



City of Rockaway Beach

Regular City Council Meeting Agenda

Date: Wednesday, March 13, 2024
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

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[Regular City Council Meeting](#)

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1. CALL TO ORDER – Charles McNeilly, Mayor

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor: Charles McNeilly

Councilors: Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, Alesia Franken

4. CONSENT AGENDA

- a. Approval of February 14, 2024 Regular Meeting Minutes
- b. Approval of February 14, 2024 Workshop Minutes
- c. Review of February 2024 Check Register

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

- a. **Presentation** – Jetty Creek Working Group Update - Daniel Wear, Sustainable Northwest
- b. **Presentation** – Streets Capital Improvements Plan Projects - Matt Del Moro, HBH Engineering
- c. **Presentation** – South Coral Street Stormwater Feasibility Study - Matt Del Moro, HBH Engineering

6. STAFF REPORTS

- a. Fire Department
- b. Sheriff's Office
- c. Public Works
- d. City Manager

7. PUBLIC HEARING

- a. Streets Capital Improvement Plan**
- b. Resolution 2024-09 Establishing Fees for Short-Term Rental Waiting List Requests & Provisional Applications**

8. CITIZEN INPUT ON NON-AGENDA ITEMS

9. OLD BUSINESS

10. NEW BUSINESS

- a. Proclamation - American Red Cross Month March 2024**
- b. Consideration to Amend Section 1 of Proposed Resolution 2024-08 Establishing Limits (Cap) on the Number of Short-Term Rental (STR) Licenses that May be Issued**
- c. Consideration of Resolution 2024-08 Establishing Limits (Cap) on the Number of Short-Term Rental (STR) Licenses that May be Issued**
- d. Consideration of Resolution 2024-09 Establishing Fees for Short-Term Rental Waiting List Requests & Provisional Applications**
- e. Consideration of Resolution 2024-11 Appointing Members to the Sourcewater Protection Plan Development Advisory Committee**
- f. Consideration of Resolution 2024-17 Approving Additional Awards for the 2023-2024 Community Grant Program**
- g. Consideration of Resolution 2024-18 Adopting the South Coral Street Stormwater Feasibility Study and Directing City Staff to Investigate Funding**
- h. Consideration of Resolution 2024-19 Appointing the City Manager as the Budget Officer for the 2024-2025 Fiscal Year.**

11. ITEMS REMOVED FROM CONSENT AGENDA

12. COUNCIL CONCERNS

13. MAYOR'S REPORT

14. ADJOURNMENT



City of Rockaway Beach

Regular City Council Meeting Minutes

Date: Wednesday, February 14, 2024
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Start time: 6:01 p.m.

[Mayor - Charles McNeilly: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Alesia Franken: Present](#)
[Position #1 - Mary McGinnis: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Excused](#)

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Dan Emerson, Public Works Superintendent; Todd Hesse, Fire Chief; Matt Kelly, Undersheriff; and Kevin Grogan, Sheriff's Deputy.

4. CONSENT AGENDA

Start time: [06:01:14 PM \(00:00:46\)](#)

- ~~a. Approval of January 10, 2024 Regular Meeting Minutes (item removed from consent agenda)~~
- b. Approval of January 10, 2024 Workshop Minutes
- c. Review of January 2024 Check Register

Hayes removed item 4a from the consent agenda.

McGinnis made a **motion**, seconded by Franken, to approve the remaining items on the consent agenda.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)
[Position #4 - Alesia Franken: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

a. Presentation – Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program - Michael Neunzert, Salmonberry Trail Intergovernmental Agency (STIA)

Start time: [06:04:01 PM \(00:03:33\)](#)

Neunzert provided background information on studies, planning efforts, and grants related to the Salmonberry Trail project within the City. He explained the roles of stakeholders in the process. Neunzert gave information on the RAISE grant, noting he thought it was a better source of funding than other grants for the trail. He indicated that Tillamook County would manage the grant. Neunzert answered clarifying questions for the Council.

b. Presentation – Law Enforcement Statistics – Charles McNeilly, Mayor

Start time: [06:20:04 PM \(00:19:36\)](#)

McNeilly presented information on law enforcement statistics provided to the City by Undersheriff Matt Kelly of the Tillamook County Sheriff's Office. McNeilly thanked Kelly for providing the annualized statistics and said that the City was well-served by Deputies Ahlers and Grogan. McNeilly shared that there was potential third Deputy currently in the academy. Kelly answered a clarifying question from the Council.

6. STAFF REPORTS

a. Fire Department

Start time: [06:24:55 PM \(00:24:27\)](#)

Hesse presented his staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of January 2024. At the request of McGinnis, Hesse explained the CERT program and shared that people interested in volunteering can stop by the Fire Department.

b. Sheriff's Office

Start time: [06:34:34 PM \(00:34:05\)](#)

Deputy Kevin Grogan summarized the Sheriff's Office report for January 2024 and answered clarifying questions for the Council. He thanked citizens for staying home during the ice storm. Grogan confirmed for McGinnis that adding security cameras to the Old Growth Cedar Tree parking lot would be helpful and could help deter vehicle break-ins.

c. Public Works

Start time: [06:36:50 PM \(00:36:22\)](#)

Emerson presented his report on operations within the Public Works department for January 2024.

d. City Manager

Start time: [06:40:16 PM \(00:39:48\)](#)

Shepard shared a presentation providing background information on the business items on the agenda. He shared updates on the Anchor Street and new Wayside restroom projects.

7. PUBLIC HEARING

a. Ordinance 2024-01 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 113 Related to Short-Term Rentals

Start time: [06:51:49 PM \(00:51:20\)](#)

At 6:51 p.m., McNeilly opened the public hearing.

Hayes recused herself and joined the audience.

McNeilly invited public testimony.

Cynthia Farren testified that she was not in favor of the ordinance. She shared that she viewed the proposed amendments more favorably. Farren expressed concerns that the ordinance would affect her property value, and encouraged the City to enforce existing regulations before imposing more. She commented that her STRs need more maintenance and services resulted in support for small businesses, and limiting STRs would not help them.

Trella Reyes testified that she had been a full-time resident since 2020, did not own an STR, and provided long-term housing to people serving the community. Reyes commented that she was strongly opposed to the ordinance, and expressed concerns that it would impact financial stability by preventing invested homeowners from having flexibility to use their property as an STR when needed. Reyes shared that the City needed to enforce existing regulations to address complaints about the impacts of STRs. Reyes stated that the inconvenience of some should never be considered over the life-altering financial security of others.

Dia Karanouh testified in opposition to the ordinance, and urged the Council to approve the proposed amendments if it was adopted. Karanouh expressed concerns that property values would go down if licenses were not transferable.

Barb Riley shared that she knew the ordinance was a difficult issue and wanted to express her enthusiastic support. Riley commented that the ordinance offered a process to manage short-term rentals in Rockaway Beach. She stated that as of January 10, 2024 there were 455 active licenses, or 21.6% of housing, with more in the pipeline. Riley said this was a higher percentage than surrounding cities and that statistics alone should be alarming enough to pass the ordinance. She expressed that now was the time to draw a line in the sand and allow some breathing room to establish a thoughtful process going forward. Riley noted that Manzanita has had an STR cap for years and has maintained robust tourism and a hot real estate market. Riley expressed that fears of lawsuits, transfer rights and property rights should not dissuade the Council for those who want order, and a thoughtful process applied to short-term rentals. She expressed concerns that there

continue to be noise, garbage, parking, and other issues in spite of the original ordinance passed in 2022. Riley commented that the City will always be a tourist destination but it needed to be balanced. She urged the Council to pass the ordinance.

Justin McMahan testified that the number one concern of STR owners is the lack of compromise. He commented that the proposed amendments to the ordinance would help. McMahan shared that the ordinance won't fix the housing problem. He advocated for a community action group to address problematic houses and a more strict three strikes rule. McMahan commented that a cap would result in less TLT money for pay for city services. McMahan reiterated that the ordinance would not solve the housing problem.

Stephanie Winchester testified in opposition to the proposed ordinance. She commented that it had many implications for current and future home values, removed property rights, and removed future options for homeowners. Winchester commented that second homeowners often become full time residents and will lose options if they aren't renting now but want to do so in the future. Winchester questioned how cap would be set and commented that it should be based on evidence. She expressed that the ability to adjust the cap almost on a whim did not provide comfort. Winchester commented that the ordinance will not provide low-cost housing. Winchester commented that livability required more enforcement and accountability for management companies. Winchester shared that she has an STR and has been used for both long term renters and short-term renters, and it was nice to have flexibility. She commented that she was in the process of submitting permits for another short-term rental, but would not make it in time for the cap because they are waiting for engineering. Winchester stated that resulted in lost value for the land that they purchased and flexibility for what will happen in the future. She urged the Council to not pass the ordinance.

Jason Maxfield testified in favor of the ordinance. He acknowledged that it is a complex issue and there are strong opinions. Maxfield stated that giving the Council the power to regulate STRs was the right decision. He noted that almost 94% of STRs are owned by out-of-town investors, so nearly all of the revenue generated leaves the community. Maxfield expressed that the jobs created by the industry are poverty-wage, seasonal jobs. He commented that Rockaway is the last city without a cap, so all investors will be looking to buy here, and homes had been rapidly converting to STRs. Maxfield expressed a need to balance the desires of tourists with needs of community. He advocated for a holistic housing plan. Maxfield commented that transferability was a mistake, and the original language should be preserved. Maxfield stated that all homeowners should be treated equally and urged the Council to vote no on transferability.

Catherine Lewis testified that capping STRs would not lead to affordability in the area due to demand vs. supply, proximity to the ocean, and drastic increase in property values. Lewis commented that she feared a cap would lead to vacuum effect that will be filled by out of state cash buyers and people that don't need the income, and the houses will remain vacant most of the year. Lewis expressed a need for more multifamily housing in other areas. Lewis reported on the number of STR complaints received by the City and requested that the City create a task force to enforce garbage complaints. Lewis commented in support of transferability. She shared that real estate sales are often contingent on honoring STR future bookings, which can cost sellers thousands without license transferability.

Michael Strayer testified in support of the ordinance. Strayer commented on the decline of long-term residents in their neighborhood. Strayer commented that caps on STRs were crucial to strike the balance between the economic benefits of short-term rentals and the preservation of our community's character. He expressed that gentrification presented a significant challenge to the community, especially to those vulnerable to displacement, and the rapid proliferation of STRs had exacerbated the issue by altering the fabric of the neighborhood. Strayer stated that a well-defined cap will help protect the vulnerable senior population, and residents on fixed or limited incomes. He commented that a cap is essential for the community's well-being, as our neighborhoods thrive when residents have stable living conditions. Strayer said that a cap would ensure that the community remains a place where people can put down roots and build lasting connections. Strayer stated that by enacting a cap on STRs, we can foster a community that thrives economically, while preserving its unique character.

Deborah Reeves expressed concerns and shared that she started a petition a week ago to find out why many people didn't want a cap. Reeves shared that she was in the process of building with the intent of having an STR and feared when the building is finished that they won't have a way of supporting the mortgage. She commented that the proposed amendments helped, but were not a guarantee. Reeves commented that as a business owner she supports local people and does not believe a cap will help with affordable housing. She noted that she has employees that can't afford rentals. Reeves urged the Council to look at all avenues of what a cap would do, and she didn't believe it would help Rockaway grow.

Peter Bronleewe testified that he and his wife invested in a beach house in 2018, and now want to rent it because they are building a new house. He expressed concerns that they cannot get a permit within the deadline. Bronleewe stated that he could not afford to build the house if he cannot use it as an STR. He expressed that there was no evidence that the cap would provide affordable housing. He said the cap would also limit businesses that support STRs, and would limit potential revenue from STRs. Bronleewe said the new rule would lead to the decline of the quality of STRs available and increase rental charges. Bronleewe advocated that the City enforce laws already in place to address locals' valid complaints. He commented that the ordinance ironically would help with workforce housing by decreasing the workforce needed. Bronleewe urged the Council to vote no on the ordinance, or at least set a reasonable timeline for section 1 paragraph g.

Michael Weisenflue testified in favor of the ordinance. He shared that the number of STRs had increased 19% in the last 12 months, not including pending applications. He stated that STRs represented about 23% of available housing in Rockaway Beach. He explained there is now almost one STR for every three housing units. Weisenflue commented that we are already past the point of having too many STRs. He noted that AirBnB indicated that the average STR in Oregon has 40% unused occupancy on an annual basis. Weisenflue commented that more STRs does not automatically mean more revenue for the businesses, the city, or STR owners. More STRs simply dilute the current owners' revenue. Weisenflue commented that more tourists can fill existing STRs, and create more revenue without increasing the number of STRs. He noted that only 6.2% of STRs are owned by city residents, and 30% of owners do not live in Oregon. Weisenflue stated that capping STRs will improve balance and livability for all residents, and a cap will not adversely affect anyone's revenue.

Kristal Cinque testified that she was a real estate agent, and owned a short-term rental. Cinque

stated that she can see both sides of the issue. She said that since she believed the Council would pass the ordinance, she was requesting that the Council add requirements that STR owners actually use their licenses. Cinque commented that many applied for licenses so that they would be grandfathered in, but aren't using the license, and others may be locals who want to limit STRs. Cinque expressed that it would possibly help lower the number of licenses, and make them available to those who would actually use them. Cinque advocated for at least one-time transferability of licenses and requested that the City cap the number of licenses per owner.

Carol Bolton testified in opposition to ordinance. She commented that she was an Oregon resident, owner of a condominium, and president of Rockaway Shores Condominiums. Bolton shared that she received requests to rent her condo every summer because there are not enough rentals available. Bolton commented that renters support local businesses. She stated that caps would decrease the income flow to the city that provides improvements to parks, and benefits for tourism. Bolton shared that 85 new single-family lots were being planned at Lake Lytle and an HOA could be formed in the community that enforced regulations without reducing STRs. Bolton commented that they supported existing regulations and had very few problems in their condominiums. Bolton stated that condo owners depend on STRs for income, and affordable housing could be supported through new state legislation.

McNeilly closed the public hearing at 7:38 p.m.

b. Ordinance 2024-02 An Ordinance Prescribing the Manner for a Person to Be Nominated to Run for Mayor or a City Councilor Position

Start time: [07:38:39 PM \(01:38:10\)](#)

At 7:38 p.m., McNeilly opened the public hearing. There being no one who wished to comment, McNeilly closed the public hearing at 7:39 p.m.

Hayes resumed her seat at the Council table.

McNeilly called for a 10-minute recess at 7:40 p.m. McNeilly called the meeting back to order at 7:51 p.m.

10. CITIZEN INPUT ON NON-AGENDA ITEMS

Start time: [07:51:18 PM \(01:50:50\)](#)

Jerry Stanfil, Rockaway Lions Club, commented that he was there to renew permit for the Weenie Wagon at the Wayside so that they could continue to do good work for the community. McNeilly explained that the Council would vote on the Wayside Use Application later that evening.

Rob Senn commented that he was an environmental health and safety specialist in the propane field, and that a community member invited him to speak. Senn expressed concerns regarding FEMA requirements to elevate propane tanks in the flood zone. He stated that he had requested that FEMA clarify options for mitigating risks related to propane tanks.

Chris Meyer commented on his concerns about FEMA requirements to elevate propane tanks in the flood zone. Meyer commented that anchoring was the best method to mitigate risks to propane tanks.

8. OLD BUSINESS

a. Consideration of Proposed Amendments to Ordinance 2024-01 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 113 Related to Short-Term Rentals

Start time: [07:59:54 PM \(01:59:25\)](#)

Hayes stated that she was recusing herself and joined the audience.

McNeilly explained that the City Manager has provided a staff report in the agenda packet discussing two amendments proposed by some members of the Council for consideration. McNeilly stated that the proposed amendment to add subsection (F) would provide a new exception for those that are buying a house in Rockaway Beach during this update process.

McNeilly invited public comment. No audience members wished to comment.

McGinnis explained that the amendment would extend the deadline to apply for an STR license for those who were in the process of selling their house or were under construction.

McGinnis made a **motion**, seconded by Franken, to amend Ordinance 2024-01 by adding new subsection (F), titled “License availability exception” as presented in the Staff Report.

McGinnis commented that the amendment was done in response to the many people who had asked for breathing room with the deadline. Cheek commented that it was a good stop gap for all to sit back and re-evaluate this.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)

[Position #4 - Alesia Franken: 2nd](#)

[Position #3 - Kristine Hayes: Recused](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

Hayes resumed her seat at the Council table and declared a potential conflict of interest.

McNeilly explained the proposed amendment to subsection (C) would allow short-term rental license transfers at change of ownership so long as the city is notified within 30 days.

McNeilly invited public comment. No audience members wished to comment.

Hayes recused herself and left the Council table.

Cheek made a **motion**, seconded by McGinnis, to amend Ordinance 2024-01, subsection (C), as presented in the Staff Report.

Franken commented that the Council had received a lot of feedback on this specific issue. At the request of McGinnis, McNeilly explained that the current ordinance did not allow license transfers, and this amendment would allow transferability. McGinnis commented that there is some danger in transferability because the same houses can remain as STRs. McGinnis expressed that for now, it is a good thing. McNeilly commented that it could create a two-tier market of the haves and have nots, creating an advantage in the marketplace for those that have an STR license. McGinnis commented that the issue could be reviewed in the future.

The **motion carried** by the following vote:

[Position #5 - Penelope Cheek: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Recused](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

b. Second Reading by Title Only of Ordinance 2024-01 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 113 Related to Short-Term Rentals

Start time: [08:08:48 PM \(02:08:19\)](#)

McNeilly explained that this was consideration to perform the second reading of Ordinance 2024-01. This Ordinance amends the Code of Ordinances Chapter 113 related to short-term rentals. It establishes the authority to set a cap on licenses, and authorizes the establishment of fees for waiting lists.

Franken made a **motion**, seconded by McGinnis to perform the second reading by title only of Ordinance 2024-01.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Recused](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

McNeilly performed the second reading by title only of Ordinance 2024-01.

Franken made a **motion**, seconded by McGinnis, to approve the second reading by title only of Ordinance 2024-01.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Recused](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

c. **Consideration to Adopt Ordinance 2024-01 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 113 Related to Short-Term Rentals**

Start time: [08:11:46 PM \(02:11:18\)](#)

McNeilly explained that with the first and second reading now complete, Ordinance 2024-01 was ready for adoption.

Cheek made a **motion**, seconded by Franken to approve as amended Ordinance 2024-01 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 113 Related to Short-Term Rentals

McGinnis said she appreciated all of the public input regarding the Ordinance, which resulted in the amendment she proposed. McGinnis commented that the comprehensive plan provides that the City shall review the impact of vacation rentals, and she appreciated that the governing body was willing to address things. McGinnis commented that ordinance would not take away licenses from current STR owners, and it would not negatively impact transient room tax (TRT) revenue. She noted that a cap would be imposed at a later date. McGinnis noted that Rockaway Beach was currently the only city on the coast without authority to limit STRs.

McNeilly commented that the Council was not considering the ordinance because they thought it would magically fix housing. He expressed that the State constrains how TRT can be used, and 70% goes to tourism. McNeilly shared that his biggest concern were the demands on the City's infrastructure and services that TRT money can't fund. He stated that as Mayor, he needed to consider visitors, business owners, STR owners, residents, and City staff.

The **motion carried** by the following vote:

[Position #5 - Penelope Cheek: Motion](#)
[Position #4 - Alesia Franken: 2nd](#)
[Position #3 - Kristine Hayes: Recused](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

9. NEW BUSINESS

a. **First & Second Reading by Title Only of Ordinance 2024-02 An Ordinance Prescribing the Manner for a Person to Be Nominated to Run for Mayor or a City Councilor Position**
Start time: [08:19:50 PM \(02:19:21\)](#)

McNeilly said that the Charter of the City of Rockaway Beach, Chapter VII, Section 27, provides that the council must adopt an ordinance prescribing the manner for a person to be nominated to run for mayor or a city councilor position. He explained that the proposed Ordinance would codify the City's current process of filing by petition, which is the process of filing by obtaining voter signatures.

Hayes resumed her seat at the Council table.

Franken made a **motion**, seconded by Cheek, to perform the first & second reading by title only of Ordinance 2024-02.

Hayes commented that she wanted to include both filing options in elections.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)
[Position #5 - Penelope Cheek: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

McNeilly performed the first and second reading by title only of Ordinance 2024-02.

McGinnis made a **motion**, seconded by Cheek, to approve the first and second reading by title only of Ordinance 2024-02.

McGinnis commented that the process had worked successfully for 15 years. She shared that candidate have two months to gather signatures.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)
[Position #5 - Penelope Cheek: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

b. **Consideration to Adopt Ordinance 2024-02 An Ordinance Prescribing the Manner for a Person to Be Nominated to Run for Mayor or a City Councilor Position**
Start time: [08:23:37 PM \(02:23:08\)](#)

McNeilly explained that with the first and second reading now complete, Ordinance 2024-02 is ready for adoption.

Franken made a **motion**, seconded by McGinnis, to adopt Ordinance 2024-02.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

c. Consideration of Resolution 2024-10 Approving Wayside Use Permit Applications

Start time: [08:24:48 PM \(02:24:20\)](#)

McNeilly explained this resolution approves four Wayside Use Permit applications from the Rockaway Beach Chamber of Commerce, and one application from the Rockaway Lions Club.

McNeilly invited public comment. No audience members wished to comment.

Franken made a **motion**, seconded by McGinnis, to approve Resolution 2024-10.

Cheek inquired with Hayes about what the Chamber would be doing. Hayes was unsure of the Chamber's plans, but she knew that there were plans for an auction and live music.

McGinnis commented that it was important to give space to the Chamber to offset lost revenue from fireworks.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

d. Consideration of Resolution 2024-12 Approving Awards for the 2023-2024 Façade Improvement Grant Program

Start time: [08:27:26 PM \(02:26:57\)](#)

McNeilly explained that the resolution approves awards to applicants for the 2023-2024 Façade Improvement Grant Program. This grant is funded with lodging tax collected by the city and is administered by the Tillamook Coast Visitors Association. Funds are available up to \$200,000 for

this grant, with a maximum request of \$20,000. McNeilly stated the Council reviewed applications in the Workshop and may now consider granting awards.

McNeilly invited public comment. No audience members wished to comment.

McGinnis made a **motion**, seconded by Franken, to approve Resolution 2024-12.

Hayes stated that she recused herself due to a conflict of interest because she had a grant application in the packet.

McGinnis urged everyone to visit the website to view the grant applications and see the good things they could expect from businesses in the next several months as a result of the grants.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)
[Position #4 - Alesia Franken: 2nd](#)
[Position #3 - Kristine Hayes: Abstain](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

Hayes commented that she advocated in the workshop to keep the grant programs open until all funds allocated were awarded.

- e. **Consideration of Resolution 2024-13 Authorizing the City of Rockaway Beach to Apply for Land and Water Conservation Fund Assistance from the Oregon Parks and Recreation Department for Development Accessible Restroom Facilities at Lake Lytle and Authorizing the City Manager to Sign the Application**

Start time: [08:30:47 PM \(02:30:18\)](#)

McNeilly explained that this resolution authorizes staff to apply to the Oregon Parks and Recreation Department for a federal Land and Water Conservation Fund grant for accessible restroom facilities at Lake Lytle.

McNeilly invited public comment. No audience members wished to comment.

Hayes made a **motion**, seconded by Franken, to approve Resolution 2024-13.

The **motion carried** by the following vote:

[Position #3 - Kristine Hayes: Motion](#)
[Position #4 - Alesia Franken: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

f. **Consideration of Resolution 2024-14 Authorizing Letter of Support for the Salmonberry Trail Intergovernmental Agency's (STIA) Application for RAISE Grant**

Start time: [08:33:07 PM \(02:32:38\)](#)

McNeilly explained that this resolution authorizes a letter of support for the Salmonberry Trail Intergovernmental Agency's (STIA) Application (with final submission by Tillamook County) for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant to develop the Salmonberry Trail section through the City of Rockaway Beach.

McNeilly invited public comment. No audience members wished to comment.

McGinnis made a **motion**, seconded by Cheek, to approve Resolution 2024-14.

Franken commented that this was important because the letter of support helps our case in receiving the grant.

McGinnis stated that she appreciated that staff was seeking funding for the project.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

g. **Consideration of Resolution 2024-15 Approving Awards for the 2023-2024 Off-Season Tourism Marketing Grant Program**

Start time: [08:35:33 PM \(02:35:04\)](#)

McNeilly explained that this resolution authorizes awards for the 2023-2024 fiscal year off-season marketing and promotions grants. He noted that it was specifically a grant application from Rockaway Beach Community Education.

McNeilly invited public comment. No audience members wished to comment.

Cheek made a **motion**, seconded by McGinnis, to approve Resolution 2024-15.

McGinnis commented that anything we can do to get people here in the off-season is fabulous.

The **motion carried** by the following vote:

[Position #5 - Penelope Cheek: Motion](#)
[Position #1 - Mary McGinnis: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

h. Consideration of Resolution 2024-16 Approving the Proposal from SSW Consulting for Strategic Planning Services & Authorizing the City Manager to Execute a Professional Services Agreement

Start time: [08:37:28 PM \(02:36:59\)](#)

McNeilly explained that this resolution approves a proposal from SSW Consulting to assist the City in its efforts to develop a five-year Strategic Plan, and authorizes the City Manager to execute a Professional Services Agreement for the project.

McNeilly invited public comment.

Cynthia Farren commented that part of proposal appeared to have a longer tail to it, and hoped that the contract would allow options out of the long tail without any financial pain for the City.

McGinnis made a **motion**, seconded by Franken, to approve Resolution 2024-16.

McGinnis commented that it will be the first strategic plan for the City and provided a foundation for building other plans like a Transportation Plan. She noted that it would involve extensive community input. McGinnis added that SSW Consulting had a great track record with other Oregon cities. McNeilly echoed McGinnis' comments and stated it was an exciting time for City and a great time to be Mayor. He commented that the plan be of great value and would help the Council and staff in executing their responsibilities, and he knew that the Council was happy to see that a big of this would be community engagement.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)
[Position #4 - Alesia Franken: 2nd](#)
[Position #3 - Kristine Hayes: Approve](#)
[Position #4 - Alesia Franken: Approve](#)
[Position #1 - Mary McGinnis: Approve](#)
[Position #5 - Penelope Cheek: Approve](#)

10. ITEMS REMOVED FROM CONSENT AGENDA

Start time: [08:42:12 PM \(02:41:43\)](#)

a. Approval of January 10, 2024 Regular Meeting Minutes

Hayes requested to amend the minutes to add a declaration of potential conflict of interest to the paragraph preceding her comments on page 4. City Recorder Thompson noted that a declaration of potential conflict of interest was recorded on page 3.

Hayes made a **motion**, seconded by Franken, to add the sentence “Kristine Hayes declared a potential conflict of interest” preceding “and her comments were made as a private citizen.”

[Position #3 - Kristine Hayes: Motion](#)

[Position #4 - Alesia Franken: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

11. COUNCIL CONCERNS

Start time: [08:45:01 PM \(02:44:32\)](#)

Cheek commended the Fire Department staff that responded to a call to assist her, noting that they were very professional, treated her like an angel, and were absolutely marvelous. She stated that Hesse had done a great job training staff.

Franken thanked the City Manager, City staff, Public Works, and emergency services, noting she had heard a lot of sirens that week. She noted that all of the citizen input was greatly appreciated.

Hayes commented that when the City passed ADU zoning, the City discussed looking at fees. She advocated for reviewing the fees and providing incentives for housing, noting that if the City did so, the rest of the County would likely follow. Hayes expressed the desire to talk about bringing back park and recreation and do something with the school district. Hayes shared that last year the Chamber had community cleanup day, and she wanted to bring it back to the city. Hayes shared updates on workshops held by the Chamber. She also shared that the Chamber was certified by the Oregon Main Street program as a community connections partner. She explained they would need a letter of support from Council.

McGinnis commented that a cleanup would be nice. She commented on the retirement party held for Shawn Vincent, noting that Chief Hesse and Kale Hesse planned an amazing event. McGinnis thanked the Mayor and Council for taking on hard issues and things that had been left by the wayside. She expressed appreciation for all people who reached out about STRs, and encouraged people to continue to reach out. McGinnis commented in response to comments on Facebook that some Council members attended the Watershed speaker series, and that a grant from the City funded the speaker program. She stressed that the City is concerned about protecting the watershed, and noted actions the City was taking. She encouraged people to visit the City’s website to view water quality reports.

12. MAYOR’S REPORT

Start time: [08:56:29 PM \(02:56:01\)](#)

McNeilly shared that the Coffee with Manager and Mayor meetings was held on January 25, 2024 and a summary was included in the meeting packet. He noted that it had the most attendance thus far. He announced that the next coffee meeting was scheduled for Thursday, February 22, 2024, and encouraged people to attend. McNeilly thanked all who shared their thoughts on the cap on STRs. He noted that the last month had been lesson in lesson in the good, bad and ugly of being an elected official and social media. He explained that the League of Oregon Cities (LOC) recommends that elected officials not discuss City business on social media, so he does not engage on community social media sites. He noted that social media presented a mixed bag of truth and fabrication regarding STRs. McNeilly expressed concern with suggestion on social media that the City and Council doesn't support local businesses, noting that the City had just awarded grants to businesses at the meeting. McNeilly encouraged anyone interested in having a discussion on any topic to email him.

13. ADJOURNMENT

Start time: [08:59:58 PM \(02:59:30\)](#)

Hayes made a **motion**, seconded by Franken, to adjourn the meeting at 9:00 p.m.

The **motion carried** by the following vote:

[Position #3 - Kristine Hayes: Motion](#)

[Position #4 - Alesia Franken: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

MINUTES APPROVED THE
13TH DAY OF MARCH 2024

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

City of Rockaway Beach

City Council Workshop Minutes



Date: Wednesday, February 14, 2024
Location: Rockaway Beach City Hall, 276 HWY 101 – 2nd Floor Conference Room

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

2. ROLL CALL

Start time: [04:30:27 PM \(00:00:20\)](#)

[Mayor - Charles McNeilly: Present](#)

[Position #3 - Kristine Hayes: Present](#)

[Position #4 - Alesia Franken: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Excused](#)

Staff Present: Luke Shepard, City Manager; and Melissa Thompson, City Recorder

3. COUNCIL BRIEFING/DISCUSSION

a. Discussion Regarding Strategic Planning Proposal - Sara Singer Wilson, SSW Consulting

Start time: [04:31:03 PM \(00:00:57\)](#)

Shepard explained that SSW Consulting came highly recommended by other agencies and City Managers across the state, and they have recent and relevant experience in strategic planning and goal setting.

Sara Singer Wilson, SSW Consulting, introduced herself and shared a presentation on a proposal for Strategic Planning Services along with a draft game plan for the City. McGinnis commented that the strategic plan would benefit the Planning Commission and Budget Committee. McNeilly commented that he appreciated the proposed approach to community outreach. At the request of McNeilly, Wilson further explained outreach and engagement tools that could be utilized. McGinnis inquired about next steps and Shepard explained that if the Council approved the proposal at their regular session that night, he would prepare and execute an agreement, and begin the process in the next month or two. After comments by Franken and Hayes, there was brief discussion regarding the comprehensive plan and how it might integrate into or align with the strategic plan. Wilson said she could share her presentation slides with the Council, as well as links to other city's plans. At the request of Hayes, Wilson further explained how a full community vision plan compared to a strategic plan.

b. Marketing & Facade Grant Award Review

Start time: [05:01:19 PM \(00:31:13\)](#)

Shepard provided a recap of the Marketing & Facade Grant programs, explaining they are funded by transient room tax (TRT) dollars and administered by the Tillamook Coast Visitors Association (TCVA).

Hayes declared a potential conflict of interest because her business submitted one of the applications, and stated that she would not vote on the Façade Improvement awards.

Shepard gave a brief overview of the number of applications submitted and deemed eligible, and the funds available to be awarded. Hayes advocated that non-profits be considered for eligibility. After brief discussion, it was suggested that the non-profit issue be discussed at a future workshop. The Council reviewed and discussed the applications. Shepard answered clarifying questions for the Council. Cheek expressed concern that Hayes' business had applied for a grant. Hayes clarified that she had recused herself. Shepard noted that there was no City policy precluding Hayes' business from applying.

Shepard provided an overview of the Marketing Grant application submitted by Rockaway Beach Community Education. The Council reviewed the application and there was consensus to consider it for approval at the regular session. Hayes advocated that the grant be reopened until all available funds are awarded. Shepard noted that since TCVA administered the grants, he could not speak to whether they had the capacity to re-open the grant, but could address it with them. Shepard confirmed for McGinnis that he could confirm whether grant awards must be expended by recipients by the end of the current fiscal year.

c. Update on Election Administrative Process

Start time: [05:11:50 PM \(00:41:44\)](#)

Shepard provided an update on the election administration process. He explained that there seemed to be consensus at the last workshop not to change the current election process and he was asked to confirm with legal counsel that it was legal for the city to have Council position numbers on the ballot. Shepard confirmed that the current process was legal. He noted that there are other cities that do not have wards or districts that have Council position numbers. Shepard explained that if the Council wanted to make a change, the best way to do so was to amend the City Charter to be specific in how we run elections and then the County will follow suit based on the Charter. Cheek commented that the current process was fair. There was brief discussion regarding timelines for the process of referring amendments to voters, and that candidate filings would occur prior to referral deadlines. McNeilly noted that people have different views regarding position numbers, and it was worthy of discussion at a future workshop.

Hayes and McGinnis commented on the nominating process of filing for position by petition or filing by fee. Shepard and McNeilly explained that was a separate issue and action would be considered in the regular session following the workshop.

Shepard shared a presentation slide with an overview of 2024 General Election filing deadlines. McNeilly noted that the names of candidates who have filed for open positions, along with their filing status, will be posted online.

d. Review of Draft Resolution 2024-08 Setting Short-Term Rental (STR) Cap

Start time: [05:25:37 PM \(00:55:31\)](#)

Shepard explained that if the Ordinance giving the Council authority to set an STR cap is adopted, the cap number will be set by Resolution. Shepard explained that the draft resolution setting the cap was updated to include a section providing that the cap be reviewed on an annual basis each October, beginning October 2025.

Hayes declared a potential conflict of interest and recused herself from the discussion.

McNeilly shared a spreadsheet with the Council indicating how many STRs would equate to one in four and one in five dwelling units. Franken recommended that the cap be set at 1% above the current number of STR licenses, noting that it might help those who have purchased property with the intent to have an STR, but did not yet have a building permit. Cheek shared that she received about 14 emails in favor of a cap, and proposed a limit of 475. McGinnis said she was more comfortable with 482 or 487, in order to include those who may be in the process of selling their property. Shepard confirmed for Franken that he would review the process and timeline for setting a cap at the regular Council meeting. Franken commented that it would be useful to have occupancy rates for the annual reviews.

- e. **Review of Resolution 2024-13 Authorizing Letter of Support for the Salmonberry Trail Intergovernmental Agency’s (STIA) Application for RAISE Grant (5:25 p.m.)**
Start time: [05:39:40 PM \(01:09:34\)](#)

Shepard explained that STIA was eager to get a trail built in Rockaway and recommended that the Council approve the proposed Resolution 2024-13 in the regular meeting session.

4. ADJOURNMENT

Start time: [05:40:26 PM \(01:10:20\)](#)

Cheek made a **motion**, seconded by Franken, to adjourn the meeting at 5:40 p.m.

