	<u>2021</u>	<u>2022</u>
911 Calls	93	124
Non-Emergent	53	53
Trainings	26	48
Total	172	225

Training update- The department focused April Thursday night trainings on tactics and size-up practice used on Motor Vehicle Accidents, Drone training, NFPA/OHSA annual SCBA fit testing, medical questionnaires, and Ocean Rescue training. The Drone program is moving forward with positive results, more members are attaining licenses to fly and flight practice continues. The EMT is wrapping up with 14 students completing the program. Written testing and practical skills exams

are all that lay ahead for the students and instructors. The ISO class was also held and was an informative class. May trainings will continue with Water Recue, Drone flight training and Drafting. I have also implemented a formal Apparatus Operator /Officer development training program; this class is held on Wednesday nights and will have 2 firefighters that will be participating at a time. Wildland training as well as use of an online training and recertifications are also on the training agenda.

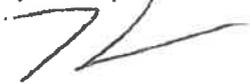
Beach Safety continues to be a priority of the department. The focus continues to be on education and safety. During the month of April crews were on the beach 3 times providing information to citizens and visitors.

	April	YTD
Fire safety\Educational Moments-	2	11
Water Safety Messages\Out of Water-	1\3persons	28\17
Stickers to kids-	4	4
Educational signs reset-	0	1
Education Signs Replaced-	0	0
Fires extinguished-	0	1
Volunteer Hours	7	37

I am still actively in the process of recruitment for a position the open full-time Position. I will keep the council informed of the progress.

Overall, my mission and goals have not changed. I continue to take care of the immediate safety of my crew and public needs as my highest priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse
 Fire Chief
 Rockaway Beach Fire Rescue



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of April

In the month of April, the Tillamook County Sheriff's Office Deputies responded to 131 calls within Rockaway Beach. Those calls included some of the following: 24 Civil Service, 9 suspicious calls, 7 traffic stops, 4 ordinance violations, 3 motor vehicle crashes, 7 welfare checks, 2 disturbances, 7 alarms and 18 follow up calls.

04/08/22 Deputy Rondeau responded to a motor vehicle crash on s 4th Ave and Highway 101. The crash involved a train and another vehicle. There were no injuries.

04/11/22 Deputy Rondeau responded to disagreement between two neighbors. The neighbors were walking their dogs and the dogs got into a fight. No humans or dogs were injured.

04/11/22 Deputy Zepeda and Cummings responded to a missing elderly female. Deputy Cummings was able to locate the female within in 20 minutes of getting the call. The female was uninjured.

04/19/22 Deputy Cummings took a report of possible theft of packages from a porch. Dep Cummings was able to determine the person was picking up the package up for the homeowner.

04/30/22 Deputy Ault and Rondeau, Rockaway Beach Fire and Tillamook Ambulance responded to a water rescue at Spring Lake. It was reported that a canoe had capsized and three people were in the water. All three able to get out of the water safely and had no medical need.

Alarm Systems

Tillamook County Sheriff's Office responds to hundreds of false alarms each year. These false alarms take time for deputies to investigate and effect our ability to respond to other issues that are occurring.

- Inspect, maintain and repair your alarms system to ensure its in proper operation
- Educate yourself and other user of the system on proper use. This will lessen accidental activations.
- Have alarm providers verify activations.
- Consider having a trusted neighbor be contacted by alarm company to verify its not a false alarm

Undersheriff Matt Kelly



May 4th, 2022

Dear Mayor and City Council Members,

What a weird month April was with snow, tornado warning, nice weather, rain, lighting, and wind that took power out to the north side of town. New water and sewer services have been coming in consistently in the last two months, this is keeping public works crew busy. We took an opportunity when asphalt became available earlier this month to patch some bad potholes. Public works continues to address road maintenance as needed in addition to completing storm drainage issues that identified over the winter. Also focused on creeks and natural drainage, public works renewed our Oregon state parks permit that is required for beach access and maintenance.

Public works installed a drop bowl in a lift station to reroute sewer inlet flow that previously landed on pumps, which would cause premature wear. South 6th lift station is on a waiting list for a new pump, quotes coming in soon. We have sent this pump and motor out for repairs in the past and every time it comes back its reliability shortens. This is a submersible pump, we investigated and decided to work on it ourselves, this should put the pump back in service until we can get a new pump. NW 17 lift station is having electrical issues our plant operators investigated the problem ordered spare parts then contacted an electrician to schedule repairs. NE 4th lift station is getting attention the doors that let us in for maintenance are too heavy they are dangerous and takes two guys to lift. We had these doors worked on in the past and even investigated replaced them during the main lift project. public works have contacted buss welding a local shop to help figure out a better solution. Public works was able to purchase a small bumper crane to pull pumps when needed. This was a much-needed purchase as our backhoe is the only piece of equipment capable of pulling pumps and required an equipment operator be available to operate.

The water treatment plant has been operating with one of the two compressors since January this year. It is designed to operate with two compressors alternating at set intervals. One of these two compressors has failed and will not make clean air for our treatment plant. Public works ordered a new compressor in January. We were able to pick it up April 28, 2022, locally saving on shipping cost. As part of the 4-year warranty the compressor will need wired in by a licensed electrician. public works will do all other installation.

If there are no questions, then that is all I have thank you very much.

Dan W. Emerson, Superintendent
City of Rockaway Beach Public Works
P: 503.374.0586 / C: 503.457.6094
PublicWorks@corb.us

RESOLUTION NO. 22-972

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

The City of Rockaway Beach resolves as follows:

SECTION 1. Pursuant to ORS 221.770. the City hereby elects to receive state revenues for fiscal year 2022-2023.

Passed by the Common Council the 11th day of May 2022

Approved by the Mayor this 11th day of May 2022

Mayor: _____

Attest: _____

I *certify that a public hearing before the Budget Committee was held on APRIL 6, 2022
and a public hearing before the City Council was held on MAY 11, 2022
giving citizens an opportunity to comment on use of State Revenue Sharing.

City Manager

DEADLINE JUNE 30, 2022

* NOTE Please return certification only. We do not need copies of this notice.

RESOLUTION NO. 22-973

ADOPTING THE BUDGET

BE IT RESOLVED, that the City Council of the City of Rockaway Beach hereby adopts the budget for fiscal year 2022-2023 in the total of \$19,721,336 *

This budget is now on file at the office of the City Manager, Rockaway Beach City Hall, 276 S. Highway 101, Rockaway Beach, Oregon 97136

MAKING APPROPRIATIONS

BE IT RESOLVED, that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

GENERAL FUND 100:

Police Dept.	457,000	
Fire Dept.	505,055	
Parks & Rec	0	
Administration	703,399	
Debt Service	125,000	
Transfers Out	397,000	
Contingency	250,000	
TOTAL		<u>2,437,454</u>

FIRE EQUIPMENT RESERVE FUND 140:

Capital Outlay	329,000	
Materials & Services	0	
TOTAL		<u>329,000</u>

DONATIONS RESERVE FUND 150:

Materials & Services	44,353	
Capital Outlay	0	
Transfers	0	
TOTAL		<u>44,353</u>

DEBT SERVICE RESERVE FUND 160:

Capital Outlay	0	
Debt Service	329,435	
Transfers	0	
TOTAL		<u>329,435</u>

PROJECT & EQUIPMENT RESERVE FUND 210:

Capital Outlay	799,000	
Transfers	0	
TOTAL		<u>799,000</u>

ROADS & STREETS FUND 300:

Personnel Services	184,765	
Materials & Services	130,100	
Capital Outlay	408,000	
Transfers	0	
Contingency	30,000	
TOTAL		<u>752,865</u>

RESOLUTION NO. 22-973

TRANSPORTATION SYSTEMS DEVELOPMENT FUND 390:

Capital Outlay	185,000	
Transfers	0	
TOTAL		<u>185,000</u>

WATER OPERATING UTILITY FUND 400:

Personnel Services	648,789	
Materials & Services	276,500	
Capital Outlay	375,000	
Transfers	731,000	
Contingency	30,000	
TOTAL		<u>2,061,289</u>

WATER MASTER PLAN RESERVE FUND 420:

Capital Outlay	700,000	
Contingency	30,000	
TOTAL		<u>730,000</u>

WATER REVENUE BONDED DEBT FUND 430:

Debt Service	0	
Transfers	0	
TOTAL		<u>0</u>

WATER IMPROVEMENTS DEBT SERVICE 470

Debt Service	101,610	
TOTAL		<u>101,610</u>

WATER SYSTEMS DEVELOPMENT FUND 490:

Capital Outlay	450,000	
Transfers	0	
TOTAL		<u>450,000</u>

SEWER OPERATING UTILITY FUND 500

Personnel Services	610,370	
Materials & Services	308,200	
Capital Outlay	30,000	
Transfers	120,000	
Contingency	30,000	
TOTAL		<u>1,098,570</u>

SEWER MASTER PLAN RESERVE FUND 520:

Capital Outlay	100,000	
Contingency	15,000	
Total		<u>115,000</u>

WASTEWATER IMPROVEMENTS DEBT SERVICE FUND 560:

Debt Service	210,075	
TOTAL		<u>210,075</u>

RESOLUTION NO. 22-973

SEWER SYSTEMS DEVELOPMENT FUND 590:

Capital Outlay	200,000	
Transfers	0	
TOTAL	<u>200,000</u>	

TRANSIENT ROOM TAX FUND 800:

Materials & Services	584,211	
Capital Outlay	0	
Transfers	1,900,321	
Contingency	10,000	
TOTAL	<u>2,494,532</u>	

TOTAL APPROPRIATIONS ALL Funds.....	\$12,338,183
Total Unappropriated and Reserve Amounts, All Fu	\$7,383,153
TOTAL ADOPTED BUDGET.....	\$19,721,336 *

IMPOSING THE TAX

BE IT RESOLVED, that the following ad velorum property taxes are hereby imposed for tax year 2022-2023 upon the assessed value of all taxable property within the district:

- (1) in the amount of \$____ OR at the rate of \$.9880 per \$1000 of assessed value for permanent rate tax;
- (2) in the amount of \$____ OR at the rate of \$____ of assessed value for local option tax; and
- (3) In the amount of \$____ for debt service for general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax \$ _____ OR \$ _____.9880 ____ / \$1000
Local Option Tax..... \$ _____ OR _____ 0 _____ / \$1000

Excluded from Limitation

General Obligation Bonded Debt Service \$ _____ 0 _____

The above resolution statements were approved and declared adopted on May 11, 2022 and are effective this 11th day of May, 2022.

Susan Wilson, Mayor

ATTEST

Luke Shepard, City Manager



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City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752 www.CORB.us

Honorable Mayor, City Council, Budget Committee and Citizens of Rockaway Beach:

Staff is pleased to present to you the proposed operating budget for Fiscal Year 2022/2023. Oregon budget law (ORS294.403) requires a Budget Message to be prepared by the Budget Officer and delivered at the first meeting of the Budget Committee. As required by law, the budget is balanced and proposes a spending plan for the coming year which is based upon projected resources and the operational needs of the City.

As always, restrictions imposed by revenues and fund balances will govern what expenditures can be made, staffing levels, and projects that can be funded.

Transient Room Tax revenue increased significantly during the COVID-19 Pandemic. However, it is not known if these revenue levels will remain elevated. This fiscal year has the potential to test the resiliency of this revenue source. The pandemic appears to be waning. Many of the state and federal protective measures and travel restrictions have been lifted. The city utilizes this revenue cautiously and does not yet rely on these elevated revenue levels to maintain essential City functions.

This budget looks to prioritize Public Improvement projects within the City of Rockaway Beach. These include a significant increase in street paving, investments in public use facilities and other asset acquisitions and expenditures.

Key Issues or Trends.

- The General Fund is revenue limited. The City's property tax rate is \$0.988/\$1,000.00 of assessed value. The combined rate of tax, bonds and districts illustrates that the city is the lowest for all cities in Tillamook County.
- Costs of goods and services continue to rise. As of February 2022, the annual inflation rate in the U.S. was 7.9%, the highest rate since January 1982.
- Law Enforcement and Municipal Court are now contracted through Tillamook County. The result is an overall cost reduction for these services.
- The Fire Department's service potential continues to modernize and expand to meet the needs of our growing community. Further growth of the Fire Department will be dependent on securing additional revenue sources such as an operating bond or general obligation bond.
- This fiscal year may test the resiliency of the City's transient room tax revenue.
- The State of Oregon's Department of Revenue has begun collecting Transient Room Tax on the City's behalf.
- Several large public-use improvement projects are scheduled to begin this fiscal year.

Assumptions – Preparation of the budget is made with the input and recommendations of the Budget Committee, City Council, and City Staff. These assumptions include:

Resources – The City's revenue projections are based upon standardized calculations:

- The City's main revenue streams consist of water/sewer service charges, property taxes and transient room taxes.
- To date, water/sewer service charges appear to be coming in as expected.

- Property taxes appear to be coming in as estimated and on time. Transient room tax is coming in above estimates.
- January 2022 marked the fourth year of the City's 5-year plan to incrementally increase water base rates by 3%. This resulted in approximately a \$1.00/month increase to users. This will alleviate the need for any large increase to water rates in the near future.
- Once again, the sewer system continues to operate under budget, and a rate increase is not needed in this Fiscal Year. The Committee should always keep in mind that an eventual increase is inevitable since sewer rates have not been increased in 13 years.

Expenditures – The City's expenditure projections are based upon standardized calculations:

- Restricted Transient Room Tax funds will be utilized on several large public improvement projects. These include Wayside improvements, the Salmonberry Trail, Anchor St. Parking Lot and Park Facilities project, and rehabilitation of the Community Center.
- Road maintenance will be a priority this year. In addition to the \$100,000 the Small City Allotment paving project, another \$300,000 has also been allocated to street overlay-paving.
- Funds have been allocated for purchase and development planning of the city's new 10.2 acre "High-Ground" lot.
- The Public Works Department will maintain current staffing levels. Increases in visitors, especially in the summer months, may necessitate that some seasonal tasks be accomplished through service contracts.
- Salaries and wages will be adjusted according to the employees' respective collective bargaining agreement. Merit and step increases will be applied as prescribed by the agreement. Non-represented employees are assumed at a rate determined within each contract. The budgeted amount will not exceed the maximum step of the corresponding pay range and will include a 3.5% COLA.
- Allocation of staff hours has been adjusted to reflect actual time worked for specific departments and/or specific changes to work schedules.
- The largest grant applied for in FY 2022-2023 is a \$600,000 request to Tillamook County through their American Rescue Plan Act funding. If received, the funds will be applied to the Nedonna Ave. Watermain Replacement project.

As always, this budget is conservative. Revenue estimates are not unrealistically low or overly optimistic, nor are the expenditures unrealistically low. Budget committee members need to keep in mind the budget is a plan and should not be viewed as an accounting report. Committee Members and other readers are to examine and study this document in detail and comment on the level of service it seeks to provide. Thank you for your work on this necessary process.

