

June 12, 2024

Rockaway Beach  
City Council  
Meeting



# *Update: Jetty Creek Watershed Project*

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*Daniel Wear*

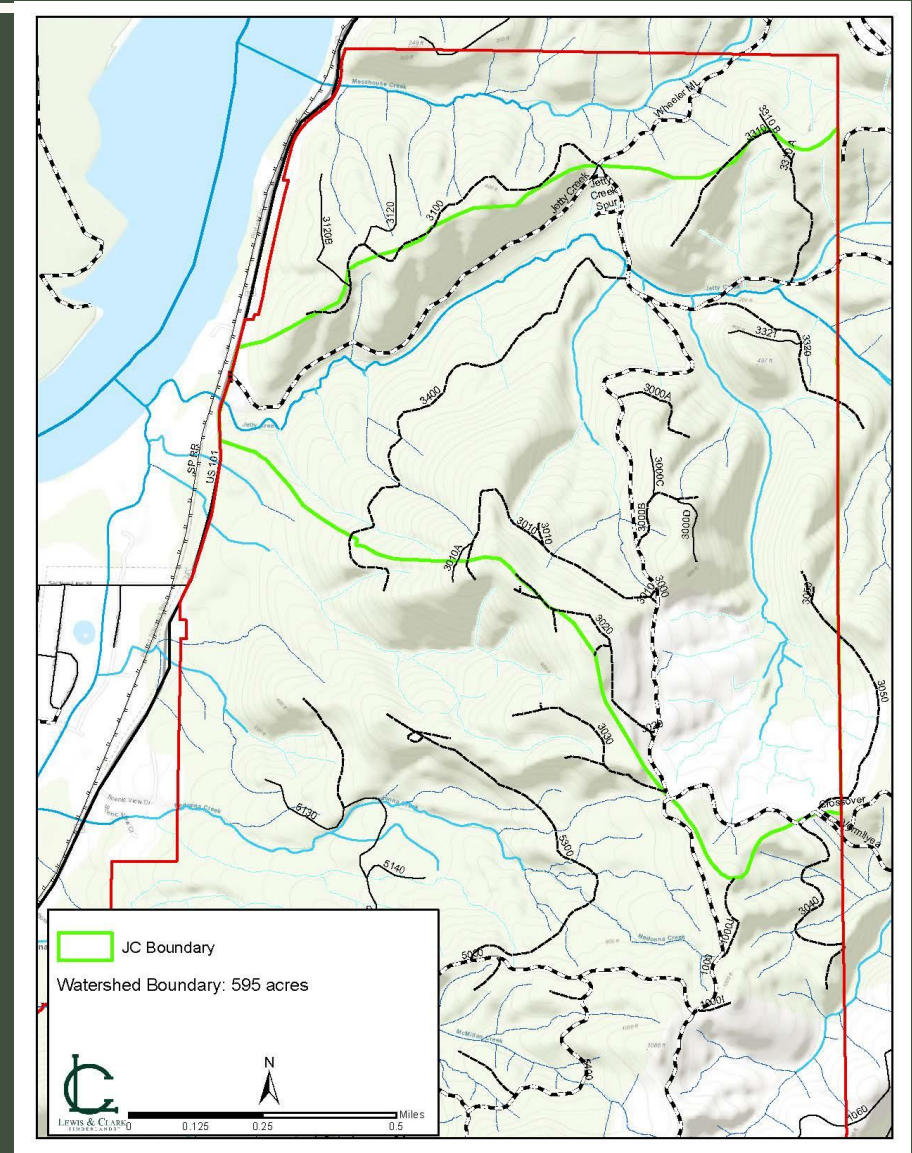
*Forest Program Manager*



# Next Steps for City Management of Jetty Creek

- 1. Confirmation of a willing seller** (Letter of Intent).
- 2. Development of resource management plan.** (Oregon Health Authority Application – Submitted April 19)
- 3. Securing acquisition funding.** (Forest Legacy Application/ NOAA Coastal Zone Management)
- 4. Acquisition due diligence** (TBD)

