

August 9, 2023

Rockaway Beach
City Council
Meeting

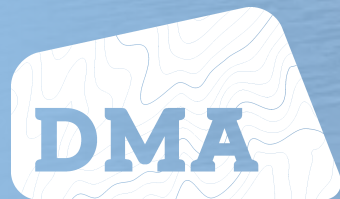


ROCKAWAY BEACH

Community Path Phase I - Close

August 9, 2023

SOMETHING SPECIAL
STARTS HERE



FINAL PATH PROJECT REPORT

PART I

Recommendations

PART II

Scope and Delivery

PART III

Findings

PART IV

Next Steps

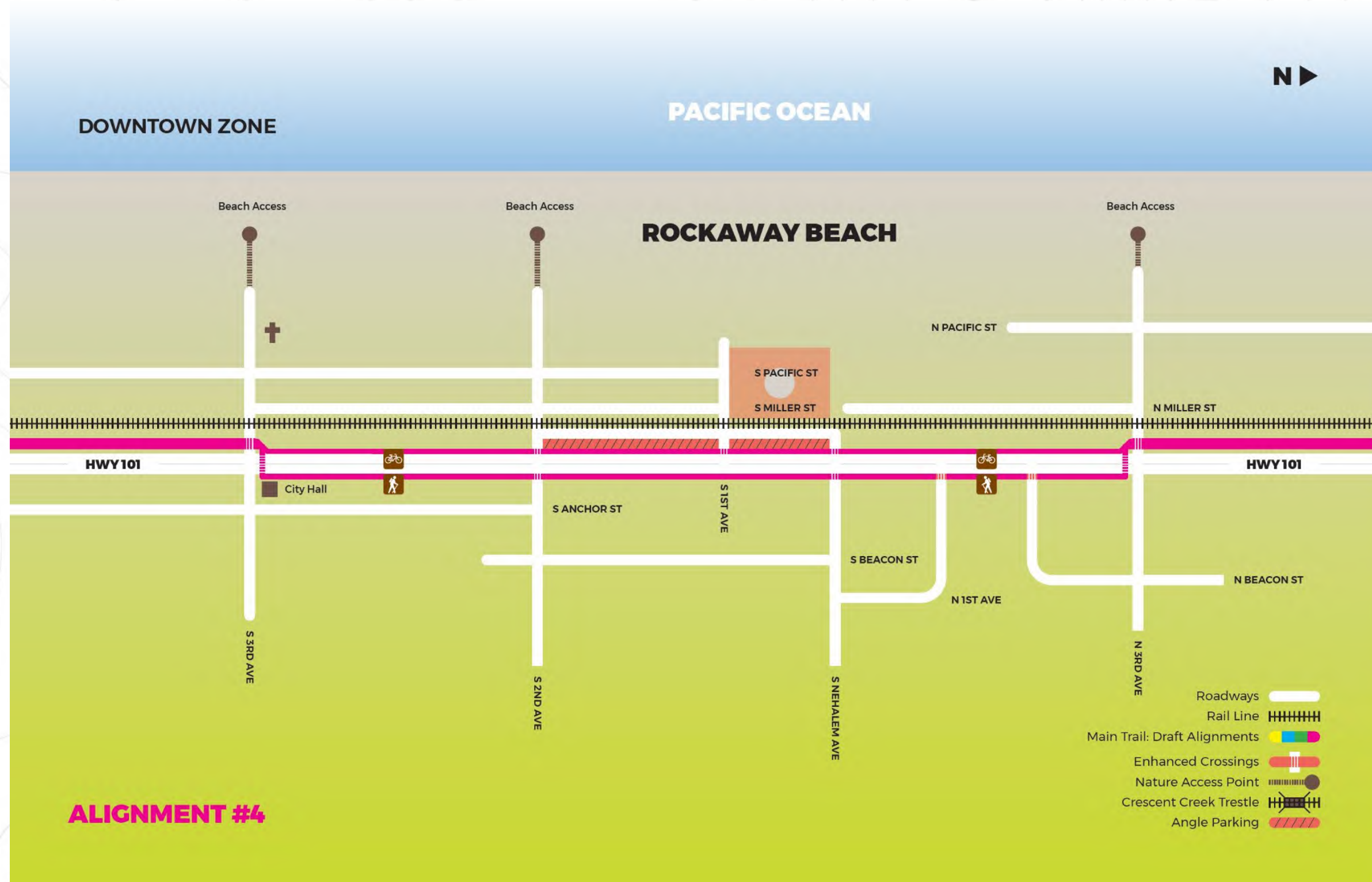
RECOMMENDATIONS

