

March 13, 2024

Rockaway Beach
City Council
Meeting



NEAH·KAH·NIE SCHOOL DISTRICT

Strategic Planning 2024



In partnership with:



Who We Are: Neah-Kah-Nie School District

- 720 Student
- 63 Licensed Teachers
- 66 Classified Staff

- Robust Extracurriculars and Activities for students

- District ~400 sq. miles
 - North to Falcon Cove
 - South to Bay City
 - Includes timber lands between Hwy 26 and Hwy 6



Strategic Planning



- The Neah-Kah-Nie School District is engaging its community in a collaborative effort to build the district's next strategic plan.
- Through a robust community engagement process the district hopes to identify key strengths, challenges, and opportunities from which to develop strategies that will improve academic outcomes and experiences to better meet the needs of children and families in the Neah-Kah-Nie School District.
- The final board adopted strategic plan will outline key district priorities, goals, measurements of success, and a clear vision of a Neah-Kah-Nie graduate.

Strategic Planning Process



Explore

- Review of relevant strategic plan progress and engagement to date
- Informational interviews with organization leaders
- Facilitated Board session

Engage

- Implement community engagement plan
- Informal interviews
- Listening sessions
- Community presentations
- Digital survey
- Engagement summary

Emerge

- Strategic planning committee meetings to develop the vision of a graduate and strategic plan
- Present final plan to board for adoption
- Development of executive summary

Elevate

- Implementation of the strategic plan.

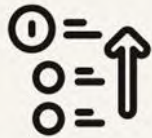
What is a Strategic Plan?



VISION OF A GRADUATE



STRATEGIC PLAN



PRIORITIES

What are we focusing on to achieve our mission?



GOALS

What is the long-term objective of this priority?



STRATEGIES

How do we plan to achieve the goal?



MEASUREMENTS OF SUCCESS

How will we measure success?

Engage: Goals

- **Broad and diverse participation** – hear from a wide range of Neah-Kah-Nie community members including staff, students, families, businesses, Board members and community partners.
- **Continued communication and transparency** – in alignment with current district goals, the engagement process will continue to prioritize communication and transparency throughout the process, including providing clear and accessible information to all interested partners.



Engage: Audiences

- Students
- Families
- Staff
- Board members
- Community partners
- Business partners
- Equity Priority Communities:
 - LGBTQ+ students
 - Spanish-speaking students and families
 - Special education parents and families



Engage: Activities

- Listening Sessions - facilitated by PointNorth
- Equity Priority Community Listening Sessions - facilitated by Tyler
- Community Presentations - facilitated by Tyler
- Meetings at each school - facilitated by Tyler
- Digital Survey
- Interviews with key partners - facilitated by PointNorth



Timeline

- **March 2024**
 - Soft launch survey
 - Community Presentations
- **April 2024**
 - Survey outreach
 - Listening Session #1 - April 9, 2024
 - Listening Session #2 - April 24, 2024
 - Community Presentations
- **May 2024**
 - Complete engagement
 - Develop Community Engagement Report
 - Convene Strategic Planning Advisory Committee



Opportunities for Involvement



- Take the Survey
- Attend a listening session
 - Tuesday, April 9th - Nehalem Elementary School
 - Wednesday, April 24th - Garibaldi City Hall
- Share the survey with your community
- Express Interest in serving on the Strategic Planning Advisory Committee



Questions?



Contact Info

Tyler Reed
503-355-2222
tylerr@nknsd.org





Update: Jetty Creek Working Group

Daniel Wear

Forest Program Manager



Original Jetty Creek Working Group

Established in 2020

Membership:

GreenWood Resources Inc (now Nuveen Natural Capital)

North Coast Land Conservancy

Sustainable Northwest

Local Rockaway Beach Residents

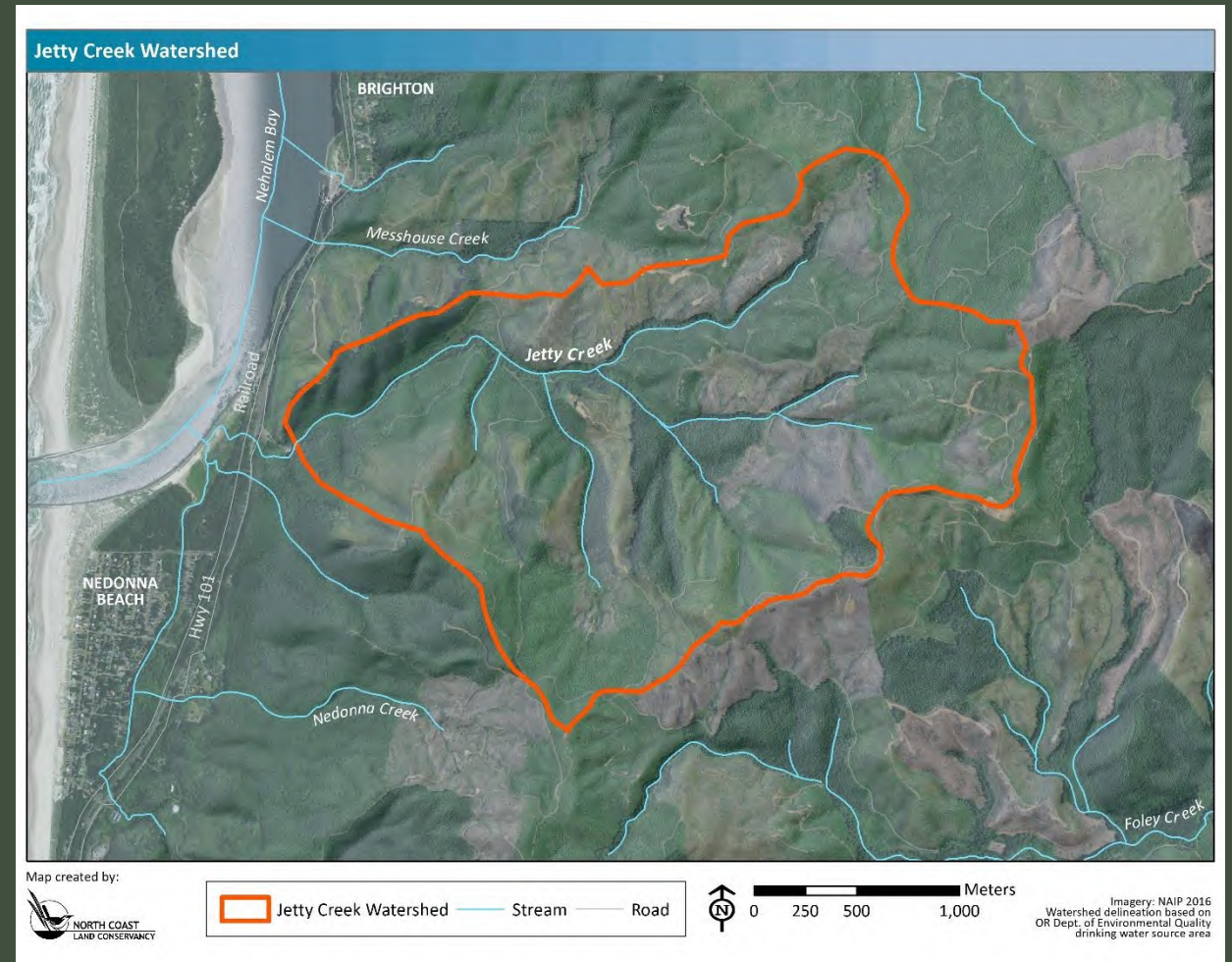
Achievements:

Collaborative Effort

Mapping of lower 550-acres of Jetty Creek Watershed

Research into easement and timber management options.

No herbicide application within Lower Watershed



Jetty Creek Watershed Boundary: NCLC

Current Jetty Creek Working Group



Recommitted in 2023

Signed MOU Membership:

Nuveen Natural Capital (Formerly Greenwood)

North Coast Land Conservancy

Sustainable Northwest

City of Rockaway Beach

Informal Attendance: Stimson Lumber Company

Goals:

Collaborative Effort

Communicating management activities

Identifying beneficial outcomes for all parties

September 2023 Site Visit: Jetty Creek Working Group

Next Steps for the Working Group



Photo: Jetty Creek Watershed

Identify Management Needs and Funding Opportunities.

Examples include:

Site-wide Forest Management Plan Development

Mineral right identification

Price Estimates from both landowners

Engagement around drinking water protection planning.

Property Access Agreements.

Next Steps for the City of Rockaway Beach



September 2023 Site Visit: Jetty Creek Working Group

Forest Management Plan:

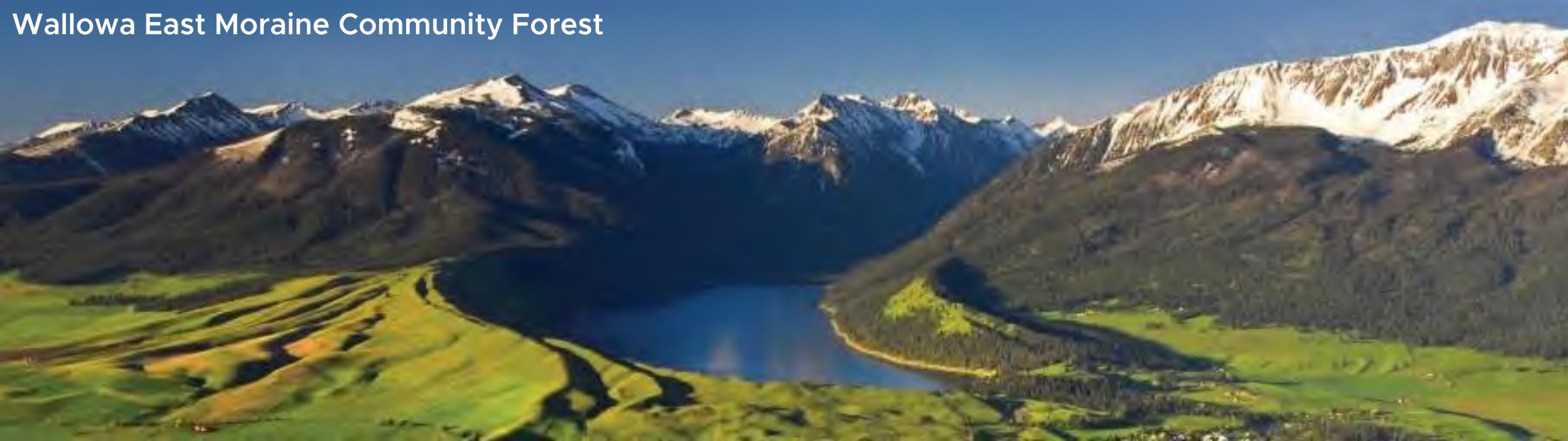
The City of Rockaway Beach should pursue Drinking Water Source Protection Funding to support the development of a Forest Management Plan within the 1,300-acre watershed. SNW can lead this effort.

