

City of Rockaway Beach

Regular City Council Meeting Minutes



Date: Wednesday, November 9, 2022
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

View the meeting live here: <https://janescottvideoproductions.com>

CALL TO ORDER – Susan J Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor – Susan J Wilson: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Terry Walhood: Present](#)
[Position #1 - Mary McGinnis: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

[Position #4 - Terry Walhood: Motion](#)
[Position #2 - Tom Martine: 2nd](#)
[Position #3 - Kristine Hayes: Abstain](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

Walhood motion to pass the minutes of the two meetings with the exception of Hayes comment. Martine seconded.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

STAFF REPORTS

Fire Chief Todd Hesse talked about call volume for October, and trainings that the department has been conducting. Hesse stated that he was able to get two new king tide signs, that will be going on each beach. Hesse stated it is slash burning season and those are managed by OFD. Hesse is reaching out to the community for a questionnaire that he would like the citizen's answer. Hesse also mentioned that on the 17th of December there will be a CPR class from 11-5.

Cheek made a comment on how well the fire department did on the Life Flight call regarding the accident on Hwy 101.

Deputy Grogan talked about call volume, and calls that they went on in October. Grogan mentioned they are doing more traffic stops, since things have slowed down.

Public Works Superintendent Dan Emerson discussed the things that public works had worked on for the month of October.

CITIZEN INPUT ON NON-AGENDA ITEMS

John Orloff residing at 340 N. Slope Way, talked about radio communications withing the City of Rockaway Beach.

Daniel Howlett residing at 132 N Grayling, spoke on current elections.

APPROVAL OF PROPOSAL FOR INTERIM CITY MANAGER

The council discussed the proposal that was submitted by the Wyntergreen Company to provide professional management services on an interim basis, for a period of up to roughly six months while the city recruits candidates for the permanent City Manager Position. The council decided to table this discussion and schedule an executive session to move forward.

McGinnis made a motion to postpone the discussion for interim City Manager, seconded by Cheek; motion carried.

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

OLD BUSINESS

APPROVE FUNDING AWARDS FOR THE 2022 COMMUNITY GRANT

Wilson read the following: The city appropriated \$20,000 for the 2022 Community Grant Program as part of its 2022-2023 Budget. \$4,078.67 in grant funding remains unawarded. This Grant program provides funding to non-profit entities and other organizations that serve the Rockaway Beach Community. Joe's Snack and Bar has requested \$5,000.00 for building maintenance and has submitted an updated application as requested by the council. The Friends of the Rockaway Beach Library also submitted a request for \$5,000.00 for building maintenance. The Rockaway Beach City Council shall determine the grant recipients and the dollar amount of each grant award based on the grant program evaluation criteria.

Hayes made a motion to approve \$5,000 from the community grant to Friends of the Rockaway Beach Library, seconded by Cheek: motion carried.

[Position #3 - Kristine Hayes: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

NOMINATION AND APPOINTMENT OF PLANNING COMMISSION LIAISON

Wilson read the following: The Liaison City Councilor attends Planning Commission meetings and reports to City Council on their deliberations and discussions. Council Liaisons inform the Planning Commission of upcoming City Council meeting agenda items, assignments or Council decisions that may be of interest to them. The City Council transmits requests for information or action through the committee's Council Liaison. The mayor shall nominate for appointment by a majority of the Council, the Liaison Councilor.

Cheek made a motion to appoint McGinnis as the council Liaison, seconded by Martine; motion carried.

[Position #5 - Penelope Cheek: Motion](#)
[Position #2 - Tom Martine: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

REQUEST TO PROPOSE SUPPLEMENTAL BUDGET TO INCREASE APPROPRIATIONS FOR FISCAL YEAR 2022-2023 FOR THE PURPOSE OF HIRING A CODE ENFORCEMENT OFFICER

Martine motion to table until first of the year, seconded by Cheek; motion carried.

[Position #2 - Tom Martine: Motion](#)
[Position #5 - Penelope Cheek: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

DISCUSSION ON SCHEDULING THE LOCATION, DATE AND TIME OF A REGULARLY OCCURRING COUNCIL WORKSHOP

Wilson read the following: City municipal code states that Workshops shall be held as needed to gather information and informally discuss specific issues or questions. The location, date, and time shall be determined at regular Council meetings. The public may attend workshops but may not participate unless expressly asked. Many cities find holding regular workshops prior to their regular council

meetings beneficial. The League of Oregon Cities recommends holding workshops in separate, more informal meeting room than that of regular council meetings.

Martine and Hayes would like to see this held before city council meetings. McGinnis mentioned that during the workshop discussions cannot be on something that needs a vote.

COUNCIL CONCERNS

Hayes talked about wanting a temporary city manager and would like to schedule an ethics training.

McGinnis thanked Luke for the 15 years he put in at the city. She also would like to have the new mayor and all council members to go to a training held in Manzanita that the league of Oregon Cities is putting on.

Walhood would like to thank Luke for the 15 years of service and said congratulations to the new council member and mayor.

Cheek thanked the Fire Dept for all their hard work.

Martine thanked public works for all their work.

MAYOR'S REPORT

Wilson thanked all those that voted for her and congratulated the new mayor.

ADJOURNMENT

Martine made a motion to adjourn the meeting at 7:12pm, seconded by Cheek: motion carried.

[Position #2 - Tom Martine: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)


[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS
14TH DAY OF DECEMBER 2022



Mayor, Susan J Wilson



Office Manager, Becca Harth