The **motion carried** by the following vote:

- [Position #5 - Penelope Cheek: Motion](#)
- [Position #4 - Alesia Franken: 2nd](#)
- [Position #3 - Kristine Hayes: Approve](#)
- [Position #4 - Alesia Franken: Approve](#)
- [Position #1 - Mary McGinnis: Approve](#)
- [Position #5 - Penelope Cheek: Approve](#)

MINUTES APPROVED THIS
13TH DAY OF MARCH 2024

Charles McNeilly, Mayor

ATTEST

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEARNED	PCNT
<u>REVENUES & RESOURCES</u>						
10-31-4010	.00	452,027.65	435,000.00	(17,027.65)	103.9
10-31-4020	.00	5,232.16	8,500.00		3,267.84	61.6
10-31-4040	.00	17,075.50	26,000.00		8,924.50	65.7
10-31-4050	.00	632.06	1,200.00		567.94	52.7
10-31-4060	.00	32,001.46	30,000.00	(2,001.46)	106.7
	.00	506,968.83	500,700.00	(6,268.83)	101.3
<u>GRANTS, LOANS & BONDS</u>						
10-33-4180	.00	2,000.00	.00	(2,000.00)	.0
10-33-4185	.00	13,334.99	20,000.00		6,665.01	66.7
	.00	15,334.99	20,000.00		4,665.01	76.7
<u>FEES & SERVICES</u>						
10-34-4060	28,140.71	359,753.43	280,000.00	(79,753.43)	128.5
10-34-4085	1,600.50	13,183.25	21,000.00		7,816.75	62.8
10-34-4141	375.00	1,660.00	850.00	(810.00)	195.3
10-34-4142	946.00	7,568.00	11,500.00		3,932.00	65.8
10-34-4145	.00	.00	500.00		500.00	.0
10-34-4146	469.87	1,990.75	2,650.00		659.25	75.1
	31,532.08	384,155.43	316,500.00	(67,655.43)	121.4
<u>FIRE DEPARTMENT</u>						
10-35-4091	.00	33,000.00	30,000.00	(3,000.00)	110.0
10-35-4092	.00	.00	10,000.00		10,000.00	.0
10-35-4093	.00	.00	500.00		500.00	.0
10-35-4185	.00	.00	50.00		50.00	.0
10-35-4186	.00	63,487.02	125,000.00		61,512.98	50.8
	.00	96,487.02	165,550.00		69,062.98	58.3
<u>OTHER REVENUES</u>						
10-36-4120	.00	137,176.39	12,500.00	(124,676.39)	1097.4
10-36-4150	.00	5,910.29	12,000.00		6,089.71	49.3
10-36-4190	.00	.00	1,000.00		1,000.00	.0
	.00	143,086.68	25,500.00	(117,586.68)	561.1

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>POLICE DEPARTMENT</u>					
10-37-4100 CITATIONS - FINES & FORFEITS	147.00	4,245.32	15,000.00	10,754.68	28.3
TOTAL POLICE DEPARTMENT	147.00	4,245.32	15,000.00	10,754.68	28.3
<u>TRANSFERS</u>					
10-39-4030 TIF - TRT POLICE	.00	172,460.00	344,921.00	172,461.00	50.0
10-39-4032 TIF -SEWER OP	.00	22,500.00	45,000.00	22,500.00	50.0
10-39-4037 TIF - CC	.00	22,500.00	45,000.00	22,500.00	50.0
10-39-4038 TIF- TRT-GF PW CAP OUTLAY	.00	30,202.00	60,405.00	30,203.00	50.0
10-39-4052 TIF - TRT-CTY BEAUTIF	.00	2,500.00	5,000.00	2,500.00	50.0
10-39-4053 TIF - TRT FIRE DEPT	.00	210,912.00	421,825.00	210,913.00	50.0
10-39-4055 TIF - TRT USDA LOAN	.00	32,000.00	64,000.00	32,000.00	50.0
TOTAL TRANSFERS	.00	493,074.00	986,151.00	493,077.00	50.0
TOTAL FUND REVENUE	31,679.08	1,643,352.27	2,029,401.00	386,048.73	81.0

DRAFT

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-45-6531 CODE ENFORCEMENT	.00	.00	65,000.00	65,000.00	.0
10-45-6550 MATERIALS SUPPLIES	22,917.60	163,856.74	564,712.00	400,855.26	29.0
TOTAL POLICE DEPARTMENT	22,917.60	163,856.74	629,712.00	465,855.26	26.0
<u>FIRE DEPARTMENT</u>					
10-46-5052 FIRE CHIEF WAGES	8,356.24	68,296.22	102,700.00	34,403.78	66.5
10-46-5053 FIREFIGHTERS	11,628.17	115,297.56	138,136.00	22,838.44	83.5
10-46-5054 OVERTIME-FIRE DEPARTMENT	147.50	3,279.93	5,000.00	1,720.07	65.6
10-46-5061 VOLUNTEER FIRE FIGHTER BONUS	2,100.01	41,515.37	41,250.00	(265.37)	100.6
10-46-5062 RECORD KEEPING & TRAINING	125.00	1,375.00	3,500.00	2,125.00	39.3
10-46-5152 PAYROLL EXPENSES - FIRE	14,604.85	119,450.76	223,697.00	104,246.24	53.4
10-46-6110 ELECTRICITY	394.59	1,750.57	3,500.00	1,749.43	50.0
10-46-6530 TELEPHONE	380.89	12,011.72	8,500.00	(3,511.72)	141.3
10-46-6535 MEDICAL	862.32	7,097.04	10,000.00	2,902.96	71.0
10-46-6555 SUPPLIES, GEAR & SERVICES	1,556.66	21,819.98	40,000.00	18,180.02	54.6
10-46-6570 INS- VEHICLE, LIAB, EQUIP, BLD	.00	15,854.40	20,000.00	4,145.60	79.3
10-46-6580 FUEL & OIL	415.47	5,142.83	10,000.00	4,857.17	51.4
10-46-6582 ELECTRONIC REP-MAINT	.00	.00	1,500.00	1,500.00	.0
10-46-6630 FIRE BLDG MAINT	.00	1,467.88	15,000.00	13,532.12	9.8
10-46-6660 SAFETY TRAINING & FIRST AID	.00	1,419.32	14,000.00	12,580.68	10.1
10-46-6670 REQUIRED EQUIP TESTING	.00	3,527.50	10,000.00	6,472.50	35.3
10-46-6690 VEHICLE MAINT, SUP & REP	280.98	3,893.66	20,000.00	16,106.34	19.5
TOTAL FIRE DEPARTMENT	40,852.68	423,199.74	666,783.00	243,583.26	63.5

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-48-5057 OFFICE ASSISTANT	15,200.27	88,048.29	119,390.00	31,341.71	73.8
10-48-5065 OVERTIME - CITY HALL	.00	.00	4,000.00	4,000.00	.0
10-48-5075 ACCRUED VACATION - ADMIN	.00	.00	5,000.00	5,000.00	.0
10-48-5082 CITY MANAGER	5,610.80	61,754.98	83,790.00	22,035.02	73.7
10-48-5085 MAYOR & COUNCIL STIPEND	125.00	1,000.00	1,100.00	100.00	90.9
10-48-5152 PAYROLL EXP - ADMIN	10,787.93	83,058.95	172,690.00	89,631.05	48.1
10-48-6410 PLANNING & ZONING	.00	16,882.64	155,000.00	138,117.36	10.9
10-48-6440 REFUNDABLE DEPOSITS	.00	50.00	500.00	450.00	10.0
10-48-6530 TELEPHONE	340.26	3,269.18	6,000.00	2,730.82	54.5
10-48-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	12,177.53	8,000.00	(4,177.53)	152.2
10-48-6571 TECHNOLOGY & DATA PROCESSING	4,500.31	34,099.43	45,000.00	10,900.57	75.8
10-48-6577 ORDINANCE UPDATE	.00	756.00	2,500.00	1,744.00	30.2
10-48-6596 EMERGENCY SERVICES EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-48-6666 CITY BEAUTIFICATION	.00	332.08	3,000.00	2,667.92	11.1
10-48-6667 STORM DAMAGE REPAIR	.00	.00	100.00	100.00	.0
10-48-6830 CITY HALL OPERATIONS	1,630.03	24,671.62	83,000.00	58,328.38	29.7
10-48-6831 DUES-CITY, OFFICIALS & STAFF	495.00	3,809.24	2,500.00	(1,309.24)	152.4
10-48-6835 BANK FEES	.00	552.47	2,000.00	1,447.53	27.6
10-48-6840 COURT COSTS	.00	.00	100.00	100.00	.0
10-48-6850 ATTORNEY	5,945.50	19,598.00	29,000.00	9,402.00	67.6
10-48-6870 AUDIT & BOND	.00	7,547.29	8,000.00	452.71	94.3
10-48-6880 ADVERTISING	1,601.83	2,006.38	2,000.00	(6.38)	100.3
10-48-6890 STATIONERY & SUPPLIES	356.98	4,567.08	12,000.00	7,432.92	38.1
10-48-6915 TRAVEL & TRAIN-STAFF	916.00	3,542.73	5,000.00	1,457.27	70.9
10-48-6920 BLDG MAINT-CTY HALL	.00	9,578.91	35,000.00	25,421.09	27.4
10-48-6931 COUNCIL EXPENSE	.00	2,598.81	1,000.00	(1,598.81)	259.9
10-48-6932 CITY MANAGER FUND	.00	371.59	500.00	128.41	74.3
10-48-6954 REVENUE SHARING PMTS	4,567.50	36,345.36	60,000.00	23,654.64	60.6
10-48-6999 OPERATING CONTINGENCY - GF	.00	.00	200,000.00	200,000.00	.0
10-48-8000 GENERAL FUND CAPITAL PROJECTS	.00	.00	60,405.00	60,405.00	.0
10-48-8041 TO - ROADS/STREETS, FRANCHISE	.00	24,685.00	49,370.00	24,685.00	50.0
10-48-8044 TO -FIRE EQUIPMENT RESERVE	.00	22,500.00	45,000.00	22,500.00	50.0
10-48-8518 DEBT SVC - USDA LOAN	299.83	95,143.85	140,000.00	44,856.15	68.0
TOTAL ADMINISTRATION	52,377.24	558,947.41	1,342,945.00	783,997.59	41.6
TOTAL FUND EXPENDITURES	116,147.52	1,146,003.89	2,639,440.00	1,493,436.11	43.4
NET REVENUE OVER EXPENDITURES	(84,468.44)	497,348.38	(610,039.00)	(1,107,387.38)	81.5

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
14-36-4120 INTEREST INCOME	.00	1,466.75	1,200.00	(266.75)	122.2
TOTAL OTHER INCOME	.00	1,466.75	1,200.00	(266.75)	122.2
<u>TRANSFERS</u>					
14-39-4026 TIF - GF	.00	22,500.00	45,000.00	22,500.00	50.0
14-39-4030 TIF - TRT	.00	185,803.00	371,607.00	185,804.00	50.0
TOTAL TRANSFERS	.00	208,303.00	416,607.00	208,304.00	50.0
TOTAL FUND REVENUE	.00	209,769.75	417,807.00	208,037.25	50.2

DRAFT

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
14-47-7621 FIRE EQUIP & CAPITAL OUTLAY	.00	.00	375,000.00	375,000.00	.0
TOTAL FIRE DEPARTMENT	.00	.00	375,000.00	375,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	375,000.00	375,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	209,769.75	42,807.00	(166,962.75)	490.0

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

LOAN PAYMENT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
16-36-4120 INTEREST INCOME	.00	.00	2,500.00	2,500.00	.0
TOTAL OTHER INCOME	.00	.00	2,500.00	2,500.00	.0
TOTAL FUND REVENUE	.00	.00	2,500.00	2,500.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	2,500.00	2,500.00	.0

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

PROJECT & EQUIP RESERVE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OTHER INCOME</u>					
21-36-4120 INTEREST INCOME	.00	1,741.02	3,000.00	1,258.98	58.0
TOTAL OTHER INCOME	.00	1,741.02	3,000.00	1,258.98	58.0
<u>TRANSFERS IN</u>					
21-39-4030 TIF - TRT	.00	595,240.00	1,190,481.00	595,241.00	50.0
TOTAL TRANSFERS IN	.00	595,240.00	1,190,481.00	595,241.00	50.0
TOTAL FUND REVENUE	.00	596,981.02	1,193,481.00	596,499.98	50.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

PROJECT & EQUIP RESERVE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL OUTLAY</u>					
21-47-7577 TOURISM CAPITAL PROJECTS	489,047.06	864,681.93	2,425,000.00	1,560,318.07	35.7
TOTAL CAPITAL OUTLAY	489,047.06	864,681.93	2,425,000.00	1,560,318.07	35.7
TOTAL FUND EXPENDITURES	489,047.06	864,681.93	2,425,000.00	1,560,318.07	35.7
NET REVENUE OVER EXPENDITURES	(489,047.06)	(267,700.91)	(1,231,519.00)	(963,818.09)	(21.7)

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>STATE REVENUE</u>						
30-31-2985	RESTRICTED BIKE PATHS ODOT	.00	.00	1,000.00	1,000.00	.0
30-31-4340	STATE STREET - DMV - REVENUE	.00	70,385.12	114,000.00	43,614.88	61.7
	TOTAL STATE REVENUE	.00	70,385.12	115,000.00	44,614.88	61.2
<u>GRANTS</u>						
30-33-4182	GRANTS & REIM- ROADS & STREETS	.00	650.40	.00	(650.40)	.0
	TOTAL GRANTS	.00	650.40	.00	(650.40)	.0
<u>OTHER REVENUE</u>						
30-36-4120	INTEREST INCOME	.00	21,645.78	16,500.00	(5,145.78)	131.2
	TOTAL OTHER REVENUE	.00	21,645.78	16,500.00	(5,145.78)	131.2
<u>TRANSFERS</u>						
30-39-4030	TIF - TRT	.00	185,463.00	370,926.00	185,463.00	50.0
30-39-4038	TIF - GEN FND	.00	24,685.00	49,370.00	24,685.00	50.0
	TOTAL TRANSFERS	.00	210,148.00	420,296.00	210,148.00	50.0
	TOTAL FUND REVENUE	.00	302,829.30	551,796.00	248,966.70	54.9

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
30-41-5055 MAINT WKR WAGES	9,343.76	45,645.18	75,658.00	30,012.82	60.3
30-41-5056 EXTRA LABOR	.00	.00	2,000.00	2,000.00	.0
30-41-5058 SUPER OF PUBLIC WORKS	774.10	5,111.05	11,090.00	5,978.95	46.1
30-41-5065 OVERTIME	.00	.00	2,000.00	2,000.00	.0
30-41-5075 ACCRUED VAC - RDS & STS	.00	.00	2,000.00	2,000.00	.0
30-41-5082 CTY MANAGER - RDS & STS	801.55	8,822.20	11,970.00	3,147.80	73.7
30-41-5085 MAYOR & COUNCIL STIPEND	25.00	200.00	500.00	300.00	40.0
30-41-5152 PAYROLL EXP - RDS & STS	5,759.11	40,112.03	82,858.00	42,745.97	48.4
TOTAL PERSONNEL SERVICES	16,703.52	99,890.46	188,076.00	88,185.54	53.1
<u>MATERIALS & SERVICES</u>					
30-45-6125 ELECTRIC-STLITES-WYSD-CTYPRKS	222.71	1,306.47	2,100.00	793.53	62.2
30-45-6130 WAYSIDE & PARKS	715.02	25,706.38	35,000.00	9,293.62	73.5
30-45-6131 NATURE CONSERVANCY	220.00	1,452.99	5,000.00	3,547.01	29.1
30-45-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	6,110.01	5,000.00	(1,110.01)	122.2
30-45-6572 STREET LIGHTS	36.07	10,100.21	23,000.00	12,899.79	43.9
30-45-6580 FUEL & OIL	234.68	2,735.03	7,000.00	4,264.97	39.1
30-45-6592 PARKING LEASE	.00	1,570.68	1,500.00	(70.68)	104.7
30-45-6600 DRAINAGE & FLOOD CONTROL	.00	1,997.50	10,000.00	8,002.50	20.0
30-45-6610 SIDEWALKS, CURBS & FOOTPATHS	.00	63.31	4,000.00	3,936.69	1.6
30-45-6620 STREET SIGNS	.00	193.44	6,000.00	5,806.56	3.2
30-45-6667 STORM DAMAGE REPAIR	1,588.75	4,236.34	1,000.00	(3,236.34)	423.6
30-45-6690 VEHICLE MAINT, SUPP & REP	169.67	787.63	15,000.00	14,212.37	5.3
30-45-6800 ROADS, MATERIALS & SUPPLIES	2,176.50	8,402.89	32,000.00	23,597.11	26.3
TOTAL MATERIALS & SERVICES	5,363.40	64,662.88	146,600.00	81,937.12	44.1
<u>CAPITAL OUTLAY</u>					
30-47-7502 RDS-STIS IMPROVEMENT PROJECTS	2,666.00	38,705.47	67,000.00	28,294.53	57.8
30-47-7506 RDS-STIS: CAPITAL IMPROV PLAN	6,417.00	21,210.91	150,000.00	128,789.09	14.1
30-47-7507 RDS-STIS PW MOBILE EQUIP PLAN	.00	.00	30,000.00	30,000.00	.0
TOTAL CAPITAL OUTLAY	9,083.00	59,916.38	247,000.00	187,083.62	24.3
<u>CONTINGENCY</u>					
30-48-7999 CONTINGENCY - ROADS	.00	.00	50,000.00	50,000.00	.0
TOTAL CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	31,149.92	224,469.72	631,676.00	407,206.28	35.5

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(31,149.92)	78,359.58	(79,880.00)	(158,239.58)	98.1

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION SDC

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OTHER INCOME</u>					
39-36-4120 INTEREST INCOME	.00	1,239.40	1,000.00	(239.40)	123.9
TOTAL OTHER INCOME	.00	1,239.40	1,000.00	(239.40)	123.9
<u>FEEES</u>					
39-38-4940 IMP FEES - TRANSPORT SDC	2,700.00	12,600.00	18,000.00	5,400.00	70.0
TOTAL FEES	2,700.00	12,600.00	18,000.00	5,400.00	70.0
TOTAL FUND REVENUE	2,700.00	13,839.40	19,000.00	5,160.60	72.8

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSPORTATION SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
39-47-7880 CONT MAT - IMP TRANS	.00	.00	185,000.00	185,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	185,000.00	185,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	185,000.00	185,000.00	.0
NET REVENUE OVER EXPENDITURES	2,700.00	13,839.40	(166,000.00)	(179,839.40)	8.3

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
40-34-4540 WATER SERVICE BASE	.00	647,212.25	1,215,040.00	567,827.75	53.3
40-34-4550 NEW WATER CONNECTIONS	.00	10,465.00	28,250.00	17,785.00	37.0
40-34-4560 WATER MASTER PLAN	.00	38,671.08	74,375.00	35,703.92	52.0
TOTAL REVENUE	.00	696,348.33	1,317,665.00	621,316.67	52.9
<u>INTEREST & MISC</u>					
40-36-4120 INT - WATER OP	.00	11,001.18	5,500.00	(5,501.18)	200.0
40-36-4150 MISC RCPTS - WTR OP FUND	30.30	9,807.92	2,825,800.00	2,815,992.08	.4
TOTAL INTEREST & MISC	30.30	20,809.10	2,831,300.00	2,810,490.90	.7
TOTAL FUND REVENUE	30.30	717,157.43	4,148,965.00	3,431,807.57	17.3

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
40-41-5054	.00	.00	2,338.00	2,338.00	.0
40-41-5055	9,626.09	68,009.76	112,500.00	44,490.24	60.5
40-41-5056	.00	.00	2,000.00	2,000.00	.0
40-41-5057	15,928.28	89,885.95	121,443.00	31,557.05	74.0
40-41-5058	3,870.46	25,555.07	49,031.00	23,475.93	52.1
40-41-5059	6,420.92	49,273.93	96,078.00	46,804.07	51.3
40-41-5064	.00	.00	2,000.00	2,000.00	.0
40-41-5065	374.57	3,541.53	14,000.00	10,458.47	25.3
40-41-5067	.00	.00	1,000.00	1,000.00	.0
40-41-5075	.00	.00	5,000.00	5,000.00	.0
40-41-5082	801.55	8,822.20	11,970.00	3,147.80	73.7
40-41-5085	75.00	600.00	1,400.00	800.00	42.9
40-41-5152	18,654.62	133,515.28	289,633.00	156,117.72	46.1
TOTAL PERSONNEL SERVICES	55,751.49	379,203.72	708,393.00	329,189.28	53.5
<u>MATERIALS & SERVICES</u>					
40-45-6110	3,175.52	20,971.05	36,500.00	15,528.95	57.5
40-45-6455	.00	.00	1,000.00	1,000.00	.0
40-45-6520	96.00	750.21	2,000.00	1,249.79	37.5
40-45-6530	55.46	7,647.20	12,000.00	4,352.80	63.7
40-45-6534	1,024.94	19,236.36	35,000.00	15,763.64	55.0
40-45-6551	1,545.64	25,864.12	19,000.00	(6,864.12)	136.1
40-45-6570	.00	24,237.07	29,000.00	4,762.93	83.6
40-45-6574	.00	9,244.12	11,000.00	1,755.88	84.0
40-45-6580	446.85	5,322.07	10,000.00	4,677.93	53.2
40-45-6667	.00	.00	500.00	500.00	.0
40-45-6690	.00	5,385.59	13,500.00	8,114.41	39.9
40-45-6745	1,023.00	3,770.00	9,000.00	5,230.00	41.9
40-45-6750	2,457.76	50,370.22	63,000.00	12,629.78	80.0
40-45-6831	.00	150.00	2,500.00	2,350.00	6.0
40-45-6850	117.50	117.50	12,000.00	11,882.50	1.0
40-45-6851	.00	3,468.00	2,000.00	(1,468.00)	173.4
40-45-6915	.00	1,444.69	4,500.00	3,055.31	32.1
40-45-6945	.00	6,670.00	9,540.00	2,870.00	69.9
40-45-6951	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	9,942.67	184,648.20	272,540.00	87,891.80	67.8
<u>CAPITAL OUTLAY</u>					
40-47-7601	930.00	10,995.00	3,010,000.00	2,999,005.00	.4
40-47-7602	.00	9,023.80	175,000.00	165,976.20	5.2
40-47-7603	.00	37,640.79	40,000.00	2,359.21	94.1
TOTAL CAPITAL OUTLAY	930.00	57,659.59	3,225,000.00	3,167,340.41	1.8

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
40-48-7999 CONTINGENCY - WTR	.00	.00	30,000.00	30,000.00	.0
TOTAL CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
<u>TRANSFERS</u>					
40-49-8027 TO - CC - CH OPERATING	.00	22,500.00	45,000.00	22,500.00	50.0
40-49-8045 TO -WMP FUND	.00	150,000.00	300,000.00	150,000.00	50.0
TOTAL TRANSFERS	.00	172,500.00	345,000.00	172,500.00	50.0
TOTAL FUND EXPENDITURES	66,624.16	794,011.51	4,580,933.00	3,786,921.49	17.3
NET REVENUE OVER EXPENDITURES	(66,593.86)	(76,854.08)	(431,968.00)	(355,113.92)	(17.8)

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
42-36-4120 INTEREST INCOME	.00	21,543.65	12,000.00	(9,543.65)	179.5
TOTAL OTHER INCOME	.00	21,543.65	12,000.00	(9,543.65)	179.5
<u>TRANSFERS</u>					
42-39-4030 TIF - WATER OP	.00	150,000.00	300,000.00	150,000.00	50.0
TOTAL TRANSFERS	.00	150,000.00	300,000.00	150,000.00	50.0
TOTAL FUND REVENUE	.00	171,543.65	312,000.00	140,456.35	55.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
42-47-7555 WMP - IMPLIMENTATION PROJECTS	.00	164,362.71	550,000.00	385,637.29	29.9
TOTAL CAPITAL OUTLAY	.00	164,362.71	550,000.00	385,637.29	29.9
<u>CONTINGENCY</u>					
42-48-7999 WATER MASTER PLAN CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
TOTAL CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
TOTAL FUND EXPENDITURES	.00	164,362.71	580,000.00	415,637.29	28.3
NET REVENUE OVER EXPENDITURES	.00	7,180.94	(268,000.00)	(275,180.94)	2.7

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
47-34-4550 WATER DEBT REVENUE	.00	77,285.02	148,650.00	71,364.98	52.0
TOTAL UTILITY BILLING	.00	77,285.02	148,650.00	71,364.98	52.0
<u>OTHER INCOME</u>					
47-36-4120 INTEREST INCOME	.00	1,876.68	1,200.00	(676.68)	156.4
TOTAL OTHER INCOME	.00	1,876.68	1,200.00	(676.68)	156.4
TOTAL FUND REVENUE	.00	79,161.70	149,850.00	70,688.30	52.8

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
47-49-8512 NEDONNA BEACH WTR LINE - PRINC	.00	.00	205,000.00	205,000.00	.0
47-49-8520 WATER PLANT DS - PRINC	.00	30,000.00	30,000.00	.00	100.0
47-49-8521 WATER PLANT DS - INT	.00	8,550.00	8,650.00	100.00	98.8
TOTAL DEBT SERVICE	.00	38,550.00	243,650.00	205,100.00	15.8
TOTAL FUND EXPENDITURES	.00	38,550.00	243,650.00	205,100.00	15.8
NET REVENUE OVER EXPENDITURES	.00	40,611.70	(93,800.00)	(134,411.70)	43.3

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
49-36-4120 INTEREST INCOME	.00	2,274.33	1,200.00	(1,074.33)	189.5
TOTAL OTHER INCOME	.00	2,274.33	1,200.00	(1,074.33)	189.5
<u>WATER SDC FEES</u>					
49-38-4935 REIMB FEES - WTR SDC FUND	.00	5,520.00	9,800.00	4,280.00	56.3
49-38-4940 IMP FEES - WTR SDC FND	.00	59,250.00	82,000.00	22,750.00	72.3
TOTAL WATER SDC FEES	.00	64,770.00	91,800.00	27,030.00	70.6
TOTAL FUND REVENUE	.00	67,044.33	93,000.00	25,955.67	72.1

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
49-47-7880 CONT MAT - IMP WTR	930.00	12,664.00	310,000.00	297,336.00	4.1
49-47-7885 CONT MAT - REIMB WTR	.00	819.00	225,000.00	224,181.00	.4
TOTAL CAPITAL OUTLAY	930.00	13,483.00	535,000.00	521,517.00	2.5
TOTAL FUND EXPENDITURES	930.00	13,483.00	535,000.00	521,517.00	2.5
NET REVENUE OVER EXPENDITURES	(930.00)	53,561.33	(442,000.00)	(495,561.33)	12.1

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
50-34-4640 SEWER SERVICE BASE	.00	406,277.23	769,000.00	362,722.77	52.8
50-34-4650 NEW SEWER CONNECTIONS	.00	7,320.00	17,250.00	9,930.00	42.4
50-34-4660 SEWER MASTER PLAN	.00	41,328.68	82,000.00	40,671.32	50.4
TOTAL UTILITY BILLING	.00	454,925.91	868,250.00	413,324.09	52.4
<u>OTHER INCOME</u>					
50-36-4120 INTEREST INCOME	.00	23,556.68	15,000.00	(8,556.68)	157.0
50-36-4150 MISC RECEIPTS - SEWER	30.30	1,036.53	1,000.00	(36.53)	103.7
TOTAL OTHER INCOME	30.30	24,593.21	16,000.00	(8,593.21)	153.7
TOTAL FUND REVENUE	30.30	479,519.12	884,250.00	404,730.88	54.2

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
50-41-5055 MAINT WORKER WAGES	9,343.76	66,641.43	110,075.00	43,433.57	60.5
50-41-5056 EXTRA LABOR WAGES	.00	.00	2,000.00	2,000.00	.0
50-41-5057 OFFICE ASST WAGE	15,928.27	89,885.90	121,441.00	31,555.10	74.0
50-41-5058 SUPER PUB WORKS	3,096.36	20,444.05	39,508.00	19,063.95	51.8
50-41-5059 PLANT OP WAGES	6,420.90	46,177.45	98,657.00	52,479.55	46.8
50-41-5064 STANDBY - SEWER	.00	.00	2,000.00	2,000.00	.0
50-41-5065 OVERTIME SEWER	374.57	3,541.53	7,000.00	3,458.47	50.6
50-41-5075 ACCRUED VAC - COMP TIME	.00	.00	8,000.00	8,000.00	.0
50-41-5082 CITY MANAGER WAGES	801.55	8,822.20	11,970.00	3,147.80	73.7
50-41-5085 MAYOR & COUNCIL STIPEND	75.00	600.00	1,500.00	900.00	40.0
50-41-5152 PAYROLL EXP - SEWER	18,071.32	128,442.92	280,462.00	152,019.08	45.8
TOTAL PERSONNEL SERVICES	54,111.73	364,555.48	682,613.00	318,057.52	53.4
<u>MATERIALS & SERVICES</u>					
50-45-6110 ELECTRICITY - SEWER	2,674.41	17,557.98	32,000.00	14,442.02	54.9
50-45-6455 EMERGENCY MANAGEMENT	.00	.00	1,000.00	1,000.00	.0
50-45-6520 BLDG MAINT - SEWER	.00	175.46	3,500.00	3,324.54	5.0
50-45-6530 TELEPHONE & TELEMTRY	55.46	4,554.93	6,500.00	1,945.07	70.1
50-45-6534 PLANT CHEMICALS & SUP	5,265.23	43,117.19	45,000.00	1,882.81	95.8
50-45-6551 ADMIN & BILLING	1,333.90	22,551.43	25,000.00	2,448.57	90.2
50-45-6570 INS - VEHICLE, LIAB, EQUIP, BL	.00	39,100.71	40,000.00	899.29	97.8
50-45-6574 AUDIT - SEWER	.00	9,244.12	11,000.00	1,755.88	84.0
50-45-6580 FUEL & OIL	446.85	5,254.83	15,000.00	9,745.17	35.0
50-45-6690 VEHICLE MAINT, SUP & REP	.00	1,588.57	13,000.00	11,411.43	12.2
50-45-6740 I & I WORK	.00	.00	26,000.00	26,000.00	.0
50-45-6745 REQUIRED TESTING	.00	.00	2,000.00	2,000.00	.0
50-45-6750 SYSTEM MAINT & SUPPLY	594.97	62,202.05	65,000.00	2,797.95	95.7
50-45-6831 DUES	.00	150.00	700.00	550.00	21.4
50-45-6850 ATTORNEY	.00	2,632.00	2,500.00	(132.00)	105.3
50-45-6851 ENGINEERING	.00	1,992.00	25,200.00	23,208.00	7.9
50-45-6915 TRAVEL & TRAINING - STAFF	.00	1,243.70	5,000.00	3,756.30	24.9
50-45-6945 METER READERS	.00	9,636.66	6,400.00	(3,236.66)	150.6
50-45-6951 ORDINANCE ENFORCEMENT	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	10,370.82	221,001.63	325,300.00	104,298.37	67.9
<u>CAPITAL OUTLAY</u>					
50-47-7602 PW MOBILE EQUIP REPLACE PLAN	2,655.36	40,296.15	40,000.00	(296.15)	100.7
TOTAL CAPITAL OUTLAY	2,655.36	40,296.15	40,000.00	(296.15)	100.7

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
50-48-7999 CONTINGENCY - SEWER	.00	.00	30,000.00	30,000.00	.0
TOTAL CONTINGENCY	.00	.00	30,000.00	30,000.00	.0
<u>TRANSFERS</u>					
50-49-8027 TRNSFR TO - GF CH OPERATING	.00	22,500.00	45,000.00	22,500.00	50.0
50-49-8033 TRNSFR TO - SEWER MASTER PLAN	.00	37,500.00	75,000.00	37,500.00	50.0
TOTAL TRANSFERS	.00	60,000.00	120,000.00	60,000.00	50.0
TOTAL FUND EXPENDITURES	67,137.91	685,853.26	1,197,913.00	512,059.74	57.3
NET REVENUE OVER EXPENDITURES	(67,107.61)	(206,334.14)	(313,663.00)	(107,328.86)	(65.8)

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
52-36-4120 INTEREST INCOME	.00	12,946.25	9,000.00	(3,946.25)	143.9
TOTAL OTHER INCOME	.00	12,946.25	9,000.00	(3,946.25)	143.9
<u>TRANSFERS</u>					
52-39-4032 TRNSFR IN - FROM SEWER OPER	.00	37,500.00	75,000.00	37,500.00	50.0
TOTAL TRANSFERS	.00	37,500.00	75,000.00	37,500.00	50.0
TOTAL FUND REVENUE	.00	50,446.25	84,000.00	33,553.75	60.1

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
52-47-7555 WWMP-IMPLIMENTATION PROJECTS	.00	.00	60,000.00	60,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	60,000.00	60,000.00	.0
<u>CONTINGENCY</u>					
52-48-7999 CONTINGENCY - SWR	.00	.00	9,000.00	9,000.00	.0
TOTAL CONTINGENCY	.00	.00	9,000.00	9,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	69,000.00	69,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	50,446.25	15,000.00	(35,446.25)	336.3

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
56-34-4650 SEWER DEBT REVENUE	.00	128,811.20	245,000.00	116,188.80	52.6
TOTAL UTILITY BILLING	.00	128,811.20	245,000.00	116,188.80	52.6
<u>OTHER INCOME</u>					
56-36-4120 INTEREST INCOME	.00	9,342.56	6,000.00	(3,342.56)	155.7
TOTAL OTHER INCOME	.00	9,342.56	6,000.00	(3,342.56)	155.7
TOTAL FUND REVENUE	.00	138,153.76	251,000.00	112,846.24	55.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
56-49-8510 WW OUTFALL LOAN PRINCIPLE	.00	200,000.00	200,000.00	.00	100.0
56-49-8511 WW-OUTFALL LOAN INTEREST	.00	9,150.00	9,375.00	225.00	97.6
TOTAL DEBT SERVICE	.00	209,150.00	209,375.00	225.00	99.9
TOTAL FUND EXPENDITURES	.00	209,150.00	209,375.00	225.00	99.9
NET REVENUE OVER EXPENDITURES	.00	(70,996.24)	41,625.00	112,621.24	(170.6)

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
59-36-4120 INTEREST INCOME	.00	2,607.92	3,200.00	592.08	81.5
TOTAL OTHER INCOME	.00	2,607.92	3,200.00	592.08	81.5
<u>FEEES</u>					
59-38-4935 REIMB FEES - SEWER SDC	.00	11,824.00	25,000.00	13,176.00	47.3
59-38-4940 IMP FEES - SEWER SDC	.00	21,160.00	65,000.00	43,840.00	32.6
TOTAL FEES	.00	32,984.00	90,000.00	57,016.00	36.7
TOTAL FUND REVENUE	.00	35,591.92	93,200.00	57,608.08	38.2

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
59-47-7880 CONTR MAT - IMPROVE	.00	.00	100,000.00	100,000.00	.0
59-47-7885 CONTR MAT - REIMBURSE	.00	.00	100,000.00	100,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	200,000.00	200,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	35,591.92	(106,800.00)	(142,391.92)	33.3

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROOM TAX REVENUES</u>					
80-31-4710 TRT REVENUE 5%	.00	913,547.72	1,200,000.00	286,452.28	76.1
80-31-4711 TRT REVENUE 2% - ADV	.00	365,419.00	480,000.00	114,581.00	76.1
80-31-4712 TRT REVENUE 2% - CTY	.00	365,419.00	480,000.00	114,581.00	76.1
80-31-4713 TRT REVENUE 1% - CTY	.00	182,709.51	240,000.00	57,290.49	76.1
TOTAL ROOM TAX REVENUES	.00	1,827,095.23	2,400,000.00	572,904.77	76.1
<u>OTHER INCOME</u>					
80-36-4120 INTEREST INCOME - TRT	.00	9,448.90	7,500.00	(1,948.90)	126.0
TOTAL OTHER INCOME	.00	9,448.90	7,500.00	(1,948.90)	126.0
TOTAL FUND REVENUE	.00	1,836,544.13	2,407,500.00	570,955.87	76.3

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 29, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
80-45-6533	28,119.22	111,045.91	197,211.00	86,165.09	56.3
80-45-6534	.00	2,357.10	75,000.00	72,642.90	3.1
80-45-6535	.00	3,646.50	55,000.00	51,353.50	6.6
80-45-6536	.00	1,218.00	2,000.00	782.00	60.9
80-45-6537	15,000.00	58,258.00	75,000.00	16,742.00	77.7
80-45-6538	.00	600.00	85,000.00	84,400.00	.7
80-45-6634	.00	135.00	95,000.00	94,865.00	.1
TOTAL MATERIALS & SERVICES	43,119.22	177,260.51	584,211.00	406,950.49	30.3
<u>CONTINGENCY</u>					
80-46-6999	.00	.00	10,000.00	10,000.00	.0
TOTAL CONTINGENCY	.00	.00	10,000.00	10,000.00	.0
<u>TRANSFERS</u>					
80-49-8024	.00	172,460.00	344,921.00	172,461.00	50.0
80-49-8025	.00	62,205.00	124,405.00	62,200.00	50.0
80-49-8026	.00	185,803.00	371,607.00	185,804.00	50.0
80-49-8036	.00	595,240.00	1,190,481.00	595,241.00	50.0
80-49-8041	.00	185,460.00	370,926.00	185,466.00	50.0
80-49-8044	.00	2,500.00	5,000.00	2,500.00	50.0
80-49-8046	.00	210,912.00	421,825.00	210,913.00	50.0
TOTAL TRANSFERS	.00	1,414,580.00	2,829,165.00	1,414,585.00	50.0
TOTAL FUND EXPENDITURES	43,119.22	1,591,840.51	3,423,376.00	1,831,535.49	46.5
NET REVENUE OVER EXPENDITURES	(43,119.22)	244,703.62	(1,015,876.00)	(1,260,579.62)	24.1

Rockaway Beach Fire Rescue

276 Hwy 101 S
PO Box 5
Rockaway Beach OR 97136
503-374-1752



March 5, 2024

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire Rescue Department for the month of February 2024.