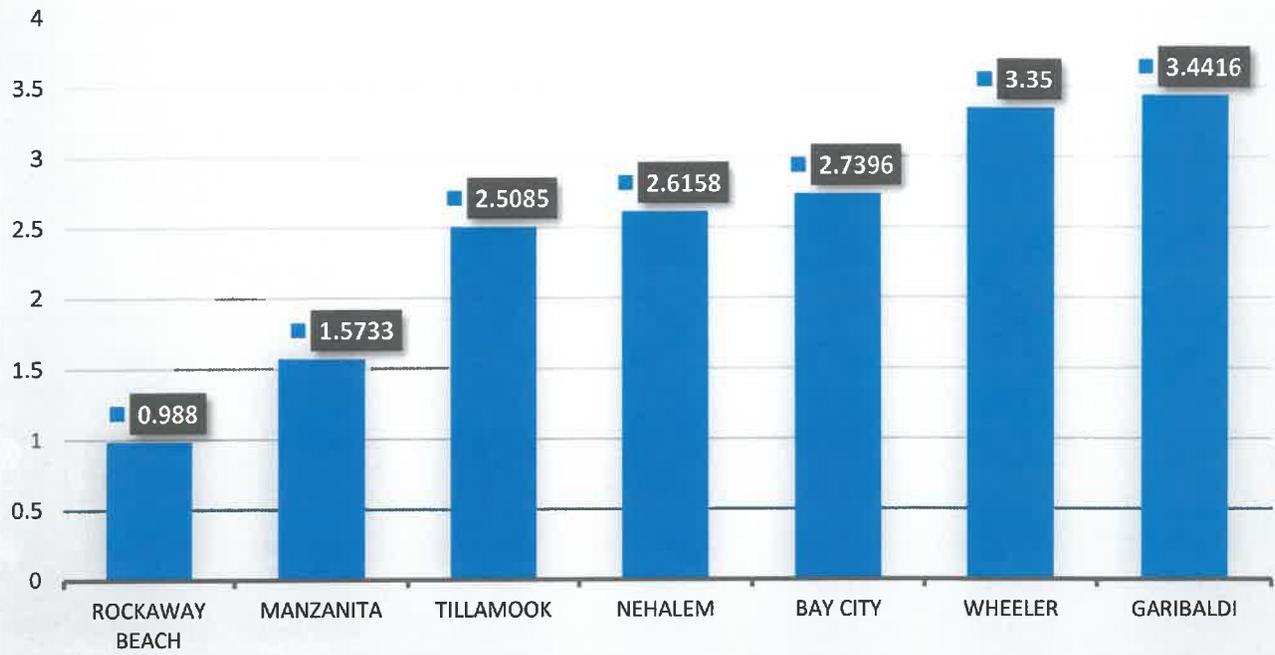
Respectfully,



Luke Shepard

City Manager/Budget Officer

2022-2023 Tax, Fire and Bond Combined Tax Rate per \$1,000



Tax Rate per \$1,000

Manzanita	.04233
Rockaway Beach	.09880
Nehalem	1.4658
Tillamook	1.4986
Bay City	2.4375
Wheeler	2.2213
Garibaldi	2.5329

Fire Districts per \$1,000

Rockaway Beach	.0000
Nedonna	.2668
Garibaldi	.4813
Tillamook Fire Dist	.6999
Nestucca RFD	1.5776
Netarts-Oceanside FD	1.6207
N Lincoln Fire Dist	0.6783
Nehalem Bay Fire	1.150

Bond Rates per \$1,000

Manzanita	.0000
Rockaway Beach	.0000
Nehalem	.0000
Tillamook	.3100
Bay City	.3021
Wheeler	1.1287
Garibaldi	.4274

Tax, Fire & Bond Combined

Manzanita	1.5733
Rockaway Beach	.09880
Nehalem	2.6158
Tillamook	2.5085
Bay City	2.7396
Wheeler	3.3500
Garibaldi	3.4416



ROCKAWAY BEACH 2022-2023 BUDGET COMMITTEE



CITIZEN MEMBERS

<u>NAME</u>	<u>TERM END</u>	<u>POSITION #</u>
David Elkins	6/24	1
Stephanie Winchester	6/24	2
Janet McIntire	6/22	3
Dave May	6/23	4
Patrick McIntire	6/24	5
Vacant	6/23	6

ROCKAWAY BEACH CITY COUNCIL

		<u>ELCTD/APPTD DT</u>	<u>TERM END</u>
Sue Wilson	Mayor	1/13/21	12/31/22
Mary McGinnis	1	1/13/21	12/31/25
Tom Martine	2	1/13/21	12/31/25
Kristine Hayes	3	1/13/21	12/31/25
Terry Walhood	4	1/09/19	12/31/22
Penny Cheek	5	1/13/21	12/31/25

Luke Shepard, City Manager/Budget Officer

City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 347-1752



Budget Calendar FY 2022-2023

March 09, 2022	Appoint Budget Officer at Council Meeting.
March 10, 2022	Publish 1 st notice of Budget Committee Meeting
March 24, 2022	Send reminders to Budget Committee Members.
March 30, 2021	Publish 2 nd notice of Budget Committee Meeting.
April 6, 2022	First Budget Committee Meeting: <ol style="list-style-type: none">1. Election of Chair & Secretary2. Receive Budget Message3. Public Hearing on proposed uses, State Revenue Sharing.4. Budget Officer presents proposed budget.
April 13, 2022	Second Budget Committee Meeting: Receive Public Testimony
April 13, 2022	Publish LB 1 – Final Hearing Notice. Send to Headlight Herald for publication the approved budget summary.
May 11, 2022	Third Budget Committee Meeting: Final Adjustments Approve Budget Tax Levy
May 11, 2022	Council Meeting: Adopt Resolution to Levy Taxes and Appropriate Funds.
May 12, 2022	Submit LB 50 Budget to County Assessor and County Clerk - Due by July 15

FUND ACCOUNT NUMBER LISTING



GENERAL FUND

Fund 100 - GENERAL FUND

The General Fund accounts for all financial resources of the City, except those required to be accounted for in another fund. The primary sources of revenue are property taxes, licenses, permits, and fees.

SPECIAL REVENUE FUNDS

Fund 300 - ROADS and STREETS

The Roads and Streets Fund accounts for monies expended for maintenance and improvement of the City's roads, parks and streets. The primary source of revenue is from state highway revenues.

Fund 390 -TRANSPORTATION SDC

The Transportation SDC Fund is used to accumulate funds for future system development costs. The primary sources of revenue are permits and fees.

Fund 800 - TRANSIENT ROOM TAX

The Transient Room Tax Fund accounts for funds received and expended in connection with transient room tax.

DEBT SERVICE FUNDS

Fund 470 - WATER IMPROVEMENTS DEBT SERVICE

The Water Improvements Debt Service Fund accounts for the repayment of the City's long-term debt. The primary sources of revenue are user fees. The primary use of revenue is for the payment of principal and interest due on long-term debt.

Fund 560 - SEWER DEBT SERVICE

The Sewer Improvements Debt Service Fund accounts for the repayment of the City's long-term debt. The primary source of revenue is user fees. The primary use of revenue is for the payment of principal and interest due on long-term debt.

CAPITAL PROJECTS FUNDS

Fund 140 - FIRE EQUIPMENT RESERVE FUND

The Fire Equipment Reserve Fund is used to accumulate funds for future fire equipment purchases. The primary sources of revenue are transfers from other funds.

Fund 150 - DONATIONS RESERVE FUND

The Donations Reserve Fund allows donations to be used for the specific purpose which the donor intended.

Fund 160 – DEBT SERVICE RESERVE FUND

The Debt Service Reserve Fund holds funds which will be used to make loan payments due in future budget years.

Fund 210 - PROJECT AND EQUIPMENT RESERVE FUND

The Project and Equipment Reserve Fund accounts for the funding of tourism facilities. The primary sources of revenue are transfers from transient room tax funds.

Fund 420 - WATER MASTER PLAN

The Water Master Plan Reserve Fund is used to account for major infrastructure projects benefitting the City's culinary water system. The primary sources of revenue are transfers from other funds.

Fund 520 - SEWER MASTER PLAN

The Sewer Master Plan Reserve Fund accounts for major infrastructure projects in the wastewater collection and treatment system. The primary sources of revenue are transfers from other funds.

ENTERPRISE FUNDS

Fund 400 - WATER OPERATING

The Water Operating Fund accounts for the resources and expenses related to the supply, treatment, and distribution of water. The primary source of revenue is user fees.

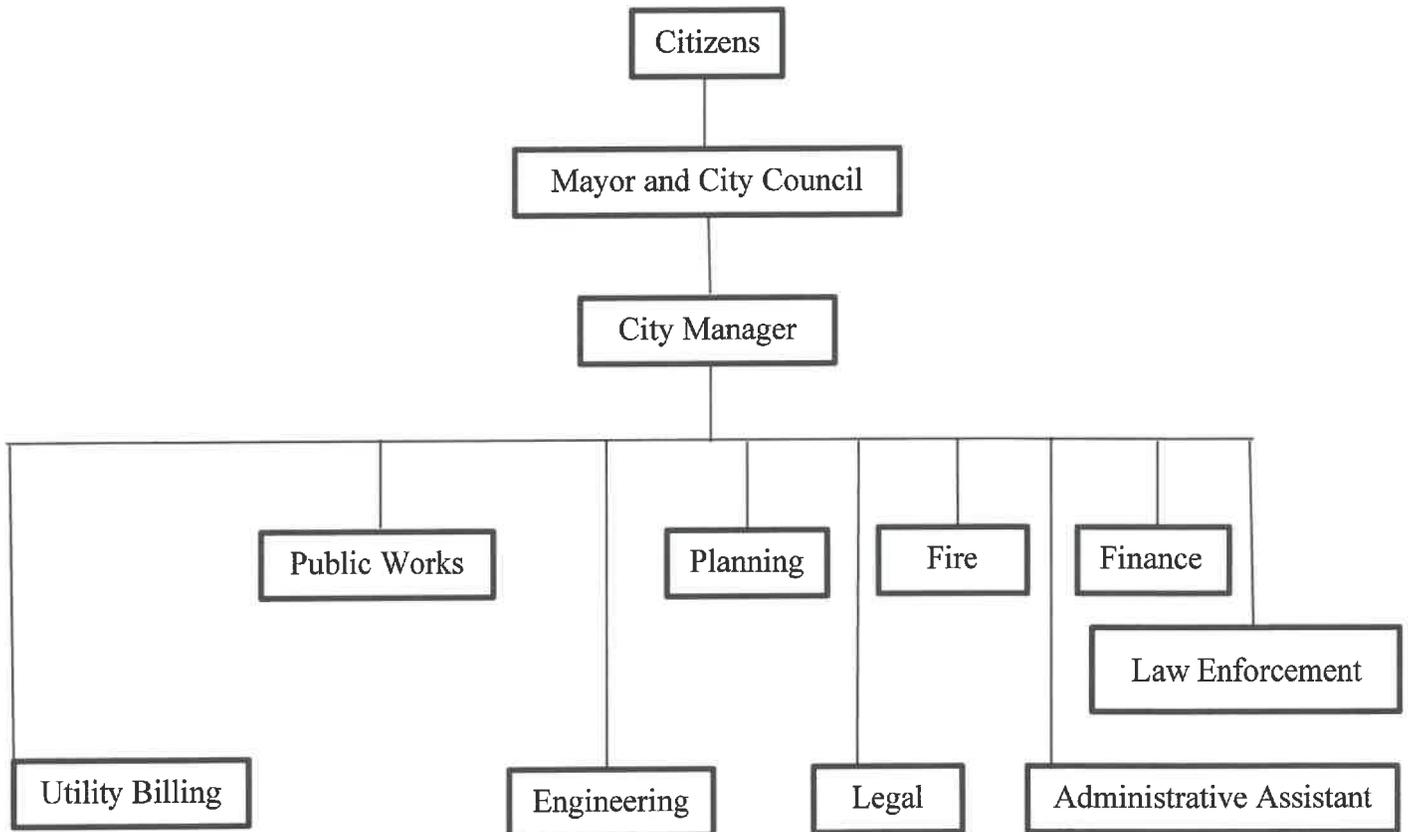
Fund 500 - SEWER OPERATING

The Sewer Operating Fund accounts for the resources and expenses related to the collection and treatment of wastewater. The primary source of revenue is user fees.

Fund 590 - SEWER SDC

The Water SDC Fund is used to accumulate funds for future water system development costs. The primary source of revenue is system development charges.

City of Rockaway Beach Organization Chart FY 2022-2023



City of Rockaway Beach

Miscellaneous Statistics



Miles of Road	27.2
Miles of Culinary Water Lines	29.1
Gallons of Water Storage Capacity	3,300,000
Gallons of Water Delivered Annually	109,500,000
Gallons of Effluent Treated Annually	91,250,000
Number of Water Connections	2,604
Number of Streetlights	187
Number of Fire Hydrants	155
Acres of Parks Maintained	52.3





ROCKAWAY BEACH

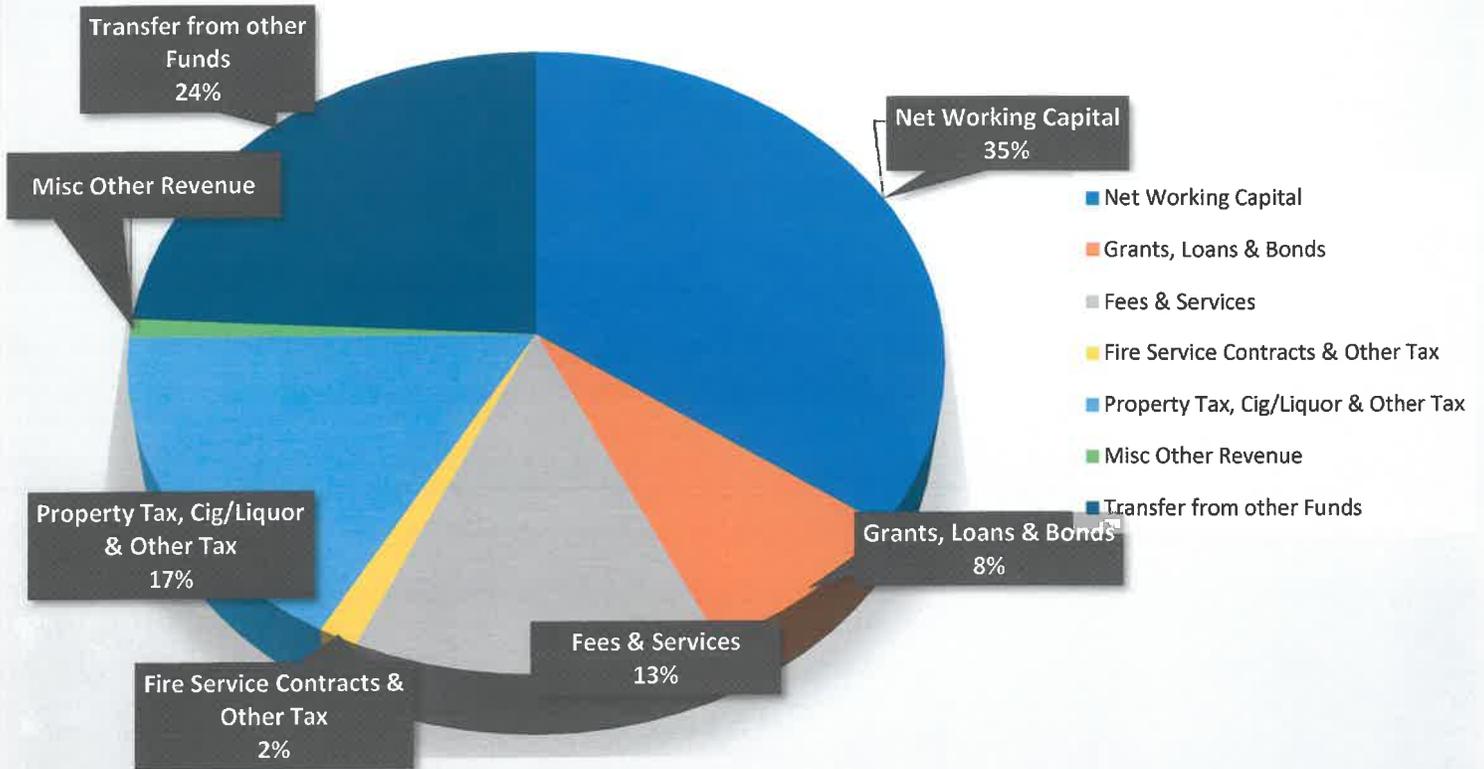
OREGON

City of Rockaway Beach
 Long Term Debt Report-Updated thru June 30, 22

<u>Loan Name</u>	<u>Fund</u>	<u>Current Amt</u> (original amount (amt may vary))	<u>Payment</u>	<u>Rate</u>	<u>Source</u>	<u>Agent/Holder</u>	<u>Date</u> <u>Originated</u>	<u>Date</u> <u>Matures</u>
Water Improvement Debt (McMillan Creek Res.)	470	\$94,320.00 \$900,000	\$32,160	4.80%	Water Surcharge	US Bnak Commercial Loan Services	5/15/2008	5/15/2023
2020 Bonds		\$2,190,000	\$316,698	2%		Zion Bank	12/8/2020	varies
Totals: Current		\$2,284,320						
Original		\$3,090,000.00						



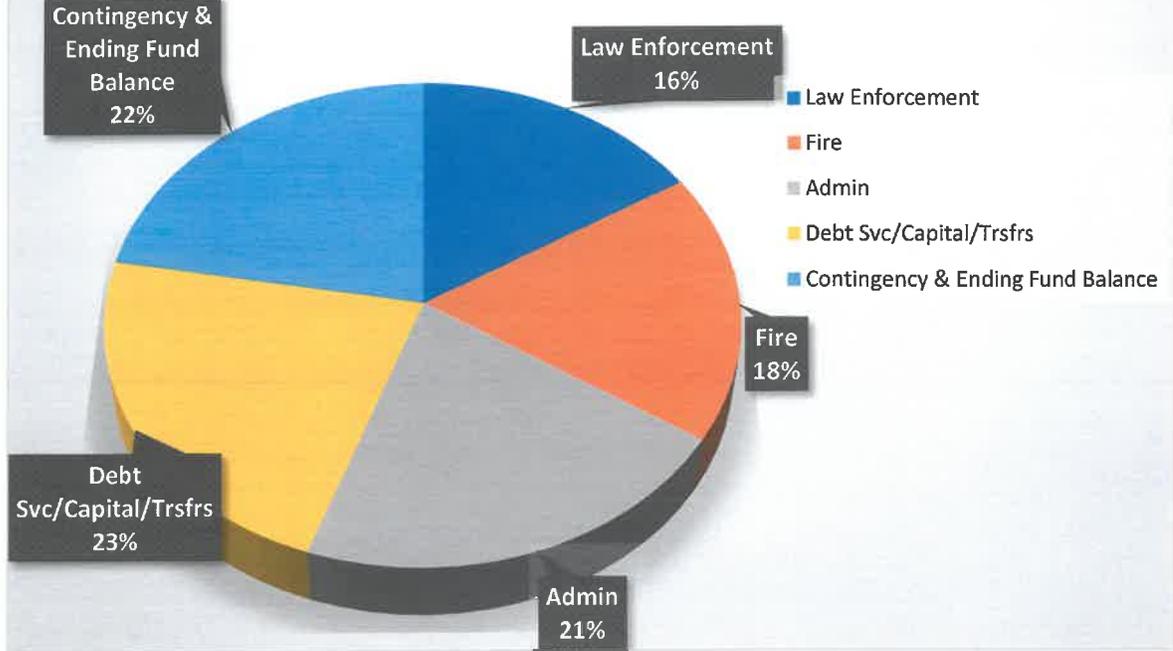
GENERAL FUND: WHERE THE MONEY COMES FROM



