



City of Rockaway Beach

Regular City Council Meeting Agenda

Date: Wednesday, August 14, 2024
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

Watch live stream here: corb.us/live-stream

View meeting later here: <https://janescottvideoproductions.com>

Join here to attend remotely:

<https://us06web.zoom.us/j/89567882727?pwd=QlePY9rKE7DRPun8HwayllomgMiBCA.1>

Meeting ID: 895 6788 2727

Passcode: 391450

Dial by your location

253 215 8782 US (Tacoma)

How to Provide Public Comment (Citizen Input):

- Written Comments may be submitted electronically by sending an email no later than 48 hours prior to the meeting to CityHall@Corb.us
- In Person – sign-up sheet and instructions will be located on the table outside of the meeting room.
- Virtually on Zoom – use the “raise hand” feature when the Mayor announces it is time to do so.

1. CALL TO ORDER – Charles McNeilly, Mayor

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mayor: Charles McNeilly

Councilors: Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, Alesia Franken

4. CONSENT AGENDA

- a. Approval of July 17, 2024 Regular Meeting Minutes
- b. Approval of July 17, 2024 Workshop Minutes
- c. Review of July 2024 Check Register

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

- a. **State of the City** – Mayor Charles McNeilly
- b. **Jetty Creek Project Update** – Daniel Wear, Sustainable Northwest

- c. **David's Chair** - Jeff Kallevig, Operations Manager, NW Oregon, David's Chair Outdoor Mobility Systems
- d. **Community Grant Recipient Report** – Friends of the Library, Jean Scholtz
- e. **Community Grant Recipient Report** – Rockaway Writer's Rendezvous, Don Backman
- f. **Community Grant Recipient Report** – North Coast Communities for Watershed Protection (Fulcrum Community Resources) - Lyndsey Matteson

6. STAFF REPORTS

- a. Fire Department
- b. Sheriff's Office
- c. Public Works
- d. City Manager

7. PUBLIC HEARING – None Scheduled

8. CITIZEN INPUT ON NON-AGENDA ITEMS

9. OLD BUSINESS – None Scheduled

10. NEW BUSINESS

- a. **Consideration of Resolution 2024-38 Approving a Lease Agreement with Neah-Kah-Nie School District No. 56 for Tennis Court Property**
- b. **Consideration of Resolution 2024-39 Authorizing the Mayor and City Manager to Execute a Contract with the Lowest Responsive and Responsible Bidder for the Wayside Beach Access Improvements Project**
- c. **Consideration of Resolution 2024-40 Approving a Memorandum of Understanding with David's Chair Outdoor Mobility Systems**

11. ITEMS REMOVED FROM CONSENT AGENDA

12. COUNCIL CONCERNS

13. MAYOR'S REPORT

14. ADJOURNMENT

City of Rockaway Beach

Regular City Council Meeting Minutes



Date: Wednesday, July 17, 2024
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 6:00 p.m.

McNeilly made a statement regarding department, requesting that all people respect those in attendance and the opinions of those with whom they may disagree prior, during and after City business meetings.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Start time: 6:01 p.m.

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, and Alesia Franken

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Marni Johnston, Finance Director; Dan Emerson, Public Works Superintendent; Todd Hesse, Fire Chief; Matt Kelly, Undersheriff, and Kevin Grogan, Sheriff's Deputy.

4. CONSENT AGENDA

Start time: 6:01:30 p.m.

- a. Approval of June 12, 2024 Regular Meeting Minutes
- b. Approval of June 12, 2024 Workshop Minutes
- c. Approval of June 11, 2024 Strategic Planning Retreat Minutes
- d. Review of June 2024 Check Register

Martine made a **motion**, seconded by Cheek, to approve the Consent Agenda.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Hayes, Franken)

Nay: 0

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

a. Community Grant Recipient Report – Theresa Bruneau, Meals for Seniors, Inc.

Start time: 6:02:55 p.m.

Bruneau gave a report summarizing how the Meals for Seniors grant funding was spent, and the meals provided to the community. Councilors commended the program.

b. Community Grant Recipient Report – Sandra Johnson & Robin Swain, Rockaway Beach Volunteers

Start time: 6:05:30 p.m.

Swain and Johnson reported on the tools and volunteer t-shirts and sweatshirts purchased with grant funding and the community projects and events supported by the volunteers. The Council Members expressed thanks for the volunteers.

c. Community Grant Recipient Report - Pam Hiller, Tillamook County Developmental Disabilities Advisory Council & David Richmond, Tillamook County Developmental Disabilities Program Manager

Start time: 6:10:16

Hiller reported that grants funds were used for food and park rental for the Annual Picnic for Intellectual and Developmental Disabilities. Richmond commended Hiller and provided an overview of the Tillamook County Developmental Disabilities Program, and the people it serves. They both expressed the value of the Annual Picnic to the community. Councilors commented on the success of the event and acknowledged City staff.

6. STAFF REPORTS

a. Fire Department

Start time: 6:18:35 p.m.

Hesse presented the staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of June. He added that there was an upcoming Train the Trainer CERT class, and briefly reported on the 4th of July. Hesse confirmed that a burn ban was now in effect. McNeilly expressed appreciation for the department's medical response capabilities.

b. Sheriff's Office

Start time: 6:33:30 p.m.

Grogan summarized the Sheriff's Office report for June. He added that traffic signs installed near the Old Growth Cedar seemed to be working. There were brief comments regarding 4th of July.

c. Public Works

Start time: 6:28:46 p.m.

Emerson presented his report on activities in the Public Works department in June. Council Members expressed appreciation for assistance with a Strategic Plan information booth. McNeilly commented on Public Works' installation of a "no parking" sign on Beacon Street, noting it was one of the mitigation efforts to address public concerns in the neighborhood around Anchor Street Park.

d. City Manager

Start time: 06:37:30 p.m.

Shepard gave a presentation providing background information on the business items on the agenda, updates on other City projects and activities, and upcoming public meetings.

7. PUBLIC HEARING

a. Public Hearing on Ordinance 2024-03 Amending the Rockaway Beach Code of Ordinances, Chapter 91, Section 91.01 Feeding and Keeping of Wild Animals

Start time: 6:47:26 p.m.

McNeilly stated this Public Hearing allows public comment regarding proposed changes to the City code regarding the feeding and keeping of wild animals.

McNeilly opened the public hearing at 6:47 p.m.

Kathleen Lengle submitted a flyer from the Oregon Department of Fish and Wildlife titled "Don't Feed Deer and Elk." Lengle commented in support of the Ordinance, expressing concerns about the feeding of deer.

Barbara Riley shared concerns that deer cannot digest the food that those are feeding them, and expressed support for the Ordinance.

McNeilly closed the public hearing at 6:53 p.m.

8. CITIZEN INPUT ON NON-AGENDA ITEMS

Start time: 6:53:07 p.m.

Bill Hassell commented on recent projects providing accessibility in Rockaway Beach. Hassell advocated for Mobi-Mats to provide better wheelchair access to the beach at the Wayside. He read a letter of support from Dan Haag, Tillamook Coast Visitors Association Director of Trails, Outdoor Recreation, and Accessibility.

Delta Holderness read aloud a letter she submitted expressing concerns about the Nedonna Wave Planned Unit Development (PUD 24-1).

Goldea See stated that the Anchor Street Park is too loud at night. See advocated for installing a vegetation sound wall and reducing volume on the sound machines. She expressed appreciation for the parking sign that was installed.

Gary Corbin expressed concerns regarding the Nedonna Wave development proposal, advocating for a new application process.

Lyndsey Matteson expressed concerns about fireworks debris, including plastics, which was left after the professional fireworks show. Matteson suggested that if the debris was impossible to remove, then the Council should consider a drone show.

9. OLD BUSINESS

a. Approval of Amended May 8, 2024 Workshop Minutes

Start time: 07:12:00

McNeilly explained that at the June 12, 2024 City Council Meeting, Hayes asked that the minutes regarding her comments be amended, and City Recorder Thompson was directed to review the recording. McNeilly stated that amended minutes were in the agenda packet for consideration. McNeilly commented on the state statute requirements for meeting minutes and Robert's Rules of Order regarding minutes. McNeilly suggested that the Council Rules be amended to provide clear guidelines for meeting minutes.

Hayes made a **motion**, seconded by Franken, to approve the amended May 8th Workshop Minutes.

Hayes commented that the minutes looked clear to her.

McGinnis commented that she concurred with the definitions of minutes shared by McNeilly and that the amended minutes provided too much information. McGinnis supported the suggestion to amend the Council Rules to provide clarity.

Shepard commented that it would be helpful to the City Recorder for the Council to clarify expectations.

The **motion carried** by the following vote:

Aye: 4 (Franken, Hayes, Martine, McGinnis)

Nay: 1 (Cheek)

10. NEW BUSINESS

a. First & Second Reading by Title Only of Ordinance 2024-03 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 91, Section 91.01 Feeding and Keeping of Wild Animals

Start time: 7:15:20 p.m.

McNeilly explained Ordinance 2024-03 expands the City of Rockaway Beach Code of Ordinances regarding the feeding and keeping of wild animals, making it consistent with state law, and adds a provision regarding penalties. McNeilly stated this was consideration to perform the first and second reading of Ordinance 2024-03.

Hayes made a **motion**, seconded by McGinnis, to perform the first and second reading by title only of Ordinance 2024-03.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

McNeilly performed the first and second reading by title only of Ordinance 2024-03 An Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 91, Section 91.01 Feeding and Keeping of Wild Animals.

Martine made a **motion**, seconded by Franken, to approve the first and second reading by title only of Ordinance 2024-03.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

b. Consideration to Adopt Ordinance 2024-03 Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 91, Section 91.01 Feeding and Keeping of Wild Animals

Start time: 7:18:45 p.m.

McNeilly explained that with the first and second reading now complete, Ordinance 2024-03 is ready for adoption.

McGinnis made a **motion**, seconded by Franken, Adopt Ordinance 2024-03, an Ordinance Amending City of Rockaway Beach Code of Ordinances Chapter 91, Section 91.01 Feeding and Keeping of Wild Animals

McGinnis commented that public comments expressed concern about the health of the animals, and safety concerns. McGinnis noted the ordinance reflected state law.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

c. Consideration to Make Appointments to the Planning Commission to Fill Vacant Positions 4 & 6

Start time: 7:20:22 p.m.

McNeilly explained that applications received for the open positions were included in the Council packet for review. He stated the two applicants for the vacant Planning Commission Positions were the previous position holders, Sandra Johnson (Position 4) and Nancy Lanyon (Position 6). The City Charter grants the Mayor authority to nominate for vacancies, with appointment by a majority of the Council.

McNeilly nominated Sandra Johnson to fill Position 4, and Nancy Lanyon to fill Position 6.

No audience members wished to comment.

Cheek made a **motion**, seconded by Franken, that the Rockaway Beach City Council appoint Sandra Johnson to position #4 and appoint Nancy Lanyon to position #6 for the Rockaway Beach Planning Commission.

McGinnis commented that these were two people who were currently serving on the Planning Commission and expressed appreciation that they were doing a solid job.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

11. ITEMS REMOVED FROM CONSENT AGENDA – None removed

12. COUNCIL CONCERNS

Start time: 7:22:27 p.m.

Cheek thanked Hesse for the Fire Departments hard work on the 4th of July. Cheek thanked Shepard for his leadership and meeting packet information. She congratulated Shepard on doing a great job.

Franken commented that she was Council Liaison for the Sourcewater Protection Plan Development Advisory Committee (SPPDAC) and expressed that she was impressed by the level of participation and engagement by the citizens that are helping protect the watershed. Franken encouraged

attendance at the next SPPDAC meeting on July 29th. Franken commented on the July 4th events and thanked the Rockaway Beach Volunteers, City staff, Fire Department, Sheriff's Office and Public Works. She encouraged the public to take the Strategic Plan survey.

Hayes commented she was glad that seasonal Public Works staff was hired. Hayes expressed disappointment about fireworks debris.

Martine commented he was pleased to hear the Community Grant reports and noted the importance of providing receipts.

McGinnis echoed Franken's comments regarding the 4th of July events, thanking City staff and volunteers. McGinnis stated that the City was still working on a grant for the Salmonberry Trail, and announced upcoming walks sponsored by the Salmonberry Trail foundation. She commented that milfoil on Lake Lytle was being addressed, noting that the state owns the lake. McGinnis shared comments on the Annual Picnic, and comments she had heard from short-term rental owners. McGinnis encouraged the public to participate in the Strategic Plan survey.

13. MAYOR'S REPORT

Start time: 7:33:37 p.m.

McNeilly shared a presentation slide with information on the Tillamook County Community Update hosted by the Tillamook County Commissioners every Tuesday, and invited the public to attend to hear updates from key organizations and cities throughout the county. McNeilly directed attention to visitrockawaybeach.org, the City's official tourism website. McNeilly thanked the Tillamook County Visitors Association for their work and shared his efforts to distribute QR code stickers promoting the website. McNeilly presented slides providing fact checks on social media posts. He invited the public to contact him by email with questions.

14. ADJOURNMENT

Start time: 7:45:28 p.m.

Franken **moved**, seconded by Martine, to adjourn the meeting at 7:45 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

MINUTES APPROVED THE
14TH DAY OF AUGUST 2024

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

DRAFT

City of Rockaway Beach

City Council Workshop Minutes



Date: Wednesday, July 17, 2024
Location: Rockaway Beach City Hall, 276 HWY 101 – 2nd Floor Conference Room

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

2. ROLL CALL

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, and Alesia Franken

Staff Present: Luke Shepard, City Manager

3. COUNCIL BRIEFING/DISCUSSION

a. Review of Draft Ordinance Providing Authority and Procedures for Administrative Warrants & Creating a New Code Chapter 97

Start time: 4:32 p.m.

