

# City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5  
Rockaway Beach, OR 97136  
(503) 374-1752 FAX (503) 355-8221



## City of Rockaway Beach Business License Application

Fiscal Year July 1, 20\_\_ through June 30, 20\_\_

New Application  Reinstatement  Contractor  Home Occupation

Business Name: \_\_\_\_\_

Physical Address of Business: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address of Business: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner Phone: Home \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

Type of or Description of Business: \_\_\_\_\_

### If Corporation or Partnership, list Officers/Partners:

Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ Email \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ Email \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ Email \_\_\_\_\_ Phone: \_\_\_\_\_

Manager's Name (if different than Owner): \_\_\_\_\_ Phone: \_\_\_\_\_

Note any certifications required to conduct your business: \_\_\_\_\_

### **CONTRACTOR APPLICANTS:**

**All contractor and sub-contractors are required to have a City business license.**

Contractor-General  Contractor-Building  Contractor-Electrical  Contractor-Plumbing  Contractor-Mechanical   
 Contractor-Roofing  Contractor-Drywall  Contractor-Roofing  Contractor-Excavation  
 Contractor- Landscaping  Contractor-Other \_\_\_\_\_

Exempt  Non-Exempt

Construction Contractor's Board Registration # \_\_\_\_\_ Expiration Date \_\_\_\_\_

I \_\_\_\_\_, doing business as \_\_\_\_\_,

Am registered with the State of Oregon Construction Contractors Board under the provisions of ORS 701.035 through ORS 701.130 and said registration is in full force and effect.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**BUSINESS LICENSE FEE SCHEDULE**

Annual business license fee: \$ 65.00 per fiscal year (July 1<sup>st</sup> through June 30<sup>th</sup>)

Annual business license fee for additional businesses (same owner): \$32.50 per fiscal year

Transfer of business license to new owner: \$10.00

Amendment/change to business license: \$ 10.00

One day business license: \$5.00

New application one-time administration fee \$20.00

Fees for new business licenses are pro-rated by fiscal year quarters as follows:

Beginning between July 1<sup>st</sup> through September 30<sup>th</sup>: \$ 65.00

Beginning between October 1<sup>st</sup> through December 31<sup>st</sup>: \$48.75

Beginning between January 1<sup>st</sup> through March 31<sup>st</sup>: \$ 32.50

Beginning between April 1<sup>st</sup> through June 30<sup>th</sup>: \$16.25

(There is no pro-rated fee refund for businesses who stop doing business during a fiscal year.)

**For Staff Use Only:**

Payment received on: \_\_\_\_\_ By: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

**Staff Comments**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Planning: \_Date Reviewed \_\_\_\_\_ Approval Status \_\_\_\_\_ Reviewed By \_\_\_\_\_

Public Works: \_Date Reviewed \_\_\_\_\_ Approval Status \_\_\_\_\_ Reviewed By \_\_\_\_\_

Public Safety: \_Date Reviewed \_\_\_\_\_ Approval Status \_\_\_\_\_ Reviewed By \_\_\_\_\_

City Manager: \_Date Reviewed \_\_\_\_\_ Approval Status \_\_\_\_\_ Reviewed By \_\_\_\_\_