The Department responded to or participated in 44 events during the month of February, the breakdown is listed below.

911 calls for Service: 22	Trainings: 13	Non-Emergent: 9
20- Medical	Communications	2- Beach Safety
0- Fire Alarm	SAR	2- Public Assist
0- Structure Fire	SCBA	0- Lift Assist
0- Water Rescue	Air Management	1- Burn Complaints
2- MVA	EMT Class	4- Radio call-ins
0- Outside Fire		0- Special Assignments
0-Powerlines		

Year to Date	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
911 Calls	44	74	78	41
Non-Emergent	22	28	26	19
Trainings	8	21	24	25
Total	74	123	128	85

Training update- The department focused February rainy Thursday night trainings on Communications, Search and Rescue, Air Management SCBA use and EMT training. March training will focus on Fire Operations, Vehicle Extrication, Beach Rescue and EMT class.

During the month of February crews were on the beach 2 times providing information to citizens and visitors. Continue to work with State Parks to better coordinate our safety and enforcement actions on the Beach.

	February	YTD
Fire safety\Educational Moments-	0	0
Water Safety Messages\Out of Water-	2\2-person	2/2
Stickers to kids-	0	0
Educational signs reset-	0	0
Education Signs Replaced-	0	0
Fires extinguished-	0	0
Volunteer Hours	4	6

The Emergency Preparedness group, CERT and Radio group continue to meet and increase skill levels, First Aid was the subject at this month's preparedness meeting. The CERT recruits met on February 24th to participate in the Class final. 14 community members completed both the hands on and the classroom portion and are officially certified CERTs. Several more are completing the class and will participate with the EVCNB April 27th for their CERT final exam. It is anticipated that we will have 20 certified by May. This class has generated interest in another class, if interested please contact Captain Grace. Additional training, functional exercises and community tasks are being planned to keep the group operational and ready to respond. Radio group continues performing weekly checks, a radio class will be held March 12th with 10 participants. Continuing to work with TC4 (Tillamook County Citizen Core Council) committee, to coordinate county and regional response readiness in case of disaster. A regional grant to supply our response readiness is being prepared and would really be a boost to our disaster readiness.

Winter projects- Continue working on Emergency management and preparedness, complete revising the Fire Department policy manual, Re-rate the cities ISO, continue to explore grant options, update the community wildfire protection plan, EMT class, continue recruiting and training.

Safety, Training, Public Education and elevating the services provided to the citizens and visitors of Rockaway Beach will also continue to be priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse
Fire Chief
Rockaway Beach Fire Rescue



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of February 2024

February continued the momentum from January in so far as there were not many criminal cases in Rockaway Beach. Even Super Bowl weekend was relatively calm. We expect that to change in the coming weeks with Spring Break crowds headed our way. Please remain vigilant around your neighborhoods and on the roadways. The citizens of Rockaway are one of the greatest assets the Sheriff's Office has in town.

Notable calls for service this month include a report of a juvenile in mental health crisis at the Middle School. A deputy responded and worked alongside our partner agencies and school staff to resolve the situation.

A theft was reported by a local business. An accurate description of the suspect was provided to dispatch and then forwarded to our deputy. The suspect was arrested, and the property was returned to the business. The case was forwarded to the District Attorney.

A subject called dispatch claiming to be a relative of the caller and was reporting suspicious activity near their residence. Upon arrival, our Deputy made contact with the caller and arrested them on an outstanding warrant. This case was forwarded to the District Attorney.

A report of a sex crime was made by a juvenile. The responding deputy took an initial report, and this case will be forwarded to our Detectives Division. Juvenile cases of this nature require deputies with a large amount of additional training to take the lead in the investigation. TCSO detectives routinely attend training to expand and hone their skills in these complex investigations.

Deputies responded to a report of menacing with a firearm. Upon arrival, deputies were not able to locate the suspect. This case has been forwarded to the District Attorney.

Other call numbers are noted in the statistics report provided.

Undersheriff Matt Kelly

<u>Incident Date And Time</u>	<u>Incident Type</u>	<u>Incident Unit ID</u>
02/01/2024 13:13:40	Incom 911	216
02/01/2024 13:13:40	Incom 911	220
02/01/2024 13:13:40	Incom 911	215
02/01/2024 14:31:14	Ordinance Violation	215
02/02/2024 06:08:08	Traffic	220
02/02/2024 14:09:41	Traffic Stop	220
02/02/2024 15:07:06	Follow Up	215
02/02/2024 20:41:20	Welfare check	216
02/02/2024 20:41:20	Welfare check	217
02/02/2024 20:41:20	Welfare check	215
02/03/2024 09:37:50	Home Check	216
02/03/2024 09:37:50	Home Check	220
02/03/2024 09:37:50	Home Check	215
02/03/2024 13:33:52	Follow Up	215
02/03/2024 14:30:38	Suspicious	215
02/03/2024 18:52:35	Suspicious	215
02/04/2024 01:07:51	Disturbance	217
02/04/2024 01:07:51	Disturbance	229
02/04/2024 20:16:17	Traffic Stop	225
02/04/2024 21:40:38	Traffic Stop	225
02/04/2024 23:15:48	Traffic Stop	225
02/04/2024 23:29:36	BUSINESS CHECK	225
02/04/2024 23:35:19	BUSINESS CHECK	225
02/04/2024 23:44:11	Traffic Stop	225
02/04/2024 23:53:26	Traffic Stop	225
02/05/2024 06:54:51	Assist	210
02/05/2024 10:25:05	Assist	210
02/05/2024 16:28:11	57	210
02/05/2024 19:12:41	Welfare check	225
02/05/2024 20:10:40	Traffic Stop	225
02/06/2024 00:19:11	BUSINESS CHECK	225
02/06/2024 02:38:39	Assist	225
02/06/2024 10:18:50	Mental	210
02/06/2024 11:28:50	Unknown	210
02/06/2024 14:52:02	Assist	210
02/06/2024 15:35:33	Traffic Stop	210
02/06/2024 21:38:27	Assist	225
02/07/2024 08:55:57	Crim Misch	215
02/07/2024 09:17:33	Missing Person	210
02/07/2024 09:17:33	Missing Person	220
02/07/2024 09:17:33	Missing Person	215
02/07/2024 09:17:33	Missing Person	210
02/07/2024 09:17:33	Missing Person	220

02/07/2024 09:17:33	Missing Person	215
02/07/2024 14:12:39	Contact	227
02/08/2024 09:45:40	Road Hazard	215
02/08/2024 10:22:48	Traffic Stop	220
02/08/2024 11:48:28	Civil	215
02/08/2024 16:11:47	Follow Up	215
02/08/2024 17:27:27	Trespass	216
02/08/2024 17:27:27	Trespass	217
02/09/2024 12:47:43	Traffic Stop	215
02/09/2024 15:25:03	Follow Up	215
02/10/2024 12:55:20	Civil	215
02/10/2024 14:01:30	MVA/Non-injury	215
02/10/2024 14:18:39	Traffic Stop	220
02/10/2024 17:42:56	Narcotics	215
02/10/2024 20:48:19	BUSINESS CHECK	215
02/10/2024 20:54:40	BUSINESS CHECK	215
02/10/2024 21:05:46	BUSINESS CHECK	215
02/10/2024 21:17:11	Assist	216
02/10/2024 21:17:11	Assist	215
02/11/2024 14:59:00	7	210
02/11/2024 20:37:17	Suicidal	225
02/11/2024 23:25:43	Traffic Stop	225
02/12/2024 03:08:26	Alarm	210
02/12/2024 09:46:38	Animal	210
02/12/2024 10:25:49	Follow Up	210
02/12/2024 11:09:00	Incom 911	210
02/12/2024 12:39:31	Follow Up	210
02/12/2024 14:38:13	7	210
02/12/2024 16:59:25	Follow Up	210
02/12/2024 16:59:25	Follow Up	225
02/13/2024 08:57:20	Traffic Stop	210
02/13/2024 09:58:27	Follow Up	210
02/13/2024 10:48:17	Ordinance Violation	210
02/13/2024 11:42:11	Vehicle	210
02/13/2024 13:19:34	Littering	210
02/13/2024 13:51:59	Vehicle	210
02/13/2024 14:01:03	Follow Up	210
02/13/2024 15:28:27	7	210
02/13/2024 16:14:57	Contact	210
02/14/2024 00:56:56	BUSINESS CHECK	225
02/14/2024 09:19:22	Fraud	210
02/14/2024 13:08:10	Assist	210
02/14/2024 13:25:38	Assist	210
02/15/2024 07:26:40	Menacing	207

02/15/2024 07:26:40	Menacing	220
02/15/2024 07:26:40	Menacing	222
02/16/2024 13:59:03	Civil	215
02/16/2024 15:22:26	Civil	216
02/16/2024 15:22:26	Civil	215
02/16/2024 15:27:02	Follow Up	215
02/16/2024 20:07:49	Hit & Run	217
02/16/2024 20:07:49	Hit & Run	215
02/16/2024 21:52:42	Road Hazard	215
02/17/2024 13:22:27	Follow Up	216
02/17/2024 17:14:04	Suspicious	215
02/17/2024 19:22:35	Traffic Stop	217
02/17/2024 21:10:48	Burglary	216
02/17/2024 21:10:48	Burglary	226
02/17/2024 21:10:48	Burglary	215
02/17/2024 21:35:47	Follow Up	215
02/17/2024 21:42:17	Mental	216
02/17/2024 21:42:17	Mental	226
02/17/2024 21:42:17	Mental	215
02/18/2024 09:32:15	Civil	210
02/19/2024 00:51:17	Traffic Stop	230
02/19/2024 00:51:17	Traffic Stop	225
02/19/2024 02:15:13	Follow Up	225
02/19/2024 12:42:54	Assist	210
02/19/2024 13:05:12	Assist	210
02/19/2024 14:28:05	Traffic Stop	210
02/19/2024 14:36:39	Assist	210
02/19/2024 16:46:36	Follow Up	225
02/20/2024 08:33:17	Civil	210
02/20/2024 09:14:58	Assist	210
02/20/2024 11:16:09	Trespass	210
02/20/2024 12:10:48	Theft	210
02/21/2024 00:03:07	Traffic Stop	225
02/21/2024 00:16:17	BUSINESS CHECK	225
02/21/2024 07:32:45	Animal	210
02/21/2024 11:19:55	BUSINESS CHECK	210
02/21/2024 11:31:23	BUSINESS CHECK	210
02/21/2024 11:45:55	Civil	215
02/21/2024 12:23:29	Follow Up	210
02/21/2024 13:23:41	Follow Up	210
02/21/2024 14:13:38	Traffic Stop	211
02/21/2024 18:28:45	Traffic Stop	229
02/21/2024 18:30:33	Traffic Stop	217
02/21/2024 22:21:35	Noise	217

02/22/2024 07:26:57	Suspicious	211
02/22/2024 12:55:37	Contact	215
02/22/2024 13:23:45	Assist	215
02/23/2024 00:31:50	Suicidal	211
02/23/2024 00:31:50	Suicidal	216
02/23/2024 00:31:50	Suicidal	217
02/23/2024 00:31:50	Suicidal	229
02/23/2024 00:31:50	Suicidal	215
02/23/2024 12:26:17	Incom 911	215
02/24/2024 08:16:09	Disturbance	216
02/24/2024 08:16:09	Disturbance	215
02/26/2024 02:13:59	Traffic Stop	220
02/26/2024 12:03:25	Civil Service	210
02/26/2024 12:51:32	Follow Up	210
02/27/2024 01:29:14	Traffic Stop	220
02/27/2024 11:55:21	Trespass	210
02/27/2024 15:29:50	Assist	210
02/27/2024 15:41:09	Traffic Stop	210
02/27/2024 15:48:36	Traffic Stop	210
02/28/2024 06:12:04	Incom 911	210
02/29/2024 07:04:05	Suspicious	220
02/29/2024 07:46:30	Traffic Stop	220
02/29/2024 10:21:31	Assist	220
02/29/2024 10:39:44	CAMI	206
02/29/2024 13:36:59	Follow Up	215
02/29/2024 15:12:11	Follow Up	206
02/29/2024 15:57:57	Shots Fired	216
02/29/2024 15:57:57	Shots Fired	215



March 5th, 2024

Dear Mayor, City Council and City Manager

Public Works Department Council Report:

Water Operations: There is never a dull time at the water plant. Our team is consistently engaged in various activities to maintain optimal operations. This includes scheduling water production around major storm events, changing Valves, replacing worn fittings, updating chemical lines, calibrating pumps and multi-use meters, and daily water sampling. Additionally, we are required to send monthly water test results to the state, ensuring the delivery of the highest quality water to our customers. The focus this month was on the raw water intake line. We identified the need for a new flow meter, a crucial component that measures the water flow and prompts the system to make necessary adjustments. If the flow setpoint is not reached due to an incorrect meter display, the system reads the flow and attempts to compensate. We successfully tracked down and purchased a new flow meter. This ensures accurate readings and optimal functioning of the system, contributing to the reliability of our water operations.

Water Distribution system: I am pleased to announce that Scenic View reservoir has been abandoned and the new water booster station at scenic view received state approval and is now active and working as designed. This completes a priority 1 project in the city's water master plan.

Wastewater Operations: Daily activities at the sewer plant have been routine, with the production of clean wastewater. While there haven't been any noteworthy events at the plant, the recent demo of the wayside restroom led to an unexpected discovery. A septic tank we think dates to the 60's was uncovered, sparking excitement among public works employees. We removed the waste and transported it to the treatment plant. Looking ahead, Zewald is scheduled for the week of March 4th. They will be conducting mainline cleaning from N. 3rd to S. 3rd. If you happen to hear noises emanating from the sewer pipes during this period, it's due to the cleaning process.

Roads: Public Works recently addressed issues with the asphalt equipment. First the hotbox, this essential piece of machinery, designed to heat and contain asphalt until use, encountered a problem related to rusted metal screens. The deterioration of these screens resulted in them falling to the bottom of the hotbox, where they interfered with the flames, causing disruptions in the ignition process. At the same time the roller would not start, which is not surprising as both were purchased in 2000. The repairs were made in house, ensuring the proper functioning of the asphalt hotbox and the roller for ongoing maintenance and road repair operations. Activities such as cleaning catch basins, clearing ditches, and scheduling ocean outfall dig outs are crucial elements of our strategic plan. In Rockaway, heavy rainfall prompts us to align ocean dig outs with tides and high surf conditions. The unpredictable weather patterns during storms pose challenges, requiring us to carefully plan and execute emergency operations on the beach. Reliable equipment due to continuous maintenance is essential to safely maintain beach access points.

City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752 FAX (503)374-0601



Parks: The Anchor St. Park and Wayside Bathroom project is still on track bathrooms are being constructed and the delivery of the playground has arrived at the public works facility along with the rubber tiles that go underneath as a fall protection. Public works will be installing rubber tiles for this project.

Dan W. Emerson, Superintendent



City of Rockaway Beach

Tillamook County, Oregon

Five Year Streets Capital Improvements Plan



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March 2024

City of Rockaway Beach
Tillamook County, Oregon

**Five Year Streets
Capital Improvements Plan**

March 2024
Project No. 2015-009.29



Prepared By:

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City of Rockaway Beach
Street Capital Improvements Plan



SECTION 1
Introduction

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1.1 INTRODUCTION

The City of Rockaway Beach (City) is located approximately 75 miles west of Portland and 15 miles north of Tillamook on Highway 101 in Tillamook County, Oregon (Figure 1). Roads around town are City and County owned and maintained streets. There were nearly 1,500 permanent residents surveyed during the 2020 census. However, the City also serves many transient and seasonal residents making the total population served significantly larger.

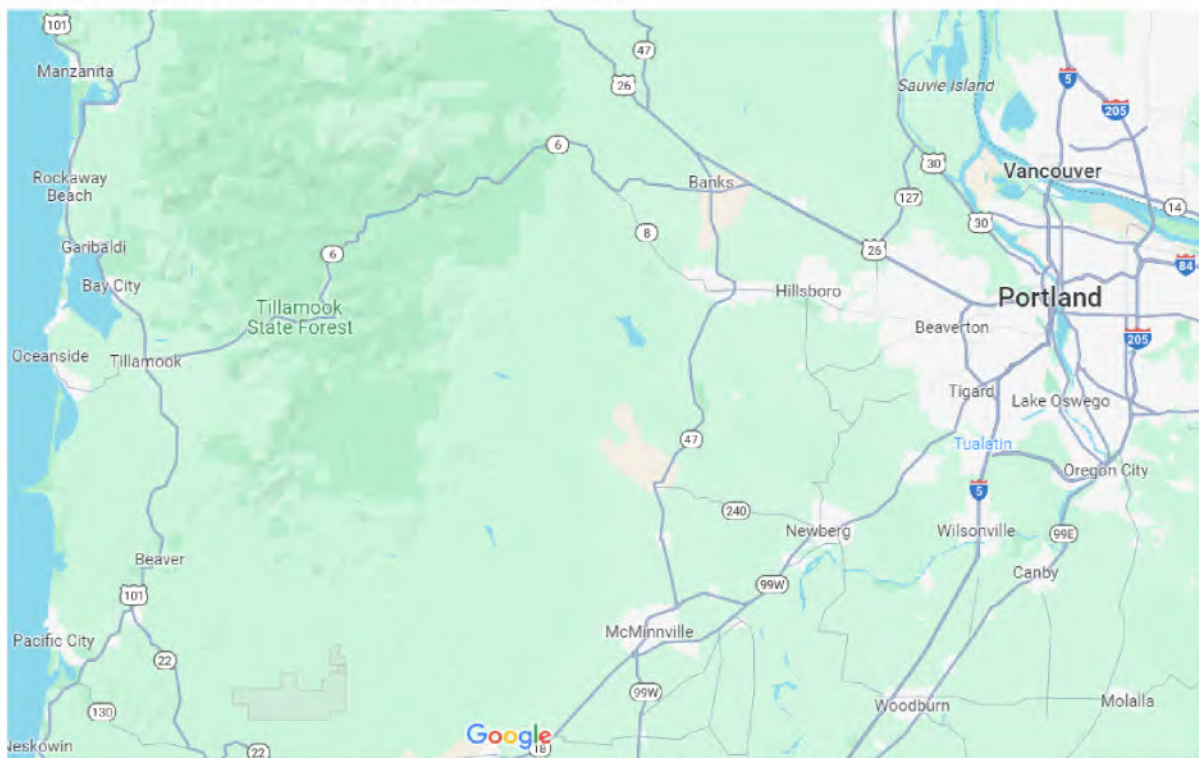


Figure 1 - Rockaway Beach Location Map

In August of 2023, the City Council authorized HBH Consulting Engineers, Inc. (HBH) to begin work on a Street Capital Improvements Plan (CIP). The CIP would serve as a five-year planning tool to identify infrastructure deficiencies needing prioritization. The study is intended to look at City-owned streets to evaluate the quality of the road surfacing itself. It is not intended to evaluate roads for pedestrian, bicycle, or drainage facilities.

A CIP is a planning document that lays out infrastructure deficiencies, funding sources- and provides priorities, construction timelines, and planning-level cost estimates. This document will evaluate projects for improvements beginning in the 2024-2025 fiscal year and running through the 2029-2030 fiscal year. There are more projects included for consideration in this document than the City has funds to feasibly complete. It was intended to include additional projects in the event significant grant funds become available, the City will have a list of additional projects for consideration.

1.2 SCOPE OF STUDY

1.2.1 Planning Period

A typical transportation study would evaluate the overall health of the city's transportation infrastructure over 20 years. However, this is intended to be a truncated short-term plan to cover the next five fiscal years extending through fiscal year 2029-2030.

1.2.2 Planning Area

The primary planning area for this Study is limited to city-owned and maintained streets. Generally, these streets fall within the City of Rockaway Beach city limits. However, certain roads are still maintained by Tillamook County or within the Port of Tillamook Bay (POTB) right of way and are not included in the evaluation.

1.3 AUTHORIZATION

The City of Rockaway Beach contracted with HBH Consulting Engineers, Inc. to prepare this Street CIP in August 2023 by authorizing a Scope of Engineering Services on which the scope of this Plan is based.

1.4 ACKNOWLEDGMENTS

This CIP was produced in cooperation with the City of Rockaway Beach. In particular, the following persons should be acknowledged for the important roles they played in the preparation, review, and development of this Plan:

Luke Shepard City of Rockaway Beach City Manager
Dan Emerson..... City of Rockaway Beach Public Works Superintendent
Melissa Thompson..... City of Rockaway Beach City Recorder

In addition to these key personnel, we wish to thank the City of Rockaway Beach City Council and members of the public that issued written comments on the project. We thank you for providing support and input on this project.

City of Rockaway Beach
Street Capital Improvements Plan



SECTION 2
Street Inventory

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System Inventory



2.1 GOALS AND OBJECTIVE

The purpose of the Street CIP is to provide a guiding document for Public Works and City staff in allocating funds and completing capital improvements over the coming five years. Working with City staff and Officials, a series of goals and objectives were identified in developing this study. Of the objectives discussed, a common theme emerged; the desire to equitably distribute capital across town. City Council wanted to ensure funds were spent both on the downtown corridor as well as residential areas, ensuring improvements were not isolated to one portion of town.

The second focus of this study was to ensure the basis of the inventory was publicly driven. The City Council included presentations on the CIP study at the October and November 2023 regularly scheduled City Council meetings to provide an update on the status of the plan as well as allow for public input. The City Council, along with City staff, acknowledged not all members of the public could make the October or November Council meetings and other members of the public may not be comfortable speaking at the meeting. After the November 2023 City Council meeting, a public outreach form went live on the City of Rockaway Beach website. The purpose of the form was to allow all members of the public an opportunity to provide input on which streets they would like to see included in the final inventory.

2.2 STREET INVENTORY

2.2.1 Database Development

A common understanding of transportation systems is that of roadways carrying motorized vehicles and bicycles. Today, most transportation dollars are devoted to building, maintaining, or planning roads to carry cars and trucks. The steadily growing population of Oregon along with Rockaway Beach's proximity to large population centers has allowed for a large tourist population and many seasonal residents. Rockaway Beach has a compact downtown business corridor with relatively sprawling residential neighborhoods to the east, north, and south. The proximity to the Pacific Ocean as well as heavy tourism influence combined with the rural nature of the community has created a dynamic contrast of both heavy pedestrian use and a vast road network to accommodate a continually fluctuating population.

Encouraging the use of motorized vehicles must be balanced against costs, livability factors, the ability to accommodate other modes of transportation, and negative impacts on adjacent land uses. However, the basis of transportation in many American cities is the roadway system. This can be seen in Rockaway as pedestrian facilities are focused on the downtown corridor. One consequence of an extensive road network is the high capital cost needed to maintain the road system. Especially in a community with a significant tourist population where the commercial areas can sometimes see an outsized portion of road funding. Rockaway Beach has done a good job of balancing the road budget between maintaining an aesthetic commercial district and ensuring residential street maintenance. Therefore, this 5-year planning document will continue to focus on improving the existing street system.

HBH met with City staff in August 2023 to begin to compile a preliminary street database. This list was presented to the City Council at the regularly scheduled October 2023 Council Meeting where input was received from both Council and the public. A database of streets for consideration was finalized after receiving online public comments as well as comments from the City Council Meetings. This inventory is shown in Table 2-1.

The street database includes both collectors and local streets within the city's jurisdiction. County roads or roads within the Port of Tillamook Bay (POTB) right of way were not considered in this report. The one exception to this was streets that were submitted by public comment. In this instance, the street was included in the report to acknowledge the submittal; but was not evaluated further.

2.2.2 Basis of Evaluation

To prioritize capital improvements over the next five years, it is necessary to evaluate the streets included in the database. Working with City staff and officials, a set of criteria was developed to serve as the basis of evaluation and included the following items:

- Street Condition
- Project Cost & Timeline
- Funding Sources/Leveraging Opportunities
- Considerations for Future Development

Street Condition

A street condition assessment form was created and used to evaluate the quality of existing wearing surfaces. The condition assessment was primarily geared towards existing asphalt roads more than gravel roads. A site evaluation was completed to inspect the street for signs of distress including alligator cracking, bleeding, block cracking, longitudinal and transverse cracking, edge cracking, joint reflection cracking/patch failure, polished aggregate, potholes, raveling, and rutting. Given the use of the roads and aggregates commonly used by paving companies in the area, the roads evaluated did not show significant signs of rutting or polished aggregate.

For gravel roads, surfaces were inspected for signs of distress and deformation, primarily potholes and wasboarding. Additionally, gravel roads were assessed for existing drainage to determine the feasibility of converting the gravel road to an asphalt wearing surface. Roads that require significant drainage improvements may not receive as favorable of an evaluation.

Street condition served as the primary consideration when prioritizing projects over the next five years. Copies of the Street Assessment form for each asphalt road are included at the end of this study.

Project Cost & Timeline

Since this project is looking at a condensed timeline of five years, the projects were evaluated on a pass/fail basis. Roads that could have their useful life dramatically extended through use of a maintenance slurry or crack seal project were given additional consideration in priority rankings. Streets that have already passed the point of maintenance were considered a rehabilitation project. All the rehab projects included in this report are deemed high priority. However, having already passed their window of opportunity for maintenance, it is unlikely that completing a rehab project in year 1 as opposed to year 5 would have a tangible impact on the cost of the project. With that said, if maintenance could be completed to postpone the need for major repairs, this cost savings was a consideration in the final prioritization of the projects.

Table 2-1 - Street Inventory Database

Street	Cross Street 1	Cross Street 2	Length (ft)
Beach Dr	NE Lake Blvd	Section Line St	3,600
Cedar Cr Cir	N Marine	Timberlake Dr	500
Cedar Cr Cir	N Marine	Timberlake Dr	500
N 3rd Ave	N Dolphin St	N Grayling St	750
N 5th Ave	Highway 101	East to End	275
N 5th Ave	N Juniper St	East to End	125
N Beacon St	N 3rd Ave	North to End	400
N Dolphin St	N 3rd Ave	North to End	350
N Easy St	N 3rd Ave	North to End	300
N Grayling St	N 3rd Ave	South to End	400
N Miller St	NW 20th Ave	NE 1st St	6,800
N Pacific Ln	NW 13th Ave	NW 17th Ave	825
N Pacific St	N 3rd Ave	NW 11th Ave	4,300
NE 20th Ave	Highway 101	East to End	125
NE Lake Blvd	NE 12th Ave	NE 15th Ave	650
NW 14th Ave	N Miller St	N Pacific Ln	125
NW 15th St	N Miller St	West to End	200
NW 16th St	N Miller St	West to End	275
NW 17th St	N Miller St	West to End	225
NW 18th Ave	N Miller St	West to End	275
NW 20th Ave	N Miller St	West to End	275
NW 21st Ave	Scenic Coast RR	West to End	275
NW 22nd Ave	NW 23rd Ave	South to End	400
NW 6th Ave	N Coral St	Cedar Cr Cir	1,900
S 2nd St	E Washington St	Stark St	500
S 3rd St	S Juniper St	East to End	950
S 5th Ave	S Easy St	S Dolphin St	200
S Anchor St	S 2nd Ave	SE 5th Ave	2,000
S Anchor St	S 6th Ave	South to End	350
S Anchor St	S 6th Ave	South to End	500
S Beacon St	E Washington St	Stark St	500
S Beacon St	S 6th Ave	South to End	375
S Beacon St	E Washington St	North to End	325
S Coral St	S 6th Ave	North to End	400
S Coral St	S 6th Ave	South to End	175
S Coral St	E Washington St	North to End	350
S Crest Terrace	S Terrace Dr	End	350

Street	Cross Street 1	Cross Street 2	Length (ft)
S Dolphin St	S 5th Ave	South to End	850
S Dolphin St	E Washington St	North to End	350
S Dolphin St	E Washington St	South to End	450
S Easy St	S 6th Ave	South to End	400
S Easy St	E Washington St	North to End	350
S Easy St	E Washington St	South to End	450
S Falcon St	S 6th Ave	South to End	375
S Falcon St	S 2nd Ave	North to End	150
S Falcon St	S 2nd Ave	South to End	175
S Falcon St	E Washington St	North to End	350
S Front St	S 6th Ave	North to End	350
S Harbor St	SE 2nd Ave	S Sheldon Ln	300
S Harbor St	S Nehalem Ave	S 2nd Ave	650
S Harbor St	S 2nd Ave	South to End	650
S Home Ct	S Pacific View Dr	End	80
S Island St	S 2nd Ave	S Sheldon Ln	300
S Juniper St	E Washington St	North to End	300
S Juniper St	E Washington St	South to End	450
S Keel St	S Nehalem Ave	S 2nd Ave	650
S Marine St	S 2nd Ave	South to End	650
S Miller St	S 1st Ave	SE 3rd Ave	4,000
S Nehalem Ave	S Juniper St	At Intersection	
S Neptune St	SE 2nd Ave	North to End	150
S Neptune St	S 2nd Ave	North to End	200
S Pacific St	S 2nd Ave	S 3rd Ave	450
S Pacific St	S 3rd Ave	S 4th Ave	650
S Pacific St	S 6th Ave	S 7th Ave	450
S Pacific View Dr	Hillside Dr	End	450
S Palisade St	S Nehalem Ave	S 2nd Ave	650
S Palisades St	S 2nd Ave	South to End	225
S Quadrant St	S 2nd Ave	S 4th Ave	950
S Quadrant St	S Nehalem Ave	S 2nd Ave	650
S Rock Creek Rd	S 2nd Ave	South to End	1,350
SE Kesterson Ct	S Pacific View Dr	End	250
Timberlake Dr	NW 6th Ave	Cedar Cr Cir	525
Timberlake Dr	NW 6th Ave	Cedar Cr Cir	525

Funding Sources/Leveraging Opportunities

A vital responsibility of city staff and officials is allocating city funds. Communities across Oregon are constantly struggling to generate sufficient funds to complete the maintenance and rehabilitation of community roads. Occasionally state and federal funds become available to assist small communities in maintaining their street systems. If grant funds are available to the City for certain projects, that serves as free money to the community. Many grants or other funds will have a period of performance attached to the grant terms. If the money is not spent within a certain amount of time, it is returned to the original grantor. Projects that have current grant funds allocated to them will receive a boost in priority to ensure the project is completed within the required period of performance of the grant. Prioritizing projects that are eligible for outside funding ensures the responsible use of taxpayer funds.

Considerations for Future Development

Future use and planning of city streets are essential when considering short-term planning. Paving new roads or rehabilitating existing roads is a considerable investment for a community. At some point, utility work will necessitate cutting and patching asphalt surfaces. However, the City should aim to prolong the new wearing surface for as long as possible. The City should try to leave roads untouched for a minimum of five years after wearing surface improvements are made. This means areas with known planned development, developable lots, or undersized utilities that may be upgraded in the next 5-10 years were generally not considered as part of this study.

Water mains in residential areas vary in size depending on, among other things, demand, and pressure zone. Water mains in Rockaway are typically intended to be a minimum of six or eight inches in diameter. Areas with small diameter water mains or water and sewer mains that contain old steel, polyethylene, or asbestos cement pipes were not considered to upgrade wearing surfaces from gravel to asphalt. This was for two reasons. First, small-diameter water mains with developable land adjacent are at risk of needing to be upsized. Secondly, the material of certain buried utilities may require more frequent repair. Old polyethylene pipes can be very brittle, steel faces considerable corrosion issues, and asbestos cement pipes are fragile. These streets should have utilities upgraded to meet current design standards before upgrading the road wearing surface.

Figures 2-1 and 2-2 show a map of the roads considered as part of the street database inventory.

2.2.3 Project Classification

Four separate project classifications were created depending on the condition assessment of the streets in the database. The project classifications include major rehabilitation & overlay projects, maintenance rehabilitation, new asphalt roads, and high capital cost new asphalt roads.

Major Rehabilitation & Overlays

These are streets that need considerable improvements to either the road subbase, base, or wearing surface. Projects that appear to have adequate wearing surfaces may need a full width overlay to be completed. Some streets will have surface deformation that implies minor issues with the road base material allowing them to also be repaired with a full-width overlay. However, other roads will show signs of severe surface deformation, suggesting significant issues with the road base or subbase. In these instances, it may be necessary to complete full depth restoration to rebuild the road base.

Roads classified as a Major Rehabilitation & Overlay are considered past the window for maintenance to extend their useful life. They are all generally considered high-priority projects;

however, their condition is not anticipated to see continual deterioration to the point where postponement to the end of the planning period could cause an increase in repair costs.

Maintenance Rehabilitation

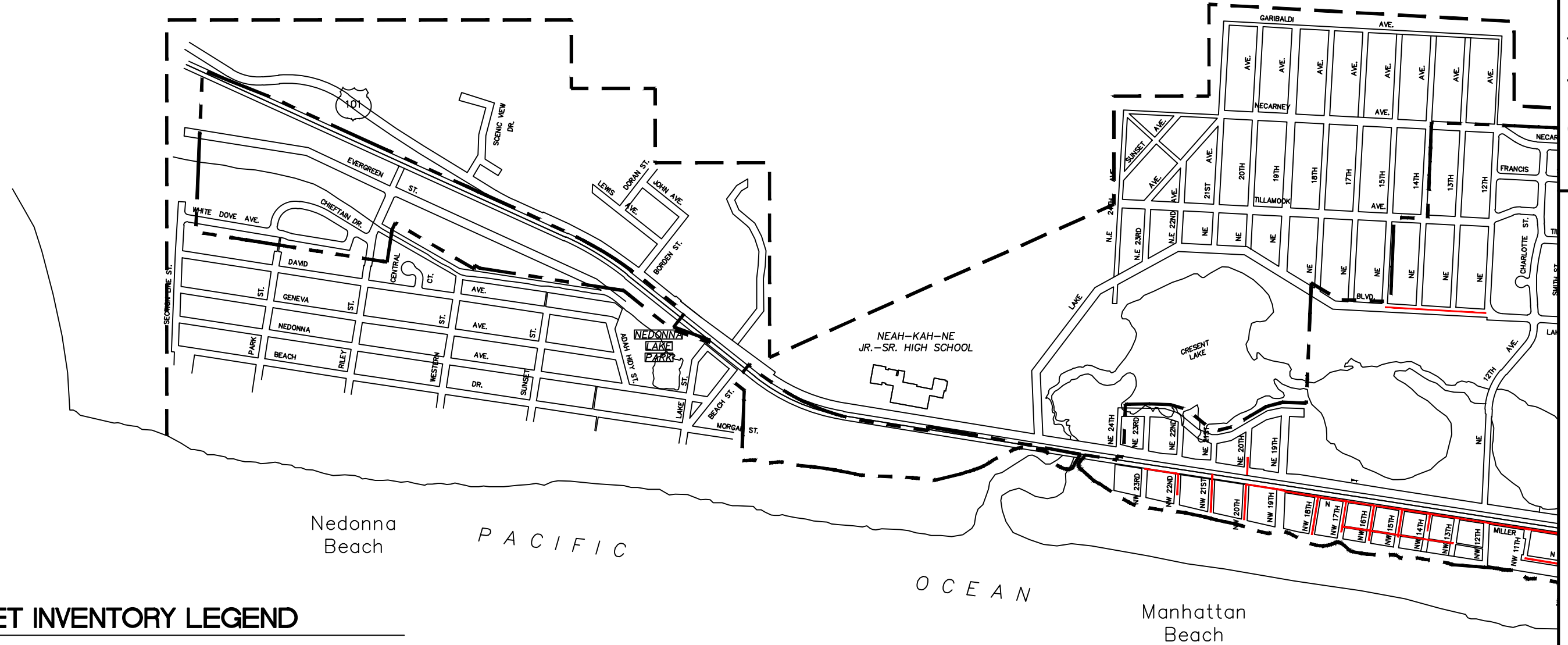
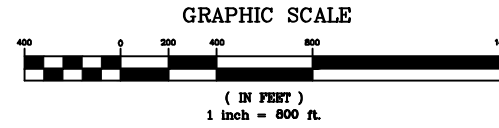
Maintenance rehabilitation includes projects such as slurry or crack sealing as the recommended repair. These are generally considered roads in good overall condition but show signs of early surface deformation that left unaddressed, could lead to rapid deterioration of the street-wearing surface. Typically, small maintenance projects can sufficiently repair the road surface and dramatically increase its useful life.