Net Working Capital	\$985,000	35%
Grants, Loans & Bonds	\$231,000	8%
Fees & Services	\$373,850	13%
Fire Service Contracts & Fire Permits	\$40,500	2%
Property Tax, Cig/Liquor & Other Tax	\$475,500	17%
Misc Other Revenue	\$27,000	0%
Transfer from other Funds	\$677,289	24%
Total	\$2,809,139	



GENERAL FUND: WHERE MONEY GOES



Law Enforcement	\$457,000	16%
Fire	\$505,055	18%
Admin	\$593,399	21%
Debt Svc/Capital/Trsfers	\$632,000	23%
Contingency & Ending Fund Balance	\$621,685	22%
Total:	\$2,809,139	



RESOURCES
GENERAL FUND
FUND 100

CITY OF ROCKAWAY BEACH
Budget For Next Year 2022-2023

	Historical Data			RESOURCE DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
				GL ACCT				
1	420,354	669,880	1,088,035	Net Working Capital	985,000	985,000		1
2				OTHER RESOURCES				2
3	415,385	432,856	420,830	4010 Current Property Taxes (estimated to be received)	425,000	425,000		3
4	9,884	11,960	8,000	4020 Delinquent Property Taxes (Previous Levied)	8,000	8,000		4
5	425,269	444,816	428,830	TOTAL PROPERTY TAXES	433,000	433,000	0	5
6				REVENUE FROM COLLECTIONS				6
7	231,095	252,312	188,000	4060 Licenses & Franchise Fees	200,000	200,000		7
8	30,027	33,960	20,000	4085 Land Use/Ordinance Fees	21,000	21,000		8
9	69,908	63,784	100,000	4100 Fines+Citations: Trfc,Prking, Ord Viol	15,000	15,000		9
10	1,806	1,310	1,200	4110 Old Court Citations	1,000	1,000		10
11	410	90	150	4185 Fire Permits	150	150		11
12	2,236	2,559	2,200	4146 Utilities reimb-Health Dept	2,200	2,200		12
13	10,515	11,352	10,500	4142 First Floor Office Rent-Health Dept	10,500	10,500		13
14	0	0	500	4145 Refundable Deposits	500	500		14
15	62225	125,339	110,000	4186 Emergency Services Fee	110,000	110,000		15
16	408,222	490,706	432,550	TOTAL REVENUE FROM OTHER COLLECTIONS	360,350	360,350	0	16
17				REVENUES FROM OTHER AGENCIES				17
18	154,848	57,126	240,482	4175 Misc. Grants-Gen Fund	216,000	216,000		18
19	4,821	3,546	1,000	4163 Police Department Revenue-Fingerprinting, Rent	0	0		19
20	0	1,933	0	4178 Police Grants	0	0		20
21	22,872	25,235	20,000	4165 State Revenue Sharing	20,000	20,000		21
22	18,242	26,814	18,000	4040 Liquor Tax-OLCC	18,000	18,000		22
23	62,592	62,687	52,000	4060 Other Tax	23,000	23,000		23
24	1,633	1,310	1,500	4050 Cigarette Tax	1,500	1,500		24
25	0	0	15,000	4180 Coastal Zone Planning Grant	15,000	15,000		25
26	0	0	10,000	4179 ODOT/Oregon Impact Overtime-Police	0	0		26
27	265,008	178,651	357,982	TOTAL REVENUE FROM OTHER AGENCIES	293,500	293,500	0	27
28				USE OF MONEY AND PROPERTY				28
29	56,294	25,724	18,000	4120 Interest on Invested Funds-GF	8,000	8,000		29
30	3,080	2,490	500	4141 Community/Civic Center Rental-SR Cntr	500	500		30
31	59,374	28,214	18,500	TOTAL USE OF MONEY AND PROPERTY	8,500	8,500	0	31
32				CHARGES FOR CURRENT SERVICES				32
33				Fire Protection Contracts				33
34	30,000	29,000	30,000	4091 Nedonna Fire Dist	30,000	30,000		34
35	10,000	10,000	10,000	4092 Twin Rocks Water Dist	10,000	10,000		35
36	500	500	500	4093 OR State Forestry Dept	500	500		36
37	40,500	39,500	40,500	TOTAL CHARGES FOR CURRENT SERVICES	40,500	40,500	0	37
38				OTHER REVENUE				38
39	5,503	0	0	4160 Park & Rec Fund Raisers	0	0		39
40	4,089	25,099	5,000	4150 Misc Revenues	10,000	10,000		40
41	0	0	285,000	4190 Surplus Property	1,000	1,000		41
42	275	0	200	4110 Fireworks Donation	0	0		42
43	2130	0	0	4200 Emergency MNG Fundraiser	0	0		43
44	11,997	25,099	290,200	TOTAL OTHER REVENUE	11,000	11,000	0	44
45				TRANSFER IN				45
46	16,115	12,270	16,425	4038 TRT < 30% of 2% CTY > Capital Outlay PW	28,509	28,509		46
47	25,000	45,000	45,000	4032 Sewer - Civic Center Operations	45,000	45,000		47
48	25,000	45,000	45,000	4037 Water - Civic Center Operations	45,000	45,000		48
49	64,000	64,000	64,000	4055 TRT< 5% > - City Hall Loan	64,000	64,000		49
50	175,650	145,923	177,319	4030 TRT < 5% > Police	195,000	195,000		50
51	16,115	12,270	16,427	4030 TRT < 30% of 2% CTY > Police	28,509	28,509		51
52	24,000	0	0	4036 TRT < 5% > Park & Rec	0	0		52
53	3,000	3,000	6,178	4052 TRT < 30 % of 2% CTY > City Beautification	5,000	5,000		53
54	175,650	145,923	177,319	5053 TRT < 5% > Fire Dept	195,000	195,000		54
55	16115	12,270	16,427	4053 TRT <30 % of 2% CTY > Fire	28,509	28,509		55
56	8360	6,714	8,831	4053 TRT < 30% of 1% CTY > Fire	14,254	14,254		56
57	8360	6,365	8,831	4036 TRT < 30% of 1% CTY > Capital Outlay PW	14,254	14,254		57
58	8360	6,365	8,832	4030 TRT < 30% of 1% CTY > Police	14,254	14,254		58
59	565,725	505,100	590,589	TOTAL TRANSFER IN	677,289	677,289	0	59
60	2,196,449	2,381,966	3,247,186	TOTAL RESOURCES	2,809,139	2,809,139	0	60

GENERAL FUND - POLICE
FUND 100.15

CITY OF ROCKAWAY BEACH

	Historical Data			REQUIREMENTS	Budget For Next Year 2022-2023			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022					
				GL ACC				
					PERSONNEL SERVICES			
1	94,664	94,664	97,033	5052	Police Chief	0	0	1
2	66,506	86,953	72,495	5060	Police Sergeant (1 FT)	0	0	2
3	58,727	82,212	127,361	5053	Officers: Step 1-10 (1 FT)	0	0	3
4	14300	675	0	5064	Reserve Officer	0	0	4
5	19,729	16,166	26,000	5065	Overtime	0	0	5
6	14,343	14,616	15,000	5068	On Call	0	0	6
7	0	1,453	10,000	5069	ODOT Overtime	0	0	7
8	268,269	296,739	347,889		TOTAL WAGES	0	0	0
9	0	8,899	1,500	5075	ACCRUED VACATION -HOL-CT	0	0	9
10	167,319	180,732	296,000	5152	Payroll Expenses	0	0	10
11	435,588	486,370	645,389		TOTAL PERSONNEL SERVICES	0	0	0
12	3	3	4		TOTAL FULL-TIME EQUIVALENT (FTE)			
13					MATERIALS AND SERVICES			
14	14,543	6,289	15,000	6530	Telephone & Technology	0	0	14
15	8,442	6,604	10,000	6550	Materials and Supplies/TCSO Contract	457,000	457,000	15
16	3,680	1,960	2,000	6551	Uniforms	0	0	16
17	240	240	500	6552	Uniform Cleaning	0	0	17
18	6,155	730	2,200	6563	Major Investigations	0	0	18
19	7,199	8,234	7,200	6570	Ins: Vehicle, Liability, Equipment etc	0	0	19
20	6,586	5,753	9,000	6580	Fuel & Oil	0	0	20
21	13,875	1,439	7,500	6581	Vehicle Maint & Repair	0	0	21
22	9,538	5,408	13,200	6582	Electronics Maint & Repair	0	0	22
23	2,165	3,511	3,000	6915	Travel & Training - Staff	0	0	23
24	502	96	1,000	6535	Medical	0	0	24
25	1,855	1,520	275	6110	Electricity	0	0	25
26	20,507	3,186	500	6520	Building Maintenance	0	0	26
27	6,584	1,606	3,000	6540	Attorney	0	0	27
28	101,871	46,576	74,375		TOTAL MATERIALS & SERVICES	457,000	457,000	0
29					DEBT SERVICE			
30	11,782	11,782	0	8515	PD Station Purchase TLC CU	0	0	0
31					(pmts due 1/10 & 7/10 until 98k 15 yr balloon in 2029)			
32	17,290	0	0	7527	PD Vehicle Leases - Final Pmt	0	0	0
33	29,072	11,782	0		TOTAL DEBT SERVICE	0	0	0
34					CAPITAL OUTLAY			
35	25,000	0	0	7525	PD Capital Purchases	0	0	0
36	25,000	0	0		TOTAL CAPITAL OUTLAY	0	0	0
37	591,531	544,728	719,764		TOTAL REQUIREMENTS	457,000	457,000	0

GENERAL FUND - FIRE
FUND 100.16

CITY OF ROCKAWAY BEACH

	Historical Data			REQUIREMENTS	Budget For Next Year 2022-2023			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022					
			GL Accl	PERSONNEL SERVICES				
1	5,730	3,629	4,000	5062 Record Keeping	4,000	4,000		1
2	21250	87,123	90,174	5052 Fire Chief	95,210	95,210		2
3			130,000	5053 Firefighters	75,000	75,000		3
4			18,250	5061 Volunteer EMS Stipends	18,250	18,250		4
5	16,956	19,000	20,000	5061 Volunteer Stipends	20,000	20,000		5
6	25,508	73,807	256,015	5152 Payroll Expenses	163,595	163,595		6
7	69,444	183,559	518,439		376,055	376,055	0	7
8	0	0	1		2.25	2.25		8
9								9
				MATERIALS AND SERVICES				
10	3,031	2,980	3,500	6100 Electricity	3,500	3,500		10
11	2,523	3,029	8,500	6530 Telephone & Technology	8,500	8,500		11
12	0	0	7,500	6535 Medical	10,000	10,000		12
13	106,752	41,751	20,000	6555 Supplies & Gear	30,000	30,000		13
14	13,021	13,986	13,000	6570 Ins: Vehicle, Liab, Equip, Bldg	15,000	15,000		14
15	2,036	2,434	5,000	6580 Fuel & Oil	8,000	8,000		15
16	604	0	1,500	6582 Electronic Maint & Repair	1,500	1,500		16
17	957	1,430	15,000	6630 Building Maintenance	15,000	15,000		17
18	601	436	15,000	6660 Training	10,000	10,000		18
19	1,554	5,960	6,000	6670 Required Equip Testing	7,500	7,500		19
20	1,538	10,252	10,000	6690 Vehicle Maint & Repair	20,000	20,000		20
21	132,617	82,258	105,000		129,000	129,000	0	21
22								22
				CAPITAL OUTLAY				
23	7,763	0	0	7621 Fire Department Capital Outlay	0	0	0	23
24	15,951	0	0		0	0	0	24
25	209,824	265,817	623,439		505,055	505,055	0	25

150-504-030 (Rev 11-18)

GENERAL FUND - PARK & RECREATION

CITY OF ROCKAWAY BEACH

FUND 100.19

	Historical Data			REQUIREMENTS	Budget For Next Year 2022-2023				
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022						
				Gl. Acct	PERSONNEL SERVICES				
1	10,715	0	0	5056	Extra Labor - Rec Youth -Min Wages	0	0	0	1
2	7,115	0	0	5063	Recreational Director	0	0	0	2
3	17,830	0	0		TOTAL WAGES	0	0	0	3
4	2,748	0	0		Payroll Expenses	0	0	0	4
5	20,578	0	0		TOTAL PERSONAL SERVICES	0	0	0	5
6	.85	0	0		Total Full-Time Equivalent (FTE)	0	0	0	6
7					MATERIALS & SERVICES				7
8	0	0	0	6831	Dues	0	0	0	8
9	1,178	0	0	6100	Sporting Equip/Art Supplies	0	0	0	9
10	2,641	0	0	6103	Fund Raisers Exp	0	0	0	10
11	6,021	0	0	6102	Field Trips	0	0	0	11
12	2,582	0	0	6113	Parks & Rec Activities	0	0	0	12
13	12,422	0	0		TOTAL MATERIALS AND SERVICES	0	0	0	13
14	33,000	0	0		TOTAL REQUIREMENTS	0	0	0	14

150-504-030 (Rev 11-18)