Lower Jetty Creek Watershed Boundary:  
Nuveen Natural Capital



# Letter of Intent – CORB and Nuveen



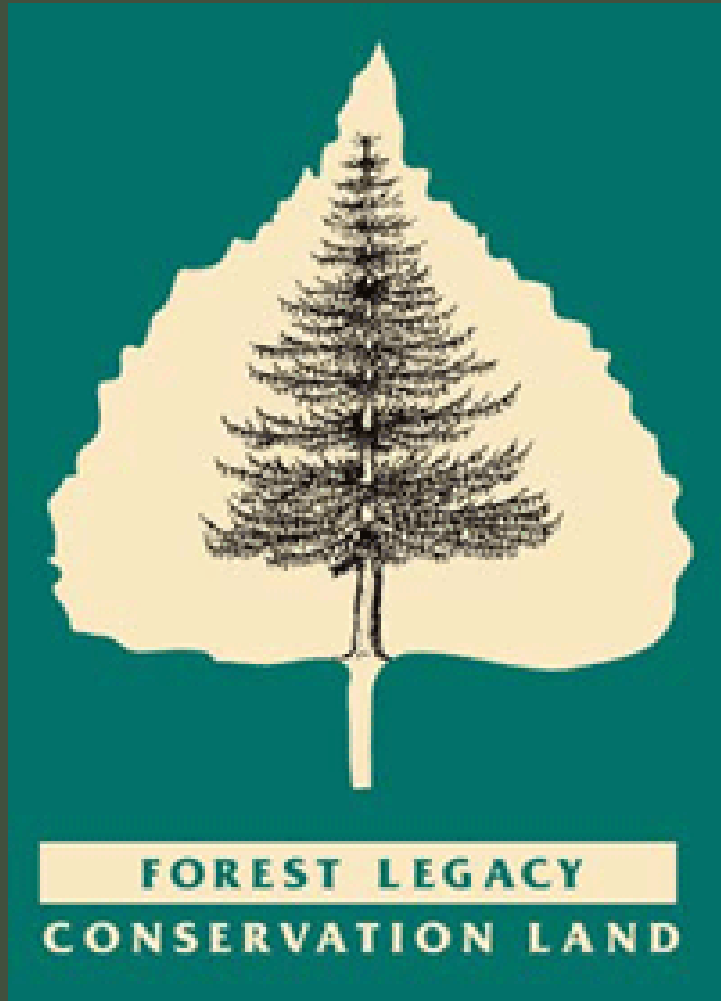
September 2023 Site Visit: Jetty Creek Working Group

*Proposed LOI for approval between Nuveen Natural Capital and City of Rockaway Beach – Resolution 2024-32*

*What is will allow for:*

- Establishing a formal interest in property acquisition between City and Nuveen re: Jetty Creek.
- Submission of State & Federal Funding Applications.
- Potential for interim City Access to the Jetty Creek Property.
- Opportunity to formalize that the City is pursuing the acquisition of part of Jetty Creek.

# Forest Legacy Program Application



**WHAT: Funding Opportunity through USDA – US Forest Service.**

- Protect privately owned forest lands which face threat of conversion.
- Maintain working forests to conserve commodity and non-commodity resources.
- Allows level of public access to properties funding by public dollars.
- Projects in line with Oregon [2021 Forest Action Plan](#).
- Can fund up to 75% of acquisition.
- Has funded Watershed acquisition efforts prior.

**PROCESS:**

- Supported by Oregon Department of Forestry – Application due June 28, 2024.
- Refined by ODF & Applicant July – August before submission to USDA
- Requires willingness to sell from current landowner (LOI should suffice)
- Requires willingness to own by City or Public Municipality.
- Funding decision in 2025 (est) for FY 2026 Funding.

# NOAA – Coastal Zone Management Funding



September 2023 Site Visit: Jetty Creek Working Group

## WHAT: Funding Opportunity NOAA for Coastal Lands Acquisition

- Competitive funding in place for projects able to protect important ecological values <\$6 million.
- Under threat of conversion.
- Mitigate impacts of population growth in coastal regions.
- Not inherently focused on drinking water quality protection.
- Retains level of public benefit, public access & municipal .
- No match required.

## Process:

- Supported by Oregon DLCDC, Letter of Intent due to State on July 17, 2024.
- If selected DLCDC & City will work to submit full application between August 2 – 15 to NOAA.
- Funding awarded in early 2025.