New Asphalt Roads

This category includes roads that would be converted from existing gravel roads to new asphalt roads. Most of the roads in this category are dead-end residential roads. To be considered for this category, the road must not serve properties with developable or subdividable lots and should have buried utilities that have already been upgraded to meet current City design standards.

High Capital Cost New Asphalt Roads

Roads included in this category were the remainder of the gravel roads in the street database that do not meet the conditions of the New Asphalt Roads. These are roads that will require upgrades to the water or sewer system within the next five to ten years, serve developable lots, or do not have sufficient stormwater infrastructure to capture the runoff of the new impervious surface. These are projects that should be kept for planning purposes in the event outside funding becomes available to complete utility upgrades in these residential areas, or in the event additional City funds are allocated from the water and sewer funds to provide the necessary upgrades.

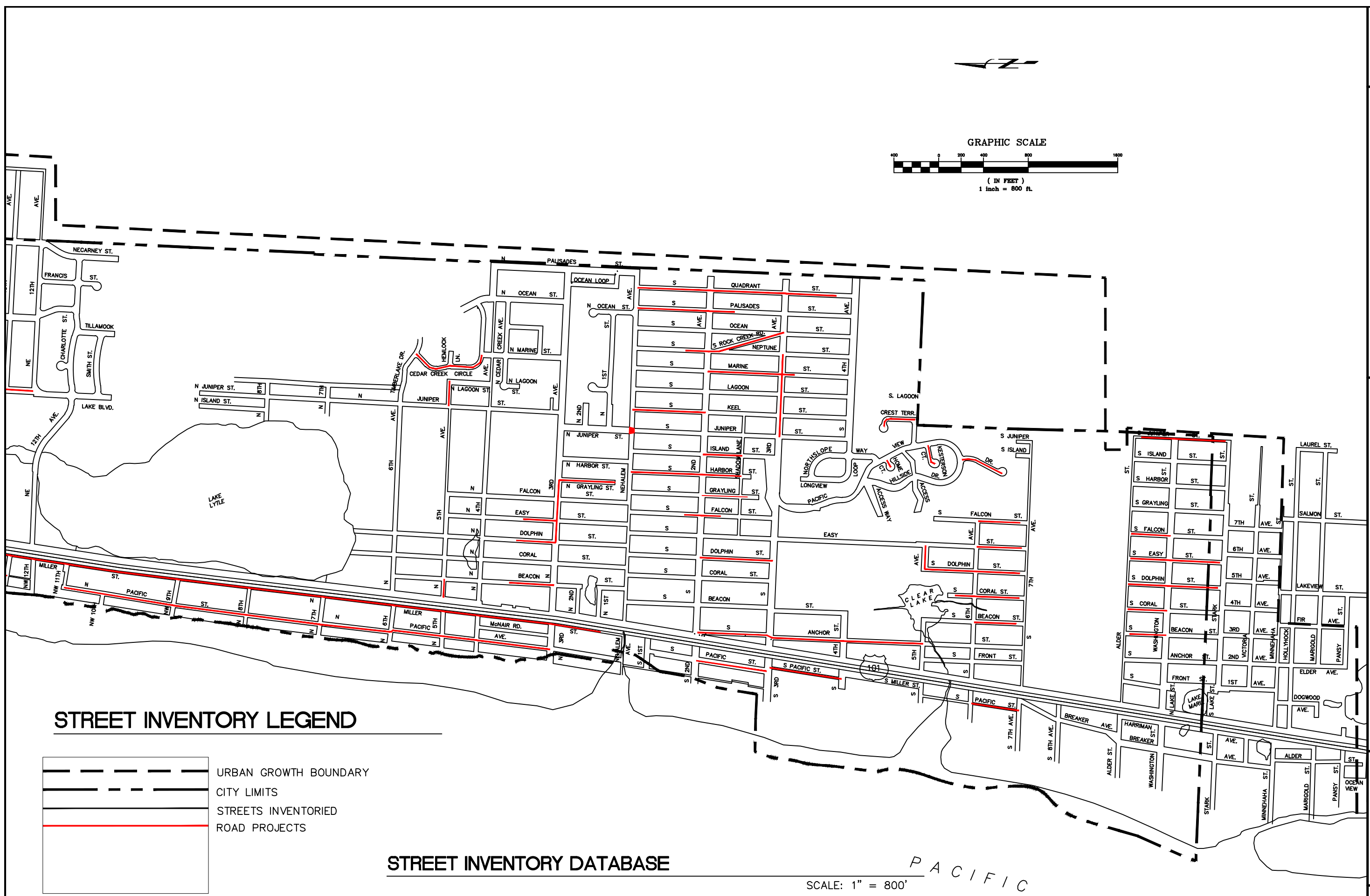
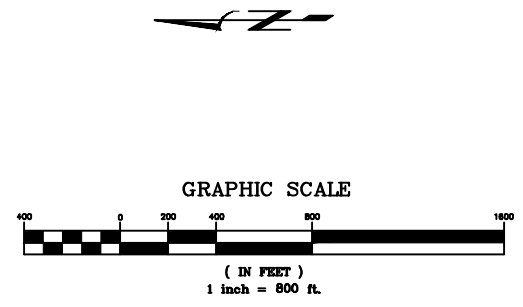


STREET INVENTORY LEGEND

	URBAN GROWTH BOUNDARY
	CITY LIMITS
	STREETS INVENTORIED
	ROAD PROJECTS

STREET INVENTORY DATABASE

SCALE: 1" = 800'



STREET INVENTORY LEGEND

	URBAN GROWTH BOUNDARY
	CITY LIMITS
	STREETS INVENTORIED
	ROAD PROJECTS

STREET INVENTORY DATABASE

SCALE: 1" = 800'

PACIFIC

City of Rockaway Beach
Street Capital Improvements Plan



SECTION 3
Condition Assessment

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Condition Assessment

The City of Rockaway Beach street system consists of arterials, collectors, and local roads owned by both the City and Tillamook County. This study will only consider roads within the jurisdiction of the City. HBH worked with City staff as well as reviewing public comments on roads to be considered for capital improvements. The following section provides detailed information on each street submitted for evaluation.

3.1 CONDITION ASSESSMENT

The initial street database compiled for this report served as a basis for preliminary evaluation and categorization. Streets were divided based on their wearing surface, gravel, or asphalt. Gravel roads were further divided by the condition of buried utilities, developable land, and existing drainage. These upgrades would require a considerable amount of capital improvements for work to be completed. Additionally, these streets were at a high risk of the newly paved surface being cut and patched within the next five to ten years. For this reason, these streets were placed in the High Capital Cost New Asphalt Roads category. A full assessment of the condition of these roads was not completed as they are not likely to be upgraded within the next five years. Once subsurface upgrades are completed, they would be the next in line for conversion. For this reason, they were still listed in this report. Table 3-1 details the streets that were categorized as High Capital Cost New Asphalt Roads. Figures 3-1 and 3-2 show the streets evaluated in Section 3.1.1.

3.1.1 Existing Street Conditions

Between October and February, streets were evaluated based on the criteria described in Section 2. This section will outline the condition of each street eligible for major rehab, maintenance, or for conversion to a new asphalt road.

Cedar Creek Circle/Timberlake Drive from NE 6th Ave to N Marine St

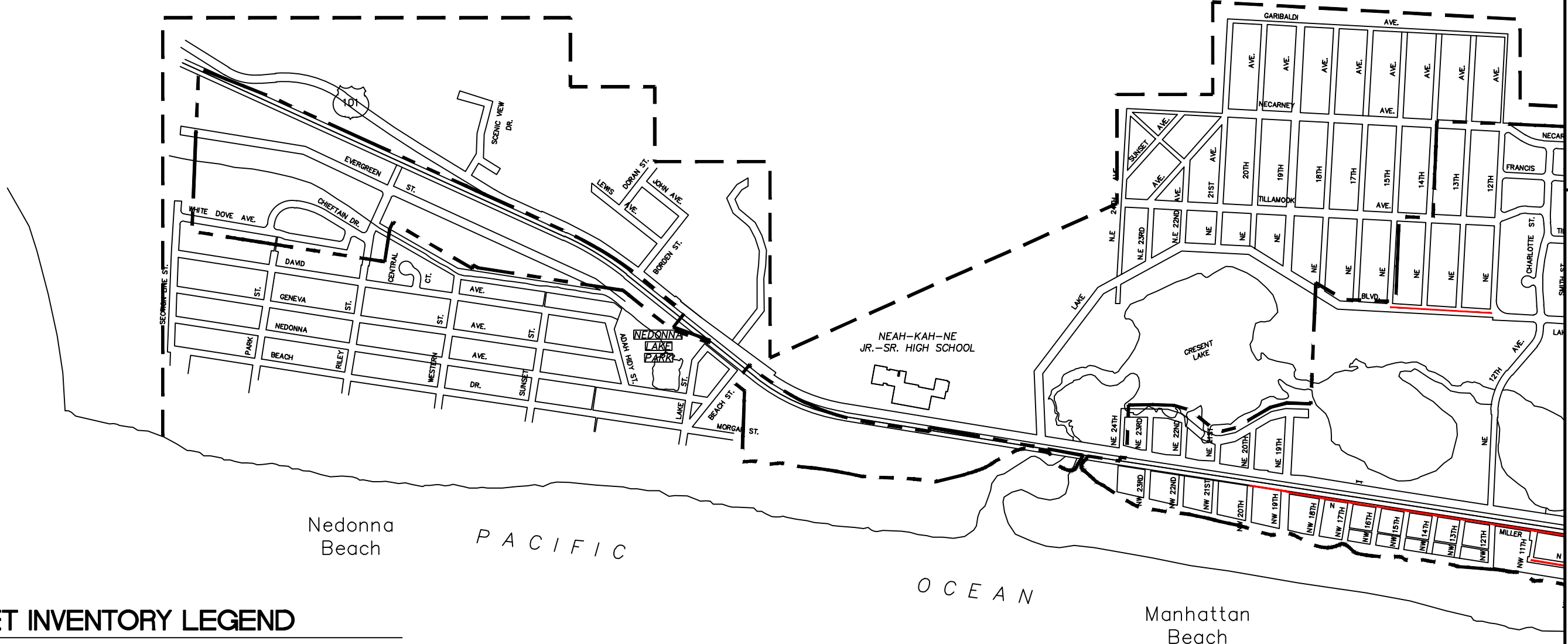
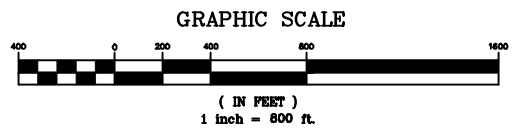
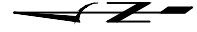
Cedar Creek Circle and Timberlake Drive are gravel roads located in the northeast area of town, just southeast of Lake Lytle. The area seems to be a relatively new development with all lots reaching build out. City mapping shows this area has been developed with 8-inch PVC water mains and 8-inch gravity sewer mains. There is potential for expansion to the east of Cedar Creek Circle. These areas would be accessed from residential roads branching off Cedar Creek Circle and would not involve disturbance of a new asphalt surface in the next five to ten years. Timberlake Drive also has upgraded 8" PVC water mains. However, there is developable land to the north of Timberlake Drive which would require an extension to the sewer system.

The existing gravel road is in good condition with limited potholes present. There is a considerable amount of loose aggregate on the surface of the road. This could suggest aggregate with low fines and low fracture percentages were used to surface the road. Given the age of the houses in the area, it is likely the road is newly constructed or resurfaced.

There are no existing drainage facilities on the road. The area uses natural low points on either side of the gravel road to function as drainage ditches. These presumably discharge to natural low points or wetlands to the northeast.

Table 3-1: High Capital Cost New Asphalt Roads

Street	Cross Street 1	Cross Street 2	Length (ft)
5th Ave	S Easy St	S Dolphin St	200
S Harbor St	S Nehalem Ave	S 2nd Ave	650
S Island St	S 2nd Ave	S Sheldon Ln	300
S Harbor St	S 2nd Ave	South to End	650
NW 15th St	N Miller St	West to End	200
NW 16th St	N Miller St	West to End	275
NW 17th St	N Miller St	West to End	225
N Pacific Ln	NW 13th Ave	NW 17th Ave	825
S 3rd St	S Juniper St	East to End	950
S Marine St	S 2nd Ave	South to End	650
N Beacon St	N 3rd Ave	North to End	400
S Easy St	S 6th Ave	South to End	400
S Neptune St	S 2nd Ave	North to End	200
N Dolphin St	N 3rd Ave	North to End	350
N Easy St	N 3rd Ave	North to End	300
S Anchor St	S 6th Ave	South to End	500
S Beacon St	S 6th Ave	South to End	375
S Coral St	S 6th Ave	North to End	400
S Coral St	S 6th Ave	South to End	175
S Dolphin St	S 5th Ave	South to End	850
S Falcon St	S 6th Ave	South to End	375
S Falcon St	S 2nd Ave	North to End	150
S Falcon St	S 2nd Ave	South to End	175
S Rock Creek Rd	S 2nd Ave	South to End	1350
NW 14th Ave	N Miller St	N Pacific Ln	125
NW 18th Ave	N Miller St	West to End	275
NW 22nd Ave	NW 23rd Ave	South to End	400
NW 20th Ave	N Miller St	West to End	275
NW 21st Ave	Scenic Coast RR	West to End	275
NE 20th Ave	Highway 101	East to End	125
S Beacon St	E Washington St	North to End	325
S Coral St	E Washington St	North to End	350
S Dolphin St	E Washington St	North to End	350
S Dolphin St	E Washington St	South to End	450
S Easy St	E Washington St	North to End	350
S Easy St	E Washington St	South to End	450
S Falcon St	E Washington St	North to End	350
S Juniper St	E Washington St	North to End	300
S Juniper St	E Washington St	South to End	450
S Keel St	S Nehalem Ave	S 2nd Ave	650
S Palisades St	S 2nd Ave	South to End	225
N Grayling St	N 3rd Ave	South to End	400
N 5th Ave	Highway 101	East to End	275
N 5th Ave	N Juniper St	East to End	125
S Harbor St	SE 2nd Ave	S Sheldon Ln	300
S Neptune St	SE 2nd Ave	North to End	150



STREET INVENTORY LEGEND

	URBAN GROWTH BOUNDARY
	CITY LIMITS
	STREETS INVENTORIED
	ROAD PROJECTS

STREET EVALUATION MAP

SCALE: 1" = 800'

North 3rd Avenue from N Dolphin St to N Grayling St

Beginning at North Grayling Street and heading west to North Dolphin Street, North 3rd Avenue is in varying condition. This section of road measures approximately 750 feet and passes in front of the Neah-Kah-Nie School District offices. The section of asphalt between North Grayling Street and the eastern side of the Neah-Kah-Nie School District driveway is in very good condition. There are a few transverse cracks near grade changes that were likely caused by subsurface cracks reflecting to the surface. These cracks allow moisture to infiltrate leading to future potholes and a rapid expansion of surface deformation.

From the east side of the school district's driveway heading west to Dolphin Street, the asphalt surface is in very poor condition. There are significant potholes at the joint with the new asphalt surface. Significant alligator and block cracking is occurring on all sections of the road. Additionally, there is a longitudinal crack down the centerline of the road at the crown. To form the crown on the road, the pavers would have paved the northern and southern half of the road separately. The centerline longitudinal crack is most likely the cause of a failed joint between the two portions of the road. There is also significant and widespread rutting over the entire section. This can be caused by a poor bond between the asphalt binder and the aggregate. Given the overall age of the road, the raveling is most likely caused by oxidation of the asphalt binder.

North Miller Street from NE 1st St to NW 20th Ave

Between NE 1st and NW 20th, Miller Street varies in condition. From NE 1st Ave to NE 12th Ave, Miller Street is in good condition and may have been paved within the past few years while Miller north of NW 20th was paved during the summer of 2023. Between NE 12th Avenue and NW 20th Avenue, there are a few cracks, and the wearing surface is showing signs of early distress. The road is in fair condition overall. Early raveling is apparent on all sections of asphalt. A few potholes exist just south of the intersection of North Miller Street and NW 20th Avenue that could expand if not addressed.

Given use, early maintenance could extend the useful life of the road though it does not face the same urgency of repairs as some of the other streets in this study.

North Pacific Street from N 3rd Ave to NW 9th Ave

At the south end of North Pacific Street near the newer development, the asphalt surface is in fair condition. Some block cracking is beginning to show at the south end and could potentially be early fatigue or reflective cracking from the asphalt beneath the new wearing surface.

The remainder of the road is in poor condition. The road may have been constructed with a crown, but settlement over time has caused the road to be flat in many areas and even has what is functioning as an inverted crown (the centerline of the road is lower than the edges of asphalt). Settlement also occurs throughout the wearing surface. The drainage on this section of road is poor and water is ponding throughout. The accumulation of water on the surface will rapidly accelerate surface deformation. There are a significant number of potholes on this road that likely started as sags and depressions where water did not drain. Between 3rd and 4th there is an unlocated sewer main that needs to be potholed and upgraded. The water main should be upgraded and is already considered a capital improvement project with dedicated water funds.

This project was selected by the Oregon Department of Transportation (ODOT) for inclusion in the Small City Allotment program. The City was awarded a \$250,000 grant from ODOT to overlay the

road in this area. The period of performance ends at the end of 2025, so this project should be considered a priority to maximize funding.

Northeast Lake Boulevard from NE 12th Ave to NE 15th St

Lake Boulevard between NE 12th Avenue and NE 15th Street is in poor condition. Significant potholes and alligator cracks have formed throughout which implies the existing road base is in poor condition. The drainage infrastructure appears adequate. Settlement over time has effectively removed much of the road crown. Sags have formed in some areas and have progressed to full potholes in others. The entire road surface appears to have experienced significant surface oxidation and raveling. The road is in the poorest condition near the intersection with North 13th Avenue.

South Anchor Street from S 2nd Ave to SE 5th Ave

Between S 2nd and S 3rd Avenue, Anchor Street is in good condition. There is a prominent centerline crack beginning at the intersection of S 2nd Avenue and continues nearly to the intersection of S 3rd Avenue. This crack is likely the failure of the joint between the placement of each travel lane.

From S 3rd Avenue to S 4th Avenue, Anchor Street is in poor condition. There is a significant amount of alligator cracks present on the northern half of the road in addition to a longitudinal centerline crack running the entire length of the block. Significant raveling has begun due to the age of the asphalt.

From S 4th Avenue to SE 5th Avenue, the asphalt condition is considerably improved from one block north. There are a couple of patch failure cracks at the north end of the block. The road surface shows signs of early oxidation but is currently in stable condition.

South Anchor Street from S 6th Ave South to End

This portion of South Anchor Street is a gravel road beginning at South 6th Avenue and dead ending approximately 500 feet south. The gravel road serves eight homes, six to the east and two to the west.

The gravel is in good condition and appears suitable for asphalt. There is no formal drainage infrastructure on this section of road. However, there are drainage ditches on the south side of 6th Avenue that could be utilized to send runoff from new ditches.

South Terrace Drive through South Crest Terrace

South Terrace Drive and South Crest Terrace are in poor condition with significant alligator cracking, potholes, and raveling. The road has been overlaid before with the current wearing surface having failed and delamination is exposing the asphalt layer below. There are numerous patches on the asphalt that are unraveling and/or have experienced patch crack failures. Towards the north end of South Crest Terrace, the asphalt has deteriorated to the point where the current surface is primarily composed of gravel aggregate. The base material is unlikely to be in adequate condition and should be considered for repairs.

South Front Street from S 6th Avenue North to End

Located immediately east of Saltair Creek, this portion of South Front Street is a gravel road extending approximately 350 ft to the north of 6th. The road serves one residence to the east of the road and three units to the west of Saltair Creek. The gravel surface appears to be in good condition and drainage can be implemented to address runoff from a new impervious surface.

South Home Court from S Pacific View Drive to the End

Home Court is a short and wide gravel road branching off South Pacific View Drive that serves five residences. The current road surface is gravel. However, inspection of the road shows deteriorated asphalt approximately one to three inches beneath the road surface. The gravel on the road is primarily composed of ¾" rock with limited fines or crushed material.

South Nehalem Ave and South Juniper Street Intersection

A prior year's paving project on South Nehalem Avenue ended just before the intersection with South Juniper Street due to a limitation of funding. The condition of South Nehalem Avenue in the intersection of South Juniper Street continues to be poor with a considerable amount of alligator cracks, potholes, patch failures, and raveling. The condition continues east on South Nehalem Avenue for approximately 300 feet past the intersection. From here, the fatigue cracking and other surface deformation subsides while significant raveling from oxidation continues further to the east.

South Pacific Street from S 2nd Avenue to S 4th Avenue

Located west of Highway 101, South Pacific Street serves both residential and commercial areas. The section of road between S 2nd and S 3rd Avenue is in poor condition, experiencing longitudinal cracking as well as patch failures. The western two-thirds of the street is experiencing significant oxidation and raveling.

From S 3rd to S 4th Ave, S Pacific Street's condition is considerably worse. Patch failures are present in the entire block and drainage is very poor. The western half of the road ponds considerable amounts of water during rain events, though water does not drain well on either side of the road. Much of the wearing surface has been worn off revealing significant amounts of aggregate. Drainage is the worst on the southern third of the block where large rain events cause water to pool across the entire width of the road, leading to a more rapid deterioration of the asphalt.

South Pacific Street from S 6th Ave to S 7th Ave

This is a roughly 450 ft stretch of gravel road. The surface of the street is packed gravel free of potholes or significant depressions. There does not appear to be much developable land off of this street. The road does appear to have some drainage concerns as the street is relatively flat. Water appears to pool mostly between driveways and on the gravel road, allowing limited infiltration through the packed gravel. The City may want to consider a drainage system before converting the gravel road to asphalt.

South Pacific View Drive from Hillside Drive South to the End

S Pacific View Drive is a residential street that provides access to six homes off a steep hill. The road is in poor condition overall with very poor raveling of the wearing surface, particularly at the northern end of the road. Block cracking is fair to poor for much of the northern half. Asphalt drainage channels were formed on the western side of the road at a driveway to keep drainage flowing downhill and away from the home (it is unclear if these cold patches were placed by the City or by the homeowners). However, the joint between this asphalt channel and the road surface has pulled apart. An asphalt cold patch was placed on the eastern edge of the road across from the prior mentioned driveway. It is unclear if this was to fill potholes or if it was leftover asphalt from the channel pour.

The bottom half of the road has been converted to gravel surfacing which was placed on very degraded asphalt. It is unclear the condition of the asphalt underneath; however, it is assumed it

would need to be rebuilt. Asphalt should not be poured on top of the loose gravel surfacing on the bottom half of the road, or it will be prone to slippage.

South Palisade Street and S Quadrant Street between S Nehalem Ave and S 2nd Ave

South Palisade and S Quadrant Streets are located one block apart. Both streets are currently gravel and measure approximately 650 ft each. The gravel appears to be in good condition; though, a considerable amount of loose aggregate is on top, which implies it may have been resurfaced recently. This makes it difficult to identify potential subsurface concerns. Drainage has been established on both sides of the roads. Both roads would be ideal candidates for upgrading to asphalt.

The portion of Nehalem Avenue between S Quadrant and S Palisade should also be considered for rehabilitation when the gravel roads are upgraded. This stretch of street measures approximately 200 ft and has significant surface deformation. The manhole at the intersection of S Quadrant and S Nehalem has raised above the rest of the wearing surface and could damage a vehicle traveling at significant speeds. This section of road is experiencing significant fatigue cracking and raveling presumably due to its age.

South Quadrant Street from S 2nd Ave to S 4th Ave

South Quadrant is a residential street east of the downtown corridor of Rockaway Beach. The road contains steep slopes greater than 15%. The wearing surface appears to be recently repaired as there are no visible signs of cracking, rutting, or other forms of surface deformation. Some preliminary surface raveling is present though the degree of raveling does not seem like a significant concern. A maintenance project in the coming years should be considered to extend the life of the pavement.

Southeast Kesterson Ct from S Pacific View Drive West to the End

SE Kesterson Ct is a short residential street on the hill on the eastern portion of Rockaway. Similar to Pacific View Drive, the asphalt deterioration gets progressively worse down the hill. There is a minor joint failure at the connection to S Pacific View Drive. Minor surface raveling is present all over, presumably due to age. Downhill the raveling gets worse, and delamination reveals older lifts of asphalt. Further downhill, longitudinal cracking and more advanced fatigue cracks are present. In one area of delamination, concrete surfacing is showing through. Towards the bottom of the hill, the asphalt transitions to gravel surfacing. The gravel appears to vary in thickness. Digging through the road, the gravel section was found to be one to three inches thick. Large-diameter rocks rise through the gravel at the base of the hill, suggesting the original asphalt may not have much base material remaining.

3.1.2 Summary of Evaluation

The streets evaluated in this planning document overall saw very few issues with rutting, edge cracking, or polished aggregate, meaning the aggregate used for paving has held up well over time. This is likely due to low use, both in terms of volume and weight classification, relative to the age of the asphalt. There was very little rutting noted, likely due to relatively low use. Table 3-2 summarizes the condition of the streets analyzed.

The largest area of concern in streets evaluated was raveling followed by fatigue (alligator) cracking, longitudinal cracking, and transverse cracking. Many of these issues are caused by the age of the streets and harsh environments. Asphalt binders oxidize and harden over time. The increased hardness prevents the binders from relaxing and responding to stresses applied to the road surface. When the binder gets too stiff, it begins to break into smaller particles and erode. As this happens, the wearing surface shows primarily aggregate with limited emulsified asphalt. Raveling can be worse in coastal environments where damp salt air blows in from the Pacific Ocean, coating all surfaces in town. As

the moisture in the air evaporates, salt crystals begin to form on the road. This has a similar impact to constantly putting small doses of deicing salt on wearing surfaces. The harsh environment places a significant burden on municipalities and public works staff to maintain infrastructure.

3.2 PROPOSED CAPITAL IMPROVEMENTS

With the condition assessment completed, projects were categorized based on repairs needed. The projects were divided into three categories as described in Section 2. These projects are shown in Figures 3-3 and 3-4. Capital improvements were then broken into three separate groups: Priority 1, Priority 2, and Priority 3 (new asphalt roads). New roads were not considered as part of the Priority 1 or 2 groups as there is no existing asphalt at risk of further deterioration. The roads should be upgraded as they fit in with nearby projects and as the budget allows.

3.2.1 Public Input

The City received considerable public input for this project both at Council Meetings and through the online comment submission form. Some of the projects submitted by the public were included for evaluation. For the projects not included in the report, it is important to provide context.

Beach Drive from NE Lake Blvd to Section Line St

The street submitted is in poor shape and would be a good project for rehabilitation. Unfortunately, Beach Drive is a county road and as such is outside of the City of Rockaway Beach's jurisdiction for maintenance.

South Miller Street from S 1st Ave to SE 3rd Ave

South Miller Street falls within the Port of Tillamook Bay (POTB) Right of Way and is thus outside of the City's jurisdiction. This project would require agreements between the City and POTB. While that may be a possibility in the future, this study was only intended to analyze city streets within the City's Right-of-Way that could be improved as funds became available.

South Beacon and South 2nd St (Anchor St) from E Washington St to Stark St

Both streets were initially evaluated for inclusion in the report. Both streets had surface deformation in poor or very poor condition. S Anchor St is very narrow in areas and doesn't facilitate two-way passing traffic. Both streets would be set up well for rehabilitation projects, but both are county roads and as such are not eligible for inclusion in this report.

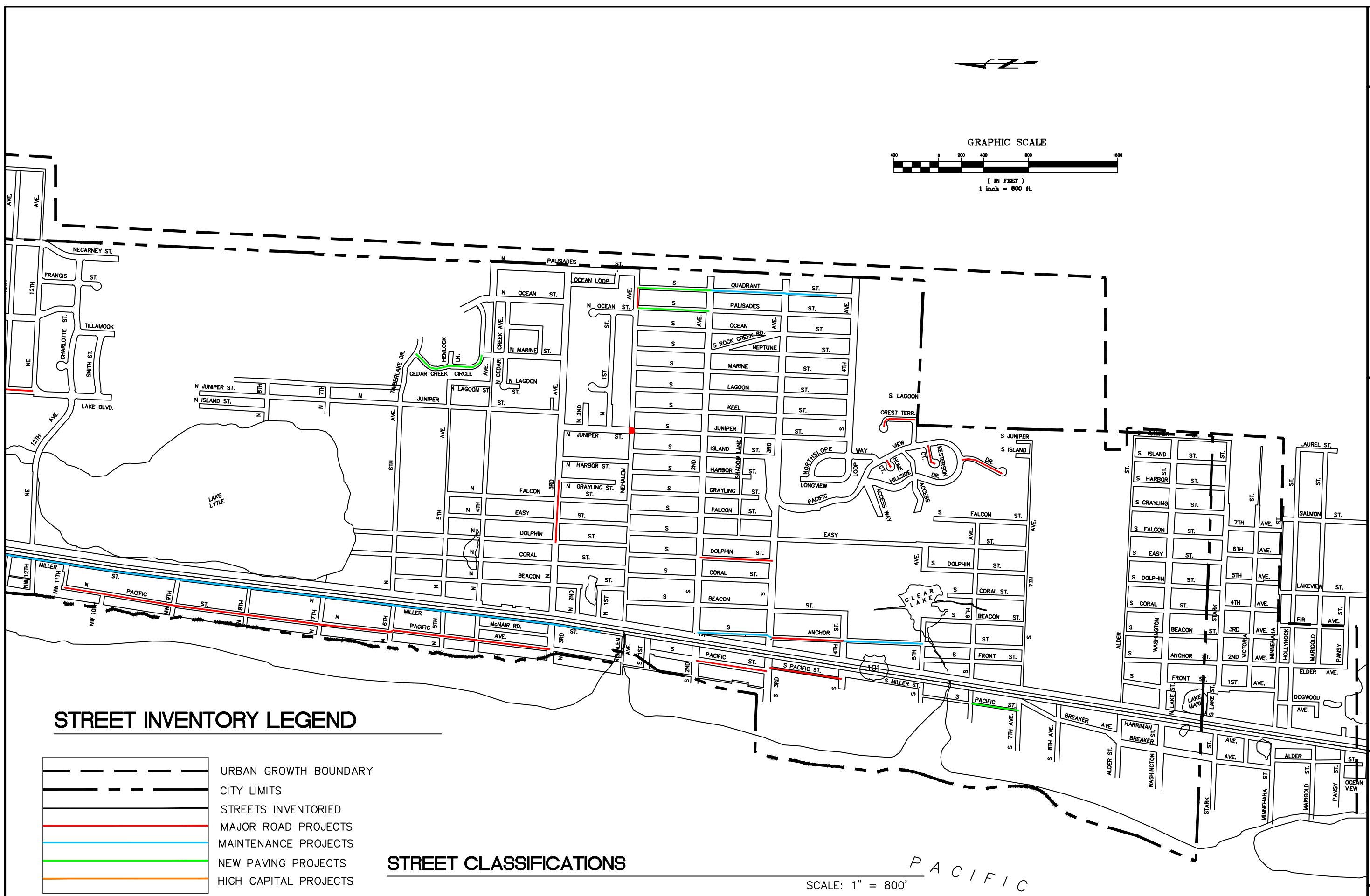
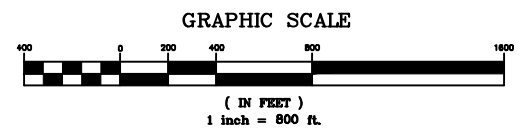
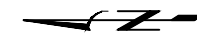
Northwest 6th Avenue between N Coral St and Timberlake Drive

This is an existing gravel road that seems to have adequate stormwater drainage utilizing roadside ditches. There is considerable opportunity for development along this road and the road is not within the City's jurisdiction, which is why it was not included in this report.

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Table 3-2 - Street Condition Summary

Street	Begin Street	Ending Street	Alligator Cracking	Block Cracking	Longitudinal & Transverse Cracking	Edge Cracking	Joint Reflection Cracking	Polished Aggregate	Potholes	Raveling	Rutting
N Pacific St	N 3rd Ave	NW 11th Ave	Poor	Very Poor	Very Poor	Good	Poor	Good	Poor	Poor	Good
S Pacific St	S 2nd Ave	S 3rd Ave	Fair	Poor	Very Poor	Good	Very Poor	Good	Fair	Poor	Good
S Pacific St	S 3rd Ave	S 4th Ave	Poor	Poor	Poor	Good	Very Poor	Good	Very Poor	Very Poor	Good
NE Lake Blvd	NE 12th Ave	NE 15th Ave	Very Poor	Very Poor	Very Poor	Poor	Fair	Good	Very Poor	Fair	Good
S Pacific View Dr	Hillside Dr	End	Very Poor	Fair	Poor	Fair	Poor	Good	Good	Very Poor	Good
SE Kesterson Ct	S Pacific View Dr	End	Poor	Fair	Poor	Poor	Fair	Good	Good	Very Poor	Good
S Crest Terrace	S Terrace Dr	End	Very Poor	Very Poor	Very Poor	Poor	Very Poor	Good	Very Poor	Very Poor	Good
S Home Ct	S Pacific View Dr	End	Not Inspected Due to Gravel Surfacing								
Intersection	S Nehalem Ave	S Juniper St	Very Poor	Very Poor	Poor	Poor	Very Poor	Good	Very Poor	Very Poor	Poor
N 3rd Ave	N Dolphin St	N Grayling St	Very Poor	Poor	Fair	Fair	Fair	Good	Poor	Very Poor	Fair
S Quadrant St	S 2nd Ave	S 4th Ave	Good	Good	Good	Good	Good	Good	Good	Fair	Good
S Anchor St	S 2nd Ave	SE 5th Ave	Poor	Poor	Poor	Good	Poor	Good	Good	Very Poor	Good
N Miller St	NW 20th Ave	NE 1st St	Fair	Good	Fair	Good	Good	Good	Fair	Fair	Good
S Dolphin St	S 2nd Ave	S 3rd Ave	Poor	Poor	Poor	Fair	Fair	Good	Poor	Poor	Good



STREET INVENTORY LEGEND

	URBAN GROWTH BOUNDARY
	CITY LIMITS
	STREETS INVENTORIED
	MAJOR ROAD PROJECTS
	MAINTENANCE PROJECTS
	NEW PAVING PROJECTS
	HIGH CAPITAL PROJECTS

STREET CLASSIFICATIONS

SCALE: 1" = 800'

PACIFIC

3.2.2 Priority 1 Capital Improvement Projects

Projects included in this section are due to the condition of the asphalt, or the necessary timeline for completion required by available funding. The following projects should be considered high priority:

- P1-1. North Pacific Street between North 3rd Avenue and NW 9th Avenue
- P1-2. South Pacific Street between South 3rd Avenue and South 4th Avenue
- P1-3. South Crest Terrace and South Terrace Drive northwest to the end
- P1-4. South Nehalem Avenue beginning at South Juniper Street and east approximately 300 feet
- P1-5. Northeast Lake Boulevard between NE 12th Ave and NE 15th St
- P1-6. South Pacific View Drive between Hillside Drive and south to the end
- P1-7. South Anchor Street from South 2nd Avenue to Southeast 5th Avenue

In reviewing the streets above, South Pacific Street, South Crest Terrace, and South Terrace Drive are in the worst condition followed closely by North Pacific Street, Northeast Lake Boulevard, and South Pacific View Drive. North Pacific Street was elevated to P1-1 due to currently allotted ODOT grant funds that must be spent by the end of 2025. The combination of poor road quality and outside funding made it the highest priority repair in an effort to maximize City funds. Complete cost estimates for each project are included in the addendums.