Shepard provided an overview of the draft administrative warrants ordinance and answered questions for the Council. In response to questions from the Council regarding subsections 97.03 and 97.07, Shepard confirmed that he would seek and provide clarification. After some discussion, there was consensus to review an updated draft at the next workshop.

b. Review of Draft Ordinance Amending Code Chapter 31 Related to the Planning Commission

Start time: 4:44 p.m.

Shepard referred the Council to a copy of the existing Planning Commission Code included in the agenda packet, along with a copy of the draft ordinance proposing the new code. He noted that the draft included changes made by the City Manager and City Attorney to the draft approved by the Planning Commission. McGinnis and McNeilly provided background comments and information. Shepard answered questions and confirmed that he would clarify the types of decisions subject to appeal to the Planning Commission. There was consensus to review an updated draft at the next workshop.

c. League of Oregon Cities (LOC) 2025-2026 Legislative Priorities Voting

Start time: 4:56 p.m.

McNeilly explained that the League of Oregon Cities (LOC) 2024 Member Voter Guide included in the agenda packet consolidated the priority recommendations from the LOC policy committees. McNeilly invited the Council to discuss and share their top three

priorities, and explained that Shepard would then compile and submit the Council's top five priorities to LOC.

d. Sound Amplification for Council Chambers

Start time: 5:14 p.m.

Shepard explained that there were complaints that some audience members couldn't hear well in the City Council meetings. Shepard shared that the City received an estimated cost of \$3,000 - \$5,000 for sound amplification. He noted that it would require a budget resolution to transfer funds from contingency. After discussion, there was consensus to also obtain an estimate to amplify sound in the conference room.

4. ADJOURNMENT

Start time: 5:21 p.m.

Franken made a **motion**, seconded by Martine, to adjourn the meeting at 5:22 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Hayes, Franken)
Nay: 0

MINUTES APPROVED THIS
14TH DAY OF AUGUST 2024

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES & RESOURCES</u>					
10-31-4010 CUR YR PROP TX - GEN FUND	.00	.00	479,850.00	479,850.00	.0
10-31-4020 DELINQUENT PROP TAX REVENUE	.00	.00	5,494.00	5,494.00	.0
10-31-4040 LIQUOR TAX - OLCC	.00	.00	30,325.00	30,325.00	.0
10-31-4050 CIGARETTE TAX	.00	.00	1,065.00	1,065.00	.0
10-31-4060 OTHER TAX REVENUE	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUES & RESOURCES	.00	.00	551,734.00	551,734.00	.0
<u>GRANTS, LOANS & BONDS</u>					
10-33-4175 GRANTS - GENERAL FUND MISC	.00	.00	35,000.00	35,000.00	.0
10-33-4185 STATE REVENUE SHARING	.00	.00	28,000.00	28,000.00	.0
TOTAL GRANTS, LOANS & BONDS	.00	.00	63,000.00	63,000.00	.0
<u>FEES & SERVICES</u>					
10-34-4060 LICENSES & FRANCHISES	9,071.09	9,071.09	390,500.00	381,428.91	2.3
10-34-4085 LAND USE-ORDINANCE FEES-PERMIT	1,794.00	1,794.00	20,500.00	18,706.00	8.8
10-34-4141 CIVIC/COMM CENTER RENT	90.00	90.00	1,000.00	910.00	9.0
10-34-4142 FIRST FLOOR RENT-HLTH DEPT	946.00	946.00	11,500.00	10,554.00	8.2
10-34-4145 CC-REFUNDABLE DEPOSITS	.00	.00	100.00	100.00	.0
10-34-4146 HEALTH DEPT UTILITY REIMB	99.58	99.58	.00	(99.58)	.0
TOTAL FEES & SERVICES	12,000.67	12,000.67	423,600.00	411,599.33	2.8
<u>FIRE DEPARTMENT</u>					
10-35-4091 NEDONNA FIRE DIST	.00	.00	30,000.00	30,000.00	.0
10-35-4092 TWIN ROCKS WATER DISTRICT	.00	.00	10,000.00	10,000.00	.0
10-35-4093 OR STATE FORESTRY DEPT	.00	.00	500.00	500.00	.0
10-35-4185 FIRE PERMITS	.00	.00	50.00	50.00	.0
10-35-4186 EMERGENCY SERVICES FEE	.00	.00	125,000.00	125,000.00	.0
TOTAL FIRE DEPARTMENT	.00	.00	165,550.00	165,550.00	.0
<u>OTHER REVENUES</u>					
10-36-4120 INTEREST ON INVESTED FUNDS	.00	.00	193,000.00	193,000.00	.0
10-36-4146 HEALTH DEPT UTILITY REIMB	.00	.00	3,060.00	3,060.00	.0
10-36-4150 MISC RCPTS - GEN FUND	2,659.09	2,659.09	10,000.00	7,340.91	26.6
10-36-4190 SURPLUS PROPERTY SALES	.00	.00	500.00	500.00	.0
TOTAL OTHER REVENUES	2,659.09	2,659.09	206,560.00	203,900.91	1.3

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>POLICE DEPARTMENT</u>					
10-37-4100 CITATIONS - FINES & FORFEITS	226.55	226.55	7,140.00	6,913.45	3.2
TOTAL POLICE DEPARTMENT	226.55	226.55	7,140.00	6,913.45	3.2
<u>TRANSFERS</u>					
10-39-4030 TIF - TRT POLICE	.00	.00	334,400.00	334,400.00	.0
10-39-4032 TIF -SEWER OP	.00	.00	45,000.00	45,000.00	.0
10-39-4035 TIF - DEBT SERVICE RESERVE	.00	.00	229,400.00	229,400.00	.0
10-39-4036 TIF-TRT-P&R	.00	.00	14,400.00	14,400.00	.0
10-39-4037 TIF - CC	.00	.00	45,000.00	45,000.00	.0
10-39-4038 TIF- TRT-GF PW CAP OUTLAY	.00	.00	20,000.00	20,000.00	.0
10-39-4052 TIF - TRT-CTY BEAUTIF	.00	.00	5,000.00	5,000.00	.0
10-39-4053 TIF - TRT FIRE DEPT	.00	.00	334,400.00	334,400.00	.0
10-39-4055 TIF - TRT USDA LOAN	.00	.00	64,000.00	64,000.00	.0
TOTAL TRANSFERS	.00	.00	1,091,600.00	1,091,600.00	.0
TOTAL FUND REVENUE	14,886.31	14,886.31	2,509,184.00	2,494,297.69	.6

DRAFT

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-45-6550 MATERIALS SUPPLIES	.00	.00	668,392.00	668,392.00	.0
TOTAL POLICE DEPARTMENT	.00	.00	668,392.00	668,392.00	.0
<u>FIRE DEPARTMENT</u>					
10-46-5052 FIRE CHIEF WAGES	8,957.89	8,957.89	113,000.00	104,042.11	7.9
10-46-5053 FIREFIGHTERS	15,838.87	15,838.87	176,000.00	160,161.13	9.0
10-46-5054 OVERTIME-FIRE DEPARTMENT	2,565.53	2,565.53	5,000.00	2,434.47	51.3
10-46-5061 VOLUNTEER FIRE FIGHTER BONUS	5,248.32	5,248.32	42,000.00	36,751.68	12.5
10-46-5062 RECORD KEEPING & TRAINING	125.00	125.00	2,500.00	2,375.00	5.0
10-46-5152 PAYROLL EXPENSES - FIRE	16,119.00	16,119.00	200,000.00	183,881.00	8.1
10-46-6110 ELECTRICITY	.00	.00	3,800.00	3,800.00	.0
10-46-6530 TELEPHONE	562.51	562.51	12,000.00	11,437.49	4.7
10-46-6535 MEDICAL	.00	.00	10,500.00	10,500.00	.0
10-46-6555 SUPPLIES, GEAR & SERVICES	354.21	354.21	32,500.00	32,145.79	1.1
10-46-6557 EMERGENCY MANAGEMENT SUPPLIES	.00	.00	7,500.00	7,500.00	.0
10-46-6570 INS- VEHICLE, LIAB, EQUIP, BLD	.00	.00	28,000.00	28,000.00	.0
10-46-6580 FUEL & OIL	216.70	216.70	10,000.00	9,783.30	2.2
10-46-6582 ELECTRONIC REP-MAINT	.00	.00	1,500.00	1,500.00	.0
10-46-6630 FIRE BLDG MAINT	.00	.00	15,000.00	15,000.00	.0
10-46-6660 SAFETY TRAINING & FIRST AID	229.00	229.00	22,000.00	21,771.00	1.0
10-46-6670 REQUIRED EQUIP TESTING	.00	.00	10,000.00	10,000.00	.0
10-46-6690 VEHICLE MAINT, SUP & REP	.00	.00	15,000.00	15,000.00	.0
TOTAL FIRE DEPARTMENT	50,217.03	50,217.03	706,300.00	656,082.97	7.1

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-48-5057 OFFICE ASSISTANT	10,225.24	10,225.24	132,000.00	121,774.76	7.8
10-48-5065 OVERTIME - CITY HALL	.00	.00	1,200.00	1,200.00	.0
10-48-5075 ACCRUED VACATION - ADMIN	.00	.00	5,000.00	5,000.00	.0
10-48-5082 CITY MANAGER	7,856.40	7,856.40	99,760.00	91,903.60	7.9
10-48-5085 MAYOR & COUNCIL STIPEND	125.00	125.00	1,400.00	1,275.00	8.9
10-48-5152 PAYROLL EXP - ADMIN	9,200.28	9,200.28	167,000.00	157,799.72	5.5
10-48-6410 PLANNING & ZONING	371.85	371.85	10,000.00	9,628.15	3.7
10-48-6440 REFUNDABLE DEPOSITS	.00	.00	200.00	200.00	.0
10-48-6530 TELEPHONE	100.00	100.00	5,800.00	5,700.00	1.7
10-48-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	.00	22,000.00	22,000.00	.0
10-48-6571 TECHNOLOGY & DATA PROCESSING	1,339.30	1,339.30	65,000.00	63,660.70	2.1
10-48-6577 ORDINANCE UPDATE	.00	.00	4,000.00	4,000.00	.0
10-48-6596 EMERGENCY SERVICES EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-48-6666 CITY BEAUTIFICATION	.00	.00	3,000.00	3,000.00	.0
10-48-6830 CITY HALL OPERATIONS	210.22	210.22	60,000.00	59,789.78	.4
10-48-6831 DUES-CITY, OFFICIALS & STAFF	.00	.00	3,500.00	3,500.00	.0
10-48-6835 BANK FEES	.00	.00	2,000.00	2,000.00	.0
10-48-6840 COURT COSTS	.00	.00	100.00	100.00	.0
10-48-6850 ATTORNEY	.00	.00	40,000.00	40,000.00	.0
10-48-6870 AUDIT & BOND	.00	.00	9,500.00	9,500.00	.0
10-48-6880 ADVERTISING	.00	.00	2,000.00	2,000.00	.0
10-48-6890 STATIONERY & SUPPLIES	.00	.00	10,000.00	10,000.00	.0
10-48-6910 TRAVEL & TRAIN-CITY OFFICIAL	.00	.00	8,000.00	8,000.00	.0
10-48-6920 BLDG MAINT-CTY HALL	.00	.00	18,000.00	18,000.00	.0
10-48-6931 COUNCIL EXPENSE	.00	.00	3,750.00	3,750.00	.0
10-48-6932 CITY MANAGER FUND	.00	.00	750.00	750.00	.0
10-48-6954 REVENUE SHARING PMTS	.00	.00	75,000.00	75,000.00	.0
10-48-8000 GENERAL FUND CAPITAL PROJECTS	.00	.00	20,000.00	20,000.00	.0
10-48-8041 TO - ROADS/STREETS, FRANCHISE	.00	.00	50,000.00	50,000.00	.0
10-48-8044 TO -FIRE EQUIPMENT RESERVE	.00	.00	45,000.00	45,000.00	.0
10-48-8046 TO - ECONOMIC STABILITY RES FD	.00	.00	459,800.00	459,800.00	.0
10-48-8518 DEBT SVC - GF LOANS & DEBT SVC	59,324.83	59,324.83	140,000.00	80,675.17	42.4
TOTAL ADMINISTRATION	88,753.12	88,753.12	1,464,760.00	1,376,006.88	6.1
<u>CONTINGENCY</u>					
10-52-7999 CONTINGENCY - GF	.00	.00	333,848.00	333,848.00	.0
TOTAL CONTINGENCY	.00	.00	333,848.00	333,848.00	.0
TOTAL FUND EXPENDITURES	138,970.15	138,970.15	3,173,300.00	3,034,329.85	4.4
NET REVENUE OVER EXPENDITURES	(124,083.84)	(124,083.84)	(664,116.00)	(540,032.16)	(18.7)

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
14-36-4120 INTEREST INCOME	.00	.00	2,100.00	2,100.00	.0
TOTAL OTHER INCOME	.00	.00	2,100.00	2,100.00	.0
<u>TRANSFERS</u>					
14-39-4026 TIF - GF	.00	.00	45,000.00	45,000.00	.0
14-39-4030 TIF - TRT	.00	.00	121,000.00	121,000.00	.0
TOTAL TRANSFERS	.00	.00	166,000.00	166,000.00	.0
TOTAL FUND REVENUE	.00	.00	168,100.00	168,100.00	.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
14-47-7621 FIRE EQUIP & CAPITAL OUTLAY	.00	.00	165,000.00	165,000.00	.0
14-47-7625 FIRE TRUCK	.00	.00	90,000.00	90,000.00	.0
TOTAL FIRE DEPARTMENT	.00	.00	255,000.00	255,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	255,000.00	255,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(86,900.00)	(86,900.00)	.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