Application is due to Oregon Health Authority on April 19.

Federal Funding for Acquisition:

The City should pull together an application for acquisition funding to support the acquisition of the Jetty Creek Watershed. Two options are: USDA Forest Legacy Program or the NOAA Coastal Zone Management Program. SNW can lead this effort.

Initial applications are due to State Partners in June.



Thank you!

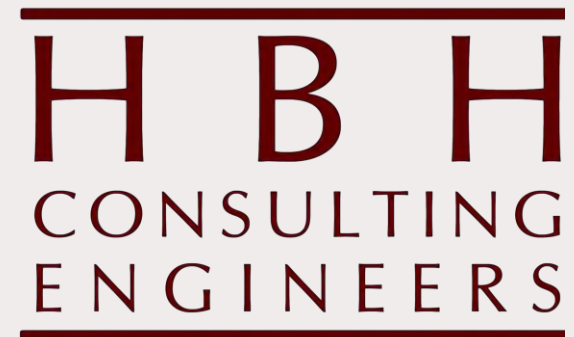
Daniel Wear

Forest Program Manager

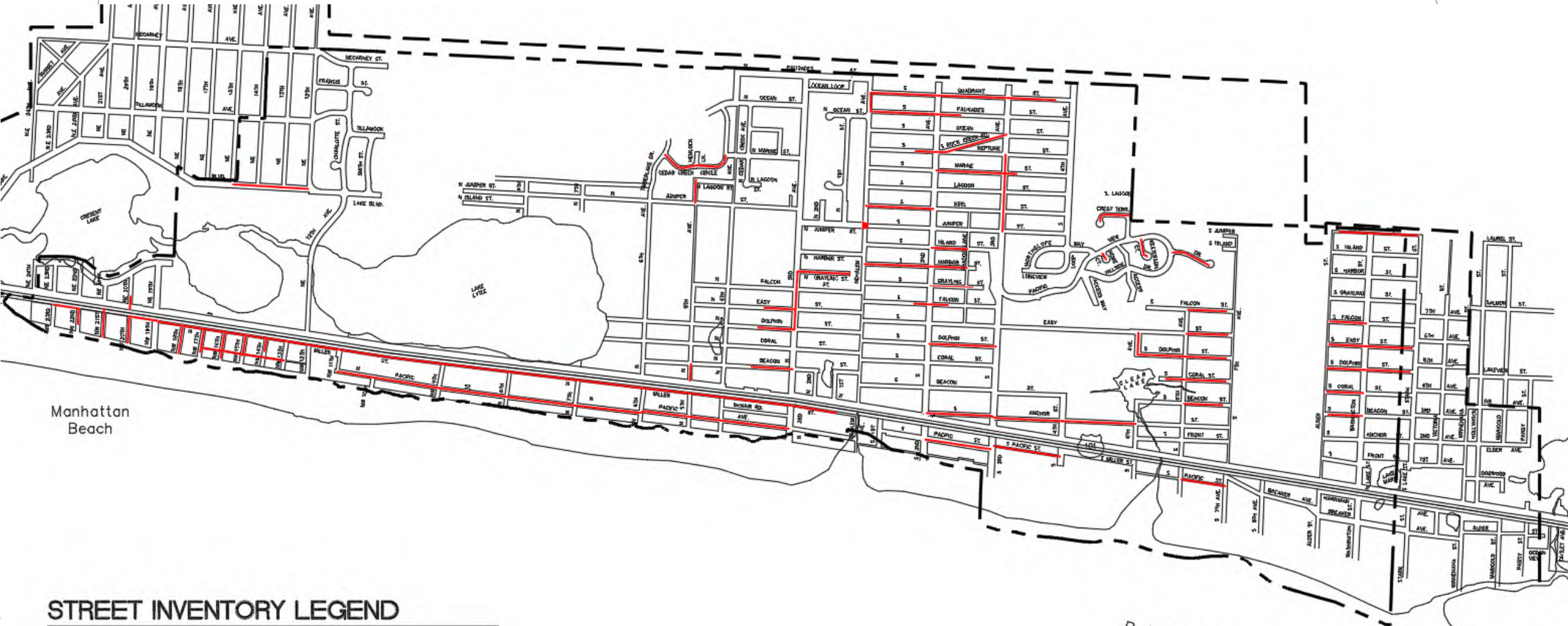
Contact: dwear@sustainablenorthwest.org







ROCKAWAY BEACH STREET CIP PROJECTS



STREET CIP DATABASE



STREET INVENTORY LEGEND

-  URBAN GROWTH BOUNDARY
-  CITY LIMITS
-  STREETS INVENTORIED
-  ROAD PROJECTS

STREET CIP REVIEW CRITERIA

- Road Condition
- Project Cost
- Project Timeline
- Leveraging Opportunities
- Condition of Buried Infrastructure



ELIGIBLE STREETS FOR REVIEW



Manhattan
Beach

STREET INVENTORY LEGEND

- URBAN GROWTH BOUNDARY
- CITY LIMITS
- == STREETS INVENTORIED
- ROAD PROJECTS

PACIFIC

OCEAN

STREET CIP CATEGORIES

- Major Rehab & Overlay
 - Major Cracking
 - Formation of Potholes
 - Significant Surface Deformation
- Maintenance Rehab Projects
 - Minor Cracking
- New Asphalt Roads
 - Limited to No Developable Land
 - Upgraded Water & Sewer Mains
- High Capital New Asphalt Roads



STREET CONDITION ASSESSMENT

- Condition Assessment Form
- Categorize Asphalt Roads
- Review Buried Utilities
- Visit Eligible Gravel Roads
- Review Storm Drainage Facilities

Street Assessment



Owner information

Name City of Rockaway Beach

Address 278 Hwy 101

City, State ZIP Rockaway Beach, OR, 97136

Phone (503) 374-1752

Email publicworks@corb.us

Project name Rockaway Beach Street Capital Improvements Plan

Inspection Information

Street/Intersection Street Intersection

Street Name _____

Begin Cross Street _____

End Cross Street _____

Intersection _____

Inspected By _____

Inspection Date _____

Condition Assessment

	Good	Fair	Poor	Very Poor
Alligator Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Block Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Longitudinal/Transverse Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edge Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joint Reflection Cracking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polished Aggregate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potholes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raveling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rutting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes

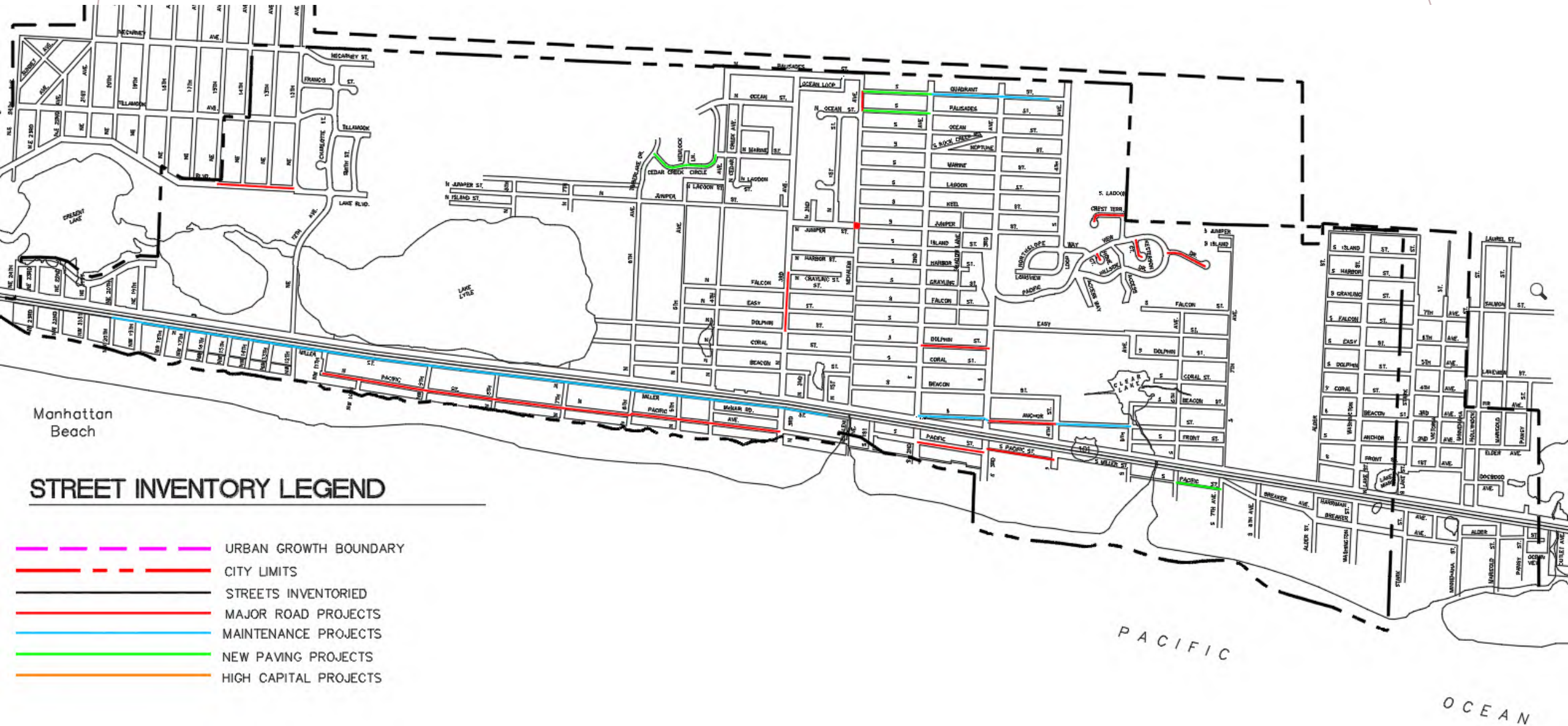
ASPHALT STREET ASSESSMENT

- Aging Concerns
- Major deficiencies
- Categorizing Projects
- Prioritizing Projects