P1-1 North Pacific Street between North 3rd Avenue and NW 9th Avenue

Work on North Pacific Street should begin with potholing the sewer between S 4th and S 3rd Avenues. The City knows there is an old sewer main that provides services to several homes in the area that has not been located. The sewer should be potholed and extended south. A new manhole should be installed near the intersection with S 3rd Avenue and all homes on the old unlocated sewer main should be transferred over to the new main extension. The existing water main consists of 4- and 2-inch pipes with leak concerns needing to be upgraded to 8-inch PVC. Due to the number of potholes and sag points, a 1" leveling course should be applied to the existing asphalt surface. A tack coat and overlay geotextile should be applied to the top of the leveling course before a final 2" wearing surface is placed for the finished surfacing. The new asphalt surface should have a crown reestablished to allow the new road surface to shed water off the wearing surface. The placement of the overlay geotextile will prevent cracks in the existing asphalt from reflecting up to the new wearing surface. The total anticipated construction cost for this project is approximately \$1.6 million.

P1-2 South Pacific Street between South 3rd Avenue and South 4th Avenue

This portion of South Pacific Street has significant drainage concerns as water pools on the road surface. The water can create an unsafe condition for motorists and is detrimental to the asphalt. Several large potholes have formed. Block cracking and raveling are present the entire length of the road. There are many patches to repair surface deformation and buried utilities. The water main on this road should be upgraded to prevent further utility patches. Catch basins should be installed and connected to the storm system in S 4th Avenue. The southern portion of the road should be regraded to better facilitate drainage into the new storm system. Finally, the City should complete a leveling course and overlay furnished with an overlay geotextile. The anticipated construction cost for this project is approximately \$310,000 assuming the storm system work is completed by City staff.

P1-3 South Crest Terrace and South Terrace Drive

South Crest Terrace is in very poor condition. The road is experiencing dramatic fatigue failure, patch failure, raveling, and delamination from lower layers of asphalt. The existing asphalt is not anticipated to provide much structural support. The extent of the cracking and failures of the

surfacing would pose too high of a risk to make an overlay feasible. The road is steep to the point where an overlay geotextile is not recommended as it opens up the risk of slippage failures in the new overlay. Without an overlay geotextile, existing cracks would rapidly transfer to the new overlay surface. This road is recommended for a full-depth restoration. Figure 3-5 below shows the extent of the asphalt damage on S Terrace Drive.



Figure 3-5 South Terrace Drive

Full-depth restoration of this road would include grinding and removal of the existing asphalt wearing surface, excavating the existing base and subbase, and placing eight inches of new $\frac{3}{4}$ "-0" crushed rock aggregate base. The new wearing surface for the road would be constructed of four inches of level 2 hot mix asphalt concrete pavement mixed per ODOT standards. The anticipated construction cost to complete this work is \$205,000.

P1-4 South Nehalem Avenue beginning at South Juniper Street and east approx. 300 feet

Significant degradation of the asphalt has left widespread alligator cracking and raveling on the asphalt surface. There are numerous potholes at the intersection which suggest the existing road base has degraded over time and requires rebuilding. It is suggested the City complete a full-depth restoration project beginning at the west end of the Nehalem and Juniper intersection and continuing approximately 300 ft to the east. The asphalt at this point is showing signs of surface raveling, but other surface deformation is minimal and could be overlaid in the future. Anticipated construction costs to complete this work are approximately \$125,000.

P1-5 Northeast Lake Boulevard between NE 12th Ave and NE 15th St

The section of Lake Boulevard between 12th and 15th is in poor condition, particularly between the intersections with 13th Avenue and 14th Street. This section of the road is showing significant fatigue cracking and contains numerous potholes. This suggests the base section between these roads has deteriorated over time. It is recommended to remove the top twelve inches of road surfacing, base rock, and native subbase between NE 13th Avenue and NE 14th Street. A new road geotextile should be placed on a compacted subbase and twelve inches of ¾”-0” aggregate base should be placed and compacted. At this point, a three-inch overlay can be placed over the entire section of the road between NE 12th Avenue and NE 15th Street. In areas where a full-depth restoration is not being completed, a tack coat and overlay geotextile should be placed to cracks from the existing asphalt from reflecting to the new wearing surface. The anticipated construction cost of this project is \$175,000.

P1-6 South Pacific View Drive between Hillside Drive and south to the end

The condition of South Pacific View Drive is in a gray area. The asphalt could likely be overlaid with minimal issues if the road geometry was flat. However, grades reach roughly 15% making the placement of an overlay geotextile not recommended. Placing an overlay on top of the existing asphalt surface without an overlay geotextile would pose a significant risk of reflective cracking on the new surface. For this reason, it is recommended the City complete a full-depth restoration of the road. This would include grinding and removing the top twelve inches of surface material. The City would then place and compact eight inches of ¾”-0” aggregate road base followed by four inches of level asphalt. Construction costs to complete this work are approximately \$150,000.

P1-7 South Anchor Street from South 2nd Avenue to Southeast 5th Avenue

South Anchor Street is in considerably better condition than many of the streets included as priority one projects. From S 2nd to S 3rd and again from S 4th to S 5th, the road is in generally good condition. There are a few longitudinal cracks and a couple of early signs of fatigue cracking. The surface asphalt is showing early signs of oxidation and raveling. Due to the early signs of distress, a maintenance program is recommended to extend the useful life of these sections of road.

Between S 3rd and S 4th Avenues, the asphalt appears to be older as more raveling is present and there is considerable fatigue cracking present. A tack coat, overlay geotextile, and three-inch overlay are recommended to be placed to rehabilitate the road. The project would include approximately 41,000 square feet of slurry seal, 1,500 lineal feet of crack sealing, and approximately 375 tons of asphalt overlay. The anticipated cost to complete the construction of this maintenance and rehab project is approximately \$140,000.

Table 3-3 Summary of Priority 1 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P1-1	North Pacific	\$1,350,000	\$270,000	\$324,000	\$81,000	\$2,025,000
P1-2	S Pacific	\$256,000	\$51,200	\$61,440	\$15,360	\$384,000
P1-3	S Crest Terrace	\$170,000	\$34,000	\$40,800	\$10,200	\$255,000
P1-4	S Nehalem	\$105,000	\$21,000	\$25,200	\$6,300	\$157,500
P1-5	NE Lake	\$145,000	\$29,000	\$34,800	\$8,700	\$217,500
P1-6	S Pacific View Dr	\$125,000	\$25,000	\$30,000	\$7,500	\$187,500
P1-7	S Anchor St	\$115,000	\$23,000	\$27,600	\$6,900	\$172,500

3.2.3 Priority 2 Capital Improvement Projects

Priority 2 capital improvement projects are still considered of high priority as the City should aim to complete them within the next five years. However, these projects may face uncertainty in funding or lack the risk associated with priority 1 projects. Priority 2 projects include:

- P2-1. North 3rd Avenue between North Dolphin Street and North Grayling Street
- P2-2. South Pacific Street between South 2nd Avenue and South 3rd Avenue
- P2-3. South Dolphin Street between South 2nd Avenue and South 3rd Avenue
- P2-4. Southeast Kesterson Ct from South Pacific View Drive west to the End
- P2-5. South Home Court from South Pacific View Drive west to the End
- P2-6. North Miller Street between NE 1st Street and NW 20th Avenue
- P2-7. South Quadrant Street between South 2nd Avenue and South 4th Avenue

P2-1 North 3rd Avenue from N Dolphin St to N Grayling St

North 3rd Avenue is a highly trafficked road due to the residential traffic, the presence of Jim Mudd Field, and the Neah-Kah-Nie School District offices. A recent overlay was completed beginning at the east end of the school district driveway and continuing east. This section of road is in good condition except for isolated transverse cracks. The section of road from the east side of the district office driveway to Grayling St should be crack and slurry sealed to extend its useful life. It is anticipated to need approximately 300 ft of crack seal and 4,600 SF of slurry seal.

From the east side of the district office driveway west to Dolphin Street, a one-inch leveling course should be placed to fill in existing potholes. A tack coat should be applied with an overlay geotextile and a two-inch overlay completed to restore the street condition. In total this section of road is anticipated to need approximately 200 tons of asphalt. The total anticipated construction cost for this project is approximately \$80,000.

P2-2 S Pacific St from S 2nd Ave to S 3rd Ave

Longitudinal cracking and raveling are the primary concerns of this section of S Pacific Street. The road has multiple quarter or third street restorations as the road is visually divided by patches. There are longitudinal cracks that run up and down the street suggesting joint failures from previous patches. The asphalt binder has deteriorated from age leaving significant surface raveling of the asphalt. The crown of the road is at roughly the same elevation as the sidewalk to the east, likely due to the multiple overlays. It is not recommended to add another overlay to the existing asphalt as that would create dramatic cross slopes on the road. Instead, a grind and inlay would be the recommended solution for this stretch of road. This project would propose approximately 2500 square yards of cold plane pavement removal and two inches of new hot mix asphalt pavement. The estimated construction cost for this work is \$150,000.

P2-3 S Dolphin St from S 2nd Ave to S 3rd Ave

South Dolphin Street is experiencing significant raveling due to the presumed age of the road. There is also considerable fatigue cracking present. There are several potholes present closer to S 2nd Ave that have been patched. The existing asphalt should not be relied upon for much structural support but will not require much leveling. A three-inch overlay is recommended for this section of asphalt with a tack coat and overlay geotextile placed beneath the new wearing course. The cost to construct the proposed improvements is estimated at \$110,000.

P2-4 SE Kesterson Ct from S Pacific View Dr West to End

Kesterson Court is similarly a borderline overlay project. Due to the road geometry, an overlay would not be recommended for the risk of future pavement failure. Large-diameter rocks are visible through the street surfacing, suggesting the road base needs to be upgraded. This project proposes the removal of twelve inches of existing material, placement of eight inches of ¾”-0” aggregate base, followed by four inches of new asphalt surfacing. The total anticipated construction costs are approximately \$90,000.

P2-5 S Home Ct from S Pacific View Dr West to End

Due to the rock placed on top of the existing asphalt, it was not possible to inspect the condition of the subsurface asphalt. The placement of the rock on top of the asphalt suggests the existing asphalt is no longer in adequate condition. The existing gravel appears to be between one and three inches in depth. Due to the lack of established compact gravel, it is recommended to remove the gravel and asphalt and rebuild the road surface. The top twelve inches of material should be removed and replaced with eight inches of new ¾”-0” aggregate base and four inches of asphalt surfacing. The anticipated construction costs are estimated at \$75,000.

P2-6 N Miller St from NE 1st St to NW 20th Ave

North Miller Street appears to be overlaid in various areas. There are isolated areas of cracking and minor raveling of the wearing surface. The road appears to be in generally good condition. However, the road is also close to the ocean and sees considerable traffic. This increases the need for routine maintenance. It is recommended to complete a crack and slurry seal project on N Miller. The cost to complete the proposed maintenance project is approximately \$125,000.

P2-7 S Quadrant St from S 2nd Ave to S 4th Ave

South Quadrant appears to be recently paved with minimal to no surface deformation present. The road does not currently require any significant maintenance. However, completing a slurry seal project every 8-10 years will dramatically increase the lifespan of City streets. It is anticipated that by the end of the 5-year planning period, S Quadrant will need maintenance. The anticipated construction cost to complete a slurry seal project is \$20,000.

Table 3-4 Summary of Priority 2 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P2-1	N 3rd Ave	\$65,000	\$13,000	\$15,600	\$3,900	\$97,500
P2-2	S Pacific St	\$125,000	\$25,000	\$30,000	\$7,500	\$187,500
P2-3	S Dolphin St	\$90,000	\$18,000	\$21,600	\$5,400	\$135,000
P2-4	SE Kesterson Ct	\$75,000	\$15,000	\$18,000	\$4,500	\$112,500
P2-5	S Home Ct	\$60,000	\$12,000	\$14,400	\$3,600	\$90,000
P2-6	N Miller St	\$105,000	\$21,000	\$25,200	\$6,300	\$157,500
P2-7	S Quadrant St	\$15,000	\$3,000	\$3,600	\$900	\$22,500

3.2.4 New Asphalt Road Capital Improvement Projects

Six residential streets were reviewed for conversion from gravel to asphalt. These streets were included due to the condition of the gravel surfacing and buried utilities. Streets in this section have been prioritized based on their anticipated impact as well as the extent of drainage improvements needed. It should be noted that the streets included in this section are currently in good condition. So long as the gravel surfacing continues to be maintained as well as it has been, these projects can be completed when funds are available with limited urgency. All new asphalt roads should be constructed with a minimum road section of nine inches of $\frac{3}{4}$ "-0" crushed aggregate base and four inches of level 2 hot mix asphalt concrete pavement. The top four inches of the existing gravel road should be removed and replaced with clean base material before placing new asphalt. This is done as imperfections tend to settle into gravel roads and the fines and larger aggregate separate under repeated tire pressure. Test pits should be dug in numerous locations on each of the streets listed below to determine the thickness of the existing gravel. If a minimum of nine inches of gravel exists, the City can simply replace the top four inches of gravel with four inches of fresh aggregate base. Should roads have less than nine inches of gravel present, the top nine inches of material should be removed, and a new road section rebuilt. This report assumes each of the roads below has a minimum of nine inches of suitable aggregate base.

P3-1 South Quadrant Street and South Palisade Street from S Nehalem Ave to S 2nd Ave

South Palisade and South Quadrant are residential through streets providing access to fourteen homes each. South Quadrant Street obtains water service from a twelve-inch PVC water main while South Palisade Street is served from a four-inch main. Typically, a four-inch main would be a little undersized. However, this main is looped, meaning it connects to an eight-inch main on South 2nd Avenue and a six-inch main on South Nehalem. This means the main will be able to provide more consistent and higher pressured service. Additionally, city staff has noted this main is in good condition. Both Palisades and Quadrant are served by two dead-end eight-inch PVC sewer mains each, providing sufficient capacity.

Before completing the construction, the City should complete potholing as described above. Assuming a sufficient gravel section exists, the top four inches of gravel should be removed and replaced with clean aggregate base followed by four inches of pavement.

One additional improvement that should be made is the rehabilitation of the asphalt on South Nehalem Avenue between South Quadrant and South Palisade. The asphalt between these two streets has a significant longitudinal crack running the length of the centerline of the road. Fatigue cracks, patch failures, and delamination create an uneven wearing surface near Palisade. Additionally, the rim of the manhole near Quadrant Street protrudes approximately one inch above the wearing surface. This section of road should have a one-inch leveling course, tack coat, overlay geotextile, and two-inch overlay placed. The cost to construct this project is estimated at \$305,000.

P3-2 Cedar Creek Circle from N Marine St to Timberlake Drive

Cedar Creek Circle is a residential through street just southeast of Lake Lytle. With buildout achieved and an eight-inch water main constructed, the road is a candidate for conversion from gravel to asphalt. Similarly to Quadrant and Palisade, the road should be potholed in multiple locations to determine the depth and condition of the existing gravel. Should a minimum of nine inches of gravel be present, the top four inches should be removed and replaced with four inches of clean compacted $\frac{3}{4}$ "-0" aggregate base before pouring four inches of level 2 hot mix asphalt concrete pavement. The anticipated cost to construct these improvements is approximately \$140,000.

P3-3 South Front St & S Anchor St from S 6th Ave to the End

Due to their size and proximity, Front and Anchor Streets were combined into one project. Both have adequate drainage, though some improvements to the road geometry may be required to facilitate storm drainage. Potholing should be completed to determine the depth of the existing gravel and determine suitability for reuse of the existing base rock. Assuming the gravel base is sufficient, replace the top four inches of gravel with clean base material and place four inches of new asphalt surfacing. The anticipated cost to construct this project is approximately \$110,000.

P3-4 South Pacific Street from S 6th Ave to S 7th Ave

A small residential street on the southwest side of town, S Pacific St is an ideal candidate to convert to an asphalt road. The buried utilities have been upgraded and no unbuilt lots are remaining. One key issue with this road is the difficulty of drainage, which is why this street is listed as a P3-4 project. Storm drainage on this right of way infiltrates through the road surface and ponds on the right of way, just off the road surface. Placing asphalt on this road will direct more runoff off the road and ponding on at the edges of the right of way will increase. Drainage ditches or catch basins should be placed to capture runoff and direct it away from private property. If the City installs a storm system before this project, it will move up on the priority list. The cost to construct this work without storm system improvements is approximately \$105,000. If storm system improvements are added to this project, the anticipated cost is \$240,000.

Table 3-5 Summary of Priority 3 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P3-1	S Quadrant St & S Palisade St	\$255,000	\$51,000	\$61,200	\$15,300	\$382,500
P3-2	Cedar Creek Circle	\$116,000	\$23,200	\$27,840	\$6,960	\$174,000
P3-3	S Front St & S Anchor St	\$90,000	\$18,000	\$21,600	\$5,400	\$135,000
P3-4	S Pacific St	\$197,000	\$39,400	\$47,280	\$11,820	\$295,500

3.3 MAINTENANCE OPTIONS

Due to the harsh environment, the City may want to consider an annual maintenance program aimed at extending the life of newly paved roads. Slurry coats can be applied every eight to ten years to extend the asphalt surface’s life. A slurry seal is composed of water, small aggregate, emulsion, and filler. Asphalt roads have a standard design life of twenty years and utilizing maintenance programs has been known to extend the useful life of the road well beyond the design life.

According to a study completed by Purdue University in conjunction with the Indiana Department of Transportation, the pavement will see a 40% drop in quality over the first fifteen years of its life. In the following two and a half years, the pavement quality will drop an additional 40% with the final 20% deterioration coming in the final two and a half years of useful life. The goal of preventative pavement maintenance is to complete projects in the first fifteen years of the pavement’s life to extend its useful life beyond twenty years.

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City of Rockaway Beach
Street Capital Improvements Plan



SECTION 4
Finance Plan

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This section describes methods available for funding proposed projects. Some of the projects will require funding from more than one jurisdiction, even when only one jurisdiction has responsibility for and authority over the improvements being made. This situation results from a concept that cities and/or counties who wish a project to be constructed by the State can enhance the probability of the work being done if they contribute to project financing. Also, there is a concept that those who generate the need for improvements should either pay or share in the costs

4.1 SYSTEM DEVELOPMENT CHARGES (SDC)

ORS 223.297 requires local governments who impose SDCs to:

- Complete a plan that lists the capital improvements that can be funded by SDC fees and the estimated cost and timing of each improvement. This plan meets that requirement.
- Limit the expenditure of SDC fees/charges to those capital improvements that are required to increase capacity because of uses generated by current or projected developments.
- Place the SDCs collected in a separate account and provide an annual accounting of revenues received and projects that were funded.
- Use a resolution or ordinance to establish the methodology for calculating the charge and make it available for public inspection.

Rockaway Beach's SDC ordinance was enacted in July 2006 and does not allow maintenance of capital improvements as an acceptable use of SDC fees. However, the conversions of gravel roads to asphalt will increase the level of performance and service provided by the streets in question. The City will examine the SDC ordinance and determine required modifications to incorporate some of the improvements shown in this document.

4.2 LOCAL IMPROVEMENT DISTRICT (LID)

Another option is formation of a local improvement district for the area in the study. This can be initiated by the property owners or by the City, subject to remonstrance (protests). These districts can be used when the benefit of the work is essentially confined to one area. With an LID, the cost of the project is distributed to each property according to the benefit that property receives. Since the work proposed in this plan on through streets accommodates increases in traffic from future development, it may be difficult to determine benefit to properties that are not yet developed. The cost distributed becomes an assessment or lien against the property. It can be paid in cash or through assessment financing. This option may be particularly useful for some of the dead end gravel roads that are in consideration to upgrade to asphalt as their use is limited to the properties gaining access.

4.3 EXACTION (CONDITIONS OF DEVELOPMENT)

System improvements can be required as a condition of development. The process requires the City to demonstrate how the improvements required are necessary to accommodate that impact generated by the new development.

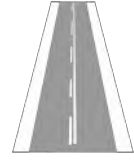
4.4 MISCELLANEOUS

There are other mechanisms available to finance projects. Gas tax and vehicle registration fees are the most traditional methods. Local jurisdictions do have authority to impose local gas taxes.

Some economic development programs also offer a source of funds. The Immediate Opportunity Grant Program managed by ODOT provides a maximum of \$500,000 for public road work associated with an economic development related project of regional significance, provided the underlying project creates primary employment. Additionally, although lesser amounts will be considered, the grantee should provide an equal local match. Another economic development related source of funds is the Special Public Works Fund. This fund provides grants and loans for public work that supports private projects resulting in permanent job creation or job retention. The maximum grant is \$500,000 but may not exceed 85% of the project cost.

Another ODOT-funded grant program is called the Small City Allotment (SCA) program. The SCA grant can provide a maximum of \$250,000 for eligible cities having populations of 5,000 or fewer per the most recent census. Funding may only be used upon streets that are inadequate for the capacity they serve or are in condition detrimental to safety.

City of Rockaway Beach
Street Capital Improvements Plan



APPENDIX A
Street Assessment Form

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Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name N 3rd

Begin Cross Street N Grayling

End Cross Street N Dolphin

Intersection _____

Inspected By MCD

Inspection Date 2/27/2024

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

From Grayling to west side of school office, okay with minimal transverse cracks

W side of district office to N Dolphin significantly deteriorates

Very bad alligatoring, bad raveling

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name N Miller

Begin Cross Street NW 20th

End Cross Street NE 1st

Intersection _____

Inspected By MCD

Inspection Date 2/27/2024

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

North of 20th is neatly paved

19th to 12th has lost some HMA, but minimal cracking or surface deformation, maybe a maintenance slurry seal

12th South is either brand new or in great condition

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name N Pacific St

Begin Cross Street N 3rd Ave

End Cross Street NW 9th Ave

Intersection _____

Inspected By MCD

Inspection Date 2/27/2024

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Road condition deteriorates as you travel north

Raveling is fair to poor depending on area

Larger concern of block cracking as well as longitudinal/transverse cracking allowing water intrusion to damage road base

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name NE Lake Blvd

Begin Cross Street NE 12th Ave

End Cross Street NE 15th St

Intersection _____

Inspected By MCD

Inspection Date 2/27/2024

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Raveling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Raveling isn't as bad as other areas of town

Very poor alligator cracking

Many potholes have been patched, many more present

Edge cracking on W side of road

Worst condition near 13th & 14th

Very poor alligator with fair raveling suggests the asphalt isn't as old as other areas. With the extreme fatigue cracks, road base likely needs to be rebuilt

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Anchor St

Begin Cross Street S 2nd Ave

End Cross Street S 5th Ave

Intersection _____

Inspected By MCD

Inspection Date 12/05/2023

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

- S 3rd to S 4th in poor shape
 - Very poor alligator cracking
 - Very poor block cracking
 - Very poor raveling
 - Overlay candidate
- S 2nd to S 3rd
 - Minor raveling
 - Centerline longitudinal crack, very deep
- S 4th to S5th
 - Minor raveling
 - A couple cracks to seal

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Crest Terrace / Terrace Dr

Begin Cross Street S Pacific View Dr

End Cross Street NW to End

Intersection _____

Inspected By MCD

Inspection Date 12/5/2023

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

- Extreme raveling
- Potholes towards top of hill
- Many patches are unraveling
- Asphalt lifts are separating
- Road likely needs to be rebuilt

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Dolphin St

Begin Cross Street S 2nd Ave

End Cross Street S 3rd Ave

Intersection _____

Inspected By MCD

Inspection Date 2/27/2024

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

A few potholes have been patched mostly along the centerline

Centerline longitudinal cracking suggests joint failure (likely caused some of the potholing)

Alligating is present in areas, particularly the northern half

Some joint failure @ S 2nd St

Asphalt is showing age through wear

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Home St

Begin Cross Street S Pacific View Dr

End Cross Street W to End

Intersection _____

Inspected By MCD

Inspection Date 12/05/2023

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rutting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Asphalt surface has been replaced with gravel

Found some asphalt ~ 1 inch deep, unable to inspect condition, assumed poor

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name _____

Begin Cross Street S Nehalem Ave

End Cross Street S Juniper St

Intersection _____

Inspected By MCD

Inspection Date 12/05/2023

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Notes

- Significant loss of wearing surface
- Extreme alligator cracking
- Many potholes that have been patched suggest base issues
- Cold patches at valve cans are reflective cracking

Photos



Street Assessment



Owner information

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Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Pacific

Begin Cross Street S 2nd

End Cross Street S 3rd

Intersection _____

Inspected By Matt Del Moro

Inspection Date 2/27/2024

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Minimal potholes, but many low points that suggests patched potholes.

Minimal deep ravelling. However, much of the HMA surface is gone. Wide spread warly ravelling in very bad condition.

Longitudinal cracks the entire way divide the road into thirds/fourths.

Very bad patching & sinking at patches

Photos



Street Assessment



Owner information

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City, State ZIP Rockaway Beach, OR. 97136

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Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Pacific

Begin Cross Street S 3rd

End Cross Street S 4th

Intersection _____

Inspected By Matt Del Moro

Inspection Date 2/27/2024

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

- Asphalt very disjointed, lots of patches
- No smooth drivable surface
- Pot holes and depressions all over the road
- Driveways don't line up with elevation of road surface
- Minimal longitudinal cracks, very poor transverse cracking
- HMA surface mostly gone, lots of exposed asphalt
- Suggests road base okay, drain very very poor
- Even worse on S 4th to Miller St

Photos



Street Assessment



Owner information

Name City of Rockaway Beach

Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Pacific View Dr

Begin Cross Street Hillside Drive

End Cross Street South to End

Intersection _____

Inspected By MCD

Inspection Date 12/5/2023

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

- Patches of asphalt to fill potholes & depressions
- Poor drainage on both sides of the road
- Alligator cracks forming at top of hill
- Joint failure at joint with Hillside Dr
- Very poor raveling of surface asphalt
- Minor longitudinal cracks at bottom of road (asphalt portion)
- Bottom half of the hill seems to be gravel placed on top of asphalt

Photos



Street Assessment



Owner information

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Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name S Quadrant St

Begin Cross Street S 2nd Ave

End Cross Street S 4th Ave

Intersection _____

Inspected By MCD

Inspection Date 12/05/2023

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Early wear of surface

Probably okay for a few years

Maintenance slurry seal wouldn't hurt

Photos



Street Assessment



Owner information

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Address 276 Hwy 101

City, State ZIP Rockaway Beach, OR. 97136

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Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name SE Kesterson Ct

Begin Cross Street S Pacific View Dr

End Cross Street End

Intersection _____

Inspected By MCD

Inspection Date 12/5/2023

Condition Assessment	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Rutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

Significant raveling in surface asphalt

Asphalt delamination occurring at midpoint of hill

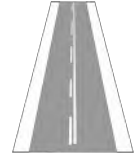
Appears to be poured on top of concrete?

Asphalt @ base of hill converted to gravel

Photos



City of Rockaway Beach
Street Capital Improvements Plan



APPENDIX B
Project Cost Estimates

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Cost Estimates for Street Capital Improvements

P1-1 North Pacific Street from North 3rd Avenue to Northwest 9th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, and Insurance	1	LS	\$107,734	\$107,734
2	Erosion Control, Restoration, Reseeding, and Cleanup	1	LS	\$4,000	\$4,000
3	Traffic Control	1	LS	\$5,000	\$5,000
4	Water Service Connection	80	EA	\$500	\$40,000
5	3" Level 2 HMAC	1800	TN	\$185	\$333,000
6	Shoulder Rock	400	CY	\$75	\$30,000
7	Adjust Manholes & Cleanouts	14	EA	\$2,500	\$35,000
8	Adjust Catch Basins	3	EA	\$3,500	\$10,500
9	Adjust Valve Cans	27	EA	\$750	\$20,250
10	Asphalt Street Transitions	8	EA	\$3,500	\$28,000
11	Asphalt/Concrete Driveway Transitions	1	LS	\$125,000	\$125,000
12	8" PVC C900 - Granular Backfill	3200	LF	\$105	\$336,000
13	Water Service Pipe	1800	LF	\$45	\$81,000
14	Connect to Existing	7	EA	\$3,000	\$21,000
15	Abandon Existing Facilities	1	LS	\$6,500	\$6,500
16	Fire Hydrants	8	EA	\$6,000	\$48,000
17	8" Gate Valves	30	EA	\$3,600	\$108,000
Construction Subtotal					\$1,338,984.4
Contingency (20%)					\$267,796.9
Construction Total					\$1,606,781.3
Engineering (15%)					\$241,017
Legal & Admin (5%)					\$80,339
Total					\$1,928,138

P1-2 South Pacific Street from South 3rd Avenue to South 4th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$19,811	\$19,811
2	Traffic Control	1	LS	\$5,000	\$5,000
3	Asphalt	203	TN	\$175	\$35,525
4	Surface Restoration & Cleanup	1	LS	\$5,000	\$5,000
5	Saw Cutting	1780	LF	\$5	\$8,900
6	8" PVC Water Main	739	LF	\$115	\$84,985
7	8" Gate Valve	5	EA	\$4,000	\$20,000
8	Fire Hydrant Assembly	1	EA	\$10,000	\$10,000
9	Install Water Service and Reconnect to Existing Meter	26	EA	\$1,500	\$39,000
10	Cut, Cap, and Abandon Existing Water Main	3	EA	\$2,000	\$6,000
11	Connect to Existing Water Main	3	EA	\$4,000	\$12,000
Construction Subtotal					\$246,221
Contingency (20%)					\$49,244.18
Construction Total					\$295,465.05
Engineering (20%)					\$59,093.01
Legal & Admin (5%)					\$14,773.25
Total					\$369,331.31

P1-3 South Crest Terrace from South Terrace Drive to the End

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$13,671.88	\$13,671.88
2	Traffic Control	1	LS	\$7,500.00	\$7,500.00
3	Full Depth Restoration (remove and place 8" of 3/4")	12500	SF	\$4.50	\$56,250.00
4	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	500	TN	\$185.00	\$92,500.00
Construction Subtotal					\$169,921.88
Contingency (20%)					\$33,984.38
Construction Total					\$203,906.25
Engineering (20%)					\$40,781.25
Legal & Admin (5%)					\$10,195.31
Total					\$254,882.81

P1-4 South Nehalem Avenue from South Juniper Street to 300 ft east

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$8,443.75	\$8,443.75
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00
3	Full Depth Restoration (remove and place 8" of 3/4")	8000	SF	\$4.50	\$36,000.00
4	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	300	TN	\$185.00	\$55,500.00
Construction Subtotal					\$104,943.75
Contingency (20%)					\$20,988.75
Construction Total					\$125,932.50
Engineering (20%)					\$25,186.50
Legal & Admin (5%)					\$6,296.63
Total					\$157,415.63

P1-5 Northeast Lake Boulevard from Northeast 12th Avenue to Northeast 15th Street

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$11,361.88	\$11,361.88
2	Traffic Control	1	LS	\$7,500.00	\$7,500.00
3	Full Depth Restoration (remove and place 8" of 3/4")	6300	SF	\$4.50	\$28,350.00
4	3" Level 2 HMA	400	TN	\$185.00	\$74,000.00
5	Street Transitions	4	EA	\$5,000.00	\$20,000.00
Construction Subtotal					\$141,211.88
Contingency (20%)					\$28,242.38
Construction Total					\$169,454.25
Engineering (20%)					\$33,890.85
Legal & Admin (5%)					\$8,472.71
Total					\$211,817.81

P1-6 South Pacific View Drive from Hillside Drive south to the end

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$10,106.25	\$10,106.25
2	Traffic Control	1	LS	\$2,500.00	\$2,500.00
3	Full Depth Restoration (remove and place 8" of 3/4")	9200	SF	\$4.50	\$41,400.00
4	Street Transitions	1	EA	\$5,000.00	\$5,000.00
5	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	360	TN	\$185.00	\$66,600.00
Construction Subtotal					\$125,606.25
Contingency (20%)					\$25,121.25
Construction Total					\$150,727.50
Engineering (20%)					\$30,145.50
Legal & Admin (5%)					\$7,536.38
Total					\$188,409.38

P1-7 South Anchor Street from South 2nd Avenue to South 5th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$9,045.31	\$9,045.31
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00
3	3" Level 2 HMA	375	TN	\$185.00	\$69,375.00
4	Street Transitions	2	EA	\$3,500.00	\$7,000.00
5	Slurry Seal	41000	SF	\$0.50	\$20,500.00
6	Crack Seal	1500	LF	\$1.00	\$1,500.00
Construction Subtotal					\$112,420.31
Contingency (20%)					\$22,484.06
Construction Total					\$134,904.38
Engineering (20%)					\$26,980.88
Legal & Admin (5%)					\$6,745.22
Total					\$168,630.47

P2-1 North 3rd Avenue from North Dolphin Street to North Grayling Street

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$5,289.38	\$5,289.38
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00
3	3" Level 2 HMA	200	TN	\$200.00	\$40,000.00
4	Street Transitions	4	EA	\$3,500.00	\$14,000.00
5	Slurry Seal	4600	SF	\$0.25	\$1,150.00
6	Crack Seal	300	LF	\$1.00	\$300.00
Construction Subtotal					\$65,739.38
Contingency (20%)					\$13,147.88
Construction Total					\$78,887.25
Engineering (20%)					\$15,777.45
Legal & Admin (5%)					\$3,944.36
Total					\$98,609.06

P2-2 South Pacific Street from South 2nd Avenue to South 3rd Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$9,935.63	\$9,935.63
2	Traffic Control	1	LS	\$4,500.00	\$4,500.00
3	2" Level 2 HMA	430	TN	\$185.00	\$79,550.00
4	Cold Plane Pavement Removal	2500	SY	\$9.00	\$22,500.00
5	Street Transitions	2	EA	\$3,500.00	\$7,000.00
Construction Subtotal					\$123,485.63
Contingency (20%)					\$24,697.13
Construction Total					\$148,182.75
Engineering (20%)					\$29,636.55
Legal & Admin (5%)					\$7,409.14
Total					\$185,228.44

P2-3 South Dolphin Street from South 2nd Avenue to South 3rd Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$7,076.56	\$7,076.56
2	Traffic Control	1	LS	\$4,500.00	\$4,500.00
3	3" Level 2 HMA	375	TN	\$185.00	\$69,375.00
4	Street Transitions	2	EA	\$3,500.00	\$7,000.00
Construction Subtotal					\$87,951.56
Contingency (20%)					\$17,590.31
Construction Total					\$105,541.88
Engineering (20%)					\$21,108.38
Legal & Admin (5%)					\$5,277.09
Total					\$131,927.34

P2-4 Southeast Kesterson Court from South Pacific View Drive to the end

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$5,880.00	\$5,880.00
2	Traffic Control	1	LS	\$3,500.00	\$3,500.00
3	Full Depth Restoration (remove and place 8" of 3/4")	4600	SF	\$4.50	\$20,700.00
4	3" Level 2 HMA	180	TN	\$200.00	\$36,000.00
5	Street Transitions	2	EA	\$3,500.00	\$7,000.00
Construction Subtotal					\$73,080.00
Contingency (20%)					\$14,616.00
Construction Total					\$87,696.00
Engineering (20%)					\$17,539.20
Legal & Admin (5%)					\$4,384.80
Total					\$109,620.00

P2-5 South Home Court from South Pacific View Drive to the end

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$4,659.38	\$4,659.38
2	Traffic Control	1	LS	\$2,500.00	\$2,500.00
3	Full Depth Restoration (remove and place 8" of 3/4")	3500	SF	\$4.50	\$15,750.00
4	3" Level 2 HMA	140	TN	\$200.00	\$28,000.00
5	Street Transitions	2	EA	\$3,500.00	\$7,000.00
Construction Subtotal					\$57,909.38
Contingency (20%)					\$11,581.88
Construction Total					\$69,491.25
Engineering (20%)					\$13,898.25
Legal & Admin (5%)					\$3,474.56
Total					\$86,864.06

P2-6 North Miller Street from Northeast 1st Street to Northwest 20th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$8,312.50	\$8,312.50
2	Traffic Control	1	LS	\$12,500.00	\$12,500.00
3	Slurry Seal	140000	SF	\$0.50	\$70,000.00
4	Crack Seal	12500	LF	\$1.00	\$12,500.00
Construction Subtotal					\$103,312.50
Contingency (20%)					\$20,662.50
Construction Total					\$123,975.00
Engineering (20%)					\$24,795.00
Legal & Admin (5%)					\$6,198.75
Total					\$154,968.75

P2-7 South Quadrant Street from South 2nd Avenue to South 4th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$1,181.25	\$1,181.25
2	Traffic Control	1	LS	\$3,500.00	\$3,500.00
3	Slurry Seal	20000	SF	\$0.50	\$10,000.00
Construction Subtotal					\$14,681.25
Contingency (20%)					\$2,936.25
Construction Total					\$17,617.50
Engineering (20%)					\$3,523.50
Legal & Admin (5%)					\$880.88
Total					\$22,021.88

P3-1 South Quadrant Street & South Palisade Street from South Nehalem Ave to South 2nd Ave

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$20,551.56	\$20,551.56
2	Traffic Control	1	LS	\$7,500.00	\$7,500.00
3	3" Level 2 HMA	125	TN	\$200.00	\$25,000.00
4	Street Transitions	4	EA	\$3,500.00	\$14,000.00
5	Remove 8" ex. Gravel	400	CY	\$20.00	\$8,000.00
6	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	975	TN	\$185.00	\$180,375.00
Construction Subtotal					\$255,426.56
Contingency (20%)					\$51,085.31
Construction Total					\$306,511.88
Engineering (20%)					\$61,302.38
Legal & Admin (5%)					\$15,325.59
Total					\$383,139.84

P3-2 Cedar Creek Circle from North Marine Street to Timberlake Drive

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$9,371.25	\$9,371.25
2	Traffic Control	1	LS	\$7,500.00	\$7,500.00
3	Street Transitions	1	EA	\$3,500.00	\$3,500.00
4	Remove 8" ex. Gravel	180	CY	\$20.00	\$3,600.00
5	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	500	TN	\$185.00	\$92,500.00
Construction Subtotal					\$116,471.25
Contingency (20%)					\$23,294.25
Construction Total					\$139,765.50
Engineering (20%)					\$27,953.10
Legal & Admin (5%)					\$6,988.28
Total					\$174,706.88

P3-3 South Front Street & South Anchor Street from South 6th Street

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$7,251.56	\$7,251.56
2	Traffic Control	1	LS	\$3,500.00	\$3,500.00
3	Street Transitions	2	EA	\$3,500.00	\$7,000.00
4	Remove 8" ex. Gravel	150	CY	\$20.00	\$3,000.00
5	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	375	TN	\$185.00	\$69,375.00
Construction Subtotal					\$90,126.56
Contingency (20%)					\$18,025.31
Construction Total					\$108,151.88
Engineering (20%)					\$21,630.38
Legal & Admin (5%)					\$5,407.59
Total					\$135,189.84

P3-4 South Pacific Street from South 6th Avenue to South 7th Avenue

Item	Description	Quantity	Unit	Unit Cost	Total Cost
1	Mobilization, Bonding, Insurance	1	LS	\$6,978.13	\$6,978.13
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00
3	Street Transitions	2	EA	\$3,500.00	\$7,000.00
4	Remove 8" ex. Gravel	150	CY	\$20.00	\$3,000.00
5	4" Level 2 HMA (incl. fabric, 4" 3/4" Crushed Rock, etc)	350	TN	\$185.00	\$64,750.00
6	12" PVC Storm Main	650	LF	\$120.00	\$78,000.00
7	Catch Basin	8	EA	\$4,000.00	\$32,000.00
Construction Subtotal					\$196,728.13
Contingency (20%)					\$39,345.63
Construction Total					\$236,073.75
Engineering (20%)					\$47,214.75
Legal & Admin (5%)					\$11,803.69
Total					\$295,092.19

H B H
CONSULTING
ENGINEERS



PROCLAMATION

AMERICAN RED CROSS MONTH MARCH 2024

In times of crisis, people in Rockaway Beach come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross Cascades Region volunteers and donors.