LOAN PAYMENT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 48</u>					
16-48-4032 TO -GENERAL FUND	.00	.00	(229,400.00)	(229,400.00)	.0
TOTAL DEPARTMENT 48	.00	.00	(229,400.00)	(229,400.00)	.0
TOTAL FUND EXPENDITURES	.00	.00	(229,400.00)	(229,400.00)	.0
NET REVENUE OVER EXPENDITURES	.00	.00	229,400.00	229,400.00	.0

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

FUND 17

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
17-36-4120 INTEREST INCOME	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER INCOME	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFERS</u>					
17-39-4030 TIF - GEN FND	.00	.00	459,800.00	459,800.00	.0
TOTAL TRANSFERS	.00	.00	459,800.00	459,800.00	.0
TOTAL FUND REVENUE	.00	.00	464,800.00	464,800.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	464,800.00	464,800.00	.0

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

PROJECT & EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 33</u>					
21-33-4184 GRANTS: TOURISM FACILITIES	.00	.00	75,000.00	75,000.00	.0
TOTAL SOURCE 33	.00	.00	75,000.00	75,000.00	.0
<u>OTHER INCOME</u>					
21-36-4120 INTEREST INCOME	.00	.00	3,000.00	3,000.00	.0
TOTAL OTHER INCOME	.00	.00	3,000.00	3,000.00	.0
<u>TRANSFERS IN</u>					
21-39-4030 TIF - TRT	.00	.00	658,400.00	658,400.00	.0
TOTAL TRANSFERS IN	.00	.00	658,400.00	658,400.00	.0
TOTAL FUND REVENUE	.00	.00	736,400.00	736,400.00	.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

PROJECT & EQUIP RESERVE

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL OUTLAY</u>					
21-47-7577 TOURISM CAPITAL PROJECTS	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	2,000,000.00	2,000,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,000,000.00	2,000,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(1,263,600.00)	(1,263,600.00)	.0

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE REVENUE</u>					
30-31-2985 RESTRICTED BIKE PATHS ODOT	.00	.00	1,190.00	1,190.00	.0
30-31-4340 STATE STREET - DMV - REVENUE	.00	.00	119,000.00	119,000.00	.0
TOTAL STATE REVENUE	.00	.00	120,190.00	120,190.00	.0
<u>GRANTS</u>					
30-33-4182 GRANTS & REIM- ROADS & STREETS	.00	.00	250,000.00	250,000.00	.0
TOTAL GRANTS	.00	.00	250,000.00	250,000.00	.0
<u>OTHER REVENUE</u>					
30-36-4120 INTEREST INCOME	.00	.00	31,000.00	31,000.00	.0
TOTAL OTHER REVENUE	.00	.00	31,000.00	31,000.00	.0
<u>TRANSFERS</u>					
30-39-4030 TIF - TRT	.00	.00	368,400.00	368,400.00	.0
30-39-4038 TIF - GEN FND	.00	.00	50,000.00	50,000.00	.0
TOTAL TRANSFERS	.00	.00	418,400.00	418,400.00	.0
TOTAL FUND REVENUE	.00	.00	819,590.00	819,590.00	.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
30-41-5055 MAINT WKR WAGES	8,720.88	8,720.88	91,000.00	82,279.12	9.6
30-41-5056 EXTRA LABOR	.00	.00	5,000.00	5,000.00	.0
30-41-5058 SUPER OF PUBLIC WORKS	834.88	834.88	10,520.00	9,685.12	7.9
30-41-5065 OVERTIME	.00	.00	5,600.00	5,600.00	.0
30-41-5075 ACCRUED VAC - RDS & STS	.00	.00	2,000.00	2,000.00	.0
30-41-5082 CTY MANAGER - RDS & STS	1,122.35	1,122.35	14,252.00	13,129.65	7.9
30-41-5085 MAYOR & COUNCIL STIPEND	25.00	25.00	.00	(25.00)	.0
30-41-5152 PAYROLL EXP - RDS & STS	5,134.19	5,134.19	91,000.00	85,865.81	5.6
TOTAL PERSONNEL SERVICES	15,837.30	15,837.30	219,372.00	203,534.70	7.2
<u>MATERIALS & SERVICES</u>					
30-45-6125 ELECTRIC-STLITES-WYSD-CTYPRKS	.00	.00	4,600.00	4,600.00	.0
30-45-6130 WAYSIDE & PARKS	1,176.44	1,176.44	42,000.00	40,823.56	2.8
30-45-6131 NATURE CONSERVANCY	380.00	380.00	10,000.00	9,620.00	3.8
30-45-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	.00	8,000.00	8,000.00	.0
30-45-6572 STREET LIGHTS	.00	.00	25,000.00	25,000.00	.0
30-45-6580 FUEL & OIL	144.47	144.47	7,000.00	6,855.53	2.1
30-45-6592 PARKING LEASE	.00	.00	1,600.00	1,600.00	.0
30-45-6600 DRAINAGE & FLOOD CONTROL	.00	.00	10,000.00	10,000.00	.0
30-45-6610 SIDEWALKS, CURBS & FOOTPATHS	.00	.00	9,300.00	9,300.00	.0
30-45-6620 STREET SIGNS	.00	.00	3,000.00	3,000.00	.0
30-45-6667 STORM DAMAGE REPAIR	.00	.00	1,000.00	1,000.00	.0
30-45-6690 VEHICLE MAINT, SUPP & REP	135.52	135.52	15,000.00	14,864.48	.9
30-45-6800 ROADS, MATERIALS & SUPPLIES	512.95	512.95	33,500.00	32,987.05	1.5
TOTAL MATERIALS & SERVICES	2,349.38	2,349.38	170,000.00	167,650.62	1.4
<u>CAPITAL OUTLAY</u>					
30-47-7502 RDS-STIS IMPROVEMENT PROJECTS	.00	.00	450,000.00	450,000.00	.0
30-47-7506 RDS-STIS: CAPITAL IMPROV PLAN	.00	.00	50,000.00	50,000.00	.0
30-47-7508 RDS-STIS PW STORMWATER PROJECTS	.00	.00	35,000.00	35,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	535,000.00	535,000.00	.0
<u>CONTINGENCY</u>					
30-48-7999 CONTINGENCY - ROADS	.00	.00	137,906.00	137,906.00	.0
TOTAL CONTINGENCY	.00	.00	137,906.00	137,906.00	.0
TOTAL FUND EXPENDITURES	18,186.68	18,186.68	1,062,278.00	1,044,091.32	1.7

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(18,186.68)	(18,186.68)	(242,688.00)	(224,501.32)	(7.5)

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

TRANSPORTATION SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
39-36-4120 INTEREST INCOME	.00	.00	1,800.00	1,800.00	.0
TOTAL OTHER INCOME	.00	.00	1,800.00	1,800.00	.0
<u>FEEES</u>					
39-38-4940 IMP FEES - TRANSPORT SDC	900.00	900.00	18,000.00	17,100.00	5.0
TOTAL FEES	900.00	900.00	18,000.00	17,100.00	5.0
TOTAL FUND REVENUE	900.00	900.00	19,800.00	18,900.00	4.6

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

TRANSPORTATION SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
39-47-7880 CONT MAT - IMP TRANS	.00	.00	242,519.00	242,519.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	242,519.00	242,519.00	.0
TOTAL FUND EXPENDITURES	.00	.00	242,519.00	242,519.00	.0
NET REVENUE OVER EXPENDITURES	900.00	900.00	(222,719.00)	(223,619.00)	.4

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
40-34-4540 WATER SERVICE BASE	.00	.00	1,215,000.00	1,215,000.00	.0
40-34-4550 NEW WATER CONNECTIONS	1,650.00	1,650.00	25,500.00	23,850.00	6.5
40-34-4560 WATER MASTER PLAN	.00	.00	76,500.00	76,500.00	.0
TOTAL REVENUE	1,650.00	1,650.00	1,317,000.00	1,315,350.00	.1
<u>INTEREST & MISC</u>					
40-36-4120 INT - WATER OP	.00	.00	16,000.00	16,000.00	.0
40-36-4150 MISC RCPTS - WTR OP FUND	6,362.16	6,362.16	.00	(6,362.16)	.0
TOTAL INTEREST & MISC	6,362.16	6,362.16	16,000.00	9,637.84	39.8
<u>SOURCE 39</u>					
40-39-4047 TIF- FM WATER REVENUE BOND	.00	.00	137.00	137.00	.0
TOTAL SOURCE 39	.00	.00	137.00	137.00	.0
TOTAL FUND REVENUE	8,012.16	8,012.16	1,333,137.00	1,325,124.84	.6

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
40-41-5054	.00	.00	3,500.00	3,500.00	.0
40-41-5055	8,984.19	8,984.19	92,050.00	83,065.81	9.8
40-41-5056	.00	.00	10,000.00	10,000.00	.0
40-41-5057	10,463.75	10,463.75	147,500.00	137,036.25	7.1
40-41-5058	4,174.35	4,174.35	52,600.00	48,425.65	7.9
40-41-5059	5,052.82	5,052.82	64,500.00	59,447.18	7.8
40-41-5064	.00	.00	1,750.00	1,750.00	.0
40-41-5065	293.68	293.68	14,000.00	13,706.32	2.1
40-41-5067	.00	.00	1,000.00	1,000.00	.0
40-41-5075	.00	.00	5,000.00	5,000.00	.0
40-41-5082	1,122.35	1,122.35	14,250.00	13,127.65	7.9
40-41-5085	75.00	75.00	1,470.00	1,395.00	5.1
40-41-5152	15,112.92	15,112.92	299,000.00	283,887.08	5.1
TOTAL PERSONNEL SERVICES	45,279.06	45,279.06	706,620.00	661,340.94	6.4
<u>MATERIALS & SERVICES</u>					
40-45-6110	.00	.00	36,500.00	36,500.00	.0
40-45-6455	.00	.00	1,000.00	1,000.00	.0
40-45-6520	102.02	102.02	3,000.00	2,897.98	3.4
40-45-6530	.00	.00	17,000.00	17,000.00	.0
40-45-6534	.00	.00	35,000.00	35,000.00	.0
40-45-6551	388.40	388.40	25,500.00	25,111.60	1.5
40-45-6570	.00	.00	29,000.00	29,000.00	.0
40-45-6574	.00	.00	12,000.00	12,000.00	.0
40-45-6580	270.88	270.88	10,000.00	9,729.12	2.7
40-45-6667	.00	.00	500.00	500.00	.0
40-45-6690	145.00	145.00	15,000.00	14,855.00	1.0
40-45-6745	.00	.00	7,000.00	7,000.00	.0
40-45-6750	988.33	988.33	100,000.00	99,011.67	1.0
40-45-6831	.00	.00	3,200.00	3,200.00	.0
40-45-6850	.00	.00	5,000.00	5,000.00	.0
40-45-6851	.00	.00	25,000.00	25,000.00	.0
40-45-6915	.00	.00	8,000.00	8,000.00	.0
40-45-6945	.00	.00	10,100.00	10,100.00	.0
40-45-6951	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	1,894.63	1,894.63	343,300.00	341,405.37	.6
<u>CAPITAL OUTLAY</u>					
40-47-7601	.00	.00	3,000,000.00	3,000,000.00	.0
40-47-7602	.00	.00	235,000.00	235,000.00	.0
40-47-7603	.00	.00	15,000.00	15,000.00	.0
40-47-8027	.00	.00	45,000.00	45,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	3,295,000.00	3,295,000.00	.0

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
40-48-7999 CONTINGENCY - WTR	.00	.00	644,988.00	644,988.00	.0
TOTAL CONTINGENCY	.00	.00	644,988.00	644,988.00	.0
<u>TRANSFERS</u>					
40-49-8027 TO - CC - CH OPERATING	.00	.00	45,000.00	45,000.00	.0
40-49-8045 TO -WMP FUND	.00	.00	100,000.00	100,000.00	.0
TOTAL TRANSFERS	.00	.00	145,000.00	145,000.00	.0
TOTAL FUND EXPENDITURES	47,173.69	47,173.69	5,134,908.00	5,087,734.31	.9
NET REVENUE OVER EXPENDITURES	(39,161.53)	(39,161.53)	(3,801,771.00)	(3,762,609.47)	(1.0)

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
42-36-4120 INTEREST INCOME	.00	.00	31,000.00	31,000.00	.0
TOTAL OTHER INCOME	.00	.00	31,000.00	31,000.00	.0
<u>TRANSFERS</u>					
42-39-4030 TIF - WATER OP	.00	.00	100,000.00	100,000.00	.0
TOTAL TRANSFERS	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	131,000.00	131,000.00	.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER MASTER PLAN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>						
42-47-7555	WMP - IMPLIMENTATION PROJECTS	5,833.97	5,833.97	450,000.00	444,166.03	1.3
	TOTAL CAPITAL OUTLAY	5,833.97	5,833.97	450,000.00	444,166.03	1.3
	TOTAL FUND EXPENDITURES	5,833.97	5,833.97	450,000.00	444,166.03	1.3
	NET REVENUE OVER EXPENDITURES	(5,833.97)	(5,833.97)	(319,000.00)	(313,166.03)	(1.8)

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

81 WATER REVENUE BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
43-49-8023 TO - WTR OPERATING	.00	.00	137.00	137.00	.0
TOTAL DEBT SERVICE	.00	.00	137.00	137.00	.0
TOTAL FUND EXPENDITURES	.00	.00	137.00	137.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(137.00)	(137.00)	.0