*Thank you!*

*Daniel Wear*

*Forest Program Manager*

*Contact: [dwear@sustainablenorthwest.org](mailto:dwear@sustainablenorthwest.org)*



## Public Hearing #1

- Proposed Uses of State Revenue Sharing Funds
  - Estimate to Receive \$28,000
  - Fund Community Grant Program

## Public Hearing #2

- Budget Committee Approved FY 2024-2025 Budget
  - \$26,055,245 Annual Budget
  - City Council can Adopt with Res. 2024-37





PROCLAMATION

HIGH SCHOOL SENIOR RECOGNITION JUNE 2024

June is High School Graduation Month. It is an opportunity for increasing education, acknowledging the adverse situations being presented to graduating seniors and paving the way toward improving the quality of life for young people with a graduation diploma.

Families, friends, neighbors, and educators should encourage everyone to focus on the abilities of all young people, and honor their hard work; and

We encourage all citizens to support opportunities for graduating seniors in our community that include higher education, housing, employment and recreational activities.

NOW, THEREFORE, I Charles McNeilly, Mayor of Rockaway Beach, a municipal corporation in the County of Tillamook, in the State of Oregon, on behalf of the City Council, do hereby proclaim June 2024 as

HIGH SCHOOL SENIOR RECOGNITION MONTH

within the City of Rockaway Beach. Throughout the City of Rockaway Beach, we urge and encourage all citizens to take time to get to know a graduating senior, recognize their aspirations and contributions and honor them and their journey of education.

IN WITNESS WHEREOF, and with the consent of the City Council of the City of Rockaway Beach, I have hereunto set my hand on this 12th day of June 2024.

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

# Proclamation

- Proclaims June 2024 as High School Senior Month
- Encourages community members to focus on the abilities of young people, and to honor their hard work.
- Encourages community members to support higher education, housing, employment and recreational opportunities for graduating seniors.

# Resolution 2024-30

## Amends Law Enforcement IGA

### RESOLUTION NO. 2024-30

#### A RESOLUTION AMENDING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ROCKAWAY BEACH AND THE TILLAMOOK COUNTY SHERIFF'S OFFICE FOR LAW ENFORCEMENT SERVICES

**WHEREAS**, On April 6, 2021, the City Council of the City of Rockaway Beach adopted Resolution No. 21-967 authorizing the Mayor and City Manager to execute a Law Enforcement Intergovernmental Agreement (IGA) with Tillamook County; and

**WHEREAS**, the executed IGA will expire June 30<sup>th</sup>, 2024, if not amended; and

**WHEREAS**, the amended term of the agreement shall be through June 30, 2028; and

**WHEREAS**, the Council has considered and reviewed the amendment before them regarding the Intergovernmental Agreement.

#### NOW, THEREFORE, BE IT RESOLVED THAT

**Section 1.** The City of Rockaway Beach City Council hereby authorizes the Mayor and City Manager to sign all such documentation on the City's behalf to complete IGA Amendment #2, attached as Exhibit A.

**Section 2.** This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 12<sup>th</sup> DAY OF JUNE 2024.**

APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

- Extends to IGA to June 30, 2028
  - Initial period: June 2021-June 2023
  - Amendment #1: June 2023-June 2024
  - Amendment #2: June 2024-June 2028
- Updates Contract Rates

RESOLUTION NO. 2024-31

A RESOLUTION APPROVING WAYSIDE USE APPLICATION FOR THE  
ROCKAWAY BEACH MUSIC FESTIVAL

**WHEREAS**, the City has received applications from the Neah-Kah-Nie Coast Arts, Music & Cultural Foundation for use of the Wayside for the Rockaway Beach Music Festival; and

**WHEREAS**, staff has reviewed the application and deemed them complete; and

**WHEREAS**, the City Council has considered and reviewed the application before them.

**NOW, THEREFORE, BE IT RESOLVED THAT**

**Section 1.** The City of Rockaway Beach City Council hereby approves the applications for Wayside Use from the Neah-Kah-Nie Coast Arts, Music & Cultural Foundation for the Rockaway Beach Music Festival Event , attached as Exhibits A.