GENERAL FUND - ADMINISTRATION

CITY OF ROCKAWAY BEACH

FUND 100.18

	Historical Data			REQUIREMENTS	Budget For Next Year 2022-2023			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022					
				GL ACCT				
				PERSONNEL SERVICES				
1	4,800	4,800	7,000	5050	Court Clerk + Muni Judge	0	0	1
2	49,955	51,707	79,620	5057	Office Emploeyess	81,179	81,179	2
3	108	0	4,000	5065	Overtime	4,000	4,000	3
4	84,553	67,838	76,415	5082	City Manager	80,669	80,669	4
5	1,355	1,425	1,100	5085	Council Stipend	1,100	1,100	5
6	140,771	125,770	168,135		TOTAL WAGES	166,948	166,948	0
7	536	1,132	5,000	5075	Accrued Vacation/Comp Time	5,000	5,000	7
8	90,334	81,903	140,000	5152	Payroll Expenses	137,051	137,051	8
9	231,641	208,805	313,135		TOTAL PERSONNEL SERVICES	308,999	308,999	0
10	2	1.75	1.75		TOTAL FULL - TIME EQUIVALENT (FTE)	2.0	2.0	2.0
					MATERIALS AND SERVICES			
12	55,733	59,814	57,000	6410	Planning & Consultants	75,000	75,000	12
13	1,520	401	0	6411	City Engineer/Land Use	0	0	13
14	5,610	9,677	5,500	6530	Telephone	5,800	5,800	14
15	3,067	3,077	4,000	6570	Ins: Liability, Bldg, Equip, Bonding, etc	6,000	6,000	15
16	20,824	13,173	35,000	6571	Computers, Server, & Technology	25,000	25,000	16
17	0	0	1,500	6577	Ordinance Update	1,500	1,500	17
18	2,713	0	2,000	6596	Emergency Services	2,000	2,000	18
19	1,654	1,230	3,000	6666	City Beautification	3,000	3,000	19
20	0	0	100	6667	Storm Damage Repairs	100	100	20
21	1,904	1,616	5,000	6725	Tillamook County - Fines	0	0	21
22	5,950	5,100	15,000	6726	OR Dept. of Revenue - Fines	0	0	22
23	41,760	47,908	51,000	6830	City Hall Operations	68,000	68,000	23
24	2,011	1,751	2,000	6831	Dues: City/Officials/Staff	2,500	2,500	24
25	1,706	3,468	2,000	6835	Bank Fees	2,000	2,000	25
26	365	240	500	6840	Court Cost	500	500	26
27	16,117	23,337	29,000	6850	Attorney & Legal Fees	29,000	29,000	27
28	3,421	7,239	8,000	6870	Auditor & Bond	8,000	8,000	28
29	1,145	641	500	6880	Advertising	500	500	29
30	5,755	3,792	6,500	6890	Stationary & Supplies	10,500	10,500	30
31	936	279	5,000	6915	Travel & Training - Staff	5,000	5,000	31
32	4,658	5,987	8,000	5920	City Hall Building Maint	18,000	18,000	32
33	57	107	500	6932	City Manager Fund	500	500	33
34	425	0	1,000	6931	City Council/Mayor Expense	1,000	1,000	34
35	410	150	500	6440	Refundable Deposits	500	500	35
36	8,000	0	0	6954	Senior Meals	0	0	36
37	2,800	0	0	6954	Library	0	0	37
38	400	0	0	6951	Ordinance Enforcement	0	0	38
39		0	20,000	6954	Community Grants	20,000	20,000	39
40	188,941	188,987	262,600		TOTAL MATERIALS AND SUPPLIES	284,400	284,400	0
					DEBT SERVICE			
42	20,766	10,383	19,250	7510	Parking Lot Payments, due 8/1 & 2/1	0	0	42
43		153,360	11,900	7512	PD Builidng Loan Payment 7/21 & 1/22	0	0	43
44	64,294	16,582	51,365	8518	USDA Loan CH-CC 37yr due 8/1 & 2/1	0	0	44
45				8518	Debt Service	125,000	125,000	45
46	85,060	180,325	82,515		TOTAL DEBT SERVICE	125,000	125,000	0
					CAPITAL OUTLAY			
48	2,235	0	25,000	8000	Capital Projects-PW	110,000	110,000	48
49	140,064	85,594	0	8001	Grant Funded Capital Projects	0	0	49
50	142,299	85,594	25,000		TOTAL CAPITAL OUTLAY	110,000	110,000	0
					TRANSFER OUT			
52	36,000	36,000	36,000	8041	Roads & Streets Fund, PUD Fran Fee 2%	36,000	36,000	52
53			22,000	8042	Police Equipment Reserve	0	0	53
54			45,000	8044	Fire Equipment Reserve	261,000	261,000	54
55		100,000	100,000	8045	Debt Service Reserve-Attorney/Legal Fees/Court Cost	100,000	100,000	55
56	9,800	9,800	0	8045	Debt Service Reserve - PD Balloon Pmt Res	0	0	56
57	45,800	145,800	203,000		TOTAL TRANSFER OUT	397,000	397,000	0
					CONTINGENCY			
59	0	0	250,000	7999	GF - Contingency	250,000	250,000	59
60	0	0	250,000		TOTAL CONTINGENCY	250,000	250,000	0
					Reserved For Future Expenditures			
62	66,800	0	0	1008	USDA Required Loan Reserve	0	0	62
63	187,000	0	0		GF - Ending Non - Restricted Fund Balance			63
64					Ending Balance (Prior Year)			64
65	254,600	1,088,035	260,778		TOTAL UNAPPROPRIATED END FUND BALANCE	371,685	371,685	0
66	948,341	1,897,546	1,136,250		TOTAL ADMINISTRATION REQUIREMENTS	1,475,399	1,475,399	0

FORM

LB-11

Year this reserve fund will be reviewed to be continued or abolished.

This fund is authorized and established by resolution / ordinance number
2004-480 date 04-28-004

Date can not be more than 10 years after establishment.

Review Year: 2024

Specified purposes: Fire Dept Major Equipment Acquisitions

**FIRE EQUIPMENT RESERVE
FUND 140**

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget for Next Year 2022-2023				
	Actual		Adopted Budget Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
				GL Acct					
1	184,679	200,512	125,512		WORKING CAPITAL	109,512	109,512		1
2	833	283	1,000	4120	Interest on Invested Funds				2
3					TRANSFER IN				3
4			45,000	4026	GF Transfer In	261,000	261,000		4
5	15,000	11,421	40,000	4030	TRT Fund < 5% >	195,000	195,000		5
6	15,000	11,421	85,000		TOTAL TRANSFER IN		456,000	0	6
7	200,512	212,216	166,512		TOTAL RESOURCES	565,512	565,512	0	7
8					REQUIREMENTS				8
9					MATERIALS AND SERVICES				9
10	0	33,585	0	7625	Vehicle & Equipment Maintenance	0	0	0	10
11									11
12					CAPITAL OUTLAY				12
13	0	38,095	100,000	7621	Fire Equipment & Capital Outlay	329,000	329,000		13
14	184,679	200,512			Ending Balance (Prior Years)				14
15	0	0	66,512		Reserved for Future Expenditures	236,512	236,512		15
16	0	272,192	166,512		TOTAL REQUIREMENTS	565,512	565,512	0	16

FORM

LB-11

This fund is authorized and established by resolution / ordinance number 18-666 on (date) 4/11/2018 for the following specified purpose: Donations

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2028

DONATION RESERVE

CITY OF ROCKAWAY BEACH

FUND 150

	Historical Data			GL Acct	RESOURCES	Budget for Next Year 2022-2023			
	Actual		Adopted Budget Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	6,655	16,003	19,828		WORKING CAPITAL	44,353	44,353		1
2	0	0	25	4120	Interest on Invested Funds	0	0		2
3	9,348	3,825	2,500	4007	Donations - Police	0	0		3
4					TRANSFER IN				4
5			22,000	4130	GF Transfer In	0	0		5
6					TOTAL TRANSFER IN	0	0		6
7	16,003	19,828	44,353		TOTAL RESOURCES	44,353	44,353	0	7
8					REQUIREMENTS				8
9					MATERIALS AND SERVICES				9
10	0	0	0	7626	P&R Scholarship Expense	0	0	0	10
11	0	0	2,000	6600	Police Department Expense	44,353	44,353		11
12		0	2,000		TOTAL MATERIALS AND SERVICES	44,353	44,353	0	12
13					CAPITAL OUTLAY				13
14	0	0	40,000	7621	Police Department Capital Projects	0	0		14
15	0	0	40,000		TOTAL CAPITAL OUTLAY	0	0	0	15
16	21,028				Ending balance (prior years)				16
17	0	19,828	3,553		Reserved for Future Expenditures			0	17
18	16,003	19,828	44,353		TOTAL REQUIREMENTS	44,353	44,353	0	18

Year this reserve fund will be reviewed to be continued or abolished.

This fund is authorized and established by resolution / ordinance number

Date can not be more than 10 years after establishment.

18-667 on (date) 5/9/2018 for the following specified purpose:

Review Year: 2028

Debt Service Loan Payments

DEBT SERVICE RESERVE FUND

CITY OF ROCKAWAY BEACH

FUND 160

	Historical Data			RESOURCES	Budget for Next Year 2022-2023			
	Actual				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget Year 2021-2022					
1	9,800	19,600	129,400		229,410	229,410		1
2	0	0	10	4120	25	25		2
3								3
4	9,800	109,800	100,000	4030	100,000	100,000		4
5	9,800	109,800	100,000		100,000	100,000		5
6	19,600	129,400	229,410		329,435	329,435	0	6
7								7
8	0	100,000	220,000	6850	329,435	329,435		8
9		100,000	220,000		329,435	329,435	0	9
10								10
11	0	0	0		0	0	0	11
12	0	0	9,410		0	0		12
13	19,600	19,600						13
14	19,600	129,400	229,410		329,435	329,435	0	14

FORM

LB-11

This fund is authorized and established by resolution / ordinance number 2004-480 on (date) 4/28/04 for the following specified purpose:

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2024

GASB34 Funding

**PROJECT AND EQUIP RESERVE
FUND 210**

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget for Next Year 2022-2023			
	Actual		Adopted Budget Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	234,903	207,816	623,673		1,030,709	1,030,709		1
2	989	402	800	4120	800	800		2
3	156,276	158,820	1,750,000	4184	0	0		3
4								4
5	117,100	83,667	162,528	4030	195,000	195,000		5
6	195,040	150,151	219,434	4030	332,609	332,609		6
7	97,520	75,075	109,717	4030	166,304	166,304		7
8	16,115	12,270	19,293	4030	23,511	23,511		8
9	8,360	6,365	10,264	4030	14,257	14,257		9
10	434,135	327,528	521,236		731,681	731,681	0	10
11	826,303	694,566	2,895,709		1,763,190	1,763,190	0	11
12								12
13								13
14								14
15	246,881	70,893	615,000	7577	799,000	799,000		15
16	371,606	0	1,750,000	7578	0	0		16
17	618,487	70,893	2,365,000		799,000	799,000		17
18	207,816	623,673		8031				18
19			530,709	100	964,190	964,190	0	19
20	826,303	694,566	2,895,709		1,763,190	1,763,190	0	20

ROADS & STREETS

CITY OF ROCKAWAY BEACH

FUND 300

Line Item	Historical Data			GL ACCT	RESOURCES	Budget For Next Year 2022-2023			Line Item
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022						
1	355,649	167,544	308,641		FUND BALANCE- UNRESTRICTED	291,194	291,194	0	1
2	0	0	0		FUND BALANCE - RESTRICTED ODOT FUNDS	0	0	0	2
3	0	0	0		FUND BALANCE - RESTRICTED BIKE/PED FUNDS	0			3
4	355,649	167,544	308,641		TOTAL FUND BALANCE	291,194	291,194	0	4
5					REVENUE FROM OTHER AGENCIES				5
6	95,222	99,175	99,000	4340	State Street Revenue - ODOT	99,000	99,000		6
7	899	3,358	1,000	2985	Restricted Bike/Pedestrian Funds ODOT	1,000	1,000		7
8	0	95,834	100,000	4183	Small City Allotment Grant	100,000	100,000		8
9	30,539	0	0	4182	Grants & Reimbursements Roads & Streets	0	0		9
10	126,660	198,367	200,000		TOTAL REVENUE FROM OTHER AGENCIES	200,000	200,000	0	10
11					USES OF MONEY AND PROPERTY				11
12	6,677	3,358	4,000	4120	Interest on Invested Funds	4,000	4,000		12
13					TRANSFERS IN:				13
14	16,115	12,270	19,293	4030	TRT < From 2% CTY >	28,209	28,209		14
15	117,100	89,159	162,528	4030	TRT < From 5% >	343,888	343,888		15
16	8,360	6,365	10,264	4030	TRT < 30% of 1% of CTY > Roads & Streets	14,254	14,254		16
17	36,000	36,000	36,000	4038	General Fund < TPUD Fran 2% of the 4% >	36,000	36,000		17
18	177,575	143,794	228,085		TOTAL TRANSFER IN	422,351	422,351	0	18
19	666,561	513,063	740,726		TOTAL RESOURCES	917,545	917,545	0	19
20					REQUIREMENTS				20
21					PERSONNEL SERVICES				21
22	11,274	9,637	10,915	5082	City Manager	11,523	11,523		22
23	10,901	10,424	9,677	5058	Public Works Director	9,700	9,700		23
24	54,317	49,367	58,000	5055	Maintenance Worker Wages	75,909	75,909		24
25	285	275	500	5085	Council Stipend	500	500		25
26	0	0	825	5054	Code Enforcement - Rds	825	825		26
27	0	0	5,000	5056	Extra Labor - Temp	5,000	5,000		27
28	0	0	2,000	5065	Overtime	2,000	2,000		28
29	76,777	69,703	86,917		TOTAL WAGES	105,457	105,457	0	29
30	42,397	45,569	56,415	5152	Payroll Expenses	77,308	77,308		30
31	264	0	2,000	5075	Accrued Vacation/Comp Time	2,000	2,000		31
32	119,438	115,272	145,332		TOTAL PERSONNEL SERVICES	184,765	184,765	0	32
33	0.75	0.75	0.75		TOTAL FULL TIME EQUIVALENT (FTE)	1.6	1.6	1.6	33
34					MATERIALS & SERVICES				34
35	13,222	22,171	23,000	6800	Roads Materials, Sup & Services	23,000	23,000		35
36	15,984	17,572	23,000	6572	Street Lighting	23,000	23,000		36
37	1,953	1,721	3,000	6125	Electricity: Wayside, City Park	3,000	3,000		37
38	2,854	3,077	3,100	6570	Ins/Vehicle, Liability, Equip, Bldg	5,000	5,000		38
39	1,396	1,437	1,500	6592	Parking Lease - Port of Tillamook Bay	1,500	1,500		39
40	3,684	1,600	4,000	6610	Sidewalks, Curb, Bikeways	4,000	4,000		40
41	629	3,276	4,600	6620	Street Signs	4,600	4,600		41
42	179	3,606	500	6667	Storm Damage Repairs	1,500	1,500		42
43	5,598	5,224	7,500	6690	Vehicle Maint, Supplies & Repair	7,500	7,500		43
44	2,853	2,745	6,000	6580	Fuel & Oil	9,000	9,000		44
45	3,878	5,939	10,000	6600	Drainage, Flood Control & Slides	10,000	10,000		45
46	3,242	2,700	3,000	6131	Nature Preserve	3,000	3,000		46
47	21,649	28,581	35,000	6130	Wayside & Park Maintenance	35,000	35,000		47
48	77,121	99,649	124,200		TOTAL MATERIALS & SERVICES	130,100	130,100	0	48
49					CAPITAL OUTLAY				49
50	0	77,752	100,000	7502	Rds -Sts Projects from Grants	100,000	100,000		50
51	198,035	0	50,000	7502	Rds - Sts Projects - Paving etc	300,000	300,000		51
52	12,815	0	0	7547	Public Works Vehicle	8,000	8,000		52
53	210,850	77,752	150,000		TOTAL CAPITAL OUTLAY	408,000	408,000	0	53
54					TRANSFER OUT				54
55	0	0	0		TOTAL TRANSFER OUT	0	0	0	55
56	0	0	30,000	7999	Contingency	30,000	30,000		56
57	0	0			Reserved for Bike Paths and Trails				57
58	167,544	308,641			Ending Balance (Prior Years)				58
59			291,194		Unappr Ending Fund Balance	164,680	164,680		59
60	574,953	601,314	740,726		REQUIREMENTS TOTAL	917,545	917,545	0	60

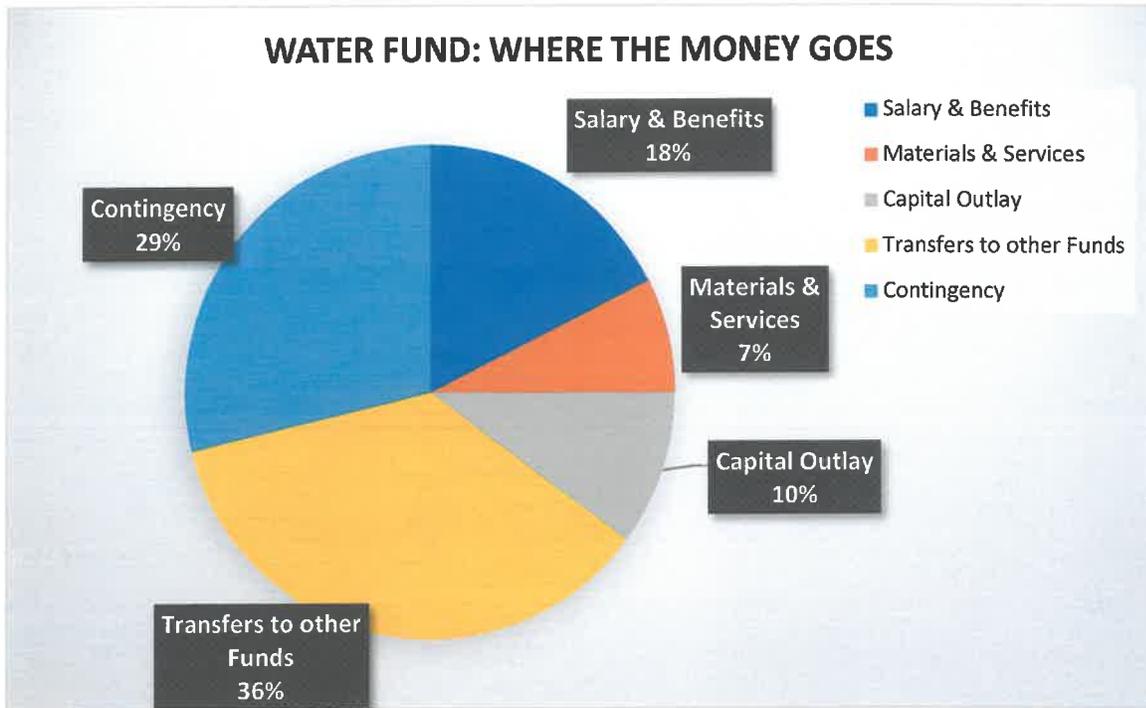
TRANSPORTATION SYSTEMS DEVELOPMENT CHARGE