In 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Rockaway Beach who continue to carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially or learn vital life-preserving skills through the Red Cross.

In the **Cascades Region**, serving Oregon and SW Washington, the contributions of more than **2,500** local Red Cross volunteers give hope to the most vulnerable in their darkest hours. The Red Cross does so by providing more than **600** emergency overnight shelter stays, along with food and comfort for families devastated by nearly **800** local disasters, like home fires. Through the generosity of those donating more than **182,000** units of essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease. Or by supporting service members and veterans an average of **nine times a day**, along with their families and caregivers through the unique challenges of military life. And by helping to save the lives of others with first aid, CPR and other skills; or delivering international humanitarian aid.

Their work to prevent and alleviate human suffering is vital to strengthening our community's resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it." We ask others to join in this commitment to give back in our community.

NOW, THEREFORE, I, Charles McNeilly, Mayor of Rockaway Beach, a municipal corporation in the County of Tillamook, in the State of Oregon, do hereby proclaim March 2024 as Red Cross Month and hereby encourage all citizens of Rockaway Beach to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, and with the consent of the City Council of the City of Rockaway Beach, I have hereunto set my hand on this 13th day of March 2024.

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

STAFF REPORT

Date: March 6, 2024
To: City Council
From: Luke Shepard, City Manager
Subject: **STR Cap Options**

Prior to consideration of Resolution 2024-08, the City Council must make a motion to determine the cap amount that is specified in Section 1. Below for discussion and consideration are options that were proposed by some members of the Council during the February 14, 2024 Workshop discussion.

The Council may discuss options and come to consensus in the Workshop. A motion to specify the wording of the cap will be made in the Regular Session prior to consideration of the Resolution.

**DRAFT TEXT OF
RESOLUTION NO. 2024-08**

A RESOLUTION ESTABLISHING LIMITS (CAP) ON THE NUMBER OF SHORT-TERM RENTAL (STR) LICENSES THAT MAY BE ISSUED

WHEREAS, the City of Rockaway Beach regulates the licensing and operation of STRs through the City of Rockaway Beach Code of Ordinances (Code) Chapter 113; and

WHEREAS, the City Council adopted amendments to Code Section 113.02 by Ordinance 2024-01 on February 14, 2024, authorizing, among other things, the City Council to establish by Resolution limitations on the total number of STR licenses that can be issued; and

WHEREAS, the Council wishes to exercise the authority granted in Code Section 113.02 and set limits on the total number of STR licenses that can be issued at any one time; and

WHEREAS, the Council wishes to review the cap on an annual basis each October beginning October 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1.

[OPTION A – Approximately 20% of dwelling units allowed as STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 420 licenses will be available at any one time.

[OPTION B – First suggestion, proposed by McNeilly]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 450 licenses will be available at any one time.

[OPTION C – Proposed by Cheek]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 475 licenses will be available at any one time.

[OPTION D – Proposed by McGinnis]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 482 [or 487] licenses will be available at any one time.

[OPTION E – Current number of licensed STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 497 licenses will be available at any one time.

[OPTION F – Proposed by Franken, current number of licensed STRs, plus 1%]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, the maximum limit on the number of STR licenses issued shall be equal to the current number of STRs (497) plus an additional 1% of total dwellings, or 518.

[OPTION G – Approximately 25% of dwelling units allowed as STRs]:

Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, a total of 530 licenses will be available at any one time.

Section 2. Except for licenses that may be granted to owners under City of Rockaway Beach Code of Ordinances §113.02(F) or §113.02(H), the City will not issue more licenses than the total number of licenses established by the City Council.

Section 3. The City Council shall review the license cap on an annual basis each October beginning October 2025.

Section 4. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

RESOLUTION NO. 2024-08

A RESOLUTION ESTABLISHING LIMITS (CAP) ON THE NUMBER OF SHORT-TERM RENTAL (STR) LICENSES THAT MAY BE ISSUED

WHEREAS, the City of Rockaway Beach regulates the licensing and operation of STRs through the City of Rockaway Beach Code of Ordinances (Code) Chapter 113; and

WHEREAS, the City Council adopted amendments to Code Section 113.02 by Ordinance 2024-01 on February 14, 2024, authorizing, among other things, the City Council to establish by Resolution limitations on the total number of STR licenses that can be issued; and

WHEREAS, the Council wishes to exercise the authority granted in Code Section 113.02 and set limits on the total number of STR licenses that can be issued at any one time; and

WHEREAS, the Council wishes to review the cap on an annual basis each October beginning October 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, _____

_____.

Section 2. Except for licenses that may be granted to owners under City of Rockaway Beach Code of Ordinances §113.02(F) or §113.02(H), the City will not issue more licenses than the total number of licenses established by the City Council.

Section 3. The City Council shall review the license cap on an annual basis each October beginning October 2025.

Section 4. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

RESOLUTION NO. 2024-09

A RESOLUTION ESTABLISHING FEES FOR SHORT-TERM RENTAL WAITING LIST REQUESTS AND PROVISIONAL APPLICATIONS

WHEREAS, City of Rockaway Beach Code of Ordinances (Code) Section 113.02 provides that the City Council may establish a fee by resolution for submitting a short-term rental license waiting list request; and

WHEREAS, Code Section 113.02 further provides that the City Council may establish a fee by resolution for submitting a short-term rental license provisional application; and

WHEREAS, the City Council wishes to establish fees to recover certain administrative costs for services, related to receiving and managing short-term rental license waiting lists and provisional applications, such as maintaining and monitoring waiting lists, contacting prospective applicants, and verifying certificates of occupancy.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The administrative fee for submitting a short-term rental license waiting list request shall be \$95.00.

Section 2. The administrative fee for submitting a short-term rental provisional application shall be \$95.00.

Section 3. Any additional short-term rental application fees shall still apply.

Section 4. Waiting list administrative fees are not refundable.

Section 5. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

RESOLUTION NO. 2024-11

A RESOLUTION APPOINTING MEMBERS TO SOURCEWATER PROTECTION PLAN DEVELOPMENT ADVISORY COMMITTEE

WHEREAS, the Rockaway Beach Charter Chapter III, Section 7 authorizes the Mayor, with the approval of a majority of the Council, to make appointments to committees; and

WHEREAS, the City Council adopted Resolution 2024-05 establishing the Sourcewater Protection Plan Development Advisory Committee for the purposes of receiving project information, reviewing reports, and providing community input to the Sourcewater Protection facilitator during the development of the City’s Sourcewater Protection Plan; and

WHEREAS, Resolution 2024-05 provides that the advisory committee will consist of five members who are served by the Rockaway Beach Water District, and at least four members shall be residents of the City; and

WHEREAS, the Mayor has reviewed application packets from parties interested in serving on the committee, and wishes to appoint members and a City Council Liaison to the committee.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City of Rockaway Beach City Council hereby approves the appointment of the following individuals to serve on the Sourcewater Protection Plan Development Plan Advisory Committee:

Position	Name
1	
2	
3	
4	
5	
Council Liaison	

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13TH DAY OF MARCH
2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder



RECEIVED
FEB 06 2024
BY: *MWT*

City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN DEVELOPMENT ADVISORY COMMITTEE

Name: *Ron Cleman*

Date: *Feb 6*

Mailing Address: [Redacted]

City, State, Zip: *Rockaway Beach OR 97136*

Street Address: [Redacted] *S. 2nd Ave*

City, State, Zip: *Rockaway Beach OR 97136*

Telephone: [Redacted]

Cell Phone: *Same*

E-Mail Address: [Redacted]

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [Redacted]

Date: *Feb 6 24*

In addition to the information provided above, please submit a resume and letter of interest.

**You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us
Applications must be received on or before Tuesday February 6, 2024, by 4:00pm**

RESUME

Ron Cleman

[REDACTED]
[REDACTED] South 2nd Ave.

Rockaway Beach, Oregon 97136

[REDACTED]
[REDACTED]
Resident in Rockaway Beach: 29 years

Lifetime Business owner: Ron Cleman Enterprises

Two years College: Engineering

Four years Military: Military Police

15 years Horse mounted packing, search and rescue: Back Country Horsemen

Avid Fisherman: Whiskey Creek Volunteer Fish Hatchery


Conservationist, Wild animal refuge: Order of The Antelope

Construction Contractor: Ron Cleman Enterprises

Restaurant work: Parkside Coffee House & Crescent Station {for my wife}

Recently retired and am continuing to Volunteer as needed

Ron Cleman


Rockaway Beach
Oregon 97136

Feb. 6, 2024

City of Rockaway Beach
276 S. Hwy 101
P.O. Box 5
Rockaway Beach, Oregon 09136

Re: Sourcewater Protection Plan

To Whom it may concern,

My Name is Ron and I have been a resident in the city for 29 years and love it very much. I am recently retired and have plenty of time on my hands to volunteer for projects I see that I can be of some assistance. I am fairly mobile and do not have problems interacting with others, both as a leader and a very astute follower.

I understand that our town has a possibility of a water shortage during at least part of the year and that several other sources have come up unsubstantial or unusable due to turbidity. I am interested in solving this problem through communal effort and physical research, using the brainpower of several of our own, at little or no cost to the City. Coming up with fixes to problems are only deemed unfix-able when not enough thought is put into them. Sufficient drinking water for a community is the actual life blood, without it there will be no growth, the property values will plummet and the quality of life here in Rockaway will suffer.

I am interested in being part of the Sourcewater Protection Plan Development Committee because I'd like to help make a difference in the outcome of our endeavor.

Thank You for your consideration.

Sincerely,

Ron Cleman



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: Scott Fisher

Date: January 18, 2024

Mailing Address: [REDACTED]

City, State, Zip: Rockaway Beach, OR 97136

Street Address: [REDACTED] Dolphin Street

City, State, Zip: Rockaway Beach, OR 97136

Telephone: [REDACTED]

Cell Phone: [REDACTED]

E-Mail Address: [REDACTED]

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [REDACTED]

Date: January 18, 2024

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

SCOTT FISHER

Scott Fisher



Extensive experience in developing, writing, editing and supporting technical documentation for multiple audiences: consumer, developer, engineering and education/training, including reference and instructional content.

Tools and Technology

Wiki/FAQ experience for internal and customer-facing content; 10+ years HTML, 2 years HTML5, 5 years XML; 5+ years WordPress and similar platforms; experience with GitHub, Subversion, and CVS version-control software. Wide range of text editing/publishing software for multiple platforms (FrameMaker, RoboHelp, Dreamweaver).

Corporate Experience

Senior Technical Writer, Oracle, Inc., Redwood Shores, CA — 2007-2014

Write/edit online help for Oracle's JDeveloper Studio, and Oracle Enterprise Pack for Eclipse user guide for mobile applications. Created instructional content for these two software development tools; wrote new content for new features. Consolidated instructions to avoid duplication and simplify customer search. Ensured that all content met Oracle publication standards, editing for style as well as content.

Senior Technical Writer, Intuit, Mt. View, CA — 2000-2007

Write/edit online and in-product help for a range of Intuit products for personal finance and health-care expense management. Maintained and wrote new content for frequently-asked question (FAQ) knowledge base for customer-facing financial Web sites. Worked with software engineering to integrate FAQ content into context-sensitive help for features of desktop and Web products. Worked closely with customer care to identify key problems customers were facing and strengthen help content in those areas.

Web Developer, Cisco Systems, San Jose CA — 1998-2000

Prototyped internal on-line courses for engineering training department, developing first Web-based training classes for distance learning. Designed and coded HTML template for online courses including video, PowerPoint deck, and online chat features for two-way instructor-learner communication. Created, maintained, and coded engineering department's internal Web site. Converted published FrameMaker instructional manuals into HTML format for easy Web searchability.

Education

University of California, Los Angeles — B.A. English, 1977

Wine Scholar Guild (at Oregon Culinary Institute) — French Wine Scholar, 2015

Books

Multimedia Authoring: Building and Developing Documents — AP Professional, 1994. First book on structuring, project managing, tracking, and preparing complex interactive documents using multiple media types.

Creating Interactive CD-ROM for Windows and Macintosh — AP Professional, 1995. Overview of technologies and structural/management approaches to making CD-ROM content interactive and cross-platform.

Macromedia Director: Your Personal Consultant — Ziff-Davis Press, 1995. Deep tutorial on using a leading tool for making interactive animations for CD-ROM.

Creating Dynamic Web Sites — Addison-Wesley, 1996. Overview of available technologies for audio, video, animation, and interactivity for Web site design, development, and production.

SCOTT FISHER

ROCKAWAY BEACH, OR 97136

January 26, 2024

Attention: City of Rockaway Beach

This is my letter of interest as part of my application to the Sourcewater Protection Plan Development Advisory Committee.

I have been following and reporting the issues around the Jetty Creek watershed in City Council meetings and workshops since September 2023. I have been assembling a bibliography of on-line references, some dating back as far as 2002 from the Oregon Department of Environmental Quality.

As a full-time resident of Rockaway Beach since 2017, I am personally concerned with efforts to protect the water used in our homes.

Thank you,

Scott Fisher



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name:

Date:

Mailing Address: [REDACTED]

City, State, Zip:

Street Address: [REDACTED]

City, State, Zip:

Telephone:

Cell Phone: [REDACTED]

E-Mail Address: [REDACTED]

Do you live within the city limits of Rockaway Beach? Yes No

Are you part of the City of Rockaway Beach water system? Yes No

Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [REDACTED]

Date:

In addition to the information provided above, please submit a resume and letter of interest.

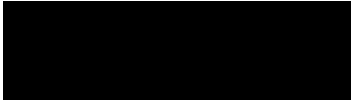
You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

Lydia Hess

Visual Storyteller

BFA Graphic Design



lydiahess.com

Hardware & Software

Mac Based

Adobe Creative Suite

Microsoft 365

Google Workspace | Slack

Skills & Attributes

Big Picture Visionary

Designer | Illustrator | Painter

Project Manager

Creative Thinker | Active Listener

Self-Motivated, Curious, Driven

Partial Client List

Amber Lotus Publishing

HarperCollins Publishers

Oregon Country Fair

Llewellyn Worldwide

Duncan Baird Publishing

Nike, Inc.

U.S. Fish and Wildlife Service

Columbia Sportswear

Outside Magazine

University of Washington

Volunteering

Past president of the American

Institute of Graphic Arts

Portland Chapter

Juror for Greeting Card

Association LOUIE Awards

Director & Instructor for the

Portland Public School's

Glencoe Elementary K-5 arts

program (8 years)

Senior Art Director & Designer | Amber Lotus [imprint of Andrews McMeel Publishing]

Art director and designer of the #1 best-selling weekly planner on Amazon.

- Developed title themes for over 50 wall calendars, weekly planners, and journals with a focus on nature, environmental stewardship, eco-travel, social justice, and mindfulness on an annual basis.
- Contracted with photographers, illustrators, and authors to create top-selling dated products and greeting cards. Facilitated contract negotiations, both foreign and domestic contributors.
- Directed freelance writers and editors, while working with the production team to produce precise print-ready digital files within budget.
- Tracked popular cultural trends to annually create best-selling greeting card lines, journals, puzzles, coloring books, and other gift items.

Design Director | Brand Ambassador

- Expanded Amber Lotus' market through re-branding. Re-designed the corporate Logo, annual product catalog, e-commerce website design, social media content, and overall visual presence.
- Cultivated awareness of its environmental mission, tree planting initiative, and sustainability practices to highlight the brand in a crowded market.
- Expanded sales by promoting Amber Lotus Publishing and individual product branding with video production for online, Amazon A+ Content, and direct advertising through print, e-mail marketing, and social media.

Illustration

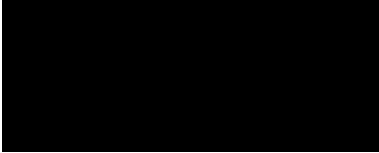
- Created five award winning coloring books for adults with HarperOne Publishers—*Coloring Books for the Soul* series. *Sacred Nature* has sold over 250,000 copies and was a Living Now Book Award gold medal recipient. Hosted book signings and taught creative workshops throughout the US.
- Illustrated chapter icons for HarperCollins Publishers; book covers for Llewellyn Worldwide; posters & Murals for Oregon Country Fair; editorial features for consumer magazine articles; packaging imagery for consumables as well as art for wall murals, t-shirts, and other garments.

Graphic Design

- Designed and art directed brand identity, print advertising, packaging, catalogs, and website design for small businesses and large corporations.
- Featured in *PRINT* magazine, Communication Arts annuals, and *Step-By-Step Graphics Magazine*.
- Developed the branding and editorial focus for Columbia Gorge Visitor and Recreation Guide, and The Gorge Guide publications. Sourced art and photography, as well as developed story lines and design themes.

Lydia Hess

Creative Director



Rockaway Beach, OR
97136



lydiahess.com

Skills & Attributes:

Big Picture Visionary

Creative Thinker

Designer | Illustrator | Painter

Project Manager

Self-motivated

Adobe Creative Suite

Microsoft 365

Google Workspace

1/20/24

Dear City Council of Rockaway Beach,

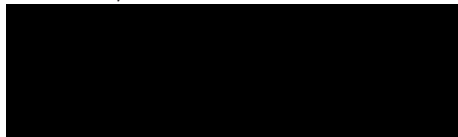
I am interested in volunteering as a Sourcewater Protection Plan committee member.

I have been a property owner in the Rockaway watershed for over 18 years. Witnessing the fluxuation in the quality of this resource and realize the importance of the stablilty of this watershed and the water that we all consume. In short, I drink the water.

I am a Creative Director | Lead Designer at Andrew McMeel Publishing. I have spent much of my career in publishing and communications. I am a creative thinker and look for creative solutions to complex problems. Each year I designed and developed inspiring wall calendars, weekly planners, and journals with themes focusing on nature, environmental stewardship, eco-travel, social justice, and mindfulness. Being open minded is a key component to my profession. I would hope to bring this to the table as an involved community member.

I am not a scientist nor do I have experience in that arena. As a creative director, I analyze and identify the best practices and the most engaging experience for the end user of our products. I like to look for new and lasting ways to engage people while holding fast to structure and traditions. I believe these skills would serve me well in this advisory position.

Sincerely,



Lydia Hess

<https://www.linkedin.com/in/lydiahess/>

<https://www.instagram.com/lydiahessdesign/>

Education: Lousiana Tech Universiy, BFA



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: TED HEWITT

Date: January 26, 2024

Mailing Address:



City, State, Zip: Rockaway Beach, OR 97136

Street Address:



Necarney St

City, State, Zip: Rockaway Beach, OR 97136

Telephone:



Cell Phone:



E-Mail Address:



Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature:



Date: January 26, 2024

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

Ted Hewitt

Entrepreneurial Spirit for Profit

Rockaway Beach, OR 97136

Profile

Marketing professional, offering many years of sales, marketing, and management experience in competitive high-ticket industry environments. Consistently uses strong leadership and management skills, sales and marketing ability, and strategic negotiation savvy to assist organizations achieve their potential and increase revenue. Reputation as hard-driving committed sales professional, passionate about creating success, and providing the highest level of customer service. A high-caliber producer with intuitive closing skills.

Professional Experience

Co-Founder & Partner – Adventures In Woo LLC/Dragonfly Crystals/Cheeky Monkey Produx LLC

Built these successful retail businesses marketing high quality crystals, polished stones, artisan jewelry, Chinese antiques, textiles, unusual import products and specialty toys used in alternative educational and healing modalities.

Responsibilities included international inventory procurement, new business development, advertising strategy, accounting, and logistics.

- **Entrepreneurial Spirit** – Successfully built fledgling start-up into a thriving niche-market enterprise within two years.
- **Passion & Drive** – Ignited, nurtured, and sustained new business activities and market penetration initiatives.
- **Ideation** – Designed web layout, radio and print advertising. Interviewed and filmed for *Sustainable Business Network* feature documentary.
- **Fire Brand** – Created attention-grabbing marketing brochures, advertising, and unique contractual agreements for this niche enterprise.

Business Development Manager – Ryder Systems

Ryder Systems provides transportation, logistics, and supply chain management solutions globally throughout five continents. With 6.4B in annual revenues, 164,000 commercial vehicles, and 28,000 employees, Ryder is a publicly traded corporation ranking 362 in the *Fortune 500*.

- **Profitable Results** – Stimulated stagnant revenue growth in Northwest region by adding eight new high-profile accounts and 35 vehicles.
- **Takeover Acquisitions** – Increased market share by successfully negotiating two fleet acquisition takeovers.

Lease Manager – PACCAR Leasing Corporation, Portland, OR

A PACCAR Leasing Company franchisee, and oldest exclusive Kenworth truck dealership, Roberts Motor Company owned and operated six full-service facilities in Oregon and Northern California, with 150 employees. Awarded “Best 100 Oregon Companies” by Oregon Business magazine.

Built and led new PACCAR franchise from ground-zero to \$4.3MM in annual sales through innovative and aggressive marketing initiatives, emphasis on quality control and customer retention, communication skills, proper staffing, and effective time/database management.

- **Super-Smart Selling** – Negotiated Agreements securing 47 new corporate accounts and boosted revenues by adding 655 PACCAR vehicles.
- **Product Diversification** – Engineered, marketed, and profitably managed a 55 unit eco-efficient commercial rental fleet in Portland and Eugene, Oregon. Added 196 commercial vehicles leveraging new expanded financial product offerings including Net True, TRAC, Contract Maintenance, and unbundled managed maintenance lease packages.
- **Expansion & Growth** – Opened and managed a new full-service PACCAR Leasing franchise in Eugene, Oregon.
- **Professional Recognition** – Five-time Gold Level “President’s Award Circle” achievement winner.
- **Commitment to Integrity** – Consistently awarded “Franchise Excellence” recognition by 98% of existing customer portfolio.
- **High Profile Clients** – Won 18 national accounts, including industry giants Nike, Aramark, Mission Foods, Monsanto, and Brenntag Chemical.

Consultant/Rental Manager/Lease Account Manager – Hertz Corporation, Los Angeles, CA

Developed sales pricing strategies, hired staff, and prepared business plans to profitably market a 289 unit commercial truck rental fleet in East Los Angeles. Conducted demographic, customer, and industry research to target niche marketing efforts. Reported directly to the Regional Vice President, assisting with management analysis, as well as marketing and sales initiatives for the Southwest Region.

- **Revitalized Sales** – Added significant bottom line contributions within first year as Lease Account Manager by winning 15 new lease accounts, including two high profile national accounts.

Branch Manager – Rollins Leasing Corporation, Anaheim, CA

Earned the distinguished “Top Branch Manager of The Year” award for generating a 29.7% operating profit, maintaining 97% of accounts receivables to current status, winning 13 new corporate accounts, while preserving 100% account portfolio retention.

- **Management & Team Building** – Managed, inspired, and empowered an award-winning team of 18 highly talented and energetic individuals to create a dynamic, results-generating, full-service branch facility, dedicated to the highest quality of customer service and professionalism.
- **Leadership & Guidance** – Responsible for branch P&L, monthly budgeting, annual and five-year business plan development, hiring, training, inspiring, sales and marketing efforts, customer relations and retention, agreement modifications, semi-annual billing adjustments, fleet legalization, tax reconciliation, accounts receivable collections, cost control, and tackling the day-to-day tough management issues.

Ted Hewitt

Entrepreneurial Spirit for Profit

Education

B.S. Naturopathy, Herbology Concentration, Clayton College of Natural Health (Graduated Highest Honors – 4.0 GPA)

American Naturopathic Medical Board Accreditation

Blue Iris School of Herbology, Portland, OR (Graduate/Practitioner)

A.S. Rio Hondo College, Whittier, CA (Dean's List)

Alaskan Essences Project, Homer, AK 2006 (Graduate/Practitioner)

Usui Reiki (Graduate/Practitioner) 2005

Volvo Trucks North America, North American Institute (Graduate)

Ryder Systems, (Seminars Graduate) Sales Excellence, Xtreme Sales, Strategic Negotiation, Customer Relations & Retention, Time Management

United States Marine Corps, Helicopter Components and Handling School, Camp Schwab, Okinawa, Japan

Military

United States Marine Corps, 1st Battalion, 9th Marine Amphibious Brigade, 3rd Marine Division

Military Occupational Specialty (MOS): 8651 Force Recon/Scuba Qualified, 0331 M-60 Machine Gunner

U.S.S. New Orleans (LPH-11) USMC Contingent - Combat Cargo, Helicopter Components and Handling

Professional Memberships & Community Involvement

Board Chair, Domestic Violence Resource Center – Washington County

Business Member Northwest Neighborhood Business Alliance

Alumni Association Member, Clayton College

Member, Pacific Northwest Chapter, 3rd Marine Division Association

Member, Veteran's for Peace

Taekwondo Competitor, 3rd Degree Brown Belt

Referee, National Skeet Shooting Association

Ted Hewitt

[REDACTED]
Rockaway Beach, OR 97136

January 26, 2024

City of Rockaway Beach, Oregon
276 S. Highway 101
Rockaway Beach, OR 97136

Greetings!

Pertaining to Resolution 2024-07 establishing The Sourcewater Protection Plan, I would offer my application, resume, and this Letter of Interest for your consideration to become part of the Sourcewater Protection Plan Development Advisory Committee.

Without clean water resources, no organic plants and animals on our planet would exist today. Our city, Rockaway Beach, must plan and do whatever is necessary to fulfill its obligation to provide clean water to this generation of citizens as well those generations to come.

As an avid backpacker I've been fortunate to have experienced and relished the wonder of our natural resources, especially the gift of unadulterated pure water. Conversely, as a Marine Corps combat veteran, I have personally witnessed how others and myself have become medical victim's of chemically polluted water. These alternatives are not acceptable.

I promise, as a member of your clean water team, to provide the time and energy required to insure a clean and reliable water source in Rockaway Beach not only for my family, but for every resident, visitor, and all of the generations to come after us.

Thank you for your time and consideration.

Sincerely Yours,

Ted Hewitt



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: Daniel Howlett

Date: 1-20-24

Mailing Address:

City, State, Zip: 97136

Street Address: N Grayling St

City, State, Zip: 97136

Telephone:

Cell Phone: SAME

E-Mail Address:

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature:

Date: 1-20-24

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

Resume for Daniel Howlett

Daniel Howlett

Rockaway Beach, OR 97136

Skills

negotiation, market analysis, contract negotiation, client relationship management, communication, proficiency in word processing software, database management software. Fluent in Spanish, functional in French.

Experience

July 2009 - Present

Self Employed Property Manager, Portland and Rockaway Beach, Oregon - *Landlord*

- Clear and concise communication with tenants and contractors
- Responsive and proactive in addressing tenant concerns and requests.
- Efficiently manage multiple tasks, such as lease renewals, maintenance requests, and property inspections.
- Prioritize tasks effectively to meet deadlines and respond promptly to urgent matters.
- Knowledge of rent collection, expense tracking, and financial reporting.
- Creative problem-solving to address maintenance issues, tenant disputes, and unforeseen challenges.
- Ability to market vacant units effectively to attract qualified tenants.
- Ability to manage units short term, medium term, and long term.

January 2017 - January 2023

Premiere Property Group, Portland, OR - *Real Estate Broker*

- Ability to build client relationships and provide exceptional customer service.
- Ability to sell properties and negotiate deals to benefit both buyers and sellers.
- Effective communication with clients, colleagues, and other stakeholders.
- Clear and persuasive communication in marketing materials and negotiations.

April 2008 - January 2017

RE/MAX equity group, Portland, OR - *Real Estate Broker*

- Ability to build client relationships and provide exceptional customer service.

- Ability to sell properties and negotiate deals to benefit both buyers and sellers.
- Effective communication with clients, colleagues, and other stakeholders.
- Clear and persuasive communication in marketing materials and negotiations.
- Specialized training with certifications: ADU specialist, International real estate Sales,, Negotiation Expert, Distressed Property Expert in short sales and foreclosures.

1999- 2002

Greenspun Media Group, Las Vegas, NV - *Advertising Director of Las Vegas Weekly*

- Ability to inspire, motivate, and lead a sales team toward achieving targets.
- Effective decision-making and problem-solving skills.
- Strong verbal and written communication skills to articulate goals, expectations, and strategies.

1998- 1999

Greenspun Media Group, Las Vegas, NV - *Advertising Account Executive*

- Effective verbal and written communication to articulate product or service features, benefits, and value propositions.
- Ability to negotiate terms, close deals, and handle objections.

Education

May 1996

University of San Diego, San Diego, CA - *Bachelor of Science*

Bachelor's degree in business Administration.

July 2007

International House, Barcelona, Spain - *Celta English teacher certification*

Hobbies and Interests

Travel, hiking, photography, Spanish and French language study, guitar, volunteer member of the NCCWP, North Coast Communities for Watershed Protection. Admin and moderator of the Rockaway Beach Civics and Meetings Group.

1-20-2024

Letter of Interest

I'm writing this letter to express my interest in joining the source water protection plan development advisory committee. I've been an active member of North Coast Communities for Watershed Protection (NCCWP), the local watershed protection group led by Nancy Webster, for 2-3 years. Since learning about the threats to the Jetty Creek Watershed, I have spoken publicly at city council meetings and submitted written testimony in favor of conservation and protecting our water source for future generations. I was very happy to hear that Rockaway Beach applied for and received the \$50K grant to develop a water source protection plan.

As part of my advocacy effort with NCCWP, I have volunteered to hang flyers to promote events, represented the organization at event booths to gain awareness, collected signatures of support, and attended regular NCCWP meetings. As part of this organization, I've watched numerous videos hosted by various experts in forestry and watershed conservation to learn more about the issues. I was also present along with the mayor, a city councilor, and a planning commissioner and others in the summer of 2023 when we hiked the Jetty Creek to see the clearcuts in person.

If I were to become part of this committee, my contribution would be to help research information in advance of meetings to check for accuracy, ask follow up questions, and perform necessary due diligence to help ensure a fair and just process. As of 2023, I am semi- retired with a part time job and have the extra time needed to focus more on volunteer work.

Sincerely,

Daniel Howlett


Rockaway Beach

RECEIVED
JAN 24 2024
BY: MKT



City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN DEVELOPMENT ADVISORY COMMITTEE

Name: Sandra Johnson

Date: January 22, 2024

Mailing Address: [REDACTED]

City, State, Zip: Rockaway Beach, OR 97136

Street Address: [REDACTED] Terrace Drive

City, State, Zip: Rockaway Beach, OR 97136

Telephone: [REDACTED]

Cell Phone: [REDACTED]

E-Mail Address: [REDACTED]

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [REDACTED]

Date: January 22, 2024

In addition to the information provided above, please submit a resume and letter of interest.

**You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us
Applications must be received on or before Tuesday February 6, 2024, by 4:00pm**

January 22, 2024

Sandra Johnson

████████████████████
Rockaway Beach, OR 97136

Dear City of Rockaway Beach Mayor and City Council Members,

Thank you for your forward thinking show of support to protect the City of Rockaway Beach's municipal water supply. Your votes at the last Council meeting unanimously approving resolutions to facilitate the development of a Sourcewater Protection Plan will help to ensure that our community will have a safe and sufficient supply of drinking water into the future.

I would like to volunteer to serve on the Sourcewater Protection Plan Development Advisory Committee. Enclosed with this letter is my Application Form and a brief resume. I am retired from my career and have sufficient time to prepare for and attend Committee meetings. As a resident of Rockaway Beach and a consumer of its water, I meet the express qualifications to serve on the Committee.

My interest in the protection of our community's water supply began several years ago, when I first learned that the supply is quite limited and that its quality has been compromised from time to time. When I was asked if I would be interested in assisting the City in applying for a Water Source Protection Plan (WSPP) grant last year, I welcomed the opportunity. While working with our City Manager on the grant application, I learned more about our water sources and needs. I attended state agency and privately sponsored workshops on the topic and spoke with many people about WSPP's. In my conversations I learned that there was a group that had informally formed to discuss the protection of Jetty Creek, our main source of surface water. I accepted an invitation to join that group, the Jetty Creek Working Group (JCWG), and have been regularly attending their monthly meetings for the past year.

As a result of my collaboration with the JCWG, the City of Rockaway Beach was asked to participate in the group's discussions. Subsequently, the second watershed land owner, Stimson, has also been invited to join the group. At this point, we now have all key players, including both land owners, the City, an experienced Land Trust organization and a collaborative natural resources non-profit group at the table talking about how our watershed can be protected.