Table 3-2 - Street Condition Summary

Street	Begin Street	Ending Street	Alligator Cracking	Block Cracking	Longitudinal & Transverse Cracking	Edge Cracking	Joint Reflection Cracking	Polished Aggregate	Potholes	Raveling	Rutting
N Pacific St	N 3rd Ave	NW 11th Ave	Poor	Very Poor	Very Poor	Good	Poor	Good	Poor	Poor	Good
S Pacific St	S 2nd Ave	S 3rd Ave	Fair	Poor	Very Poor	Good	Very Poor	Good	Fair	Poor	Good
S Pacific St	S 3rd Ave	S 4th Ave	Poor	Poor	Poor	Good	Very Poor	Good	Very Poor	Very Poor	Good
NE Lake Blvd	NE 12th Ave	NE 15th Ave	Very Poor	Very Poor	Very Poor	Poor	Fair	Good	Very Poor	Fair	Good
S Pacific View Dr	Hillside Dr	End	Very Poor	Fair	Poor	Fair	Poor	Good	Good	Very Poor	Good
SE Kesterson Ct	S Pacific View Dr	End	Poor	Fair	Poor	Poor	Fair	Good	Good	Very Poor	Good
S Crest Terrace	S Terrace Dr	End	Very Poor	Very Poor	Very Poor	Poor	Very Poor	Good	Very Poor	Very Poor	Good
S Home Ct	S Pacific View Dr	End	Not Inspected Due to Gravel Surfacing								
Intersection	S Nehalem Ave	S Juniper St	Very Poor	Very Poor	Poor	Poor	Very Poor	Good	Very Poor	Very Poor	Poor
N 3rd Ave	N Dolphin St	N Grayling St	Very Poor	Poor	Fair	Fair	Fair	Good	Poor	Very Poor	Fair
S Quadrant St	S 2nd Ave	S 4th Ave	Good	Good	Good	Good	Good	Good	Good	Fair	Good
S Anchor St	S 2nd Ave	SE 5th Ave	Poor	Poor	Poor	Good	Poor	Good	Good	Very Poor	Good
N Miller St	NW 20th Ave	NE 1st St	Fair	Good	Fair	Good	Good	Good	Fair	Fair	Good
S Dolphin St	S 2nd Ave	S 3rd Ave	Poor	Poor	Poor	Fair	Fair	Good	Poor	Poor	Good

STREET CATEGORIES



PRIORITY 1 ASPHALT ROADS

- N Pacific St Small City Allotment Funding
- S Pacific Funding Allocated
- Severely degraded asphalt
- Full replacement of base rock
- Urgent Maintenance Need



Table 3-3 Summary of Priority 1 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P1-1	North Pacific	\$1,350,000	\$270,000	\$324,000	\$81,000	\$2,025,000
P1-2	S Pacific	\$256,000	\$51,200	\$61,440	\$15,360	\$384,000
P1-3	S Crest Terrace	\$170,000	\$34,000	\$40,800	\$10,200	\$255,000
P1-4	S Nehalem	\$105,000	\$21,000	\$25,200	\$6,300	\$157,500
P1-5	NE Lake	\$145,000	\$29,000	\$34,800	\$8,700	\$217,500
P1-6	S Pacific View Dr	\$125,000	\$25,000	\$30,000	\$7,500	\$187,500
P1-7	S Anchor St	\$115,000	\$23,000	\$27,600	\$6,900	\$172,500



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P1-7	S Anchor St	\$115,000	\$23,000	\$27,600	\$6,900	\$172,500



PRIORITY 2 ASPHALT ROADS

- Asphalt in poor but stable condition
- Asphalt replaced with gravel
- Full-depth restoration of steep slopes



Table 3-4 Summary of Priority 2 CIPs



Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P2-1	N 3rd Ave	\$65,000	\$13,000	\$15,600	\$3,900	\$97,500
P2-2	S Pacific St	\$125,000	\$25,000	\$30,000	\$7,500	\$187,500
P2-3	S Dolphin St	\$90,000	\$18,000	\$21,600	\$5,400	\$135,000
P2-4	SE Kesterson Ct	\$75,000	\$15,000	\$18,000	\$4,500	\$112,500
P2-5	S Home Ct	\$60,000	\$12,000	\$14,400	\$3,600	\$90,000
P2-6	N Miller St	\$105,000	\$21,000	\$25,200	\$6,300	\$157,500
P2-7	S Quadrant St	\$15,000	\$3,000	\$3,600	\$900	\$22,500

PRIORITY 2 ASPHALT ROADS

- Asphalt in poor but stable condition
- Asphalt replaced with gravel
- Full-depth restoration of steep slopes



Table 3-4 Summary of Priority 2 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P2-1	N 3rd Ave	\$65,000	\$13,000	\$15,600	\$3,900	\$97,500
P2-2	S Pacific St	\$125,000	\$25,000	\$30,000	\$7,500	\$187,500
P2-3	S Dolphin St	\$90,000	\$18,000	\$21,600	\$5,400	\$135,000
P2-4	SE Kesterson Ct	\$75,000	\$15,000	\$18,000	\$4,500	\$112,500
P2-5	S Home Ct	\$60,000	\$12,000	\$14,400	\$3,600	\$90,000
P2-6	N Miller St	\$105,000	\$21,000	\$25,200	\$6,300	\$157,500
P2-7	S Quadrant St	\$15,000	\$3,000	\$3,600	\$900	\$22,500



PRIORITY 3 GRAVEL ROADS

- Focus on roads without drainage needs
- Upgraded buried infrastructure



Table 3-5 Summary of Priority 3 CIPs

Priority	Street	Construction	Contingency (20%)	Engineering (20%)	Legal & Admin (5%)	Total
P3-1	S Quadrant St & S Palisade St	\$255,000	\$51,000	\$61,200	\$15,300	\$382,500
P3-2	Cedar Creek Circle	\$116,000	\$23,200	\$27,840	\$6,960	\$174,000
P3-3	S Front St & S Anchor St	\$90,000	\$18,000	\$21,600	\$5,400	\$135,000
P3-4	S Pacific St	\$197,000	\$39,400	\$47,280	\$11,820	\$295,500

MAINTENANCE PROGRAM

- Slurry & Crack Seal
- Harsh salt environment
- Maintenance every 8-10 years
- Focus on pavement preservation

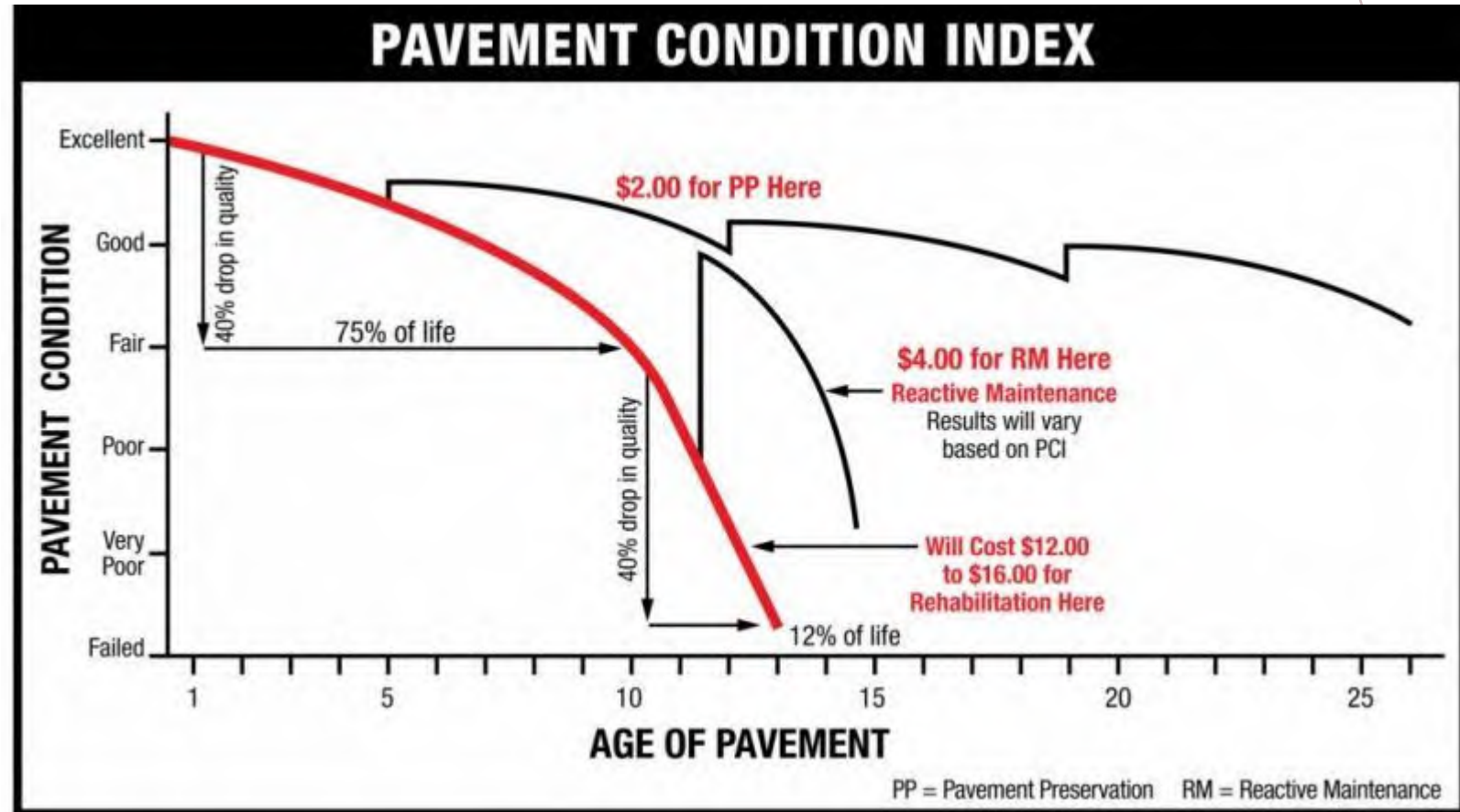
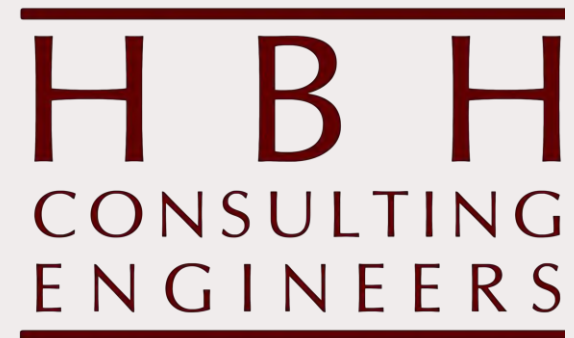


