

October 11, 2023

Rockaway Beach
City Council
Meeting



RESOLUTION NO. 23-996

A RESOLUTION ADOPTING A PUBLIC RECORDS REQUEST POLICY

WHEREAS, Oregon Public Records Law (ORS 192.311 to 192.478) requires that a public records policy be in place; and

WHEREAS, the Rockaway Beach City Council wishes to update its city-wide public records request policy.

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. The City of Rockaway Beach City Council hereby adopts the City of Rockaway Beach Public Records Request Policy, attached as Exhibit A.

Section 2. Any public records request policy or procedure in effect before October 11, 2023 is hereby repealed.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 11TH DAY OF OCTOBER 2023.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 23-996

- Adopts a Public Records Request Policy
- Public has a right to inspect/copy most public records
- City policy to make records easily accessible to interested parties
- Policy:
 - Establishes orderly, consistent procedure
 - Establishes basis for a fee schedule
 - Informs residents, staff and officials on these procedures/guidelines on public records request

RESOLUTION NO 23-1010

A RESOLUTION REVISING PUBLIC RECORDS REQUEST PROCESSING FEES

WHEREAS, the Oregon Public Records law [ORS 192.324(4)] allows the City to recover its actual costs in fulfilling a public records request.; and

WHEREAS, fees for public records requests are set by resolution by the City Council; and

WHEREAS, the City Council wishes to revise fees to recover certain costs from services related to fulfilling public records requests.

NOW, THEREFORE, BE IT RESOLVED, that:

Section 1. The processing fee for time spent by staff on public records requests shall be at the hourly rate equivalent to the salary plus benefits (computed at an hourly rate) of each employee involved in processing the request.

Section 2. Charges for time spent by the city attorney reviewing, redacting, and segregating records at the City's request shall be based on actual cost.

Section 3. Additional per-page charges for photocopies of requested records and per-item charges for providing CDs, DVDs, audiotapes, or other electronic copies of requested records shall still apply.

Section 4. Any public records request search or processing fee in effect before October 11, 2023 is hereby repealed.

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 11TH DAY OF OCTOBER 2023.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 23-1010

- Updates Public Records Request Processing Fees
 - First five minutes - Free (most requests)
 - Over five minutes – Actual Cost (Staff time and/or Attorney)
- Public Hearing this meeting



small town. big beach.

FALL 2023

Community and Destination Management Planning

People who live in Rockaway Beach have a desire to make the place they call home even better. The community/destination management planning process captures their ideas about what improvements could be made that increase livability, safety and community engagement, now and in the future. The planning process consists of four meetings, each varying from one to three hours long. Your voice and ideas are welcome. Please join us in the process and create a "living document" with prioritized projects. The planning is facilitated by Tillamook Coast Visitors Association.

All workshops will take place at Rockaway Beach city hall.

COMMUNITY INFORMATION MEETING

MONDAY, SEPT. 18, 6PM

Goal of a community & destination management plan; what is sustainable tourism and destination management; description of three workshops; deliverables. Q&A

WORKSHOP #2

MONDAY, OCTOBER 23, 6-8:30PM

Review of input from workshop #1; define categories/initiatives based on values, desired assets and SWOT; review, discuss and propose additional projects/activities for each initiative; discuss "whys."

WORKSHOP #1

MONDAY, OCTOBER 2, 6-8PM

What does the community value about living in Rockaway Beach; determine strengths, weaknesses, opportunities, threats (SWOT); brainstorm desired community projects and assets.

WORKSHOP #3

MONDAY, NOVEMBER 13, 6-9PM

Review and continue to define previous workshop input; discuss why/who/how/when/challenges/funding options/length of project of proposed projects; rank and prioritize projects.

