

# City of Rockaway Beach

## Regular City Council Meeting Agenda - Amended



**Date:** Wednesday, November 9, 2022  
**Time:** 6:00 P.M.  
**Location:** Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

**View the meeting live here:** <https://janescottvideoproductions.com>

**Join here to testify remotely:**

<https://us06web.zoom.us/j/84333776788?pwd=dTVzV0VzNHlxR1pqWDFYellObExvdz09>

Meeting ID: 843 3377 6788

Passcode: 121404

Dial by your location

253 215 8782 US (Tacoma)

**CALL TO ORDER** – Sue Wilson, Mayor

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor: Sue Wilson

Councilors: Penny Cheek, Mary McGinnis,  
Terry Walhood, Tom Martine, Kristine Hayes

**CONSENT AGENDA**

1. Approval of Minutes: October 12, 2022 and November 3, 2022
  - a. October 2022 Check Register

**PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

**STAFF REPORTS**

- 1) Fire Dept.    2) Sheriff's Office.    3) Public Works    4) City Manager

**CITIZEN INPUT ON NON-AGENDA ITEMS**

**APPROVAL OF PROPOSAL FOR INTERIM CITY MANAGER**

The Wyntergreen Company has submitted a proposal for the purpose of providing professional management services on an interim basis, for a period of up to roughly six months, while the City recruits candidates for the permanent City Manager Position.

*Example motion: I move that the Rockaway Beach City Council accept the Proposal by The Wintergreen Company dated October 20, 2022*

**OLD BUSINESS**

**APPROVE FUNDING AWARDS FOR THE 2022 COMMUNITY GRANT**

The City appropriated \$20,000 for the 2022 Community Grant Program as part of its 2022-2023 Budget. \$4,078.67 in grant funding remains unawarded. This Grant program provides funding to non-profit entities and other organizations that serve the Rockaway Beach Community. Joe's Snack and Bar has requested \$5,000.00 for building maintenance and has submitted an updated application as requested by the council. The Friends of the Rockaway Beach Library also submitted a request for \$5,000.00 for building maintenance. The Rockaway Beach City Council shall determine the grant recipients and the dollar amount of each grant award based on the grant program evaluation criteria.

*Example motion: I move that the Rockaway Beach City Council award (NAME OF ENTITY) funding in the amount of \$XXXX.*

## **NEW BUSINESS**

### **NOMINATION AND APPOINTMENT OF PLANNING COMMISSION LIAISON**

The Liaison City Councilor attends Planning Commission meetings and reports to City Council on their deliberations and discussions. Council Liaisons inform the Planning Commission of upcoming City Council meeting agenda items, assignments or Council decisions that may be of interest to them. The City Council transmits requests for information or action through the committee's Council Liaison. The Mayor shall nominate for appointment by a majority of the Council, the Liaison Councilor.

*Example motion: I move that the Rockaway Beach City Council appoint (NAME OF ENTITY) to serve a one-year term as the Liaison to the Planning Commission.*

### **REQUEST TO PROPOSE SUPPLEMENTAL BUDGET TO INCREASE APPROPRIATIONS FOR FISCAL YEAR 2022-20223 FOR THE PURPOSE OF HIRING A CODE ENFORCEMENT OFFICER**

A supplemental budget is required should the City wish to hire and equip a code enforcement officer before July 1, 2023.

*Example motion: I move that the Rockaway Beach City Council direct staff to propose a supplemental budget for the purpose of hiring and equipping a code enforcement officer.*

### **DISCUSSION ON SCHEDULING THE LOCATION, DATE AND TIME OF A REGULARLY OCCURRING COUNCIL WORKSHOP**

City municipal code states that Workshops shall be held as needed to gather information and informally discuss specific issues or questions. The location, date, and time shall be determined at regular Council meetings. The public may attend workshops but may not participate unless expressly asked. Many cities find holding regular workshops prior to their regular council meetings beneficial. The League of Oregon Cities recommends holding workshops in separate, more informal meeting room than that of regular council meetings.

## **COUNCIL CONCERNS**

## **MAYOR'S REPORT**

## **ADJOURNMENT**