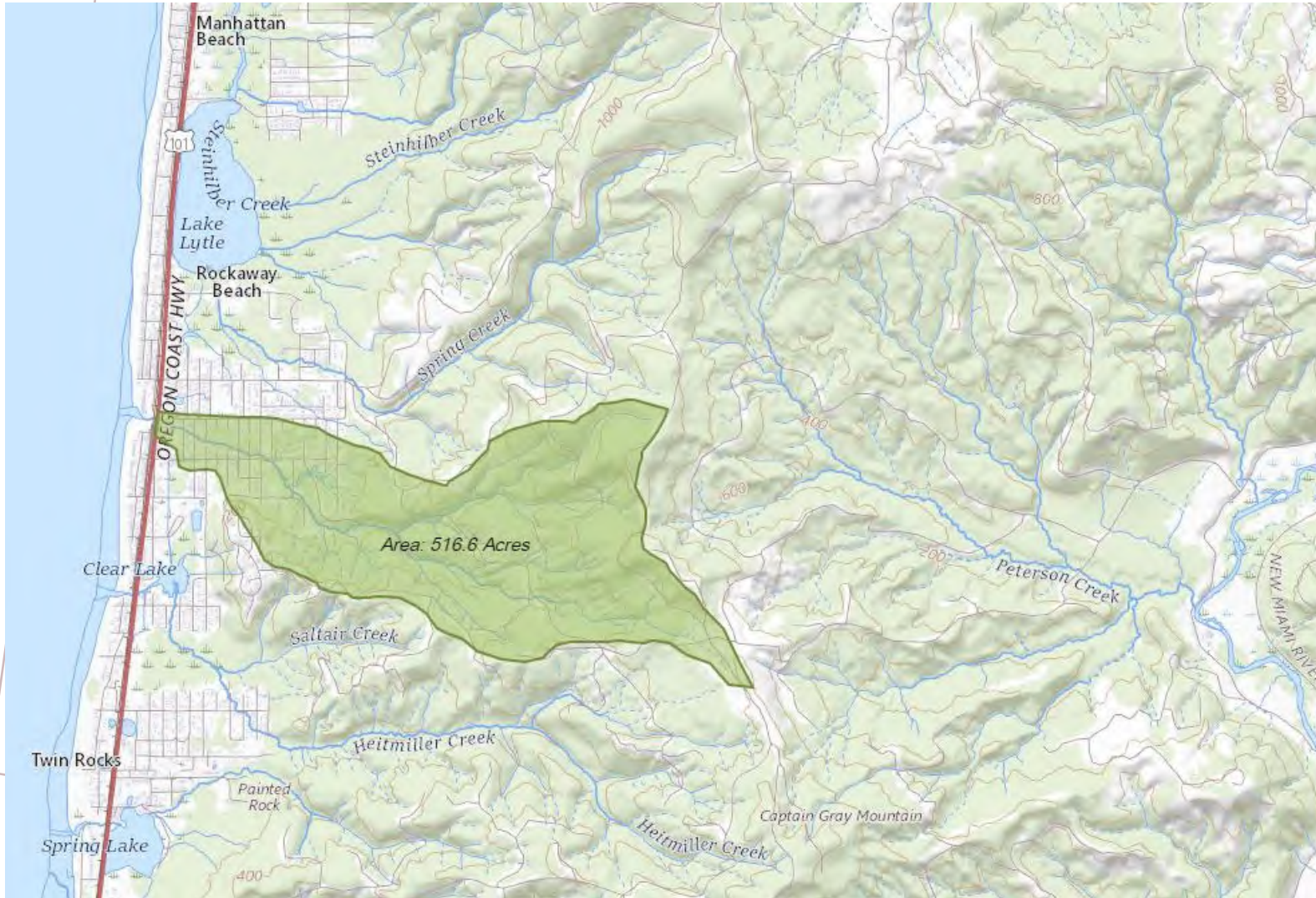
Image from "Rural Road Preventative Maintenance with Microsurfacing" Citation below
Kumar, Rajiv & Ryntathieng, Teiborlang. Rural Road Preventative Maintenance with Microsurfacing.

QUESTIONS?

ROCKAWAY BEACH FLOODING FEASIBILITY STUDY



ROCK CREEK DRAINAGE BASIN



Map from USGS National Map Viewer

- Rock Creek drainage basin accounts for approximately 520 Acres of Coastal Range Runoff
- 24-Hour Storm Event*
 - 1-inch rainfall – 14 MGD
 - 2-inch rainfall – 28 MGD
 - 3.5-inch rainfall – 50 MD

*Not factoring infiltration

S 2ND DRAINAGE BASIN



Map from USGS National Map Viewer

- S 2nd Avenue drainage basin accounts for approximately 13.2 Acres of Runoff
- 24-Hour Storm Event*
 - 1-inch rainfall – 360,000 GPD
 - 2-inch rainfall – 720,000 GPD
 - 3.5-inch rainfall – 1.3 MGD (50% Chance)
 - 4.5-inch rainfall – 1.6 MGD (20% Chance)
- 18" Culvert Capacity
 - SD#6 Slope of 0.37%
 - Max Capacity of 2.3 MGD

*Not factoring infiltration

THE PROBLEM



Storm events cause flooding on South Coral St between South 2nd Ave and S Nehalem Ave a couple of times a year.

Flooding provides a public nuisance, is dangerous to pedestrians and motorists, and can damage private property.

THE PROBLEM



Storm events cause flooding on South Coral St between South 2nd Ave and S Nehalem Ave a couple of times a year.

Flooding provides a public nuisance, is dangerous to pedestrians and motorists, and can damage private property.

Approximate flooding extents are outlined in red, estimated at 500,000 gallons of water.

THE PROBLEM



- High tides prevent Salt Air Creek and Rock Creek from discharging
- Discharge is reduced or prevented entirely
- Water begins to back up in the detention system filling:
 - Rock Creek
 - Clear Lake
 - Beacon Street Ditch Network

