

# City of Rockaway Beach

## Regular City Council Meeting Minutes

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**Date:** Wednesday, May 10, 2023  
**Time:** 6:00 P.M.  
**Location:** Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

**View the meeting live here:** <https://janescottvideoproductions.com>

**Join here to Comment remotely:**

Regular City Council Meeting

Meeting ID: 832 4812 9229

Passcode: 386921

**Comments may be submitted electronically by sending an email by 4:00 p.m. the day of the meeting to CityHall@Corb.us**

**CALL TO ORDER** – Charles McNeilly, Mayor

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor - Charles McNeilly: Present

Position #3 - Kristine Hayes: Present

Position #4 - Alesia Franken: Present

Position #1 - Mary McGinnis: Present

Position #5 - Penelope Cheek: Present

Position #2 - Tom Martine: Present

**CONSENT AGENDA**

**McGinnis made a motion, seconded by Martine to approve the April 12<sup>th</sup>, 2023, minutes, and the April 2023 check register: Motioned Carried.**

Position #1 - Mary McGinnis: Motion

Position #2 - Tom Martine: 2nd

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Alesia Franken: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

## **PRESENTATIONS, GUESTS & ANNOUNCEMENTS**

Tillamook County Community Development Director, Sarah Absher – Talked about SB406, that is currently under review in the State Legislation. Sarah also shared information regarding FEMA Biological Opinion.

## **STAFF REPORTS**

Fire Chief Todd Hesse spoke on call volume for the Month of April. Hesse talked about trainings that the department focused on during the month of April, how the EMT Class will be wrapping up and testing will begin in June. Hesse stated that the Emergency Preparedness Fair was well attended with lots of valuable information given out. SCBA's are currently in the process of FIT testing and once all members are FIT tested, SCBA's will be in service. Hesse stated that preparations are being made for the upcoming summer tourist season, such as safety, training, and elevating emergency services during this time.

Deputy Grogan talked about call volume in the month of April. Grogan reminded the citizens to be more vigilant while driving with an increasing number of visitors, this will mean more traffic both on foot and in vehicles. Grogan stated that the Sheriff's office has a substation located on the main floor at Rockaway Beach City Hall.

Public Works Superintendent Dan Emerson spoke on what public works focused on during the month of April. Emerson talked about public works purchasing a new washer/dryer for employees to wash contaminated clothes before taking them home. The Playground at Phyllis Baker Park is starting to show signs of wear and required some maintenance, public works started to update and replace some of the toys. Emerson stated that they have been working with Advanced Excavation to install a pressure reducing valve vault on S. 2<sup>nd</sup> & Grayling. This project adds resiliency to Rockaways water distribution system.

City Manager Luke Shepard stated that there is a vacancy on the Planning Commission, applications will be posted online or be picked up at City Hall. The first street railroad crossing has been redone and is now finished. Shepard talked about the Emergency Preparedness Fair being well attended. The listening session for the Salmonberry Trail will be May 17<sup>th</sup> from 6-8PM at City Hall, all are invited. Shepard spoke on agenda items that the council will be talking about later in the evening.

## **CITIZEN INPUT ON NON-AGENDA ITEMS**

Lisa Finkel- 222 The Strand- Government Policy

Robin Swain- 113 S. Miller St.-Spoke on Rockaway's Writers Club.

Daniel Howlett- 132 N. Grayling- Suppressing Free Speech

## **OLD BUSINESS - None**

## **NEW BUSINESS**

### **PUBLIC HEARING ON PROPOSED USES OF STATE REVENUE SHARING FUNDS FOR FISCAL YEAR 2023-2024**

This Public Hearing allows citizen input regarding the proposed uses of State Revenue Sharing Funds for Fiscal Year 2023-2024 Budget. Additional testimony may be taken from those who did not already testify regarding possible uses of State Revenue Sharing Funds.

McNeilly opened the public hearing at 7:42PM

No comments were made. McNeilly closed the public hearing at 7:43PM

### **RESOLUTION 23-993 DECLARING CITY'S ELECTION TO RECEIVE STATE REVENUE**

State Revenue Sharing Law requires cities to annually pass a resolution requesting State Revenue Sharing revenue. Approval of Resolution 23-993 will satisfy the State's requirement and allow the City to receive Revenue Sharing Funds in the 2023-2024 Fiscal Year.

Hayes made a motion, seconded by Cheek, to approve Resolution 23-993 Declaring the City's Election to Receive State Revenue. Motion carried.

Position #3 - Kristine Hayes: Motion

Position #5 - Penelope Cheek: 2nd

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Alesia Franken: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

### **PUBLIC HEARING ON BUDGET FOR FISCAL YEAR 2023-2024**

The purpose of this Public Hearing is to receive public testimony on the budget approved by the Budget Committee.

McNeilly opened the public hearing at 7:45PM

Daniel Howlett- 132 N. Grayling St.- shared his concerns about the budget and how it seems to be very complex and complicated to follow. He mentioned the discussion that happened at the last budget meeting regarding the city doing an analysis for a fire district. He would like to see discussion on if the police service with the Sheriff's office is any better than the Rockaway Beach police department and if the city is saving any money or is it costing more. He would also like to see the city hire a Parks & Rec Director to be able to bring that program back.

McNeilly closed the public hearing at 7:48PM

### **RESOLUTION 23-988, ADOPTING THE CITY BUDGET FOR FISCAL YEAR 2023-2024**

One Resolution contains all four actions required for Adoption of the City FY 2023-2024 Budget.