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
47-34-4550 WATER DEBT REVENUE	.00	.00	150,000.00	150,000.00	.0
TOTAL UTILITY BILLING	.00	.00	150,000.00	150,000.00	.0
<u>OTHER INCOME</u>					
47-36-4120 INTEREST INCOME	.00	.00	2,700.00	2,700.00	.0
TOTAL OTHER INCOME	.00	.00	2,700.00	2,700.00	.0
TOTAL FUND REVENUE	.00	.00	152,700.00	152,700.00	.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
47-49-8512 NEDONNA BEACH WTR LINE - PRINC	.00	.00	205,000.00	205,000.00	.0
47-49-8520 WATER PLANT DS - PRINC	30,000.00	30,000.00	30,000.00	.00	100.0
47-49-8521 WATER PLANT DS - INT	4,050.00	4,050.00	7,650.00	3,600.00	52.9
TOTAL DEBT SERVICE	34,050.00	34,050.00	242,650.00	208,600.00	14.0
TOTAL FUND EXPENDITURES	34,050.00	34,050.00	242,650.00	208,600.00	14.0
NET REVENUE OVER EXPENDITURES	(34,050.00)	(34,050.00)	(89,950.00)	(55,900.00)	(37.9)

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
49-36-4120 INTEREST INCOME	.00	.00	3,300.00	3,300.00	.0
TOTAL OTHER INCOME	.00	.00	3,300.00	3,300.00	.0
<u>WATER SDC FEES</u>					
49-38-4935 REIMB FEES - WTR SDC FUND	552.00	552.00	9,800.00	9,248.00	5.6
49-38-4940 IMP FEES - WTR SDC FND	5,925.00	5,925.00	80,000.00	74,075.00	7.4
TOTAL WATER SDC FEES	6,477.00	6,477.00	89,800.00	83,323.00	7.2
TOTAL FUND REVENUE	6,477.00	6,477.00	93,100.00	86,623.00	7.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
49-47-7880 CONT MAT - IMP WTR	.00	.00	337,799.00	337,799.00	.0
49-47-7885 CONT MAT - REIMB WTR	.00	.00	157,151.00	157,151.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	494,950.00	494,950.00	.0
TOTAL FUND EXPENDITURES	.00	.00	494,950.00	494,950.00	.0
NET REVENUE OVER EXPENDITURES	6,477.00	6,477.00	(401,850.00)	(408,327.00)	1.6

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
50-34-4640 SEWER SERVICE BASE	.00	.00	780,000.00	780,000.00	.0
50-34-4650 NEW SEWER CONNECTIONS	.00	.00	17,250.00	17,250.00	.0
50-34-4660 SEWER MASTER PLAN	.00	.00	82,000.00	82,000.00	.0
TOTAL UTILITY BILLING	.00	.00	879,250.00	879,250.00	.0
<u>OTHER INCOME</u>					
50-36-4120 INTEREST INCOME	.00	.00	34,000.00	34,000.00	.0
50-36-4150 MISC RECEIPTS - SEWER	6,362.16	6,362.16	1,000.00	(5,362.16)	636.2
TOTAL OTHER INCOME	6,362.16	6,362.16	35,000.00	28,637.84	18.2
TOTAL FUND REVENUE	6,362.16	6,362.16	914,250.00	907,887.84	.7

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
50-41-5055 MAINT WORKER WAGES	8,720.88	8,720.88	90,100.00	81,379.12	9.7
50-41-5056 EXTRA LABOR WAGES	.00	.00	10,000.00	10,000.00	.0
50-41-5057 OFFICE ASST WAGE	10,463.75	10,463.75	147,500.00	137,036.25	7.1
50-41-5058 SUPER PUB WORKS	3,339.49	3,339.49	42,080.00	38,740.51	7.9
50-41-5059 PLANT OP WAGES	5,052.82	5,052.82	64,400.00	59,347.18	7.9
50-41-5064 STANDBY - SEWER	.00	.00	2,100.00	2,100.00	.0
50-41-5065 OVERTIME SEWER	293.68	293.68	5,950.00	5,656.32	4.9
50-41-5075 ACCRUED VAC - COMP TIME	.00	.00	5,000.00	5,000.00	.0
50-41-5082 CITY MANAGER WAGES	1,122.35	1,122.35	14,255.00	13,132.65	7.9
50-41-5085 MAYOR & COUNCIL STIPEND	75.00	75.00	1,386.00	1,311.00	5.4
50-41-5152 PAYROLL EXP - SEWER	14,522.40	14,522.40	291,600.00	277,077.60	5.0
TOTAL PERSONNEL SERVICES	43,590.37	43,590.37	674,371.00	630,780.63	6.5
<u>MATERIALS & SERVICES</u>					
50-45-6110 ELECTRICITY - SEWER	.00	.00	33,500.00	33,500.00	.0
50-45-6455 EMERGENCY MANAGEMENT	.00	.00	1,000.00	1,000.00	.0
50-45-6520 BLDG MAINT - SEWER	.00	.00	4,900.00	4,900.00	.0
50-45-6530 TELEPHONE & TELEMTRY	159.98	159.98	6,900.00	6,740.02	2.3
50-45-6534 PLANT CHEMICALS & SUP	.00	.00	65,000.00	65,000.00	.0
50-45-6551 ADMIN & BILLING	388.39	388.39	30,800.00	30,411.61	1.3
50-45-6570 INS - VEHICLE, LIAB, EQUIP, BL	.00	.00	44,000.00	44,000.00	.0
50-45-6574 AUDIT - SEWER	.00	.00	12,000.00	12,000.00	.0
50-45-6580 FUEL & OIL	270.88	270.88	15,000.00	14,729.12	1.8
50-45-6690 VEHICLE MAINT, SUP & REP	.00	.00	15,000.00	15,000.00	.0
50-45-6740 I & I WORK	.00	.00	26,000.00	26,000.00	.0
50-45-6745 REQUIRED TESTING	.00	.00	2,000.00	2,000.00	.0
50-45-6750 SYSTEM MAINT & SUPPLY	999.00	999.00	80,000.00	79,001.00	1.3
50-45-6831 DUES	.00	.00	1,200.00	1,200.00	.0
50-45-6850 ATTORNEY	.00	.00	2,800.00	2,800.00	.0
50-45-6851 ENGINEERING	.00	.00	48,000.00	48,000.00	.0
50-45-6915 TRAVEL & TRAINING - STAFF	.00	.00	6,000.00	6,000.00	.0
50-45-6945 METER READERS	.00	.00	14,000.00	14,000.00	.0
50-45-6951 ORDINANCE ENFORCEMENT	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	1,818.25	1,818.25	408,600.00	406,781.75	.4
<u>CAPITAL OUTLAY</u>					
50-47-7602 PW MOBILE EQUIP REPLACE PLAN	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	15,000.00	15,000.00	.0

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
50-48-7999 CONTINGENCY - SEWER	.00	.00	164,696.00	164,696.00	.0
TOTAL CONTINGENCY	.00	.00	164,696.00	164,696.00	.0
<u>TRANSFERS</u>					
50-49-8027 TRNSFR TO - GF CH OPERATING	.00	.00	45,000.00	45,000.00	.0
50-49-8033 TRNSFR TO - SEWER MASTER PLAN	.00	.00	82,000.00	82,000.00	.0
TOTAL TRANSFERS	.00	.00	127,000.00	127,000.00	.0
TOTAL FUND EXPENDITURES	45,408.62	45,408.62	1,389,667.00	1,344,258.38	3.3
NET REVENUE OVER EXPENDITURES	(39,046.46)	(39,046.46)	(475,417.00)	(436,370.54)	(8.2)

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
52-36-4120 INTEREST INCOME	.00	.00	18,000.00	18,000.00	.0
TOTAL OTHER INCOME	.00	.00	18,000.00	18,000.00	.0
<u>TRANSFERS</u>					
52-39-4032 TRNSFR IN - FROM SEWER OPER	.00	.00	82,000.00	82,000.00	.0
TOTAL TRANSFERS	.00	.00	82,000.00	82,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0

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CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER MASTER PLAN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>						
52-47-7555	WWMP-IMPLIMENTATION PROJECTS	.00	.00	335,000.00	335,000.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	335,000.00	335,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	335,000.00	335,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	(235,000.00)	(235,000.00)	.0

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
56-36-4120 INTEREST INCOME	.00	.00	13,500.00	13,500.00	.0
TOTAL OTHER INCOME	.00	.00	13,500.00	13,500.00	.0
TOTAL FUND REVENUE	.00	.00	13,500.00	13,500.00	.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
56-49-8510 WW OUTFALL LOAN PRINCIPLE	205,000.00	205,000.00	205,000.00	.00	100.0
56-49-8511 WW-OUTFALL LOAN INTEREST	3,075.00	3,075.00	3,075.00	.00	100.0
TOTAL DEBT SERVICE	208,075.00	208,075.00	208,075.00	.00	100.0
TOTAL FUND EXPENDITURES	208,075.00	208,075.00	208,075.00	.00	100.0
NET REVENUE OVER EXPENDITURES	(208,075.00)	(208,075.00)	(194,575.00)	13,500.00	(106.9)

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CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
59-36-4120 INTEREST INCOME	.00	.00	3,000.00	3,000.00	.0
TOTAL OTHER INCOME	.00	.00	3,000.00	3,000.00	.0
<u>FEEES</u>					
59-38-4935 REIMB FEES - SEWER SDC	.00	.00	20,000.00	20,000.00	.0
59-38-4940 IMP FEES - SEWER SDC	.00	.00	55,000.00	55,000.00	.0
TOTAL FEES	.00	.00	75,000.00	75,000.00	.0
TOTAL FUND REVENUE	.00	.00	78,000.00	78,000.00	.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>MATERIALS & SERVICES</u>						
59-45-6050	CONT MAT - REIMB SWR SDC	.00	.00	435,732.00	435,732.00	.0
59-45-6051	CONT MAT - IMP SWR	.00	.00	996,933.00	996,933.00	.0
TOTAL MATERIALS & SERVICES		.00	.00	1,432,665.00	1,432,665.00	.0
TOTAL FUND EXPENDITURES		.00	.00	1,432,665.00	1,432,665.00	.0
NET REVENUE OVER EXPENDITURES		.00	.00	(1,354,665.00)	(1,354,665.00)	.0

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CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROOM TAX REVENUES</u>					
80-31-4710 TRT REVENUE 5%	.00	.00	1,200,000.00	1,200,000.00	.0
80-31-4711 TRT REVENUE 2% - ADV	.00	.00	480,000.00	480,000.00	.0
80-31-4712 TRT REVENUE 2% - CTY	.00	.00	480,000.00	480,000.00	.0
80-31-4713 TRT REVENUE 1% - CTY	.00	.00	240,000.00	240,000.00	.0
TOTAL ROOM TAX REVENUES	.00	.00	2,400,000.00	2,400,000.00	.0
<u>OTHER INCOME</u>					
80-36-4120 INTEREST INCOME - TRT	.00	.00	13,750.00	13,750.00	.0
TOTAL OTHER INCOME	.00	.00	13,750.00	13,750.00	.0
TOTAL FUND REVENUE	.00	.00	2,413,750.00	2,413,750.00	.0

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CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
80-45-6533	.00	.00	210,000.00	210,000.00	.0
80-45-6534	.00	.00	170,000.00	170,000.00	.0
80-45-6535	.00	.00	60,000.00	60,000.00	.0
80-45-6536	.00	.00	2,000.00	2,000.00	.0
80-45-6537	2,568.00	2,568.00	75,000.00	72,432.00	3.4
80-45-6538	.00	.00	333,535.00	333,535.00	.0
TOTAL MATERIALS & SERVICES	2,568.00	2,568.00	850,535.00	847,967.00	.3
<u>TRANSFERS</u>					
80-49-8024	.00	.00	334,400.00	334,400.00	.0
80-49-8025	.00	.00	98,400.00	98,400.00	.0
80-49-8026	.00	.00	121,000.00	121,000.00	.0
80-49-8036	.00	.00	658,400.00	658,400.00	.0
80-49-8041	.00	.00	368,400.00	368,400.00	.0
80-49-8044	.00	.00	5,000.00	5,000.00	.0
80-49-8046	.00	.00	334,400.00	334,400.00	.0
TOTAL TRANSFERS	.00	.00	1,920,000.00	1,920,000.00	.0
TOTAL FUND EXPENDITURES	2,568.00	2,568.00	2,770,535.00	2,767,967.00	.1
NET REVENUE OVER EXPENDITURES	(2,568.00)	(2,568.00)	(356,785.00)	(354,217.00)	(.7)

I, Charles McNeilly, am proud to come before you and, as your Mayor, deliver my second State of the City message as stipulated in our Charter.

I say without hesitation that fiscal year 2023-2024 was an exceptional year for Rockaway Beach; one for the record books.

City Staff prepared and City Council passed three proclamations, sixty-two resolutions, and six ordinances. City Staff won 6 grants for a total amount of \$843,000. City Council awarded 12 Community Grants for a total of \$60,000; 1 Marketing Grant for total of \$3,000; 7 Facade Grants for a total of \$102,951 and approved 8 Wayside Use applications.

The Planning Department approved 27 new dwelling units, 3 new Additional Dwelling Units, and 8 non-living space conversions to living space. Public Works, among other improvements, delivered Anchor Street Playground and Parking to rave reviews; and installed new restrooms at the Wayside ... all under budget. Emergency Preparedness trained the first cadre of our Community Emergency Response Team and we have over sixty members of our community engaged in Emergency Preparedness activities. Our Fire Department, with your support, ordered a new and necessary ladder truck with delivery expected in early 2025. City Manager Shepard continued to cultivate our City Staff to meet our City's growing needs with the hiring of Marni Johnston as Finance Director and the reorganization of current positions to provide redundancy and focus.

