

Rockaway Beach Fire Rescue
 276 Hwy 101 S
 PO Box 5
 Rockaway Beach OR 97136
 503-374-1752



Date May 2, 2023

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire Rescue Department for the month of April 2023.

The Department responded or participated in 65 events during the month of April, the breakdown is listed below.

911 calls for Service: 24	Trainings: 13	Non-Emergent: 28
18- Medical	Extrication	12- Beach Safety
0- Fire Alarm	SCBA	3- Public Assist
1- Structure Fire	Skills	4- Lift Assist
1- Water Rescue	Bloodborne Pathogens	4- Burn Complaints
4- MVA	EMT Class	4- Radio call-ins
0- Outside Fire		1- Special Assignments
0-Vehicle Fire		

Year to Date	<u>2021</u>	<u>2022</u>	<u>2023</u>
911 Calls	93	124	129
Non-Emergent	53	53	78
Trainings	26	48	47
Total	173	225	251

Training update- The department focused March Thursday night trainings on Extrication operations, Airbags, and Beach Rescue. May will focus on Water Rescue and Wildland firefighting. EMT Class is wrapping up and will be conducting written and classroom testing of skills. State testing will begin in June.

Beach Safety continues to be a priority of the department. The focus continues to be on education and safety. During the month of April crews were on the beach 11 times providing information to citizens and visitors. Continue to work with State Parks to better coordinate our safety and enforcement actions on the Beach.

	April	YTD
Fire safety\Educational Moments-	9	16
Water Safety Messages\Out of Water-	6\13 persons	8\15
Stickers to kids-	6	8
Educational signs reset-	0	0
Education Signs Replaced-	0	0
Fires extinguished-	2	4
Volunteer Hours	22	48

Emergency Preparedness group and Radio group conducted a community preparedness fair on April 15th at Neahkahnie Highschool. The fair was conducted with other regional groups such as Rockaway Beach Fire Rescue, Tillamook County Emergency Manager, Nehalem Fire, EVCNB, Red Cross, Coast Guard, State Parks, PUD, and TBCC. The Fair was well attended, and a lot of valuable information was shared with the community. Monthly training continues each first Wednesday of the month right here at city hall at 6pm. This month featured first aid training. Upcoming classes will include water purification, pet first aid, and how to use the incident command system. A fall information open house event is in the works. If you have questions, please contact a member of the team, or attend a meeting. The group will also be participating in the Lions Club Community Awareness Event on May 6th, 2023, from 09:00am to 02:00pm.

Our new SCBAs are in the process of being placed in service. The orientation has been completed and now we are currently in the process of FIT testing. Once all members are FIT tested, we will place the units in service.

Preparations are being made for the upcoming summer tourist season. Safety, training and elevating the services provided to the citizens and visitors of Rockaway Beach will also continue to be priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse

Fire Chief

Rockaway Beach Fire Rescue



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of April 2023

April was a steady month in Rockaway. Alternating good and bad weather brought a mix of people traveling to town. As we move to more consistent good weather and longer daylight hours, we will see an ever-increasing number of visitors. This will mean more traffic, both on foot and in vehicles. Please remain vigilant while traveling to keep Rockaway and the county at large a safe place to live and visit.

Notable calls for service this month include a serious motor vehicle crash at the beginning of the month. Investigation determined one of the drivers had gotten tired and fell asleep at the wheel. It is important to recognize when we have gotten to a point where it is best to take some time off the roads to help keep ourselves and others safe.

There have been several reports of cars being broken into. Some even in broad daylight along the highway. Not storing valuables or bags in vehicles can help curb this type of theft as criminals will often break a window to take a bag or backpack, even if they have no idea what may be in it.

A burglary was called in at the south end of town. The caller found someone in the building actively looking through cupboards and scared them off. Responding deputies recovered multiple backpacks full of random food, beverages and other small tools and items in the bushes along the beach. Reporting suspicious persons on or around your property can help deter potential criminals.

I would like to point out that as part of the partnership with the City of Rockaway Beach, the Sheriff's Office has a substation located on the main floor of City Hall. This office is equipped with everything our deputies need to complete reports, receive emails, respond to calls for service and even enjoy meals without leaving the city limits. Without this substation, deputies would need to travel to Tillamook frequently to complete reports and stay up to date with ongoing events. This could mean that deputies would have a much longer response time to emergencies in Rockaway. This office is vital in maintaining a law enforcement presence in Rockaway throughout the day.

Other call numbers are noted in the statistics report provided.

Undersheriff Matt Kelly

<u>Incident Date And Time</u>	<u>Incident Type</u>	<u>Incident Unit ID</u>
04/01/2023 10:27:27	MVA	215
04/01/2023 16:53:31	Follow Up	215
04/01/2023 18:04:32	Welfare check	217
04/02/2023 11:30:32	Civil Service	214
04/02/2023 11:50:00	Marine	221
04/02/2023 21:58:41	Traffic Stop	225
04/03/2023 08:53:21	Theft	214
04/03/2023 10:42:07	UEMV	214
04/03/2023 23:32:38	Traffic Stop	225
04/04/2023 10:20:37	Incom 911	214
04/04/2023 12:26:09	Civil Service	214
04/04/2023 12:51:04	Fraud	214
04/04/2023 14:09:44	Vehicle	214
04/04/2023 14:24:25	Civil	214
04/04/2023 16:57:54	Theft	225
04/04/2023 23:13:38	BUSINESS CHECK	225
04/04/2023 23:35:05	Traffic Stop	225
04/05/2023 09:57:55	Civil Service	214
04/05/2023 13:09:40	Traffic Stop	215
04/05/2023 14:15:10	Civil	215
04/05/2023 19:03:58	Civil Service	215
04/05/2023 19:50:36	Traffic Stop	215
04/05/2023 20:00:14	Civil	215
04/06/2023 09:50:50	UEMV	216
04/06/2023 13:47:54	CAMI	206
04/06/2023 18:53:09	Incom 911	215
04/06/2023 21:49:39	Follow Up	215
04/07/2023 09:45:09	Road Hazard	230
04/07/2023 10:16:42	Littering	230
04/07/2023 10:16:42	Littering	215
04/07/2023 11:03:34	Follow Up	220
04/07/2023 12:26:57	Burglary	230
04/07/2023 12:26:57	Burglary	215
04/07/2023 13:51:33	Traffic	215
04/07/2023 15:00:33	Traffic Stop	215
04/07/2023 15:47:33	Traffic Stop	215
04/07/2023 17:13:43	Follow Up	215
04/07/2023 17:25:02	Suspicious	215
04/07/2023 20:31:14	BUSINESS CHECK	215
04/08/2023 17:06:38	CAMI	220
04/08/2023 17:26:53	Juvenile	220
04/08/2023 18:11:58	Hit & Run	220
04/09/2023 00:54:50	Traffic Stop	220
04/09/2023 08:18:04	Assist	214
04/09/2023 10:37:47	Vehicle	210
04/09/2023 12:16:54	Welfare check	210

04/09/2023 12:16:54	Welfare check	214
04/09/2023 14:22:48	Follow Up	210
04/09/2023 16:31:42	BUSINESS CHECK	210
04/09/2023 22:51:49	Traffic Stop	225
04/09/2023 22:56:41	Assist	225
04/10/2023 07:53:51	Assist	210
04/10/2023 09:11:53	Civil Service	214
04/10/2023 09:18:09	Civil Service	214
04/10/2023 09:44:29	Suicidal	210
04/10/2023 09:44:29	Suicidal	214
04/10/2023 10:57:55	Incom 911	210
04/10/2023 16:58:22	Welfare check	225
04/11/2023 08:17:32	Traffic Stop	210
04/11/2023 09:22:57	Follow Up	210
04/11/2023 09:50:44	Contact	210
04/11/2023 11:27:18	Follow Up	210
04/11/2023 14:12:18	Civil Service	210
04/11/2023 14:57:38	Traffic	210
04/11/2023 18:14:14	MVA	230
04/12/2023 08:17:53	Traffic Stop	210
04/12/2023 08:26:33	Vehicle	210
04/12/2023 11:28:31	Follow Up	215
04/12/2023 11:39:10	7	215
04/12/2023 13:00:00	Traffic Stop	215
04/12/2023 13:30:48	Traffic Stop	215
04/12/2023 15:57:51	Traffic Stop	216
04/12/2023 15:57:51	Traffic Stop	215
04/13/2023 12:47:18	Court Violation	215
04/13/2023 14:11:17	Civil Service	223
04/13/2023 18:34:58	Follow Up	215
04/13/2023 18:50:00	Civil Service	215
04/13/2023 23:19:09	Traffic Stop	225
04/13/2023 23:23:01	Traffic Stop	225
04/13/2023 23:35:05	BUSINESS CHECK	225
04/13/2023 23:45:39	BUSINESS CHECK	225
04/14/2023 11:44:32	Suspicious	223
04/14/2023 12:03:53	Welfare check	215
04/14/2023 12:24:54	20	215
04/14/2023 12:56:26	Traffic Stop	215
04/14/2023 13:15:19	Traffic Stop	215
04/14/2023 14:39:36	Incom 911	215
04/14/2023 15:06:29	Contact	215
04/14/2023 15:59:06	Traffic Stop	230
04/14/2023 15:59:06	Traffic Stop	215
04/14/2023 17:23:00	Unknown	210
04/14/2023 19:37:06	Harassment	215
04/14/2023 20:20:02	Harassment	214

04/14/2023 20:20:02	Harassment	215
04/14/2023 20:39:43	Incom 911	214
04/14/2023 20:49:47	Man Down	215
04/15/2023 00:43:41	Suspicious	214
04/15/2023 00:52:48	Noise	214
04/15/2023 04:45:04	Disturbance	216
04/15/2023 04:45:04	Disturbance	229
04/15/2023 06:05:32	Disturbance	216
04/15/2023 06:05:32	Disturbance	223
04/15/2023 09:09:16	Harassment	223
04/15/2023 18:24:11	UEMV	215
04/15/2023 20:50:38	BUSINESS CHECK	215
04/15/2023 21:07:28	BUSINESS CHECK	215
04/16/2023 23:16:56	Traffic Stop	225
04/17/2023 09:08:03	Assist	214
04/18/2023 07:21:05	Incom 911	210
04/18/2023 08:43:10	Traffic Stop	210
04/18/2023 09:23:00	Road Hazard	210
04/18/2023 10:05:53	BUSINESS CHECK	210
04/18/2023 10:47:28	MVA/Non-injury	210
04/18/2023 11:35:06	Suspicious	210
04/18/2023 12:42:56	Welfare check	210
04/18/2023 16:46:23	BUSINESS CHECK	210
04/18/2023 17:17:17	UEMV	225
04/18/2023 17:20:46	UEMV	225
04/18/2023 19:27:11	Traffic Stop	225
04/19/2023 09:35:05	CAMI	206
04/19/2023 10:38:46	Court Violation	210
04/19/2023 13:54:57	Burglary	210
04/19/2023 13:54:57	Burglary	214
04/19/2023 13:54:57	Burglary	216
04/19/2023 14:01:51	Suspicious	210
04/19/2023 14:57:53	Assist	210
04/19/2023 15:23:54	Suspicious	210
04/19/2023 15:23:54	Suspicious	214
04/19/2023 19:58:37	MVA	217
04/20/2023 09:04:00	CAMI	206
04/20/2023 14:06:14	Follow Up	216
04/20/2023 21:43:02	MVA	217
04/21/2023 11:00:08	Traffic Stop	220
04/21/2023 11:09:52	Traffic Stop	220
04/21/2023 11:23:30	Vehicle	216
04/21/2023 11:23:30	Vehicle	222
04/21/2023 11:30:09	Traffic Stop	220
04/21/2023 12:37:04	Traffic Stop	216
04/21/2023 12:37:04	Traffic Stop	220
04/21/2023 13:05:56	Traffic Stop	220

04/21/2023 17:05:05	Theft	216
04/21/2023 17:05:05	Theft	217
04/21/2023 22:32:22	Fireworks	217
04/22/2023 00:36:34	UEMV	217
04/22/2023 05:16:34	Suspicious	222
04/23/2023 09:53:50	Civil	210
04/23/2023 13:06:33	Traffic Stop	210
04/23/2023 16:04:35	Home Check	210
04/24/2023 13:02:36	Traffic Stop	210
04/24/2023 13:39:57	Incom 911	210
04/24/2023 14:31:22	Traffic Stop	210
04/24/2023 15:02:36	Traffic Stop	210
04/24/2023 15:55:05	Traffic Stop	210
04/25/2023 08:19:56	Traffic Stop	210
04/25/2023 09:39:53	BUSINESS CHECK	210
04/25/2023 10:05:17	Incom 911	210
04/25/2023 10:05:17	Incom 911	214
04/25/2023 11:41:24	Civil Service	214
04/25/2023 13:13:38	BUSINESS CHECK	210
04/26/2023 08:56:31	Incom 911	207
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04/28/2023 13:18:11	Traffic Stop	215
04/28/2023 17:59:43	Animal	217
04/28/2023 18:08:38	Follow Up	216
04/28/2023 18:08:38	Follow Up	217
04/28/2023 18:08:38	Follow Up	215
04/28/2023 21:14:40	Assist	217
04/28/2023 21:14:40	Assist	215
04/29/2023 09:24:54	Assist	222
04/29/2023 13:28:01	MVA/Non-injury	215
04/29/2023 15:07:46	Civil Service	216
04/29/2023 18:13:59	Follow Up	215
04/29/2023 19:25:21	Crim Misch	215
04/30/2023 07:38:00	Suspicious	210
04/30/2023 09:17:37	Ordinance Violation	210
04/30/2023 09:56:43	Civil Service	210
04/30/2023 12:52:08	Assist	210

04/30/2023 13:14:10	Traffic Stop	210
04/30/2023 14:03:25	BUSINESS CHECK	210
04/30/2023 14:20:06	BUSINESS CHECK	210
04/30/2023 16:00:00	Warrant	210
04/30/2023 16:00:00	Warrant	214
04/30/2023 22:21:33	Missing Person	220



April 3rd, 2023

Dear Mayor and City Council Members,

Earlier in April, Rockaway Beach had a very brief power surge, which caused one of our lift stations to fail. We were able to replace some electrical parts and get the lift station back on. In addition, the water plant was affected by the surge, causing an alarm that shut down the water plant. While equipment was down, we took some time to thoroughly clean. Operators replaced failed equipment, cleared alarms and were able to get the plant back into production. Public Works was able to purchase a new washer/dryer after the old one had failed. The old unit was a 110V washer/dryer combo that never really worked well. We installed a 220V electrical plug that allows us to use a proper dryer. This is for all employees to wash contaminated clothes before taking them home. In addition to getting a new washer/dryer, Public Works purchased a toolbox for the upper shop, which has already been put to good use as well, saving us space in our already limited shop. With extra time Public Works have been maintaining gravel roads and storm drainage systems. The playground at Phyllis Baker Park is starting to show signs of wear, requiring some maintenance. The squirrel with a spring rusted away and is being replaced with a racoon. The drinking fountain at the boardwalk is out of service, we have ordered parts and should have it back in service soon. With hot mix (asphalt) now becoming available we took the opportunity to fill some potholes and cuts that have been made during recent installation or repair of water/sewer services. I'm sure everyone is aware of the S. First Street crossing being repaired, OCSR worked with Rockaway Beach and completed the crossing. This has been a great partnership and I want to thank everyone involved including the effected business owners and residents. Advanced Excavation installed a pressure reducing valve vault on south 2nd and grayling. Public works help as needed with parts and materials as well as running water samples to laboratory This project adds resiliency to our water distribution system as stated in earlier reports. The next project is coming soon to Scenic View Dr. estimated delivery May 9th. Our City's leaders and local contractors sure make projects like this fun. As a kid I used to be in the ditch telling myself that one day I would be managing the project. I want to let everyone know how proud I am to work for the City of Rockaway Beach in any capacity and will continue to do my best. Are there any questions.

Thank you,

Dan W. Emerson, Superintendent
City of Rockaway Beach Public Works
P: 503.374.0586 / C: 503.457.6094
PublicWorks@corb.us

RESOLUTION NO 23-993

**A RESOLUTION DECLEARING THE CITY'S ELECTION TO RECEIVE
STATE REVENUES**

The City of Rockaway Beach resolves as follows:

SECTION 1. Pursuant to ORS 221.770, the City hereby elects to receive state revenues for the fiscal year 2023-2024.

Passed by the Common Council the 10th day of May 2023.

Approved by the Mayor on this 10th day of May 2023.

Charles McNeilly, Mayor: _____

Becca Harth, Attest: _____

I * certify that a public hearing before the Budget Committee was held on April 6, 2023 and a public hearing before the City Council was held on May 10, 2023 giving citizens an opportunity to comment on the use of State Revenue Sharing.

Luke Shepard, City Manager

DEADLINE JUNE 30, 2023

*NOTE Please return certification only. We do not need copies of this notice.



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City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752 www.CORB.us

March 24, 2023

Honorable Mayor, City Council, Budget Committee and Citizens of Rockaway Beach:

Staff is pleased to present to you the proposed operating budget for Fiscal Year 2023/2024. Oregon budget law (ORS294.403) requires a Budget Message to be prepared by the Budget Officer and delivered at the first meeting of the Budget Committee. As required by law, the budget is balanced and proposes a spending plan for the coming year which is based upon projected resources and the operational needs of the city. As always, restrictions imposed by revenues and fund balances will govern what expenditures can be made, staffing levels, and projects that can be funded.

This budget offers our city a comprehensive spending plan that promises significant public improvement projects, expanded service levels, and funding to lay the groundwork for a bright and well-planned future.

Transient Room Tax Revenue: An investment in Rockaway Beach Transient Room Tax revenue (TRT) increased significantly during the COVID-19 Pandemic. The pandemic is now behind us, but TRT revenues remain strong. The city utilizes this highly restricted revenue cautiously and seeks to use these funds as a direct investment back into our community. This budget year, TRT revenue expenditures are largely directed at public improvement projects. These projects are targeted to benefit residents, businesses, and visitors alike. Such projects include Wayside restroom and beach access improvements, the addition of park space, parking, and event space on Anchor St., significant upgrades to the Lake Lytle Park and boat launch, and design of the Salmonberry Trail through Rockaway Beach.

