

# City of Rockaway Beach

## City Council Meeting Minutes

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**Date:** Wednesday, August 10, 2022  
**Time:** 6:00 P.M.  
**Location:** Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

**Join here to testify remotely:**

<https://us06web.zoom.us/j/83608681445?pwd=YmhobVRqTm9ZZ0RTYkVTcDhSTHZCZz09>

Meeting ID: 836 0868 1445  
Passcode: 664393

**View the meeting live here:**

<https://janescottvideoproductions.com>

**CALL TO ORDER** – Susan J Wilson, Mayor

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

[Mayor – Susan J Wilson: Present](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Present](#)  
[Position #1 - Mary McGinnis: Present](#)  
[Position #5 - Penelope Cheek: Present](#)  
[Position #2 - Tom Martine: Present](#)

**CONSENT AGENDA**

Martine made a motion, seconded by Walhood to approve the July 13, 2022, Minutes and July 2022 Check Register: Motioned Carried.

[Position #2 - Tom Martine: Motion](#)  
[Position #4 - Terry Walhood: 2nd](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

**PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

Tillamook County Housing Coordinator Thomas Fiorelli presented a on the Coordinated Homeless Response Pilot Program. Fiorelli spoke to the council about the agreement and of the participant's duties and obligations of this Pilot Program.

**STAFF REPORTS**

Fire Dept: Chief Todd Hesse spoke on call volume that the Fire department responded to during the month of July. Hesse talked about trainings that the fire department have focused on in the month of July with lots of participation from each one of the volunteers and joint trainings with other departments. Hesse spoke about the Emergency Preparedness group, and the group gathered over 30 names of potential volunteers, and there is a monthly training that is held to increase the skills of the group. Hesse was excited to announce the first full time firefighter Ryan Boos who first day was August 1<sup>st</sup> and things have been going very well. Hesse talked about a presentation at the next council meeting that the city manager and himself are working on about the Fire Department's capital vehicle replacement plan. Hesse is reviewing 5 ordinances' on burning and fireworks and he will take his recommendations to the City Manager Luke Shepard, and they will present them to the council.

Deputy Kevin Gorgen spoke about calls that they responded to during the month of July, most of the calls that the deputies have responded to are vehicle and home thefts, the sheriff's department is asking the community to install security devices such as cameras to help and locate suspects and deter crime. Seatbelts and stop signs have been the biggest issues. Speed has not been an issue, most vacationers and the ones that live in the community will go slow in the town of Rockaway due to all the crosswalks.

Public Works Superintendent Dan Emerson spoke about what Public Works has been focusing on in the summer and the month of July. The Wayside parking lot has been painted on July 25<sup>th</sup> and looks fresh. The seal coat that was done on south 3<sup>rd</sup> has been finished. Paving season is in full swing, and first on the list was Lake Lytle picking up where the last paving stopped and tying into Charlotte St. the project turned out great! Emerson gave a shout out to Plant Operator Caleb Smith who passed his Water Treatment 1 Certification. Staff members of Public Works, Rockaway Fire Department, & City Hall have been meeting monthly to hold safety meetings and there have been no reports of any injuries.

City Manager Luke Shepard spoke about the paving project that was completed in Lake Lytle on August 3<sup>rd</sup> and that it looks great. There will be another paving project that will potentially take place in August and is expected to be completed by early September 2022, the project will be just under a half mile on sections of South Easy St. and South Nehalem Ave. The Oregon Department of Transportation has awarded the city of Rockaway a grant for \$100,000 to be put towards this project. Shepard spoke on the Anchor St. Facilities concept and the amenities for the site including parking, additional restrooms, a playground, a seating/picnic area, informational kiosk, a small event venue, and possible electric vehicle charging stations. Oregon Department of Transportation is looking to put in super charging stations along the highway and if the site is selected then ODOT will work with the city to install them. The next step will be to take this plan to the engineers for design work and cost estimating. Shepard spoke on some potential code updates. He added that the new website will be launching on September 5<sup>th</sup>, 2022.

## **OLD BUSINESS**

### **REQUEST FOR FIRST READING BY TITLE ONLY OF ORDINANCE NO. 22-442 AN ORDINANCE REGULATING SHORT TERM RENTAL OPERATIONS**

Catherine Imbrie 26773 White Dove & Karen Normandin 8905 Donald, spoke the on short term rentals in the Nedonna Beach area.

Robin Swain 113 South Miller- Spoke on short-term rentals as a house cleaner.

Charles Minelly 123 N Harbor spoke about the proposed short-term rental ordinance.

Terry Watts 690 N Pacific Spoke on short term rentals.

City Manager Luke Shepard spoke about the changes that he was directed to make at July 2022 council meeting.