The City rolled out a new Utility Billing program ... no more annoying postcards to get lost ... and new business license software that will enhance tracking and communication with businesses in Rockaway Beach. Additionally, the city implemented a new cyber security policy, updated its phone system, installed new and secure data servers and firewalls including cloud-based system backups and access points.

The City rolled out a QR code program to give visitors an effortless way to access our official visitor website ... visitrockawaybeach.org ... and learn where to shop, eat, sleep,

and recreate while in Rockaway Beach. The QR codes are deployed at motels, short term rentals, merchants, and restaurants throughout Rockaway Beach.

City revenues for Fiscal Year 2023-2024 are projected to exceed the budget by \$932,000; while City expenses are projected to be less than budget by \$3.6 million. Our City managed spending closely while benefiting from favorable interest rates and better than expected lodging taxes. Our current annual financial audit will begin shortly, and as a reminder, the City completes each annual audit on a timely basis and receives a positive opinion each year from our independent auditors.

Last year the City was awarded a grant from Oregon Department of Land Conservation and Development to retain consultants, Cascadia Partners, to assist the City in making Zoning Code and Comprehensive Plan amendments to make room for middle housing, in response to Senate Bill 406. The State of Oregon requires the City to make these updates before July 2025.

The planning phase of the Salmonberry Trail is continuing through our work with Oregon Department of Transportation and Alta Planning + Design. The City will be seeking funding for constructing a portion of the Trail through an Oregon Department of Transportation Community Paths grant. Go to our city website (corb.us) to learn more about the Salmonberry Trail Project.

The City has applied for Congressionally Directed Spending funds to construct a new sewer force main. The request is still under review with the Senate subcommittee, but if awarded, this project would allow for increased development in the Lake Lytle area.

Last year the City underwent an audit of its Floodplain Development program, which allows the City to participate in the National Flood Insurance Program. In response, City staff have been working with the Federal Emergency Management Agency to complete this audit and will be making changes to our Flood Hazard Reduction code in 2025.

At the beginning of the year, the City entered a long-term agreement with Tillamook County to take over the management of the Lake Lytle boat launch area. The City was awarded funding from the Oregon Department of Parks and Recreation to construct new restroom facilities at this location and bring in the necessary infrastructure to support it. Watch for more updates on the Lake Lytle Project.

Our Fire Department has a full time Chief, Captain and firefighter, two seasonal grant funded positions, and ten active volunteers. Chief Hesse is also currently serving as Chief of the Tillamook County Fire Defense Board in addition to his duties in the City. Our Fire Department provided career education at Tillamook High School and Neah Kah Nie High School, sharing the challenges and rewards of a firefighting career. Did you grow up wanting to be a firefighter? Well, here is your chance to live out that dream and join our Fire Department as a volunteer. A step you will not regret.

Our Fire Department continues to take the lead in training EMTs in partnership with Tillamook Bay Community College. During last fiscal year, our Fire Department trained 21 EMTs that now respond to medical emergencies in Tillamook County. Medical calls still lead the way in our over 401 911 calls for service last fiscal year. Our Fire Department responded to 330 medical calls which made up 82% of the departments 911 call volume. Additionally, our Fire Department responds to fire alarms, structural fires, water rescues, missing persons, motor vehicle accidents, and more. They also actively promote beach safety, fireworks control, and gladly assist wherever needed. And let us not forget the Halloween event of the year ... Trunk or Treat, which will be held in October at our new Anchor Street Parking Lot.

Public Works continues to enhance our livability by keeping our city clean and delivering paving projects, speed zone reductions entering our City from the north, no parking signs on 101 next to Boardwalk entrance, maintaining our reservoirs as well as our water and sewer treatment plants and more. Public Works completed the S. Pacific St. Waterline, Storm Water & Road Surfacing project on budget. Public Works has an ongoing relationship with Neah Kah Nie School District from delivering sand for an

environmental learning activity to offloading a new scissor lift for the High School. And let us not forget the Christmas Tree Lighting Ceremony and 4th of July Celebrations; all made possible by Public Works.

The Tillamook County Sheriff's Office Rockaway Beach Patrol responded to over 2,200 incidents last fiscal year; handling over eighty distinct types of incidents from traffic stops to business checks to burglary to missing persons and more. Contracting with the Sheriff saves money, administration and supervision time, and improves hiring possibilities for new officers. Further, it is always advantageous to find ways to work collaboratively with other governmental entities. It helps lift up us all.

Our City Council approved a five-year Street Capital Improvement plan, adopted the south coral street stormwater feasibility study, and approved a proposal from HBH Consulting Engineers for Water & Wastewater Capital Improvement Plan Updates and a System Development Charge Study.

City Council took a critical step in assuring the City has enough short-term rentals to support a robust tourist economy while protecting our neighborhoods from excessive numbers of short-term rentals by setting a Cap on the number of licenses allowed, and establishing an annual review of our Short-Term Rental Ordinance and Cap. The City Council also approved a proposal from Granicus for Short-Term Host Compliance Software and Services. This software will more than pay for itself with improved STR compliance and will make the STR complaint process easier and more centralized. Please watch for information on the rollout.

City Council approved the City joining the Jetty Creek Working Group; authorized a grant contract to accept \$50,000 to kick off our Drinking Water Source Protection Plan project; approved a Scope of Work from GSI Water Solutions for the facilitation of a sourcewater protection plan and approved a Scope of Work from Sustainable Northwest for the facilitation of watershed acquisition. City Council established and appointed five

Rockaway Beach Citizens to the Sourcewater Protection Plan Development Advisory Committee. With these actions and more the City is starting the critical journey to taking control of its primary source of drinking water – Jetty Creek Watershed – and with active community engagement. The city is gearing up for the first of two Sourcewater Protection Plan Town Halls on Thursday, September 12th at 5:30pm at City Hall. I hope to see you there.

The City Council approved the proposal from SSW Consulting for Strategic Planning Services. A project that will deliver a five-year roadmap for our City; a roadmap that will be built with your input and engagement. The roadmap will play a critical role in project selection and budgeting going forward. In essence, how the City spends its limited resources on your behalf. So far, we have over 700 responses to our community survey! If you have not completed the survey, paper copies of the survey are available at City Hall, or you can complete the survey electronically on our city website. The deadline for the survey responses is August 25th. SSW Consulting will host our first Strategic Plan Town Hall on Wednesday, September 18th from 5:30 to 7:00pm at City Hall. Please mark your calendars and plan to attend!

The City's finances are in great shape. We forecast financial resources of \$26 million in the fiscal year 2024-2025; and our approved budget is balanced as required by law. The City is fiscally conservative and is always watching every revenue and expense as evidenced by our recent significant capital projects that came in on or under budget.

The City's main revenue streams consist of water and sewer service charges, property taxes, and transient lodging taxes. The City's property tax rate is \$0.988/\$1,000 of assessed value. The combined rate of tax, bonds and districts is the lowest of all cities in Tillamook County. On the plus side, we enjoy a greater benefit from transient lodging taxes than state law stipulates. With our grandfathered allowable usage the City can apply 51% to city services per our Ordinances compared with 30% in other jurisdictions. On the negative side transient lodging tax is not a stable source of funding. Addressing the instability of a funding source used for city services is a priority and the City Council

established the Economic Stability Reserve Fund for the purpose of supporting governmental functions through a potential economic downturn or future budget deficit. Economic Stability Funds shall not be used to supplement water or sewer operating funds.

City leadership recognizes the need for investment as our property owners and businesses deserve to have the best infrastructure and services available; and we are so financially reliant on a positive visitor experience that we must continue to improve our infrastructure to support tourism.

We have at least ten initiatives that will move us forward; they are:

- Strategic Plan and Visioning
- Economic Stability Fund
- Planning and Funding the next 20 years of water and sewer infrastructure improvements
- Sustainable drinking water supply
- Resilient critical facilities
- Accessibility improvements to the Rockaway Beach Wayside
- Salmonberry Trail Project
- Addressing aging infrastructure and building new recreation facilities
- Nedonna Beach water system replacement
- Increasing the reliability of wastewater system components

So, let us embrace the future as a community, continue to work collaboratively, and move forward to dream and chart the glory days ahead.

Let me conclude by acknowledging our City leaders. Please stand as I say your name. Superintendent Dan Emerson, Fire Chief Todd Hesse, City Planner Mary Johnson, City Finance Director Marni Johnston, City Recorder and Assistant City Manager Melissa Thompson and City Manager Luke Shepard.

These individuals love our community and work tirelessly to deliver top drawer service and move our city forward. We are blessed to have these individuals working for us. Thank you for your dedication to our beloved community and your accomplishments in fiscal year 2023-2024. Please be seated.

Of course, all the individuals that these leaders supervise deserve our praise too. All staff in the City of Rockaway Beach work tirelessly each day to make the city we love work smoothly. It truly takes a village, and we have some wonderful villagers.

I would be remiss if I did not mention our governing body ... the City of Rockaway Beach City Council. These individuals ... Council President Penny Cheek, Councilor Alesia Franken, Councilor Kristine Hayes, Councilor Tom Martine, and Councilor Mary McGinnis ... act together to develop city policy and legislation; work collaboratively; and make tough decisions. Thank you for your service to our beloved community.

It is a distinct pleasure being the Mayor of the City of Rockaway Beach, your Mayor. Thank you for the opportunity and your continued support. I am still listening.

And, thank you for your time and attention!

Rockaway Beach Community Grant Report

Jean Scholtz, President

Friends of the Rockaway Beach Library

Grant funded for \$2,626.50 for purchasing and installing a flag pole for the library

Finding and purchasing the proper flag and flag pole that will be able to survive the winds/rains here in Rockaway Beach is not an easy task. We had put a small amount of funds into earlier grants thinking that we could find a reasonably inexpensive flag pole. The Library building had incorporated a flag pole into the front part of the building – actually it was part of the railing system at the top of the ramp. In my 10 years working with the Friends, we had a number of occasions that the flagpole failed, collapsed and ruined the flag. After having it put back together several times and hearing from neighbors that the light focused on the flagpole was disturbing them at night, we decided we needed to find a better solution. Prior to this grant, we had included small amounts of funds for a new flag pole. As we did more research, we found that it would be in our best interest to purchase a sturdier pole and find a location in front of the library to install it.

We found a 25 ft flag pole with a clear anodized finish which would stand up to our coastal winters. Our estimate of \$3,576.50 included the flagpole, installation by our handyman, as well as removing the base that the old furnace sat on.

The estimate we had was \$3,576.50 which included the flagpole and flag, clearing the area where the flagpole was to go digging the hole for the pole and installing it. Also included as fixing up a light and for the flag.

We transferred \$950 we had requested and received in an earlier grant when we thought we could manage with a much less expensive flag pole to this effort. Thus, we needed only to request \$2,626.50 from the city to implement this.

The actual costs turned out to be somewhat higher. The flag and pole and shipping cost \$2634.90 but the installation cost \$1161.77 making the actual total \$3796.67. The Friends had an additional cost of \$220.17 which we think it well worth it for the amazing flagpole and light we currently have. The light we installed is solar power so we will have to wait until this winter to determine if we need to purchase an additional light for use in the dark winter days and night on the coast.

In addition, the flag pole is close enough to the deck of the library that our librarians can adjust the height of the flag while standing on the deck.



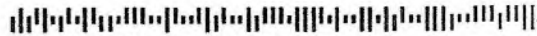
P.O. Box 1800
Saint Paul, Minnesota 55101-0800

3148 TRN S Y ST01

through
Feb 29, 2024

000028397 MUSB04DD030124002792 01 00000000 032443 002

Page 1 of



FRIENDS OF THE RB LIBRARY
PO BOX 185
ROCKAWAY BCH OR 97136-0185

Flag pole

To Contact U.S. Bar

800-673-354

My Calls

usbank.co

NEWS FOR YOU

Scan here with your phone's camera to download the U.S. Bank Mobile App.



SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number [REDACTED]

Account Summary

	# Items		
Beginning Balance on Feb 1		\$	7,019.85
Customer Deposits	3		5,722.99
Card Withdrawals	1		2,634.90
Other Withdrawals	4		6,272.16
Checks Paid	3		2,927.39
Ending Balance on Feb 29, 2024		\$	908.39

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount
	Feb 5	8015669687	5,577.50		Feb 15	8912326396	75.00
	Feb 8	8912582633	70.49				

Total Customer Deposits \$ 5,722.99

Card Withdrawals

Card Number: [REDACTED]

Date	Description of Transaction	Ref Number	Amount
Feb 15	Debit Purchase - VISA On 021324 SAN JOSE GA PAYPAL *FEDERALF ***** 56 REF # 24198804045406718367553	5406718367	\$ 2,634.90

Card 4156 Withdrawals Subtotal \$ 2,634.90

Total Card Withdrawals \$ 2,634.90

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Feb 5	Electronic Withdrawal To TILLAMOOK PUD REF=240320155465260Y00 3936001985ACH ITEMS 0000052244		\$ 101.21
Feb 8	Electronic Withdrawal To LIBERTY MUTUAL REF=240390063214360N00 0000061050202002020 7546373		164.95

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.