Resources in General:

- The city's main revenue streams consist of water/sewer service charges, property taxes and transient room taxes.
- The city's property tax rate is \$0.988/\$1,000.00 of assessed value. The combined rate of tax, bonds and districts illustrates that the city is the lowest for all cities in Tillamook County
- To date, water/sewer service charges appear to be coming in as expected.
- Property taxes appear to be coming in as estimated and on time. Transient room tax is coming in above estimates.
- January 2023 marked the fifth year of the city's 5-year plan to incrementally increase water base rates by 3%. This resulted in approximately a \$1.00/month increase to users.
- Once again, the sewer system continues to operate under budget, and a rate increase is not needed in this Fiscal Year. The Committee should always keep in mind that an eventual increase is inevitable since sewer rates have not been increased in 14 years.

Drinking Water Infrastructure: A Project for a Growing Community As the city's occupancy rate increases, so does the demand on its drinking water infrastructure. To keep pace, it is vital that the city continue to make investments in its utilities by building in system redundancies, replacing undersized or aging pipelines and by protecting its water supply. The Nedonna Beach Water System Improvements project will upgrade over 8,500 lineal feet of aging steel and asbestos piping. Estimated to cost over \$2.5

million, this will be the largest project of the 2023/2024 fiscal year. Funding shall consist of a combination of loans, forgivable loans, and city water funds, through partnerships with Business Oregon and Oregon Drinking Water Services.

Recruitment: Meeting Service Requirements of a Growing Community Citywide level of service expectations continue to rise each year. This is especially problematic as the city's high occupancy rate historically reserved for summer season, is now seemingly a year-round phenomenon. Additional staffing equal to 3.5 F.T.E. will be recruited to fill positions in Administration, Public Works, and the Fire Department. As our community grows, so must the city's capability to meet the growing demand for service.

Other Key Issues or Trends:

- Costs of goods and services continue to rise. As of February 2023, the annual inflation rate in the U.S. was 6.0%.
- Salaries and wages will be adjusted according to the employees' respective collective bargaining agreement. Merit and step increases will be applied as prescribed by the agreement. Non-represented employees are assumed at a rate determined within each contract. The budgeted amount will not exceed the maximum step of the corresponding pay range and will include a COLA between 2.5 and 6.5%.
- Allocation of staff hours has been adjusted to reflect actual time worked for specific departments and/or specific changes to work schedules.

Looking Ahead: Laying the groundwork for the Future It is important that funding be allocated to plan for the city's future. The following list highlights many of the forward-facing projects planned this year.

- Destination Management Plan In October of this year, the city will undertake development of a Destination Management Plan. This plan will create a roadmap for future projects funded by TRT revenue.
- Source Water Protection Plan Looking to the future, the city applied for funding to develop a Source Water Protection plan through The Oregon Department of Environmental Quality. If awarded, this plan will identify actions to better manage the city's surface water source.
- Housing Needs Analysis Completion of the Housing Needs Analysis will likely occur during the 2023/2024 budget year and will serve to identify any deficiencies within the city's current housing inventory.
- Housing Production Strategy This study will identify specific actions, including the adoption of policies, that promote development and address the city's housing needs as determined in the Housing Need Analysis.
- Stormwater Feasibility Study This study will evaluate flooding that exists on Coral St. and the surrounding neighborhood. Cost estimates will be developed for any solutions identified.
- Mobile Equipment Replacement Plans Both the Fire Department and the Public Works Department will develop Mobile Equipment Replacement Plans. These will allow the city to plan ahead for major purchases such as vehicles, heavy equipment, electrical generators, and fire apparatus.
- This Fire Department Equipment Acquisition Plan The Fire Department will add to this a plan for acquisition of emergency response equipment. This Fire Department Equipment Acquisition

Plan will schedule the department's purchase of items such as radios, tires, emergency medical equipment and other life saving devices.

- Streets Capital Improvement Plan The city will undertake the evaluation of various roads under its jurisdiction and rank projects for repair. The resulting Streets Capital Improvement Plan will prioritize transportation projects for the next five budget years.

Conclusion Staff has worked diligently on this a well-balanced spending plan that promises significant public improvement projects, expanded service levels, and planning for the city's future. Preparation of the Budget is truly a team effort and I'd like to thank all those who've helped. I'd like to give special thanks to our city administrative staff and department heads for their work in developing this proposed budget.

As always, this budget is conservative. Revenue estimates are not unrealistically low or overly optimistic, nor are the expenditures unrealistically low. Budget committee members need to keep in mind the budget is a plan and should not be viewed as an accounting report. Committee Members and other readers are to examine and study this document in detail and comment on the level of service it seeks to provide. Thank you for your work on this necessary process. With that, I formally submit the Fiscal Year 2023/2024 budget for your thoughtful consideration.

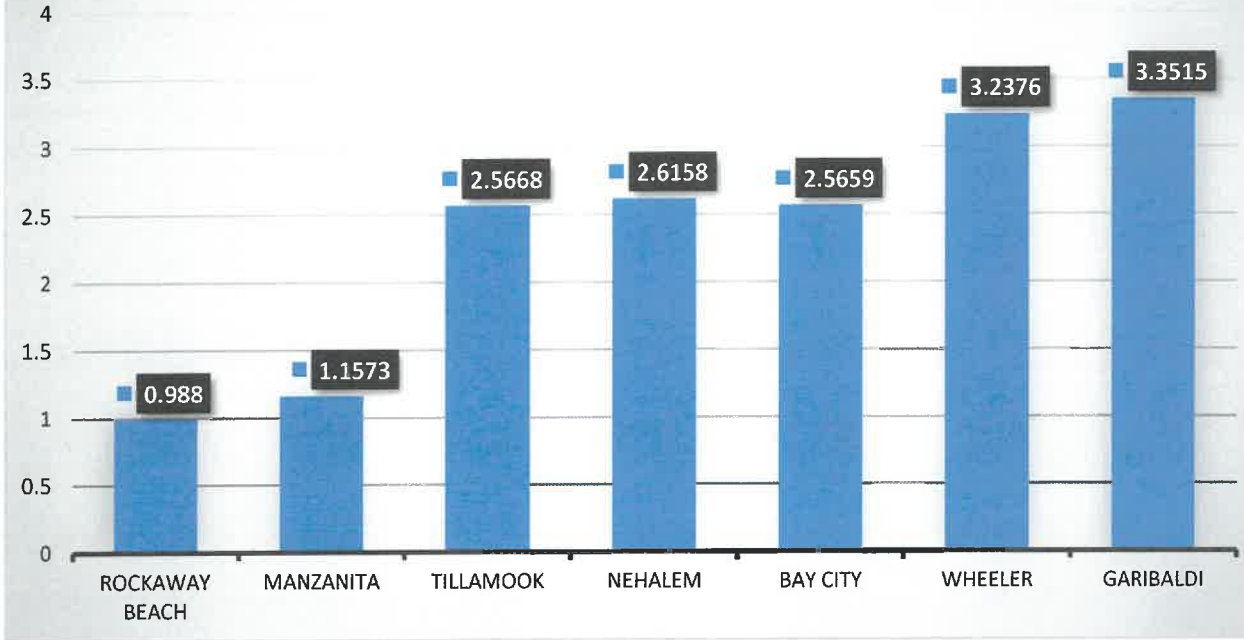
Respectfully,



Luke Shepard

City Manager/Budget Officer

2023-2024 Tax, Fire and Bond Combined Tax Rate per \$1,000



Tax Rate per \$1,000

Manzanita	.4233
Rockaway Beach	.9880
Nehalem	1.4658
Tillamook	1.5569
Bay City	2.4375
Wheeler	2.2213
Garibaldi	2.5326

Fire Districts per \$1,000

Rockaway Beach	.0000
Nedonna	.2668
Garibaldi	.4813
Tillamook Fire Dist	.6999
Nestucca RFD	1.5776
Netarts-Oceanside FD	1.6207
N Lincoln Fire Dist	0.6783
Nehalem Bay Fire	1.150

Bond Rates per \$1,000

Manzanita	.0000
Rockaway Beach	.0000
Nehalem	.0000
Tillamook	.3100
Bay City	.1284
Wheeler	1.0163
Garibaldi	.3376

Tax, Fire & Bond Combined

Manzanita	1.1573
Rockaway Beach	.9880
Nehalem	2.6158
Tillamook	2.5668
Bay City	2.5659
Wheeler	3.2376
Garibaldi	3.3515



ROCKAWAY BEACH 2023-2024 BUDGET COMMITTEE



CITIZEN MEMBERS

<u>NAME</u>	<u>TERM END</u>	<u>POSITION #</u>
David Elkins	6/24	1
Stephanie Winchester	6/24	2
Michael Weissenfluh	6/25	3
Dave May	6/23	4
Penny Chilton	6/24	5
Susan Hennessy Schaeftbauer	6/23	6

ROCKAWAY BEACH CITY COUNCIL

		<u>ELCTD/APPTD DT</u>	<u>TERM END</u>
Charles McNeilly	Mayor	1/11/23	12/31/25
Mary McGinnis	1	1/11/23	12/31/27
Tom Martine	2	1/13/21	12/31/25
Kristine Hayes	3	1/13/21	12/31/25
Alesia Franken	4	3/08/23	12/31/25
Penny Cheek	5	1/13/21	12/31/25

Luke Shepard, City Manager/Budget Officer

City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 347-1752



Budget Calendar FY 2023-2024

March 08, 2023	Appoint Budget Officer at Council Meeting.
March 9, 2023	Publish 1 st notice of Budget Committee Meeting
March 23, 2023	Send reminders to Budget Committee Members.
March 23, 2023	Publish 2 nd notice of Budget Committee Meeting.
April 6, 2023	First Budget Committee Meeting: <ol style="list-style-type: none">1. Election of Chair & Secretary2. Receive Budget Message3. Public Hearing on proposed uses, State Revenue Sharing.4. Budget Officer presents proposed budget.
April 13, 2023	Second Budget Committee Meeting: Receive Public Testimony
April 17, 2023	Publish LB 1 – Final Hearing Notice. Send to Headlight Herald for publication the approved budget summary.
May 10, 2023	Third Budget Committee Meeting: Final Adjustments Approve Budget Tax Levy
May 10, 2023	Council Meeting: Adopt Resolution to Levy Taxes and Appropriate Funds.
May 11, 2023	Submit LB 50 Budget to County Assessor and County Clerk - Due by July 15

FUND ACCOUNT NUMBER LISTING



GENERAL FUND

Fund 100 - GENERAL FUND

The General Fund accounts for all financial resources of the City, except those required to be accounted for in another fund. The primary sources of revenue are property taxes, licenses, permits, and fees.

SPECIAL REVENUE FUNDS

Fund 300 - ROADS and STREETS

The Roads and Streets Fund accounts for monies expended for maintenance and improvement of the City's roads, parks and streets. The primary source of revenue is from state highway revenues.

Fund 390 -TRANSPORTATION SDC

The Transportation SDC Fund is used to accumulate funds for future system development costs. The primary sources of revenue are permits and fees.

Fund 800 - TRANSIENT ROOM TAX

The Transient Room Tax Fund accounts for funds received and expended in connection with transient room tax.

DEBT SERVICE FUNDS

Fund 470 - WATER IMPROVEMENTS DEBT SERVICE

The Water Improvements Debt Service Fund accounts for the repayment of the City's long-term debt. The primary sources of revenue are user fees. The primary use of revenue is for the payment of principal and interest due on long-term debt.

Fund 560 - SEWER IMPROVEMENTS DEBT SERVICE

The Sewer Improvements Debt Service Fund accounts for the repayment of the City's long-term debt. The primary source of revenue is user fees. The primary use of revenue is for the payment of principal and interest due on long-term debt.

CAPITAL PROJECTS FUNDS

Fund 140 - FIRE EQUIPMENT RESERVE FUND

The Fire Equipment Reserve Fund is used to accumulate funds for future fire equipment purchases. The primary sources of revenue are transfers from other funds.

Fund 150 - DONATIONS RESERVE FUND

The Donations Reserve Fund allows donations to be used for the specific purpose which the donor intended.

Fund 160 – DEBT SERVICE RESERVE FUND

The Debt Service Reserve Fund holds funds which will be used to make loan payments due in future budget years.

Fund 210 - PROJECT AND EQUIPMENT RESERVE FUND

The Project and Equipment Reserve Fund accounts for the funding of tourism facilities. The primary sources of revenue are transfers from transient room tax funds.

Fund 420 - WATER MASTER RESERVE PLAN

The Water Master Plan Reserve Fund is used to account for major infrastructure projects benefitting the City's culinary water system. The primary sources of revenue are transfers from other funds.

Fund 520 - SEWER MASTER RESERVE PLAN

The Sewer Master Plan Reserve Fund accounts for major infrastructure projects in the wastewater collection and treatment system. The primary sources of revenue are transfers from other funds.

ENTERPRISE FUNDS

Fund 400 - WATER OPERATING

The Water Operating Fund accounts for the resources and expenses related to the supply, treatment, and distribution of water. The primary source of revenue is user fees.

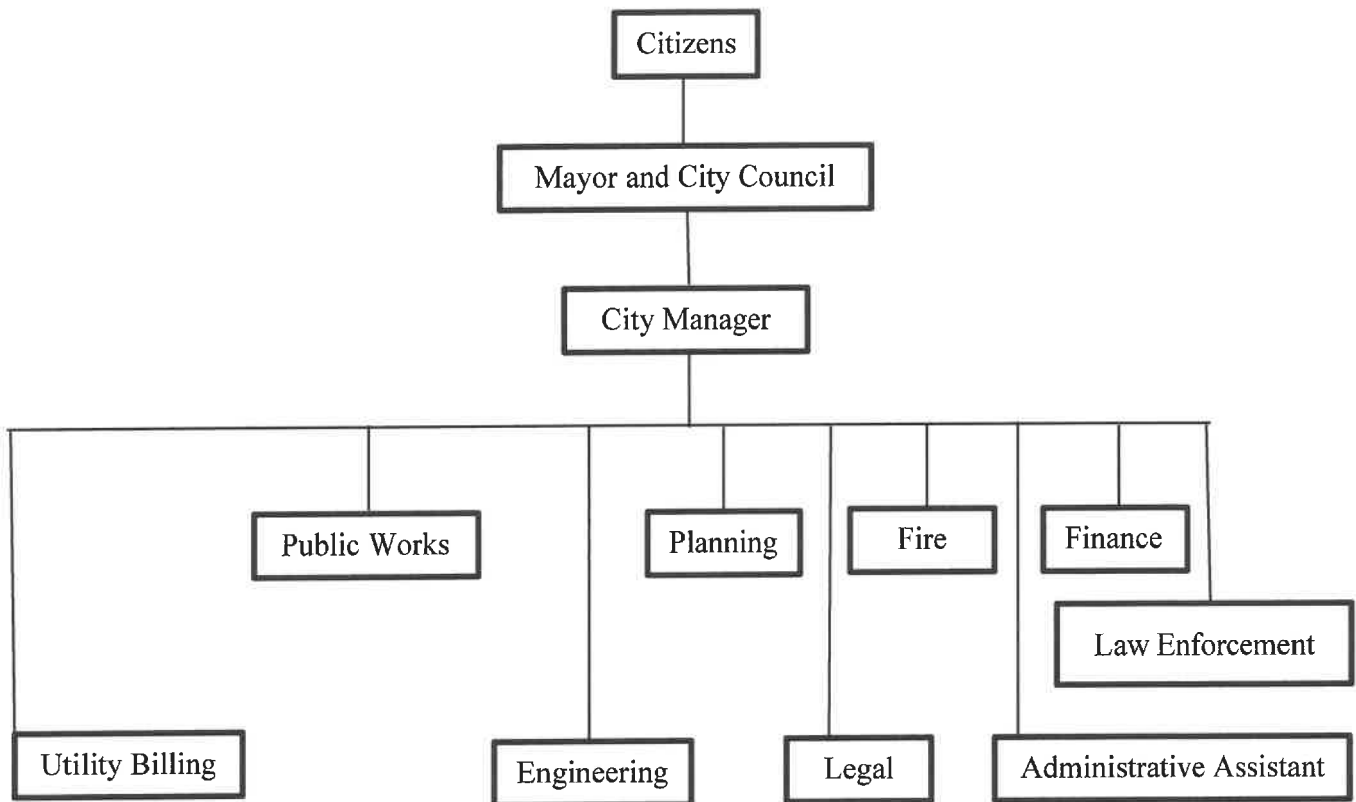
Fund 500 - SEWER OPERATING

The Sewer Operating Fund accounts for the resources and expenses related to the collection and treatment of wastewater. The primary source of revenue is user fees.

Fund 590 - SEWER SDC

The Water SDC Fund is used to accumulate funds for future water system development costs. The primary source of revenue is system development charges.