CITY OF ROCKAWAY BEACH

FUND 390

Historical Data			Budget For Next Year 2022-2023					
Actual		Adopted Budget	RESOURCES			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022						
			GL Acct					
1				BEGINNING FUND BALANCE				1
2				*CASH ON HAND (CASH BASIS) OR				2
3				*WORKING CAPITAL (ACCRUAL BASIS)				3
4	127,872	148,376	154,962	Bal Fwd - Improvement	170,962	170,962		4
5	704	286	1,000	4120 Interest on Invested Funds	1,000	1,000		5
6	19,800	6,300	15,000	4940 Improvement Fees	15,000	15,000		6
7	148,376	154,962	170,962	TOTAL RESOURCES	186,962	186,962	0	7
8				REQUIREMENTS				8
9	0	0	109,038	7880 Contract Materials - Improvement	185,000	185,000		9
10	0	0	109,038	TOATL CAPITAL OUTLAY	185,000	185,000	0	10
11			61,924	Unap Bal - Improvement	1,962	1,962		11
12	148,376	154,962		FUND BALANCE (PRIOR YEARS)				12
13			0	UNAPPROPRIATED FUND BALANCE	1,962	1,962		13
14	148,376	154,962	170,962	TOTAL REQUIREMENTS	186,962	186,962	0	14

WATER FUND: WHERE THE MONEY GOES



Salary & Benefits	\$648,789	18%
Materials & Services	\$276,500	7%
Capital Outlay	\$375,000	10%
Capital Projects	\$1,331,000	36%
Contingency & Ending Fund Balance	\$1,063,107	29%
Total	\$3,694,396	



WATER OPERATING
FUND 400

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget For Next Year 2022-2023				
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022						
				GL ACCT					
1	897,970	1,113,378	1,638,416		FUND BALANCE	1,694,396	1,694,396	1	
2					CHARGES FOR CURRENT SERVICES			2	
3	1,134,344	1,170,052	1,100,000	4540	Water Service Base Rate	1,126,000	1,126,000	3	
4	23,295	25,605	20,000	4550	New Water Connections	28,000	28,000	4	
5	74,323	75,052	73,000	4560	Master Plan Reserve Fund	73,000	73,000	5	
6	1,231,962	1,270,709	1,193,000		TOATL CHARGES FOR CURRENT SERVICES	1,227,000	1,227,000	0	6
7					USE OF MONEY AND PROPERTY			7	
8	6,745	2,712	6,000	4120	Interest on Invested Funds	3,000	3,000	8	
9					TRANSFER IN			9	
10	13,828	138	0	4047	Water Revenue Bond	0	0	10	
11					OTHER REVENUE			11	
12	36,851	25,870	15,000	4150	Misc turn on/off acct chng/meter read fees	170,000	170,000	12	
13	2,173,528	2,412,807	2,852,416		TOTAL RESOURCES	3,094,396	3,094,396	0	13
14					REQUIREMENTS			14	
15					PERSONNEL SERVICES			15	
16	11,273	9,637	10,917	5082	City Manager	11,525	11,525	16	
17	54,506	52,089	48,387	5058	Public Works Director	48,387	48,387	17	
18	53,360	54,267	83,362	5057	Office Employees	84,079	84,079	18	
19	99,957	90,560	95,000	5055	Maintenance Workers	114,064	114,064	19	
20	29,130	37,135	101,466	5059	Plant Operator	95,000	95,000	20	
21	0	0	2,000	5056	Extra Labor -Temp	2,000	2,000	21	
22	0	0	1,000	5067	Emergency Management	1,000	1,000	22	
23	0	0	2,338	5054	Code Enforcement	2,338	2,338	23	
24	855	825	1,400	5085	Council Stipend	1,400	1,400	24	
25	0	0	2,000	5064	Standby	2,000	2,000	25	
26	630	741	14,000	5065	Overtime	14,000	14,000	26	
27	249,711	245,254	361,870		TOTAL WAGES	375,793	375,793	0	27
28	137,267	143,814	235,150	5152	Payroll Expenses	262,996	262,996	28	
29	1,907	1,895	10,000	5075	Accumulated Vacation/Comp Time	10,000	10,000	29	
30	388,885	390,963	607,020		TOTAL PERSONNEL SERVICES	648,789	648,789	0	30
31	4.5	4.5	4.5		TOTAL FULL - TIME EQUIVALENT (FTE)	5.3	5.3	5.3	31
32					MATERIALS AND SERVICES			32	
33	28,786	26,944	36,500	6110	Electricity	36,500	36,500	33	
34	0	0	1,000	6455	Emergency Services	1,000	1,000	34	
35	2,919	2,287	2,000	6520	Building Maintenance	2,000	2,000	35	
36	11,600	12,416	12,000	6530	Telephone/Telemetry	12,000	12,000	36	
37	18,212	21,754	30,000	6534	Plant Chemicals and supplies	30,000	30,000	37	
38	21,355	19,746	19,000	6551	Administration & Billing	19,000	19,000	38	
39	23,991	25,733	25,000	6570	Ins: Vehicle, Liability, Equip, Bldg	27,000	27,000	39	
40	6,597	7,667	11,000	6574	Audit	11,000	11,000	40	
41	5,309	5,190	7,000	6580	Fuel & Oil	10,000	10,000	41	
42	0	3,618	500	6667	Storm Damage Reparis	500	500	42	
43	7,308	6,256	13,500	6690	Vehicle & Equipment Maintenance	13,500	13,500	43	
44	5,736	3,809	9,000	6745	Required Testing	9,000	9,000	44	
45	42,420	74,746	65,000	6750	System Maintenance and Supplies	65,000	65,000	45	
46	464	4,458	2,500	6831	Dues - Certif - Permits - Licenses	2,500	2,500	46	
47	11,367	13,059	12,000	6850	Attorney & Legal	12,000	12,000	47	
48	10,860	5,762	12,000	6851	Engineering	12,000	12,000	48	
49	2,073	4,061	4,500	6915	Travel & Training - Staff	4,500	4,500	49	
50	7,719	8,073	8,500	6945	Meter Readers 60%	8,500	8,500	50	
51	0	0	500	6951	Ordinance Enforcement	500	500	51	
52	206,716	245,579	271,500		TOTAL MATERIALS AND SERVICES	276,500	276,500		52
53					REQUIREMENTS			53	
54					CAPITAL OUTLAY			54	
55	0	20,849	25,000	7602	Water Facilities Capital Outlay	75,000	75,000	55	
56	25,431	0	125,000	7601	Impvment and New Lines	300,000	300,000	56	
57	27,946	0	12,500	7661	Public Works Vehicles	0	0	57	
58	53,377	20,849	162,500		TOTAL CAPITAL OUTLAY	375,000	375,000	0	58
59					TRANSFERS OUT			59	
60	25,000	45,000	45,000	8027	GF for Civic Ctr Operations	45,000	45,000	60	
61	400,000	72,000	72,000	8045	Water Master Plan Reserve Fund	686,000	686,000	61	
62	425,000	117,000	117,000		TOTAL TRANSFERS OUT	731,000	731,000	0	62
63	0	0	30,000		Contingency	30,000	30,000	63	
64	1,113,378	1,638,416			Ending Balance (Prior Years)			64	
65			1,664,396		Unappropriated Ending Fund Balance	1,033,107	1,033,107	0	65
66	2,187,356	2,412,807	2,852,416		TOTAL REQUIREMENTS	3,094,396	3,094,396	0	66

Year this reserve fund will be reviewed to be continued or abolished.

This fund is authorized and established by resolution / ordinance number

Date can not be more than 10 years after establishment.

2004-004 on (date)4/28/2004 for the following specified purpose:

Review Year: 2024

Funding Future Repairs , Replacement and Expansion of Water System

WATER MASTER PLAN RESERVE

CITY OF ROCKAWAY BEACH

FUND 420

	Historical Data			GL Acct	RESOURCES	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year 2022-2022			Proposed By Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	203,833	366,561	428,972		WORKING CAPITAL	410,972	410,972		1
2					USE OF MONEY AND PROPERTY				2
3	11,860	4,976	10,000	4120	Interest on Invested Funds	8,000	8,000		3
4					TRANSFER IN				4
5	400,000	72,000	72,000	4030	Water Operating Utility Fund	686,000	686,000		5
6	400,000	72,000	72,000		TOTAL TRANSFER IN	686,000	686,000	0	6
7	615,693	443,537	510,972		TOTAL RESOURCES	1,104,972	1,104,972	0	7
8					REQUIREMENTS				8
9					CAPITAL OUTLAY				9
10	249,132	14,565	300,000	7555	Priority I Projects per Master Plan	700,000	700,000		10
11	249,132	14,565	300,000		TOTAL CAPITAL PROJECTS	700,000	700,000	0	11
12	0	0	30,000	7999	Contingency	30,000	30,000		12
13	366,561	428,972			Ending Fund Balance (Prior Years)				13
14	0		180,972		Reserved for Future Expenditures	374,972	374,972	0	14
15	615,693	443,537	510,972		TOTAL REQUIREMENTS	1,104,972	1,104,972	0	15

**1981 WATER REVENUE BOND
1998 REFUNDING WATER REVENUE**

FUND430

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget for Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021- 2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
				GL Acct					
1	14,103	275	0		FUND BALANCE	0	0	0	1
2					USE OF MONEY AND PROPERTY				2
3					TRANSFER IN				3
4	14,103	275	0		TOTAL RESOURCES	0	0	0	4
5					REQUIREMENTS				5
6					TRANSFER OUT				6
7	13,828	275	0	8023	Water Operating Fund	0	0	0	7
8	275	0			Ending Balance (Prior Years)	0	0	0	8
9	14,103	275	0		TOTAL REQUIREMENTS	0	0	0	9

WATER IMPROVEMENTS DEBT SERVICE

CITY OF ROCKAWAY BEACH

FUND 470

	Historical Data			Budget For Next Year 2022-2023					
	Actual		Adopted Budget This Year 2021-2022	RESOURCES	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	408,716	446,319	596,823	GL Acct	FUND BALANCE	638,433	638,433		1
2					USE OF MONEY AND PROPERTY				2
3	1,154	344	1,000	4120	Interest on Invested Funds	1,000	1,000		3
4					Collections From Utility Billing				4
5	148,601	150,160	148,260	4550	Water Debt Sevice	148,000	148,000		5
6	558,471	596,823	746,083		TOTAL RESOURCES	787,433	787,433	0	6
7					REQUIREMENTS				7
8					DEBT SERVICE				8
9	60,000	60,000	60,000	8510	McMillion Creek Water Res Principal	60,000	60,000		9
10	10,812	7,904	10,800	8511	McMillion Creek Water Res Interest	2,160	2,160		10
11	28,168	29,013	25,000	8520	Jetty Creek Water Plant Principal	34,950	34,950		11
12	13,172	12,327	11,850	8521	Jetty Creek Water Plant Interest	4,500	4,500		12
13	112,152	109,244	107,650		TOTAL DEBT SERVICE	101,610	101,610	0	13
14	446,319	487,579			Ending Balance (Prior Years)				14
15			638,433		Unappropriated Ending Fund Bal	685,823	685,823		15
16	558,471	596,823	746,083		TOTAL REQUIREMENTS	787,433	787,433	0	16

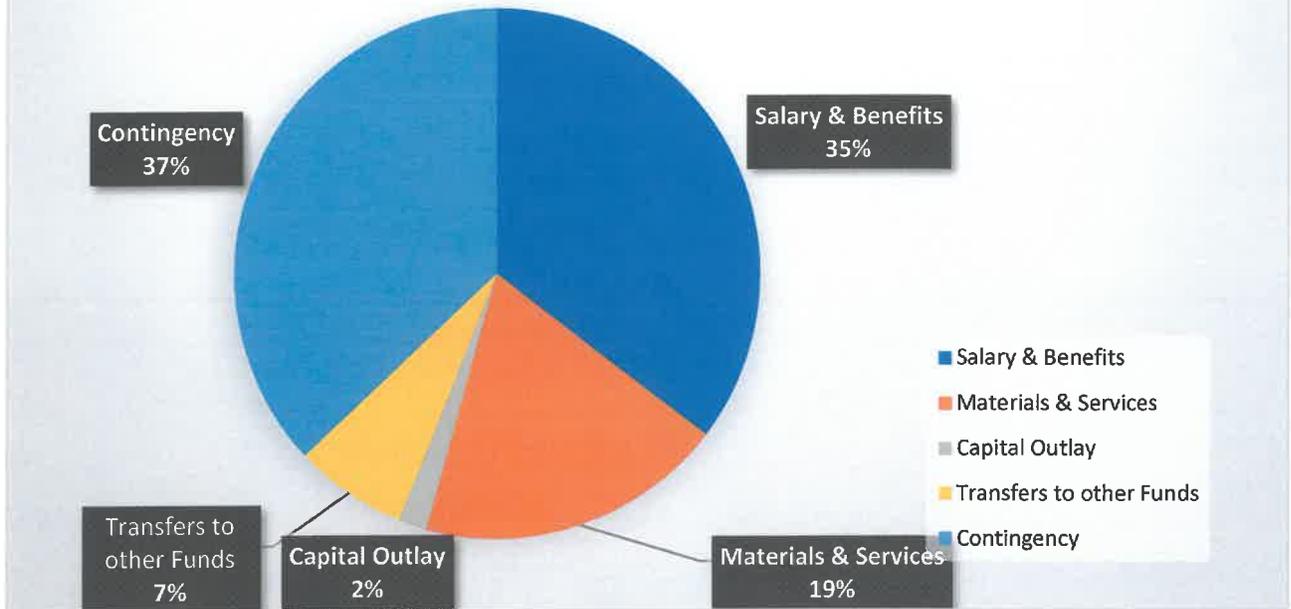
WATER SYSTEM DEVELOPMENT CHARGE

CITY OF ROCKAWAY BEACH

FUND 490

	Historical Data			GL Acct	RESOURCES	Budget For Next Year 2022-2023			
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022						
1	483,962	340,137			BEGINNING FUND BALANCE:				1
2			250,818		Bal Fwd - Reimbursement	261,368	261,368		2
3			206,731		Bal Fwd - Improvement	297,281	297,281		3
4	1,291	525	1,100	4120	Interest on Invested Funds	1,000	1,000		4
5	18,216	9,936	10,000	4935	Reimbursement Fees	10,000	10,000		5
6	192,124	106,886	90,000	4940	Improvement Fees	90,000	90,000		6
7	695,593	457,484	558,649		TOTAL RESOURCES	659,649	659,649	0	7
8					REQUIREMENTS				8
9	355,456	0	80,000	7880	Contract Materials - Improvement	280,000	280,000		9
10	0	0	70,000	7885	Contract Materials - Reimbursement	170,000	170,000		10
11	355,456	0	150,000		TOTAL CAPITAL OUTLAY	450,000	450,000	0	11
12									12
13	0	0	191,368		Unap Bal - Reimbursement	101,868	101,868		13
14	0	0	217,281		Unap Bal - Improvement	107,781	107,781		14
15	340,137	457,548			FUND BALANCE - PRIOR YEARS				15
16	0		408,649		UNAPPROPRIATED FUND BALANCE	209,649	209,649		16
17	695,593	457,548	558,649		TOTAL REQUIREMENTS	659,649	659,649	0	17

SEWER FUND: WHERE THE MONEY GOES



Salary & Benefits	\$610,370	35%
Materials & Services	\$327,200	19%
Capital Outlay	\$30,000	2%
Transfers to other Funds	\$120,000	7%
Contingency	\$637,135	37%
Total	\$1,724,705	