My work with the JCWG and the City has provided me with an opportunity to get to know more about the history and current state of our watershed/watersource. In the past year I have hiked into the watershed many times and have accompanied experts, including a forest manager, a former water district manager, and a hydrologist/geologist to learn more about what is being

done and what more can be done to protect Jetty Creek and the watershed. I have toured the water treatment plant with a City operator to understand how our system operates and what challenges we face. I attended a Community Forest workshop presented by Sustainable Northwest and a community meeting at Arch Cape to learn more about the Community Forest model of managing a watershed. I have also taken a multi-session course sponsored by the Oregon Extension Office on Forestry Management to better understand what it takes to have a healthy forest which provides clear, cool and clean drinking water from its streams.

Although I am far from being a watershed expert, the experience I have gained in the past year has provided me with the foundation needed to be an effective Advisory Committee member. That experience, coupled with my thirty year career as an attorney, has prepared me to be able to ask relevant questions, to evaluate various options, and to work collaboratively with members of the community, the advisory committee, and the Sourcewater Protection Plan facilitator to help form an innovative, strong and effective Sourcewater Protection Plan.

Thank you for your consideration of my application.

Sincerely,

A solid black rectangular redaction box covering the signature area.

Sandra Johnson

Sandra Johnson

Address:

Phone:

Email:

Summary

Retired professional, currently involved in several volunteer activities including serving on the Rockaway Beach Planning Commission, City of Rockaway Beach representative with the Jetty Creek Working Group, Board Member of Meals for Seniors, Inc., Co-coordinator of Rockaway Beach Volunteers, Host Parent for EF Exchange French High School Student and a Member of the Rockaway Beach Beautification Committee.

Professional Experience

-2001 to retirement on June 1, 2018

Johnson Law Offices, APC, Redding, CA 96001

Served as managing attorney and owner of a private practice law firm. The firm provided estate planning, probate, wills and trusts, estate litigation and conservatorship services. Estate work included small business advocacy, incorporations, non-profits, deeds, easements and contracts.

-1988 to 2001

Worked as an attorney with the then largest firm in California north of Sacramento, Moss & Enochian APC in Redding, CA. That firm dissolved in approximately 2008. Practice focus was primarily municipal law and insurance defense.

Education

Gonzaga University School of Law, Juris Doctorate received May 1987

University of Dubuque, Dubuque, Iowa, BS received 1980

Skills

Collaborative

Communications

Resolution achieving



RECEIVED
FEB 06 2024
BY: MKT

City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: Nancy Laga Lanyon

Date: 2/6/2024

Mailing Address: [Redacted]

City, State, Zip: Rockaway Beach, OR

Street Address: [Redacted] S. Anchor St.

City, State, Zip: 97136
Same

Telephone:

Cell Phone: [Redacted]

E-Mail Address:

[Redacted]

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [Redacted]

Date: 2/6/24

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

Nancy Laga Lanyon

Rockaway Beach, OR 97136

City of Rockaway Beach City Recorder
276 Hwy 101 S / PO Box 5
Rockaway Beach, OR 97136
503 374-1752

February 6, 2024

Re: Letter of Interest: Sourcewater Protection Plan Development Advisory Committee

Dear City Recorder and Administrators,

Thank you for your consideration of my application to serve as a member of the Rockaway Beach Sourcewater Protection Plan Development Advisory Committee - its undertaking couldn't be more important to me.

I became an active member of the North Coast Communities for Watershed Protection in the fall of 2019, when I moved permanently to Rockaway Beach, due to our questionable drinking water. Through NCCWP presentations and my own research regarding watersheds, I do everything I can to seek protection of our Jetty Creek watershed. I have hiked up our watershed and witnessed its devastated habitat.

In NCCWP, I put up posters promoting educational presentations and help gather watershed protection petition signatures at Tillamook County events, particularly farmers' markets. In doing so, I'm approached by visitors, business owners and random citizens so must stay well-versed in our water and watershed situation. I've researched Oregon's natural resource stewardship history, from beach protection, Bull Run watershed establishment, even eastern Oregon public trust and conservation protections. Thoughtful, thorough evaluation of project findings is imperative to our watershed's future, as well as various stewardship options.

Attending local community events, such as the recent Salmonberry Trail and Tillamook County Visitors Association community planning workshops, adds to my awareness of water stewardship importance. This participation and work as a NKN substitute teacher, I believe, provides me a good, everyday sense of our year-round community and its various needs. I know the importance of gathering community insight and considered future planning.

I will endeavor to examine and evaluate project data results, support public input, and to accomplish a healthy future for our Jetty Creek watershed. I truly want to be a part of this.

Sincerely,

Nancy Laga Lanyon

Encl:two



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: Jason Maxfield

Date: 2/4/2024

Mailing Address: [REDACTED]

City, State, Zip: Rockaway Beach, OR 97136

Street Address: [REDACTED] N. Beacon St.

City, State, Zip: Rockaway Beach, OR 97136

Telephone: [REDACTED]

Cell Phone:

E-Mail Address: [REDACTED]

Do you live within the city limits of Rockaway Beach? Yes No
Are you part of the City of Rockaway Beach water system? Yes No
Will you be able to attend Committee meetings during normal business hours? Yes No

Signature: [REDACTED]

Date: 2/4/2024

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

Jason Maxfield

Rockaway Beach, OR 97136

Senior Research Associate, Biology - Portland State University, Reed College

Washington State University, Sept 2023–Present

Portland State University, Department of Biology, September 2013–Present

Senior researcher on NSF-funded study by both institutions. Primary duties include design and management of field study, data collection and analysis, training and education of study volunteers, and technical writing, for long-term study on ecology, health, and physiology of urban forests

Education

BA - College of William & Mary, Williamsburg VA

Philosophy and American Studies (double major), High Honors

MS - Portland State University, Portland OR

Biology-Plant Physiology, Advisor: Dr. Todd Rosenstiel

Relevant Employment and Volunteer Experience:

- **OMSI Science Communications Fellow**—2021-present
- **Graduate Research and Teaching Assistant**—Portland State University, 2011-2013
- **Lab Course Instructor:** undergraduate and graduate courses: Principles of Biology (BI 251, 253), Plant Physiology (BI 441/541), Anatomy & Physiology (BI 302)
- **Research Assistant:** Rosenstiel/Eppley plant physiology and ecology lab
- **Science Writer**—author of articles on scientific topics for large-circulation publications
- **Science Curriculum Developer**—American Institute for Research, 2011-2013, Writer of science curriculum materials (grades K-12) for national AIR Learning Point Navigator
- **Owner/Managing Partner**—Outlier Coffee, 5209 SE Division St. 2018-2020; Concordia Coffee, 2909 NE Alberta Street, 2004-2011

Skills, Qualifications, and Experience

Science Education & Training

- OMSI Science Communications Fellow
- Undergraduate lab science course instructor, PSU
- Lab/field mentor for undergraduate volunteers
- Private tutor for college and high school students (biology, chemistry, math)
- Curriculum and testing materials writer

Communication

- Excellent written and oral communication skills
- Extensive experience presenting to academic and government audiences
- Comfortable explaining complex technical information to general audiences

Operations and Project Management

- Organized and lead scientific research teams and data collection projects
- Developed project scope and risk management plans
- Monitored and maintained research assets and instruments
- Implemented workflow standards to improve efficiency and maximize project budgets and research opportunities

Data collection, analysis, and visualization

- Trained in study design, critical thinking, and statistics, to maximize data quality and collection
- Experienced operator of analytic instruments, including 2D GCxGC-MS and Licor 6400, 6800
- Extensive experience in statistical analysis of data
- Proficient in data analysis and presentation software: R, JMP, Prizm, Excel, PowerPoint, etc.
- Enjoy creating graphical displays that reduce complex data to simple, useful information

Leadership and Personnel Management

- Hired, trained and mentored employees and volunteers
- Tracked and evaluated employee skills and performance
- Mentored and provided career development for undergraduate researchers

Publications

Academic

- Ajibade, et al, **Beyond Redlining: Do Patterns of Gentrification, Displacement, and Neighborhood Exclusivity Predict Access to Healthy Trees in Portland, Oregon?**, in preparation
- Maxfield, et al, **Variance in Tree Health Across an Urban Landscape**, in preparation
- Grulke, et al, **Pre-Emptive Detection of Mature Pine Drought Stress Using Multispectral Aerial Imagery**, Remote Sensing, 7/21/2020
- Grulke, et al, **Quantitative and qualitative approaches to assess tree vigor and stand health in dry pine forests**, Forest Ecology and Management, 6/1/2020
- Monson, et al, **High productivity in hybrid-poplar plantations without isoprene emission to the atmosphere** Proceedings of the National Academy of Sciences, 1/21/2020
- Maxfield, J.M., **Agricultural Management Decisions Impact Isoprene Emission and Physiology of *Arundo donax*, an Emerging Bioenergy Crop**, MS thesis, 2014.

Popular

- Maxfield, J.M., **How Science Revealed Portland's Air Quality Crisis: The secrets are in the moss.** Portland Monthly Magazine, May 2016.
- Maxfield, J.M., **Are Portlanders Anti-Science?** Portland Monthly Magazine, April 2015.

Presentations

- **Ecological Society of America, 2022**—Presented poster, “Hello Trees! Illuminating Urban Ecology through AI-driven Conversations with Trees”
- **Oregon Museum of Science & Industry, OMSI Science Communication Fellows presentation, December, 2021**—Seminar presentation with visual materials: “Get to know western redcedar, magnificent conifer of the Pacific NW”
- **Johnson Creek Science Symposium, August 2021**—Oral Talk: “Legacies of inequality: Historic Socioeconomic Investment and Current Forest Health in Portland, OR”
- **US Forest Service, NW Regional Ecology Meeting, Nov. 2018**—Oral Talk: “Impact of drought and fire stress on resin quality in Jeffrey Pine”
- **Western Forest Insect Work Conference, 2018**—Oral Talk: “Severe drought and fire alter oleoresin composition and volatile emissions of ecologically significant terpenoids in Jeffrey Pine, *Pinus jeffreyi*”
- **Western Wildlands Environmental Threat Assessment Center, Research Conference, 2018**—Oral Talk: “Drought and fire impacts on chirality of volatile emissions from Jeffrey pine resin: Preliminary results”

- **Ecological Society of America, 2016**—Presented contributed talk in oral session: “Is western yellow pine resin production driven by carbon or water resources? : A case study for Jeffrey pine in the Sierra Nevada, California”
- **Ecological Society of America, 2014**—Presented invited talk in organized oral session: “Defining the physiological drought stress threshold for susceptibility to bark beetle: A case study for Jeffrey pine in the Sierra Nevada, California”
- **Air Pollution Workshop, 2013**—Presented talk: “Air Quality Impacts of VOC emissions from energy crops”
- **Portland State University Sustainability Celebration, 2013**—Invited poster presentation: “Science for Sustainability: Can Biofuel Crop Management Decisions Effect Oregon’s Air Quality?”
- **Center for Climate and Aerosol Research, Science Share 2013**—Presented talk: “Air Quality Impacts of Biofuel Crop Management Decisions”
- **Portland State University, Biology Department Alumni Night, 2012**—Presented poster: “The Impact of Volatile Emissions From Biofuel Crops”

Jason Maxfield

[REDACTED]
Rockaway Beach, OR 97136

Feb. 4, 2024

Mayor Charles McNeilly & Rockaway City Council
276 South Hwy. 101
Rockaway Beach, OR 97136

Mayor McNeilly and members of the Rockaway City council,

Thank you for your attention to our community's water supply. I am glad that our city is taking a proactive approach to developing a sourcewater protection plan, and considering options to protect Rockaway's long-term access to excellent drinking water. Although we live in a temperate rainforest, clean, safe, good tasting water is precious, and responsible management of our water supply will provide major health and financial benefits for us all.

I am writing to express my interest in serving on the Sourcewater Protection Plan development advisory committee, to help Rockaway create a long-term strategy for our water supply. Like all of you, water quality matters to me on a personal level; my family drinks, cleans, and cooks with Rockaway public water every day. Additionally, I have professional experience which I believe will benefit the committee. I have worked for nearly 15 years in environmental science and natural resources biology, with a focus on trees, both in wild forests and urban areas. I have an extensive background in empirical research, and environmental monitoring. Although my work is not explicitly focused on water quality, my work experience has exposed me to many aspects of this field. I am comfortable reading technical literature and familiar with many of the field sampling and analytical chemistry methods used for water quality testing.

If selected to serve on the committee, my focus would be ensuring that the sourcewater protection plan includes a robust protocol for frequent monitoring of water chemistry and quality, including proactive efforts to detect compounds of concern, such as heavy metals, PFAS, and pesticides. Demonstrating that our water is clean and safe will allay many community concerns, and if any issues are present, early detection will be key to minimizing economic and health risks to our community.

Thank you again for your focus on this issue, and for considering my application.

Sincerely,

-Jason Maxfield



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

**APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN
DEVELOPMENT ADVISORY COMMITTEE**

Name: Jay Udelhoven

Date: 1/16/2024

Mailing Address:

[REDACTED]

City, State, Zip: Rockaway Beach, OR 97136

Street Address:

[REDACTED] Scenic View Drive

City, State, Zip: Rockaway Beach, OR 97136

Telephone:

[REDACTED]

Cell Phone:

[REDACTED]

E-Mail Address:

[REDACTED]

Do you live within the city limits of Rockaway Beach? Yes

No

Are you part of the City of Rockaway Beach water system? Yes

No

Will you be able to attend Committee meetings during normal business hours? Yes

No

Signature:

[REDACTED]

Date: 1/16/2024

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

*****Applications must be received on or before Tuesday February 6, 2024, by 4:00pm*****

ASSISTANT DIVISION MANAGER

September 2000 – August 2005

Washington Department of Natural Resources, Olympia, Washington

Served as one of six assistant managers in a 100-person state aquatic resources program that managed 2.6 million acres of publicly owned freshwater, estuarine, and marine lands. Supervised 25 staff that developed policies and programs for the management of all publicly owned aquatic lands; developed strategic plans, biennial work plans, and biennial budgets (\$5.6M); prepared briefings for executive management, reviewed legislative bills, and testified before the board of natural resources and legislative committees. Program activities involved: wetland mitigation; tideland property exchanges; conservation leasing and licensing; fish farming; aquatic reserves; public access; habitat restoration grants; habitat conservation planning; long-range planning, statute, regulation, policy, and program development; bridge authorizations; environmental permit review; derelict vessel disposal; harbor area management; marinas and mooring buoys; wastewater management; port management; utility rights-of-way; river channel deepening; salmon recovery; shoreline management; and contaminated sediment remediation.

PUBLIC LANDS PLANNING CONSULTANT

June 2000 – January 2001

REGIONAL PUBLIC LANDS MANAGER & LAW ENFORCEMENT COORDINATOR

March 1996 – May 2000

South Florida Water Management District, West Palm Beach, Florida (Based out of Orlando)

Served as lead contractor (2000-2001) for development of a five-year management plan for the Lower Reedy Creek Management Area, which consisted of 10,000 acres of terrestrial, freshwater river, lake, and wetland areas. Served as one of four regional managers (1996-2000) for a 30-person unit (within a 1,000-person agency) that managed 330,000 acres terrestrial, freshwater rivers and lakes, and wetland areas throughout 16 counties; directly responsible for activities in 50,000 acres throughout three counties; supervised five persons on a full-time basis and an additional five persons on a project basis; developed five-year management plans, policies, annual plans, reports, and budgets (\$5M/year); performed off-site mitigation negotiations and property inspections prior to land transfers via fee-simple purchase and sale agreements or less-than fee-simple easements; served as point of contact for all regional inter-agency, community and tribal issues; oversaw 23 inter-agency cooperative management agreements with local ranchers and organizations; managed recreation programs; coordinated ecological research; and developed wildlife, cattle range, forestry, fire, and habitat management and restoration programs. Directed law enforcement activities of 50 state wildlife officers who patrolled 330,000 acres of public lands throughout 16 counties to protect visitors and natural/cultural resources, while enforcing federal and state laws; developed and managed budgets (\$150,000/year); coordinated with 16 county sheriff offices.

CONSERVATION OFFICER

June 1994 – February 1996

Kansas Department of Wildlife & Parks, Paola, Kansas

Served as one of two certified law enforcement officers within a six-person program that managed the Hillsdale State Park and Wildlife Area, a 12,000-acre terrestrial and freshwater lake park and wildlife area; patrolled park and wildlife areas in vehicles, watercraft, and on foot to ensure visitor safety and compliance with federal and state natural resource-related laws; issued warnings and citations for violations, made arrests, collected evidence, interviewed witnesses and suspects, conducted surveillance, and testified in court.

NATIONAL PARK MANAGEMENT CONSULTANT

September 1993 – December 1993

Uganda National Parks/U.S. Agency for International Development, Uganda

Served as the lead hiking trail development contractor in the Ruwenzori Mountains National Park; organized, equipped, and trained a 12-man field team comprised of local community members; organized and supervised hiking trail assessments and field training excursions with ten park rangers and two tourist guides in extremely rugged mountainous terrain and harsh environmental conditions; managed \$25,000 project budget; wrote program proposals, training manual, and reports.

NATIONAL PARK MANAGER

June 1991 – September 1993

Burundi Institute for the Environment/United States Peace Corps, Burundi

Served as one of 20 volunteers in a USAID-funded biodiversity project that worked in nine national parks and reserves; managed the Bururi Nature Reserve, a 7,400-acre, high altitude, semi-deciduous forest; supervised 50 park staff; oversaw a 13-man ranger unit and patrolling system; implemented a tourism development plan; and collaborated on community development projects (e.g., dairy and forestry).

SUMMER FIELD TECHNICIAN EXPERIENCE

- WILDLIFE RESEARCH TECHNICIAN** **Summer 1990**
US Fish & Wildlife Service/Student Conservation Association, Hawaii Volcanoes National Park, Hawaii
 Served as a member of a 15-person research team, working on a long-term federal government study in the Mauna Kea State Forest Reserve to determine the limiting factors of a honeycreeper bird species, the Palila, listed as Endangered under the federal Endangered Species Act.
- WILDLIFE RESEARCH TECHNICIAN** **Summer 1989**
Wildlife Ecology Department, University of Wisconsin-Madison, Wisconsin
 Served as a member of a six-person university study that trapped, tagged, and tracked white-tailed deer and black bear to assess their interactions in northern Wisconsin.
- FISH MANAGEMENT TECHNICIAN** **Summer 1988**
Wisconsin Department of Natural Resources, Madison, Wisconsin
 Served as a member of a three-person field team within a state recreational fishery program conducting trout stream maintenance, fish censuses, and fish stocking.
-

OTHER WORK EXPERIENCE

- REAL ESTATE BROKER** **January 2019 – Present**
 Realty ONE Group, Oregon (and Washington 2019 – 2022)
- SHERIFF'S DEPUTY (Reserves)** **August 1997 – May 2000**
 Osceola County Sheriff's Office, Florida
- TACTICAL COMMUNICATIONS SPECIALIST** **January 1985 – January 1988**
 Wisconsin Army National Guard and U.S. Army
-

EDUCATION

- REAL ESTATE BROKER LICENSING & RELICENSING COURSES** **2018 - 2021**
 Peninsula Real Estate School/On-line Ed; Portland, Oregon; 270-classroom hours; requisite courses completed for state real estate broker licensing and relicensing in Oregon and Washington State.
- MASTER OF ENVIRONMENTAL POLICY & MANAGEMENT / NATURAL RESOURCE MANAGEMENT** **2001**
 University of Denver, Colorado: 60-quarter hours; 3.94 GPA; Research Project: An Evaluation of Environmental and Human Health and Welfare Impacts Caused by Horses on a Washington State Coastal Beach.
- BACHELOR OF SCIENCE IN NATURAL RESOURCES / WILDLIFE ECOLOGY** **1991**
 University of Wisconsin-Madison: 106-semester hours; 3.75 GPA; graduated with "Highest Distinction" in top 5% of class; six semesters on Dean's Honor List; two-time Vicky Lee Hirsch Trust Fund Scholarship recipient; one-time Academic Merit Scholarship recipient; and inducted into the Honor Society of Agriculture.
-

LANGUAGES

Native English and conversational French.

PROFESSIONAL TRAINING

Over 2,000 hours of professional training in topics such as: real estate transactions; leadership; supervision; diversity, equity, and inclusion; ethics and compliance; harassment awareness/prevention; mediation/conflict resolution; project management; law enforcement; and prescribed fire. (Details available upon request.)

PROFESSIONAL CONFERENCES

Participation, presentation, and/or coordination of 38 professional conferences and workshops. (Details available upon request.)

PUBLICATIONS, PAPERS, and REPORTS

Authored, co-authored, and/or edited all or portions of 35 professional publications, papers, and reports. (Details available upon request.)

January 16, 2024

City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136

Re: Source Water Protection Plan Development Advisory Committee

Dear Rockaway Beach City Council:

As a conservation professional with over 30 years of experience in terrestrial, freshwater, and marine ecosystems and as a user of the city's drinking water system, I would like to submit my application along with this cover letter and related resume for the city's Source Water Protection Plan Development Advisory Committee. Protecting the watershed that is the primary source of the city's drinking water is of utmost importance and I would be honored to assist in this effort.

My professional background is broad and includes work at the local, state, national, and international levels in North, Central, and South America, Africa, and the Asia Pacific Region. I have held land and water-related conservation positions in government agencies, non-governmental organizations, and the private sector. Substantive areas of work have included protecting (through fee and less-than fee acquisition as well as legislative and regulatory processes), restoring, and managing forests, farmlands, natural areas, recreational areas, marine and estuarine areas, rivers, lakes, and wetlands.

Administratively, my professional experiences have included:

- Executive-level organizational and board leadership;
- Remote and adaptive management of inter-disciplinary, professional teams throughout the entire life cycle of conservation project management, including concept development, budget development and fundraising, work planning, implementation, monitoring, and close out;
- Grant proposal development up to \$30 million;
- Management of annual budgets up to \$14 million;
- Oversight of a \$1-2 million per year conservation grant program;
- Development and leadership of local and global natural resource management initiatives;
- Partnership and collaboration with internal and external allies in government, non-governmental organizations, academia, business/industry, user groups, and local communities;
- Oversight of policy and program development for 2.6 million acres of public lands;
- Administration of 23 inter-governmental and private contracts per year;
- Direct supervision of up to 50 staff; and
- Management of over 50 property transactions from concept to close.

The diversity of my background gives me great perspective to draw from and adaptability to apply in problem-solving. The depth of my experiences gives me great insights into the real-world application of conservation actions. Because of this unique combination of diversity and depth, I truly believe my professional experiences, my personnel connection with the watershed, and my educational background (Master of Environmental Policy and Bachelor of Science in Natural Resources/Wildlife Ecology) provide me a great skillset to draw upon to help Rockway Beach with its source water protection efforts.

I look forward to the opportunity to discuss the committee with you.

Sincerely,

██████████

Jay Udelhoven

City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5 Rockaway Beach, OR 97136 503.374.1752

APPLICATION FORM FOR THE SOURCEWATER PROTECTION PLAN DEVELOPMENT ADVISORY COMMITTEE

Name: Nancy Webster

Mailing Address: [REDACTED] Rockaway Beach, Oregon 97136

Street Address: [REDACTED] White Dove St. Rockaway Beach, Oregon 97136

Telephone: [REDACTED]

E-Mail Address: [REDACTED]

Do you live within the city limits of Rockaway Beach? Yes

Are you part of the City of Rockaway Beach water system? Yes

Will you be able to attend Committee meetings during normal business hours? Yes

Signature: [REDACTED]

Date: 2-5-2024

In addition to the information provided above, please submit a resume and letter of interest.

You may submit your application, resume, and letter of interest by mail, email or in person at the Rockaway Beach City Hall. If sending by email, please send to cityrecorder@corb.us

***** Applications must be received on or before Tuesday February 6, 2024, by 4:00pm *****

Resume: Application for the Source Water Protection Plan Development Advisory Committee

IDENTIFYING INFORMATION

● Nancy Webster; [REDACTED]

Education

● Portland State University, Master of Social Work (1975), Oregon State University, B.A. Psychology (1969), Southwestern Community College, A.A. (1967).

EMPLOYMENT HISTORY

- 15 years full-time work as a social worker for Oregon Department of Children Services. Managed caseloads from intake to protective services; successfully co-wrote a federal grant and then established a model program to support families facing abuse issues.
- 20 years working in community organizing, including volunteer coordination, advocacy, fundraising, organizing citizen involvement, and event planning. Staff person with the City of Portland Mayor's Office; successfully worked to pass a resolution establishing a Sister City relationship between Portland and Corinto, Nicaragua. Volunteer activities included helping at both the Oregon Humane Society and the Southwest Washington Humane Society, as well as social justice, peace, and environmental organizations.

LEADERSHIP ACTIVITIES

- President and founder of North Coast Communities for Watershed Protection (NCCWP); dates: 2011 to present. At NCCWP, I have experience founding, growing and managing a grassroots, non-profit, advocacy organization based in rural Oregon that started with five members and now has over 1600 subscribers. NCCWP focuses on the area of North Coast Oregon between Astoria and Lincoln City. My primary responsibilities include forming relationships and alliances with other conservation organizations plus publicly advocating and advancing the goals and positions of the organization. My additional responsibilities include testifying at various hearings and before committees of the Oregon Legislature, coordinating the writing of press releases and newsletters, fundraising, mentoring new members, doing public outreach at local farmers markets, and coordinating public educational and advocacy events. Also, I have met individually with industrial foresters and organized meetings between them and community members. I have formed working relationships with individuals from local and State governmental agencies, including staff from Oregon DEQ, the Oregon Department of Forestry, and the Oregon Health Authority. I continue to meet with staff and elected public officials from local, State, and Federal government. I have ongoing professional working relationships with drinking-water watershed experts including a hydrologist, a toxicologist, foresters, and drinking water managers.
- Invited member of the ODF
Joint Ad Hoc/Conservation Collab Meeting-
Forest Land Conversation. These collaborative meetings include representatives from ODF, conservation/environmental organizations, and the timber industry to ensure that a variety of viewpoints and stakeholder groups are represented. (August 2022 to present)
- Member ODF/Conservation Collaboration meetings in which ODF lead policy staff members meet with conservation organization leaders. (Jan. 2021 to present)
- Past member of the Board of the Nedonna Beach Neighborhood Association.
- One of the organizers of the Friends of Nedonna Marsh and Woods, a successful neighborhood effort to ensure permanent ecological protection of about 22 acres at the north end of the Nedonna Beach neighborhood near the Nehalem River. (Jetty Creek flows into this estuary.) We formed a committee to negotiate this land donation by the landowner to the Tillamook County Pioneer Museum for permanent protection. Before the donation, I organized several public hikes to get the community involved.

- Invited speaker and panelist regarding drinking water issues at meetings ranging from local neighborhood groups to regional advocacy groups. This includes the Public Interest Environmental Law Conferences at the University of Oregon. (2012 to present)
- Media: I've been interviewed locally, regionally, and nationally about drinking water and pesticide spraying issues.

AWARDS/HONORS/RECOGNITION

2022 Lower Nehalem Community Trust FERDUN award. The LNCT said, "THE TRUST HAS PRESENTED THIS AWARD TO A LOCAL CITIZEN WHO EXEMPLIFIES THE FERDUNS' SPIRIT OF CONSERVATION AND DEEP LOVE OF THE NORTH COAST."

RELEVANT PRESENTATIONS/PUBLICATIONS

- Co-authored the NCCWP published report in 2023 addressed to the Oregon Secretary of State entitled "Advisory Report:State Leadership Must Take Action to Protect Water Security for All Oregonians." Included in the report is a timeline detailing changes in the Jetty Creek watershed between 1994 and 2021.
- Co-authored a paper entitled "Jetty Creek: Municipal Water Source within an Industrial Forest" for a meeting with the Governor's Natural Resource Advisor. (July 24,2013)

SYNERGISTIC ACTIVITIES

- Activities related to watershed protection issues:
 - Coordinated education about watershed protection issues throughout Tillamook County and Clatsop Counties. These educational programs led by experts discussed industrial forestry practices, including pesticide spraying and clearcutting, which affect water quality and quantity. Programs also discussed how to safeguard and restore drinking watersheds, including what constitutes a healthy forest.
 - Expansion of NCCWP from Rockaway Beach-based community group to a North Coast regional organization in order to support other communities with similar drinking watershed issues..
 - Initiated the Astoria Chapter of NCCWP (2023)
 - Coordinated between the Lower Nehalem Watershed Council, the City of Rockaway Beach, and the Oregon Department of Fish and Wildlife to obtain an OWEB grant. This grant provided a new holding pond for the water treatment plant and improved fish passage.
 - Worked with North Coast Land Conservancy, Oregon Shores, Ecotrust, Patagonia, Lower Nehalem Community Trust, Oregon Coast Alliance, Oregon Wild, and Wild Salmon Center on various education, public awareness, and legislative efforts regarding drinking water protection.
 - Partial list of workshops attended about watershed issues: 1."It Takes a Team: Building Equitable Partnerships for Water Conservation" (2024); 2."Coastal Partnerships for Drinking Water Protection"; 3."Protecting your Drinking Water Source for Communities and Fish: How to Increase Resiliency With Land Conservation & Land Acquisition" (2022); 4."How to Increase Resiliency with Land Conservation" (2024); 5.Water Vision Community Conversations and Technical Workshops, four sessions (2019). 5."Clean Drinking Water Starts Upstream: Partnering to Restore Watershed Health for Communities and Fish" ((2018).



February 2, 2024

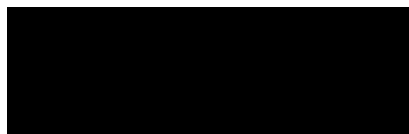
I am writing this letter of support for Nancy Webster being appointed to the City of Rockaway Beach's Source Water Protection Plan Advisory Committee.

I have worked with Nancy and the group she leads (North Coast Communities for Watershed Protection) for over 10 years. I feel Nancy would be an outstanding addition to the advisory committee. I am absolutely impressed with everything Nancy has accomplished with this group, her extensive knowledge of all matters related to watersheds, water quality, and human health. Her leadership skills are unmatched, and this is due to her ability to focus on the problem, lead people, and bring together the necessary expertise needed to deal with problems related to anthropogenic impacts on a watershed. I have never seen such an organized and dedicated group of people, and all of this is due to Nancy's leadership.

Overall, Nancy is a joy to work with, she is dedicated, knowledgeable, and she works well with diverse groups of people. Nancy is the perfect fit for this position.

It is without reservation that I highly recommend that Nancy Webster be appointed to the City of Rockaway Beach Water Protection Plan Advisory Committee.

Sincerely,



Dr. Deke Gundersen
Professor Emeritus of Environmental Science
Pacific University
2043 College Way
Forest Grove, OR 97116

Dear Council members and Mayor McNeilly,

It is my pleasure to provide a letter in support for Nancy Webster as a member of the Source Water Plan Development Advisory Committee. As you likely know, Nancy has been genuinely concerned for the drinking water source for the city for over 10 years now. I believe there are few people with the breadth and depth of knowledge that Nancy has for the myriad issues related to Jetty Creek.

I believe Nancy has one simple agenda in this context and that is clean, healthy and plentiful water for the citizens and visitors of Rockaway Beach.

Sincerely, Richard Felley, retired water district manager

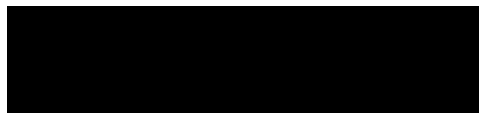
Date: 02/05/24

City of Rockaway Beach
P.O. Box 5
276 S Hwy 101.
Rockaway Beach, OR 97136

To whom it may concern:

I am writing in support of Nancy Weber's participation in the Water Protection Advisory Council for the City of Rockaway. I've worked with Nancy on several projects over the years including the grant funded project to upgrade Rockaway's drinking water treatment plant. Nancy is very dedicated to the projects she's involved with and bring strong problem solving skills to the table. Nancy is also passionate about supporting her community and working with others to come to a mutual understanding of issues, even when opinions differ at the beginning. I feel that she would be a great asset to any team working to find practical solutions to complex problems.

Sincerely,

A solid black rectangular redaction box covering the signature area.

York Johnson

I have had the pleasure of working with Nancy Webster over the past decade. Around 2012 she introduced me to the destructive clearcutting that has taken place in Rockaway Beach's Jetty Creek Watershed over the past two decades. Since that time I have admired her determination and drive in creating a local watershed protection organization and nurturing it into the 1600 member North Coast Communities for Watershed Protection that it is today. Much of her success is directly attributable to her personal involvement and the inspirational example that she has been. Her experience in dealing directly with the timber industry, and pertinent state agencies, on the crucial issue of clean drinking water, as well as her knowledge of available grants for this issue, should be invaluable to your Advisory Committee. She has my 100% endorsement for a position on the Watershed Protection Advisory Committee.

Roger Dorband
[REDACTED]

Astoria, Oregon 97103
[REDACTED]

SINCE 2014, THE TRUST HAS PRESENTED THIS AWARD TO A LOCAL CITIZEN WHO EXEMPLIFIES THE FERDUNS' SPIRIT OF CONSERVATION AND DEEP LOVE OF THE NORTH COAST. THIS YEAR'S RECIPIENTS ARE...

2022: NANCY WEBSTER – CLEAN WATER ACTIVIST



A Google search on “Nancy Webster Rockaway Beach” will quickly give you an idea of how Nancy spends a lot of her time. Her story as a clean water activist starts in 2011, when she first observed the clearcutting of the very steep forested hillsides within the 1400-acre Jetty Creek

watershed, the source of drinking water for Rockaway Beach. Nancy learned in conversation with two loggers that the type of logging being done, followed by spraying the clearcuts with pesticides, was not good for her drinking water. About the same time, she began receiving notices in her water bill that cancer-causing chemicals had exceeded the Environmental Protection Agency limits.

By 2012, Nancy decided to take action and with others formed a group that is now known as Coastal Communities for Watershed Protection. Today this grassroots group, from coastal communities north to Arch Cape and south to Netarts, has grown to over 700 members concerned about damage to their watersheds. They take their messages to whoever will listen, often with Nancy’s involvement, and often the spokesperson. Nancy has connected the dots for whoever will listen as to how timber clearcutting, slash burning, and pesticide spraying leads to water insecurity. She adds that the threat goes beyond drinking water quality to also include air quality, water quantity, forest habitat, and endangered fish.

City and county employees, elected officials, public meeting participants, Oregon Department of Forestry, the Department of Environmental Quality, and members of the Governors staff have all heard from Nancy over the years. So have foresters and managers of private timber companies. Is it any wonder that Nancy has been referred to as a “dynamo resident”?

RESOLUTION NO. 2024-17

A RESOLUTION APPROVING ADDITIONAL AWARDS FOR THE 2023-2024 COMMUNITY GRANT PROGRAM

WHEREAS, the City Council appropriated \$60,000 for the 2023 Community Grant Program in the 2023-2024 fiscal year adopted budget; and

WHEREAS, the City Council has previously awarded \$36,345.36 in Community Grants and funds are available to grant additional awards; and

WHEREAS, the City Council wishes to make further awards after review of additional applications received.

NOW, THEREFORE, BE IT RESOLVED, that the City of Rockaway Beach City Council hereby awards a 2023-2024 Community Grant to the following recipient in the amounts specified below:

Recipient:	Grant Amount:

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 13TH DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

RESOLUTION NO. 2024-18

**A RESOLUTION ADOPTING THE SOUTH CORAL STREET
STORMWATER FEASIBILITY STUDY AND DIRECTING STAFF TO
INVESTIGATE FUNDING**

WHEREAS, during major storm events, the City of Rockaway Beach experiences routine flooding of the right of way and residences along South Coral Street from South Nehalem Avenue to South 2nd Avenue; and

WHEREAS, the storm drainage system needs upgrades to more efficiently drain the right-of-way; and

WHEREAS, HBH Consulting Engineers prepared a study for the City exploring cost-effective solutions that may help alleviate some of the flooding and help drain the problem area; and

WHEREAS, the City Council wishes to adopt the feasibility study and direct staff to investing funding.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City Council of the City of Rockaway Beach hereby adopts the South Coral Street Stormwater Feasibility Study, attached as Exhibit A.

Section 2. City staff is hereby directed to investigate funding for further hydraulic studies.