City of Rockaway Beach Organization Chart FY 2023-2024



City of Rockaway Beach

Miscellaneous Statistics



Miles of Road	27.2
Miles of Culinary Water Lines	29.1
Gallons of Water Storage Capacity	3,170,000
Gallons of Water Delivered Annually	1,240,908
Gallons of Effluent Treated Annually	128,987,000
Number of Water Connections	2,730
Number of Streetlights	187
Number of Fire Hydrants	155
Acres of Parks Maintained	52.3





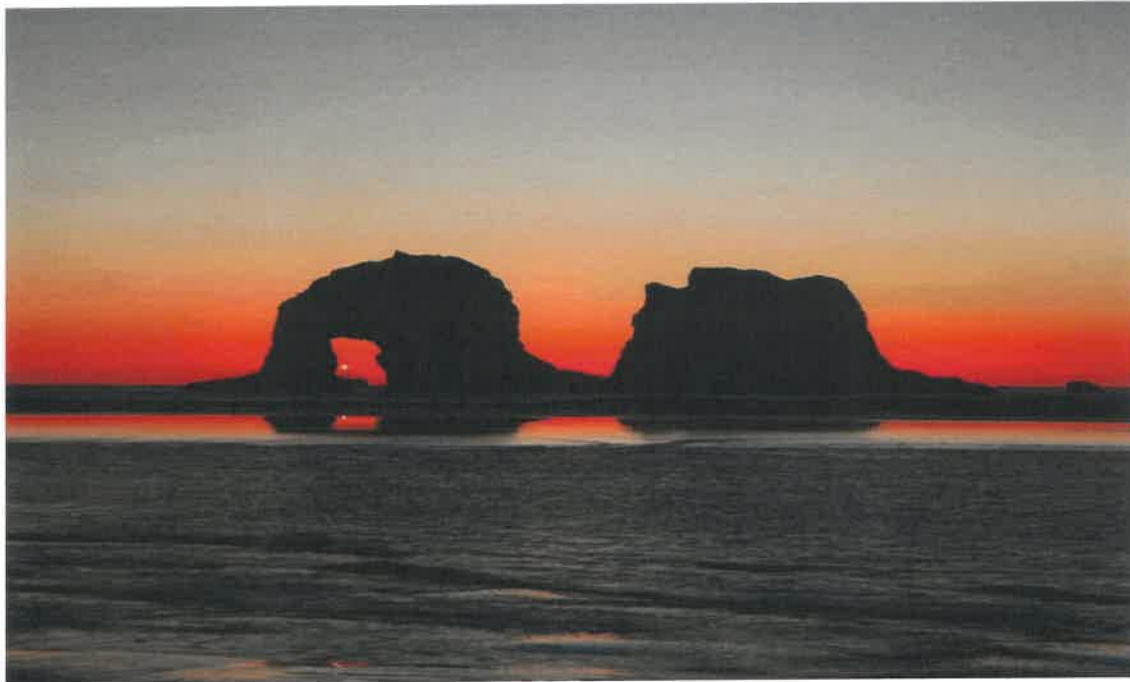
City of Rockaway Beach
 Long Term Debt Report-Updated thru June 30, 2023

<u>Loan Name</u>	<u>Fund</u>	<u>Current Amt</u>	<u>Payment</u>	<u>Rate</u>	<u>Source</u>	<u>Agent/Holder</u>	<u>Date</u> <u>Originated</u>	<u>Date</u> <u>Matures</u>
2020 Bonds		\$1,700,680	\$316,350	2%		Zion Bank	12/8/2020	varies
Totals: Current		\$1,700,680						
Original		\$2,190,000.00						

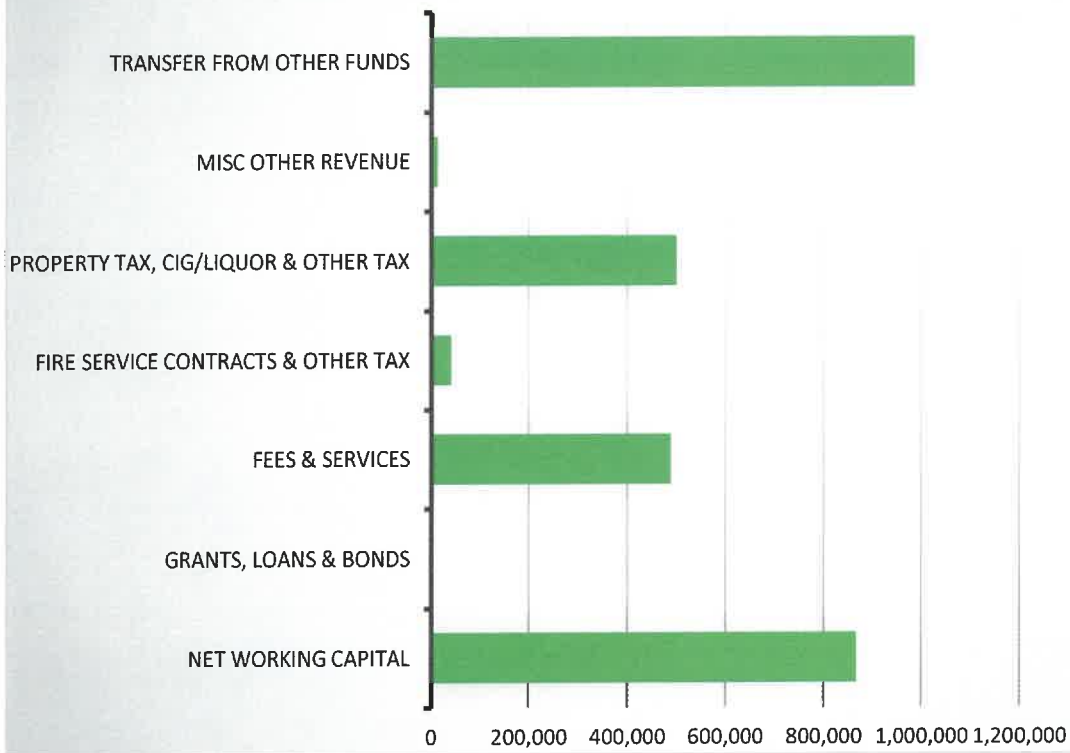


City of Rockaway Beach FTE Count 2023-2024

Name	Department	City Hall	Fire	Roads	Water	Sewer	Total
City Manger	City Hall	0.7		0.1	0.1	0.1	1
Office Manager	City Hall	0.3			0.35	0.35	1
City Recorder	City Hall	0.34			0.33	0.33	1
Utility Clerk	City Hall	0.34			0.33	0.33	1
Planning Tech	City Hall	0.7		0.1	0.1	0.1	1
Administrative Assistant	City Hall	0.34			0.33	0.33	1
Fire Chief	Fire Dept		1				1
Firefighter	Fire Dept		2.25				2.25
PW Superintendent	Public Works			0.1	0.5	0.4	1
Sewer Plant Operator	Public Works					1.5	1.5
Water Plant Operator	Public Works				1.5		1.5
Utility Worker 1	Public Works			0.66	0.68	0.66	2
Utility Worker 2	Public Works			0.66	0.68	0.66	2
		2.72	3.25	1.62	4.9	4.76	17.25



GENERAL FUND: WHERE THE MONEY COMES FROM



Net Working Capital	\$866,250
Fees & Services	\$489,050
Fire Service Contracts & Fire Permits	\$40,500
Property Tax, Cig/Liquor & Other Tax	\$500,700
Misc. Other Revenue	\$13,000
<u>Transfer from other Funds</u>	<u>\$986,151</u>
Total	\$2,895,651

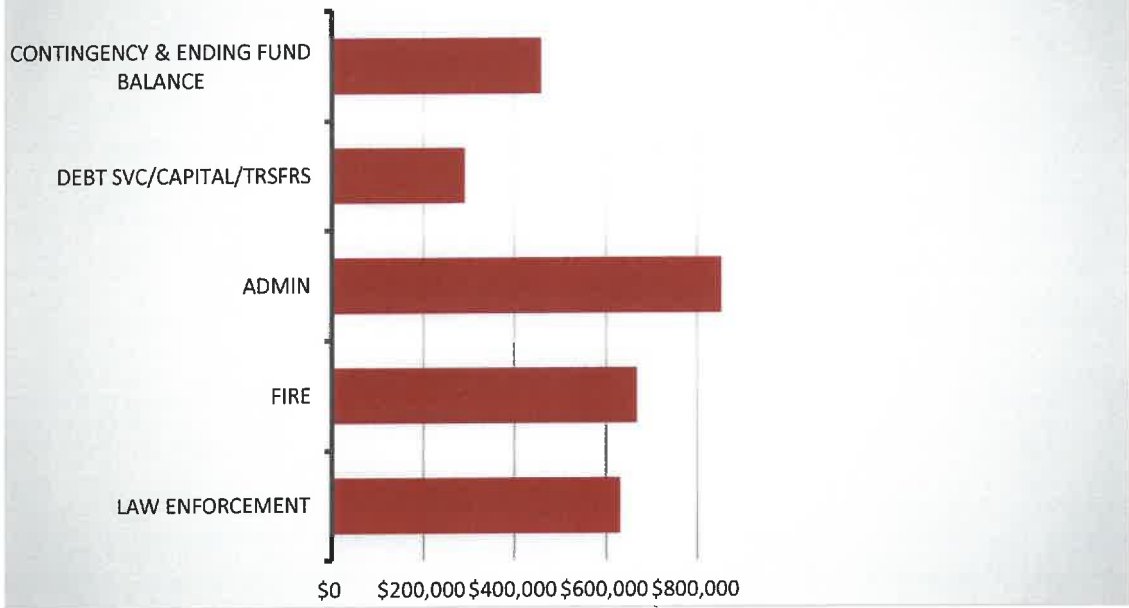


RESOURCES
GENERAL FUND
FUND 100

CITY OF ROCKAWAY BEACH
 Budget For Next Year 2023-2024

Historical Data			Adopted Budget This Year Year 2022-2023	RESOURCE DESCRIPTION	Budget For Next Year 2023-2024		
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
				GL ACCT			
1	669,880	1,088,035	1,374,147				
				Net Working Capital	866,250	866,250	1
2				OTHER RESOURCES			2
3	432,856	453,773	425,000	4010 Current Property Taxes (estimated to be received)	435,000	435,000	3
4	11,960	10,857	8,000	4020 Delinquent Property Taxes (Previous Levied)	8,500	8,500	4
5	444,816	464,630	433,000	TOTAL PROPERTY TAXES	443,500	443,500	0
6				REVENUE FROM COLLECTIONS			6
7	252,312	289,630	200,000	4060 Licenses & Franchise Fees	280,000	280,000	7
8	33,960	30,594	21,000	4085 Land Use/Ordinance Fees	21,000	21,000	8
9	63,784	13,171	15,000	4100 Fines+Citations: Trfc,Prking, Ord Viol	15,000	15,000	9
10	1,310	0	1,000	4110 Old Court Citations	0	0	10
11	90	0	150	4185 Fire Permits	50	50	11
12	2,559	1,957	2,200	4146 Utilities reimb-Health Dept	2,650	2,650	12
13	11,352	11,352	10,500	4142 First Floor Office Rent-Health Dept	11,500	11,500	13
14	0	0	500	4145 Refundable Deposits	500	500	14
15	125,339	125,128	110,000	4186 Emergency Services Fee	125,000	125,000	15
16	490,706	471,832	360,350	TOTAL REVENUE FROM OTHER COLLECTIONS	455,700	455,700	0
17				REVENUES FROM OTHER AGENCIES			17
18	57,126	29,261	216,000	4175 Misc. Grants-Gen Fund	0	0	18
19	3,546	0	0	4163 Police Department Revenue-Fingerprinting, Rent	0	0	19
20	1,933	0	0	4178 Police Grants	0	0	20
21	25,235	25,711	20,000	4165 State Revenue Sharing	20,000	20,000	21
22	26,814	26,669	18,000	4040 Liquor Tax-OLCC	26,000	26,000	22
23	62,687	37,304	23,000	4060 Other Tax	30,000	30,000	23
24	1,310	1,199	1,500	4050 Cigarette Tax	1,200	1,200	24
25	0	0	15,000	4180 Coastal Zone Planning Grant	0	0	25
26	178,651	120,144	293,500	TOTAL REVENUE FROM OTHER AGENCIES	77,200	77,200	0
27				USE OF MONEY AND PROPERTY			27
28	56,294	21,599	8,000	4120 Interest on Invested Funds-GF	12,500	12,500	28
29	3,080	0	500	4141 Community/Civic Center Rental-SR Cntr	850	850	29
30	59,374	21,599	8,500	TOTAL USE OF MONEY AND PROPERTY	13,350	13,350	0
31				CHARGES FOR CURRENT SERVICES			31
32				Fire Protection Contracts			32
33	29,000	29,870	30,000	4091 Nedonna Fire Dist	30,000	30,000	33
34	10,000	10,000	10,000	4092 Twin Rocks Water Dist	10,000	10,000	34
35	500	500	500	4093 OR State Forestry Dept	500	500	35
36	39,500	40,370	40,500	TOTAL CHARGES FOR CURRENT SERVICES	40,500	40,500	0
37				OTHER REVENUE			37
38	25,099	12,322	10,000	4150 Misc Revenues	12,000	12,000	38
39	0	0	1,000	4190 Surplus Property	1,000	1,000	39
40	25,099	12,322	11,000	TOTAL OTHER REVENUE	13,000	13,000	0
41				TRANSFER IN			41
42	12,270	16,425	28,509	4038 TRT < 30% of 2% CTY > Capital Outlay PW	39,187	39,187	42
43	45,000	45,000	45,000	4032 Sewer - Civic Center Operations	45,000	45,000	43
44	45,000	45,000	45,000	4037 Water - Civic Center Operations	45,000	45,000	44
45	64,000	64,000	64,000	4055 TRT< 5% > - City Hall Loan	64,000	64,000	45
46	145,923	177,319	195,000	4030 TRT < 5% > Police	294,703	294,703	46
47	12,270	16,427	28,509	4030 TRT < 30% of 2% CTY > Police	29,000	29,000	47
48	3,000	6,178	5,000	4052 TRT < 30 % of 2% CTY > City Beautification	5,000	5,000	48
49	145,923	177,319	195,000	5053 TRT < 5% > Fire Dept	371,607	371,607	49
50	12,270	16,427	28,509	4053 TRT <30 % of 2% CTY > Fire	29,000	29,000	50
51	6,714	8,831	14,254	4053 TRT < 30% of 1% CTY > Fire	21,218	21,218	51
52	6,365	8,831	14,254	4036 TRT < 30% of 1% CTY > Capital Outlay PW	21,218	21,218	52
53	6,365	8,832	14,254	4030 TRT < 30% of 1% CTY > Police	21,218	21,218	53
54	505,100	590,589	677,289	TOTAL TRANSFER IN	986,151	986,151	0
55	2,413,126	2,809,521	3,198,286	TOTAL RESOURCES	2,895,651	2,895,651	0

GENERAL FUND: WHERE MONEY GOES



Law Enforcement/Code	\$629,712
Fire	\$666,783
Admin	\$848,170
Debt Svc/Capital/Transfer	\$294,775
<u>Contingency & Ending Fund Balance</u>	<u>\$456,211</u>
Total:	\$2,895,651



GENERAL FUND - POLICE
FUND 100.15

CITY OF ROCKAWAY BEACH

	Historical Data			REQUIREMENTS	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
				GL ACCT				
					PERSONNEL SERVICES			
1	94,664	18,655	0	5052	Police Chief	0	0	1
2	86,953	0	0	5060	Police Sergeant (1 FT)	0	0	2
3	82,212	0	0	5053	Officers: Step 1-10 (1 FT)	0	0	3
4	675	0	0	5064	Reserve Officer	0	0	4
5	16,166	0	0	5065	Overtime	0	0	5
6	14,616	0	0	5068	On Call	0	0	6
7	1,453	0	0	5069	ODOT Overtime	0	0	7
8	296,739	18,655	0		TOTAL WAGES	0	0	0
9	8,899	0	0	5075	ACCRUED VACATION -HOL-CT	0	0	9
10	180,732	8,435	0	5152	Payroll Expenses	0	0	10
11	486,370	27,090	0		TOTAL PERSONNEL SERVICES	0	0	0
12	3	4			TOTAL FULL-TIME EQUIVALENT (FTE)			
13					MATERIALS AND SERVICES			
14	6,289	645	0	6530	Telephone & Technology	0	0	14
15				6531	Code Enforcement	65,000	65,000	15
16	6,604	214,697	457,000	6550	Materials and Supplies/TCSO Contract	564,712	564,712	16
17	1,960	0	0	6551	Uniforms	0	0	17
18	240	0	0	6552	Uniform Cleaning	0	0	18
19	730	0	0	6563	Major Investigations	0	0	19
20	8,234	5,975	0	6570	Ins: Vehicle, Liability, Equipment etc	0	0	20
21	5,753	0	0	6580	Fuel & Oil	0	0	21
22	1,439	0	0	6581	Vehicle Maint & Repair	0	0	22
23	5,408	0	0	6582	Electronics Maint & Repair	0	0	23
24	3,511	0	0	6915	Travel & Training - Staff	0	0	24
25	96	0	0	6535	Medical	0	0	25
26	1,520	89	0	6110	Electricity	0	0	26
27	3,186	0	0	6520	Building Maintenance	0	0	27
28	1,606	0	0	6540	Attorney	0	0	28
29	46,576	221,406	457,000		TOTAL MATERIALS & SERVICES	629,712	694,712	0
30					DEBT SERVICE			
31	11,782	0	0	8515	PD Station Purchase TLC CU	0	0	0
32					(prmts due 1/10 & 7/10 until 98k 15 yr balloon in 2029)			
33	11,782	0	0		TOTAL DEBT SERVICE	0	0	0
34	544,728	248,496	457,000		TOTAL REQUIREMENTS	629,712	694,712	0

GENERAL FUND - FIRE
FUND 100.16

CITY OF ROCKAWAY BEACH

	Historical Data			REQUIREMENTS	Budget For Next Year 2023-2024			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023					
			GL Acct					
				PERSONNEL SERVICES				
1	3,629	3,000	4,000	5062 Record Keeping	3,500	3,500		1
2	87123	91,966	95,210	5052 Fire Chief	102,700	102,700		2
3		0	75,000	5053 Firefighters	138,136	138,136		3
4				5054 Overtime-Fire Department	5,000	5,000		4
5		18,250	18,250	5061 Volunteer EMS Stipends	21,250	21,250		5
6	19,000	17,610	20,000	5061 Volunteer Stipends	20,000	20,000		6
7	73,807	75,636	163,595	5152 Payroll Expenses	223,697	223,697		7
8	183,559	206,462	376,055	TOTAL PERSONNEL SERVICES	514,283	514,283	0	8
9	0	1	2.25	TOTAL FULL TIME EQUIVALNET (FTE)	3.25	3.25		9
10				MATERIALS AND SERVICES				10
11	2,980	3,442	3,500	6100 Electricity	3,500	3,500		11
12	3,029	8,189	8,500	6530 Telephone & Technology	8,500	8,500		12
13	0	1,270	10,000	6535 Medical	10,000	10,000		13
14	41,751	106,187	30,000	6555 Supplies & Gear	40,000	40,000		14
15	13,986	12,288	15,000	6570 Ins: Vehicle , Liab, Equip, Bldg	20,000	20,000		15
16	2,434	6,800	8,000	6580 Fuel & Oil	10,000	10,000		16
17	0	0	1,500	6582 Electronic Maint & Repair	1,500	1,500		17
18	1,430	26,594	15,000	6630 Building Maintenance	15,000	15,000		18
19	436	8,190	10,000	6660 Training	14,000	14,000		19
20	5,960	3,663	7,500	6670 Required Equip Testing	10,000	10,000		20
21	10,252	37,178	20,000	6690 Vehicle Maint & Repair	20,000	20,000		21
22	82,258	213,801	129,000	TOTAL MATERIALS AND SERVICES	152,500	152,500	0	22
23				CAPITAL OUTLAY				23
24	0	0	0	7621 Fire Department Capital Outlay	0	0	0	24
25	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	25
26	265,817	420,263	505,055	TOTAL REQUIREMENTS	666,783	666,783	0	26