00028397 45913 0001 0002 DUSB04DD030124002792 00 L 00032443 STNDSCOME

INVOICE

PNW Handyman Service
 PO Box 267
 Rockaway, OR 97136

*Flag Pole Install
 PMA of 2*

BILL TO
 Friends of the Rockaway Beach Library
 120 N Coral St
 Rockaway Beach, OR 97136

INVOICE # 002
INVOICE DATE 05/20/2024

ATTN: Sue

DESCRIPTION	AMOUNT
Research, plan and prep flagpole install (includes gathering materials)-- 3 hours @ \$30	90.00
Excavate installation point -- 4 hours @ \$50	200.00
Pour concrete for installation and concrete pad -- 2 hours @ @50	100.00
Install flagpole, flagpole light -- 1 hour @ \$50	50.00
Remove Old Flagpole, trip to dump -- 1 hour @ \$50	50.00
Dump Fee	27.00
Equipment surcharge	50.00
Additional installation materials -- Rosenbergs Receipt 2405-717689	20.57
TOTAL	\$587.57

- attached

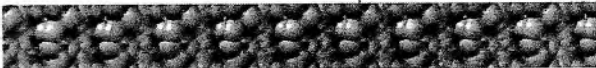
FRIENDS OF THE ROCKAWAY BEACH LIBRARY
 PO Box 185, 120 Coral St.
 Rockaway Beach, OR 97136-0185

1539

Jeff Freeman

US Bank

BALANCE FORWARD	<i>5/20/24</i>
THIS PAYMENT	<i>587.57</i>
BALANCE	
DEPOSIT	
BALANCE FORWARD	



587.57 +
 574.20 +
 = 1,161.77 *

Total Install

Payment Entry Form

Friends of Library - Flagpole

Flag Pole Install
P.1B of 2

Result: Payment Authorized

Confirmation Number: [REDACTED]

Your payment has been authorized successfully and payment will be processed.

Tillamook County Pacific City Transfer Station thanks you for your payment. For questions about your account, please call 503-842-3425 Thank you for using our bill payment services.

Please save or print a copy of this receipt for record keeping purposes.

My Bills

Description	Amount
Disposal Fees payment of \$25.00 on Full Name 1	\$25.00
Subtotal:	\$25.00
Convenience Fee:	\$2.00
Total Payment:	\$27.00

Customer Information

First Name: JEFFREY
Last Name: FREEMAN
Address Line 1:
Address Line 2:
City:
State:
Zip Code:
Phone Number:
Email Address:

Payment Information

Payment Date: 05/20/2024
Card Type: MasterCard
Card Number: [REDACTED]

Signature: _____ Date: ____/____/____
By signing this receipt you agree to the terms and conditions of this service.

You will see one line item on your credit or debit card statement indicating the amount you paid and will be identified as *Pacific City T S*. If you have any questions about the charges please call 1-888-891-6064.

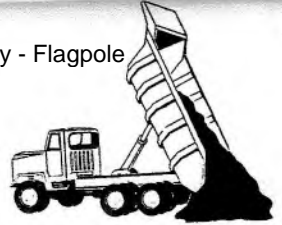


COAST WIDE READY MIX

Friends of Library - Flagpole

P. O. Box 8 • 10 Elm Street • Tillamook, OR 97141
 Telephone 503-842-4437 • Fax (503) 815-2615

SAND • GRAVEL • CRUSHED ROCK



CAUTION				UNLOADING			
May cause eye or skin injury. Contains Portland cement. Freshly mixed cement, mortar, concrete and grout may cause skin injury. TAKE THESE PRECAUTIONS: <ol style="list-style-type: none"> Avoid all contact with eyes. Wear rubber boots and gloves, and avoid prolonged contact directly with skin or through porous materials. In case of contact with skin or eyes, FLUSH THOROUGHLY WITH WATER. If irritation persists, get medical attention promptly. Keep children away. 				Drivers are prohibited from delivering concrete except under the truck's own power, and where site conditions permit the safe and proper operation of his equipment. Drivers are not permitted to go beyond the curb line, except upon the authorization of the customer and his acceptance of risk for any loss or damage. Additional unloading time will be charged at current hourly truck rate. Service charge 1½% per month on unpaid balance, 18% annual percentage rate. Personal Notice: We reserve the right to claim lien for all labor and materials furnished on this job according to Oregon Statute 87.021.			
CUSTOMER ID	P.O. NUMBER	ZONE	JOB NUMBER	BATCH TIME	DATE	TICKET	
SOLD TO			DELIVER TO	<i>Flag pole install p 2A & 2</i>			
QUANTITY THIS LOAD	QUANTITY ORDERED	QUANTITY DELIVERED	PRODUCT CODE	PRODUCT DESCRIPTION	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE
1.00	1.00	1.00		44.88 + 330. + 144.09 + 518.97 ◊		170 - 75 -	255.00 75.00
						SUBTOTAL	330.00
AR	NEHALEM LUMBER CO. 12895 H ST NEHALEM OR 97131 503-368-5619	DRIVER	TIME ON JOB	574.2 - -55.23 ◊	SLUMP POURED IN	OVERTIME MIN	OVERTIME CHARGE
SPE	04-26-2024	DEBIT CARD DEBIT SALE	11:15:04				TOTAL

Card #: XXXXXXXX
 Debit Card Type: 013
 Network: STAR
 Chip Card: US DEBIT
 AID: A000000980840
 SEQ #: 13
 Batch #: 3
 Trans #: 993
 Approval Code: 000973
 Entry Method: Chip Read
 Mode: Issuer - PIN Verified

SALE AMOUNT \$44.88

THANK YOU
CUSTOMER COPY

FRIENDS OF THE ROCKAWAY BEACH LIBRARY
 PO Box 185, 120 Coral St.
 Rockaway Beach, OR 97136-0185

Jeff Freeman

US Bank

BALANCE FORWARD	1537
THIS PAYMENT	574.20
BALANCE	
DEPOSIT	
BALANCE FORWARD	

cops - misplaced \$55.23 receipt for materials. sl

Flag pole install
p2B of 2

Rental Center
502 Main Ave.
503-842-5596
8-5:30 Monday-Saturday

THANK YOU FOR YOUR BUSINESS.
IF YOU HAVE ANY QUESTIONS FEEL FREE TO CALL US.
WE ARE HERE TO ENSURE YOU HAVE A SUCCESSFUL RENTAL.

Customer ID=====Contract Number
5878373 CONTRACT CLOSING 01-206296-05
04/15/24 FREEMAN, JEFFREY C.
██████████ EFFREY C. ██████████
ROCKAWAY BEACH, OR 97136 ROCKAWAY BEACH, OR 97136
503-878-3075

LIC. PLATE # - Out: FRI 04/12/24 11:34
In: MON 04/15/24 12:21

Item No.	Qty	Description	Rate	Info	Unit	Extended
080-0030 01-0002	1	AUGER, 1 MAN-2 CYCLE W/8" 4J POWERMATE EARTHAUGER	40.00		126.67	126.67
		Rates: 26.67/4h 40.00/d 160.00/w 400.00/m				
090-0450	1	CAN, 2 CYCLE MIX				
080-0020 01-0002	1	AUGER, HAND 06079	5.50	4F	17.42	17.42
		Rates: 4.13/4h 5.50/d 22.00/w 49.50/m				
		Replacement Charge, each 3500.00				
		Out on: FRI 04/12/24 11:47				

Receipts Summary				Summary	
Date	Seq	Method	Ref/PO	Amount	GENERAL RENTAL
04/12/24	02	VI Credit Card		60.00	144.09
04/15/24	05	VI Credit Card		84.09	Total 144.09

MON 04/15/24 12:21

Pg Sales Agent:
1 HEATHER A

Date: Customer:
04/15 FREEMAN, JEFFREY C.

Contract:
01-206296-05

Quote

Tim Hurds Upholstery

1112 FIR AVE
TILLAMOOK OR 97141
503-842-2415
503-801-1326
Thurd07@charter.net

Date: 05/17/2023
Quote No.: 10000

*CHAIRS
pic 1*

Bill To:
Rockaway Beach Library
120 N Coral St.
Rockaway Beach 97136

Qty	Item	Description	Unit Price	Total
1		Recover 6 wing back chairs. New foam in all seats.	\$5,580.00	\$5,580.00
1		Material:Char; D2664 Library 50% off.		
1		Protective spray. No Charge.		
1		Pick up and Delivery included.		

1472

Track Your Expenses ...

<input type="checkbox"/> Auto/Travel	<input type="checkbox"/> Education	<input type="checkbox"/> Medical/Dental
<input type="checkbox"/> Business	<input type="checkbox"/> Entertainment	<input type="checkbox"/> Savings
<input type="checkbox"/> Charities	<input type="checkbox"/> Food	<input type="checkbox"/> Taxes
<input type="checkbox"/> Clothing	<input type="checkbox"/> Home	<input type="checkbox"/> Utilities
<input type="checkbox"/> Dependent Care	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other

Hurds

Duplicate is produced using soy-based materials.
Images may appear light.

TAX DEDUCTIBLE ITEM

Memo: *1/2 lounge chairs*

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE

BAL. FOR'D	
ITEM AMOUNT	<i>2790</i>
BALANCE	
DEPOSIT	
FOR'D	

10/5/23

FRIENDS OF THE ROCKAWAY BEACH LIBRARY
PO Box 185, 120 Coral St.
Rockaway Beach, OR 97136-0185

1533

US Bank

Hurds

BALANCE FORWARD	<i>2/8/04</i>
THIS PAYMENT	<i>2790</i>
BALANCE	
DEPOSIT	
BALANCE FORWARD	

Total \$5,580.00

balance chairs

Friends of the RB Library

Report on City Grant for mailing to all property owners in Rockaway Beach

8/1/2024

Grant request: \$2951.00

Actual cost: \$3134.93

We have several ways of keeping in touch with both residents of Rockaway Beach and frequent visitors. We have an email list that folks can join. We have a website that folks can follow and have handouts about those at the library itself. Owners of property here who do not visit often may not know about the services that the local library provides – such as printing, fax services, paperback and hard copy books for sale (great beach reads). Many folks sign up for memberships and hence are sent emails about what is happening at the library.

However, we thought it might be worth getting the word out to more property owners of Rockaway Beach homes. We asked the city to grant us funds to send out a mailing to all those who own property in Rockaway Beach. The number is just over 2800 property owners. Since this is a little beyond what our board members can do even in several work parties, we employed the folks at Beach Beagle in Garibaldi to help us.

We wrote up a one pager about the Friends of the Rockaway Beach Library and the Beach Beagle made copies of the letter, turned the list of property owners supplied by the city into stickers for on the envelopes, made return address stickers and obtained an imprint stamp for the postage.

Unfortunately, I was elected to interface with the postal service which turned out to be frustrating and difficult. I had hoped to use a combination of putting on stamps (partial postage) by the board and then having the post office put on the remaining postage, but this did not work as I could not find the stamps needed even in Portland. Therefore we had to go with the imprint stamp which is a slightly higher postage rate. The mailing came out about the third week of June.

The costs were:

Envelopes -	\$109.19
Beach Beagle (addressing, stuffing, put in zip code order) -	\$2199
Postage	\$506.74
Fees to the Post Office -	\$320 fees
Total cost	\$3134

We had requested \$2951 from the city so the cost was only \$183 over that.

We have done well so far in contributions. At this point, we have received about \$7,800 in memberships and donations. We also hope that owners of rentals will make the knowledge about the library services available in their rentals so that visitors will be aware that they can use the library for printing, internet access and access to affordable beach books while they are in Rockaway Beach.

Print this page for your records.

Order Placed: April 27, 2024

Amazon.com order number: 114-7903213-1904222

Order Total: \$109.19

Shipped on April 28, 2024

Items Ordered

6 of: Top Flight PSTF10NWT #10 Envelopes, Strip & Seal, Security Tinted, White Paper, 24 lb, 500 Count

Price

\$18.99

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Mailing
P1 of 4

Shipping Address:

Sue Luce

Rockaway Beach, OR 97136-9303

United States

Friends Credit Card

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa

Item(s) Subtotal: \$113.94
Shipping & Handling: \$0.00
Buy more, save 5%: -\$4.75

Billing address

Sue Luce

Total before tax: \$109.19
Estimated tax to be collected: \$0.00

United States

Grand Total: \$109.19

Credit Card transactions

Mailing
total

109.19 +
2,199. +
506.74 +
320. +
3,134.93 *

Visa ending in April 28, 2024: \$109.19

Return to Order Summary.

© 1996-2024, Amazon.com, Inc. or its affiliates

Back to top



English

United States

Help



mailing
p2 of 4

Beach Beagle Print & Ship
510 Garibaldi Ave. PO Box 779
Garibaldi, OR 97118
503-374-9004

DATE: 6/13/24

INVOICE / PO#

CUSTOMER INFORMATION

ASSOCIATE

JOB TITLE

Printing

2199.00

SUBTOTAL

2,199.00

TAX

0.00

TOTAL

2,199.00

TEND Chk: 1542

2,199.00

Name: JEAN SCHOLTZ
FRIENDS of R.B. LIB.
Email: scholtzjean@ gmail

total shipments: 0
customer: None selected

06/14/2024
03:09 PM

MISKA

SPRING 24 NEWSLET

#5110
Workstation: 0 -

QTY

DESCRIPTION

- 2815 PRINT 2 SIDED B/W 20# NEWSLETTERS
- 3 FOLD AND STUFF ENVELOPES
- 1 AFFIX ADDRESS & RETURN ADDRESS LABELS
- 1 STAMP ENVELOPES W/ NON-PROFIT STAMP
- 1 DELIVER ALL TO FORB IN ZIP CODE ORDER

Thank you for your business

\$2199

THANKS!