S 2ND DRAINAGE BASIN

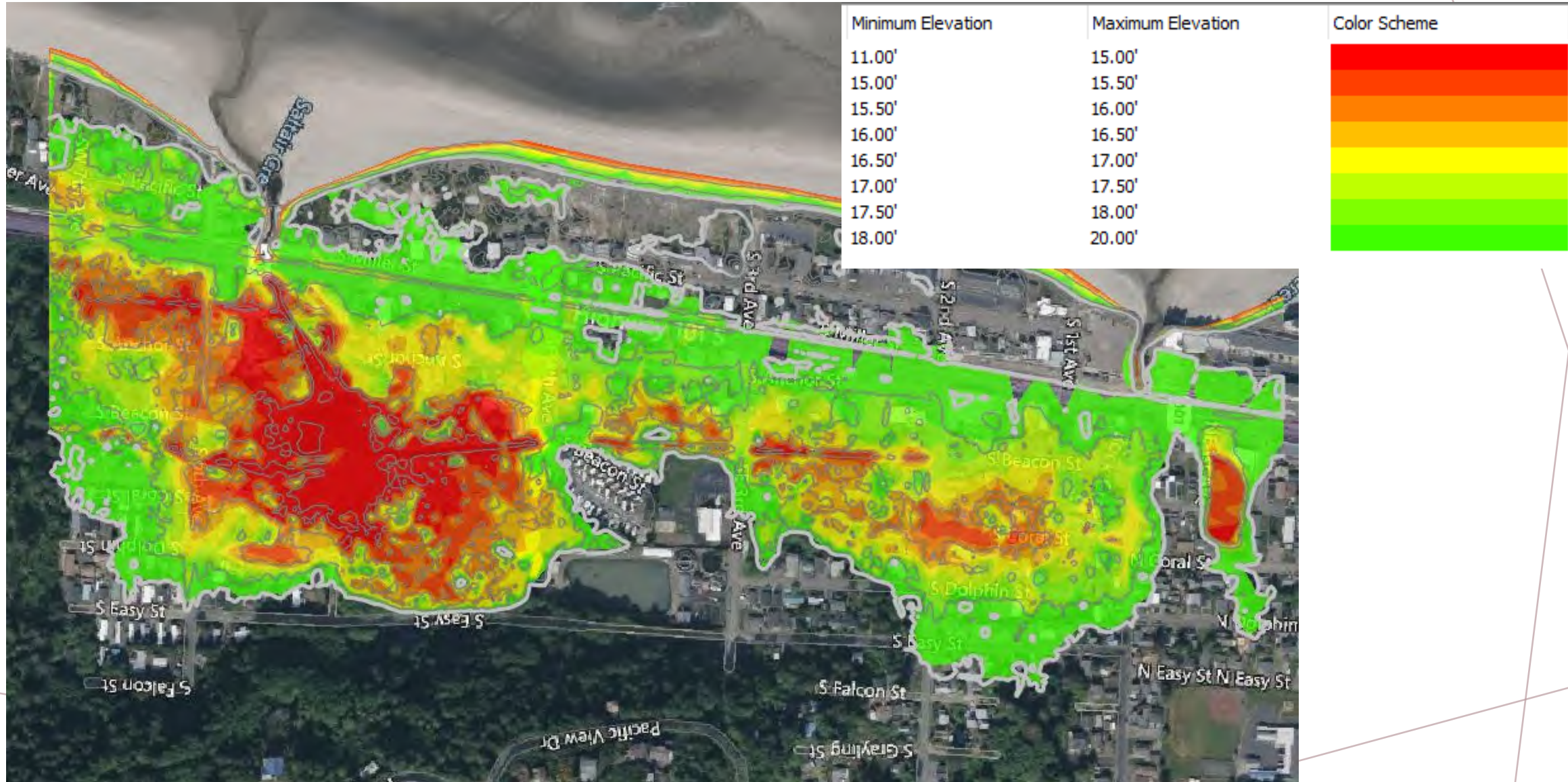


Map from USGS National Map Viewer

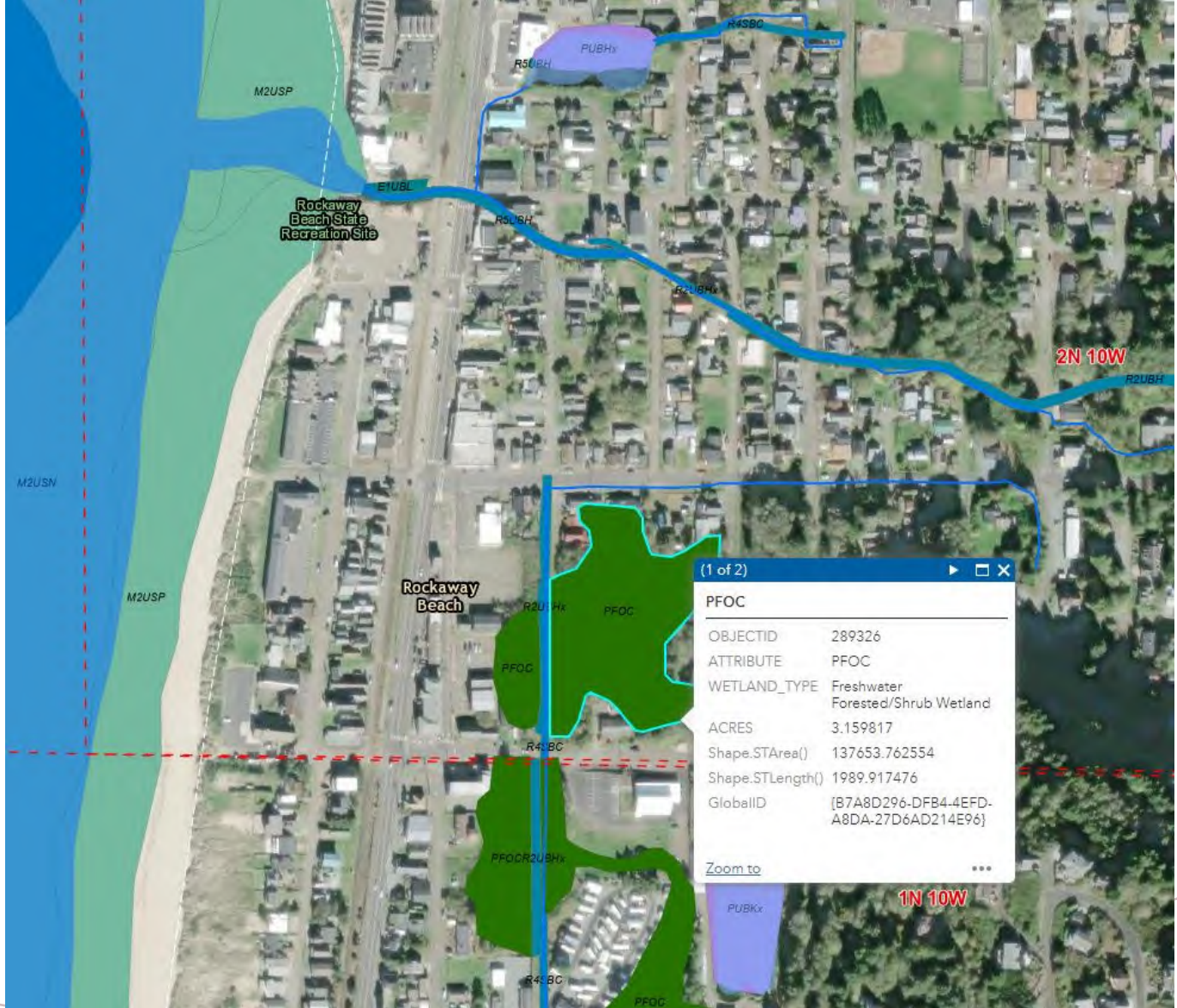
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 - 3.5-inch rainfall – 1.3 MGD (50% Chance)
 - 4.5-inch rainfall – 1.6 MGD (20% Chance)
- 18" Culvert Capacity
 - SD#6 Slope of 0.37%
 - **Max Capacity of 0 Gallons Per Minute**