GENERAL FUND - ADMINISTRATION

CITY OF ROCKAWAY BEACH

FUND 100.18

Historical Data				Budget For Next Year 2023-2024				
Actual		Adopted Budget	REQUIREMENTS	Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year Year 2022-2023						
			GL ACCT					
				PERSONNEL SERVICES				
1	4,800	400	0	5050	Court Clerk + Muni Judge	0	0	1
2	51,707	71,876	81,179	5057	Office Employess	119,390	119,390	2
3	0	0	4,000	5065	Overtime	4,000	4,000	3
4	67,838	76,516	80,669	5082	City Manager	83,790	83,790	4
5	1,425	1,320	1,100	5085	Council Stipend	1,100	1,100	5
6	125,770	150,112	166,948		TOTAL WAGES	208,280	208,280	0
7	1,132	0	5,000	5075	Accrued Vacation/Comp Time	5,000	5,000	7
8	81,903	87,069	137,051	5152	Payroll Expenses	172,690	172,690	8
9	208,805	237,181	308,999		TOTAL PERSONNEL SERVICES	385,970	385,970	0
10	1.75	1.75	1.75		TOTAL FULL - TIME EQUIVALENT (FTE)	2.7	2.7	2.7
					MATERIALS AND SERVICES			
12	59,814	82,464	75,000	6410	Planning & Consultants	155,000	155,000	12
13	401	0	0	6411	City Engineer/Land Use	0	0	13
14	9,677	5,888	5,800	6530	Telephone	6,000	6,000	14
15	3,077	2,775	6,000	6570	Ins: Liability, Bldg, Equip, Bonding, etc	8,000	8,000	15
16	13,173	25,034	25,000	6571	Computers, Server, & Technology	45,000	45,000	16
17	0	2,434	1,500	6577	Ordinance Update	2,500	2,500	17
18	0	0	2,000	6596	Emergency Services	2,000	2,000	18
19	1,230	2,197	3,000	6666	City Beautification	3,000	3,000	19
20	0	0	100	6667	Storm Damage Repairs	100	100	20
21	1,616	0	0	6725	Tillamook County - Fines	0	0	21
22	5,100	0	0	6726	OR Dept. of Revenue - Fines	0	0	22
23	47,908	43,641	68,000	6830	City Hall Operations	88,000	88,000	23
24	1,751	2,504	2,500	6831	Dues: City/Officials/Staff	2,500	2,500	24
25	3,468	1,141	2,000	6835	Bank Fees	2,000	2,000	25
26	240	240	500	6840	Court Cost	100	100	26
27	23,337	13,731	29,000	6850	Attorney & Legal Fees	29,000	29,000	27
28	7,239	6,999	8,000	6870	Auditor & Bond	8,000	8,000	28
29	641	300	500	6880	Advertising	2,000	2,000	29
30	3,792	9,596	10,500	6890	Stationary & Supplies	12,000	12,000	30
31	279	2,312	5,000	6915	Travel & Training - Staff	5,000	5,000	31
32	5,987	10,448	18,000	5920	City Hall Building Maint	35,000	35,000	32
33	107	488	500	6932	City Manager Fund	500	500	33
34	0	519	1,000	6931	City Council/Mayor Expense	1,000	1,000	34
35	150	800	500	6440	Refundable Deposits	500	500	35
36		18,000	20,000	6954	Community Grants	60,000	60,000	36
37	188,987	231,511	284,400		TOTAL MATERIALS AND SUPPLIES	467,200	467,200	0
					DEBT SERVICE			
39	10,383	19,249	0	7510	Parking Lot Payments, due 8/1 & 2/1	0	0	39
40	153,360	0	0	7512	PD Building Loan Payment 7/21 & 1/22	0	0	40
41	16,582	51,363	0	8518	USDA Loan CH-CC 37yr due 8/1 & 2/1	0	0	41
42			125,000	8518	Debt Service	140,000	140,000	42
43	180,325	70,612	125,000		TOTAL DEBT SERVICE	140,000	140,000	0
					CAPITAL OUTLAY			
45	0	24,311	110,000	8000	Capital Projects-PW	60,405	60,405	45
46	85,594	0	0	8001	Grant Funded Capital Projects	0	0	46
47	85,594	24,311	110,000		TOTAL CAPITAL OUTLAY	60,405	60,405	0
					TRANSFER OUT			
49	36,000	36,000	36,000	8041	Roads & Streets Fund, PUD Fran Fee 2%	49,370	49,370	49
50		22,000	0	8042	Police Equipment Reserve	0	0	50
51		45,000	261,000	8044	Fire Equipment Reserve	45,000	45,000	51
52	100,000	100,000	100,000	8045	Debt Service Reserve-Attorney/Legal Fees/Court Cost	0	0	52
53	9,800	0	0	8045	Debt Service Reserve - PD Balloon Pmt Res	0	0	53
54	145,800	203,000	397,000		TOTAL TRANSFER OUT	94,370	94,370	0
					CONTINGENCY			
56	0	0	250,000	7999	GF - Contingency	200,000	200,000	56
57	0	0	250,000		TOTAL CONTINGENCY	200,000	200,000	0
					Reserved For Future Expenditures			
61	1,088,035	1,374,174	371,685		TOTAL UNAPPROPRIATED END FUND BALANCE	251,211	251,211	61
62	1,897,546	766,615	1,475,399		TOTAL ADMINISTRATION REQUIREMENTS	1,347,945	1,347,945	0

Fiscal Year 2023-24 Capital Improvement Plan

Projects Scheduled This Year

	AMOUNT
Roads and Streets	
Streets 5-year Capital Improvement Plan	\$40,000.00
Stormwater Feasibility Study (Coral St. Flooding)	\$27,000.00
Stormwater and Resurfacing, Pacific St. S. 2nd to S. 3rd.	\$110,000.00
Public Works Mobile Equipment Replacement Schedule	\$30,000.00
Total	\$207,000.00
Water and Sewer Infrastructure	
Watermain Replacement Pacific St. S. 2nd to S. 3rd.	\$210,000.00
Watermain Replacement Nedonna Beach	\$2,800,000.00
Wastewater Treatment Pump Replacements	\$60,000.00
Sourcewater Protection Plan	\$50,000.00
Public Works Mobile Equipment Replacement Schedule	\$80,000.00
Total	\$3,200,000.00
Emergency Services	
Fire Department Mobile Equipment Replacement Schedule	\$300,000.00
Fire Department Equipment Acquisition	\$75,000.00
Total	\$375,000.00
Park and Recreation	
Lake Lytle Park Improvements	\$350,000.00
Destination Management Plan	Free
Salmonberry Trail, Preconstruction	\$140,000.00
Wayside, Restroom and Beach Access	\$900,000.00
Anchor St. Park and Event Space	\$685,000.00
Total	\$2,075,000.00
Land-use and Administrative	
Housing Needs Analysis	\$40,000.00
Housing Production Strategy	\$20,000.00
Total	\$60,000.00

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
2004-480 on (date)04/28/2004 for the following specified purpose:
Fire Dept Major Equipment Acquisitions

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished
Date can not be more than 10 years after establishment.
Review Year: 2024

**Fire Equipment Reserve
Fund 140**

CITY OF ROCKAWAY BEACH

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2023-2024			
Actual		Adopted Budget Year 2022-2023	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1			1	RESOURCES						1
2	200,512	140,536	2	Working Capital	415,000	415,000				2
3		249	3	Use of Money and Property						3
4	283	0	4	Interest on Invested Funds	1,200	1,200				4
5			5	TRANSFER IN						5
6	0	45,000	6	GF Transfer In	45,000	45,000				6
7	11,421	40,000	7	TRT Fund <5%>	371,607	371,607				7
8	11,421	85,000	8	TOTAL TRANSFER IN	416,607	416,607				8
9			9							9
10	212,216	225,785	10	TOTAL RESOURCES	832,807	832,807	0			10
11			11	Taxes estimated to be received						11
12			12	Taxes collected in year levied						12
13	212,216	225,785	13	TOTAL RESOURCES	832,807	832,807	0			13
14			14	REQUIREMENTS **						14
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail				15
16	33,585		16	Fire Dept	Materials	Vehicle & Equip Maintenance	0	0		16
17	38,095	47,536	17	Fire Dept	Capital	FD Equip Acquisition Plan	75,000	75,000		17
18			18	Fire Dept	Capital	FD Mobile Equip Replacement Plan	300,000	300,000		18
19			19							19
20			20							20
21			21							21
22			22							22
23			23							23
24			24							24
25			25							25
26			26							26
27			27							27
28			28							28
29	140,536	178,249	29	Ending balance (prior years)						29
30			30	UNAPPROPRIATED ENDING FUND BALANCE			457,807	457,807		30
31	212,216	225,785	31	TOTAL REQUIREMENTS			832,807	832,807	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is 'not allocated', then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
18-666 on (date)04/11/2018 for the following specified purpose:
Debt Service Loan Payments

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2028

**Donation Reserve
Fund 150**

CITY OF ROCKAWAY BEACH

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024					
Actual		Adopted Budget Year 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2020-2021	First Preceding Year 2021-2022									
1			1	RESOURCES			1			
2	16,003	19,828	41,828	2	Working Capital	0	0	0	2	
3				3	Use of Money and Property				3	
4	3,825	0	0	4	Donations-Police	0	0	0	4	
5				5	TRASNFER IN			5		
6	0	22,000	0	6	TIF-General Fund	0	0	0	6	
7				7	TOTAL TRANSFER IN			7		
8				8	TOTAL RESOURCES			8		
9	19,828	41,828	41,828	9	Taxes estimated to be received	0	0	0	9	
10				10	Taxes collected in year levied				10	
11				11	TOTAL RESOURCES			11		
12	19,828	41,828	41,828	12		0	0	0	12	
13				13	REQUIREMENTS **			13		
14				14	Org. Unit or Prog. & Activity	Object Classification	Detail		14	
15	0	0	41,828	15	Police Dept	Materials	Police Dept Expense	0	0	0
16				16						
17				17						
18				18						
19				19						
20				20						
21				21						
22				22						
23				23						
24				24						
25				25						
26	0	0		26						
27				27						
28	19,828	41,828	0	28	Ending balance (prior years)					
29				29	UNAPPROPRIATED ENDING FUND BALANCE			0	0	0
30	19,828	41,828	41,828	30	TOTAL REQUIREMENTS			0	0	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
18-667 on (date)05/09/2018 for the following specified purpose:

Debt Service Loan Payments

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2028

Debt Service Reserve
Fund 160

CITY OF ROCKAWAY BEACH

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024		
Actual		Adopted Budget Year 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1	RESOURCES			1
2	19,600	129,400	229,400	2 Working Capital	329,435	329,435	2
3				3 Use of Money and Property			3
4	0	0	25	4 Interest on Invested Funds	2,500	2,500	4
5				5 TRANSFER IN			5
6	109,800	100,000	100,000	6 TIF-General Fund	0	0	6
7				7 TOTAL TRANSFER IN			7
8				8			8
9	129,400	229,400	329,425	9 TOTAL RESOURCES	331,935	331,935	9
10				10 Taxes estimated to be received			10
11				11 Taxes collected in year levied			11
12	129,400	229,400	329,425	12 TOTAL RESOURCES	331,935	331,935	12
13				13 REQUIREMENTS **			13
14				14 Org. Unit or Prog. & Activity			14
15	0	0	0	15 General Fund			15
16				16 Debt Service			16
17				17 Attorney/Legal Fees/Court Cost	0	0	17
18				18			18
19				19			19
20				20			20
21				21			21
22				22			22
23				23			23
24				24			24
25				25			25
26	0	0		26			26
27				27			27
28	129,400	229,400		28 Ending balance (prior years)			28
29			329,425	29 UNAPPROPRIATED ENDING FUND BALANCE	331,935	331,935	29
30	129,400	229,400	329,425	30 TOTAL REQUIREMENTS	331,935	331,935	30

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
2014-627 on (date)04/09/2014 for the following specified purpose:
GASB34 Funding

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2024

**Project & Equipment Reserve
Fund 210**

CITY OF ROCKAWAY BEACH

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2023-2024		
Actual			Adopted Budget Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022								
1				1	RESOURCES			1	
2	207,816	623,673	1,098,482	2	Working Capital	1,631,896	1,631,896	2	
3	402	296	800	3	Interest on Invested Funds	3,000	3,000	3	
4	158,820	0	0	4	Grants-Tourism Facilities	0	0	4	
5				5	TRASNFER IN			5	
6	83,667	162,528	195,000	6	TRT <From 5%>	371,607	371,607	6	
7	150,151	219,434	332,609	7	TRT <From 70% of 2% CTY>	495,104	495,104	7	
8	75,075	109,717	166,304	8	TRT <From 70% of 1% CTY>	247,552	247,552	8	
9	12,270	19,293	23,511	9	TRT <From 30% of 2% CTY>	55,000	55,000	9	
10	6,365	10,264	14,257	10	TRT <From 30% of 1% CTY>	21,218	21,218	10	
11	327,528	521,236	731,681	11	TOTAL TRANSFER IN	1,190,481	1,190,481	11	
12				12				12	
13	694,566	1,145,205	1,830,963	13	TOTAL RESOURCES	2,825,377	2,825,377	0	
14				14	Taxes estimated to be received				
15				15	Taxes collected in year levied				
16	694,566	1,145,205	1,830,963	16	TOTAL RESOURCES	2,825,377	2,825,377	0	
17				17	REQUIREMENTS **				
18				18	Org. Unit or Prog. & Activity				
19	70,893	46,723	799,000	19	Facilities Capital	2,425,000	2,425,000		
20	0	0	0	20	Facilities Capital	0	0		
21				21					
22				22					
23				23					
24				24					
25				25					
26				26					
27				27					
28				28					
29				29					
30				30					
31				31					
32	623,673	1,098,482	0	32	Ending balance (prior years)				
33			1,031,963	33	UNAPPROPRIATED ENDING FUND BALANCE	400,377	400,377		
34	694,566	1,145,205	1,830,963	34	TOTAL REQUIREMENTS	2,825,377	2,825,377	0	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

ROADS & STREETS

CITY OF ROCKAWAY BEACH

FUND 300

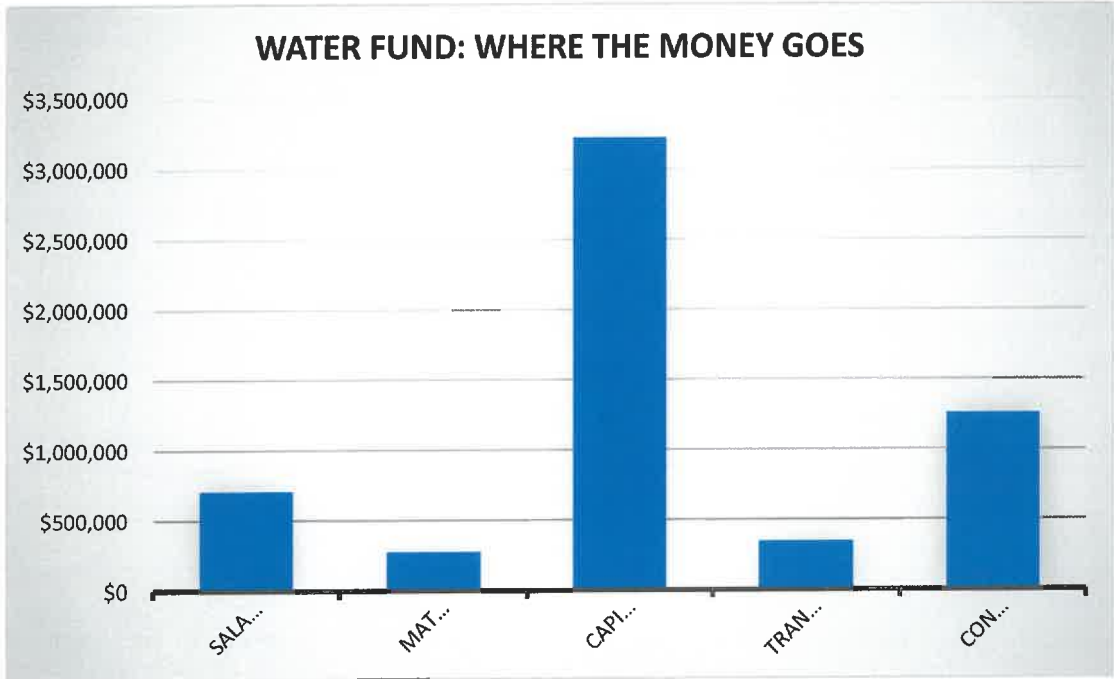
	Historical Data			GL ACCT	RESOURCES	Budget For Next Year 2023-2024		
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023					
1	167,544	308,641	424,240		FUND BALANCE - UNRESTRICTED	331,829	331,829	1
2	0	0	0		FUND BALANCE - RESTRICTED ODOT FUNDS	0	0	2
3	0	0	0		FUND BALANCE - RESTRICTED BIKE/PED FUNDS	0	0	3
4	167,544	308,641	424,240		TOTAL FUND BALANCE	331,829	331,829	0
5					REVENUE FROM OTHER AGENCIES			
6	99,175	114,516	99,000	4340	State Street Revenue - ODOT	114,000	114,000	6
7	3,358	0	1,000	2985	Restricted Bike/Pedestrian Funds ODOT	1,000	1,000	7
8	95,834	0	100,000	4183	Small City Allotment Grant	0	0	8
9	0	0	0	4182	Grants & Reimbursements Roads & Streets	0	0	9
11	198,367	114,516	200,000		TOTAL REVENUE FROM OTHER AGENCIES	115,000	115,000	0
12					USES OF MONEY AND PROPERTY			
13	3,358	5,188	4,000	4120	Interest on Invested Funds	16,500	16,500	13
14					TRANSFERS IN:			
15	12,270	19,293	28,209	4030	TRT < From 2% CTY >	55,000	55,000	15
16	89,159	162,528	343,888	4030	TRT < From 5% >	294,704	294,704	16
17	6,365	10,264	14,254	4030	TRT < 30% of 1% of CTY > Roads & Streets	21,222	21,222	17
18	36,000	36,000	36,000	4038	General Fund < TPUD Fran 2% of the 4% >	49,370	49,370	18
19	143,794	228,085	422,351		TOTAL TRANSFER IN	420,296	420,296	0
20	513,063	656,430	1,050,591		TOTAL RESOURCES	883,625	883,625	0
21					REQUIREMENTS			
22					PERSONNEL SERVICES			
23	9,637	10,931	11,523	5082	City Manager	11,970	11,970	23
24	10,424	8,892	9,700	5058	Public Works Superintendent	11,090	11,090	24
25	49,367	53,541	58,000	5055	Maintenance Worker Wages	75,658	75,658	25
26	275	240	500	5085	Council Stipend	500	500	26
27	0	0	825	5054	Code Enforcement - Rds	0	0	27
28	0	0	5,000	5056	Extra Labor - Temp	2,000	2,000	28
29	0	0	2,000	5065	Overtime	2,000	2,000	29
30	69,703	73,604	87,548		TOTAL WAGES	103,218	103,218	0
31	45,569	35,583	66,221	5152	Payroll Expenses	82,858	82,858	31
32	0	0	2,000	5075	Accrued Vacation/Comp Time	2,000	2,000	32
33	115,272	109,187	155,769		TOTAL PERSONNEL SERVICES	188,076	188,076	0
34	0.75	0.75	1.5		TOTAL FULL TIME EQUIVALENT (FTE)	1.5	1.5	1.5
35					MATERIALS & SERVICES			
36	22,171	32,207	23,000	6800	Roads Materials, Sup & Services	32,000	32,000	36
37	17,572	16,958	23,000	6572	Street Lighting	23,000	23,000	37
38	1,721	2,049	3,000	6125	Electricity: Wayside, City Park	2,100	2,100	38
39	3,077	1,875	5,000	6570	Ins/Vehicle, Liability, Equip, Bldg	5,000	5,000	39
40	1,437	1,481	1,500	6592	Parking Lease - Port of Tillamook Bay	1,500	1,500	40
41	1,600	3,509	4,000	6610	Sidewalks, Curb, Bikeways	4,000	4,000	41
42	3,276	5,735	4,600	6620	Street Signs	6,000	6,000	42
43	3,606	811	1,500	6667	Storm Damage Repairs	1,000	1,000	43
44	5,224	13,547	7,500	6690	Vehicle Maint, Supplies & Repair	15,000	15,000	44
45	2,745	4,836	9,000	6580	Fuel & Oil	7,000	7,000	45
46	5,939	160	10,000	6600	Drainage, Flood Control & Slides	10,000	10,000	46
47	2,700	4,264	3,000	6131	Nature Preserve	5,000	5,000	47
48	28,581	29,527	35,000	6130	Wayside & Park Maintenance	35,000	35,000	48
49	99,649	116,959	130,100		TOTAL MATERIALS & SERVICES	146,600	146,600	0
50					CAPITAL OUTLAY			
51	77,752	0	100,000	7502	Rds -Sts Projects from Grants	0	0	51
52	0	6,044	300,000	7502	Rds - Sts Projects - Paving etc	67,000	67,000	52
53				7506	Streets Capital Improvement Plan	150,000	150,000	53
54				7507	Public Works Mobile Equipment Plan	30,000	30,000	54
55	0	0	8,000	7547	Public Works Vehicle	0	0	55
56	77,752	6,044	408,000		TOTAL CAPITAL OUTLAY	247,000	247,000	0
57					TRANSFER OUT			
58	0	0	0		TOTAL TRANSFER OUT	0	0	0
59	0	0	30,000	7999	Contingency	50,000	50,000	59
60	308,641	424,240			Ending Balance (Prior Years)			60
61			326,722		Unappr Ending Fund Balance	251,949	251,949	61
62	601,314	656,430	1,050,591		REQUIREMENTS TOTAL	883,625	883,625	0