**Section 2.** This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 12TH DAY OF JUNE 2024.**

APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

# Resolution 2024-33

## APPROVE Proposal STR Platform

- Granicus submitted proposal to assist city with short-term rental management
  - Annual Renewals/Registration
  - 24/7 Hotline
  - Address Identification
  - Rental Activity Monitoring
  - Modern/Professional Program

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APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

# Resolution 2024-22

## ADOPT Updated Employee Handbook

- Updated Personnel policies and rescinds the previous handbook from 2019
  - Based on Citycounty Insurance Services (CIS) model policy
  - 17 Key revisions (See staff Report May 1, 2024)
  - Reviewed during May 8<sup>th</sup> City Council workshop

Happy  
4<sup>th</sup> of July

A hand-drawn graphic with the words 'Happy' in red and '4th of July' in dark blue. The text is surrounded by several stars in red and blue, each with a curved line trailing behind it, resembling fireworks or shooting stars.

Grand Marshal  
and  
Volunteer of the Year



RESOLUTION NO. 2024-31

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**WHEREAS**, the City Council has considered and reviewed the application before them.

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**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 12TH DAY OF JUNE 2024.**

APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

# Resolution 2024-31

## APPROVE Wayside Use Application

- Neah-Kah-Nie Coast Arts, Music & Cultural Foundation
- Rockaway Beach Music Festival
- September 20-22

RESOLUTION NO. 2024-32

**A RESOLUTION APPROVING A LETTER OF INTENT AND NON-DISCLOSURE AGREEMENT WITH NUVEEN NATURAL CAPITAL, LLC., TO FACILITATE FUNDING OPPORTUNITIES AND RELATED DUE DILIGENCE ON THE TIMBERLANDS COMPRISING THE LOWER WATERSHED OF JETTY CREEK**

**WHEREAS**, the City of Rockaway and the local community that it serves, deeply desire to protect in perpetuity as a community forest the Timberlands, which comprise a significant portion of the watershed that serves as the drinking water source for the City of Rockaway Beach; and

**WHEREAS**, public ownership of all or a significant portion of the City of Rockaway Beach drinking watershed, would, among other things, protect municipal drinking water, return forest management decision making to the local community, allow a significant portion of the Oregon North Coast rainforest to continue to thrive for generations to come; and

**WHEREAS**, the City applied for and received funding for the development of a source water protection plan, public outreach, and advisory committee formation from the Oregon Department of Environmental Quality and Oregon Health Authority; and

**WHEREAS**, the City has applied for funding from Oregon Health Authority to support the development of a forest management plan, related due diligence, and appraisals; and

**WHEREAS**, the City will soon apply to the federal Forest Legacy Program for significant funding to facilitate the actual acquisition of the interests in the Timberlands as well as other State and federal funding opportunities that align with the land acquisition intentions of the Timberlands; and

**WHEREAS**, in furtherance of these goals, the City may pursue negotiations with L & C Tree Farms LLC, by and through its manager, Nuveen Natural Capital, LLC, regarding a potential transaction involving the sale of fee simple interest in the Timberlands which collectively comprise the lower watershed of Jetty Creek and the headwaters of the water supply for the Rockaway Beach community; and

**WHEREAS**, the City wishes to honor Nuveen Natural Capital, LLC's desire that any Confidential and/or Proprietary Information disclosed during initial discussions, or whether provided in the future in connection with the exploration or implementation of the aforementioned relationship be kept private and confidential.

**NOW, THEREFORE, BE IT RESOLVED THAT**

# Resolution 2024-32

## APPROVE LOI, NDA with Landowner

- City to seek funding through Forest Legacy Program to support the purchase of the lower Jetty Creek Watershed
- Program requires landowner permission
- Landowner requested that city seek permission through Letter of Intent, and that City strive to maintain any confidential information to the extent allowed by law

RESOLUTION NO. 2024-34

A RESOLUTION REVIEWING AND CONTINUING RESERVE FUNDS

**WHEREAS**, ORS 294.346 requires reserve funds be reviewed to determine whether the fund will be continued or abolished not less frequently than every 10th anniversary of the date upon which a reserve fund is established; and

**WHEREAS**, Resolution 14-627, adopted in 2014, reaffirmed the continuation of the following funds:

Fire Truck Reserve Fund (#140)  
Project & Equipment Reserve Fund (#210)  
Water Master Plan Reserve Fund (#420)  
Wastewater Master Plan Reserve Fund (#520)

**WHEREAS**, the City Council has reviewed these funds wishes to continue to maintain them.

**NOW, THEREFORE, BE IT RESOLVED THAT**

**Section 1.** The City of Rockaway Beach City Council, pursuant to ORS 294.346, City hereby reviews and reaffirms the need for continuing the following funds:

Fire Truck Reserve Fund (#140)

This fund was established to set aside funds for revenues and expenditures related to vehicles and equipment for the Fire Department.