SEWER OPERATING
FUND 500

CITY OF ROCKAWAY BEACH

Historical Data				GL ACC	RESOURCES	Budget For Next Year 2022-2023			
Actual		Adopted Budget	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year 2021-2022							
1					USE OF MONEY AND PROPERTY				1
2	1,021,971	960,612	1,046,652		FUND BALANCE	844,505	844,505		2
3					CHARGES FOR CURRENT SERVICES				3
4	772,113	766,399	760,000	4640	Sewer Service Base Rate	768,000	768,000		4
5	78,980	81,328	79,000	4660	Sewer Master Plan	81,200	81,200		5
6	17,320	17,020	17,500	4650	New Sewer Connections	17,000	17,000		6
7	868,413	864,747	856,500		TOTAL CHARGES FOR CURRENT Services	866,200	866,200	0	7
8					USE OF MONEY AND PROPERTY				8
9	13,002	5,442	13,000	4121	Interest on Invested Funds	13,000	13,000		9
10					OTHER REVENUE				10
11	6,344	4,748	1,000	4150	Miscellaneous Revenue	1,000	1,000		11
12	1,909,730	1,835,549	1,917,152		TOTAL RESOURCES	1,724,705	1,724,705	0	12
13					REQUIREMENTS				13
14					PERSONNEL SERVICES				14
15	5,637	9,255	10,917	5082	City Manager	11,524	11,524		15
16	43,604	41,673	38,709	5058	Public Works Director	38,316	38,316		16
17	53,360	54,267	82,360	5057	Office Employees	84,078	84,078		17
18	29,130	37,134	100,581	5059	Plant Operator	87,324	87,324		18
19	98,474	87,323	98,000	5055	Maintenance Workers	111,799	111,799		19
20	855	825	1,500	5085	Council Stipends	1,500	1,500		20
21	0	0	2,000	5056	Extra Wages - Temp	2,000	2,000		21
22	0	0	2,000	5064	Standby	2,000	2,000		22
23	630	741	7,000	5065	Overtime	7,000	7,000		23
24	231,690	231,218	343,067		TOTAL WAGES	345,541	345,541	0	24
25	125,100	135,844	228,880	5152	Payroll Expenses	249,829			25
26	1,899	1,895	15,000	5075	Vacation Accrual/Comp Time	15,000			26
27	358,689	368,957	586,947		TOTAL PERSONNEL SERVICES	610,370	345,541	0	27
28	4.7	4.7	4.7		Total Full Time Equivalent (FTE)	5.2	5.2	5.2	28
29					MATERIALS AND SERVICES				29
30	33,391	30,801	35,000	6110	Electricity	32,000	32,000		30
31	0	0	1,000	6455	Emergency Services	1,000	1,000		31
32	8,952	3,174	5,000	6520	Building Maintenance	3,500	3,500		32
33	4,118	7,918	6,000	6530	Telephone & Telemetry	6,000	6,000		33
34	21,286	22,641	25,000	6551	Administration & Billing	25,000	25,000		34
35	28,227	29,929	33,000	6570	Ins: Vehicle, Liability, Equip, Bldg	38,000	38,000		35
36	5,309	5,287	10,000	6580	Fuel & Oil	15,000	15,000		36
37	74,054	74,252	68,000	6750	System Maintenance and Supplies	68,000	68,000		37
38	32,856	34,613	27,000	6534	Plant Chemicals and Supplies	50,000	50,000		38
39	11,367	15,277	10,000	6850	Attorney & Legal	2,500	2,500		39
40	12,347	7,667	11,000	6574	Audit	11,000	11,000		40
41	7,128	8,768	13,000	6690	Vehicle Maint, Supplies & Repair	13,000	13,000		41
42	6,983	9,460	27,000	6740	I & I Work	26,500	26,500		42
43	8,752	2,248	10,000	6745	Required Testing	2,250	2,250		43
44	465	7,700	700	6831	Dues - Certifications	700	700		44
45	1,047	0	5,000	6851	Engineering	2,250	2,250		45
46	1,055	3,379	5,000	6915	Travel & Training - Staff	5,000	5,000		46
47	5,146	5,382	6,000	6945	Meter Readers 40%	6,000	6,000		47
48	0	0	500	6951	Ordinance Enforcement	500	500		48
49	262,483	268,496	298,200		TOTAL MATERIALS AND SERVICES	308,200	308,200	0	49
50					CAPITAL OUTLAY				50
51	0	31,444	25,000	7740	Sewer Facilities Capital Outlay	15,000	15,000		51
52	0	0	30,000	7601	Improvement and NewLines	15,000	15,000		52
53	27,946	0	12,500	7661	Vehicle and Equipment	0	0		53
54	27,946	31,444	67,500		TOTAL CAPITAL OUTLAY	30,000	30,000	0	54
55					TRANSFERS OUT				55
56	25,000	45,000	45,000	8027	GF City Hall/Civic Ctr Operating	45,000	45,000		56
57	275,000	75,000	75,000	8033	Sewer Master Plan	75,000	75,000		57
58	300,000	120,000	120,000		TOTAL TRANSFERS OUT	120,000	120,000	0	58
59	0	0	30,000		Contingency	30,000	30,000		59
60	960,612				Ending Balance (Prior Years)				60
61	0	1,046,652	814,505		Unappropriated Ending Fund Bal.	626,135	890,964	0	61
62	1,909,730	1,835,549	1,917,152		TOTAL REQUIREMENTS	1,724,705	1,724,705	0	62

Year this reserve fund will be reviewed to be continued or abolished.

This fund is authorized and established by resolution / ordinance number

Date can not be more than 10 years after establishment.

2004-480 on (date)4/28/2004 for the following specified purpose:
Funding Future Repairs , Replacement and Expansion of Waste Water System

Review Year: 2024

SEWER MASTER PLAN RESERVE

CITY OF ROCKAWAY BEACH

FUND 520

	Historical Data			Gl. Acct	RESOURCES	Budget for Next Year 2022-2023			
	Actual					Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	Adopted Budget Year 2021-2022						
1	678,413	909,497	909,718		FUND BALANCE	403,718	403,718		1
2					USE OF MONEY AND PROPERTY				2
3	7,351	2,991	4,000	4121	Interest on Invested Funds	4,000	4,000		3
4					TRANSFER IN				4
5	275,000	75,000	75,000	4032	Sewer Operating Fund	75,000	75,000		5
6	275,000	75,000	75,000		TOTAL TRANSFER IN				6
7	960,764	987,488	988,718		TOTAL RESOURCES	482,718	482,718	0	7
8					REQUIREMENTS				8
9					CAPITAL OUTLAY				9
10	0	0	300,000	7555	Projects Per Master Plan:	50,000	50,000		10
11	51,267	77,770	300,000	7556	Lift Station/ Infrastructure	50,000	50,000		11
12	51,267	77,770	600,000		TOTAL CAPITAL PROJECTS	100,000	100,000	0	12
13	0	0	15,000	7999	Contingency	15,000	15,000		13
14	909,497	909,718			Ending Balance (Prior Years)				14
15	0		388,718		Reserved for Future Expenditures	367,718	367,718	0	15
16	960,764	987,488	988,718		TOTAL EXPENDITURES	482,718	482,718	0	16

SEWER IMPROVEMENTS DEBT SERVICE

CITY OF ROCKAWAY BEACH

FUND 560

	Historical Data			RESOURCES	Budget For Next Year 2022-2023				
	Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
				GL Acct					
1	562,247	616,989	767,324		FUND BALANCE	802,131	802,131		1
2					USE OF MONEY AND PROPERTY				2
3	3,617	849	250	4150	Interest on Invested Funds	250	250		3
4					Collections from Sewer Billing				4
5	246,184	248,599	243,800	4650	Sewer Outfall Debe Svc Billed	243,800	243,800		5
6	812,048	866,437	1,011,374		TOTAL RESOURCES	1,046,181	1,046,181	0	6
7					REQUIREMENTS				7
8					DEBT SERVICE (4/01/2025)				8
9	160,870	82,213	185,000	8510	Principal (August 1)	195,000	195,000		9
10	29,390	12,917	24,243	8511	Interest (Aug1 & Feb 1)	15,075	15,075		10
11	4,799	3,983	0	8514	Loan Fee (.05%)	0	0		11
12	195,059	99,113	209,243		TOTAL PAYMENTS	210,075	210,075	0	12
13	96,100	0	0		Required Loan Reserve	0	0	0	13
14	96,100	0	0		Total Reserve				14
15	616,989	767,324			Ending Balance (Prior Years 0				15
16			802,131		Unappropriated Ending Fund Balance	836,106	836,106	0	16
17	812,048	866,437	1,011,374		TOTAL REQUIREMENTS	1,046,181	1,046,181	0	17

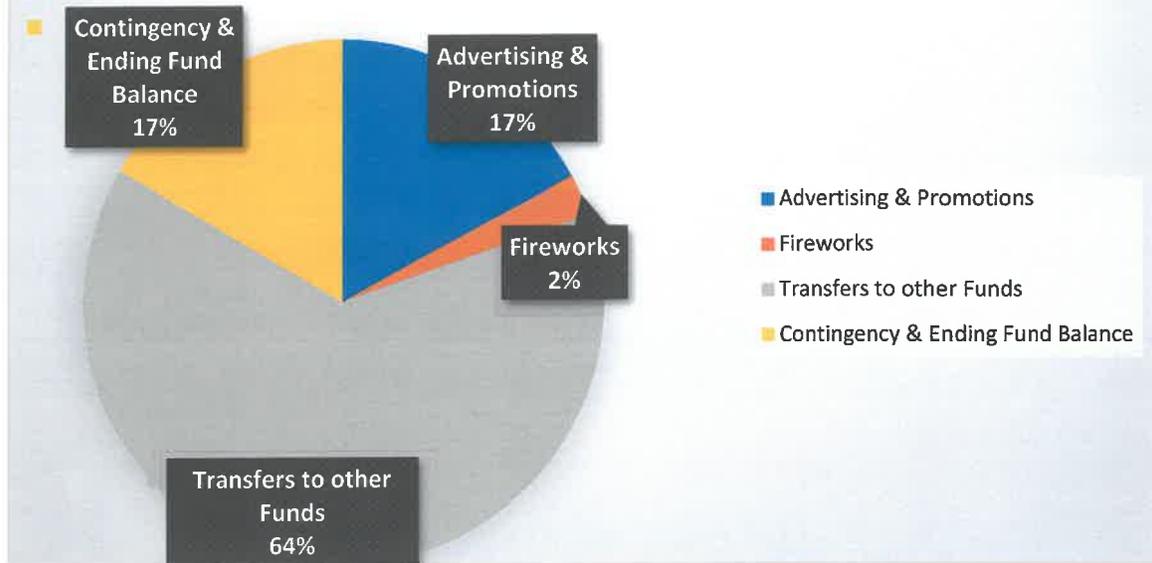
SEWER SYSTEM DEVELOPMENT CHARGE

CITY OF ROCKAWAY BEACH

FUND 590

	Historical Data			L Account	RESROUCES	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1	1,390,631	1,505,580	1,564,421		BEGINNING FUND BALANCE	1,120,422	1,120,422		1
2					*CASH ON HAND (CASH BASIS), OR				2
3					*WORKING CAPITAL (ACCRUAL BASIS)				3
4	0	636,573	1,060,825		Bal Fwd - Reimbursement	693,825	693,825		4
5	0	869,007	503,597		Bal Fwd - Improvement	426,597	426,597		5
6	3,628	1,119	6,000	4120	Interest on Invested Funds	3,000	3,000		6
7	39,906	20,692	30,000	4935	Reimbursement Fees	30,000	30,000		7
8	71,415	37,030	70,000	4940	Improvement Fee	70,000	70,000		8
9	1,505,580	1,564,421	1,670,422		TOTAL RESOURCES	1,223,422	1,223,422	0	9
10					REQUIREMENTS				10
11					CAPITAL OUTLAY				11
12	0	0	150,000	7880	Contracted Materials - Improvement	100,000	100,000		12
13	0	0	400,000	7885	Contracted Materials - Reimbursement	100,000	100,000		13
14	0	0	550,000		TOTAL CAPITAL OUTLAY	200,000	200,000	0	14
15			693,825		Unappr Bal - Reimbursement	625,325	625,325		15
16	0		426,597		Unappr Bal - Improvement	398,097	398,097		16
17	1,505,580	1,564,421			FUND BALANCE (PRIOR YEARS 0				17
18	0		1,120,422		UNAPPROPRIATED FUND BALANCE	1,023,422	1,023,422	0	18
19	1,505,580	1,564,421	1,670,422		TOTAL REQUIREMENTS	1,223,422	1,223,422	0	19

TRT FUND: WHERE THE MONEY GOES



Advertising-Website, Media, Tourism Facilities & Other	\$509,211	17%
Fireworks & Mics	\$75,000	2%
Transfers to other Funds	\$1,900,321	64%
Contingency/Ending fund balance	\$493,692	17%
Total	\$2,978,224	



TRANSIENT ROOM TAX

CITY OF ROCKAWAY BEACH

FUND 800

	Historical Data			GL ACCT	RESOURCES	Budget For Next Year 2022-2023			
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021	This Year Year 2021-2022						
1					USE OF MONEY AND PROPERTY				1
2	651,226	522,214	1,376,724		FUND BALANCE	937,362	937,362		2
3	0	0	4,200		Restricted for Advertising from Prior Years	119,056	119,056		3
4					REVENUE FROM COLLECTIONS 10%				4
5	607,644	913,750	620,791	4710	Room Tax Collections 5%	958,215	958,215		5
6	228,096	443,219	248,316	4711	Room Tax Collections - Advertising 2%	387,162	387,162		6
7	155,284	219,434	173,821	4712	Room Tax Collections - 70 % of 2% CTY	268,300	268,300		7
8	66,550	94,043	74,495	4712	Room Tax Collections - 30% of 2% CTY	114,986	114,986		8
9	73,817	109,717	86,910	4713	Room Tax Collections - 70% of 1% CTY	134,150	134,150		9
10	31,636	47,022	37,249	4713	Room Tax Collections - 30% of 1% CTY	57,493	57,493		10
11	22,942	0	1,500	4709	Pen & Int Delinquent	1,500	1,500		11
12	107	0	0	4121	T-Shirt Revenue	0	0		12
13	1,186,076	1,827,185	1,243,082		TOTAL REVENUE FROM COLLECTIONS	1,921,806	1,921,806	0	13
14					USE OF MONEY AND PROPERTY				14
15	5,365	2,180	4,000	4120	Interest on Invested Funds	3,500	3,500		15
16	1,842,667	2,351,579	2,628,006		TOTAL RESOURCES	2,981,724	2,981,724	0	16
17					REQUIREMENTS				17
18					MATERIALS AND SERVICES				18
19					TOURISM PROMOTION:				19
20					2% PORTION				20
21	117,911	60,008	134,353	6533	Advertising Media	197,211	197,211		21
22	0	0	30,000	6535	Advertising/Tourism	55,000	55,000		22
23	16,890	0	16,000	6534	Advertising - Website and Apps	75,000	75,000		23
24	28,295	194	30,825	6634	Advertising - Other	95,000	95,000		24
25	0	0	9,500	6998	Bad Debt	0	0		25
26	1,218	0	2,000	6536	Rockaway Lions - 4th of July Event	2,000	2,000		26
27	24,398	45,000	65,000	6537	Fireworks - July 4th Event	75,000	75,000		27
28	0	7,810	30,000	6538	Tourism Promo and Facilities	85,000	85,000		28
29	188,712	113,012	317,678		TOTAL MATERIALS AND SERVICES	584,211	584,211	0	29
30					TRANSFER OUT - 5%				30
31	175,650	145,923	177,319	8024	GF - Police	195,000	195,000		31
32	175,650	145,923	177,319	8046	GF - Fire	195,000	195,000		32
33	24,000	0	0		GF - Parks & Recreation	0	0		33
34	117,100	89,159	162,528	8041	Roads & Streets Fund	343,888	343,888		34
35	15,000	11,421	40,000	8026	Fire Equip Reserve	195,000	195,000		35
36	117,100	83,667	162,528	8036	Project & Equip Reserve Fund	195,000	195,000		36
37	64,000	64,000	64,000	8025	General Fund Loan Service	64,000	64,000		37
38					TRANSFER OUT - 70% OF 2% CTY				38
39	195,040	150,151	219,434	8036	Project & Equip Reserve Fund - PW	332,609	332,609		39
40					TRANSFER OUT - 30% OF 2% CTY				40
41	3,000	3,000	6,178	8044	GF - City Beautification	5,000	5,000		41
42	16,115	12,270	19,293	8036	Project & Equip Reserve Fund	23,511	23,511		42
43	16,115	12,270	16,425	8025	GF - Capital Projects PW	28,509	28,509		43
44	16,115	12,270	16,427	8046	GF - Fire	28,509	28,509		44
45	16,115	12,270	16,427	8024	GF - Police	28,509	28,509		45
46	16,115	12,270	19,293	8041	Roads & Streets Fund	28,209	28,209		46
47					TRANSFER OUT 70% OF 1% CTY				47
48	97,520	75,075	109,717	8036	Project & Equip Reserve Fund - PW	166,304	166,304		48
49					TRANSFER OUT 30% OF 1% CTY				49
50	8,360	6,365	10,264	8036	Project & Equip Reserve Fund	14,257	14,257		50
51	8,360	6,365	8,831	8025	GF - Capital Projects PW	14,254	14,254		51
52	8,360	6,365	8,832	8024	GF - Police	14,254	14,254		52
53	8,360	6,714	8,831	8046	GF - Fire	14,254	14,254		53
54	8,360	6,365	10,264	8041	Roads & Streets Fund	14,254	14,254		54
55	1,106,435	861,843	1,253,910		TOTAL TRANSFER OUT	1,900,321	1,900,321	0	55
56	0		10,000	6999	Contingency	10,000	10,000		56
57	522,214	1,376,724			Ending Balance (Prior Years)				57
58			1,056,418		Unappropriated Ending Fund Balance	487,192	487,192		58
59	1,817,361	2,351,579	2,628,006		TOTAL REQUIREMENTS	2,981,724	2,981,724	0	59

RESOLUTION NO. 22-974

**RESOLUTION EXTENDING CITY OF ROCKAWAY BEACH WORKERS' COMPENSATION
COVERAGE TO VOLUNTEERS OF THE CITY OF ROCKAWAY BEACH FOR THE FISCAL
YEAR 2022/2023**

Effective Date: July 1, 2022

A resolution extending workers' compensation coverage to volunteers of the City of Rockaway Beach, in which the City of Rockaway Beach elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in this resolution, noted on CIS payroll schedule, and verified at audit:

1. Public Safety Volunteers

Applicable **Non-applicable**

An assumed monthly wage of \$2,000 per month will be used for public safety volunteers in the following volunteer positions:

Volunteer Firefighters

CERT volunteers will be reported at Oregon minimum wage.