#1 Get one subsection of path construction ready by December 2024



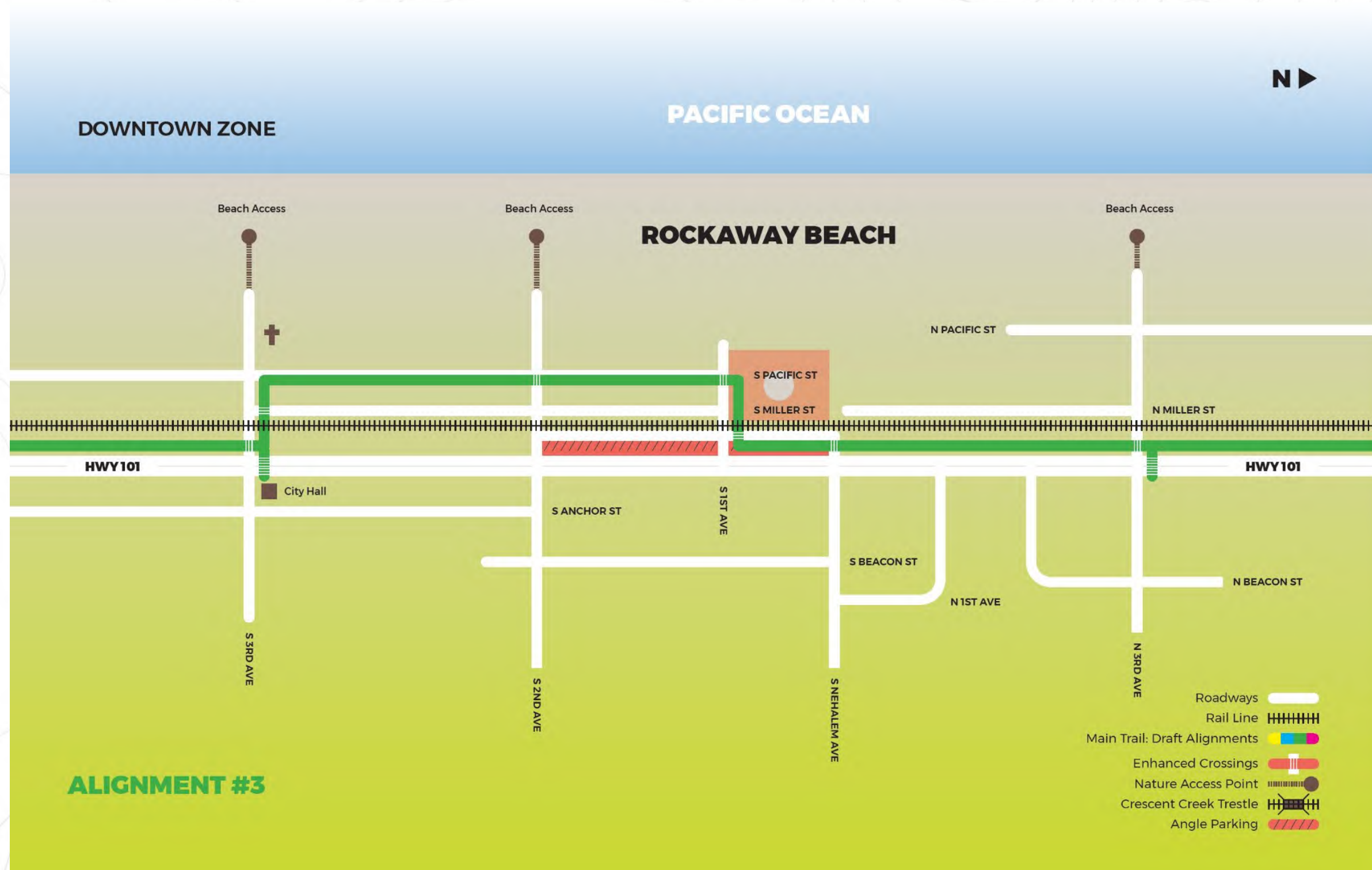
RECOMMENDATIONS

#2 Split Path: Drive to yes/no on feasibility of Split Path ASAP



RECOMMENDATIONS

#3 Explore N Pacific St. as a backup alignment option downtown and to inform long-term planning



WHAT WE DID

SCOPE OF WORK

Phase I (March - July '23)

- Conceptual MEMO reflecting community sentiment

Phase II (anticipated)

