

City of Rockaway Beach

Budget Committee Meeting Minutes



Date: Thursday, April 6, 2023
Time: 5:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

1. **CALL TO ORDER** – Charles McNeilly, Mayor
2. **ROLL CALL**

Mayor - Charles McNeilly: Present
Position #3 - Kristine Hayes: Absent
Position #4 - Alesia Franken: Present
Position #2 - Stephanie Winchester: Present
Position #1 - Mary McGinnis: Present
Position #5 - Penelope Cheek: Absent
Position #5 – Penny Chilton: Present
Position #4 - Dave May: Absent
Position #2 - Tom Martine: Present
Position #1 - David Elkins: Present
Position #3 - Michael Weissenfluh: Present
Position#6 - Susan Hennessy Schaeftbauer: Present

3. **APPOINT BUDGET COMMITTEE CHAIR**

Mary McGinnis made a motion seconded by Tom Martine to appoint Charles McNeilly as the Budget Chair; Motion Carried.

Position #1 - Mary McGinnis: Motion
Position #2 - Tom Martine: 2nd
Mayor - Charles McNeilly: Approve
Position #3 - Kristine Hayes: Absent
Position #4 - Alesia Franken: Approve
Position #2 - Stephanie Winchester: Approve
Position #1 - Mary McGinnis: Approve
Position #5 - Penelope Cheek: Absent
Position #5 – Penny Chilton: Approve
Position #4 - Dave May: Absent
Position #2 - Tom Martine: Approve
Position #1 - David Elkins: Approve
Position #3 - Michael Weissenfluh: Approve
Position#6 - Susan Hennessy Schaeftbauer: Approve

4. APPROVE MINUTES

Martine made a motion, seconded by Elkins to approve the April 6, 2022 Regular Budget Committee Minutes; motion carried.

Position #1 - Mary McGinnis: Approve

Position #2 - Tom Martine: Motion

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Absent

Position #4 - Alesia Franken: Approve

Position #2 - Stephanie Winchester: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Check: Absent

Position #5 – Penny Chilton: Approve

Position #4 - Dave May: Absent

Position #2 - Tom Martine: Approve

Position #1 - David Elkins: 2nd

Position #3 - Michael Weissenfluh: Approve

Position#6 - Susan Hennessy Schaeftbauer: Approve

5. Presentation of Budget Message

Budget Officer Luke Shepard read the Budget Message for Fiscal Year 2023/2024.

Shepard made opening administrative remarks and directed the Committee's attention to background information included in each member's budget packet.

6. PUBLIC HEARING DISCUSSING THE POSSIBLE USES OF STATE REVENUE SHARING FUNDS

McNeilly stated the Rockaway Beach Budget committee is now scheduled to hold a public hearing on the possible uses of State Revenue Sharing Funds. Notice of this public hearing was published in the March 14th edition of the Tillamook Headlight Herald, on the city's website, at City Hall, and the Rockaway Beach Post Office. All documents have been available for inspection as required by state statute and city charter.

McNeilly opened the public hearing at 5:15PM.

No comments were made. McNeilly closed the public hearing at 5:16PM.

7. PRESENTATION AND DISCUSSION OF BUDGET FOR FISCAL YEAR 2023/24

Shepard went over a very detailed slideshow that gave the committee and council members an understanding on where the money comes from, where the money goes, capital projects, and TRT revenue projections.

McGinnis asked if the TRT tax revenue increase was because of the price of the rooms per night or are more people visiting. Winchester stated that maybe the increase is due to the Oregon Department of Revenue collecting the 10% tax on the city's behalf.

McNeilly asked when the last time the city raised sewer prices and how much has the cost increased. Shepard stated that the last sewer increase was about 15 years ago.

McGinnis asked Shepard if when the city starts the projects that he had mentioned in the slideshow and some of the funding packages don't come through if the city is prepared to cover additional cost of that project. Shepard stated the the city will not start a project unless we have 100% of the funding.

Elkins had mentioned possibly having a finance committee to go over the city's financial statements and to see what is going on within the city. Shepard said that many cities have additional budget committee meetings after the budget is adopted. He said he would look into it, and get back to the budget committee with a suggestion.

Weissenfluh stated he would like to see the end of year actuals and current year actuals to be able to do a multipul year projection of the city budget.

8. ADJOURNMENT

Elkins made a motion, seconded by Martine to adjourn the meeting; Meeting adjourned at 6:19PM

[Position #1 - David Elkins: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Mayor - Charles McNeilly: Approve](#)

[Position #3 - Kristine Hayes: Absent](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #2 - Stephanie Winchester: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Absent](#)

[Position #5 - Penny Chilton: Approve](#)

[Position #4 - Dave May: Approve](#)

[Position #2 - Tom Martine: Approve](#)

[Position #1 - David Elkins: Approve](#)


[Position #3 - Michael Weissenfluh: N/A](#)

[Position#6 - Susan Hennessy Schaeftbauer: N/A](#)

*Next Meeting is scheduled for Thursday, April 13th at 5PM.



CITY MANAGER, LUKE SHEPARD



MAYOR, CHARLES MCNEILLY
COMMITTEE CHAIR