

City of Rockaway Beach

Regular City Council Meeting Minutes



Date: Wednesday, December 14, 2022
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Join here to Comment remotely:

<https://us06web.zoom.us/j/83611452222?pwd=SjJza2EvSzZ3WHk0ejZDTTFLOVlqQT09>

Meeting ID: 836 1145 2222

Passcode: 296622

View the meeting live here:

<https://janescottvideoproductions.com>

CALL TO ORDER – Susan J. Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor – Susan J. Wilson: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Terry Walhood: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

Walhood made a motion to approve the November 9th, 2022, minutes, and the November 2022 check register, seconded by Martine; motioned carried.

[Position #4 - Terry Walhood: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Nan Devlin with Tillamook Coast Visitor Association shared a presentation updating the council on things that have happened in the last couple of months. Devlin talked about the decorative trash cans that were placed throughout Rockaway, she also spoke about the logos for the top of the trash cans and the signage that will be placed throughout town.

Amy Blackburn Deputy Director of Tillamook Coast Visitor Association gave an update presentation on the marketing grant.

Peter Gelser From Koontz, Blasquez & Associates, gave a report on the Fiscal Year 2021-22 Independent Financial Audit. Peter stated that over all everything looked clean with no significant or major issues. Peter mentioned that there were four items that were found, he discussed how they can be fixed in the future. Peter stated that with the limited staff the city has, over all everything looks great. He thanked Becca Harth for all her hard work that goes into the audit, and that she was great to work with.

STAFF REPORTS

Fire Chief Todd Hesse talked about November's call volume and trainings that the volunteers had been working on. Hesse stated that some of the department members were able to attend the Train the Trainer training on the new flash over simulator. Hesse spoke about the department getting accredited on DPSST so that the department can train and certify personnel. Hesse talked about the low staffing levels with Adventist Health and the availability to get an ambulance to transfer patients is a struggle. The Fire Chiefs are discussing what options will be available to keep a high level of ambulance service to the county.

Deputy Grogan spoke on calls that the department responded to in the month of November. The Sheriff's department received a call regarding a rental home being fraudulently posted on Craigslist. Grogan encouraged citizens to google their home address from time to time, to try to combat these scams.

Public Work's Superintendent Dan Emerson spoke on what his department focused on during the month of November. Emerson talked about storm drainage and how it is hard to deal with. He wanted to let the public know about the storm water that sits on South Coral St. and when it floods the water flows south all the way to S. 6th St. to Salt Air Creek then to the ocean, this is because South Coral is close to sea level. King tides are expected December 22-24th and January 20-22 Public Works will be watching them closely. Emerson stated that all construction that is being done at the Community Center is looking great, and he is very happy with the project so far.

City Manager Luke Shepard wanted to thank the City Hall staff for all their hard work with the audit and all City Staff for their hard work this year. Shepard gave an update on the Wayside project, he stated that it's a big project to get done this budget season however he plans on it being completed. Shepard spoke on the Anchor Street project and hoping the city will have the opportunity to having a car charging station installed. Shepard talked about the Community Center and how great the construction company is doing in keeping the historical look. Shepard stated that the Planning Commission is picking a date for a public workshop as well as an online survey so that the community can voice their opinions on what they would like to see at the Lake Lytle Park. A letter is being drafted in January for the lease agreement so the city can take Lake Lytle Park over from the County. He mentioned that having the public's opinion will help with this letter. Shepard stated that Santa at the Station was great and thanked the Fire Department for putting this great event on.

CITIZEN INPUT ON NON-AGENDA ITEMS

Nancy Albro- 1305 Pansy St.-Spoke about the tree lighting in November.

Zandra Umholtz- 601 N. 3rd -Spoke on behalf of the Merchant Association.

Erin Warbington- 601 S Falcon-Spoke on Future and Current City events.

Victor Troxel-146 Hwy 101 S.-Spoke on the Merchant Association.

Jean Schutlz-340 Northslope Way- Spoke on Friends of the Rockaway Beach Library.