- Final alignment and preliminary design document

1

Ensure the path design works for the community

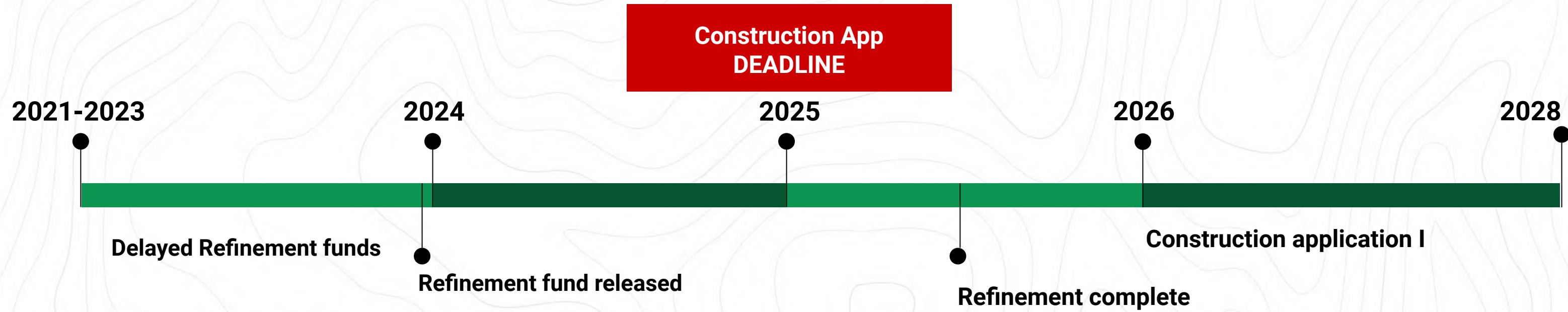
2

Get Refinement funds flowing

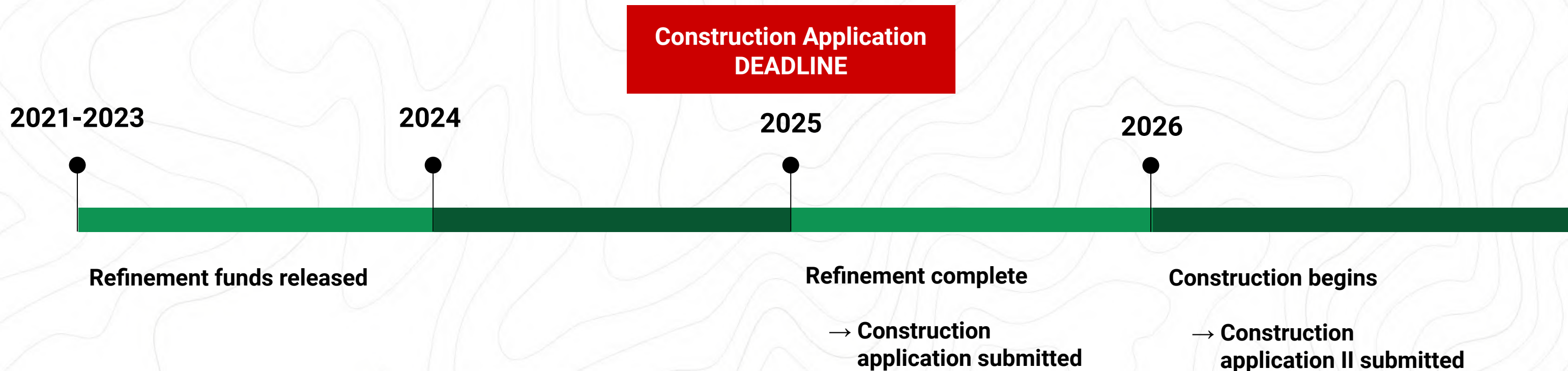
3

Set up successful construction grant to lock in the opportunity

Project Timeline without DMA intervention



Project Timeline with DMA intervention



PROJECT MANAGEMENT OUTCOMES

1

Expedited timeline = \$4-\$6MM

2

2026 Groundbreaking feasible

3

Immediate advancement toward future construction
phases II & III (\$8-\$12MM)

COMMUNITY ENGAGEMENT

- ✓ 30+ one-on-one stakeholder interviews
- ✓ 12 small group presentations and listening sessions
- ✓ 2,600 mailers to residents and second home owners
- ✓ Three public gatherings
- ✓ A project page on the city's website
- ✓ Online feedback form and 200+ responses
- ✓ 30 printed posters
- ✓ 100 fliers with QR code to webpage and feedback form
- ✓ Project specific email address
- ✓ Eight articles in The Tillamook County Pioneer
- ✓ Two articles in Tillamook Headlight Herald
- ✓ Five public council presentations
- ✓ Eight site visits
- ✓ One "visitor for a weekend" experience
- ✓ One video and podcast interview

COMMUNITY ENGAGEMENT OUTCOMES

1

Green light from the community

2

Two downtown alignment options

3

Insight into resident sentiment related to growth and governance

FINDINGS

WE NEED TO TALK ABOUT

What the future of Rockaway looks like in the face of growth

The role of vehicles related to pedestrian and cycling infrastructure, especially downtown

What it all means for local businesses and liveability

Where the dividing lines are and why

NEXT STEPS

1

Crystallize values and vision