- ADOPTING THE FY 2023-2024 BUDGET;

- APPROVING THE APPROPRIATION OF FUNDS;
- CATEGORIZING TAXES; AND
- APPROVING THE TAX LEVY.

Hayes made a motion, seconded by Martine, to Amend the approved budget by reducing line 23 on page 18 from \$88,000.00 to \$83,000.00; Motion carried.

Position #3 - Kristine Hayes: Motion  
Position #2 - Tom Martine: 2nd  
Mayor - Charles McNeilly: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Alesia Franken: Approve  
Position #1 - Mary McGinnis: Approve  
Position #5 - Penelope Cheek: Approve  
Position #2 - Tom Martine: Approve

Martine made a motion, seconded by McGinnis to approve Resolution 23-998 Adopting the City Budget for Fiscal year 2023-2024; Motion Carried.

Position #2 - Tom Martine: Motion  
Position #1 - Mary McGinnis: 2nd  
Mayor - Charles McNeilly: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Alesia Franken: Approve  
Position #1 - Mary McGinnis: Approve  
Position #5 - Penelope Cheek: Approve  
Position #2 - Tom Martine: Approve

**SELECTION OF GRAND MARSHAL FOR THE 2023 JULY FOURTH PARADE**

Areas of consideration include community service, personal accomplishment or awards, length of time living in the community, personal deeds, and dedication to the community over their lifetime.

McGinnis made a motion, seconded by Hayes, to have Terry Walhood, Ronnie Duckworth, & Rockaway Roastery to be co-marshals of the 2023 July Fourth Parade: Motion Carried.

Position #1 - Mary McGinnis: Motion  
Position #3 - Kristine Hayes: 2nd  
Mayor - Charles McNeilly: Approve  
Position #3 - Kristine Hayes: Approve  
Position #4 - Alesia Franken: Approve  
Position #1 - Mary McGinnis: Approve  
Position #5 - Penelope Cheek: Approve  
Position #2 - Tom Martine: Approve

**SELECTION OF THE 2023 VOLUNTEER OF THE YEAR**

Areas of consideration include community service, personal deeds, and dedication to the community over the past 12 months.

Hayes made a motion, seconded by McGinnis, to select Sandy Johnson as the 2023 Volunteer of the year: Motion Carried.

Position #3 - Kristine Hayes: Motion

Position #1 - Mary McGinnis: 2nd

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Alesia Franken: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

**RESOLUTION 23-987 A RESOLUTION AMENDING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ROCKAWAY BEACH AND THE TILLAMOOK COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT SERVICES.**

This resolution acts to extend the existing law enforcement IGA between the City of Rockaway Beach and the Tillamook County Sheriff's Office for an additional 12 months and adjust charges for services rendered.

Hayes made a motion, seconded by Martine, to approve Resolution 23-987 Intergovernmental Agreement: Motion Carried.

Position #3 - Kristine Hayes: Motion

Position #2 - Tom Martine: 2nd

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Alesia Franken: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

**COUNCIL CONCERNS**

Councilor Cheek talked about the city beautification committee and thanking public works for removing the big spiky plant outside of City Hall.

Councilor Franken thanked Sarah Absher for coming out and sharing information on the FEMA Biological Opinion and SB406. Franken thanked Fire Chief Todd Hesse for all the extra work that he puts forth with the Emergency Preparedness Group. She also wanted to thank Dan Emerson for his dedication to the community and the public works team for keeping the department functioning. Franken thanked City Manager Luke Shepard along with Becca Harth, Kale Hesse, and city staff for all their hard work and keeping the city running well.

Councilor Hayes would like the council to work on policy for public record requests as well as complaint forms. Hayes thanked public works for taking out the spiky plant. She also mentioned that the first farmers market will be from 4-8PM at the wayside, on May 11, 2023.

Councilor Martine talked about the Counseling Center approaching him to get his opinion on affordable housing at the Kilchis House that the Counseling Center purchased.

Councilor McGinnis would like to talk about public records policy at the next workshop meeting. McGinnis joined the emergency preparedness group and is really looking forward to working with the group. McGinnis talked about attending the LOC conference and thanked the city for sending her. She mentioned how the railroad crossing at South 1<sup>st</sup> St. looks great. McGinnis thanked City Manager Luke Shepard for all the work that he is doing for the city, as well as the Lions club for putting on the backpack program for the children in the summertime. She wanted to encourage the citizens to check out the Chamber website for fun events in Rockaway.

## **MAYOR'S REPORT**

Mayor McNeilly presented a presentation on greater connection and city governments. Mayor McNeilly stated to get the connection started that himself and City Manager Luke Shepard will be meeting at City Hall in the upstairs conference room starting the fourth Thursday of the month from 9AM-10AM opened to anyone who wants to stop by and bring questions, comments and suggestions. The first town hall meeting will be in July of this year Mayor McNeilly stated that he will deliver a state of the city message. McNeilly talked about fireworks in Rockaway beach, he investigated the Ordinances that Rockaway Beach has and presented what he found.

## **ADJOURNMENT**

Hayes made a Motion, seconded by Martine to adjourn the meeting at 8:24pm: Motion carried.

Position #3 - Kristine Hayes: Motion

Position #2 - Tom Martine: 2nd

Mayor - Charles McNeilly: Approve

Position #3 - Kristine Hayes: Approve

Position #4 - Alesia Franken: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Cheek: Approve

Position #2 - Tom Martine: Approve

MINUTES APPROVED THIS  
14<sup>TH</sup> DAY OF JUNE 2023

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Mayor, Charles McNeilly

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City Manager, Luke Shepard