TRANSPORTATION SYSTEMS DEVELOPMENT CHARGE
FUND 390

CITY OF ROCKAWAY BEACH

Historical Data				Budget For Next Year 2023-2024				
Actual		Adopted Budget		RESOURCES				
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
				GL Acct				
1					BEGINNING FUND BALANCE			1
2					*CASH ON HAND (CASH BASIS) OR			2
3					*WORKING CAPITAL (ACCRUAL BASIS)			3
4	148,376	154,962	184,551		Bal Fwd - Improvement	200,551	200,551	4
5	286	211	1,000	4120	Interest on Invested Funds	1,000	1,000	5
6	6,300	29,378	15,000	4940	Improvement Fees	18,000	18,000	6
7	154,962	184,551	200,551		TOTAL RESOURCES	219,551	219,551	0
8					REQUIREMENTS			
9	0	0	185,000	7880	Contract Materials - Improvement	185,000	185,000	9
10	0	0	185,000		TOATL CAPITAL OUTLAY	185,000	185,000	0
11		184,551	15,551		Unap Bal - Improvement	34,551	34,551	11
12	154,962				FUND BALANCE (PRIOR YEARS)			12
13		0			UNAPPROPRIATED FUND BALANCE			13
14	154,962	184,551	200,551		TOTAL REQUIREMENTS	219,551	219,551	0

150-504-030 (Rev 11-18)



Salary & Benefits	\$708,393
Materials & Services	\$272,540
Capital Outlay	\$3,225,000
Contingency & Ending Fund Balance	<u>\$1,259,447</u>
Total	\$5,810,380



WATER OPERATING
FUND 400

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year Year 2022-2023					
				GL ACCT				
1	1,113,378	1,638,416	2,334,539		FUND BALANCE	1,661,415	1,661,415	1
2					CHARGES FOR CURRENT SERVICES			2
3	1,170,052	1,218,108	1,126,000	4540	Water Service Base Rate	1,215,040	1,215,040	3
4	25,605	51,574	28,000	4550	New Water Connections	28,250	28,250	4
5	75,052	76,141	73,000	4560	Master Plan Reserve Fund	74,375	74,375	5
6	1,270,709	1,345,823	1,227,000		TOATL CHARGES FOR CURRENT SERVICES	1,317,665	1,317,665	0
7					USE OF MONEY AND PROPERTY			7
8	2,712	1,864	3,000	4120	Interest on Invested Funds	5,500	5,500	8
9					TRANSFER IN			9
10	138	0	0	4047	Water Revenue Bond	0	0	10
11					OTHER REVENUE			11
12	25,870	188,127	170,000	4150	Misc turn on/off acct chng/meter read fees	2,825,800	2,825,800	12
13	2,412,669	3,174,230	3,734,539		TOTAL RESOURCES	5,810,380	5,810,380	0
14					REQUIREMENTS			14
15					PERSONNEL SERVICES			15
16	9,637	10,931	11,525	5082	City Manager	11,970	11,970	16
17	52,089	44,962	48,387	5058	Public Works Superintendent	49,031	49,031	17
18	54,267	75,178	84,079	5057	Office Employees	121,443	121,443	18
19	90,560	93,914	114,064	5055	Maintenance Workers	112,500	112,500	19
20	37,135	46,910	95,000	5059	Plant Operator	96,078	96,078	20
21	0	0	2,000	5056	Extra Labor -Temp	2,000	2,000	21
22	0	0	1,000	5067	Emergency Management	1,000	1,000	22
23	0	0	2,338	5054	Code Enforcement	2,338	2,338	23
24	825	720	1,400	5085	Council Stipend	1,400	1,400	24
25	0	0	2,000	5064	Standby	2,000	2,000	25
26	741	2,215	14,000	5065	Overtime	14,000	14,000	26
27	245,254	274,830	375,793		TOTAL WAGES	413,760	413,760	0
28	143,814	125,265	262,996	5152	Payroll Expenses	289,633	289,633	28
29	1,895	0	10,000	5075	Accumulated Vacation/Comp Time	5,000	5,000	29
30	390,963	400,095	648,789		TOTAL PERSONNEL SERVICES	708,393	708,393	0
31	4.5	4.5	5.3		TOTAL FULL - TIME EQUIVALENT (FTE)	6.6	6.6	6.6
32					MATERIALS AND SERVICES			32
33	26,944	28,541	36,500	6110	Electricity	36,500	36,500	33
34	0	0	1,000	6455	Emergency Services	1,000	1,000	34
35	2,287	2,197	2,000	6520	Building Maintenance	2,000	2,000	35
36	12,416	19,421	12,000	6530	Telephone/Telemetry	12,000	12,000	36
37	21,754	21,134	30,000	6534	Plant Chemicals and supplies	35,000	35,000	37
38	19,746	21,095	19,000	6551	Administration & Billing	19,000	19,000	38
39	25,733	23,775	27,000	6570	Ins: Vehicle, Liability, Equip, Bldg	29,000	29,000	39
40	7,667	7,811	11,000	6574	Audit	11,000	11,000	40
41	5,190	8,706	10,000	6580	Fuel & Oil	10,000	10,000	41
42	3,618	2,500	500	6667	Storm Damage Reparis	500	500	42
43	6,256	7,207	13,500	6690	Vehicle & Equipment Maintenance	13,500	13,500	43
44	3,809	4,842	9,000	6745	Required Testing	9,000	9,000	44
45	74,746	62,211	65,000	6750	System Maintenance and Supplies	63,000	63,000	45
46	4,458	4,406	2,500	6831	Dues - Certif - Permits - Licenses	2,500	2,500	46
47	13,059	580	12,000	6850	Attorney & Legal	12,000	12,000	47
48	5,762	1,350	12,000	6851	Engineering	2,000	2,000	48
49	4,061	4,101	4,500	6915	Travel & Training - Staff	4,500	4,500	49
50	8,073	4,118	8,500	6945	Meter Readers 60%	9,540	9,540	50
51	0	0	500	6951	Ordinance Enforcement	500	500	51
52	245,579	223,995	276,500		TOTAL MATERIALS AND SERVICES	272,540	272,540	0
53					REQUIREMENTS			53
54					CAPITAL OUTLAY			54
55	20,849	16,251	75,000	7602	Water Facilities Capital Outlay	175,000	175,000	55
56	0	66,793	300,000	7601	Imprvement and New Lines	3,010,000	3,010,000	56
57				7603	Public Works Mobile Equipment Plan	40,000	40,000	57
58	0	15,557	0	7661	Public Works Vehicles	0	0	58
59	20,849	98,601	375,000		TOTAL CAPITAL OUTLAY	3,225,000	3,225,000	0
60					TRANSFERS OUT			60
61	45,000	45,000	45,000	8027	GF for Civic Ctr Operations	45,000	45,000	61
62	72,000	72,000	686,000	8045	Water Master Plan Reserve Fund	300,000	300,000	62
63	117,000	117,000	731,000		TOTAL TRANSFERS OUT	345,000	345,000	0
64	0	0	30,000		Contingency	30,000	30,000	64
65	1,638,416	2,334,539			Ending Balance (Prior Years)			65
66			1,673,250		Unappropriated Ending Fund Balance	1,229,447	1,229,447	0
67	2,412,807	3,174,230	3,734,539		TOTAL REQUIREMENTS	5,810,380	5,810,380	0

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
14-627 on (date)04/09/2014 for the following specified purpose:

Complete Projects in the Water Master Plan

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2024

**Water Master Plan Reserve
Fund 420**

CITY OF ROCKAWAY BEACH

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024		
Actual		Adopted Budget Year 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1	RESOURCES			1
2	366,561	428,972	2	Working Capital	453,447	453,447	2
3			3	Use of Money and Property			3
4	4,976	3,637	4	Interest on Invested Funds	12,000	12,000	4
5			5	TRANSFER IN			5
6	72,000	72,000	6	Water Operating Utility Fund	300,000	300,000	6
7	72,000	72,000	7	TOTAL TRANSFER IN	300,000	300,000	7
8			8				8
9	443,537	504,609	9	TOTAL RESOURCES	765,447	765,447	9
10			10	Taxes estimated to be received			10
11			11	Taxes collected in year levied			11
12	443,537	504,609	12	TOTAL RESOURCES	765,447	765,447	12
13			13	REQUIREMENTS **			13
14			14	Org. Unit or Prog. & Activity	Object Classification	Detail	14
15	14,565	14,358	15	Wtr Master Plan	Capital	Priority I Projects per Master Plan	15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26	0	0	26		Contingency		26
27			27				27
28	428,972	490,251	28	Ending balance (prior years)			28
29			29	UNAPPROPRIATED ENDING FUND BALANCE			29
30	443,537	504,609	30	TOTAL REQUIREMENTS			30

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**1981 WATER REVENUE BOND
1998 REFUNDING WATER REVENUE**

FUND430

CITY OF ROCKAWAY BEACH

	Historical Data			RESOURCES	Budget for Next Year 2023-2024				
	Actual		Adopted Budget This Year 2022- 2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
				GL Acct					
1	275	137	137		FUND BALANCE	0	0	0	1
2					USE OF MONEY AND PROPERTY				2
3					TRANSFER IN				3
4	275	137	137		TOTAL RESOURCES	0	0	0	4
5					REQUIREMENTS				5
6					TRANSFER OUT				6
7	275	0	0	8023	Water Operating Fund	0	0	0	7
8	0	137			Ending Balance (Prior Years)	0	0	0	8
9	275	137	137		TOTAL REQUIREMENTS	0	0	0	9

WATER IMPROVEMENTS DEBT SERVICE

CITY OF ROCKAWAY BEACH

FUND 470

	Historical Data			GL Acct	RESOURCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1	446,319	487,579	538,119		FUND BALANCE	587,722	587,722		1
2					USE OF MONEY AND PROPERTY				2
3	344	316	1,000	4120	Interest on Invested Funds	1,200	1,200		3
4					Collections From Utility Billing				4
5	150,160	152,127	148,000	4550	Water Debt Sevice	148,650	148,650		5
6	596,823	640,022	687,119		TOTAL RESOURCES	737,572	737,572	0	6
7					REQUIREMENTS				7
8					DEBT SERVICE				8
9	60,000	60,000	60,000	8510	McMillion Creek Water Res Principal	0	0		9
10	7,904	5,060	2,160	8511	McMillion Creek Water Res Interest	0	0		10
11				8512	Nedonna Beach Waterline Payment	205,000	205,000		11
12	29,013	25,000	34,950	8520	Jetty Creek Water Plant Principal	30,000	30,000		12
13	12,327	11,843	4,500	8521	Jetty Creek Water Plant Interest	8,650	8,650		13
14	109,244	101,903	101,610		TOTAL DEBT SERVICE	243,650	243,650	0	14
15	487,579	538,119			Ending Balance (Prior Years)				15
16			585,509		Unappropriated Ending Fund Bal	493,922	493,922		16
17	596,823	640,022	687,119		TOTAL REQUIREMENTS	737,572	737,572	0	17

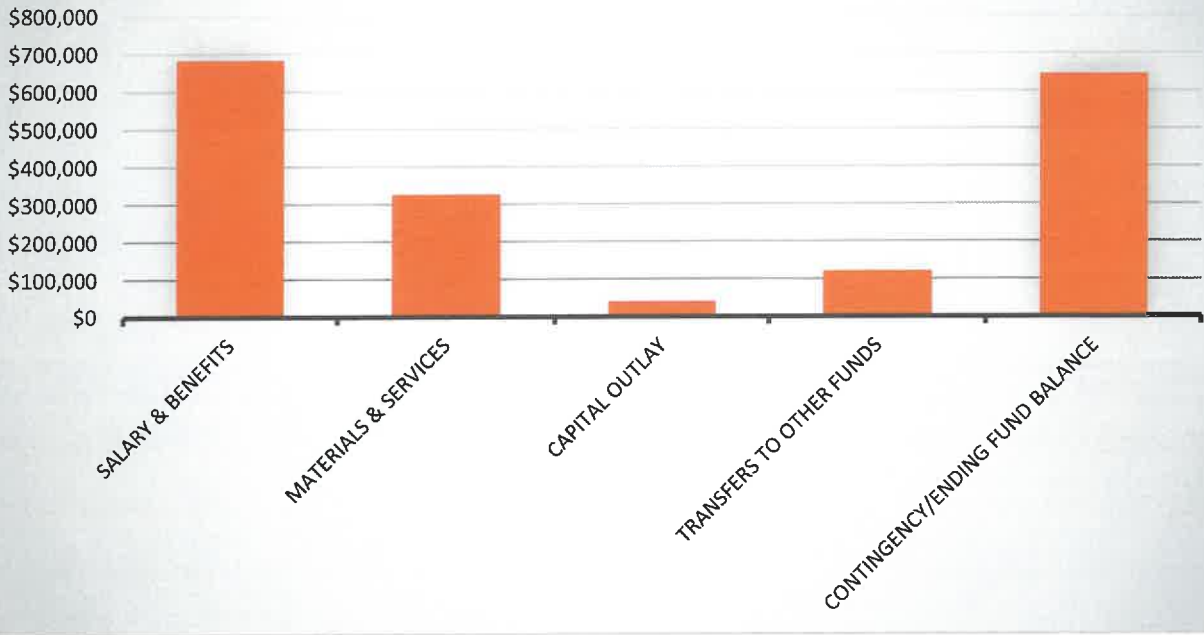
WATER SYSTEM DEVELOPMENT CHARGE

CITY OF ROCKAWAY BEACH

FUND 490

	Historical Data			RESROUCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
				GL Acct				
1	340,137	622,022						1
2			261,368					2
3			297,281		261,618	261,618		3
4	525	385	1,000	4120	360,505	360,505		4
5	9,936	18,621	10,000	4935	1,200	1,200		5
6	106,886	145,569	90,000	4940	9,800	9,800		6
7	457,484	786,597	659,649		82,000	82,000		7
8					715,123	715,123	0	8
9	0	0	280,000	7880	TOTAL RESOURCES			9
10	0	0	170,000	7885	REQUIREMENTS			10
11	0	0	450,000		310,000	310,000		11
12					225,000	225,000		12
13	0		101,868		TOTAL CAPITAL OUTLAY			13
14	0		107,781		535,000	535,000	0	14
15	457,548	622,123						15
16	0		209,649					16
17	457,548	786,597	659,649					17

SEWER FUND: WHERE THE MONEY GOES



Salary & Benefits	\$682,613
Materials & Services	\$325,300
Capital Outlay	\$40,000
Transfers to other Funds	\$120,000
<u>Contingency/Ending Fund Balance</u>	<u>\$644,690</u>
Total	\$1,812,603