2

Plant a flag that informs and guides

3

Pair plans and resources to get ahead of growth

LAND IT

Now

1. Define what it looks like to successfully anticipate growth
2. Create funding strategy to complete path construction
3. Leverage Refinement to inform new and updated plans
4. Pinpoint future connectivity so that it is feasible, cost effective, and user friendly

Soon

5. Refresh Comprehensive plan
6. Prioritize planning updates and new plans for
 - Downtown transportation
 - Main St. / downtown development
 - Parks and Recreation
 - Parking study
 - Destination management plan and approach
 - Economic development and recruitment
7. Ongoing, discrete community engagement within values framework

THANK YOU

**DESTINATION
MANAGEMENT
ADVISORS**

Resolution 23-999

RESOLUTION NO. 23-999

A RESOLUTION ADOPTING A DESIGN MEMORANDUM FOR A COMMUNITY PATH REFINEMENT PROJECT

WHEREAS, Rockaway Beach was awarded funding for planning and refinement of a cycling and pedestrian path from Washington St to Beach St. that shall be aligned predominantly within the Port of Tillamook Bay right of way; and

WHEREAS, in preparation for this work, Rockaway Beach contracted with Destination Management Advisors (DMA) to conduct widespread community engagement, inform the public, collect public input and draft a design memorandum for this upcoming project; and

WHEREAS, the purpose of this design memorandum is to guide the upcoming work on the community path refinement project; and

WHEREAS, DMA has now completed this work and has incorporated their findings into the "NAME OF DOCUMENT design memorandum;" and

WHEREAS, the City Council wishes to adopt this guiding document.