Community Emergency Response Team

2. Volunteer boards, commissions, and councils for the performance of administrative duties.

Applicable **Non-applicable**

An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council for the performance of administrative duties. The covered bodies are (list each body):

- a. City Council
- b. Planning Commission
- c. Beautification Committee
- d. Budget Committee

3. Manual labor by elected officials.

Applicable ___ **Non-applicable**

An assumed monthly wage of \$800 per month will be used for public officials for the performance of non-administrative duties other than those covered in paragraph 2 above

4. Non-public safety volunteers

Applicable ___ **Non-applicable**

All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed. [List specific non-public safety volunteers below]

- a. Parks and Recreation
- b. Senior/Community Center
- c. Public Works

5. Public Events

Applicable **Non-applicable** ___

Volunteers at the following public events will be covered under workers' compensation coverage using verified hourly Oregon minimum wage as basis for premium and/or benefit calculation: (List specific events)

- a. 4th of July Parade

6. Community Service Volunteers/Inmates

Applicable ___ **Non-applicable** Pursuant to ORS 656.041, workers' compensation coverage will be provided to community service volunteers commuting their sentences by performing work authorized by the City of Rockaway Beach.

Oregon minimum wage tracked hourly will be used for both premium and benefit calculations, verifiable by providing a copy of the roster and/or sentencing agreement from the court.

7. Other Volunteers

Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Rockaway Beach;

- a. Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage
- b. CIS approves the coverage and date of coverage
- c. CIS provides written confirmation of coverage

The City of Rockaway Beach agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service, and hours of service and make them available at the time of a claim or audit to verify coverage.

NOW, THEREFORE, THE CITY OF ROCKAWAY BEACH RESOLVES the City of Rockaway Beach to provide workers' compensation coverage as indicated above.

Passed and Adopted this 11th day of May, 2022 by the City Council of the City of Rockaway Beach, Oregon.

APPROVED

ATTEST

Susan Wilson, Mayor

Luke Shepard, City Manager

RESOLUTION NO. 22-975

**A RESOLUTION TO ENTER INTO A FRANCHISE AGREEMENT WITH
TILLAMOOK PEOPLE'S UTILITY DISTRICT**

WHEREAS, the City of Rockaway Beach ("City") pursuant to ORS 221.410 to 221.475, ORS 758.210 to 758.270, and ORS 758.470 has the legal authority to regulate publicly owned rights-of-way under its control and grant franchises and/or impose charges upon publicly and privately owned suppliers of utility services; and,

WHEREAS, the City currently has a franchise agreement dated February 8, 2017, with Tillamook People's Utility District ("District") for use of City controlled right of ways in providing their services to residents and businesses in the City of Rockaway Beach; and,

WHEREAS, the current agreement expired April 1, 2022, and shall continue in effect for an additional six (6) months or until a successor agreement is adopted by both parties.

WHEREAS, the City and the District have negotiated a new agreement that is satisfactory to the Rockaway Beach City Council,

NOW, THEREFORE, THE CITY OF ROCKAWAY BEACH RESOLVES The City Council hereby enters into an agreement titled FRANCHISE AGREEMENT with District for use of public right of ways controlled by the City of Rockaway Beach, attached to this resolution as Exhibit A.

Passed and Adopted this 11th day of May, 2022 by the City Council of the City of Rockaway Beach, Oregon.

APPROVED

ATTEST

Susan Wilson, Mayor

Luke Shepard, City Manager

FRANCHISE AGREEMENT

THIS FRANCHISE AGREEMENT ("Agreement"), entered into and effective this ____ day of _____ 2022 ("Effective Date"), by and between the CITY OF ROCKAWAY BEACH, a municipal corporation of the State of Oregon, hereinafter referred to as the "City," and the TILLAMOOK PEOPLE'S UTILITY DISTRICT, a people's utility district of the State of Oregon, hereinafter referred to as the "District."

WITNESSETH:

WHEREAS, the District is a people's utility district formed and operating within the City pursuant to ORS Ch. 261; and

WHEREAS, the City provides general governmental services to its residents; and as provided by ORS 221.410 to 221.475, ORS 758.210 to 758.270 and ORS 758.470, has the legal authority to regulate publicly owned right-of-way under its control and issue franchises and/or impose charges upon publicly and privately owned suppliers of electrical energy, as well as take any other action or activity specified therein and/or any other applicable Oregon or federal law; and

WHEREAS, the District is authorized by law to own and operate an electrical system within its territorial jurisdiction and service boundary, which authority includes constructing facilities across or along any street within the City after first obtaining consent from the City for such construction, and is authorized to enter into this Agreement with the City; and

WHEREAS, the Franchise Fee payable pursuant to this Agreement is intended to generate revenues used by the City for the provision of general governmental services to its residents; and

NOW, THEREFORE, the District and the City agree as follows:

Section 1 **Grant of Exclusive Franchise**

A. The District's authority to operate within the City shall be deemed an exclusive franchise for the purposes of conducting its electrical distribution business within the corporate limits of the City as the same now exist, or may hereafter be constituted. However, nothing herein contained shall in any way limit the City's ability to grant easement and/or franchise rights to other entities providing services other than electrical distribution services.

B. The District's right to occupy City streets includes the right to construct, maintain, repair, replace, upgrade, and operate poles, wires, fixtures, transformers, substations, other equipment, including lawful pole attachments by third parties, underground ducts and circuits and any other facilities ("Facilities") necessary or convenient to provide services and products upon, over, along, under and across the streets, alleys, roads and other public places and rights-of-way within the corporate limits or under the control of the City ("City Rights-Of-Way") as the same now exist, or may be hereafter constituted.

C. All Facilities located within the corporate limits of the City as of the Effective Date of this Agreement shall be deemed to be covered by the terms of this Agreement, and the location and placement of such Facilities is hereby approved, unless such Facilities become subject to the requirements of Section 7 herein.

Section 2: Term and Termination

A. This Agreement shall be effective as of the Effective Date and shall terminate on February 1, 2027 ("Initial Term"), unless otherwise provided in this Agreement. No later than ninety (90) days prior to the expiration of the Initial Term, the Parties shall begin to discuss a successor agreement. If the Parties have not entered into a successor agreement prior to the expiration of the Initial Term, then this Agreement shall continue to be in effect for an additional six (6) months or until a successor agreement is adopted by the Parties, whichever occurs first. Either party may terminate the Agreement, effective on or after the expiration of the then-current term, by providing six (6) months advanced written notice to the other Party.

B. Notwithstanding any other term set forth in this Agreement, it is expressly agreed by the parties hereto that either party to this Agreement may at any time after giving sixty (60) days written notice to the other party requesting the opening of negotiations to amend or change any term of this Agreement, meet with the other party's representatives to review, negotiate and reach an agreement on the issues set forth in the aforesaid notice.

Section 3: Construction of District Facilities

A. The District will complete all construction, repair or replacement work in a reasonable and safe manner in compliance with the requirements of applicable Oregon laws and City ordinances. Upon request by the City, the District's four-year construction work plans will be submitted to the City as such work plans may be approved by the District.

B. New District poles or other "ground-mounted" facilities installed in the City during any term of this Agreement shall be located, where applicable, behind the sidewalk toward the property owner's side, unless otherwise directed by the City; provided, however, that such facility location shall be in accordance with prudent utility practice and not in violation of any applicable law, rule, code or ordinance. This paragraph shall not apply to the replacement or upgrading of any pole or ground-mounted facility existing as of the Effective Date of this Agreement. After the District completes any such construction work, the District will, upon written request by the City, provide the City with any "as built" drawings and maps and/or sketches. The District should notify the City prior to the installation of any new or replacement pole or other "ground-mounted" facility to ensure that such installation(s) will not interfere with any planned City infrastructure project, as described in Section 7 herein.

C. Upon written request by the City, current utility maps incorporating construction completed by the District within the City shall be provided to the City for the City's use, at no expense to the City. The District and the City shall use map information for their exclusive use only, and to the extent allowed by law, will not disclose that information to the public.

D. Upon written request by the District, current City maps regarding tax lots, roads, streets, alleys, and zoning shall be provided to the District for the District's use at no expense to the District.

E. The District may perform emergency construction, repair or replacement work on any Facilities located within the City without providing prior notice to, or obtaining prior approval from, the City. The District shall notify the City of necessary changes to electrical facilities resulting from emergency work any time that the City's infrastructure is materially affected, not including detours of less than four (4) hours.

F. The District shall have the right without notification to cut, trim, and control the growth by chemical means, machinery or otherwise remove and dispose of trees, shrubbery, vegetation and undergrowth in any City Rights-Of-Way that interfere with the District's permitted use.

G. The District shall obtain prior written permission from the City before cutting, trimming or otherwise controlling in any way any tree, shrubbery, vegetation or undergrowth within the City Rights-Of-Way for reasons other than those specifically listed in subsection (F) above.

H. Any vegetation waste shall be disposed of by District consistent with applicable local, Oregon and federal laws.

Section 4: District Excavations of City Rights-Of-Way

A. The District may make all necessary excavations in the City Rights-Of-Way for the purpose of constructing, repairing, maintaining, replacing, removing and/or relocating any District Facilities. All excavation work shall be done at the District's sole expense and in compliance with applicable Oregon laws and the applicable rules and regulations of the District and the City.

B. Whenever the District performs an excavation pursuant to this Agreement, the District shall restore the affected portion of the City Rights-Of-Way to the same or better condition that it was in prior to the excavation.

Section 5: Work By City In City Rights-Of-Way

A. The City will provide advance notice to the District, as early as possible, of any City plans to widen streets, relocate public ways, or other major public improvements within the City that could require relocation of District Facilities.

B. The City will give notice of any plans to vacate any City Rights-Of-Way, if the District's Facilities are located within such City Rights-Of-Way. The City will cooperate with the District to avoid unnecessary relocation of such Facilities. In the event of such vacation by the City, the City shall provide the District with the first right of refusal to convert a portion of the vacated City Rights-Of-Way to a utility easement.

C. Nothing in this Agreement shall be construed as preventing the City from sewerage, grading, paving, planking, repairing, widening, altering, or doing any work that may be reasonably necessary within any City Rights-Of-Way.

D. All work by the City within the City Rights-Of-Way shall be done, to the extent possible, in such a manner so as not to obstruct or prevent the District from freely using and operating its Facilities.

Section 6: New Development Within The City

- A. The City will provide the District with the opportunity to review all new street and subdivision designs prior to plat approval by the City.
- B. The City and the District will work together to determine the best non-exclusive utility corridor in all new street layouts, whenever reasonably possible.
- C. The City shall require building permit applicants to notify the District of building permit applications at the time of such permit application, if such permit is to construct a new structure.
- D. The City will provide notice, as early as possible, of any new construction or any expansion of existing commercial or industrial properties that may significantly increase the need for electrical power within the City.

Section 7: Relocation of District Facilities

Notwithstanding Section 5(d) above, the City may cause the District to relocate any Facility within the City Rights-Of-Way to the same or another City Right-of-Way, whenever relocation is necessary as part of a City-related infrastructure project. For purposes of this Agreement, "City-related" shall mean a project that is funded in whole or in part by the City and to be used by the City, and shall not mean a project undertaken by a private party at the request of the City or a project undertaken to satisfy conditions of approval imposed by the City as part of its land use regulations. "Infrastructure project" shall mean: Widening or otherwise modifying or constructing streets; Installing or modifying sidewalks; or Installing or relocating water lines, fire hydrants, valves, blow-offs, storm drains or sewers. The expense of relocating such Facilities will be paid solely by the District. The District will respond with a plan to relocate within 60 days and complete construction within 180 days from the date of notification by the City, unless otherwise agreed to in writing by the District and the City. The location, design and construction specifications of any Facilities relocated pursuant to this Section shall be determined by the District in its sole discretion so long as such location, design and construction specifications otherwise comply with the provisions of this Agreement.

Section 8: Monthly Fee

A. In consideration of the rights and privileges granted in this Agreement, the District shall pay to the City, for each month during the life of this Agreement beginning the Effective Date, a Franchise Fee equal to 4% of the District's gross revenues, as defined below, less adjustments described below, collected during the previous month from District customers whose meters are located within the City ("Franchise Fee").

B. The term "Gross Revenues" includes any amount billed to customers within the corporate limits of the City for the sale of electric energy by the District. Gross Revenues do not include sales of electric energy by the District to the City or any other municipal corporation, Oregon or federal governmental agency, or public taxing body within the corporate limits of the City. Gross Revenues do not include sales of electric energy by the District to any electric utility that is not the ultimate consumer. An electric utility, as used in this Agreement, is any individual, partnership, cooperative, corporation or government agency buying electric energy from the District for purposes of distributing such electric energy to retail customers outside of the City or for purposes of transferring such electric energy in wholesale electric markets. Gross Revenues also do not include

proceeds received by the District from the sale of bonds, mortgages, securities or other evidences of indebtedness. Additionally, gross revenues earned in interstate commerce by the District or on the business of the United States Government shall not be included.

C. The District will withhold and retain 2.5% of the Franchise Fee as compensation for the administrative costs incurred by the District in calculating, billing, collecting and paying the Franchise Fee.

D. The City agrees that no other license, tax or charge shall be imposed upon, exacted from or required of the District by the City during the term of this Agreement, except that nothing in this Agreement shall exempt the property of the District from lawful *ad valorem* taxes. This provision does not apply, however, to District contractors working within the City who are required to have City licenses and permits, building permits issued directly to the District, or any utility charge (i.e., water, sewer, etc.) due to the City by the District as a utility customer of the City or any other fee for service owed to the City that is not directly attributable to the provisions contained within this Agreement.

E. The District shall, by policy and in its sole discretion, determine the method of allocating, billing and collecting from its customers the Franchise Fee imposed under this Agreement. The District may at any time, as determined by its Board of Directors, alter its policy for allocating or billing customers for the purpose of collecting the Franchise Fee. The City expressly acknowledges and agrees that all or part of the Franchise Fee may be allocated to and collected solely from District customers within the City as a separately identified item on the District's bills to such customers. The City agrees not to challenge, in a court of law, arbitration, mediation or otherwise, the District's method of allocating, billing or collecting the Franchise Fee from District customers as long as the District complies with applicable Oregon and/or federal law governing such matters. The District shall notify the City no less than 45 days prior to changing its method of allocating, billing or collecting the Franchise Fee before any such changes take effect.

F. At the City's request, the District shall provide a report to the City showing the District's Gross Revenues as defined herein for the previous calendar year and the amount of Franchise Fees due to the City. The District shall have an obligation to maintain financial records of its Gross Revenues and Franchise Fee payments for audit purposes for the term of this Agreement, and the District will keep its books according to generally accepted accounting principles. The City may, at its own expense, and with five (5) business days' notice, audit those books that are maintained in the ordinary course of business at the District's Offices.

Section 9: Pole Attachments

A. If the City wishes to make any attachment of any type to the poles or other Facilities of the District, the City must execute a mutually agreeable pole attachment agreement with the District.

B. The City will notify the District of any request for new cable television or telecommunications franchises or expansion or renewal of existing cable television or telecommunications franchises with the City insofar as attachment of cable or wires to the District's poles is concerned.

Section 10: District Property Values

The franchise and privilege to operate in the City Rights-Of-Way shall not be an enhancement of the District's properties or values or qualify as an asset or item of ownership in any appraisal thereof.

Section 11: Dispute Resolution

Unless otherwise provided herein, in the event a dispute arises relative to any aspect of this Agreement, the parties shall make a good faith effort to resolve the same as follows:

A. **First Step:** Informal meetings between the managers of the parties, at which a simple statement of the issue or dispute is reduced to writing and an attempt made to resolve the same. If Agreement is reached and approved by the respective governing bodies of the parties, then no further action is required.

B. **Second Step:** If a resolution is not reached at the "First Step," then the statement of the dispute shall be referred to the respective governing bodies of the parties. A committee of four shall be appointed from the governing bodies of each party ("Dispute Resolution Committee"), with two being appointed by the Mayor of the City from its Council and two being appointed by the President of the District from its Board, at the next ensuing regular meetings of the District and the City. The Dispute Resolution Committee shall meet as soon as practicable following the completion of the appointment process, but in no event not later than forty-five (45) days after the last appointment is made. Said Committee shall attempt to reach a resolution of the issues and/or dispute.