Project and Equipment Reserve Fund (#210)

This fund was established to set aside funds for larger projects or equipment which necessitated saving towards them.

Water Master Plan Fund (#420)

Established to receive and set aside funds to complete projects in the Water Master Plan.

Wastewater Master Plan Fund (#520)

Established to receive and set aside funds to a master plan and subsequent projects, which will be outlined in the Wastewater Master Plan.

**Section 2.** This Resolution shall be effective immediately upon adoption.

# Resolution 2024-34 REAFIRM City Reserve Funds

- ORS 297.346 requires reserve funds to be reviewed at least every 10 years
- Determination to be made whether fund will be continued or abolished
  - Fire Truck Reserve Fund (#140)
  - Project & Equipment Reserve Fund (#210)
  - Water Master Plan Reserve Fund (#420)
  - Wastewater Master Plan Reserve Fund (#520)



RESOLUTION NO. 2024-35

A RESOLUTION ESTABLISHING ECONOMIC STABILITY RESERVE FUND #170

WHEREAS, ORS 294.346 provides that any municipal corporation may establish one or more reserve funds; and

WHEREAS, the City relies on transient room tax revenue for maintaining city governmental functions; and

WHEREAS, an economic downturn or unforeseen event could cause the decline of a significant portion of revenues supporting governmental functions; and

WHEREAS, the City of Rockaway Beach believes it prudent to set aside funds to reduce the impact of potential budget deficits.

NOW, THEREFORE, BE IT RESOLVED THAT

**Section 1.** The City Council hereby establishes the Economic Stability Reserve Fund #170 for the purpose of supporting governmental functions through an economic downturn or future budget deficit.

**Section 2.** The City Council may appropriate monies from the Economic Stability Reserve Fund only if the appropriation is approved by resolution of the City Council.

**Section 3.** Funds shall not be used to supplement water or sewer operating funds.

**Section 4.** Upon abolishment of the fund, any unexpended balance in the Economic Stability Reserve Fund shall be transferred to the General Fund.

**Section 5.** This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 12<sup>TH</sup> DAY OF  
JUNE 2024.

APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

# Resolution 2024-35

## ESTABLISH New Reserve Fund

- Economic Stability Fund (170) - “Rainy Day Fund”
- Acknowledges cites reliance on transient room tax revenue, and the variable nature of that revenue source
- Sets aside funding during “good years” to help offset any future budget deficits
- Funds can only be appropriated by resolution of the City Council
- To be used for governmental functions, not utilities (Water and Sewer)

# Resolution 2024-36

## DECLARE to receive State Revenue

### RESOLUTION NO. 2024-36

#### A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

**WHEREAS**, ORS 221.770 requires the City Council to adopt a resolution declaring the City's election to receive State Revenue Sharing Funds; and

**WHEREAS**, the 2024-2025 fiscal year budget for the City of Rockaway Beach includes State Revenue Sharing Funds as a resource.

#### NOW, THEREFORE, BE IT RESOLVED THAT

**Section 1.** Pursuant to ORS 221.770, the City of Rockaway Beach hereby elects to receive state revenues for fiscal year 2024-2025.

**Section 2.** This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 12TH DAY OF JUNE 2024.**

APPROVED

\_\_\_\_\_  
Charles McNeilly, Mayor

ATTEST

\_\_\_\_\_  
Melissa Thompson, City Recorder

I hereby certify that a Public Hearing before the Budget Committee was held on May 2, 2024, and a Public Hearing before the City Council was held on June 12, 2024, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Dated this 12th day of June 2024

\_\_\_\_\_  
Melissa Thompson  
City Recorder

- Requests a share of State Revenue Sharing Funds 2024/25 FY
- Annual Budget Process
- \$28,000
- To support the Community Grant Program

# Resolution 2024-37

## ADOPT 2024-25 Budget

### RESOLUTION NO. 2024-37

#### RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED, that the City Council of the City of Rockaway Beach hereby adopts the budget for fiscal year 2024-2025 in the total amount of \$26,055,245.\*

This budget is now on file at the office of the City Manager, Rockaway Beach City Hall, 276 S. Highway 101, Rockaway Beach, Oregon.

#### RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED, that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024, for the following purposes:

##### GENERAL FUND 100:

Police Department	668,392
Fire Department	706,300
Administration Department	769,960
Administration Dept. Debt Service	140,000
Administrative Dept. Transfers Out	554,800
Contingency	333,848
TOTAL	<u>\$ 3,173,300</u>

##### FIRE EQUIPMENT RESERVE FUND 140:

Fire Equipment Program	255,000
TOTAL	<u>\$ 255,000</u>

##### ECONOMIC STABILITY RESERVE FUND 170:

TOTAL	<u>\$ 0</u>
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##### PROJECT & EQUIPMENT RESERVE FUND 210:

Project & Equipment Program	2,000,000
TOTAL	<u>\$ 2,000,000</u>

##### ROADS & STREETS FUND 300:

Roads & Streets Program	924,372
Contingency	137,906
TOTAL	<u>\$ 1,062,278</u>

##### DEBT SERVICE RESERVE 160

Debt Service	229,400
TOTAL	<u>\$ 229,400</u>

##### TRANSPORTATION SYSTEMS DEVELOPMENT FUND 390:

Transportation Systems Development Program	242,519
TOTAL	<u>\$ 242,519</u>

##### WATER OPERATING UTILITY FUND 400:

Water Program	4,299,920
Transfers	145,000
Contingency	644,988
TOTAL	<u>\$ 5,089,908</u>

- Adopting the FY 2024-2025 Budget
- Approving the Appropriation of Funds
- Categorizing Taxes
- Approving tax Levy
- Three Public Hearings/Three Meetings
- Budget Committee 5/2/24
- Budget Committee 5/29/24
- City Council 6/12/24

Grand Opening

# ANCHOR STREET PLAYGROUND

Ribbon Cutting: June 21st @ Noon

Bring your kids to enjoy the new, accessible playground in Rockaway Beach! Located at 220 S. Anchor Street. Refreshments and fun will be served!



## Anchor St. Park

- Anchor St. Park now open
- Ribbon Cutting Ceremony June 21<sup>st</sup> at noon



# Other Updates



- Salmonberry Trail Project website update
- Soliciting applications for the Planning Commission
- Summer newsletter out today
- \$430,000 award for new Lake Lytle Restrooms
- Pacific St watermain/storm/paving project completed
- Wayside Beach Access out to bid June 19<sup>th</sup>. Early Fall project
- Slurry Seal on S. Anchor St. on June 19<sup>th</sup>
- Hiring now: City Hall, Fire Dept (seasonal), Public works (seasonal)

# Public Meetings: June and July



- June 11 Staff/Council Strategic Planning Workshop
- June 12 City Council Workshop and Regular Meeting
- June 17 Second SPPDAC Meeting – Risk Assessment
- June 20 Planning Commission Meeting
- June 21 Anchor St. Ribbon Cutting Ceremony
- July 9\* Third SPPDAC Meeting
- July 17 City Council Workshop and Meeting
- July 18 Planning Commission Meeting

June 12, 2024

Rockaway Beach  
City Council  
Meeting



# City of Rockaway Beach Coffee w/ Manager and Mayor

**Thursday, November 21, 2024**

9:00 am to 10:00 am

City Hall 2<sup>nd</sup> Floor Conference Room

Bring your questions, comments and suggestions  
We look forward to our interaction!

[charlesforrockawaybeachmayor@gmail.com](mailto:charlesforrockawaybeachmayor@gmail.com)



Cities around Oregon elect their City Councilors in one of three ways:

- Position numbers with wards (geographical representation)
- Position numbers with no wards (at large representation)
- Block Voting (vote for your favorite candidates up to the number of open Council seats)

June 12, 2024

Rockaway Beach  
City Council  
Meeting

