

# CITY OF ROCKAWAY BEACH

## City Planning Commission Meeting



### Minutes

Date: September 22, 2020

Time: 6:03 PM

Location: Virtual Meeting

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Planning Commissioner Janet McIntire called the meeting to order at 6:03pm.

### **ROLL CALL**

[Position #2 - Janet McIntire: Present](#)

[Position #3 - Pat Olson: Present](#)

[Position #4 - Mary McGinnis: Present](#)

[Position #6 - Brian Halvorsen: Absent](#)

[Position #5 - Georgeanne Zedrick: Present](#)

[Position #1 - Bill Hassell: Present](#)

McIntire mentioned as of July 1 the commission has to elect a President and Vice President. McGinnis nominated Janet McIntire for President of the commission. Olson nominated McGinnis for Vice President of the commission.

McGinnis made a motion, seconded by Zedrick to nominate Janet McIntire the President of the Rockaway Beach Planning Commission: motion carried.

[Position #4 - Mary McGinnis: Motion](#)

[Position #5 - Georgeanne Zedrick: 2nd](#)

[Position #2 - Janet McIntire: Approve](#)

[Position #3 - Pat Olson: Approve](#)

[Position #4 - Mary McGinnis: Approve](#)

[Position #6 - Brian Halvorsen: Absent](#)

[Position #5 - Georgeanne Zedrick: Approve](#)

[Position #1 - Bill Hassell: Approve](#)

Olson made a motion, carried by Zedrick to nominated Mary McGinnis as Vice President of the Rockaway Beach Planning Commission: motion carried

[Position #3 - Pat Olson: Motion](#)

[Position #5 - Georgeanne Zedrick: 2nd](#)

[Position #2 - Janet McIntire: Approve](#)

[Position #3 - Pat Olson: Approve](#)

[Position #4 - Mary McGinnis: Approve](#)

[Position #6 - Brian Halvorsen: Absent](#)

[Position #5 - Georgeanne Zedrick: Approve](#)

[Position #1 - Bill Hassell: Approve](#)

### **Discussion of "Rules and Procedures" for the Planning Commission**

*Stay and Play In Rockaway*

McIntire stated on the front page of section 3B, it should read “A member may be removed by the City Council after a hearing for misconduct”. McIntire mentioned on the second page under meetings, Article I, Section one, it should state the commission has meetings on the fourth Tuesdays of each month at six pm. McIntire said on page three under article seven that G and H need to be moved around to reflect how the agenda reads. McGinnis stated under membership under state laws that the commission should add “D) All members rules and duties should be consistent with state law”. McIntire mentioned to reference our membership should meet all regulations under the ORS 227.030. Fregonese mentioned the rules could say the workshop could be whenever it is needed, the commission agreed. McIntire stated Fregonese and Dobson should change the ten o’clock time deadline to nine o’clock. McIntire mentioned Article ten, Section 2 that it should state to have a workshop at the first meeting after July First. McGinnis stated that the rules stated the commission must have a workshop every meeting. McGinnis mentioned it should be the commission has a workshop as needed. McIntire stated Fregonese should post the criteria for the public during a public hearing. Fregonese stated the applicants have specific criteria that must be met when submitting the application. Zedrick said the rules should say subject criteria instead of just criteria. Fregonese said the commission will have to approve the changes to the “Rules and Procedures” at the next meeting.

Zedrick made a motion, seconded by Olson to have the staff make the edits to review and adopt next month; motion carried

[Position #5 - Georgeanne Zedrick: Motion](#)

[Position #3 - Pat Olson: 2nd](#)

[Position #2 - Janet McIntire: Approve](#)

[Position #3 - Pat Olson: Approve](#)

[Position #4 - Mary McGinnis: Approve](#)

[Position #6 - Brian Halvorsen: Absent](#)

[Position #5 - Georgeanne Zedrick: Approve](#)

[Position #1 - Bill Hassell: Approve](#)

## **Citizen Comments and Concerns**

No citizens attended.

## **Commissioner Comments and Concerns**

Zedrick stated a question regarding paperwork concerning being on the commission. McGinnis welcomed Hassell to the commission and suggested that in the workshop it should help prepare and update the new commissioners. McIntire discussed the policy of missing 3 consecutive meetings with the commission.

## **City Planner Comments**

Fregonese discussed and showed the commission the interactive land use map on the City's website. Fregonese stated Dobson is still in the process of working on a project for the City.

## **Adjourn**

Olson made a motion, seconded by Zedrick to adjourn at 6:59 p.m.: motion carried

Position #3 - Pat Olson: Motion  
Position #5 - Georgeanne Zedrick: 2nd  
Position #2 - Janet McIntire: Approve  
Position #3 - Pat Olson: Approve  
Position #4 - Mary McGinnis: Approve  
Position #6 - Brian Halvorsen: Absent  
Position #5 - Georgeanne Zedrick: Approve  
Position #1 - Bill Hassell: Approve

## **Meeting call-in information**

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MINUTES APPROVED THIS 29th DAY OF OCTOBER 2020.

  
Janet McIntire, Planning Commission President

  
Luke Shepard, City Manager