NOW, THEREFORE, BE IT RESOLVED that the City of Rockaway Beach City Council hereby adopts the design memorandum for a Community Path refinement project, attached as Exhibit A.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 9TH DAY OF AUGUST 2023.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

- Adopts a Design Memorandum for the Rockaway section of Salmonberry Trail
- Destination Management Advisors:
 - Community Outreach/Engagement
 - Collected input/Compile feedback
 - Draft Design Memorandum
- Design Memo to act as Guiding Document for next phase of the Project
- Next steps: Work with ODOT, POTB, STIA, STF, OCSR, ODOT Rail and Engineering Firm on technical planning, feasibly, environmental reviews, construction cost estimates.

RESOLUTION NO. 23-1001

A RESOLUTION APPROVING A PROPOSAL FROM HBH CONSULTING ENGINEERS FOR COMPLETING A STREET CAPITAL IMPROVEMENTS PLAN

WHEREAS, Rockaway Beach Code Chapter 30.11 designates the City Council of the City of Rockaway Beach as the Local Contract Review Board; and

WHEREAS, the City Council wishes to obtain a Street Capital Improvements Plan to evaluate the condition of various roads around the City and prioritize projects for repair; and

WHEREAS, the City has received a proposal from HBH Consulting Engineers including a Scope of Work for the completion of a Street Capital Improvements Plan for the City of Rockaway Beach in the total estimated amount of \$35,250.00 for time and materials.

NOW, THEREFORE, BE IT RESOLVED that the City of Rockaway Beach City Council hereby approves the proposal from HBH Consulting Engineers for a Street Capital Improvements Plan, attached as Exhibit A.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 9TH DAY OF AUGUST 2023.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 23-1001

- Approves a proposal to complete a Street Capital Improvement Plan
- HBH Consulting Engineers:
 - Evaluate Road Conditions
 - Collect Input citizens/elected official/staff
 - Prioritize street projects for the next five FY
- Up to Seven Public Meetings, Up to five Public Hearings
- Deliverables:
 - Street CIP Inventory
 - Preliminary Street Evaluation
 - Preliminary CIP Report
 - Final CIP Report

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ATTEST

Melissa Thompson, City Recorder

Resolution 23-1001

Tentative Meeting Schedule

- 10/11/23 CC Workshop – HBH Present Preliminary List (PLv1), Dan and HBH Discuss/Feedback with CC
- 11/08/23 CC Regular Session – HBH Present PLv2, City Hold Public Hearing on PLv2
- 11/16/23 Planning Commission – HBH Present PLv2, City Hold Public Hearing on PLv2
- 12/13/23 CC Regular Session – HBH Present PLv3, City Hold Public Hearing on PLv3
- 12/21/23 Planning Commission – HBH Present PLv3, City Hold Public Hearing on PLv3
- 01/10/24 CC Regular Session – HBH Present Preliminary CIP, City Hold Public Hearing on PCIP
- 02/14/24 CC Regular Session – HBH Present Final CIP, City Hold Public Hearing on FCIP

Resolution 23-1002

- Adopts a Paid Leave Oregon Policy
- Paid Leave Oregon:
 - State Run, All Oregon Employees Eligible
 - Allows Employees paid leave for family leave, medical leave and safe leave
- Aligns City Policy with State law
- Employees in Oregon will be eligible for benefits beginning in September 2023.



Starting in Oregon by illness of violence, What be through who is e Employee at least \$1 qualify for medical o While on l employee Benefit an employee Who pay Starting o and empl Oregon th Contributi percentag will deduc contributi When do employe If your lea required t at least 30 family, me give the re Oregon m benefit by How do In Septem leave with paidleave paper app your appli appeal th Employe

RESOLUTION NO. 23-1002

A RESOLUTION ADOPTING A PAID LEAVE OREGON POLICY

WHEREAS, Paid Leave Oregon is a new program that allows employees in Oregon to take paid time off for family leave, medical leave, and safe leave; and

WHEREAS, employees can start applying for Paid Leave Oregon benefits in September 2023; and

WHEREAS, the City wishes to adopt a policy to inform employees about eligibility, requirements, and benefits of the Paid Leave Oregon program.