SEWER OPERATING

CITY OF ROCKAWAY BEACH

FUND 500

Historical Data				GL ACCT	RESOURCES	Budget For Next Year 2023-2024			
Actual		Adopted Budget	Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year Year 2022-2023							
1					USE OF MONEY AND PROPERTY				1
2	960,612	1,046,652	1,157,536		FUND BALANCE	928,353	928,353		2
3					CHARGES FOR CURRENT SERVICES				3
4	766,399	784,296	768,000	4640	Sewer Service Base Rate	769,000	769,000		4
5	81,328	81,474	81,200	4660	Sewer Master Plan	82,000	82,000		5
6	17,020	19,400	17,000	4650	New Sewer Connections	17,250	17,250		6
7	864,747	885,170	866,200		TOTAL CHARGES FOR CURRENT Services	868,250	868,250	0	7
8					USE OF MONEY AND PROPERTY				8
9	5,442	3,978	13,000	4121	Interest on Invested Funds	15,000	15,000		9
10					OTHER REVENUE				10
11	4,748	2,993	1,000	4150	Miscellaneous Revenue	1,000	1,000		11
12	1,835,549	1,938,793	2,037,736		TOTAL RESOURCES	1,812,603	1,812,603	0	12
13					REQUIREMENTS				13
14					PERSONNEL SERVICES				14
15	9,255	10,931	11,524	5082	City Manager	11,970	11,970		15
16	41,673	35,969	38,316	5058	Public Works Superintendent	39,508	39,508		16
17	54,267	75,177	84,078	5057	Office Employees	121,441	121,441		17
18	37,134	46,910	87,324	5059	Plant Operator	98,657	98,657		18
19	87,323	92,291	111,799	5055	Maintenance Workers	110,075	110,075		19
20	825	720	1,500	5085	Council Stipends	1,500	1,500		20
21	0	0	2,000	5056	Extra Wages - Temp	2,000	2,000		21
22	0	0	2,000	5064	Standby	2,000	2,000		22
23	741	2,215	7,000	5065	Overtime	7,000	7,000		23
24	231,218	264,213	345,541		TOTAL WAGES	394,151	394,151	0	24
25	135,844	120,061	249,829	5152	Payroll Expenses	280,462	280,462		25
26	1,895	0	15,000	5075	Vacation Accrual/Comp Time	8,000	8,000		26
27	368,957	384,274	610,370		TOTAL PERSONNEL SERVICES	682,613	682,613	0	27
28	4.7	4.7	5.3		Total Full Time Equivalent (FTE)	6.5	6.5	6.5	28
29					MATERIALS AND SERVICES				29
30	30,801	32,559	32,000	6110	Electricity	32,000	32,000		30
31	0	0	1,000	6455	Emergency Services	1,000	1,000		31
32	3,174	5,890	3,500	6520	Building Maintenance	3,500	3,500		32
33	7,918	7,498	6,000	6530	Telephone & Telemetry	6,500	6,500		33
34	22,641	23,260	25,000	6551	Administration & Billing	25,000	25,000		34
35	29,929	31,775	38,000	6570	Ins: Vehicle, Liability, Equip, Bldg	40,000	40,000		35
36	5,287	8,794	15,000	6580	Fuel & Oil	15,000	15,000		36
37	74,252	69,810	68,000	6750	System Maintenance and Supplies	65,000	65,000		37
38	34,613	52,078	50,000	6534	Plant Chemicals and Supplies	45,000	45,000		38
39	15,277	1,300	2,500	6850	Attorney & Legal	2,500	2,500		39
40	7,667	7,811	11,000	6574	Audit	11,000	11,000		40
41	8,768	1,812	13,000	6690	Vehicle Maint, Supplies & Repair	13,000	13,000		41
42	9,460	2,524	26,500	6740	I & I Work	26,000	26,000		42
43	2,248	1,074	2,250	6745	Required Testing	2,000	2,000		43
44	7,700	1,517	700	6831	Dues - Certifications	700	700		44
45	0	330	2,250	6851	Engineering	25,200	25,200		45
46	3,379	3,755	5,000	6915	Travel & Training - Staff	5,000	5,000		46
47	5,382	9,639	6,000	6945	Meter Readers 40%	6,400	6,400		47
48	0	0	500	6951	Ordinance Enforcement	500	500		48
49	268,496	261,426	308,200		TOTAL MATERIALS AND SERVICES	325,300	325,300	0	49
50					CAPTIAL OUTLAY				50
51	31,444	0	15,000	7740	Sewer Facilities Captial Outlay	0	0		51
52	0	0	15,000	7601	Improvement and NewLines	0	0		52
53	0	15,557	0	7602	PW Mobile Equipment Replacement Plan	40,000	40,000		53
54	0	15,557	0	7661	Vehicle and Equipment	0	0		54
55	31,444	15,557	30,000		TOTAL CAPITAL OUTLAY	40,000	40,000	0	55
56					TRANSFERS OUT				56
57	45,000	45,000	45,000	8027	GF City Hall/Civic Ctr Operating	45,000	45,000		57
58	75,000	75,000	75,000	8033	Sewer Master Plan	75,000	75,000		58
59	120,000	120,000	120,000		TOTAL TRANSFERS OUT	120,000	120,000	0	59
60	0	0	30,000		Contingency	30,000	30,000		60
61	1,046,652				Ending Balance (Prior Years)				61
62	0	1,157,536	939,166		Unappropriated Ending Fund Bal.	614,690	614,690	0	62
63	1,835,549	1,938,793	2,037,736		TOTAL REQUIREMENTS	1,812,603	1,812,603	0	63

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
14-627 on (date)04/09/2014 for the following specified purpose:
Complete Projects in the Waste Water Master Plan

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.
Review Year: 2024

**Sewer Master Plan Reserve
Fund 520**

CITY OF ROCKAWAY BEACH

1	Historical Data			2	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2023-2024			1
	Actual		Adopted Budget Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
2	909,497	909,718	402,153	2	RESOURCES				2
3				3	Working Capital	365,675	365,675		3
4	2,991	2,180	4,000	4	Use of Money and Property				4
5				5	Interest on Invested Funds	9,000	9,000		5
6	75,000	75,000	75,000	6	TRANSFER IN				6
7	75,000	75,000	75,000	7	Water Operating Utility Fund	75,000	75,000		7
8				8	TOTAL TRANSFER IN				8
9	987,488	986,898	481,153	9	TOTAL RESOURCES	449,675	449,675	0	9
10				10	Taxes estimated to be received				10
11				11	Taxes collected in year levied				11
12	987,488	986,898	481,153	12	TOTAL RESOURCES	449,675	449,675	0	12
13				13	REQUIREMENTS **				13
14				14	Org. Unit or Prog. & Activity				14
15	0	284,745	50,000	15	Object Classification				15
16	77,770	300,000	50,000	16	Detail				16
17				17	Swr Master Plan Capital Projects Per Master Plan	60,000	60,000		17
18				18	Swr Master Plan Capital Lift Station/Infrastructure	0	0		18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26	0	0	15,000	26	Contingency	9,000	9,000		26
27				27					27
28	909,718	402,153		28	Ending balance (prior years)				28
29			366,153	29	UNAPPROPRIATED ENDING FUND BALANCE	380,675	380,675		29
30	987,488	986,898	481,153	30	TOTAL REQUIREMENTS	449,675	449,675	0	30

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

150-504-011 (Rev 10-16)

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

SEWER IMPROVEMENTS DEBT SERVICE

CITY OF ROCKAWAY BEACH

FUND 560

	Historical Data			GL Acct	RESOURCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1	616,989	767,324	813,993		FUND BALANCE	847,625	847,625		1
2					USE OF MONEY AND PROPERTY				2
3	849	1,572	250	4150	Interest on Invested Funds	6,000	6,000		3
4					Collections from Sewer Billing				4
5	248,599	254,339	243,800	4650	Sewer Outfall Debe Svc Billed	245,000	245,000		5
6	866,437	1,023,235	1,058,043		TOTAL RESOURCES	1,098,625	1,098,625	0	6
7					REQUIREMENTS				7
8					DEBT SERVICE (4/01/2025)				8
9	82,213	185,000	195,000	8510	Principal (August 1)	200,000	200,000		9
10	12,917	24,242	15,075	8511	Interest (Aug1 & Feb 1)	9,375	9,375		10
11	3,983	0	0	8514	Loan Fee (.05%)				11
12	99,113	209,242	210,075		TOTAL PAYMENTS	209,375	209,375	0	12
13	0	0	0		Required Loan Reserve	0	0	0	13
14	0	0	0		Total Reserve	0	0		14
15	767,324	813,993			Ending Balance (Prior Years)				15
16			847,968		Unappropriated Ending Fund Balance	889,250	889,250	0	16
17	866,437	1,023,235	1,058,043		TOTAL REQUIREMENTS	1,098,625	1,098,625	0	17

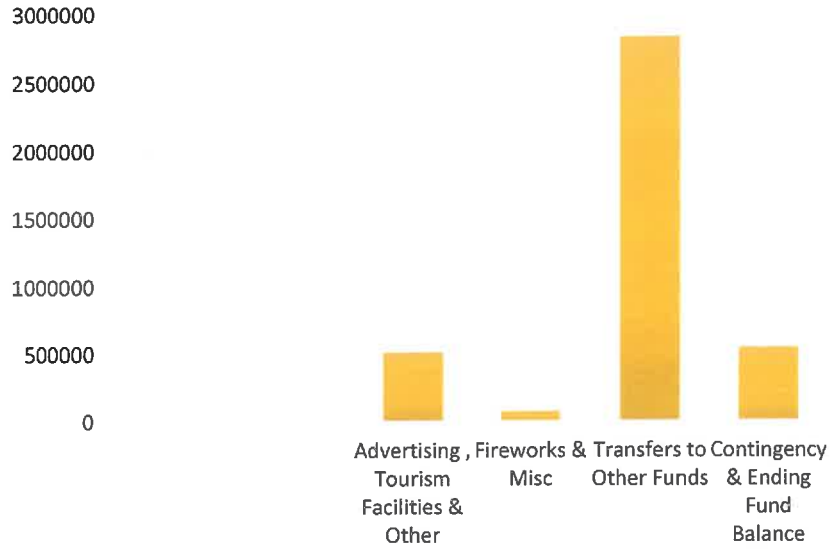
SEWER SYSTEM DEVELOPMENT CHARGE

CITY OF ROCKAWAY BEACH

FUND 590

	Historical Data			GL Account	RESROUCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year Year 2022-2023						
1	1,505,580	1,564,421	1,464,465		BEGINNING FUND BALANCE	1,464,465	1,464,465		1
2					*CASH ON HAND (CASH BASIS), OR				2
3					*WORKING CAPITAL (ACCRUAL BASIS)				3
4			693,825		Bal Fwd - Reimbursement	764,575	764,575		4
5			426,597		Bal Fwd - Improvement	699,890	699,890		5
6	1,119	442	3,000	4120	Interest on Invested Funds	3,200	3,200		6
7	20,692	17,425	30,000	4935	Reimbursement Fees	25,000	25,000		7
8	37,030	4,063	70,000	4940	Improvement Fee	65,000	65,000		8
9	1,564,421	1,586,351	1,223,422		TOTAL RESOURCES	1,557,665	1,557,665	0	9
10					REQUIREMENTS				10
11					CAPITAL OUTLAY				11
12	0	121,886	100,000	7880	Contracted Materials - Improvement	100,000	100,000		12
13	0	0	100,000	7885	Contracted Materials - Reimbursement	100,000	100,000		13
14	0	121,886	200,000		TOTAL CAPITAL OUTLAY	200,000	200,000	0	14
15			625,325		Unappr Bal - Reimbursement	878,833	878,833		15
16	0		398,097		Unappr Bal - Improvement	475,832	475,832		16
17	1,564,421	1,464,465			FUND BALANCE (PRIOR YEARS 0				17
18	0		1,023,422		UNAPPROPRIATED FUND BALANCE	1,357,665	1,354,665	0	18
19	1,564,421	1,586,351	1,223,422		TOTAL REQUIREMENTS	1,557,665	1,554,665	0	19

TRT FUND: WHERE THE MONEY GOES



Advertising-Website, Media, Tourism Facilities & Other	\$509,211
Fireworks & Mics	\$75,000
Transfers to other Funds	\$2,829,165
<u>Contingency/Ending Fund Balance</u>	<u>\$538,989</u>
Total	\$3,952,365

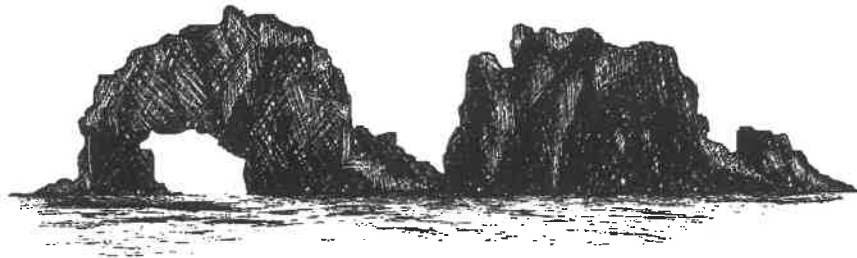


TRANSIENT ROOM TAX

CITY OF ROCKAWAY BEACH

FUND 800

	Historical Data			GL ACCT	RESOURCES	Budget For Next Year 2023-2024			
	Actual		Adopted Budget			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022	This Year Year 2022-2023						
1					USE OF MONEY AND PROPERTY				1
2	522,214	1,385,070	1,591,812		FUND BALANCE	1,322,586	1,322,586		2
3	8,346	4,200	119,056		Restricted for Advertising from Prior Years	222,279	222,279		3
4					REVENUE FROM COLLECTIONS 10%				4
5	913,750	828,628	958,215	4710	Room Tax Collections 5%	1,200,000	1,200,000		5
6	443,219	331,451	387,162	4711	Room Tax Collections - Advertising 2%	480,000	480,000		6
7	219,434	232,016	268,300	4712	Room Tax Collections - 70 % of 2% CTY	336,000	336,000		7
8	94,043	99,435	114,986	4712	Room Tax Collections - 30% of 2% CTY	144,000	144,000		8
9	109,717	116,008	134,150	4713	Room Tax Collections - 70% of 1% CTY	168,000	168,000		9
10	47,022	49,717	57,493	4713	Room Tax Collections - 30% of 1% CTY	72,000	72,000		10
11	0		1,500	4709	Pen & Int Delinquent	0	0		11
12	0	0	0	4121	T-Shirt Revenue	0	0		12
13	1,827,185	1,657,255	1,921,806		TOTAL REVENUE FROM COLLECTIONS	2,400,000	2,400,000	0	13
14					USE OF MONEY AND PROPERTY				14
15	2,180	1,597	3,500	4120	Interest on Invested Funds	7,500	7,500		15
16	2,359,925	3,048,122	3,636,174		TOTAL RESOURCES	3,952,365	3,952,365	0	16
17					REQUIREMENTS				17
18					MATERIALS AND SERVICES				18
19					TOURISM PROMOTION:				19
20					2% PORTION				20
21	60,008	83,054	197,211	6533	Advertising Media	197,211	197,211		21
22	0	8,177	55,000	6535	Advertising/Tourism	55,000	55,000		22
23	0	34	75,000	6534	Advertising - Website and Apps	75,000	75,000		23
24	194	21,611	95,000	6634	Advertising - Other	95,000	95,000		24
25	0	0	0	6998	Bad Debt	0	0		25
26	0	0	2,000	6536	Rockaway Lions - 4th of July Event	2,000	2,000		26
27	45,000	64,951	75,000	6537	Fireworks - July 4th Event	75,000	75,000		27
28	7,810	12,027	85,000	6538	Tourism Promo and Facilities	85,000	85,000		28
29	113,012	189,854	584,211		TOTAL MATERIALS AND SERVICES	584,211	584,211	0	29
30					TRANSFER OUT - 5%				30
31	145,923	177,319	195,000	8024	GF - Police	294,703	294,703		31
32	145,923	177,319	195,000	8046	GF - Fire	371,607	371,607		32
33	89,159	162,528	343,888	8041	Roads & Streets Fund	294,704	294,704		33
34	11,421	40,000	195,000	8026	Fire Equip Reserve	371,607	371,607		34
35	83,667	162,528	195,000	8036	Project & Equip Reserve Fund	371,607	371,607		35
36	64,000	64,000	64,000	8025	General Fund Loan Service	64,000	64,000		36
37					TRANSFER OUT - 70% OF 2% CTY				37
38	150,151	219,434	332,609	8036	Project & Equip Reserve Fund - PW	495,104	495,104		38
39					TRANSFER OUT - 30% OF 2% CTY				39
40	3,000	6,178	5,000	8044	GF - City Beautification	5,000	5,000		40
41	12,270	19,293	23,511	8036	Project & Equip Reserve Fund	55,000	55,000		41
42	12,270	16,425	28,509	8025	GF - Capital Projects PW	39,187	39,187		42
43	12,270	16,427	28,509	8046	GF - Fire	29,000	29,000		43
44	12,270	16,427	28,509	8024	GF- Police	29,000	29,000		44
45	12,270	19,293	28,209	8041	Roads & Streets Fund	55,000	55,000		45
46					TRANSFER OUT 70% OF 1% CTY				46
47	75,075	109,717	166,304	8036	Project & Equip Reserve Fund - PW	247,552	247,552		47
48					TRANSFER OUT 30% OF 1% CTY				48
49	6,365	10,264	14,257	8036	Project & Equip Reserve Fund	21,218	21,218		49
50	6,365	8,831	14,254	8025	GF - Capital Projects PW	21,218	21,218		50
51	6,365	8,832	14,254	8024	GF - Police	21,218	21,218		51
52	6,714	8,831	14,254	8046	GF - Fire	21,218	21,218		52
53	6,365	10,264	14,254	8041	Roads & Streets Fund	21,222	21,222		53
54	861,843	1,253,910	1,900,321		TOTAL TRANSFER OUT	2,829,165	2,829,165	0	54
55	0		10,000	6999	Contingency	10,000	10,000		55
56	1,385,070	1,604,358			Ending Balance (Prior Years)				56
57			1,022,586		Unappropriated Ending Fund Balance	528,989	528,989		57
58	2,359,925	3,048,122	3,517,118		TOTAL REQUIREMENTS	3,952,365	3,952,365	0	58



ROCKAWAY BEACH

OREGON

CITY OF ROCKAWAY BEACH

276 S. HWY 101

Rockaway Beach, OR 97136

(503) 374.1752

cityhall@corb.us

www.corb.us

RESOLUTION NO. 23-988

ADOPTING THE BUDGET

BE IT RESOLVED that the City Council of the City of Rockaway Beach hereby adopts the budget for fiscal year 2023-2024 in the total of \$24,888,401* This budget is now on file at the office of the City Manager, Rockaway Beach City Hall, 276 S. Highway 101, Rockaway Beach, Oregon 97136

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

GENERAL FUND 100:

Police Dept.	629,712
Fire Dept.	666,783
Administration	908,575
Debt Service	140,000
Transfers Out	94,370
Contingency	<u>200,000</u>
TOTAL	2,639,440