FRIENDS OF THE ROCKAWAY BEACH LIBRARY
PO Box 185, 120 Coral St.
Rockaway Beach, OR 97136-0185

1542

Beach Beagle

US Bank

BALANCE FORWARD

THIS PAYMENT

BALANCE

DEPOSIT

BALANCE FORWARD

2199

12199

12199



GLEPRINT.COM

mailing
p 3 of 4



TILLAMOOK
2200 1ST ST
TILLAMOOK, OR 97141-2441
(800)275-8777

06/14/2024 01:49 PM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Cust Permit Dep			\$506.74
Permit Type: Permit Imprint			
Permit Number:			
Permit Number: 3797255			
Customer Name: FRIENDS OF THE RB LIBRARY			

Grand Total: \$506.74

Personal/Bus Check \$506.74

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

FRIENDS OF THE ROCKAWAY BEACH LIBRARY
PO Box 185, 120 Coral St.
Rockaway Beach, OR 97136-0185

1541

USPS

USPS

US Bank

BALANCE FORWARD

THIS PAYMENT

BALANCE

DEPOSIT

BALANCE FORWARD

506.74



JEAN C. SCHOLTZ
P.O. BOX 70
ROCKAWAY BCH, OR 97136-0070

24-22/1230

2085

DATE May 15, 2024

PAY TO THE ORDER OF

U.S.P.S.

\$ 320.00

Three hundred twenty and no/100 DOLLARS

Heat Reactive Ink



MEMO

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

ENDORSE HERE

FOR DEPOSIT ONLY
IF DEPOSITED IN A U.S. BANK
ACCOUNT WITH A
DATE: 2024-05-15
LINE

U.S. Bank
Portland CV

*Mailing
p 4 of 4*

The security features listed below, as well as those not listed, exceed industry guidelines.

Security Features

- **Security Square**
 - **Heat Reactive Ink**
 - **Chemically Sensitive Paper**
 - **Microprint**
 - **Chemical Watermark Area**
 - **Original Document Back Watermark**
- Results of document alterations:
- Cannot be reproduced by copiers or scanners.
 - Hold red image with fingers or breathe on it. The image will fade and reappear.
 - **FRP** Code from US Postmark will be clear to another in South Coast Area. Ask your local post office when purchasing.
 - Stamps or marks may appear with chemical alteration.
 - **MP** Serial time in line appears as dotted line with perforated end.
 - **White Padlock** on the back side. Stripping or destruction of the padlock may indicate a fraudulent alteration attempt.
 - **Deletes outland paste alteration attempts.**

FRIENDS OF THE ROCKAWAY BEACH LIBRARY
PO Box 185, 120 Coral St.
Rockaway Beach, OR 97136-0185

1548

Jean Scholtz

US Bank

8/2 /24

BALANCE FORWARD

THIS PAYMENT

BALANCE

DEPOSIT

BALANCE FORWARD

320



Friends of the Rockaway Beach Library

Jean Scholtz, President

Report on City Grant for:

Re-upholster Chair

Grant request: \$5,580 Spent: \$5,580

Move the Flagpole from the northside of the deck to a concrete slab on the property

Grant request: \$950 Spent: \$0 Put in account for later work (see explanation below)

Redo the Handicap Ramp

Grant request: \$1618.19 Spent: \$1618.19

RE-upholster chairs:

The library has 6 upholstered chairs where many visitors to the library love to sit – except that they are getting extremely old and hence, not quite so comfy to sit in. The hard part about redoing them is that the material on them is BOOKS!!!! Amazingly Tim Hurd's Upholstery in Tillamook was able to find the same material and recovered them three at a time – so we still had three chairs for folks! His estimate was a total of \$ 5,580 for doing all six chairs. He was nice enough to pick them up 3 at a time so we had some chairs left to accommodate readers. The price was exactly what he told us.

Move Flag pole:

The second part was to remove the flagpole from the northside of the deck to a concrete slab on our property. After investigating that we decided this would not work. The concrete slab was not very sturdy, so we needed to come up with a better solution. We did not spend the \$950 to move the flag pole. We put \$950 in an account to put towards a better solution – which you will see in another report on the flagpole.

Redo Handicap Ramp:

The handicap ramp was reimbursed by this grant. A volunteer offered in the summer to resurface the ramp using some paint that contains grit to make the ramp less slippery when it rains. When we went to look more closely at the ramp, we were appalled to find out that several ends of boards were dangerously soft. We decided that we needed to take up the boards on it immediately and get the ramp painted with two coats of nonslip outdoor paint. The total expenses were \$1455.26. So we asked in the grant that was accepted that this amount be refunded as we felt it needed to get it done immediately.

The \$1455.26 was allocated as follows:

Labor -taking out old boards, replacing plywood, putting down 2 coats of paint, taking plywood to recycling center: 18 hours @\$25 = \$450

Materials – plywood boards, paint for ramp, nails \$880.26

Labor/materials for fixing the balustrade - \$50

Wood and fasteners - \$75

Actually, it turned out that the actual cost of the ramp/deck was \$1777.00 but that was discovered later as some additional labor/ materials were turned in. The actual materials/labor/are detailed below:

Expenses:

- Rental of powerwasher	\$150
- Stain and supplies, time	\$125
- Lumber	\$220.31
- Materials	\$ 38.22
- Trip to recycle old	\$ 25
- Supplies and time	\$225
- Hardware	\$ 70.07
- Time	\$150
- Materials	\$220.31
- Time	\$420.74
- Paint and hardware	\$132.35
<hr/>	
Total	\$1777.00

The request was \$8037.26. We spent \$1777.00 + \$5,580 + \$950 saved for future flagpole work for a total of \$8307.00. That left us with the expense of \$272.74. Subtracting from that \$163 that we left from last year's grant, left us with an overrun of \$109.74.

Deck Power Washing

Friends of Library - Chair, Flagpole, Ramp

From: [Redacted]

To: [Redacted]

Date: Tuesday, May 9, 2023 at 01:06 PM PDT

Ramp + Deck
#1 of 9

Hi Sue and Jean,

Power washing went well. The deck looks great, and I even cleaned the carpets so they aren't so scuzzy.

Sue and I were able to chat. We decided that she would write me a check for the work conducted so far, then I would just be able to pay for the materials needed. I'll bring the receipt, and she can reimburse me when we do the staining. Less chance of having issues linking up.

Here is the breakdown.

Service fee \$50 (equipment, vehicle maintenance, consumables)
4 hrs power washing and Rosenberg run x &25/hr (discounted rate)

\$150.

Thank you!

Jeff

176.00
1442 5/9/23
500

1442

5/9/23

Track Your Expenses...

<input type="checkbox"/> Auto/Travel	<input type="checkbox"/> Education	<input type="checkbox"/> Medical/Dental
<input type="checkbox"/> Business	<input type="checkbox"/> Entertainment	<input type="checkbox"/> Savings
<input type="checkbox"/> Charities	<input type="checkbox"/> Food	<input type="checkbox"/> Taxes
<input type="checkbox"/> Clothing	<input type="checkbox"/> Home	<input type="checkbox"/> Utilities
<input type="checkbox"/> Dependent Care	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other

Jeff Freeman

Duplicate is produced using soy-based materials.
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TAX DEDUCTIBLE ITEM

BAL. FOR'D	
ITEM AMOUNT	150
BALANCE	
DEPOSIT	
FOR'D	

Memo _____

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE

Re: Invoice needed

Friends of Library - Chair, Flagpole, Ramp

From: Jeff Freeman [REDACTED]

To: [REDACTED]

Date: Monday, June 5, 2023 at 11:50 AM PDT

Ramp & Deck
p 3 of 9

Sorry about that, Sue.

Rockaway Library deck Staining
5/28 5 hrs staining @ \$25/ hr

\$125 total, paid 5/31 by check.

Thank you!

Jeff

Sent from my iPhone

On Jun 5, 2023, at 11:13, Sue & John Luce <sueluce@yahoo.com> wrote:

Hi Jeff,

I still need an invoice for the \$100 paid you for time for the deck. I have the \$150 email about power washing, and receipts for \$100 ib materials. So still need \$100 invoice for your time doing the deck- we paid you, but need invoice for grant reimbursement.

thanks muchly!

An email invoice is fine.

Sue

1443

✓ Track Your Expenses ...

<input type="checkbox"/> Auto/Travel	<input type="checkbox"/> Education	<input type="checkbox"/> Medical/Dental
<input type="checkbox"/> Business	<input type="checkbox"/> Entertainment	<input type="checkbox"/> Savings
<input type="checkbox"/> Charities	<input type="checkbox"/> Food	<input type="checkbox"/> Taxes
<input type="checkbox"/> Clothing	<input type="checkbox"/> Home	<input type="checkbox"/> Utilities
<input type="checkbox"/> Dependent Care	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other

Jeff Freeman

Duplicate is produced using soy-based materials.
Images may appear light.

TAX DEDUCTIBLE ITEM

BAL FOR'D	
ITEM AMOUNT	100 ⁰⁰
BALANCE	
DEPOSIT	
FOR'D	

5/9/23

Memo _____

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE



JEFF

Receipt # 4017-62-43745

PO/Job Name: library

In-Store Purchase

Order Origin: #4017, Oregon City

Ordered
5/12/2023

*Ramp & Rack
P. 44 of 9*

Track Your Expenses ...
 Auto/Travel Education Medical/Dental
 Business Entertainment Savings
 Charities Food Taxes
 Clothing Home Utilities
 Dependent Care Insurance Other

TAX DEDUCTIBLE ITEM

Duplicate is produced using soy-based materials.
 Images may appear light.

Memo: _____
 For enhanced security your account number will not be printed on this copy

5/30/23
 BAL 1445
 ITEM AMOUNT 125
 FOR D
 DEPOSIT
 BALANCE
 NOT NEGOTIABLE

Item Description	Qty	Unit Price	Discount	Net Unit Price	Pre Tax Amount
2 in. Shortcut Hook & Hold Polyester Angle Sash Brush SKU 1005152460	1	\$6.97	\$0.00	\$6.97	\$6.97
SKU 104263	1	\$39.98	\$0.00	\$39.98	\$39.98
SKU 104263	1	\$39.98	\$0.00	\$39.98	\$39.98
Small TRAX Extreme Grip Work Gloves SKU 1005706234	1	\$5.97	\$0.00	\$5.97	\$5.97

*Ramp Deck
P4B of 9*

1 in. Diamond Grit Impact Drive Bits (5-Piece) SKU 1006708164	1	\$4.97	\$0.00	\$4.97	\$4.97
SKU 999533	1	\$0.05	\$0.00	\$0.05	\$0.05
SKU 1002169000	1	\$0.95	\$0.00	\$0.95	\$0.95
SKU 1002169000	1	\$0.95	\$0.00	\$0.95	\$0.95

Subtotal \$99.82
Shipping FREE
Sales Tax \$null
Order Total \$99.82

Handwritten notes:
4.21 mat
Polio 125
Dued 7/14/45
5/16/23
Dine
X
not for sale
no return

NEHALEM LUMBER CO
12895 H ST
NEHALEM OR 97131
503-368-5619

11:14:24

05-27-2023

DEBIT CARD
DEBIT SALE

Card #: XXXXX [REDACTED] 8
Debit Card Type: 023
Network: PULSE
Chip Card: US DEBIT
AID: A0000000042203
SEQ #: 43
Batch #: 8
Trans #: 980
Approval Code: 001244
Entry Method: Chip Read
Mode: Issuer - PTN Verified

SALE AMOUNT \$20.97

THANK YOU
CUSTOMER COPY

Ramp & Deck
P SAH 9



Rosenberg Builders Supply
2 North Main Avenue
Tillamook OR 97141
503-842-4434

8/9/2023 1:09 PM

BRCH:1000 *** INVOICE ***
CASHIER: MAJ 2308-973740
SLSP:1

ACCT # : CASH
JOB # : 0
NAME : CASH SALE :

262361 PORCH & FLOOR SG TINT BASE			
1	EA @	52.19 EA	52.99
1462605 CAULK DYNAFLE: 230 CDR TN 10.10Z			
2	EA @	6.19 EA	13.98
642-296 9" POLYESTER .72" COVER			
1	EA @	2.19 EA	2.99

SUBTOTAL	69.96
SALES TAX CAT 0.50%	0.35
TOTAL	70.31
AMT PAID	70.31
CHANGE DUE	0.00

\$150 pd to Jeff

Thank you. We appreciate your business!

PAYMENT METHOD(S):

#1462 = 220.31

SALE-Visa 70.31
ACCT: [REDACTED] APPROVED:07111D
AL: VISA CREDIT
Entry Mode: CHIP
AID: A0000000031010

pd to Jean

- Track Your Expenses ...
- Auto/Travel
 - Business
 - Charities
 - Clothing
 - Dependent Care
 - Education
 - Entertainment
 - Food
 - Home
 - Insurance
 - Medical/Dental
 - Savings
 - Taxes
 - Utilities
 - Other

Jean Schultz

8/10/23

1462

BAL. FOR'D	
ITEM AMOUNT	<i>220.31</i>
BALANCE	
DEPOSIT	
FOR'D	

Duplicate is produced using soy-based materials. Images may appear light.

TAX DEDUCTIBLE ITEM

Memo

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE

RE: Deck repair

Friends of Library - Chair, Flagpole, Ramp

From: [REDACTED]
[REDACTED]

Ramp + Deck
PSB of 9

Date: Wednesday, August 2, 2023 at 04:35 PM PDT

Sue, I wrote Jeff a personal check today as I knew you were at a doctor's appointment. So you can pay me - later. Don't worry about it.

Friday Jeff will be there with the new plywood to install the deck. Hopefully he will have time to paint the surface that day as well.

- Jean

-----Original Message-----

From: Jeff Freeman <[REDACTED]>

Sent: Wednesday, August 2, 2023 3:33 PM

To: [REDACTED]

Subject: Deck repair

Hi Sue,

After today we are at 6 total hours.... Any chance you could write a check for \$150.

