

# City of Rockaway Beach

## City Council Workshop Minutes



**Date:** Wednesday, August 9, 2023  
**Time:** 4:30 P.M. – 5:40 P.M.  
**Location:** Rockaway Beach City Hall, 276 HWY 101 - Civic Facility

### 1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

### 2. ROLL CALL

Start time: [04:30:23 PM \(00:00:02\)](#)

[Mayor - Charles McNeilly: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Alesia Franken: Present \(arrived at 4:31p.m.\)](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

**Staff Present:** Luke Shepard, City Manager; Melissa Thompson, City Recorder; and Todd Hesse, Fire Chief

### 3. COUNCIL BRIEFING/DISCUSSION

#### a. Fire Rescue Department Capital Purchase Funding Options

Start time: [04:31:35 PM \(00:01:14\)](#)

Shepard provided background information and invited Hesse to give a presentation. Hesse gave a presentation on a Fire Engine Replacement Project, proposing to replace Engine 21 with a Ladder 21. Hesse reviewed financing options and recommended the lease to own option. He noted that a demo apparatus may be available at a reduced price for delivery in December 2024. Hesse answered clarifying questions for the Council. Shepard answered clarifying questions regarding financing and budget. After discussion, there was Council consensus to have Hesse review informal financing information from two other companies, and a desire to have prepayment penalty information. There was Council consensus to hold a Special Meeting on August 23, 2023 to expedite the decision to authorize the purchase. There was discussion regarding ensuring that adequate notice was provided for the Special Meeting.

#### b. Project/Task Priorities

Start time: [05:12:04 PM \(00:41:43\)](#)

Shepard presented a list of projects and tasks that staff were working on. He explained that he wanted the Council to be informed, to confirm that the list was complete, and to ensure that the projects and tasks match the Council's priorities. Shepard reviewed the project/task priorities with the Council, solicited input, and answered questions. Items 1 through 14 were

discussed. It was noted that the list would be revisited at future meetings, and that the Council could also email to Shepard any items they would like to propose be added to the list.

#### 4. ADJOURNMENT

Start time: [05:41:55 PM \(01:11:34\)](#)

Martine made a **motion**, seconded by Franken, to adjourn the meeting at 5:42 p.m.

The **motion carried** by the following vote:

[Position #2 - Tom Martine: Motion](#)

[Position #4 - Alesia Franken: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

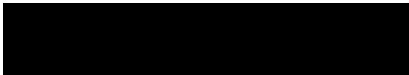
[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS  
13<sup>TH</sup> DAY OF SEPTEMBER 2023



Charles McNeilly, Mayor

ATTEST



Melissa Thompson, City Recorder