FIRE EQUIPMENT RESERVE FUND 140:

Fire Equipment Program	<u>375,000</u>
TOTAL	375,000

PROJECT & EQUIPMENT RESERVE FUND 210:

Project & Equipment Program	<u>2,425,000</u>
TOTAL	2,425,000

ROADS & STREETS FUND 300:

Roads Program	581,676
Contingency	<u>50,000</u>
TOTAL	631,676

TRANSPORTATION SYSTEMS DEVELOPMENT FUND 390:

Transportation Systems Development Program	<u>185,000</u>
TOTAL	185,000

RESOLUTION 23-988

WATER OPERATING UTILITY FUND 400:

Water Program	4,205,933
Transfers	345,000
Contingency	<u>30,000</u>
TOTAL	4,580,933

WATER MASTER PLAN RESERVE FUND 420:

Water Master Plan Program	550,000
Contingency	<u>30,000</u>
TOTAL	580,000

WATER IMPROVEMENTS DEBT SERVICE 470

Debt Service	<u>243,650</u>
TOTAL	243,650

WATER SYSTEMS DEVELOPMENT FUND 490:

Water Systems Development Program	<u>535,000</u>
TOTAL	535,000

SEWER OPERATING UTILITY FUND 500

Sewer Program	1,047,913
Transfers	120,000
Contingency	<u>30,000</u>
TOTAL	1,197,913

SEWER MASTER PLAN RESERVE FUND 520:

Sewer Master Plan Program	60,000
Contingency	<u>9,000</u>
Total	69,000

WASTEWATER IMPROVEMENTS DEBT SERVICE FUND 560:

Debt Service	<u>209,375</u>
TOTAL	209,375

RESOLUTION 23-988

SEWER SYSTEMS DEVELOPMENT FUND 590:

Sewer Systems Development Program	<u>200,000</u>
TOTAL	200,000

TRANSIENT ROOM TAX FUND 800:

Transient Room Tax Program	584,211
Transfers	2,829,165
Contingency	<u>10,000</u>
TOTAL	3,423,376

TOTAL APPROPRIATIONS ALL Funds..... \$17,295,363

Total Unappropriated and Reserve Amounts, All Funds..... \$7,593,038

TOTAL ADOPTED BUDGET.....\$24,888,401*

RESOLUTION 23-988

IMPOSING THE TAX

BE IT RESOLVED that the following ad velorum property taxes are hereby imposed for tax year 2023-2024 upon the assessed value of all taxable property within the district:

- (1) in the amount of \$____ OR at the rate of \$.9880 per \$1000 of assessed value for permanent rate tax;
- (2) in the amount of \$____ OR at the rate of \$____ of assessed value for local option tax; and
- (3) In the amount of \$____ for debt service for general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax\$ _____ OR \$ _____.9880____/ \$1000

Local Option Tax\$ _____ OR _____0_____/ \$1000

Excluded from Limitation

General Obligation Bonded Debt Service\$ _____0_____

The above resolution statements were approved and declared adopted on May 10, 2023, and are effective this 10th day of May 2023.

APPROVED

ATTEST

Charles McNeilly, Mayor

Luke Shepard, City Manager

Submission Date	Nomination(s) for 2023 Grand Marshal	Reason(s) for nomination. Tell us what this person has contributed to the City and its community members.
Apr 27, 2023	Terry Walhood	She has done it all and continues to do so 🙌 Her resume without a doubt is miraculous.
Apr 24, 2023	Annie Lommen	Annie is 94 years old and still going strong. She is a member of the local Rockaways Lions club. She has served on numerous committees and is always there to offer her hand as a volunteer. Annie was the Rockaway Grade School secretary before they consolidated into the Nehalem Grade Schools. She is loved by many and you can still see her in the Weenie wagon at the wayside and at Lions Club bingo. Please give her this honor and recognition. She deserve over anyone else I know.
Apr 20, 2023	Penny Cheek	Penny has donated her time and energy to serve on the Rockaway Beach City Council and Planning Commission for many years. She also volunteers her time to work on Meals for Seniors fundraising events and serves on its Board of Directors. Penny works hard to promote our community and its events and personally pitches in with a smile and a "can do" attitude to help make those events a success.
Apr 9, 2023	Ronnie Duckworth	Ronnie and his wife Becki are always first in line to help anyone in our city. They were instrumental in the care of Cindy Kay Gregory when she was ill, and provided support to her family when she passed. Ronnie was here for me when my home generator stopped working the week before our most recent snow storm. He assembled my new car when it arrived. He was out in his truck early in the morning and throughout the storm helping any motorists who needed help. When his neighbors lost their home recently to fire they were welcome to stay with Ronnie and Becki. And Ronnie was essential in helping the couple acquire a trailer to live in until they are able to rebuild their home. Ronnie has even let them place their trailer on his property until PUD is able to make it possible for the couple to set their new trailer on the property of their burned home. Ronnie is hands down the most considerant, giving and helpful person I have ever met.
Mar 21, 2023	Rockaway Roastery	They have added an amazing gathering place for the town.

Submission Date	Nominations for 2023 Volunteer of the Year	Reason(s) for nomination. Tell us how they have contributed their time and service to the City and its community members.
Apr 24, 2023	Anni Lommen	I would also like to nominate Anni Lommen for this honor as well in case someone beats her out for Grand Marshall. Annie deserves either one.
Apr 24, 2023	Pat Olson	<p>Library Board Member</p> <ul style="list-style-type: none"> • Helps with book sale • Sets up Christmas fundraiser sale • Helps do maintenance at the library • Purchases wreath for outside of the library so the building will match the festive city look <p>Hope Chest Board</p> <ul style="list-style-type: none"> • Board Member • Works with floor set-ups and pricing • Picks up goods from storage and assists with furniture, etc. too large for the ladies to handle <p>Tree Lighting Event</p> <ul style="list-style-type: none"> • Helps decorate the train car for Christmas Train for City and MerchantsAssoc. • Helps set up wayside for tree lighting <ul style="list-style-type: none"> • Decorated empty window (Etcetera Store) and flower pots so it would be good looking for Christmas event and decorated for Christmas, Valentine's and St. Patrick's Day <p>Helps Elderly House Bound Neighbor</p> <ul style="list-style-type: none"> • Picks up mail • Grocery shops weekly or as needed • Does errands • Does welfare checks. Checks in during weather events and when they are uneasy or in distress. <p>Planning Commission</p>
Apr 20, 2023	Teri Bruneau	Teri is the President of the Board of Directors of Rockaway Beach's Meals for Seniors program, which provides thousands of meals per year to our seniors regardless of their ability to pay. Teri works tirelessly day in and day out to ensure that hot, nutritious, and delicious meals are served at our pleasant meal site and delivered to homebound seniors. She is currently overseeing the funding and renovation of our meal site kitchen, while continuing to organize many volunteers, secure donations of resources, coordinate fundraising events and programs, and helping in the kitchen. Teri has been working hard for many years to ensure the Meals for Seniors program is a success and will be financially viable for the future. She deserves the recognition of the community for her selfless dedication.
Mar 19, 2023	Kim Tackett	I nominate Kim Tackett as Volunteer of the year. Even with running her business, Simply Charming, she finds time to help the community-with her winter coat drive, Holiday event where she give out toys to kids in need and in many other ways. And she still has found even more time to take over beautification of the caboose at the Wayside.

Submission Date	Nominations for 2023 Volunteer of the Year	Reason(s) for nomination. Tell us how they have contributed their time and service to the City and its community members.
Apr 29, 2023	Sandy Johnson	As a Rockaway resident for several years, Sandy has taken on more and more volunteer responsibilities each year. From watering the planters in front of the businesses along 101, to participating in beautification of town and wayside, to helping out with the xmas tree lighting, 4th of July parade, to serving on the Lake Lyttle dock improvement/kayak launcher ad hoc committee, she continually dedicates her time and enthusiasm to improving the city. And now she is serving on the City of Rockaway Planning Commission, which is a significant undertaking in support of strengthening and maintaining our city's land use process and making other planning decisions of major consequence to our community. The city manager also called upon Sandy to write an important grant addressing the city's watershed, enlisting her considerable skills in research, analysis, and writing on behalf of us all. Sandy Johnson's many volunteer activities make a major contribution to the Rockaway-ness of Rockaway. Thank you for the privilege of recognizing Sandy's contributions by nominating her for this wonderful award.
Apr 28, 2023	Sandy Johnson	Sandy Johnson supports our community through public service and volunteer efforts
Apr 28, 2023	Teri Bruneau	Teri is president of the Board of Directors for Meals for Seniors. She oversees the entire operation, making sure that all the tasks are being done. She works 7 days a week (or is it 8?) for this charity, and touches many people all the time. Teri has been on the board at least the past 10 years. She also runs a Christmas charity for families in need in the area.
Apr 27, 2023	Penny Cole	Simply charming, lions club, Emergency preparedness, teaching crochet. She volunteers were ever she is needed.
Apr 26, 2023	Sandy Johnson	Sandy devotes much of her time to our little town. She is on the team to keep downtown Rockaway Beach beautiful. You will see her with her trusty watering can taking care of the flower pots. She manages Christmas decorations and gets volunteers to help out so they also become connected to downtown. She is on Planning and Zoning and she is on hand at city council meetings. Sandy is energetic and helpful. John and I would love to see her become Volunteer of the Year.

RESOLUTION NO 23-987

**A RESOLUTION AMENDING THE INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF ROCKAWAY BEACH AND THE TILLAMOOK
COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT SERVICES**

WHEREAS, On April 6, 2021, the City Council of the City of Rockaway Beach adopted Resolution No. 21-967 authorizing the Mayor and City Manager to execute a Law Enforcement Intergovernmental Agreement (IGA) with Tillamook County; and

WHEREAS, the executed IGA will expire June 30th, 2023, if not amended; and

WHEREAS, the amended term of the agreement shall be through June, 30 2024; and

WHEREAS, the Council has considered and reviewed the amendment before them regarding the Intergovernmental Agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the City of Rockaway Beach City Council hereby authorizes the Mayor and City Manager to sign all such documentation on the City's behalf to complete IGA Amendment #1, attached and incorporated herein.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 10th DAY OF MAY 2023.

APPROVED

ATTEST

Charles McNeilly, Mayor

Luke Shepard, City Manager

AMENDMENT #1 TO INTERGOVERNMENTAL AGREEMENT #6117
BETWEEN
THE CITY OF ROCKAWAY BEACH AND TILLAMOOK COUNTY SHERIFF'S OFFICE
FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT, between the CITY OF ROCKAWAY BEACH, an Oregon Municipal Corporation (hereinafter "City"), and TILLAMOOK COUNTY, a political subdivision of the State of Oregon (hereinafter "County" or "Sheriff"), provides as follows:

(~~Strike through text~~ indicates removals and *italicized text* indicates additions).

2. TERM OF AGREEMENT: The term of this Agreement shall be from 10 June 2021 through 30 June ~~2023~~ *2024*, inclusive. This Agreement may be extended for any additional term by mutual agreement of the parties in writing. This Agreement and referenced attachments embody the entire agreement and supersedes all previous agreements relating to the performance of law enforcement services to the City by the Sheriff. This agreement shall not be effective until after its execution by both parties.

Effective July 1, 2023, Attachment A incorporated herein, shall supersede Attachment A in the original Agreement.

IN WITNESS WHEREOF, the parties have signed this Agreement in duplicate.

TILLAMOOK COUNTY, OREGON

CITY OF ROCKAWAY BEACH, OREGON

Erin D. Skaar, Chair

Charles McNeilly, Mayor

Mary Faith Bell, Vice-Chair

Luke Shepard, City Manager

David Yamamoto, Commissioner

Date

Josh Brown, Sheriff

Date

ATTACHMENT A
Effective July 1, 2023

The Sheriff agrees to charge, and the City agrees to pay, as follows for services rendered pursuant to the INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
HOURLY RATE	26.52	27.32	28.14	28.98	29.85	30.75	31.67	32.62	33.60	34.61
SALARY	4,596.72	4,734.69	4,876.82	5,023.28	5,174.08	5,329.38	5,489.37	5,654.20	5,823.89	5,998.61
OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EARNINGS	4,596.72	4,734.69	4,876.82	5,023.28	5,174.08	5,329.38	5,489.37	5,654.20	5,823.89	5,998.61
Hourly Overtime Rate (no benefits)	42.97	44.26	45.59	46.96	48.37	49.83	51.32	52.86	54.44	56.08
Hourly Overtime Rate (no benefits) & 10% Admin	47.27	48.69	50.15	51.66	53.21	54.81	56.45	58.15	59.88	61.69
BENEFITS										
FICA	351.65	362.20	373.08	384.28	395.82	407.70	419.94	432.55	445.53	458.89
RETIREMENT	1,622.64	1,671.35	1,721.52	1,773.22	1,826.45	1,881.27	1,937.75	1,995.93	2,055.83	2,117.51
INSURANCE	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64
WORKERS' COMP	128.71	132.57	136.55	140.65	144.87	149.22	153.70	158.32	163.07	167.96
OREGON TRANSIT TAX	4.60	4.73	4.88	5.02	5.17	5.33	5.49	5.65	5.82	6.00
PAID FAMILY MEDICAL LEAVE	18.39	18.94	19.51	20.09	20.70	21.32	21.96	22.62	23.30	23.99
LIFE INSURANCE - HARTFORD	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00	31.00
RETIREMENT UNITS	5.54	5.54	5.54	5.54	5.54	5.54	5.54	5.54	5.54	5.54
VEBA	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
UNIFORM EXPENSE	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00
TOTAL BENEFITS	3,835.16	3,898.97	3,964.71	4,032.45	4,102.19	4,174.02	4,248.01	4,324.25	4,402.73	4,483.54
TOTAL EXPENSE	8,431.88	8,633.66	8,841.53	9,055.73	9,276.27	9,503.40	9,737.38	9,978.45	10,226.62	10,482.15
Hourly Rate w/Benefits	48.65	49.82	51.01	52.25	53.52	54.83	56.18	57.57	59.01	60.48
Hourly Rate w/Benefits & 10% Admin	53.52	54.80	56.11	57.48	58.87	60.31	61.80	63.33	64.91	66.53

Hartford, Units & Uniform expense were averaged over 12 months

**INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF ROCKAWAY BEACH AND TILLAMOOK COUNTY SHERIFF'S OFFICE
FOR LAW ENFORCEMENT SERVICES**

THIS AGREEMENT, between the CITY OF ROCKAWAY BEACH, an Oregon Municipal Corporation (hereinafter "City"), and TILLAMOOK COUNTY, a political subdivision of the State of Oregon (hereinafter "County" or "Sheriff"), provides as follows:

1. **RECITALS:** This Agreement is made pursuant to ORS 190.010, which provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the Agreement, or its officers or agents, have the authority to perform. The City is responsible for providing police protection within its boundaries and is desirous of contracting with the County for the performance of law enforcement services within those boundaries, acting by and through the Sheriff thereof, as described in this Agreement. The County is agreeable, with the approval of the Sheriff, to render such services on the terms and conditions hereinafter set forth.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

2. **TERM OF AGREEMENT:** The term of this Agreement shall be from 10 June 2021 through 30 June 2023, inclusive. This Agreement may be extended for any additional term by mutual agreement of the parties in writing. This Agreement and referenced attachments embody the entire agreement and supersedes all previous agreements relating to the performance of law enforcement services to the City by the Sheriff. This agreement shall not be effective until after its execution by both parties.
3. **COUNTY'S RESPONSIBILITY:**
 - a. Sheriff will assign one (1) full-time Deputy Sheriff to make vehicular patrols and provide law enforcement within the City limits ("City patrol"), including enforcement of City ordinances pursuant to Section 5 of this Agreement. This Agreement refers to a full-time DPSST-certified Deputy Sheriff assigned to City patrol as a "City patrol deputy" as distinct from other Deputy Sheriffs or uncertified deputies that may provide additional or supplemental law enforcement services within the City. Until additional staffing resources are available to provide more than one full-time City patrol deputy, Sheriff will also assign 40 hours per week of additional City patrol coverage, with such coverage provided by one or more Deputy Sheriffs as determined by the Sheriff. At all times under this Agreement, a Deputy Sheriff providing services shall be an employee of the County and subject to County personnel policies and any applicable County collective bargaining agreement.
 - b. As staffing resources become available, Sheriff will assign up to a total of four (4) full-time City patrol deputies. The intent of the parties is that Sheriff will eventually have the staffing available to assign four (4) full-time City patrol deputies. However, the

parties understand that it may take time for Sheriff to build up the staffing necessary to reach that full allocation of City patrol deputies. Until such time as full-time certified (minimum of basic police certification from DPSST) Deputy Sheriffs are available for assignment as City patrol deputies, Sheriff may assign up to two (2) non-certified Deputy Sheriffs (Deputy Sheriff without DPSST police certification) for City patrol to be reimbursed by City at Step 1 in Attachment 1. Sheriff may only assign a non-certified Deputy Sheriff(s) if County provides at least 80 hours of City patrol coverage (coverage hours per week).

- c. The primary duty of the City patrol deputies assigned to fulfill the terms of the Agreement is law enforcement and responding to calls for law enforcement service, which shall take priority over the deputies' continuing training. While City patrol deputies primary duty will be responding to calls for service, City recognizes that continuing training is a requirement of law enforcement service and agrees that training is necessary to maintain the qualifications of the City patrol deputies assigned to provide the services described in Section 3. County agrees the City Manager must pre-approve any time and costs for deputy training beyond what is needed to maintain DPSST policer officer certification of the assigned City patrol deputies.
- d. For City patrol, the County shall assign City patrol deputies to work the "Rockaway Beach Patrol Area", which will emphasize the area within the City limits. The primary focus of the patrol area will be the City limits, including business, residential, beach, and school areas.
- e. The assigned duties for City patrol deputies shall include attendance at regular City Council meetings to act as sergeant-at-arms pursuant to the City Charter.
- f. The Sheriff or designee shall inform the City Manager of the City patrol coverage tentative monthly schedule at least 30 days prior to the beginning of the schedule. Reasonable effort will be made to keep the City Manager informed of the changes to the schedule. The Sheriff will use reasonable efforts to plan for and anticipate law enforcement needs within the City and schedule resources accordingly. By way of example, Sheriff should consider factors such as weather forecasts, historically busy times, holiday breaks, and other local or regional events. For special events within the City, City Manager may request additional coverage or shifting of schedules to accommodate the special event. If proper coverage for the special event creates the need for additional deputies or overtime, Sheriff and City Manager will mutually agree on the costs for such additional coverage prior to the special event. The parties intend that costs for additional coverage will be provided at the County's costs for providing the coverage (without an administrative mark-up). City Manager will make requests for special event coverage at least thirty days prior to the event, unless prior notice is not possible due to the nature of the event, in which case City Manager will provide as much notice to Sheriff as is feasible under the circumstances.

