

City of Rockaway Beach

City Council Workshop Meeting Minutes



Date: Wednesday, April 12, 2023
Time: 5:00 P.M – 5:50 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Join the worksession remotely here:

[City of Rockaway Beach Workshop](#)

Meeting ID: 898 6265 6224

Passcode: 001372

***What is a City Council Workshop?** Workshops are intended to allow for preliminary discussions by the city council and staff. Workshops are held to present information to the council so that the council is prepared for upcoming regular meetings. Workshops are subject to Oregon's Public meeting law and must be noticed accordingly. No final City Council decisions are made during workshops. The public is encouraged to attend workshops but may not participate unless expressly asked.*

WORKSHOP MINUTES

CALL TO ORDER -Charles McNeilly, Mayor

ROLL CALL

[Mayor - Charles McNeilly: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Alesia Franken: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

COUNCIL BRIEFING/DISCUSSION

City Manager Luke Shepard spoke to the council on the Lake Lytle Property Lease Agreement, the council would like to sign the lease agreement and maintain the property until the City has enough funds from Transient Lodging Tax to start the project. The council would like Shepard to ask for a lease of 25 years with an option of renewing the Lease.

Shepard talked about the contract with Tillamook County Sheriff's Department. Shepard would like to see a one-year renewal with a price adjustment, after talking with the city attorney it is common to do a one-year renewal to be able to make modifications. Shepard stated that he would draft a resolution and make sure that the council has full agreement in the resolution and then renew the contract.

Mayor McNeilly talked about getting a different representative from the city of Rockaway Beach for HB 4123 Coordinated Homeless Pilot meetings. The council agreed to take this to the planning

commission and ask if they could have someone volunteer their time to represent the city at these meetings.

Shepard spoke to the council on two Meeting Rules and Procedures to be added to the ordinances 1) Changed processed for appointment vacancies. 2) Finding a transition plan for incumbents to be involved in the process between them being elected and taking office since there is a two-month gap. The council agreed to have further discussion on both topics at the May workshop meeting.

McGinnis mentioned that she would like the council to look at the different non-operational city committees and make those committees operational so that the public can get more involved.

ADJOURNMENT

Martine made a motion, seconded by Cheek, to adjourn the meeting at 5:44pm; Motion Carried.

[Position #2 - Tom Martine: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS
10TH DAY OF May 2023

MAYOR, CHARLES MCNEILLY

CITY MANAGER, LUKE SHEPARD