NOW, THEREFORE, BE IT RESOLVED, that the City of Rockaway Beach City Council hereby adopts the City of Rockaway Beach Paid Leave Oregon Policy, attached as Exhibit A.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 9TH DAY OF AUGUST 2023.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Department of Land Conservation and Development **Attachment A**
2023-25 Grant Young Memorial Planning Assistance Grant Closeout Report



Oregon

Tina Kottek, Governor

Department of Land Conservation and Development

635 Capitol Street NE, Suite 150

Salem, Oregon 97301-2540

Phone: 503-373-0050

Fax: 503-378-5518

www.oregon.gov/LCD



DATE: July 21, 2023

TO: Eligible Oregon cities and counties

FROM: Angela Williamson, Grants Administrative Specialist

SUBJECT: 2023-2025 Grant Young Memorial Planning Assistance Grants

Community partners:

The Department of Land Conservation and Development (DLCD) is pleased to offer Planning Assistance grants to help Oregon communities implement successful planning programs. Cities with a population under 2,500 are eligible to receive a \$2,000 grant. Coastal counties and counties with a population under 15,000 are eligible to receive a \$5,000 grant.

The funds are easy to secure (just sign and mail the attached agreement) and easy to account for (just complete and send the one-page summary of expenditures – the Closeout Report – as soon as possible after the funds have been used). This offer is good through August 31, 2023. If you have not responded by then, DLCD may withdraw this offer.

Please review the attached agreement. If you would like to accept the offer, provide the agreement information and printed name of authorized representative requested on page 7 of the agreement and have that authorized representative sign or digitally sign the agreement in the appropriate location.

Then do one of the following:

Option (1)

E-mail the completed, signed page 7 as an attachment in PDF format with the subject line: *jurisdiction name, grant no., Grant Young Memorial Planning Assistance Grant acceptance* to DLCD.GFGrant@dlcd.oregon.gov.

Option (2)

Mail the original completed, signed page 7 to:

Angela Williamson, Grants Administrative Specialist
DLCD
635 Capitol Street NE, Suite 150
Salem, OR 97301

A signature under either option (1) or (2) above indicates acceptance of the terms and conditions in the grant agreement. Once DLCD receives the signed page of the agreement, we will return a counter signed copy and a check in the amount described above.

Grant Young Memorial Grant

- Planning Grant through the Department of Land Conservation and Development
- \$2,000 Award for Land Use Planning Activities
- Eligible Use of Funds:
 - Employee or Consultant Costs
 - Updating/Amending/Codifying Code
 - Most other Land use Expenses



Department of Land Conservation and Development 2023-2025 Technical Assistance Programs Overview

As of June 1, 2023

Housing Planning Assistance:

Total Grant Fund: \$2.5 million

Application Period: June 1 – July 31, 2023

Eligible Projects: Develop, adopt, and implement plans needed to support housing production, affordability, and choice, including Housing Capacity Analyses (HCA) and Housing Production Strategies (HPS) under Goal 10 as well as updates to local development codes and comprehensive plans to comply with applicable state housing statutes and reduce regulatory barriers to housing production. Local governments not required by state law to conduct these planning activities are still highly encouraged to apply.

More Information: [Grant Application](#), [Webinar \(recording\)](#), contact housing.dlcd@dlcd.oregon.gov

Housing-Related Urbanization Planning Assistance:

Total Grant Fund: \$1 million

Application Period: June 1 – July 31, 2023

Eligible Projects: Develop, adopt, and implement urbanization and public facilities plans to support development readiness or amend an Urban Growth Boundary where a housing need is identified.

More Information: [Grant Application](#), [Webinar \(recording\)](#), contact housing.dlcd@dlcd.oregon.gov

General Technical Assistance:

Total Grant Fund: Approx \$700,000

Application Period: September-October

Eligible Projects: Competitive awards to local communities that fund projects to update a comprehensive plan, to update local land use ordinances, or other planning compliance projects. The grants must align with the priorities provided in the Grant Allocation Plan.