- g. When available, as reasonably determined by the Sheriff, County shall provide at no cost extra patrol for the City if necessary, in case of emergencies or the need for backup. City patrol deputies and deputies assigned to City patrol will not be sent out of the City to surrounding calls unless it is necessary for the deputies to provide backup or make a first response to an emergency. When response to a surrounding call is made, the deputy will return to the City as soon as possible once a rural patrol deputy or other law enforcement officer has relieved the deputy.
- h. The Sheriff will work with the City to increase patrol coverage over the minimum hours specified by the City. In addition to the designated patrols provided by County under this Agreement, Sheriff shall use reasonable efforts within Sheriff's discretion to also provide 24-hour coverage for emergency calls for service at no additional cost to the City.
- i. The Sheriff shall provide all standard and necessary equipment, and administrative, and support services to the deputies assigned to fulfill the terms of this Agreement.
- j. The Sheriff or designee will bill the City monthly by providing a cost bill of services performed no later than the 10th day of the month for services performed the previous month, pursuant to Section 8 of this Agreement.
- k. The Sheriff or designee will provide the following to the City Manager's office on a monthly basis, along with the cost bill: (a) a copy of the previous month's duty scheduled for the deputies assigned to the City including shift hours, (b) a copy of the deputies' detailed activity log for the same period, (c) a report of the arrests, incidents, and violations in the Rockaway Beach Patrol area, and (d) any other support information agreed upon between the County and the City.
- l. The County will provide all computer terminals, software, and peripheral equipment (e.g., printers, VOIP phones, etc.) for use by Sheriff within office space provided by City necessary for the administrative functions of the assigned deputies. All technology to be used by the Sheriff or the assigned deputy shall belong to, and at all-times be controlled by, the County. County agrees to be responsible for all terminal, network, or internet security of County computer terminals and electronic devices.
- m. The County is at all times the employer of each Deputy Sheriff providing services under this Agreement. Within 30 days of receiving the City's request for removal as described in Sec. 4(c); and replacement of an assigned City patrol deputy, the County shall either assign another deputy to perform the services described in Section 3 of the Agreement, or if no other deputy is available, agree to terminate the Agreement immediately notwithstanding Section 14. Any replacement deputy shall be available to provide services under this Agreement within 30 days of the City's written request for replacement.

- n. Upon delivery by City to County, County will take possession and control over City's law enforcement evidentiary materials and case files. City is expected to deliver these materials by June 11, 2021. County will accept, audit, and maintain the materials as County maintains its own similar materials. City and County will coordinate this transfer of materials and perform all such chain-of-custody procedures as might be applicable to the materials.

4. CITY'S RESPONSIBILITY:

- a. The City agrees to pay the County, for the services identified in Section 3 of this Agreement, such sums as specified in Attachment A, which is hereby incorporated into this Agreement by this reference. In addition, the City will provide the following:
 - i. The City will provide a secure office (police office) for the use of deputies assigned to the Rockaway Beach patrol area that will include, but is not limited to; desks, chairs, and office supplies. The City will pay all necessary electrical, water, and sewer utilities for the police office. The City agrees to facilitate and pay for the installation, upgrading, and maintenance of secure high-speed internet access for the County that is enough and necessary for the Sheriff and deputies to conduct administrative law enforcement functions from the office space provided by the City. The City shall not have access or control over the use or information carried over the internet connection provided to the County.
 - ii. The City will reimburse the county for the Records Management System Software Licensing and Maintenance fees. That system will be installed on the computer terminal/s within Rockaway office space provided by the City so that deputies can conduct administrative duties within Rockaway Beach City limits.
- b. The City is not responsible for duty gear or other standard equipment in the Deputy's possession including but not limited to patrol vehicle, handgun, rifle, shotgun, ammunition, hand cuffs, Tazer, pepper spray, PPE and similar equipment.
- c. The City shall not be an employer of any Deputy Sheriff. Notwithstanding Section 9(d) Coordination, if at any time the City is dissatisfied with the performance of the assigned deputy such that the City cannot in good conscience continue to have the deputy provide law enforcement in the City, the City may request in writing the County remove and replace the assigned deputy. Within 30 days of receiving the request, the County shall either assign another deputy to perform the services described in Section 3 of this Agreement, or if no other deputy is available, as determined by the Sheriff, agree to terminate the Agreement immediately notwithstanding Section 14. Any replacement deputy shall be available to provide services under this Agreement within 30-days of the City's written request for replacement.

5. **ENFORCEMENT OF CITY ORDINANCES:** The City hereby vests in the Sheriff the full power and authority to cite violations and make arrests for crimes of all duly enacted ordinances of the City. Action of the Sheriff to enforce ordinances shall occur within 72-hours of written referral from the City. A written response shall be provided by the Sheriff's Office that a complaint has been served or there has been other appropriate action by law enforcement personnel. Appropriate action can include issuing a warning or taking no enforcement action, as determined by the investigating Deputy Sheriff. Investigations of ordinance violations reported directly by the public and of a temporary and/or fleeting nature (i.e. noise, dogs) shall be dealt with immediately if the deputy is not otherwise engaged in law enforcement activity of a higher priority. Sheriff has the discretion to request an interpretation of the City's municipal code by the City, through the City Manager or City Attorney, in situations where an investigation of a potential City ordinance violation by the Sheriff or the assigned deputy cannot reasonably conclude that a violation has occurred. When making a request for interpretation, the Sheriff may request that the interpretation come from the City Attorney, in which case the City Manager shall send the request to the City Attorney for interpretation. Sheriff support services to City staff charged with enforcement of City ordinances shall be considered part of the County's duties under Section 3 of this Agreement.
6. **JURISDICTION:** To the extent not otherwise prohibited by law, the court of original jurisdiction for all violations of City ordinances or of the Oregon Vehicle Code shall be Tillamook County Justice Court, unless otherwise agreed to by City and County. Citations into the Tillamook County Justice Court pursuant to this Agreement shall be identified in such a manner so that Tillamook County Justice Court can recognize that half of the new net revenue, after subtracting statutory assessments, of any fine levied is due the City pursuant to the Intergovernmental Agreement between Tillamook County and the City of Rockaway Beach for such court services, effective July 1, 2021.
7. **AUTHORITY:**
- a. The parties to this Agreement are of equal authority. Each party acts in an independent capacity in the performance of its obligations and function under this Agreement and neither party shall be considered an agent of the other.
 - b. Upon execution of the Agreement and for its effective term, the police authority of the City for enforcing City ordinances is transferred to the Sheriff's Office. For the limited purpose of compliance with the City Charter and ordinances, the Sheriff is hereby designated the same authority as the Police Chief of the City of Rockaway Beach.
 - c. It is understood that the employees performing duties required by this Agreement, including the Sheriff, deputy sheriffs, sergeants and other employees of the Tillamook County Sheriff's Office shall remain County employees for all purposes and are not entitled to any benefits which accrue to employees of the City. All personnel matters, including standards of service, discipline of deputies and performance of duties, and the

appropriate working hours for the deputies assigned to City patrol, shall be within the discretion of the Sheriff.

- d. The foregoing notwithstanding, it is recognized by both parties that it is the intent of the Sheriff, subject to reasonable recruitment efforts within the discretion of the Sheriff, following execution of the Agreement by the County, to hire or transfer (4) deputies to the Rockaway Beach Patrol Area, if not already in effect, and that response time should be considered upon such a hire or transfer. The City Manager shall be included in the committee selecting the deputies to be assigned as City patrol deputies. Seasonal or part-time deputies are excluded from the provisions of this paragraph.

8. BILLING AND PAYMENT:

- a. The County shall bill the City monthly for services rendered within fourteen (14) days following the end of the month. Billings will reference this Agreement and be itemized to include officers' names, hourly rates and hours worked (for personal services) and description of shifts and actual costs for other expenses. Parties agree that a Maximum Amount shall be established by this agreement, and that this amount reflects the total amount that can be billed to the City by the County for services described in this agreement in a fiscal year starting July 1, and ending June 30, for the duration of this agreement. The maximum amount shall be based on assigned deputy's employment step with the Tillamook County Sheriff, and shall reflect the hourly amount (R), times 2080 (H), plus 15% contingency ($R \times H \times 1.15 = \text{maximum amount}$). The maximum amount will be established prior to the beginning of each fiscal year and based on highest anticipated step of the assigned deputy. The City and the Sheriff can mutually agree to change this amount in the event that this assignment is given to another deputy. Rates to be charged, and the maximum amount billable, are specified in Attachment A. City and County agree to renegotiate Attachment A upon changes to the County's collective bargaining agreements with Sheriff's Department employees. Any changes to this attachment may be made by an amendment to this Agreement.
- b. Billable hours include time paid for anything a municipal police officer would be paid for, including court appearances, transport of subjects to and from jail, training, officer assistance, and report writing. Parties agree that a ten percent (10%) administrative charge will be applied to the hourly rate in lieu of additional charges for County costs that would include, but are not limited to, general liability or other forms of insurance, supervisory or HR related resources, County training programs or services relevant to assigned deputies, supplies to be provided by County per this agreement, or other indirect costs incurred by the County in the overall operation of the Sheriff's Department.
- c. In addition to the charges set forth above, City will also make a single annual payment of \$10,000 per full-time City patrol deputy assigned, due on or before January 1 of each year. This annual charge is for each City patrol deputy assigned that is certified (basic

police certification from DPSST), the annual charge does not apply to a deputy that is not DPSST certified or to other deputies that are not City patrol deputies providing coverage within the City. This annual charge is intended to compensate Sheriff for providing patrol vehicles and other necessary equipment and supplies for Deputies providing services under this agreement. The annual charge will be calculated at a pro-rata rate for any City patrol deputy assigned during the midst of a yearly term. For the first year under this Agreement, City will transfer the law enforcement equipment and supplies listed in the attached Attachment B, which by this reference is incorporated herein and made a part of this agreement. County accepts the equipment and supplies in their current "as-is" condition without any warranty from City as to their fitness for any particular purpose. City's transfer of the law enforcement equipment will create a credit for the City's benefit in the amount of \$40,000 to be credited against this annual payment provision. The credit will carry forward into future years until the credit is exhausted. Should this Agreement terminate before this credit is exhausted, the credit is not refundable and neither party shall have any obligation to pay the other any amounts related to this credit and County shall retain ownership of equipment and supplies.

- d. If a City patrol deputy, for whom the City contributed to the expenses of DPSST training costs, leaves County employment and is hired by another law enforcement agency, County shall use good faith efforts to pursue reimbursement of training costs as allowed under ORS 181.695. If County does recoup costs under ORS 181.695, City and County will meet to arrive at a fair and equitable allocation of the recouped costs as between City and County.

9. COORDINATION:

- a. The Sheriff shall have the authority to administer this Agreement on behalf of the County. The City Manager shall have the authority to administer this Agreement on behalf of the City.
- b. The City and County shall cooperate with each other to the extent that the maximum police protection may be afforded within City, subject to availability as determined by the Sheriff.
- c. The Sheriff and City Manager are designed to act as coordinating agents on behalf of the County and City, respectively, to provide communication and ensure maximum cooperation between the parties to the Agreement. The coordinating agents shall meet not less than monthly.
- d. It is understood and agreed between the parties that the City Council and Mayor of the City may act only in an advisory capacity to the Sheriff and shall not interfere with the Sheriff's authority. The City may advise the Sheriff whether the general level and quality of service provided is within the City's needs and consistent with the expectations of the Agreement. At all times throughout this Agreement, the Sheriff or designee shall have the sole authority to determine staffing availability.

10. LEGAL PROVISIONS:

- a. Each party shall be responsible to the extent allowed by law (including the Oregon Constitution and the Oregon Tort Claims Act, ORS 30.260 through 30.300), only for the acts, omissions or negligence of its own officers, employees or agents.
- b. To the extent allowed under the Oregon Constitution and the Oregon Tort Claims Act, each party shall indemnify and hold harmless the other party from all claims, damages, or expenses of any kind, including attorney's fees and other cost and expenses of litigation, for personal or property damage arising out of that party's performance required by this Agreement.
- c. City's performance is conditioned upon the County's compliance with applicable law, which are hereby incorporated into this Agreement by reference.
- d. County's performance is conditioned upon the City's compliance with applicable laws, which are hereby incorporated into this Agreement by reference.

11. NOTICE:

- a. Where notice is required pursuant to this Agreement, it shall be in writing and shall be given by personal delivery, first class mail or fax transmission. Any notice required by law shall be given in the manner specified by the applicable law.
- b. Notice required to be given the City shall be to: City Manager, ROCKAWAY BEACH CITY HALL, 276 Hwy 101 S., P.O. Box 5, Rockaway Beach, OR 97136. FAX (503) 355-8221.
- c. Notice required to be given the County shall be to: Sheriff, TILLAMOOK COUNTY JAIL & JUSTICE FACILITY, 5995 Long Prairie Rd., Tillamook, OR 97141. FAX (503) 815-3399.

12. AMENDMENT: The provisions of this Agreement may be waived, altered, modified, supplemented, or amended only by written instrument executed by both parties.

13. FUNDING: The parties to this Agreement understand and agree that the continued operation of this Agreement, and its duties and obligations, are dependent upon the availability, on a year-to-year basis, of sufficient funds to finance this Agreement; and it is further understood that such funds are within the power and control of the budget committee and governing bodies of Tillamook County, Oregon and the City of Rockaway Beach, Oregon.

14. TERMINATION: This Agreement may be terminated by (a) the mutual written agreement of the parties hereto, or (b) by either party upon ninety (90) days' prior written notice to the other.

IN WITNESS WHEREOF, the parties have signed this Agreement in duplicate.

TILLAMOOK COUNTY, OREGON

MF Bell
.....

Mary Faith Bell, Chair

David Yamamoto
.....

David Yamamoto, Vice Chair

Erin Skaar
.....

Erin Skaar, Commissioner

Josh Brown
.....

Josh Brown, Sheriff

June 9, 2021
.....

Date

CITY OF ROCKAWAY BEACH, OREGON

Sue Wilson
.....

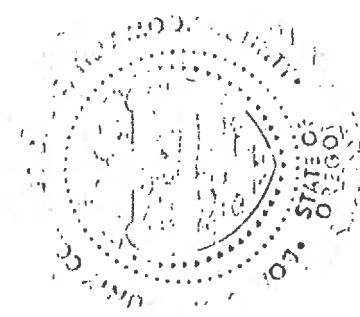
Sue Wilson, Mayor

Luke Shepard
.....

Luke Shepard, City Manager

6/4/2021
.....

Date



ATTACHMENT A

The Sheriff agrees to charge, and the City agrees to pay, as follows for services rendered pursuant to the INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
HOURLY RATE	22.45	23.13	23.83	24.55	25.3	26.07	26.86	27.67	28.51	29.37
SALARY	3,891.26	4,009.13	4,130.46	4,255.26	4,385.25	4,518.72	4,655.65	4,796.05	4,941.64	5,090.71
OT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EARNINGS	3,891.26	4,009.13	4,130.46	4,255.26	4,385.25	4,518.72	4,655.65	4,796.05	4,941.64	5,090.71
BENEFITS										
FICA	297.68	306.70	315.98	325.53	335.47	345.68	356.16	366.90	378.04	389.44
RETIREMENT	1,323.03	1,363.10	1,404.36	1,446.79	1,490.99	1,536.36	1,582.92	1,630.66	1,680.16	1,730.84
INSURANCE	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64	1,525.64
WORKERS' COMP	160.62	165.48	170.49	175.64	181.01	186.52	192.17	197.97	203.98	210.13
LIFE INSURANCE - UNUM	35.11	35.11	35.11	35.11	35.11	35.11	35.11	35.11	35.11	35.11
RETIREMENT UNITS	5.07	5.07	5.07	5.07	5.07	5.07	5.07	5.07	5.07	5.07
VEBA	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00
UNIFORM EXPENSE	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00	47.00
TOTAL BENEFITS	3,469.15	3,523.11	3,578.65	3,635.78	3,695.29	3,756.39	3,819.07	3,883.34	3,949.99	4,018.23
TOTAL EXPENSE	7,360.41	7,532.24	7,709.11	7,891.04	8,080.54	8,275.11	8,474.72	8,679.39	8,891.63	9,108.94
Hourly Rate With Administrative Cost	42.47	43.46	44.5	45.53	46.6	47.75	48.9	50.08	51.3	52.56
	46.72	47.81	48.93	50.09	51.29	52.53	53.79	55.09	56.43	57.82
Hourly Rate With Administrative Cost & Contingency	53.09	54.33	55.60	56.91	58.28	59.69	61.13	62.60	64.13	65.70

ATTACHMENT B

Law Enforcement Equipment and Supplies to be Transferred by City to County

EQUIPMENT:	SERIAL NUMBER:	QTY:
2013 Ford Explorer	1FM5K8AR7DGA88954	1
2016 Ford Expedition	1FMJU1GT9GEF06241	1
2016 F-150	1FTEW1EF9GKF26343	1
2017 Ford Expedition	1FMJU1GT2HEA26897	1
Remington 870, 12ga	RS53334Y / RS42304Y	2
S&W M&P, AR15	(SW)78404/58336/09607/09574/57431	5
Glock 9mm	BHGU404	1
Springfield 9mm	GM756265	1
Glock .40cal	RM679	1
Rifle Plates/Helmet		4
Shield IIIA	USI Assault - 001 / Armor Express 1700241	2
Shield III	Paraclete Phalanx 170000053447	1
Ammunition		
40mm training/live rounds		
Kenwood Portable Radios	(CO)510446/510132/510131/510133/510443	5
Taser 7's / Dock	(XF000)4FK3/89NP/4FK7/4FK9/4MFH/	7
Axon Body 3/ Dock	Expected during TAP refresh at end of May.	6
Trauma Bags		2
Cardiac Science AED's	68790/ 68720/ 68787	
Flir Scion PTM	S00472	
Panasonic Toughbooks	9FTSA72148 / 9FTSA72088	4
	9FTSA72143 / 9FTSA72126	
40mm launcher	GS5911 / GS5912	2