

**RESOLUTION NO. 2024-06**

**A RESOLUTION APPROVING A SCOPE OF WORK FROM SUSTAINABLE NORTHWEST FOR PROJECT MANAGEMENT SERVICES RELATED TO WATERSHED ACQUISITION, EASEMENT OR LAND TRANSFER & AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT**

**WHEREAS**, the City seeks to engage with Sustainable Northwest for assistance in its efforts to pursue the protection of its drinking water supply through acquisition, easement, or land transfer of the Jetty Creek Watershed; and

**WHEREAS**, the Rockaway Beach Code Chapter 30 provides that the City Council delegates contracting power to the City Manager for items up to \$75,000.

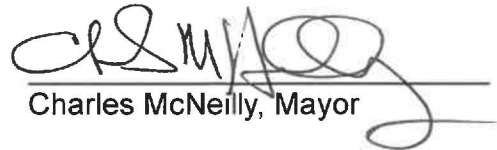
**NOW, THEREFORE, BE IT RESOLVED THAT**

**Section 1.** The City of Rockaway Beach City Council hereby approves the Scope of Work from Sustainable Northwest Sustainable Northwest for project management services as it pursues the protection of its drinking water supply through acquisition, easement, or land transfer of the Jetty Creek Watershed, titled Schedule 1.1 and attached as Exhibit A, and authorizes the City Manager to execute a Professional Services Agreement for the project.

**Section 2.** This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 10TH DAY OF JANUARY 2024.**

APPROVED

  
Charles McNeilly, Mayor

ATTEST

  
Melissa Thompson, City Recorder

SCHEDULE 1.1

Description and Schedule of Services

Contractor will perform the following Services for and on behalf of City of Rockaway Beach “CORB”:

Purpose, Objectives, and Scope of Work

The purpose of this engagement is to provide project management services to the City of Rockaway Beach as it pursues the protection of its drinking water supply through acquisition, easement, or land transfer of the ~1,300-acre Jetty Creek watershed.

The objectives of this project shall be to

1. Play a leading role in facilitating the Jetty Creek Working Group to ensure engagement with current private landowners.
2. Collaborate with GSI in the development of the Source Water Protection Plan, providing insight in acquisition approaches and community engagement.
3. Develop a long-term funding and acquisition strategy.
4. Work with appointed Watershed Committee to ensure watershed management approaches.
5. Identify and pursue funding opportunities to support the identified goals for the Jetty Creek Watershed Project.
6. Support additional needs as identified by CORB.

<b>Activity No.</b>	<b>Timing</b>	<b>Frequency</b>	<b>Duration (hours)</b>	<b>Total Hours</b>
1	January 2024 – December 2024	Monthly	3	36
2	January 2024 – December 2024	Monthly	3	36
3	April 2024	Once	3	30
4	January 2024 – December 2024	Quarterly	3	12

5	January 2024 – December 2024	Monthly	4	48
6	January 2024 – December 2024	Weekly	1	52
			Hours	214
			Rate	\$110
			Total	\$21,400