

City of Rockaway Beach

City Council Meeting Minutes



Date: Wednesday, July 13, 2022
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 HWY 101 -Civic Facility

Zoom Meeting

<https://us06web.zoom.us/j/86114819660?pwd=TkZpc2JzdHBobmp1NTdaSE8wUHRldz09>

Meeting ID: 861 1481 9660

Passcode: 341328

CALL TO ORDER – Susan J. Wilson, Mayor

PLEDGE OF ALLEGIANCE

ROLL CALL

[Mayor - Sue Wilson: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Terry Walhood: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

CONSENT AGENDA

Walhood made a motion, seconded by Martine to approve the June 8th, 2022, Minutes and June 2022 Check Register: Motioned Carried.

[Position #4 - Terry Walhood: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

CITIZEN INPUT ON NON-AGENDA ITEMS

Daniel Howlett 132 N Grayling St. Spoke on the upcoming general elections in November 2022.

Steve Press 180 S Hwy 101 Shared his thoughts on short term rentals.

Charles McNeilly 123 N Harbor Spoke about concerns he had with fireworks, the sale of fireworks, and open burning and leadership of Rockaway Beach.

PRESENTATIONS, GUESTS & ANNOUNCEMENTS

Theresa Bruneau president of Meals for Seniors, Inc. spoke on how the community grant money was spent, and how much it helped to have this funding. Meals for Seniors were able to purchase food & containers with the grant money.

Jean Scholtz president of Friends of the Rockaway Beach library spoke about the funds that they received from the community grant money, they were able to replace the roof. Next on the list will be the inside of the library.

STAFF REPORTS

Fire Dept Chief Todd Hesse talked about call volume for the month of June. Hesse is working with state parks on how to educate the visitors and citizens on beach safety & beach fires. July is going to be an extremely busy month for the department with high call volumes, lots of training, education on beach safety and lots of extra activities going on throughout the month. There has been a signed conditional offer to hire a Firefighter with an onboarding date of July 25th. Burn ban starts Friday July 15th with no open burning including no burn barrels. Fire pits are allowed if the homeowner has a permit that has been signed. Fourth of July went well the vibe of town was amazing! McGinnis asked if the fire department could get an electronic reader board in front of the department? Shepard stated that there has been talk about purchasing an electronic reader board and asked if the council would like to see this happen so citizens could keep up to date with important information going on in town. Hayes asked about removing certain items from a demolition before burning, Hesse answered with no demo burning, no burning plastic or garbage, a person can only burn natural vegetation with a permit that has been inspected and signed by himself.

Undersheriff Kelly spoke on call volume during the month of June. The Fourth of July went well with minor incidents. Kevin Grogan is the new deputy on patrol in Rockaway, and he is now on his own as of July first.

Public Works Superintendent Dan Emerson talked about the Fourth of July weekend and how well public works did at keeping up with trash, general cleaning, watching water capacity with all the visitors that were in town. Emerson spoke on what public works focused on for the month of June, starting with the grant that was received for the rehab of 3rd Ave reservoir, this is a priority project and part of the water master plan, the engineers have finalized the plan and will be ready for bid soon. Public works also has been awarded a small city allotment grant and working with the engineers to repave Nehalem Street from Dolphin to Juniper and South Easy Street from South 3rd to Nehalem, this project is out for bid.

City Manager: Luke Shepard spoke on the Fourth of July and how well everything went, the paid staff did a great job usual, but the volunteers were incredible and are really what make it all possible. Shepard talked about working and maintaining operational control of Lake Lytle boat launch property, Shepard attended a county commissioner meeting, and they are working on a draft lease agreement. Shepard spoke on the Anchor St. parking/amenities project that was on the task list for city council to develop the lot, Shepard has been working with Scott the city planner and his staff with a concept that they have put together and will be presented at the next meeting, to get the councils take on the concept, before any of the actual design work is to be done. Shepard talked about the deposit that was in the check register from ODOT for the Salmon Berry IGA. This is just for the design work, instead of

constructing and designing the first segment, the city will design the entire segment through Rockaway Beach. Since there are so many variables to determine the actual amount, they will design the entire segment and then get the funding. Shepard spoke about the council packets, and council action form, and what it is used for, and asked if the council found them useful.