C. **Third Step:** In the event a resolution is not reached at the "Second Step," then either party hereto may institute such legal action as may be deemed appropriate, whether in law, in equity or in both.

D. **Litigation Costs:** In the event suit, action or proceedings (other than the proceedings described in Sections 11 .A and 11 .B) are instituted or had to collect any sums payable under the terms of this Agreement, or to enforce any provision of this Agreement, or to protect, assert or determine in any way, either party's rights, the prevailing party shall be entitled to collect as part of the costs in such suit, action or proceedings, the costs of collection in addition to such sum as the judge of the court may adjudge reasonable as attorneys' fees; and in the event of any appeal to an appellate court, the prevailing party shall be entitled to collect such sums as such court shall adjudge reasonable as attorneys' fees on said appeal.

Section 12: Miscellaneous Provision

A. **Amendment:** This Agreement may only be modified by written consent of both parties. This Agreement supersedes any existing or future ordinance or resolution enacted by either party that is inconsistent or conflicts with the provisions contained herein.

B. **Complete Integration:** This Agreement reflects the complete agreement of the parties with respect to the subject matter contained herein. This Agreement fully replaces any prior writing or representation made by either party with respect to the subject matter contained herein.

C. **Choice of Law:** The terms of this Agreement and the authority of each party hereto to execute and perform this Agreement shall be governed by the laws of the State of Oregon. The district shall comply with all applicable local state and federal law, ordinances rules and statutes.

A RESOLUTION TO ENTER INTO A FRANCHISE AGREEMENT WITH TILLAMOOK PEOPLE'S UTILITY DISTRICT - **Exhibit A**

D. Reservation: Except as otherwise expressly stated herein, the District and the City reserve all rights and powers granted them under state and/or federal law as the same may be amended from time to time.

E. Severability: If any of provision in this Agreement is determined by a court of law to be illegal or unenforceable then the remainder of the Agreement shall remain fully effective and enforceable.

Executed this ____ day of _____ 2022

Tillamook People's Utility District

City of Rockaway Beach

President, Board of Directors

Mayor

General Manager

City Manager

FRANCHISE AGREEMENT

THIS FRANCHISE AGREEMENT ("Agreement"), entered into and effective this ____ day of _____ 2022 ("Effective Date"), by and between the CITY OF ROCKAWAY BEACH, a municipal corporation of the State of Oregon, hereinafter referred to as the "City," and the TILLAMOOK PEOPLE'S UTILITY DISTRICT, a people's utility district of the State of Oregon, hereinafter referred to as the "District."

WITNESSETH:

WHEREAS, the District is a people's utility district formed and operating within the City pursuant to ORS Ch. 261; and

WHEREAS, the City provides general governmental services to its residents; and as provided by ORS 221.410 to 221.475, ORS 758.210 to 758.270 and ORS 758.470, has the legal authority to regulate publicly owned right-of-way under its control and issue franchises and/or impose charges upon publicly and privately owned suppliers of electrical energy, as well as take any other action or activity specified therein and/or any other applicable Oregon or federal law; and

WHEREAS, the District is authorized by law to own and operate an electrical system within its territorial jurisdiction and service boundary, which authority includes constructing facilities across or along any street within the City after first obtaining consent from the City for such construction, and is authorized to enter into this Agreement with the City; and

WHEREAS, the Franchise Fee payable pursuant to this Agreement is intended to generate revenues used by the City for the provision of general governmental services to its residents; and

NOW, THEREFORE, the District and the City agree as follows:

Section 1 **Grant of Exclusive Franchise**

A. The District's authority to operate within the City shall be deemed an exclusive franchise for the purposes of conducting its electrical distribution business within the corporate limits of the City as the same now exist, or may hereafter be constituted. However, nothing herein contained shall in any way limit the City's ability to grant easement and/or franchise rights to other entities providing services other than electrical distribution services.

B. The District's right to occupy City streets includes the right to construct, maintain, repair, replace, upgrade, and operate poles, wires, fixtures, transformers, substations, other equipment, including lawful pole attachments by third parties, underground ducts and circuits and any other facilities ("Facilities") necessary or convenient to provide services and products upon, over, along, under and across the streets, alleys, roads and other public places and rights-of-way within the corporate limits or under the control of the City ("City Rights-Of-Way") as the same now exist, or may be hereafter constituted.

C. All Facilities located within the corporate limits of the City as of the Effective Date of this Agreement shall be deemed to be covered by the terms of this Agreement, and the location and placement of such Facilities is hereby approved, unless such Facilities become subject to the requirements of Section 7 herein.

Section 2: Term and Termination

A. This Agreement shall be effective as of the Effective Date and shall terminate on February 8, 2027 ("Initial Term"), unless otherwise provided in this Agreement. No later than ninety (90) days prior to the expiration of the Initial Term, the Parties shall begin to discuss a successor agreement. If the Parties have not entered into a successor agreement prior to the expiration of the Initial Term, then this Agreement shall continue to be in effect for an additional six (6) months or until a successor agreement is adopted by the Parties, whichever occurs first. Either party may terminate the Agreement, effective on or after the expiration of the then-current term, by providing six (6) months advanced written notice to the other Party.

B. Notwithstanding any other term set forth in this Agreement, it is expressly agreed by the parties hereto that either party to this Agreement may at any time after giving sixty (60) days written notice to the other party requesting the opening of negotiations to amend or change any term of this Agreement, meet with the other party's representatives to review, negotiate and reach an agreement on the issues set forth in the aforesaid notice.

Section 3: Construction of District Facilities

A. The District will complete all construction, repair or replacement work in a reasonable and safe manner in compliance with the requirements of applicable Oregon laws and City ordinances. Upon request by the City, the District's four-year construction work plans will be submitted to the City as such work plans may be approved by the District.

B. New District poles or other "ground-mounted" facilities installed in the City during any term of this Agreement shall be located, where applicable, behind the sidewalk toward the property owner's side, unless otherwise directed by the City; provided, however, that such facility location shall be in accordance with prudent utility practice and not in violation of any applicable law, rule, code or ordinance. This paragraph shall not apply to the replacement or upgrading of any pole or ground-mounted facility existing as of the Effective Date of this Agreement. After the District completes any such construction work, the District will, upon written request by the City, provide the City with any "as built" drawings and maps and/or sketches. The District should notify the City prior to the installation of any new or replacement pole or other "ground-mounted" facility to ensure that such installation(s) will not interfere with any planned City infrastructure project, as described in Section 7 herein.

C. Upon written request by the City, current utility maps incorporating construction completed by the District within the City shall be provided to the City for the City's use, at no expense to the City. The District and the City shall use map information for their exclusive use only, and to the extent allowed by law, will not disclose that information to the public.

D. Upon written request by the District, current City maps regarding tax lots, roads, streets, alleys, and zoning shall be provided to the District for the District's use at no expense to the District.

E. The District may perform emergency construction, repair or replacement work on any Facilities located within the City without providing prior notice to, or obtaining prior approval from, the City. The District shall notify the City of necessary changes to electrical facilities resulting from emergency work any time that the City's infrastructure is materially affected, not including detours of less than four (4) hours.

F. The District shall have the right without notification to cut, trim, and control the growth by chemical means, machinery or otherwise remove and dispose of trees, shrubbery, vegetation and undergrowth in any City Rights-Of-Way that interfere with the District's permitted use.

G. The District shall obtain prior written permission from the City before cutting, trimming or otherwise controlling in any way any tree, shrubbery, vegetation or undergrowth within the City Rights-Of-Way for reasons other than those specifically listed in subsection (F) above.

H. Any vegetation waste shall be disposed of by District consistent with applicable local, Oregon and federal laws.

Section 4: District Excavations of City Rights-Of-Way

A. The District may make all necessary excavations in the City Rights-Of-Way for the purpose of constructing, repairing, maintaining, replacing, removing and/or relocating any District Facilities. All excavation work shall be done at the District's sole expense and in compliance with applicable Oregon laws and the applicable rules and regulations of the District and the City.

B. Whenever the District performs an excavation pursuant to this Agreement, the District shall restore the affected portion of the City Rights-Of-Way to the same or better condition that it was in prior to the excavation.

Section 5: Work By City In City Rights-Of-Way

A. The City will provide advance notice to the District, as early as possible, of any City plans to widen streets, relocate public ways, or other major public improvements within the City that could require relocation of District Facilities.

B. The City will give notice of any plans to vacate any City Rights-Of-Way, if the District's Facilities are located within such City Rights-Of-Way. The City will cooperate with the District to avoid unnecessary relocation of such Facilities. In the event of such vacation by the City, the City shall provide the District with the first right of refusal to convert a portion of the vacated City Rights-Of-Way to a utility easement.

C. Nothing in this Agreement shall be construed as preventing the City from sewerage, grading, paving, planking, repairing, widening, altering, or doing any work that may be reasonably necessary within any City Rights-Of-Way.

D. All work by the City within the City Rights-Of-Way shall be done, to the extent possible, in such a manner so as not to obstruct or prevent the District from freely using and operating its Facilities.

Section 6: New Development Within The City

A. The City will provide the District with the opportunity to review all new street and subdivision designs prior to plat approval by the City.

B. The City and the District will work together to determine the best non-exclusive utility corridor in all new street layouts, whenever reasonably possible.

C. The City shall require building permit applicants to notify the District of building permit applications at the time of such permit application, if such permit is to construct a new structure.

D. The City will provide notice, as early as possible, of any new construction or any expansion of existing commercial or industrial properties that may significantly increase the need for electrical power within the City.

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Notwithstanding Section 5(d) above, the City may cause the District to relocate any Facility within the City Rights-Of-Way to the same or another City Right-of-Way, whenever relocation is necessary as part of a City-related infrastructure project. For purposes of this Agreement, "City-related" shall mean a project that is funded in whole or in part by the City and to be used by the City; and shall not mean a project undertaken by a private party at the request of the City or a project undertaken to satisfy conditions of approval imposed by the City as part of its land use regulations. "Infrastructure project" shall mean: Widening or otherwise modifying or constructing streets; Installing or modifying sidewalks; or Installing or relocating water lines, fire hydrants, valves, blow-offs, storm drains or sewers. The expense of relocating such Facilities will be paid solely by the District. The District will respond with a plan to relocate within 60 days and complete construction within 180 days from the date of notification by the City, unless otherwise agreed to in writing by the District and the City. The location, design and construction specifications of any Facilities relocated pursuant to this Section shall be determined by the District in its sole discretion so long as such location, design and construction specifications otherwise comply with the provisions of this Agreement.

Section 8: Monthly Fee

A. In consideration of the rights and privileges granted in this Agreement, the District shall pay to the City, for each month during the life of this Agreement beginning the Effective Date, a Franchise Fee equal to 4% of the District's gross revenues, as defined below,

less adjustments described below, collected during the previous month from District customers whose meters are located within the City ("Franchise Fee").

B. The term "Gross Revenues" includes any amount billed to customers within the corporate limits of the City for the sale of electric energy by the District. Gross Revenues do not include sales of electric energy by the District to the City or any other municipal corporation, Oregon or federal governmental agency, or public taxing body within the corporate limits of the City. Gross Revenues do not include sales of electric energy by the District to any electric utility that is not the ultimate consumer. An electric utility, as used in this Agreement, is any individual, partnership, cooperative, corporation or government agency buying electric energy from the District for purposes of distributing such electric energy to retail customers outside of the City or for purposes of transferring such electric energy in wholesale electric markets. Gross Revenues also do not include proceeds received by the District from the sale of bonds, mortgages, securities or other evidences of indebtedness. Additionally, gross revenues earned in interstate commerce by the District or on the business of the United States Government shall not be included.

C. The District will withhold and retain 2.5% of the Franchise Fee as compensation for the administrative costs incurred by the District in calculating, billing, collecting and paying the Franchise Fee.

D. The City agrees that no other license, tax or charge shall be imposed upon, exacted from or required of the District by the City during the term of this Agreement, except that nothing in this Agreement shall exempt the property of the District from lawful *ad valorem* taxes. This provision does not apply, however, to District contractors working within the City who are required to have City licenses and permits, building permits issued directly to the District, or any utility charge (i.e., water, sewer, etc.) due to the City by the District as a utility customer of the City or any other fee for service owed to the City that is not directly attributable to the provisions contained within this Agreement.

E. The District shall, by policy and in its sole discretion, determine the method of allocating, billing and collecting from its customers the Franchise Fee imposed under this Agreement. The District may at any time, as determined by its Board of Directors, alter its policy for allocating or billing customers for the purpose of collecting the Franchise Fee. The City expressly acknowledges and agrees that all or part of the Franchise Fee may be allocated to and collected solely from District customers within the City as a separately identified item on the District's bills to such customers. The City agrees not to challenge, in a court of law, arbitration, mediation or otherwise, the District's method of allocating, billing or collecting the Franchise Fee from District customers as long as the District complies with applicable Oregon and/or federal law governing such matters. The District shall notify the City no less than 45 days prior to changing its method of allocating, billing or collecting the Franchise Fee before any such changes take effect.

F. At the City's request, the District shall provide a report to the City showing the District's Gross Revenues as defined herein for the previous calendar year and the amount of Franchise Fees due to the City. The District shall have an obligation to maintain financial records of its Gross Revenues and Franchise Fee payments for audit purposes for the term of this

Agreement, and the District will keep its books according to generally accepted accounting principles. The City may, at its own expense, and with five (5) business days' notice, audit those books that are maintained in the ordinary course of business at the District's Offices.

Section 9: Pole Attachments

A. If the City wishes to make any attachment of any type to the poles or other Facilities of the District, the City must execute a mutually agreeable pole attachment agreement with the District.

B. The City will notify the District of any request for new cable television or telecommunications franchises or expansion or renewal of existing cable television or telecommunications franchises with the City insofar as attachment of cable or wires to the District's poles is concerned.

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The franchise and privilege to operate in the City Rights-Of-Way shall not be an enhancement of the District's properties or values or qualify as an asset or item of ownership in any appraisal thereof.

Section 11: Dispute Resolution

Unless otherwise provided herein, in the event a dispute arises relative to any aspect of this Agreement, the parties shall make a good faith effort to resolve the same as follows:

A. First Step: Informal meetings between the managers of the parties, at which a simple statement of the issue or dispute is reduced to writing and an attempt made to resolve the same. If Agreement is reached and approved by the respective governing bodies of the parties, then no further action is required.

B. Second Step: If a resolution is not reached at the "First Step," then the statement of the dispute shall be referred to the respective governing bodies of the parties. A committee of four shall be appointed from the governing bodies of each party ("Dispute Resolution Committee"), with two being appointed by the Mayor of the City from its Council and two being appointed by the President of the District from its Board, at the next ensuing regular meetings of the District and the City. The Dispute Resolution Committee shall meet as soon as practicable following the completion of the appointment process, but in no event not later than forty-five (45) days after the last appointment is made. Said Committee shall attempt to reach a resolution of the issues and/or dispute.

C. Third Step: In the event a resolution is not reached at the "Second Step," then either party hereto may institute such legal action as may be deemed appropriate, whether in law, in equity or in both.

D. Litigation Costs: In the event suit, action or proceedings (other than the proceedings described in Sections 11 .A and 11 .B) are instituted or had to collect any sums payable under the terms of this Agreement, or to enforce any provision of this Agreement, or to

protect, assert or determine in any way, either party's rights, the prevailing party shall be entitled to collect as part of the costs in such suit, action or proceedings, the costs of collection in addition to such sum as the judge of the court may adjudge reasonable as attorneys' fees; and in the event of any appeal to an appellate court, the prevailing party shall be entitled to collect such sums as such court shall adjudge reasonable as attorneys' fees on said appeal.

Section 12: Miscellaneous Provision

A. Amendment: This Agreement may only be modified by written consent of both parties. This Agreement supercedes any existing or future ordinance or resolution enacted by either party that is inconsistent or conflicts with the provisions contained herein.

B. Complete Integration: This Agreement reflects the complete agreement of the parties with respect to the subject matter contained herein. This Agreement fully replaces any prior writing or representation made by either party with respect to the subject matter contained herein.

C. Choice of Law: The terms of this Agreement and the authority of each party hereto to execute and perform this Agreement shall be governed by the laws of the State of Oregon. The district shall comply with all applicable local state and federal law, ordinances rules and statutes.

D. Reservation: Except as otherwise expressly stated herein, the District and the City reserve all rights and powers granted them under state and/or federal law as the same may be amended from time to time.

E. Severability: If any of provision in this Agreement is determined by a court of law to be illegal or unenforceable then the remainder of the Agreement shall remain fully effective and enforceable.

Executed this _____ day of _____ 2022

Tillamook People's Utility District

City of Rockaway Beach

President, Board of Directors

Mayor

General Manager

City Manager

REVISIONS