Charles McNeilly- 123 N Harbor St.-Spoke about Human Interaction

Catherine Lewis- 107 N 3rd- Questions on STRs

Lisa Finkle- NW 22nd- Spoke Parking on side of the Road at NW 22nd Ave

OLD BUSINESS

ADOPT PLAN OF ACTION FOR THE COMPLETED FISCAL YEAR AUDIT ENDED JUNE 30,2022

Koontz, Blasquez & Associates presented their financial audit for the 2021-2022 budget year. Adoption of the Action plan is needed to complete the 2021/22 budget cycle.

McGinnis Made a motion to Adopt the Plan of action for the completed Fiscal year Audit, seconded by Hayes; motion carried.

[Position #1 - Mary McGinnis: Motion](#)

[Position #3 - Kristine Hayes: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

APPOINTMENT TO FILL VACANCIES ON THE BUDGET COMMITTEE

The city received applications for the three vacant positions on the Budget Committee. Positions #3, #5 and #6 are vacant. The mayor shall nominate committee members for appointment. Appointments shall be filled by a majority of the Council

Mayor Susan J. Wilson nominated Sue Hennessy; no motion followed.

Cheek made a motion to appoint Michael Weissenfluh, Penny Shelton, & Debra Grace; Cheek withdrew motion.

Hayes made a motion to appoint Michael Weissenfluh, for position three on the Budget Committee, seconded by McGinnis; motion carried.

Position #3 – Kristine Hayes: Motion
Position #1 – Mary McGinnis: 2nd
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Approve
Position #2 - Tom Martine: Approve

Cheek made motion to appoint Penny Chilton for position Five on the Budget Committee, seconded by Martine; motion carried.

Position #5 - Penelope Cheek: Motion
Position #2 - Tom Martine: 2nd
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Approve
Position #2 - Tom Martine: Approve

Hayes made a motion to appoint Larry Turpin for position Six on the Budget Committee, motion failed for lack of second

Walhood made a motion to appoint Sue Hennessy for position Six on the Budget Committee, seconded by Cheek; motion carried.

Position #4 – Terry Walhood: Motion
Position #2 – Penelope Cheek: 2nd
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Approve
Position #2 - Tom Martine: Approve

COUNCIL CONCERNS

McGinnis wanted to thank everyone who helped get ready for the holiday season and thanked Public Works for all their hard work on getting the tree up at the Wayside. McGinnis thanked all City staff for everything they have done for the 2022 year. She thanked Terry Walhood and Susan Wilson for all their volunteer work on the city council and as Mayor.

Walhood spoke on the tree lighting and thanked everyone who worked so hard on it. There were 16 letters to Santa that had been sent out. Walhood asked Hayes as to why the chamber and the merchants haven't been able to work together.

Cheek talked about the big audiences that the city has had at the council meetings and thankful for all the information she gets from the citizens.

Martine wanted to thank Terry and Susan for everything they have done on city council, and as Mayor and he will miss seeing them at the meetings.

Hayes had no comments.

MAYOR'S REPORT

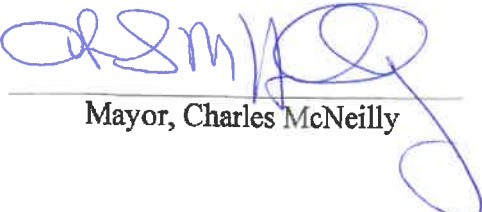
Susan Wilson stated that this was her last meeting and that she will miss everyone, but she will be back. She talked about finishing out a few projects with City Manager Luke Shepard and she hopes to have the support from Charles McNeilly on fulfilling those projects.

ADJOURNMENT

Hayes made a motion to adjourn the meeting at 8:03pm. seconded by Cheek: motion carried.

Position #3 - Kristine Hayes: Motion
Position #5 - Penelope Cheek: 2nd
Position #3 - Kristine Hayes: Approve
Position #4 - Terry Walhood: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Approve
Position #2 - Tom Martine: Approve

MINUTES APPROVED THIS
11TH DAY OF JANUARY 2023



Mayor, Charles McNeilly



City Manager, Luke Shepard