McGinnis made a motion seconded by Walhood to amend the draft Ordinance No. 22-442 by reversing the changes made at the July meeting with the exception of keeping both the sections regarding the online database and the information sign.

[Position #1 - Mary McGinnis: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Abstain](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

Walhood made a motion seconded by McGinnis for the city council to approve Ordinance No. 22-442 as amended by title only.

[Position #4 - Terry Walhood: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Abstain](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **REQUEST FOR SECOND READING BY TITLE ONLY OF ORDINANCE NO. 22-442 AN ORDINANCE REGULATING SHORT TERM RENTAL OPERATIONS**

Cheek made a motion seconded by McGinnis to approve Second Reading by title only of Ordinance No. 22-442 as amended.

[Position #5 - Penelope Cheek: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Absent](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **ADOPTION AND APPROVAL OF ORDINANCE NO. 22-442**

Walhood made a motion seconded by Martine to adopted and approve of Ordinance No. 22-442 as ammended.

[Position #4 - Terry Walhood: Motion](#)  
[Position #2 - Tom Martine: 2nd](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

## **NEW BUSINESS**

### **REQUEST FOR APPROVAL OF RESOLUTION NO. 22-976; A RESOLUTION TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH TILLAMOOK COUNTY ON A MULTI-GOVERNMENTAL COORDINATED HOMELESS RESPONSE PROGRAM**

Martine made a motion seconded by McGinnis to approve of Resolution no. 22-976.

[Position #2 - Tom Martine: Motion](#)  
[Position #1 - Mary McGinnis: 2nd](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

### **APPROVE FUNDING AWARDS FOR THE 2022 COMMUNITY GRANT**

McGinnis made a motion seconded by Walhood to have the City Council of Rockaway Beach award Meals for Seniors funding in the amount of \$6000.00.

[Position #1 - Mary McGinnis: Motion](#)  
[Position #4 - Terry Walhood: 2nd](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Recused herself due to being on the board of directors with Meals for Seniors.](#)  
[Position #2 - Tom Martine: Approve](#)

### **APPROVAL OF AWARD TO THE LOWEST RESPONSIBLE BIDDER FOR THE S. NEHALEM AVE. & S. EASY STREET OVERLAY PROJECT**

Martine made a motion seconded by Walhood to approve the contract award for the S. Nehalem Ave. & S. Easy Street overlay project.

[Position #2 - Tom Martine: Motion](#)  
[Position #4 - Terry Walhood: 2nd](#)  
[Position #3 - Kristine Hayes: Absent](#)  
[Position #4 - Terry Walhood: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **OLCC LIQUOR LICENSE FOR “LITTORAL LOUNGE, 342 HIGHWAY N. 101”**

McGinnis made a motion seconded by Cheek to recommend approval of the Liquor license for Littoral Lounge.

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Absent](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

## **COUNCIL CONCERNS**

Counciler McGinnis spoke about advertising funding and asked if Tillamook Coast will be doing a year end presentation. Shepard said yes. McGinnis spoke about the process for renting the community center and ask if Shepard would looking into the process and suggest how it could be made easier or less expensive. She thanked Public Works for all their hard work and making the town look beautiful.

Councilor Walhood complimented the beautification committee and thanked the Public Works Dept. on how well the city looks.

Cheek spoke on short term rental trash issues and how nice it is to be able to get the ordinance to have a little bit of teeth to get the trash issues cleaned up.

Martine talked about the town looking good, thanked Public Works and the beautification committee for all their hard work they have put in.

## **MAYOR’S REPORT**

Wilson talked about a getting a resolution or ordinance in place that no fireworks can be sold within the city of Rockaway. McGinnis asked if they could review the noise and fireworks ordinances and bring them to the tables. Shepard said he would begin working on that.

## **CITIZEN INPUT ON NON-AGENDA ITEMS**

Daniel Howlett 132 N Grayling St. Talked about economic development.

Cindy Gregory 217 S. Dolphin - Talked about fireworks.

## **ADJOURNMENT**

Martine made a motion seconded by McGinnis to adjourn the meeting: Motioned Carried.


[Position #2 - Tom Martine: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

Position #3 - Kristine Hayes: Absent  
Position #4 - Terry Walhood: Approve  
Position #1 - Mary McGinnis: Approve  
Position #5 - Penelope Cheek: Approve  
Position #2 - Tom Martine: Approve

Adjourned at 7:50 PM

MINUTES APPROVED THIS  
14<sup>TH</sup> DAY OF SEPTEMBER 2022

  
\_\_\_\_\_  
Mayor, Susan J. Wilson

  
\_\_\_\_\_  
City Manager, Duke Shepard