FOR MORE INFORMATION, CONTACT NAN@TILLAMOOKCOAST.COM

To view other community plans, go to tillamookcoast.com/industry and scroll to "Community and Destination Management Plans"

Destination Management Plan

Meeting Schedule

- Kick-off Meeting: Monday Sept 18, 6pm
- Workshop #1: Monday, October 2, 6pm
- Workshop #2: Monday, October 23, 6pm
- Workshop #3: Monday, November 13, 6pm
- DMP Presentation: Wednesday January 10, 6pm

Utility Bills - New Look/Features

INVOICE

ROCKAWAY BEACH
OREGON

CITY OF ROCKAWAY BEACH
276 HWY 101 S
ROCKAWAY BEACH OREGON 97136
503-374-1752
CITYHALL@CORB.US

Customer Number:	7654321
Service Dates:	05/05/23 to 07/26/23
Service Address:	123 SOMEWHERE ST
Due Date:	08/17/23
Amount Due:	\$172.09

SERVICE ADDRESS	ACCOUNT NUMBER	BILL DATE
123 SOMEWHERE ST	123456-789	04/26/2022

Last Bill Amount	Last Payment Amount	Late Fee	Balance Forward	Adjustments	Last Day to Pay
\$56.82	\$56.82	0.00	0.00	56.82	04/10/2022

WATER CHARGES					
Description	Meter	Previous Meter Reading	Current Meter Reading	Usage (100 cfl)	Charge
Residential City Water Basic Charge					89.74
Residential Water Usage	34671294	2745	2759	14	33.60
Water Subtotal					\$123.34

SANITARY SEWER CHARGES	
Residential City Sewer Basic Charge	101.00
Account Charge	65.00
Sanitary Sewer Charges Subtotal	
\$176.00	

SUMMARY	
Total New Charges	\$799
Previous Balance	\$21,004
Adjustments	\$10,000
Total Amount Due	\$172.09

MESSAGE CENTER

Water Rate Update
On July 13th, the City of Rockaway Beach Commission approved a rate increase for all customer classes that will take effect on September 1, 2023. The new rate will increase an average residential customer's bill by \$1.50 per month. For more information, please visit our website at www.corb.us

Water Quality Report
The 2022 Water Quality Report for City of Rockaway Beach customers is now available online at: www.corb.us

Sewer Usage Charge
Conserving water in winter can help reduce sewer and water bills. The sewer usage charge is based on average winter water consumption November through April, which is reviewed and updated by September 1st using previous winter water usage to establish next year's billing.

WATER CONSUMPTION

Return this portion with payment. • Make check payable to City of Rockaway Beach • Please include account and customer number on check.

CITY OF ROCKAWAY BEACH
276 HWY 101 S
ROCKAWAY BEACH OREGON 97136

SAMPLE CUSTOMER
123 SOMEWHERE ST
ROCKAWAY BEACH OREGON 97136

CITY OF ROCKAWAY BEACH
276 HWY 101 S
ROCKAWAY BEACH OREGON 97136

Customer Number:	7654321
Service Dates:	05/05/23 to 07/26/23
Service Address:	123 SOMEWHERE ST
Due Date:	08/17/23
Amount Due:	\$172.09
Amount Enclosed:	\$

Check box and enter info on back for changes, or to enroll in paperless billing.

- Begins November 1, 2023
- Full-Size Bill w/return Envelope
- Track Monthly Consumption
- Message Center
- Ability to:
 - 24/7 Account Access
 - Option to Pay Online
 - Opt-in for Paperless Billing



Deadline: December 15th

Façade Improvement Grant

- \$200,000 Grant
- \$20,000 Max, no match required
- Property owners of buildings in Rockaway Beach commercial zones that are for-profit, tourism-based businesses.
- Business owners or tenants of commercial buildings operating tourism-based businesses with written consent of property owner.
- Applicants must have a current business license and show proof that property and other taxes are current

Pickle Ball- Tennis Update


- Lease with NKNSD Sept. 13th
 - Tennis/Pickle Ball restriped
 - PW Planning for next year
 - New Benches



October 11, 2023

Rockaway Beach
City Council
Meeting






City of Rockaway Beach What's on Your Mind w/ Mayor

Saturday, October 21, 2023

10:00 am to 11:00 am
City Hall Council Room

Bring your questions, comments and suggestions

I look forward to our interaction!



City of Rockaway Beach Coffee w/ Manager and Mayor

Fourth Thursday of the Month

9:00 am to 10:00 am

City Hall 2nd Floor Conference Room

Thursday, October 26, 2023

Bring your questions, comments and suggestions

We look forward to our interaction!

Community and Destination Management Planning

Workshop #2

Monday, October 23 at 6 pm

Rockaway Beach City Hall

Join your neighbors to ...

- review input from Workshop #1
- further explore project ideas
- identify projects that qualify for lodging tax funds

October 11, 2023

Rockaway Beach
City Council
Meeting