OLD BUSINESS

PUBLIC HEARING ON ORDINANCE NO. 22-442 AN ORDINANCE REGULATING SHORT TERM RENTAL OPERATIONS

Public Hearing opened at 6:48 PM.

Daniel Howlett 132 N Grayling St. stated short term rentals are out of control and there needs to be a moratorium on them because there are too many in Rockaway Beach.

Steve Press 180 S Hwy 101 The 30 minutes to respond to a home if there is a problem is too short and it needs to be couple hours or a couple of days to respond.

Public Hearing closed at 6:51 PM.

REQUEST FOR FIRST READING BY TITLE ONLY OF ORDINANCE NO. 22-442 AN ORDINANCE REGULATING SHORT TERM RENTAL OPERATIONS

Councilor Cheek stated that she believed Councilor Hayes should recuse herself from this agenda item. Councilor Hayes disagreed. Cheek spoke about what time the owner needs to be available, if they should have more then 30 minutes to call back or arrive at there home to acknowledge problems. McGinnis spoke about changing the wording on the homeowner's short term rental license's so personal information isn't posted everyone, how would this process take place? Shepard spoke about various ways the council could amending the ordinance.

McGinnis spoke on getting a document together that meets the homeowners, the community, and city's needs and not just one of them. McGinnis would like to send this document back to staff to work on the revisions and language in section 113.04, McGinnis would like to see personal information such as email or phone numbers be given to city hall or local sheriff's department, so that they can take care of problems that guest or neighbors may have, this would also eliminate the problem with personal information being made noticeable to the public. Shepard spoke about having an online database for personal information that can be on available on the city website where the information should someone need to reach the homeowner or vacation rental company. McGinnis would like to see this posted on an online database and not in the yard. Shepard confirmed with the city council the changes to be made.

Hayes made a motion seconded by McGinnis to send the ordinance back to staff for revision, including provisions for an online database, 7:00 AM-Midnight on-call hours, and response time increased to one hour: Motion Carried.

[Position #3 - Kristine Hayes: Motion](#)

[Position #1 - Mary McGinnis: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

NEW BUSINESS

REQUEST REAPPOINTMENT OF PLANNING COMMISSION MEMBERS BILL HASSELL AND ZANDRA UMHOLTZ

Cheek made a Motion Seconded by Walhood to reappointment Bill Hassell and Zandra Umholtz to the Rockaway Planning Commission: Motion Carried.

[Position #5 - Penelope Cheek: Motion](#)
[Position #4 - Terry Walhood: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

REQUEST TO APPOINT TO FILL VACANCY ON THE PLANNING COMMISSION

Hayes made a motion Seconded by McGinnis to request to appoint to fill vacancy on the planning commission: Motion Carried.

[Position #3 - Kristine Hayes: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Terry Walhood: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)
[Position #2 - Tom Martine: Approve](#)

COUNCIL CONCERNS

Councilor McGinnis thanked all for participation regarding short term rentals. McGinnis thanked all that helped on Fourth of July. McGinnis talked about the Recycling center by the waste plant being used quite a bit and would like to see it emptied more often, Public Works could investigate getting this done. Councilor Walhood thanked all staff and volunteers for helping with the Fourth of July. Councilor Cheek thanked all Volunteers that worked around the Fourth of July and all events that took place went over great. Councilor Martine thanked all staff and volunteers for all the time and effort they put in on the Fourth of July. Councilor Hayes spoke about the Fireworks and enjoyed the quite fireworks the most.

MAYOR'S REPORT

Mayor Susan J. Wilson thanked all the staff and volunteers that helped around the Fourth of July and was very impressed on how the weekend turned out.

ADJOURNMENT

Hays made a motion seconded by Walhood to adjourn the meeting: Motioned Carried.

Position #3 - Kristine Hayes: Motion

Position #4 - Terry Walhood: 2nd

Position #3 - Kristine Hayes: Approve

Position #4 - Terry Walhood: Approve

Position #1 - Mary McGinnis: Approve

Position #5 - Penelope Check: Approve

Position #2 - Tom Martine: Approve

Adjourned at 7:50 PM

MINUTES APPROVED THIS
10TH DAY OF AUGUST 2022



Mayor, Susan J. Wilson



City Manager, Luke Shepard