*Not factoring infiltration

ROCKAWAY BEACH TOPOGRAPHY



ROCKAWAY WETLANDS



ROCKAWAY BEACH TOPOGRAPHY

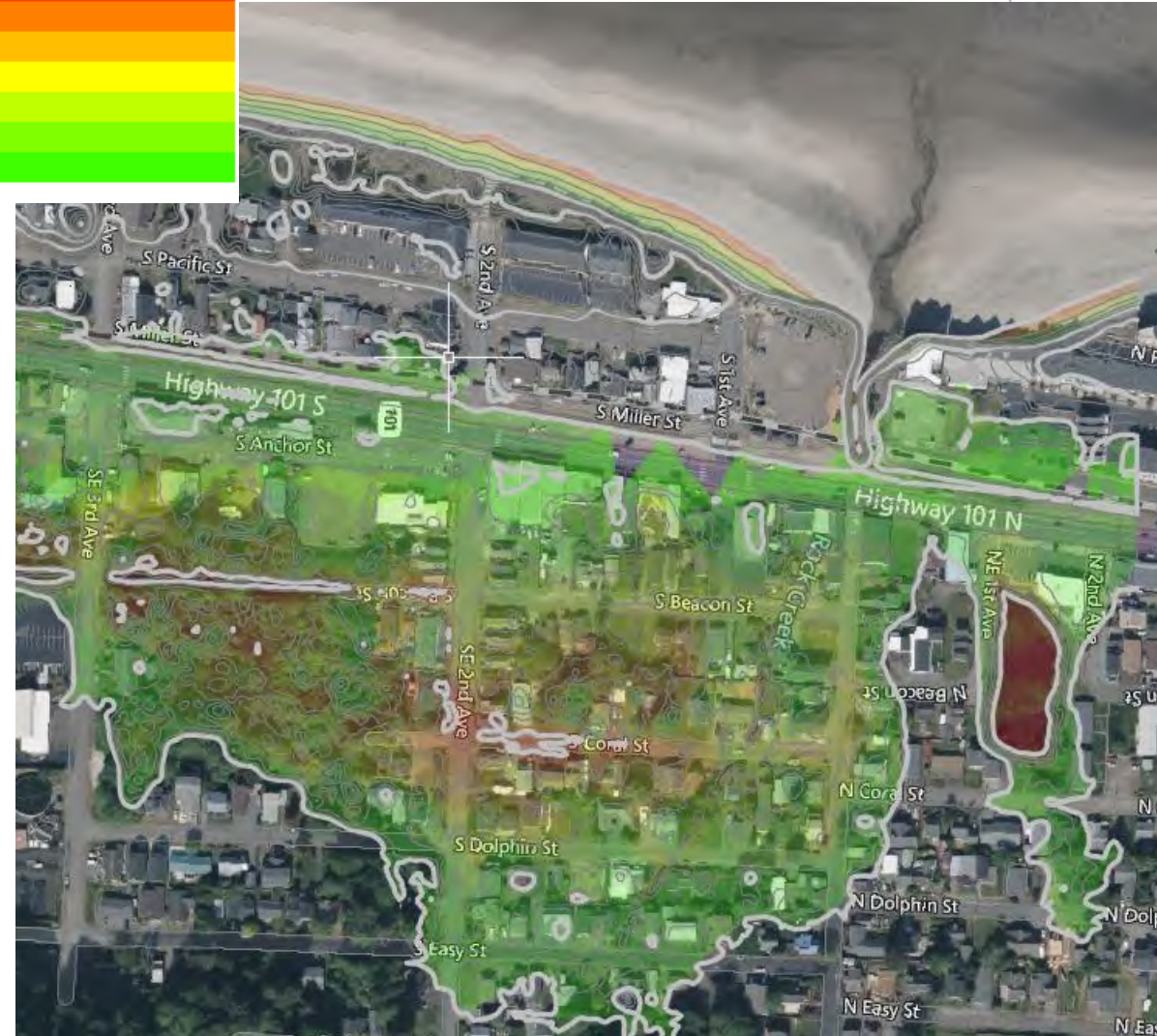
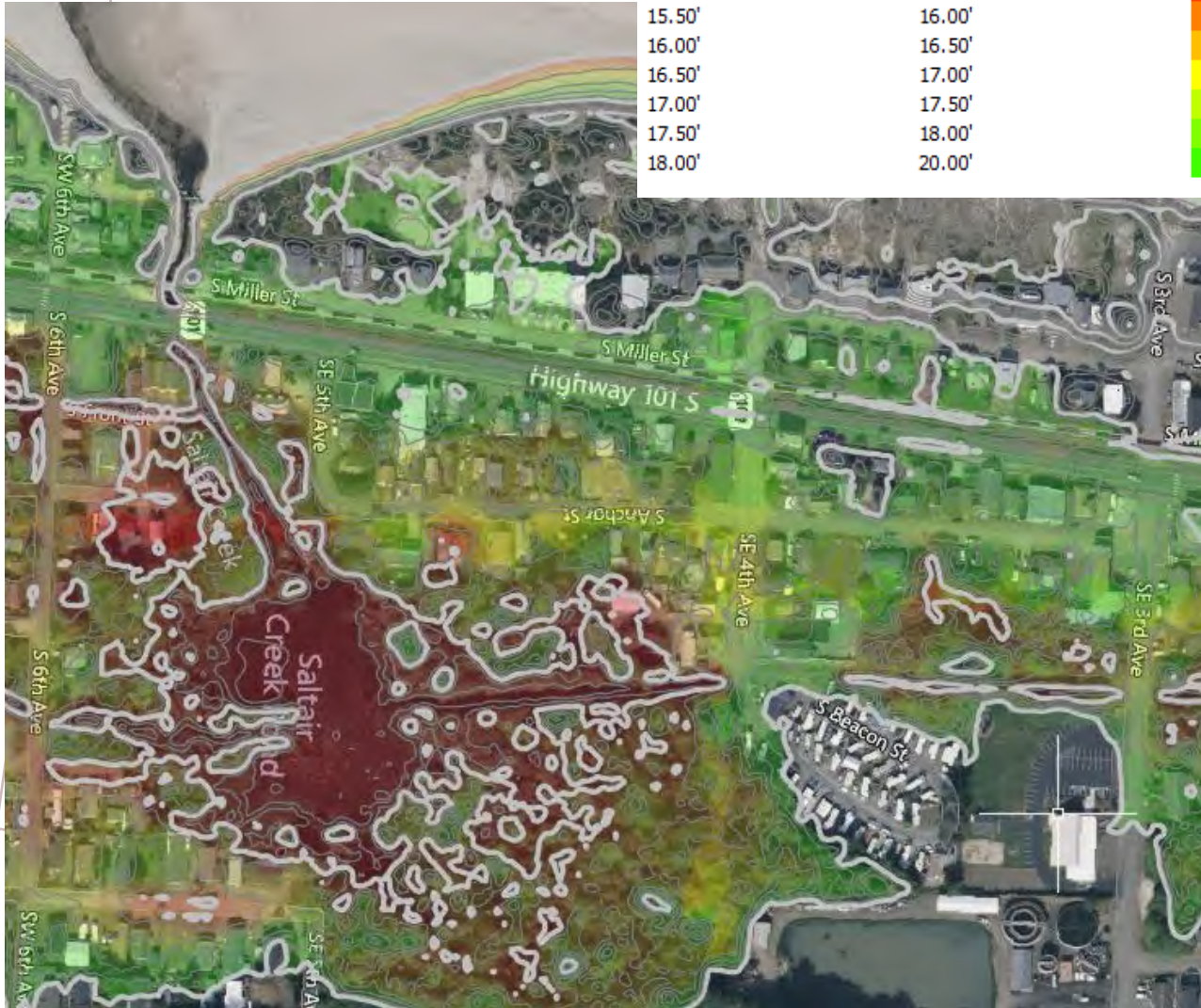
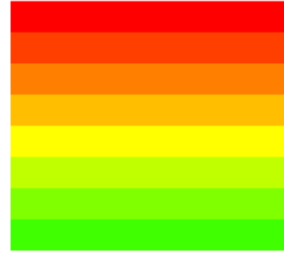
Minimum Elevation

11.00'
15.00'
15.50'
16.00'
16.50'
17.00'
17.50'
18.00'

Maximum Elevation

15.00'
15.50'
16.00'
16.50'
17.00'
17.50'
18.00'
20.00'

Color Scheme



ROCKAWAY BEACH TOPOGRAPHY

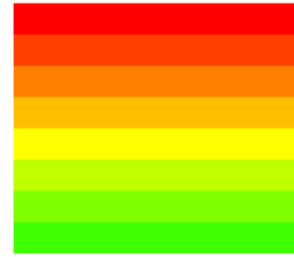
Minimum Elevation

11.00'
15.00'
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16.00'
16.50'
17.00'
17.50'
18.00'

Maximum Elevation

15.00'
15.50'
16.00'
16.50'
17.00'
17.50'
18.00'
20.00'

Color Scheme



- Flooding begins at the SW corner of S 2nd Ave and S Coral St
 - Elevation approx. 15 ft.
- Flooding also occurs at Rock Creek immediately east of S Coral St.
- Once flooding occurs, water pools in low-laying areas, unable to drain



SUMMARY OF DRAINAGE



Table 1 – Culvert Details

Culvert Designation	Material	Begin Invert Elevation	End Invert Elevation	Diameter (in)	Length (ft)	Slope (%)	Downstream Culvert
SD#1	CMP	13.22	12.68	48	180	0.30	Clear Lake
SD#2	CMP	13.46	13.28	48	53	0.34	SD#1
SD#3	CPP	13.71	13.17	36	20	2.70	SD#2
SD#4	CPP	14.02	13.92	30	29	0.34	SD#3
SD#5	CPP	13.86	13.76	24	41	0.24	SD#4
SD#6	CPP	13.85	13.76	18	24	0.37	SD#5
SD#7	CPP	13.42	13.02	18	20	2.00	SD#6
SD#8	CONC	13.63	13.83	10	57	-0.35	SD#7
SD#9	CPP	13.1	13.36	10	20	-1.30	SD#8
SD#10	CPP	12.94	12.42	16	57	0.91	SD#9
SD#11	CONC	13.9	13.76	10	33	0.42	SD#8
SD#12	CONC	13.72	14	12	159	-0.18	SD#11
SD#13	CONC	14.56	13.92	10	72	0.89	SD#12

CORAL ST DRAINAGE

After flood events, natural low points prevent water from draining back out to the collection system.



PROJECT 1 - DRAINAGE IMPROVEMENTS

- Extend/Clean Drainage Network
- Add/Adjust Catch Basins
- Extend Storm Network to Beacon St Ditch
- Upsize culverts 9-13



Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$11,375.00	\$11,375.00
2	Excavate Ditches	3000	CY	\$25.00	\$75,000.00
3	Lower Existing Culverts	1	EA	\$10,000.00	\$10,000.00
4	Install a 15" Diameter Culvert	300	LF	\$150.00	\$45,000.00
Construction Subtotal					\$141,375.00
Construction Contingency (15%)					\$21,206.25
Construction Total					\$162,581.25
Engineering & Permitting (20%)					\$32,516.25
Legal & Admin (3%)					\$4,877.44
Total Cost					\$199,974.94

PROJECT 1 FLOODING IMPACTS



- Negligible impacts to flooding
- Will allow for quicker drainage after flood events



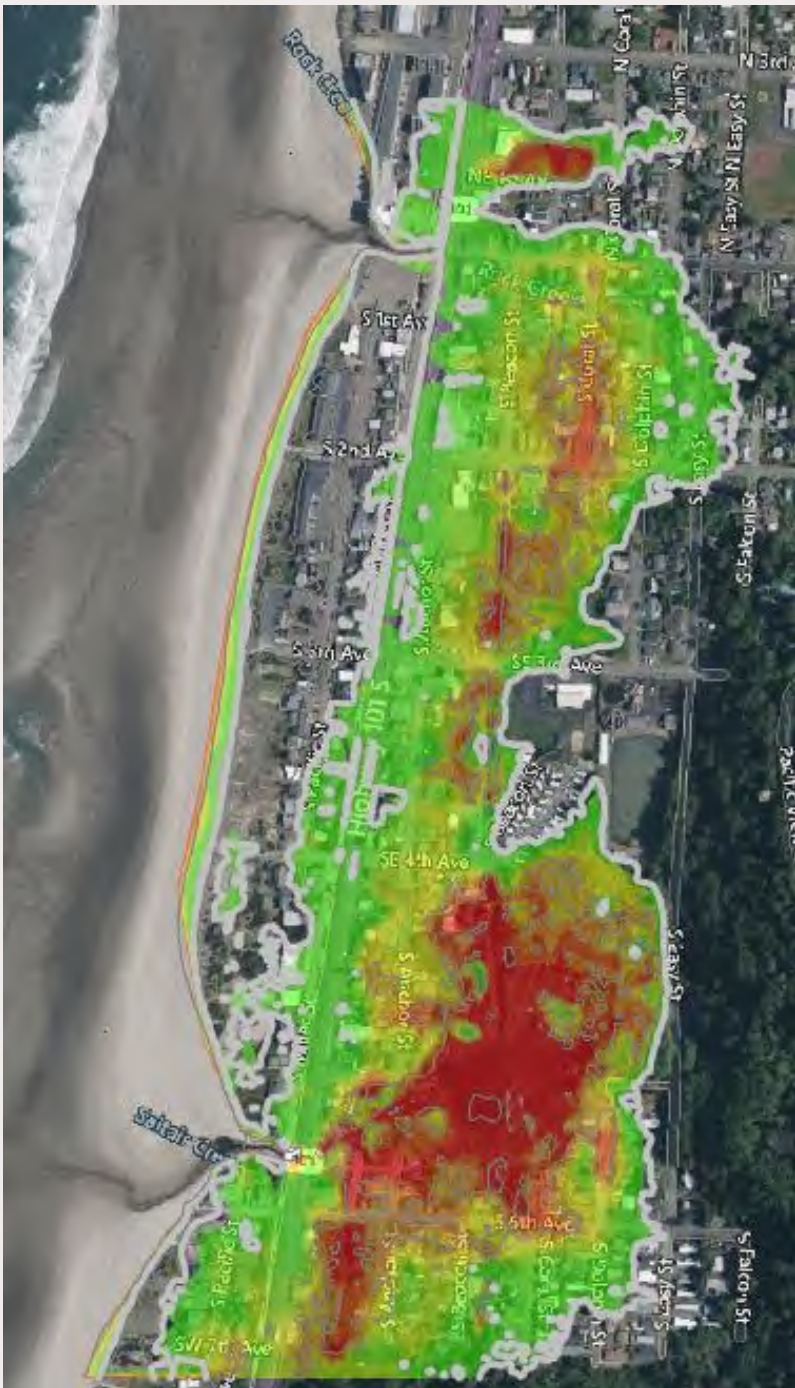
PROJECT 2 – S 2ND AVE DITCH EXTENSION



- Clean out ditches between SD #6, 7, & 8
- Build concrete containment around the entire section of ditch to approximately 16' on the north side and 16.25' on the south side (a hydraulic model should be completed to verify elevations)
- Hydraulic Study Not included in price

Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$10,000.00	\$10,000.00
2	Excavate Ditches	300	CY	\$25.00	\$7,500.00
3	Construct Concrete Curb	1	LS	\$25,000.00	\$25,000.00
Construction Subtotal					\$42,500.00
Construction Contingency (15%)					\$6,375.00
Construction Total					\$48,875.00
Engineering & Permitting (20%)					\$9,775.00
Legal & Admin (3%)					\$1,466.25
Total Cost					\$60,116.25

PROJECT 2 FLOODING IMPACTS



- Allows utilization of remaining Beacon St Ditch
- Flooding would likely still occur, but be reduced
- Ex. Ditch Capacity ~275,000 gallons
- Available capacity roughly 125,000 gallons
- Could flood out downstream wetlands
- Larger culverts allow better flow without blockage

PROJECT 3 – BEACON ST DITCH IMPROVEMENTS

- Regrade 1,780 ft of Beacon St Ditch (to S 2nd)
- Lower ditch 1 ft and eliminate high points (37 gallons per ft – 66,000 gallons total)
- Lower SD #2-4
- Lower ditch 2 ft and widen 2 ft (120 gallons per ft – 213,600 gallons total)



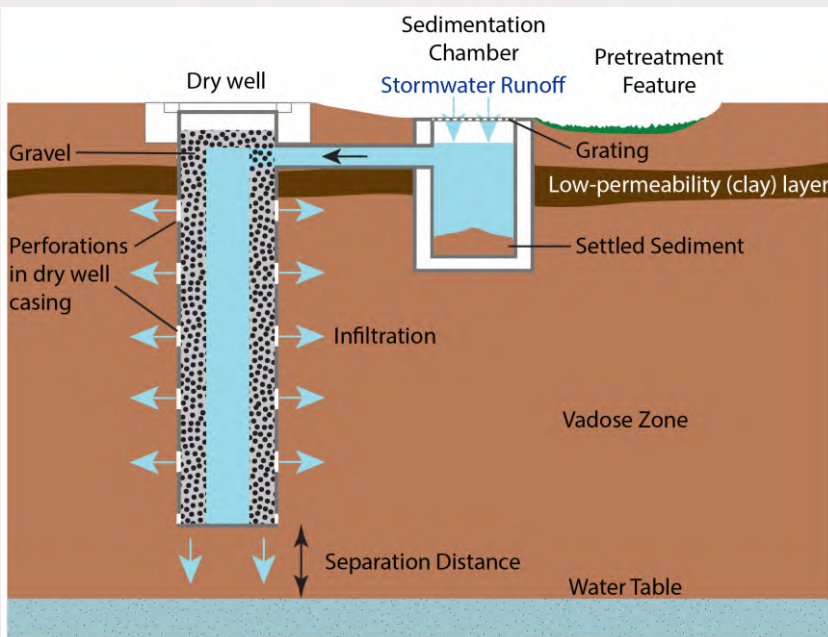
Item	Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	LS	\$50,000.00	\$50,000.00
2	Excavate Ditches	30,000	CY	\$15.00	\$450,000.00
3	Lower Existing Culverts	3	EA	\$10,000.00	\$30,000.00
4	Install 24" Diameter Culvert	150	LF	\$350.00	\$52,500.00
5	Install a 30" Diameter Culvert	50	LF	\$450.00	\$22,500.00
Construction Subtotal					\$605,000.00
Construction Contingency (15%)					\$90,750.00
Construction Total					\$695,750.00
Engineering & Permitting (20%)					\$139,150.00
Legal & Admin (3%)					\$20,872.50
Total Cost					\$855,772.50

ALTERNATIVE PROJECTS

- Upstream Detention Facility
- Pump Station & Reservoir
- Drywells
- Highway 101 Floodgate
- Build Up S 2nd Avenue
- Dredge Clear Lake



Tillamook Floodgates



From American Geosciences institute



QUESTIONS?

March 14, 2024

Rockaway Beach
City Council
Meeting





Public Hearing #1

We're Listening!

- Final Draft of Streets Capital Improvement Plan
- 5-year Project List w/cost estimates
- Target: Road Maintenance Projects
- Submit Comments Online through March 29th.



Public Hearing #2

- Proposed Resolution 2024-08 establishes fees for short-term rental waiting list requests and provisional applications
- the City Council wishes to establish fees to recover certain administrative costs for services, related to receiving and managing short-term rental license waiting lists
 - The administrative fee for submitting a short-term rental license waiting list request shall be \$95.00.
 - The administrative fee for submitting a short-term rental provisional application shall be \$95.00



PROCLAMATION

AMERICAN RED CROSS MONTH MARCH 2024

In times of crisis, people in Rockaway Beach come together to care for one another. This humanitarian spirit is part of the foundation of our community and is exemplified by American Red Cross Cascades Region volunteers and donors.

In 1881, Clara Barton founded the American Red Cross, turning her steadfast dedication for helping others into a bold mission of preventing and alleviating people's suffering. Today, more than 140 years later, we honor the kindness and generosity of Red Cross volunteers here in Rockaway Beach who continue to carry out Clara's lifesaving legacy. They join the millions of people across the United States who volunteer, give blood, donate financially or learn vital life-preserving skills through the Red Cross.

In the Cascades Region, serving Oregon and SW Washington, the contributions of more than 2,500 local Red Cross volunteers give hope to the most vulnerable in their darkest hours. The Red Cross does so by providing more than 600 emergency overnight shelter stays, along with food and comfort for families devastated by nearly 800 local disasters, like home fires. Through the generosity of those donating more than 182,000 units of essential blood for accident and burn victims, heart surgery and organ transplant patients, and those receiving treatment for leukemia, cancer or sickle cell disease. Or by supporting service members and veterans an average of nine times a day, along with their families and caregivers through the unique challenges of military life. And by helping to save the lives of others with first aid, CPR and other skills; or delivering international humanitarian aid.

Their work to prevent and alleviate human suffering is vital to strengthening our community's resilience. We dedicate this month of March to all those who continue to advance the noble legacy of American Red Cross founder Clara Barton, who lived by her words, "You must never think of anything except the need, and how to meet it." We ask others to join in this commitment to give back to our community.

NOW, THEREFORE, I, Charles McNeilly, Mayor of Rockaway Beach, a municipal corporation in the County of Tillamook, in the State of Oregon, do hereby proclaim March 2024 as Red Cross Month and hereby encourage all citizens of Rockaway Beach to reach out and support its humanitarian mission.

IN WITNESS WHEREOF, and with the consent of the City Council of the City of Rockaway Beach, I have hereunto set my hand on this 13th day of March 2024.

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Proclamation: American Red Cross Month

- Declares March 2024 American Red Cross month
 - City received the request from the American Red Cross Cascades Region
 - American Red Cross provides volunteers, shelter stays, blood, support services for veterans



City of Rockaway Beach, Oregon
276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
503.374.1752

STAFF REPORT

Date: March 6, 2024
To: City Council
From: Luke Shepard, City Manager
Subject: STR Cap Options

Prior to consideration of Resolution 2024-08, the City Council must make a motion to determine the cap amount that is specified in Section 1. Below for discussion and consideration are options that were proposed by some members of the Council during the February 14, 2024 Workshop discussion.

The Council may discuss options and come to consensus in the Workshop. A motion to specify the wording of the cap will be made in the Regular Session prior to consideration of the Resolution.

DRAFT TEXT OF RESOLUTION NO. 2024-08

A RESOLUTION ESTABLISHING LIMITS (CAP) ON THE NUMBER OF SHORT-TERM RENTAL (STR) LICENSES THAT MAY BE ISSUED

WHEREAS, the City of Rockaway Beach regulates the licensing and operation of STRs through the City of Rockaway Beach Code of Ordinances (Code) Chapter 113; and

WHEREAS, the City Council adopted amendments to Code Section 113.02 by Ordinance 2024-01 on February 14, 2024, authorizing, among other things, the City Council to establish by Resolution limitations on the total number of STR licenses that can be issued; and

WHEREAS, the Council wishes to exercise the authority granted in Code Section 113.02 and set limits on the total number of STR licenses that can be issued at any one time; and

WHEREAS, the Council wishes to review the cap on an annual basis each October beginning October 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Consideration to amend Resolution 2024-08

- A resolution establishing the limit on the number of STR Licensees that may be issued
- Council to formally answer the question: What number will the STR License Cap be set to?
- Staff report lists options discussed at February Council Workshop ranging between 420 to 530
- City currently has 515 licensed STRs within its city limits, and 1 pending application.

