



City of Rockaway Beach

Regular City Council Meeting Minutes

Date: Wednesday, February 8, 2023
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

View the meeting live here: <https://janescottvideoproductions.com>

Join here to Comment remotely:

[City of Rockaway Beach Regular City Council Meeting](#)

Meeting ID: 828 1335 2446

Passcode: 902439

Comments may be submitted electronically by sending an email by 4:00 p.m. the day of the meeting to CityHall@Corb.us

CALL TO ORDER – Charles McNeilly, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor – Charles McNeilly: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 -Vacant ..](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

McGinnis mentioned Cindy Kay Gregory's name was incorrect in the regular minutes roll call, and the motion for the new check signers was also incorrect. The minutes stated McGinnis made the motion and seconded the motion, in actuality, McGinnis made the motion and Martine seconded.

McGinnis made a motion to accept the minutes as amended January 11, 2023 council minutes, seconded by Cheek; motion carried.

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

Cheek made a motion to approve the January 11, 2023 workshop minutes, seconded by Hays; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #3 - Kristine Hayes: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

McGinnis made a motion to accept the January 2023 Check Register, seconded by Martine; motion carried.

[Position #1 - Mary McGinnis: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Jon-Paul Bowles, Destination Management Advisors, presented on the Salmonberry Trail Project Management Proposal.

STAFF REPORTS

Fire Chief, Todd Hesse reviewed the call volume for the month of January. Hesse stated there are 21 students in the EMT class the classes happen every Wednesday and Saturday. Hesse said the Fire Department is hosting an emergency preparedness fair at the Neah-Kah-Nie Highschool on April 15th. Hesse stated the AFG Grant is moving forward and the delivery of the new SCBA's is scheduled on February 14th.

Sheriff Deputy Kevin Grogan, spoke on the call volume in January, as well as reminding the community to slow down in the public-school zone. Grogan stated ODOT has replaced the 30 MPH sign by Dollar General that was blown down in last year's storm. Grogan stated TCSO has teamed up with other local agencies to develop a task force on homelessness. Grogan said TCSO is having a two-day hiring event at the Tillamook County fairgrounds on February 16th and 17th.

Public Works Superintendent Dan Emerson said the public works department worked with Big River on warranty repairs at the main sewage lift station upgrade. Emerson stated public works had discovered a warranty issue with the grout has started to come off the walls, this problem would be fixed the second week of February. Emerson stated the 3rd street, and PVE pump house are getting maintenance done. Emerson said public works has been in contact with Oregon Woods and will be doing repair work to the old growth forest trail. Emerson stated the City's wayfinding signs are being placed in the City.

Emerson mentioned Login Rooming recently received a distribution 1 certificate from the Oregon Heath Department's Drinking Water Program.

City Manager Luke Shepard presented a prepared presentation with the City Council. stated the city is approaching the budget season and he had scheduled the meetings. Shepard briefly covered the three resolution that were on the current agenda. Shepard also stated the newest addition to the city council packets was the draft financial statement. Shepard also covered the Future Project: Destination Management Plan (DMP). Shepard said the city is planning on updating the current meeting room with sound/video quality, seating to accommodate planning committee.

CITIZEN INPUT ON NON-AGENDA ITEMS

Jean Schultz, 347 North Slope lane, updated the council on how the grant money has been used. And of recent donations made to the library.

OLD BUSINESS - None

NEW BUSINESS

REQUEST FOR APPROVAL OF RESOLUTION NO. 23-980; A RESOLUTION AWARDDING A PERSONAL SERVICES CONTRACT TO DESTINATION MANAGEMENT ADVISORS (DMA) FOR COMMUNITY OUTREACH AND CONSULTING SERVICES RELATED TO THE DESIGN OF THE CITY'S PEDESTRIAN, CYCLING AND EVACUATION PATH ALONG US 101)

Mayor Charles McNeilly read the following: This resolution awards a contact to Destination Management Advisors for project management and community outreach services relating to the Rockaway beach section of the Salmonberry Trail. The Salmonberry Trail will have a significant impact on Rockaway Beach. Staff recommends that the city invest resources to maximum its eventual benefits.

Cheek made a motion to approve Resolution No. 23-980, seconded by Martine; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

REQUEST FOR APPROVAL OF RESOLUTION NO. 23-981; A RESOLUTION MAKING A CONTINGENCY TRANSFER OF APPROPRIATION AUTHORITY FOR FISCAL YEAR 2022-2023 (ROADS & STREETS)

Mayor Charles McNeilly read the following: This resolution transfers appropriations from Roads & streets Contingency category to Roads & Streets Materials category. A contingency transfer of \$25,000 is necessary to fund work to repair the Boardwalk, which took significant damage during a late December storm. The repairs are covered by the city's property insurance.

Martine made a motion to approve Resolution NO. 23-981, seconded by McGinnis; motion carried.

[Position #2 - Tom Martine: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

REQUEST FOR APPROVAL OF RESOLUTION NO. 23-982; A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) REGARDING SOUTH FIRST STREET RAILROAD CROSSING REHABILITATION (THE "PROJECT")

Mayor Charles Mcneily read the following: This resolution will allow the city to enter into a Memorandum of Understanding (MOU) with the Oregon Coast Scenic Railroad (OCSR). This MOU outlines the working arrangements that each party agree are necessary to complete the project. The project consists of track relay and resurfacing of the railroad crossing at S. First street. In general, the city agrees to pay for project materials, and OCSR is to provide labor and project management.

Cheek made a motion to approve Resolution NO. 23-982, seconded by Martine; motion carried.

[Position #5 - Penelope Cheek: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

COUNCIL CONCERNS

Cheek stated she's excited for Resolution No. 23-982. Cheek thanked Shepard for the presentation he put together. Hayes stated the city is striving, and the grant workshop was for county wide funding for signs. Hayes stated she is a little worried about the salmonberry trail and is glad the city will be having public meetings on it. Martine thanked Shepard for the presentations he makes for the council meetings. McGinnis reminded everyone about the Lake Lytle Workshop taking place on February 22nd and thanked mayor McNeilly for joining the Oregon Mayor's Association. McGinnis said many people attended the LOC meeting in St. Helens. Thanked Shepard for great clarity for all the questions.

MAYOR'S REPORT

Mayor Charles McNeilly gave a shoutout to Chief Hesse and other fire department employees and volunteers for showing him around the station. McNeilly also thanked Undersheriff Matt Kelly for meeting with him and explaining the services that the city receives. McNeilly thanked Office Manager Becca Harth for creating and displaying the rules for public participation during city council meeting guidelines. McNeilly thanked City Manager Luke Shepard for being patient and kind while he learns how to be the Mayor. McNeilly stated he is saddened by the turn of event that happened to keep Cindy Kay Gregory from being on the council. McNeilly shared what he wrote about Cindy Kay Gregory during the last year's elections.

ADJOURNMENT

Martine made a motion to adjourn the meeting, seconded by McGinnis: meeting adjourned at 7:34pm.

[Position #2 - Tom Martine: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Vacant](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS
8TH DAY OF March 2023

Mayor, Charles McNeilly

City Manager, Luke Shepard