More Information: [2021-2023 Grant Allocation Plan](#); [2021-2023 Webinar \(recording\)](#)

Transportation Growth Management (TGM) Planning Grants:

Total Grant Fund: \$2.5 million

Application Period: Open now, closing July 27, 2023

Eligible Projects: TGM awards two types of grants - **Category 1:** Transportation System Planning, to give Oregonians a range of transportation choices and meet requirements of the Oregon Transportation Planning Rules. **Category 2:** Integrated Land Use and Transportation Planning, to promote communities that meet the needs of all Oregonians to live, work, and move about.

Additional DLCD Grants

- Housing Planning Assistance
 - Housing Capacity Analysis (Replaces HNA)
 - Housing Production Strategies
 - SB 406 – Compliance (Middle Housing)
- Transportation Growth Management
 - Transportation System Planning
 - Update/New Transportation Plan

Travel Oregon Grant



- Parking/Transportation Strategies
 - Enhancement and/or Expansion
 - Improve accessibility/inclusivity
 - Solutions to areas of high visitation
- Potential for future funding for projects identified



Community & Destination Management Planning Proposal: City of Rockaway Beach
Fall 2023

Tillamook Coast Visitors Association (TCVA) has been working with cities in Tillamook County that have their own lodging tax, as well as unincorporated areas that do not, to create a community and destination management plan. The goal of the plan is for community members to share with the city council and/or county about projects they consider a priority. With this plan, municipalities can determine which projects will be funded each year, either through federal, state or foundation grants, or by transient lodging tax (as outlined in the state's ORS 300.320 criteria).

Destination Management Planning Process

- **Community Information Meeting:** Goal of a community & destination management plan; What is sustainable tourism and destination management; description of three workshops; deliverables. Q&A
Wednesday Sept 13, 6pm, city hall
- **Workshop #1:** What does the community value about living in Rockaway Beach; desired community assets; determine strengths, weaknesses, opportunities, threats (SWOT).
Approx. 2 hours
Monday, September 25, 6 – 8pm, city hall
- **Workshop #2:** Review of input from workshop #1; define tourism categories/initiatives based on values, desired assets and SWOT; review, discuss and propose additional projects/activities for each initiative; discuss "whys" of projects. Approx. 2 – 2.5 hours
Monday, October 23, 6 – 8:30pm, city hall
- **Workshop #3:** Review previous workshop input; discuss why/who/how/when/challenges/funding options/length of project of proposed projects; rank and prioritize projects. Approx. 3 hours
Monday, November 13, 6 – 9pm, city hall
- TCVA will provide a draft of the destination management plan to city manager within 2 weeks of the third workshop for feedback. **Week of December 10**
- TCVA will provide a draft of the plan to the city manager within 2 weeks of final feedback window. **Week of January 8**

TCVA conducts the planning process as part of the organization's services to county partners. *There is no fee for this work.* TCVA facilitates, and will provide materials, for each workshop.

Destination Management Plan

- Tillamook Coast to host a series of Community Workshops to develop a DMP
- DMP: Prioritizes Public Use Projects
- Inform the Pubic:
 - What is Destination Management?
 - What is sustainable Tourism?
- Hear from to Community Members:
 - What does the Community Value?
 - Community desired assets?
- Utilize this input to create a Destination Management Plan
- Potential for future funding for projects identified



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Destination Management Plan

Tentative Meeting Schedule

- Kick-off Meeting: Wednesday Sept 13, 6pm
- Workshop #1: Monday, September 25, 6pm
- Workshop #2: Monday, October 23, 6pm
- Workshop #3: Monday, November 13, 6pm
- Presentation: Wednesday January 10, 6pm

Other Updates



- Utility Billing Modernization
- New Grants “Open for Business Campaign”
- Community Grant – Deadline Sept. 6th
- IT Migration/Cyber Security
- Anchor St. Amenities – Planning Com.
- Work ahead for 2023/24 Fiscal Year
- End of 2022-2023 Budget Results

