



City of Rockaway Beach

City Council Workshop Minutes

Date: Wednesday, December 14, 2022
Time: 5:00 P.M – 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Join the worksession remotely here:

Topic: City Council Workshop
Time: Dec 14, 2022 05:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/85103438421?pwd=em9pWlhPcTNVeG92YnBCQXJiZmdxUT09>

Meeting ID: 851 0343 8421

Passcode: 911885

***What is a City Council Workshop?** Workshops are intended to allow for preliminary discussions by the city council and staff. Workshops are held to present information to the council so that the council is prepared for upcoming regular meetings. Workshops are subject to Oregon's Public meeting law and must be noticed accordingly. No final City Council decisions are made during workshops. The public is encouraged to attend workshops but may not participate unless expressly asked.*

WORKSHOP AGENDA

1. CALL TO ORDER

2. ROLL CALL

[Mayor – Susan J Wilson: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Terry Walhood: Present](#)
[Position #1 - Mary McGinnis: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Present](#)

3. COUNCIL BRIEFING

- a. **Ordinance 22-442**/City Manager Luke Shepard spoke about the annual license fee & renewal fees. The city council has the option per the Ordinance to charge for the application fee along with the annual license fee.
- b. **Proposals: Organizational Assessment, Buildable Lands Inventory, Salmonberry Trail Project Management**/City Manager Luke Shepard spoke about having the FCS group, a 3rd party agency come to Rockaway to look at current and future service levels (code enforcement, emergency manager, land-use planning, Fire Department staffing

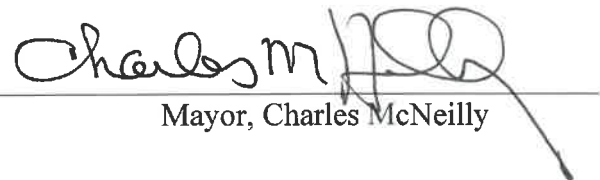
etc.). He mentioned 3J Consulting submitted a proposal for a Housing Needs Analysis to be reviewed by the Planning Commission.

- c. **LOC's Model Rules of Procedure for Council Meetings**/Shepard stated that every two years the Rules and procedures should be updated for council meetings, but that it had been much longer since the last update. Shepard said he will use the LOC's model ordinance to produce a draft for the council and bring it back for further discussion.

4. ADJOURNMENT

Meeting adjourned at 5:55pm.

MINUTES APPROVED THIS
11TH DAY OF JANUARY 2023



Mayor, Charles McNeilly



City Manager, Luke Shepard