Resolution 2024-08

RESOLUTION NO. 2024-08

A RESOLUTION ESTABLISHING LIMITS (CAP) ON THE NUMBER OF SHORT-TERM RENTAL (STR) LICENSES THAT MAY BE ISSUED

WHEREAS, the City of Rockaway Beach regulates the licensing and operation of STRs through the City of Rockaway Beach Code of Ordinances (Code) Chapter 113; and

WHEREAS, the City Council adopted amendments to Code Section 113.02 by Ordinance 2024-01 on February 14, 2024, authorizing, among other things, the City Council to establish by Resolution limitations on the total number of STR licenses that can be issued; and

WHEREAS, the Council wishes to exercise the authority granted in Code Section 113.02 and set limits on the total number of STR licenses that can be issued at any one time; and

WHEREAS, the Council wishes to review the cap on an annual basis each October beginning October 2025.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. Under the authority of City of Rockaway Beach Code of Ordinances Section 113.02, effective March 15, 2024, _____

Section 2. Except for licenses that may be granted to owners under City of Rockaway Beach Code of Ordinances §113.02(F) or §113.02(H), the City will not issue more licenses than the total number of licenses established by the City Council.

Section 3. The City Council shall review the license cap on an annual basis each October beginning October 2025.

Section 4. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Resolution No. 2024-08

Page 1 of 1

- Establishes the limit (Cap number) on the number of Short-Term Rental licenses that may be issued in Rockaway Beach
 - Ordinance No. 2024-01 authorized the City Council to set a limit (adopted in February)
 - Council to set the limit (cap number) through Resolution 2024-08
 - Effective Date – 3/15/24

RESOLUTION NO. 2024-09

A RESOLUTION ESTABLISHING FEES FOR SHORT-TERM RENTAL WAITING LIST REQUESTS AND PROVISIONAL APPLICATIONS

WHEREAS, City of Rockaway Beach Code of Ordinances (Code) Section 113.02 provides that the City Council may establish a fee by resolution for submitting a short-term rental license waiting list request; and

WHEREAS, Code Section 113.02 further provides that the City Council may establish a fee by resolution for submitting a short-term rental license provisional application; and

WHEREAS, the City Council wishes to establish fees to recover certain administrative costs for services, related to receiving and managing short-term rental license waiting lists and provisional applications, such as maintaining and monitoring waiting lists, contacting prospective applicants, and verifying certificates of occupancy.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The administrative fee for submitting a short-term rental license waiting list request shall be \$95.00.

Section 2. The administrative fee for submitting a short-term rental provisional application shall be \$95.00.

Section 3. Any additional short-term rental application fees shall still apply.

Section 4. Waiting list administrative fees are not refundable.

Section 5. This Resolution shall be effective March 15, 2024.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13th DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 2024-09

- Establishes fees for short-term rental waiting list requests and provisional applications
- Authorized by Ordinance No. 2024-01
- Fees to cover administrative costs
 - The administrative fee for submitting a short-term rental license waiting list request shall be \$95.00.
 - The administrative fee for submitting a short-term rental provisional application shall be \$95.00

Resolution 2024-11

RESOLUTION NO. 2024-11

A RESOLUTION APPOINTING MEMBERS TO SOURCEWATER PROTECTION PLAN DEVELOPMENT ADVISORY COMMITTEE

WHEREAS, the Rockaway Beach Charter Chapter III, Section 7 authorizes the Mayor, with the approval of a majority of the Council, to make appointments to committees; and

WHEREAS, the City Council adopted Resolution 2024-05 establishing the Sourcewater Protection Plan Development Advisory Committee for the purposes of receiving project information, reviewing reports, and providing community input to the Sourcewater Protection facilitator during the development of the City's Sourcewater Protection Plan; and

WHEREAS, Resolution 2024-05 provides that the advisory committee will consist of five members who are served by the Rockaway Beach Water District, and at least four members shall be residents of the City; and

WHEREAS, the Mayor has reviewed application packets from parties interested in serving on the committee, and wishes to appoint members and a City Council Liaison to the committee.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City of Rockaway Beach City Council hereby approves the appointment of the following individuals to serve on the Sourcewater Protection Plan Development Plan Advisory Committee:

Position	Name
1	
2	
3	
4	
5	
Council Liaison	

Section 2. This Resolution shall be effective immediately upon adoption.

- Appoints members to the Sourcewater Protection Plan Development Advisory Committee
 - Specific Purpose: Receive project information, review reports, and provide community input to the Sourcewater Protection facilitator during the development of the City's SP Plan
 - Five members and one Council Liaison
 - GSI Water Solutions to facilitate Sourcewater Protection Plan .Grant funded to \$50,0000
 - Goal: State Approval of Plan, open the door to additional funding for watershed acquisition project

RESOLUTION NO. 2024-17

A RESOLUTION APPROVING ADDITIONAL AWARDS FOR THE 2023-2024
COMMUNITY GRANT PROGRAM

WHEREAS, the City Council appropriated \$60,000 for the 2023 Community Grant Program in the 2023-2024 fiscal year adopted budget; and

WHEREAS, the City Council has previously awarded \$36,345.36 in Community Grants and funds are available to grant additional awards; and

WHEREAS, the City Council wishes to make further awards after review of additional applications received.

NOW, THEREFORE, BE IT RESOLVED, that the City of Rockaway Beach City Council hereby awards a 2023-2024 Community Grant to the following recipient in the amounts specified below:

Recipient:	Grant Amount:

APPROVED AND ADOPTED BY THE CITY COUNCIL, AND EFFECTIVE THE 13TH DAY OF MARCH 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 2024-17

- Approves additional awards for the 2023-2024 community grant program
- City Council appropriated \$60,000
- City Council has previously awarded \$36,345.36 in Community Grants this FY year, with \$23,654.64 remaining

RESOLUTION NO. 2024-18

**A RESOLUTION ADOPTING THE SOUTH CORAL STREET
STORMWATER FEASIBILITY STUDY AND DIRECTING STAFF TO
INVESTIGATE FUNDING**

WHEREAS, during major storm events, the City of Rockaway Beach experiences routine flooding of the right of way and residences along South Coral Street from South Nehalem Avenue to South 2nd Avenue; and

WHEREAS, the storm drainage system needs upgrades to more efficiently drain the right-of-way; and

WHEREAS, HBH Consulting Engineers prepared a study for the City exploring cost-effective solutions that may help alleviate some of the flooding and help drain the problem area; and

WHEREAS, the City Council wishes to adopt the feasibility study and direct staff to investing funding.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City Council of the City of Rockaway Beach hereby adopts the South Coral Street Stormwater Feasibility Study, attached as Exhibit A.

Section 2. City staff is hereby directed to investigate funding for further hydraulic studies.

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13TH DAY OF MARCH
2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 2024-18

- Adopts the south Coral St. stormwater feasibility study and directs staff to investigate further funding
- HBH Consulting Engineers prepared a study for the City exploring cost-effective solutions that may help alleviate some of the flooding
- The study makes project and additional study recommendations

RESOLUTION NO. 2024-19

**A RESOLUTION APPOINTING THE CITY MANAGER AS BUDGET OFFICER FOR THE
2024-2025 FISCAL YEAR**

WHEREAS Oregon Local Budget Law (ORS 294.331) provides that the governing body of each municipal corporation shall designate one person to serve as budget officer; and

WHEREAS the City's Charter states that the City Manager shall prepare and administer the annual city budget; and

WHEREAS the City of Rockaway Beach is initiating preparation of its 2024-2025 Fiscal Year Budget process.

NOW, THEREFORE, BE IT RESOLVE THAT

Section 1. The City Council of the City of Rockaway Beach hereby appoints the City Manager as the Budget Officer for the 2024-2025 Fiscal Year.

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 13TH DAY OF MARCH
2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 2024-19

- Appoints the City Manager as Budget Officer for the 2024-2025 Fiscal Year
- Oregon Budget Law requires municipalities to designate one person to serve as Budget Officer
- City's Charter states that the City Manager shall prepare and administer the annual city budget
- City of Rockaway Beach is initiating preparation of its 2024-2025 Fiscal Year Budget process.



Employee Recognition: Rob Bierly

- Celebrating 10 years with the City!
- Hired March 17, 2014
- Facility Maintenance – Best kept parks in the County!
- Does it all: Emergency repairs, treatment plant operation
- Defines Dedication/Reliability – Responds 24/7
- Takes pride in his work
- Positive attitude is contagious

Rob Bierly





Rob Bierly

Photographs of Survey and Site Documentation
May 2-3 2016



Photo 1. Orange tape, trail alignment locate (with Rob Bierley).



Employee Recognition: Rob Bierly

- Celebrating 10 years with the City!
- Hired March 17, 2014
- Facility Maintenance – Best kept parks in the County!
- Does it all: Emergency repairs, treatment plant operation
- Defines Dedication/Reliability – Responds 24/7
- Takes pride in his work
- Positive attitude is contagious

Wayside Restroom Construction



Anchor St. Restroom Construction



March 14, 2024

Rockaway Beach
City Council
Meeting



City of Rockaway Beach Coffee w/ Manager and Mayor

Fourth Thursday of Month

9:00 am to 10:00 am

City Hall 2nd Floor Conference Room

Thursday, March 28, 2024

Bring your questions, comments and suggestions

We look forward to our interaction!

charlesforrockawaybeachmayor@gmail.com

Uses of Lodging Tax

- 50% of tax allocated to the following buckets ...
 - Fire and rescue equipment
 - Police services and equipment
 - Promotion and tourism
 - Street and parking improvements
 - Parks and recreation services and equipment
 - Land acquisition and capital improvements
 - City beautification and urban renewal

No more than 40% of allocations can be concentrated in any one category per fiscal year

Uses of Lodging Tax

- 20% of tax
 - Media advertising to promote tourism
 - Economic development and a positive business environment
- 30% of tax allocated consistent with ORS 320.350
 - 21% fund tourism promotion and tourism related facilities
 - 9% fund city services