Preliminary FY 2022/23

- General Fund
 - Net Revenue \$307,475 over Budget
 - Expenditures \$664,793 under Budget
- Roads and Streets Fund
 - Revenue \$101,989 above Budget
 - Expenditures \$131,705 under Budget
- TRT Fund
 - Revenue \$199,592 above Budget
 - Expenditures \$409,580 under Budget

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

GENERAL FUND		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUES & RESOURCES						
10-31-4010	CUR YR PROP TX - GEN FUND	13,608.74	474,608.60	425,000.00	(49,608.60)	111.7
10-31-4020	DELINQUENT PROP TAX REVENUE	665.06	8,685.77	8,000.00	(685.77)	108.6
10-31-4040	LIQUOR TAX - OLCC	2,212.24	29,576.36	18,000.00	(11,576.36)	164.3
10-31-4050	CIGARETTE TAX	161.51	1,084.17	1,500.00	415.83	72.3
10-31-4060	OTHER TAX REVENUE	.00	43,082.09	23,000.00	(20,082.09)	187.2
TOTAL REVENUES & RESOURCES		16,647.55	557,006.99	475,500.00	(81,506.99)	117.1
GRANTS, LOANS & BONDS						
10-33-4175	GRANTS - GENERAL FUND MISC	185,714.28	188,214.28	216,000.00	27,785.72	87.1
10-33-4180	DUOD GRANT	.00	.00	15,000.00	15,000.00	.0
10-33-4185	STATE REVENUE SHARING	.00	26,700.30	20,000.00	(6,700.30)	133.5
TOTAL GRANTS, LOANS & BONDS		185,714.28	214,914.58	251,000.00	36,085.42	85.6
FEES & SERVICES						
10-34-4060	LICENSES & FRANCHISES	17,028.57	290,463.24	200,000.00	(90,463.24)	145.2
10-34-4085	LAND USE-ORDINANCE FEES-PERMIT	6,922.50	35,753.05	21,000.00	(14,753.05)	170.3
10-34-4141	CIVIC/COMM CENTER RENT	370.00	1,255.00	500.00	(755.00)	251.0
10-34-4142	FIRST FLOOR RENT-HLTH DEPT	946.00	11,352.00	10,500.00	(852.00)	108.1
10-34-4145	CO-REFUNDABLE DEPOSITS	.00	.00	500.00	500.00	.0
10-34-4146	HEALTH DEPT UTILITY REIMB	59.58	2,061.36	2,200.00	138.64	93.7
TOTAL FEES & SERVICES		25,366.65	340,884.65	234,700.00	(106,184.65)	145.2
FIRE DEPARTMENT						
10-35-4051	NECONNA FIRE DIST	.00	29,000.00	30,000.00	1,000.00	96.7
10-35-4052	TWIN ROCKS WATER DISTRICT	.00	10,000.00	10,000.00	.00	100.0
10-35-4053	OR STATE FORESTRY DEPT	500.00	500.00	500.00	.00	100.0
10-35-4185	FIRE PERMITS	.00	.00	150.00	150.00	.0
10-35-4186	EMERGENCY SERVICES FEE	20,780.00	124,469.68	110,000.00	(14,469.68)	113.2
TOTAL FIRE DEPARTMENT		21,280.00	163,969.68	150,650.00	(13,319.68)	108.8
OTHER REVENUES						
10-36-4120	INTEREST ON INVESTED FUNDS	15,763.82	134,665.95	8,000.00	(126,665.95)	1683.3
10-36-4150	MISC RCPTS - GEN FUND	6,164.41	22,587.05	10,000.00	(12,587.05)	225.9
10-36-4190	SURPLUS PROPERTY SALES	.00	.00	1,000.00	1,000.00	.0
TOTAL OTHER REVENUES		21,928.23	157,253.00	19,000.00	(138,253.00)	827.7

City of Rockaway Beach Coffee w/ Manager and Mayor

Fourth Thursday of the Month

9:00 am to 10:00 am

City Hall 2nd Floor Conference Room

Thursday, August 24, 2023

Bring your questions, comments and suggestions

We look forward to our interaction!