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13TH DAY OF MARCH
2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

**CITY OF ROCKAWAY BEACH
SOUTH CORAL STREET
STORMWATER FEASIBILITY STUDY**

February 2024

Prepared For:

**City of Rockaway Beach
276 S HWY 101, P.O. Box 5
Rockaway Beach, OR 97136**

Prepared By:

H B H
CONSULTING
ENGINEERS

501 E First Street
Newberg, Oregon 97132
503.554.9553
fax 503.537.9554

Stormwater Feasibility Study

1.0 INTRODUCTION

1.1 Background

During major storm events, The City of Rockaway Beach experiences routine flooding of the right of way and residences along South Coral Street from South Nehalem Avenue to South 2nd Avenue. The current drainage system consists of a very shallow drainage ditch network with a few shallow catch basins that ultimately drain to the Beacon Ditch Network which outfalls into Clear Lake, south of the site. Residents have expressed a desire to improve the area to potentially mitigate future flood events.

1.2 Purpose and Scope

Flooding along South 2nd Avenue and South Coral Street can cause barriers for residential traffic. High waters can cause unsafe conditions for motor vehicles, and pedestrians, spread onto private property, and damage foundations and other private property.

The goal of this study is to map the S Beacon Street Ditch Network to locate any potential restrictions in draining flood waters on South 2nd Avenue and South Coral Street. This study explores cost-effective solutions that may help alleviate some of the flooding and help drain the problem area.

1.3 Site Description/Flood Characteristics

The study area consists of South Coral Street from South Nehalem Avenue to South 2nd Avenue, the intersection of South 2nd Avenue and South Coral Street, and the South Beacon Street drainage channel flowing to Clear Lake. The area experiencing routine flooding is a low-lying area within the city and the storm drainage needs upgrades to more efficiently drain the right-of-way. Flooding is not contained to the right-of-way, as it flows onto private property in some areas. Figure 1 below shows drone footage captured by Bill Hassell during flooding in January 2021. The time stamp on the drone photo was cross-referenced with tide data to figure out the approximate elevation of flooding.

The cause of the flooding is due to the low-lying area at the intersection of South Second Avenue and South Coral Street receiving high amounts of runoff from the hills to the east along with high tide events backing up into pipes, preventing drainage.



Figure 1 – Approximate Extents of January 2021 Flooding (drone photo by Bill Hassell)

2.0 EXISTING CONDITIONS

2.1 Topographic Mapping

A topographic survey of South Coral Street, South Second Avenue, and the South Beacon Street Channel Network was completed by Onion Peak Design. The survey captured topographic details of the area experiencing flooding, along with invert elevations of the storm drainage network from South Coral Street to the outfall in Clear Lake.

The survey showed that South Coral Street, particularly near the intersection of South Coral and South Second Avenue, was the area's lowest point, causing most of the flooding to accumulate in this vicinity. The survey also showed the existing drainage network has minimal elevation drop from South Coral Street to the outfall pond at Clear Lake. This causes the ditch network to function more as a detention basin than an effective drainage ditch.

2.2 Existing Storm Drainage Network

The existing storm drainage network consists of a series of catch basins, shallow ditches, culverts, and a drainage channel emptying into Clear Lake. The network has experienced significant erosion and sediment transport over the years, impacting the effectiveness of the drainage. This is one reason why the channel network should be scheduled for improvements. Additionally, there is limited vertical drop from the northern end of South Coral Street to the discharge point at Clear Lake.

Starting at the north end of the drainage network on South Coral Street, north of Rock Creek near S Nehalem Avenue, there are a few catch basins that drain stormwater to the north. This stormwater network was not analyzed as a part of this study. The study area is shown in Figure 2.

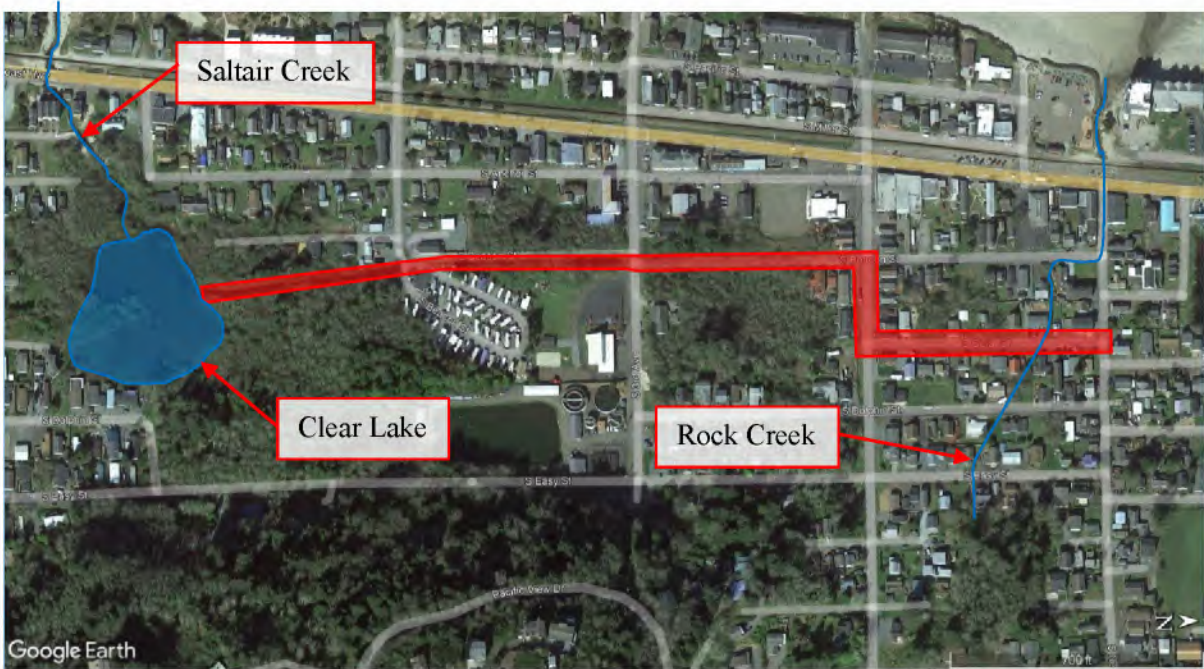


Figure 2 – Extents of Study Area

The study area starts on South Coral Street, just south of Rock Creek, where stormwater runs to the gravel/grassy shoulder of the road with very shallow channels on either side of the road that flow south. The channel on the east side of the street enters a 10” concrete culvert (SD #13, 72’ @ 0.89% slope) approximately 200’ south of Rock Creek. The concrete culvert has minimal cover over the pipe and runs to a small ditch in between two properties. The runoff enters another 12” concrete culvert (SD #12, 159’ @ -0.18% slope) that is connected to a catch basin located in a driveway. This 12” culvert has reverse slope, meaning stormwater is detained upstream of the culvert until the water rises enough to overflow out the downstream end of the culvert. From here, stormwater continues before reaching its point of discharge into a catch basin at the northeast corner of the intersection of S Coral Street and S Second Avenue. Stormwater leaves the catch basin through a 10” concrete culvert (SD #11, 33’ @ 0.42% slope) to the west which crosses the road and outfalls into the primary Beacon Street drainage network. These drainage features are shown in Figure 3 and again in Appendix A.



Figure 3 – Study Area Drainage Features

On the west side of S Coral Street, stormwater running along the roadside channel eventually enters a 16" corrugated plastic culvert (SD #10, 57' @ 0.91% slope) approximately 340' south of Rock Creek before outfalling into a small ditch at a property line. The invert of the 16" culvert is at 12.42' and the invert of the 10" culvert leaving the ditch is 13.10', meaning water ponds in the 16" pipe more than 6" before water leaves the short ditch. The 10" corrugated plastic culvert (SD #9, 20' @ -1.3%) also has a reverse slope with the culvert outlet being approximately 0.25' higher than the inlet.

Stormwater from S Coral Street runs to the ditch at the northwest corner of the intersection of South Coral Street and South Second Avenue before entering a 10" stormwater pipe (SD #8, 57' @ -0.35%) to cross to the south side of S Second Avenue and outfall into the roadside ditch. This pipe also has reverse slope. Runoff then enters the roadside ditch on the south side of S Second Street and runs west through a series of culverts under residential driveways before reaching a culvert running under S Beacon Street. This stretch of roadside ditch also flows backward with an Invert Elevation (IE) of 13.75' on the east side to 13.85' on the west side. This will cause water to pool in the ditch all year round if the soil does not drain the water as seen in Figure 4 (picture taken 02/2023).



Figure 4 – Drainage Ditch on the South Side of the S 2nd Ave & S Coral St Intersection

The final stretch of ditch is the South Beacon Street Drainage Channel. This drainage channel along with the culverts are of adequate size to convey the stormwater to the point of discharge at Clear Lake. However, several culverts could be lowered to better facilitate drainage. The northernmost culvert has an invert elevation of 14.01'. This is more than a foot higher than the lowest invert upstream and only 9" below the lowest street elevation upstream. The plan and profiles of the existing South Beacon Street Ditch are included in the report appendices.

Due to years of sediment transport from the hills through the City stormwater system, many of the ditches within the system have been filled in or grown over. This is natural for a channel-based system. However, these changes impact the channel geometry and reduce the efficiency of the system as a whole. Additionally, the City is relatively flat, so once the ditches reach a certain depth, it becomes difficult to facilitate drainage to the ocean, forcing the City to utilize a system that relies more on detention than conveyance.

Table 1 lists details for culverts in the study area. Figures 5 and 6 show culverts within the study area.

Table 1 – Culvert Details							
Culvert Designation	Material	Begin Invert Elevation	End Invert Elevation	Diameter (in)	Length (ft)	Slope (%)	Downstream Culvert
SD#1	CMP	13.22	12.68	48	180	0.30	Clear Lake
SD#2	CMP	13.46	13.28	48	53	0.34	SD#1
SD#3	CPP	13.71	13.17	36	20	2.70	SD#2
SD#4	CPP	14.02	13.92	30	29	0.34	SD#3
SD#5	CPP	13.86	13.76	24	41	0.24	SD#4
SD#6	CPP	13.85	13.76	18	24	0.37	SD#5
SD#7	CPP	13.42	13.02	18	20	2.00	SD#6
SD#8	CONC	13.63	13.83	10	57	-0.35	SD#7
SD#9	CPP	13.1	13.36	10	20	-1.30	SD#8
SD#10	CPP	12.94	12.42	16	57	0.91	SD#9
SD#11	CONC	13.9	13.76	10	33	0.42	SD#8
SD#12	CONC	13.72	14	12	159	-0.18	SD#11
SD#13	CONC	14.56	13.92	10	72	0.89	SD#12



Figure 5 – Culvert Location Map



Figure 6 – Culvert Location Map

3.0 SUMMARY OF FINDINGS AND RECOMMENDATIONS

3.1 Stormwater Deficiencies

Several issues in the existing drainage system have developed over the years. One large deficiency is the inefficiency in clearing stormwater from the collection system. Large storm events coinciding with high tides effectively trap the stormwater discharge in Clear Lake. This causes a backup of stormwater through the collection system on Beacon Street, Coral Street, and S 2nd Avenue which then overflows the ditch network at the low point in the intersection of S 2nd Ave and S Coral Street. Comparing the aerial photo shown in Figure 7 with the survey completed by Onion Peak Design, the total volume of water overflowing the ditch network within the study area during the January 2021 flood is estimated to reach upwards of 500,000 gallons. With high tides preventing runoff from draining, a comprehensive solution to flooding in town would require a larger partnership with USACE, NIMFS, and many other regional partners. A project of this scale is not feasible for the City to undertake alone. This report focuses on smaller projects the City can undertake to potentially mitigate the duration of flooding or to create more detention time in the storm system.

The second issue is the lack of consistent fall through the drainage network. There is adequate elevation change from the north end of Coral St to Clear Lake; however, in between, the pipe network zig-zags up and down, not allowing runoff to drain completely after each rain event. This causes water to pool in the storm network up to elevation 14.01 ft where the biggest hump in the network is reducing any storage downstream for the next rain event.

Finally, some culverts should be upsized to reduce the need for burdensome maintenance. During months of heavy rain, a large amount of sediment and debris moves through the City storm network. This debris can clog culverts and prevent the ditches from conveying stormwater through the system. This leads to stormwater overflowing the ditches and creates isolated flooding as shown in Figure 7. With large amounts of water flowing through the ditches and culverts, it is nearly extremely challenging for City personnel to keep culverts free of blockages until flood waters subside. One example of this is from the January 2021 flood. Drone footage shows a water surface elevation of approximately 15' in the Beacon Street ditch at the intersection of Beacon Street and S 2nd Avenue. However, approximately 250 ft to the east, the water surface elevation is approximately 16'. This would imply debris from stormwater runoff impedes smaller diameter culverts, causing a backup and early flooding.



Figure 7 – Water Surface Elevation During Flooding

3.2 Recommended Solutions

To begin to address flooding, several deficiencies should be addressed. The City should explore increasing stormwater detention capacity and upsizing culverts to reduce the flood impacts. The projects summarized below detail various ways of achieving the previously stated goals.

Project 1: South Coral Street Roadside Ditch/Drainage Improvements

Improvements should start at the location of the flooding to help alleviate flooding in the immediate area. Improving the roadside drainage ditch in South Coral Street will slightly increase the storage volume, but more importantly will allow stormwater to begin to drain out of the street, driveways, and yards after a rain event. Re-sizing and re-laying the culverts/storm pipes that are in South Coral Street (SD#9, SD#10, SD#11, SD#12, SD#13) will allow water to flow through the drainage network and begin to empty after each rain event, ultimately creating more storage volume when the next rain event occurs. The improvements included in this alternative are the following:

- Re-grade the roadside ditch on both sides of South Coral Street to maximize storage volume and eliminate any low points that currently prohibit proper drainage.
- Replace and/or adjust existing storm drains and culverts (SD#9, SD#10, SD#11, SD#12, SD#13) to promote positive drainage and ensure the entire network is working together.

Anticipated Impacts to Flooding

The primary deficiency of the system is the lack of conveyance during prolonged large storm events coinciding with high tides. The high tides prevent water from leaving Clear Lake and being

discharged into the Pacific Ocean. With Clear Lake full, the ditch network on Beacon Street backs up into S 2nd Avenue and S Coral Street before overtopping and flooding the area. This project does not remove any blockage of draining floodwaters or improve conveyance. Instead, it provides additional storage of stormwater during a flood and can help facilitate drainage once stormwater eventually starts draining from Clear Lake.

This project would include constructing additional drainage ditches that measure approximately 2.5-3 ft in depth and 4-5 ft in top width. Doing so would allow water to drain more smoothly and would provide up to 56 gallons of storage per foot of ditch constructed. Constructing 400 ft of new ditch would provide the City with an additional 22,000 gallons of storage. However, as noted earlier, it is estimated there could be upwards of 500,000 gallons of floodwater overflowing the collection system. Therefore, this project would have very little impact in eliminating large-scale flood events.

It should be noted, that while the proposed project would have minimal impacts on flooding during large flood events, additional ditches and culverts can improve drainage of this area during small rain events, reducing the amount and frequency of ponding that occurs in the area. Table 2 shows the anticipated costs to construct the improvements in Coral Street if a contractor was hired to perform the work. Should the City choose to complete much of this work using City personnel, the costs could be significantly reduced.

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$11,375.00	\$11,375.00
2	Excavate Ditches	3000	CY	\$25.00	\$75,000.00
3	Lower Existing Culverts	1	EA	\$10,000.00	\$10,000.00
4	Install a 15" Diameter Culvert	300	LF	\$150.00	\$45,000.00
Construction Subtotal					\$141,375.00
Construction Contingency (15%)					\$21,206.25
Construction Total					\$162,581.25
Engineering & Permitting (20%)					\$32,516.25
Legal & Admin (3%)					\$4,877.44
Total Cost					\$199,974.94

Project 2: South 2nd Avenue Ditch Extension

One of the first areas where stormwater runoff overtops the existing ditch network is on the south side of the intersection of S 2nd Avenue and S Coral Street. Primarily, the area of concern is the segment of ditch between SD #7 and SD #8 where the northern top of the bank is estimated to be as low as 14.5' in elevation. This low point is well below the top of pipe elevations for SD #5 and 6. This means as the water level rises within the ditch network, it will overflow at this point, leaving a significant portion of the ditch network detention volume unused. The proposed project should look to construct a concrete containment curb or a small levee to raise the top elevation of this ditch to the same elevation as the top of the ditch at the outfall of SD #5. The improvements included in the proposed project include:

- Clean out the ditch between SD #6, 7, and 8
- Build concrete curb wall around the entire section of ditch to approximately 16' on the north side and 16.25' on the south side (hydraulic analysis should determine the exact top of the bank, this is not included in the cost below).

Anticipated Impacts to Flooding

The low-lying area surrounding SD #7 is the first area where stormwater overtops the existing ditch network. Due to the low-lying area, the Beacon Street channel system is unable to utilize a large portion of its detention volume during a storm event. Building up the top of the bank in these areas would allow the channel system to use the full downstream detention volume. This would delay any flood water from overtopping the bank allowing the channel network to fully utilize all available detention. Large storm events would still likely cause some flooding in low-lying areas as the existing channel system likely does not have sufficient volume to detain a large flood. However, the project would be relatively inexpensive and would allow the City to maximize existing infrastructure.

Table 3 – South 2 nd Avenue Ditch Extension					
Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Excavate Ditches	300	CY	\$25.00	\$7,500.00
3	Construct Concrete Curb	1	LS	\$25,000.00	\$25,000.00
Construction Subtotal					\$42,500.00
Construction Contingency (15%)					\$6,375.00
Construction Total					\$48,875.00
Engineering & Permitting (20%)					\$9,775.00
Legal & Admin (3%)					\$1,466.25
Total Cost					\$60,116.25

Project 3: South Beacon St./South Second Ave. Ditch Improvements

The next project includes major modifications to the South Beacon Street drainage channel as well as the South Second Avenue roadside ditch. Culverts (SD#2-SD#4) in the South Beacon Street drainage channel would be adjusted so that stormwater can flow freely from the start of the channel to the outfall into Clear Lake. Also, the channel could be widened along the entire length to increase storage volume and alleviate flooding upstream. Culverts (SD#5-SD#8) in the South Second Avenue roadside ditch need to be upsized to allow for more flow capacity. The improvements included in this Project are the following:

- Re-grading the S Beacon Street channel bottom to eliminate any high points that may prohibit drainage.
- Adjust culverts (SD#2-SD#4) to accommodate the re-grading and allow for proper drainage throughout the channel.
- Widen the channel at all possible locations to create more detention capacity.
- Upsize culverts (SD#5-SD#8) in the South Second Avenue roadside ditch to increase flow capacity.

These improvements are anticipated to have the greatest impact on flooding near the intersection of South Coral Street and South Second Avenue, as there is more room within the South Beacon Street right-of-way to expand the channel and provide more detention volume.

Anticipated Impacts to Flooding

Deepening the channel network along S Beacon Street could have a small impact on how quickly flood waters recede during a flooding event. Ultimately, the primary problem in localized flooding is the convergence of large runoff events after storms with high tide events. Deepening the S Beacon

Street channel would provide additional storage capacity in the collection system. Most of the Beacon Street channel is already below the Ordinary High-Water Mark in Clear Lake. Deepening the channel would likely cause year-round ponding water in the channel network (which could create mosquito habitat). Lowering the channel by one foot would provide approximately 37 gallons of additional storage per foot of channel lowering.

Widening the ditch would also increase the detention capacity of the City's collection system. Assuming the S Beacon Street channel network to average 4 ft deep, widening the channel by one foot would provide approximately 30 gallons of storage capacity per foot. If the City chose to both widen and lower the S Beacon Street channel by one foot between Sta. 1+00 and 18+80 (see profile for stations), the City could expect to add approximately 100,000 gallons of storage capacity to the collection system. Should the City widen the channel network by two feet and lower the average channel depth by two feet, the City could potentially expand the storage capacity of the collection system by approximately 150 gallons per foot of channel improvements. If these channel improvements were completed between Sta. 1+00 and 18+80, the City could potentially increase the overall detention capacity of the S Beacon Street channel by approximately 225,000 gallons. While this would not solve the seasonal flooding, it could have a meaningful impact on the overall flood levels.

It should be noted that these figures do not include any modeling of high tides. These figures assume the high tides are preventing stormwater from leaving Clear Lake and the existing S Beacon Street channel network is not tidally influenced. The City should sample and test the waters in the Beacon Street channel network during a flood for salinity. If the S Beacon Street channel network is tidally influenced, then expanding the detention capacity of the channels will only allow for additional seawater to be held in the channel network and will have minimal to no positive impact on water levels at the peak of a flood. However, the expanded capacity of the channels could potentially provide benefits once tides fall and the stormwater begins to drain; potentially reducing the duration of flood events. To determine the full impact of the channel expansion, a hydraulic analysis should be completed.

The final item that should be considered is the upsizing of the culverts on S 2nd Avenue between S Beacon Street and S Coral Street. These culverts are identified in this report as SD #5-8. In reviewing the aerial drone footage during a flood, it appears the flood waters on S Coral Street are up to an approximate 16 ft elevation. However, in the same photo, the water level in the S Beacon Street channel appears to be approximately one foot below the guy wires from the utility pole at the intersection of S 2nd Avenue and S Beacon Street. This would imply a water surface level of 14.5 ft. The 1.5 ft difference in elevation of flood waters is extremely unusual and would imply a potential blockage in one or more of the culverts SD #5-8. Smaller culverts, particularly SD #8 (10" diameter) will have a higher probability of being plugged with debris that has been transported through the ditch network. Once a culvert becomes plugged, the upstream collection system is effectively cut off from the downstream system, which can cause flooding where insufficient detention exists. Upsizing these culverts to a minimum of 24" in diameter will reduce the risk of the culverts being plugged. Additionally, once flood waters begin moving, drainage to the S Beacon Street channel network would be more rapid. Table 3 below shows a cost breakdown of improvements to the S Beacon Street channel network. It assumes a total of 30,000 cubic yards (CY) of material will be removed from the channels. Planning level costs are provided in Table 3 under the assumption the work is completed by a contractor under a public bid with prevailing wage rates.

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Excavate Ditches	30,000	CY	\$15.00	\$450,000.00
3	Lower Existing Culverts	3	EA	\$10,000.00	\$30,000.00
4	Install 24" Diameter Culvert	150	LF	\$350.00	\$52,500.00
5	Install a 30" Diameter Culvert	50	LF	\$450.00	\$22,500.00
Construction Subtotal					\$605,000.00
Construction Contingency (15%)					\$90,750.00
Construction Total					\$695,750.00
Engineering & Permitting (20%)					\$139,150.00
Legal & Admin (3%)					\$20,872.50
Total Cost					\$855,772.50

3.3 Summary of Civil Recommendations

The recommended improvements were broken up into three separate projects. The overall improvements include widening and regrading the S Beacon Street channel to promote positive drainage, create more storage capacity, and adjust existing culvert elevations to accommodate the grading changes. Further modeling and design will be necessary to more accurately estimate the amount of detention required to alleviate flooding in this area. If enough detention cannot be generated with these improvements, it may be necessary to install a stormwater pump to pump excess stormwater into Clear Lake. It should be noted that the first two improvements will only slightly improve the flooding conditions.

A rough cost estimate was put together for the three projects shown in the table below.

Table 5 – Project Cost Estimate Summary

Item	Unit Cost	Project 1	Project 2	Project 3
Construction & Materials	(Estimated)	\$ 140,000	\$ 42,500	\$ 605,000
Contingency	15% of project total	\$ 21,000	\$ 6,375	\$ 90,750
Design & Permitting	20% of project total	\$ 32,500	\$ 10,000	\$ 140,000
Legal & Admin	3% of project total	\$ 5,000	\$ 1,500	\$ 21,000
TOTALS:		\$ 198,500	\$ 60,375	\$ 856,750

*These costs are rough estimates and should not be used as the basis of funding

3.4 Alternative Solutions

Due to the overall scale of the problem facing Rockaway Beach, the two projects described above are not anticipated to eliminate flooding in the study area. Rather, they would remove some of the barriers to drainage the City is currently facing, allowing for flood waters to recede more rapidly. What follows is a list of alternative solutions that would improve the flooding conditions in the area. Some will benefit the City’s stormwater management system. These projects are of a much larger scale in general and are not projects able to be undertaken by City Public Works personnel. Before these solutions could be designed, the following would need to be completed:

- 1-Dimensional model of the City's stormwater infrastructure would cost roughly \$25,000 depending on the information provided by the City on the existing stormwater infrastructure, or;
- 2-Dimensional model of the City's stormwater infrastructure costing roughly \$75,000 and includes using a certain HEC-RAS modeling software to model the flooding and analyze how certain improvements would benefit the system.

Alternative 1: Upstream Storage Facility

One option to alleviate flooding in the lower-lying areas of the city is to construct a detention storage facility upstream to intercept and detain flows during large storm events. The detention facility could be in the form of a retention basin or underground detention pipes/chambers. The work involved in constructing these improvements would most likely include land acquisition, design, earthwork, permitting, etc. The detention facility could be bypassed normally but utilized during large flow events. Diverting water into a holding pond would reduce the flood water in town. The challenge with an upstream storage facility is the significant number of regulatory requirements associated with the work. Much of the runoff flowing through the system originates on streams from the coastal range. Diverting water, even on a seasonal basis, could pose risks to aquatic wildlife.

Alternative 2: Pump Station & Reservoir

Another option to alleviate flooding in the area would be to install a pump station in the lower-lying area where flooding is an issue and pump stormwater to either a reservoir or straight to the ocean. Discharging directly to the ocean would require complicated permitting. Discharging to a reservoir would eliminate some of the permitting but could require land acquisition for the reservoir. HBH estimated the approximate volume of flood water by comparing aerial photos from Bill Hassell to a topographic survey from Onion Peak Design. It was estimated the total volume of flood water could be upwards of 500,000 gallons. However, this figure is based primarily on aerial photography from the January 13, 2021 flood. A more thorough hydraulic analysis is needed to size a reservoir.

Alternative 3: Drywells

The third option consists of constructing a series of drywells in the roadway along South Coral Street and South Second Avenue. The roadway would require re-grading to guide stormwater and runoff into drywells. The drywells would provide some drainage but will ultimately serve the purpose of discharging the stormwater below the road surface. Due to high groundwater tables in Rockaway Beach, there would be year-round water in the drywells. However, the intent would be to infiltrate stormwater into the ground below the road surface. A geotechnical investigation/report would need to be completed to determine infiltration rates and seasonal groundwater tables to evaluate whether this project would be feasible. The goal of this alternative would be to manage the existing stormwater within the roadway without having to impact the system upstream or downstream.

Alternative 4: Highway 101 Tidegate

The final solution is a last resort if flooding is still occurring after both smaller projects 1 and 2 above fail to alleviate the flooding around the intersection of South Coral Street and South Second Avenue. This would imply water levels in the S Beacon St channel network are significantly influenced by high tides. In this project, a tide gate would be installed west of Highway 101, towards the end Clear Lake drainage channel. This would prevent tidewaters from influencing the Beacon St ditch network.

The tide gate should be set at an appropriate elevation to prohibit water from backing up into the South Beacon Street drainage channel allowing for more storage to be available during larger storm events. More in-depth modeling will be necessary to achieve a design that would be effective in

eliminating flooding in the area. Should it be found that flood water is in large part coming from high tides, installing a tidegate could negatively impact other areas of the City, so a larger hydraulic analysis would be necessary to determine the feasibility of this project.

Appendix A - Figures

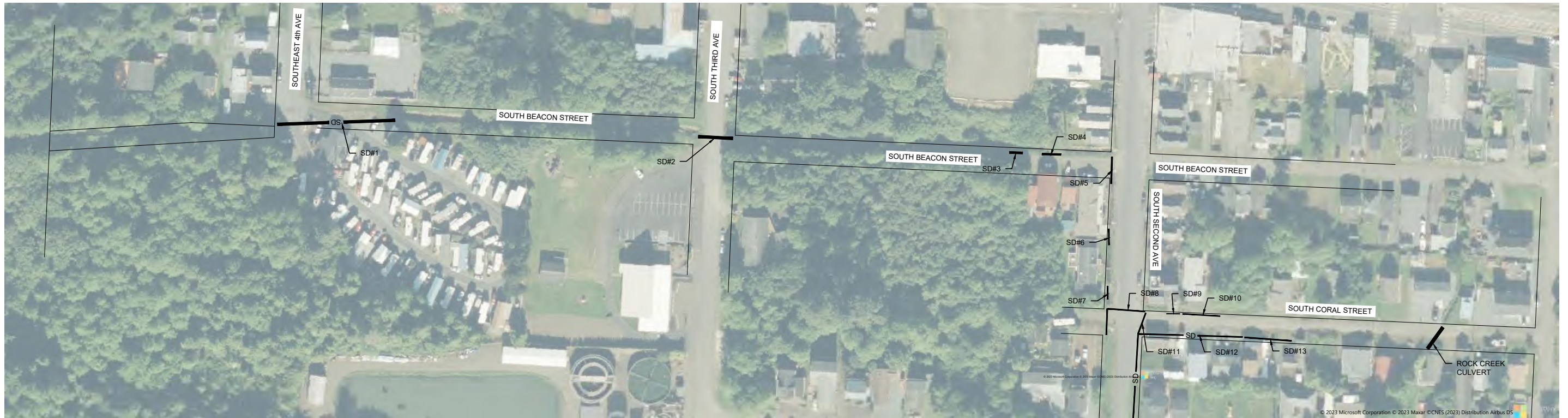
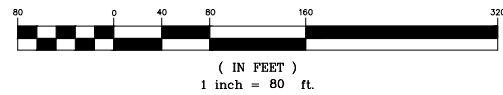


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STUDY AREA

HORIZONTAL SCALE: 1" = 160'

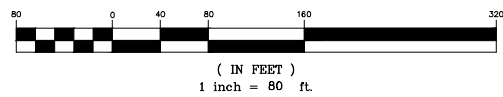
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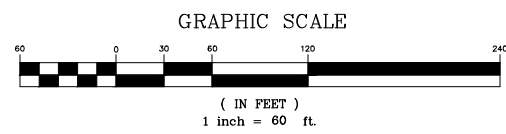


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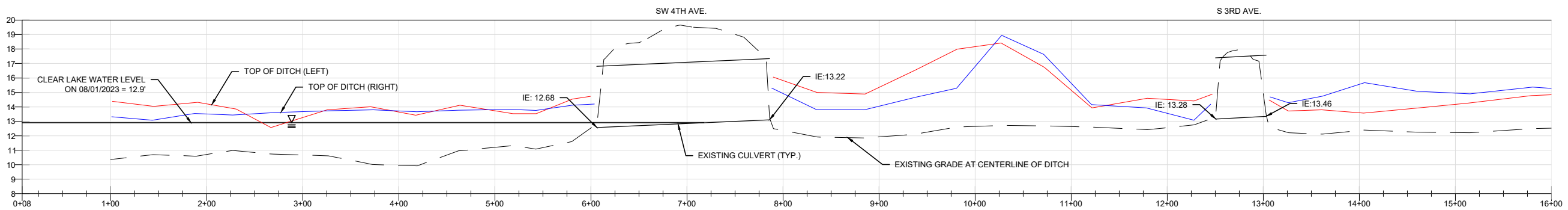
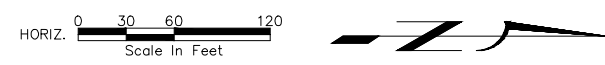
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GRAPHIC SCALE

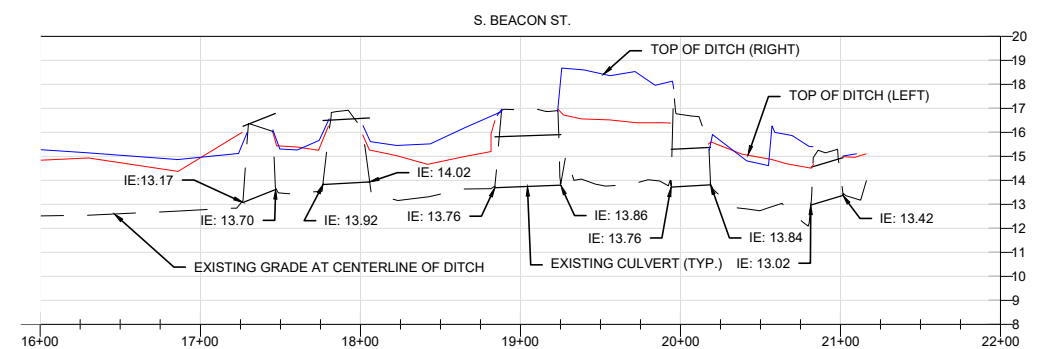




STANDARD PLAN VIEW STA 2+50 TO 21+16
HORIZONTAL SCALE: 1" = 120'



PROFILE VIEW STA 0+08 TO 16+00
HORIZONTAL SCALE: 1" = 120'
VERTICAL SCALE: 1" = 8"



PROFILE VIEW STA 16+00 TO 22+00
HORIZONTAL SCALE: 1" = 120'
VERTICAL SCALE: 1" = 8"

RESOLUTION NO. 2024-19

**A RESOLUTION APPOINTING THE CITY MANAGER AS BUDGET OFFICER FOR THE
2024-2025 FISCAL YEAR**

WHEREAS Oregon Local Budget Law (ORS 294.331) provides that the governing body of each municipal corporation shall designate one person to serve as budget officer; and

WHEREAS the City's Charter states that the City Manager shall prepare and administer the annual city budget; and

WHEREAS the City of Rockaway Beach is initiating preparation of its 2024-2025 Fiscal Year Budget process.

NOW, THEREFORE, BE IT RESOLVE THAT

Section 1. The City Council of the City of Rockaway Beach hereby appoints the City Manager as the Budget Officer for the 2024-2025 Fiscal Year.

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13TH DAY OF MARCH
2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Coffee with Manager and Mayor February 14, 2024

- A resident suggested that city recognize graduating high school Seniors living in Rockaway Beach; some ideas included:
 - A City Proclamation
 - Recognition at a Council meeting with certificate of accomplishment
 - Consider offering one or more scholarships (Tillamook Bay Community College Foundation could administer program on behalf of the City)
- Given that ordinance compliance is complaint driven, the importance of protecting the name of complainant is critical to making complaint driven compliance effective. This is not the first Coffee with Manager and Mayor that this was mentioned. This would improve compliance for STR's, abandoned cars, long term individuals living in trailers in city limits, etc. Residents indicated that they would not file complaints due to fear of retribution.
- Community members expressed that Short Term Rentals (STRs) are hollowing out our neighborhoods. When they first moved to Rockaway Beach they had neighbors; now their street is filled with Short Term Rentals with strangers coming and going. Lack of relationship/connection in our community. No one moved to Rockaway Beach to have businesses dropped next door and down the street in areas zoned for residences. Given this impact to our neighborhoods it was suggested it makes sense to set a cap representing 20% of dwelling units.
- It was mentioned that some Cities have density requirements in their Short-Term Rental Ordinance's such as minimum distance requirement between STRs to protect neighborhoods.
- Community member discussed the issues with STRs around units that house large numbers with parking; rudeness of the renters; cars blocking driveways. This individual called the Property Management entity to no avail.
- Community members complained about the hard sell calls they get from STR management companies trying to sell them on the idea of converting their house to an STR.
- It was suggested that the transferability in the new Ordinance grants an advantage to those who have an STR business license over those who do not when selling their non=STR property. ; It will negatively impact the value of homes without an STR business license. It was mentioned that it will also freeze the market minimizing the chance of new entrants to the STR market.
- Concern was expressed that some property owners are getting an STR business license but not renting the property; basically holding onto the license in their back pocket to leverage it when they sell. This also results in keeping out potential STR licensees who want to actually have an STR. It was stated that the City and community gets no benefit from the STR business licenses and asked that the Council amend the Short-Term Business Ordinance to require a minimum number of nights rented or rental revenue to retain a license
- It was also suggested that there are property owners renting their house as a short-term rental without getting an STR Business License which robs the city of lodging taxes and skirts the regulations. It was asked that the City go after these cheats. The complainant also said that if his name would be kept private he would submit a

Coffee with Manager and Mayor
February 14, 2024

complaint on two homes in his neighborhood that are operating as unlicensed STR's.

- Resident stated they went through the STR nightmare in South Lake Tahoe; and they are living through it again in Rockaway Beach.
- It was asked that the City provide a map showing the location of STRs to help residents identify cheaters.