I will give you the rest of the job once I finish on Friday.
Jean cut me a check today.

6x \$25 —> deck inspection, demo and initial repair.

I'll get you a more detailed invoice in the next few days

Thank you,

Jeff

Sent from my iPhone

Faded handwritten notes, possibly a signature or initials.

Ramp + Deck
R 6079

NUMBER CO
12895 H ST
HALEM OR 97131
503-368-5619

08 04 2023

10 24 37

DEBIT CARD
DEBIT SALE

Card Type:
Debit Card Type:
Merchant:

XXXXXX
025
PULSE
US DeBIT
A0000000042203

Track Your Expenses ...

- Auto/Travel
- Business
- Charities
- Clothing
- Dependent Care
- Education
- Entertainment
- Food
- Home
- Insurance
- Medical/Dental
- Savings
- Taxes
- Utilities
- Other

Joe Freeman

1463

8/10/23

BAL. FOR'D	
ITEM AMOUNT	38.22
BALANCE	
DEPOSIT	
FOR'D	

Transaction Approval Code:
Entry Method:
Mode:

Chip, free
Issuer - PIN Verif

Card is produced using soy-based materials.
Images may appear light.

TAX DEDUCTIBLE ITEM



For your security your account number will not be printed on this copy

NOT NEGOTIABLE

SALE - MINTO
To *Joe*
THANK YOU
#1463

CUSTOMER CO

Re: Deck repair and Grant proposal information

Friends of Library - Chair, Flagpole, Ramp

From: Jeff Freeman [REDACTED]

To: [REDACTED]

Date: Monday, August 28, 2023 at 07:06 AM PDT

*Ramp of Deck
P 7 of 9*

Hi Ladies,

My apologies, I had every intention of having this to you on Friday.

Grand total for finishing the deck looks like this:
1.5 hrs material gathering (Rosen and Stocktons)
5.5 hrs painting and caulking
1 hr additional repair
Total: 8 hrs x \$25= \$200

I also had an additional \$10.37 in material costs (Jean had me leave the receipt with Matthe

I believe that ended up bringing us close to or equal to \$500 not including materials for the shabby I think.

As for the grant:

I found a \$25 ft sectional flag pole (better than telescoping) for \$179, and the mount is \$79 likely bring the total cost to \$300. Likely would take 4 hrs tops, if that. So figure \$500 for t shipping was (if any). I will re-find the site, and send you a link so you can check it out.

Additional deck repair for some of the railings will likely take an additional \$150 in materia and fasteners) and will also take \$4 hrs or less. So, figure \$250 for the deck repair.

I believe that if you add an additional \$750 onto the grant, the front will be finished for the will then be solved.

Sue, I will be in your neighborhood today until 1pm, I could easily come slide by to get a check.

Thank you

Jeff

Sent from my iPad

#265694 08/07/2023 1:17:08PM
01 CLERK01 000000
1@ 7.99
DEPT. 01 \$7.99
2@ 1.19
DEPT. 01 \$2.38
ITEMS 30
CASH \$10.37

NEHALEM LUMBER CO. \$200
Jeff w/ attached
\$1465 8/27
SALE AMOUNT

THANK YOU

CUSTOMER COPY

*Check #1465
8/28/23*

On Aug 27, 2023, at 10:00 AM

I believe we owe some other materials we owe

Please let me know the house. Just let me know

Thanks muchly!

Sue

On Wednesday, August 23, 2023

Hi Sue,

After today we are at 6 total hours.... Any chance you could write a check for \$150.

I will give you the rest of the job once I finish on Friday.
Jean cut me a check today.

✓ Track Your Expenses ...

<input type="checkbox"/> Auto/Travel	<input type="checkbox"/> Education	<input type="checkbox"/> Medical/Dental
<input type="checkbox"/> Business	<input type="checkbox"/> Entertainment	<input type="checkbox"/> Savings
<input type="checkbox"/> Charities	<input type="checkbox"/> Food	<input type="checkbox"/> Taxes
<input type="checkbox"/> Clothing	<input type="checkbox"/> Home	<input type="checkbox"/> Utilities
<input type="checkbox"/> Dependent Care	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other

Jeff Freeman

Duplicate is produced using soy-based materials. Images may appear light.

TAX DEDUCTIBLE ITEM

Memo

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE

1465

8/28/23

BAL. FOR'D	
ITEM AMOUNT	210.37
BALANCE	
DEPOSIT FOR'D	

Ramp Neck

P 8 of 9

Jean



Rosenberg Builders Supply
2 North Main Avenue
Tillamook OR 97141
503-842-4434

Rosenberg Builders Sur
2 North Main Avenue
Tillamook OR 97141
503-842-4434

9/2/2023 2:37 PM

9/6/2023 11:57 AM

BRCH: 1000 *** INVOICE ***
CASHIER: DC 2309-989560
SLSP: 1

BRCH: 1000 ***
CASHIER: DC 91365
SLSP: 1

CO: CASH
CASH SALE:
1 THREADED ROVER 2.9ML
EA 3.09 EA 3
Hex Bolt HDG 1/2-13 x 4-1/2
EA 2.19 EA 4.5
at Name's Galvanize
EA
Finished Hex Nut
EA 0.10 EA 1.20
RESURF TREATED 2x8TR
2002.10 MBF 21.36

ACCT #: CASH
JOB #: 0
NAME: CASH SALES

5295899 HYDRAULIC CLOSER SIK CL HOV
1 EA 24.99
36 MFS 3/4X36
2 EA 19.98

SUBTOTAL 44.97

SALES TAX CAT 0.22

TOTAL 45.19

AMT PAID 45.19

CHANGE DUE 0.00

Thank you. We appreciate your business!

PAYMENT METHOD: 1

SA 45.19

ACCT: [REDACTED] APPROVED: 01542D

AL: VISA CREDIT

Entry Mode: CHIP

AID: 00000000031010

Subtotal 34.29
Sales Tax 0.17
Total 34.46
AMT PAID 34.46
CHANGE DUE 0.00

Thank you. We appreciate your business!

PAYMENT METHOD: 1

SALE-VISA 14.46

ACCT: [REDACTED] APPROVED: 01794

AL: VISA CREDIT

Entry Mode: CHIP

AID: A0000000

Jean 1470

Check 1470
Jean
9/10/23

To fix outside

Total
34.46 +
19.98 +
54.44 *

Track Your Expenses...

- Auto/Travel
- Business
- Charities
- Clothing
- Dependent Care
- Education
- Entertainment
- Food
- Home
- Insurance
- Medical/Dental
- Savings
- Taxes
- Utilities
- Other

Jean Scholtz

9/10/23

1470

BAL FOR'D	
ITEM AMOUNT	59.45
BALANCE	
DEPOSIT	
FOR'D	

Duplicate is produced using soy-based materials. Images may appear light.

TAX DEDUCTIBLE ITEM

Memo

For enhanced security your account number will not be printed on this copy

NOT NEGOTIABLE

1473

✓ Track Your Expenses...

- Auto Travel
- Business
- Charities
- Clothing
- Dependent Care
- Education
- Entertainment
- Food
- Home
- Insurance
- Medical/Dental
- Savings
- Taxes
- Utilities
- Other

Jean Scholtz

BAL. FOR'D	13235
ITEM AMOUNT	
BALANCE	
DEPOSIT	
FOR'D	



Rosenberg Builders Supply
2 North Main Avenue
Tillamook OR 97141
503-842-4434

8/19/2023 1:15 AM

BRCH:1000 *** INVOICE ***
CASHIER: RGH 108-98079
SLSP:1



Rosenberg Builders Supply
2 North Main Avenue
Tillamook OR 97141
503-842-4434

9/18/2023 2:42 PM

CH:1000 *** INVOICE ***
CASHIER: DC 2309-99896
SLSP:1

ACCT # : CASH	
JOB # : 0	
NAME : CASH SALE	

11288 ROMAX SAIL FINISH ADDITIVE	
1 EA @ 3.99 EA	3.99
640-516 1-1/2" PRO SOLUTION	
POLYESTER ANGLE STD	
EA @ 4.99 EA	4.99
262861 PORCH & FLOOR JOINT TINT BASE	
1 EA @ 52.09 EA	52.09

SUBTOTAL	61.97
SALES TAX CAT 0.50%	0.31

TOTAL	62.28
AMT PAID	62.28
CHANGE DUE	0.00

Thank you. We appreciate your business!

PAYMENT METHOD[S]:
SALE-Visa 62.28
ACCT:## [redacted] APPROVED:03389D
Entry Mode: MANUAL

ACCT # : CASH	
JOB # : 0	
NAME : CASH SALE	

BLKPC BLACK POST-CAP 1X4	
2 EA @ 3.99 EA	7.98
PBA44D 4X4 ADJUSTABLE BRACKET FOR SOLID PIER BLOCK	
2 EA @ 14.15 EA	28.30
4408PT 4X4-08 PRESSUR TREATED L&TB	
1 EA @ 2002.10 MBF	2002.10
2410PT 2X4-10 PRESSUR TREATED L&TB	
1 EA @ 1571.16 MBF	1571.16

SUBTOTAL	69.72
SALES TAX CAT 0.50%	0.35

TOTAL	70.07
AMT PAID	70.07
CHANGE DUE	0.00

Thank you. We appreciate your business!

PAYMENT METHOD[S]:
SALE-Visa 70.07
ACCT:## [redacted] APPROVED:006503
Entry Mode: MANUAL

on this copy

NOT NEGOTIABLE

*Ramp + Deck
p 9 of 9*

*62.28
70.07

132.35*

*to Jean
check # 1473
10/17/23*



Dear Rockaway Beach City Council,

The Rockaway Writers Rendezvous (RWR) is very grateful for the \$5000 community grant provided to us during its 2023 grant funding cycle.

RWR partnered with Tillamook County Parks Foundation as our financial agent for this event.

This grant provided us with the ability to rent a larger venue, secure published authors, screenwriter and playwright to lead the workshops and publish our first Anthology. It enabled us to do broader marketing and purchase banners. Attendees came from Idaho, Washington, Northern California, and of course, Oregon.

There were approximately 100 people in attendance.

We held our first writing contest. We had students and adult categories. Winners in the student competition won cash prizes and are now officially published authors!

RWR's goal is to raise money for scholarships for students pursuing the written arts, including journalism. We were able to raise and award \$2000 in scholarships, double what we raised the first year.

Team RWR would like to also take this opportunity to thank the Rockaway Beach Volunteers as well. They helped us set up, teardown, clean up, and monitor parking (in the rain).

We sincerely appreciate the opportunity this grant gave us to grow this event. We believe the Rockaway Writers Rendezvous is a gateway of inspiration for young authors and stepping stones of knowledge for adult authors, enriching our community as a whole.

Sincerely,

Team RWR

Neal Lemery
PO Box 789
Tillamook OR 97141
<http://neallemer.com>
neallemer@gmail.com
Home (503)842-8954
Cell (503)812-0629

August 7, 2024

City of Rockaway Beach
PO Box 5
Rockaway Beach OR 97136

Re: Rockaway Writers Rendezvous
Cultural grant, Spring 2024 Report

This is to supplement the reports on this \$5000 grant from the city. I was the treasurer for the group. We were an unincorporate entity and did not have our own bank account. I am the president and treasurer of the Tillamook County Parks Foundation, a 501(c)(3) public benefit foundation. The Foundation was the fiscal agent for the festival. I handled all the money.

The money was accounted for using a Google Docs spread sheet, which all members of our group had access to.

We sought a variety of income sources:

- EventBrite to receive admission tickets and sell raffle tickets. This was a direct deposit into the bank account. This sale was available through our website.
- Stripe involved the sale of swag, which was available through our website. We also charged adult writers a submission fee.
- Sale of our anthology of student and adult submissions who were selected by a jury. We marketed and published through Amazon KPD, which is also a direct deposit. Set up fees were advanced by one of our members, Cosmo Jones.
- Other set up costs for the website and for marketing were also paid by Mr. Jones, who was later reimbursed.

These transactions as well as all other revenues and expenses were tracked on the Google Docs spread sheet, a copy of which is attached.

2

Our budgetary process utilized the encumbered funds method, where I would encumber anticipated expenses, essentially freezing those funds so that they would be available to pay the bill when it was actually incurred. As time elapsed, some anticipated expenses did not materialize, or the actual amounts would change, and I would later adjust the accounting to reflect those changes and developments. Thus, some anticipated expenses either didn't occur and were abandoned, or were duplicate entries. We all pitched in to cover expenses at the time they occurred, and found ourselves quite busy with organizing the festival and tending to the needs of participants.

Some comments about the attached copies:

- We hosted two speakers for the event, paying their lodging through Beach Break. One of our members, Kizzie Jones, paid for one speaker's lodging and I reimbursed her. The lodging company did not provide me with receipts. Both speakers told me they enjoyed the accommodations. The vendor generously gave us a price break.
- The Rockaway Lions Club and the Rockaway Community Church were venues for the event. Other members of our group were in contact with them and I delivered checks to be hand delivered. The church wanted a \$1000 security deposit which was later returned. Neither entity sent me an invoice or a receipt.
- On the weekend of the event, I was cashier for last minute admission tickets and raffle tickets. We had two open mic events at the Tie Breaker Bar and sold raffle tickets there. I received a few checks. The following Monday I deposited those funds and that bank receipt is attached.
- I wrote awards checks to the student winners of the writing contest and disbursed those to the winners.
- After the event, it was decided that we needed to form a new nonprofit entity to support future Rockaway Writers Rendezvous events, as well as other cultural events, to have our own board of directors and to support local cultural activities with a clearly identified entity. To that end, we filed Articles of Incorporation with the Oregon Corporations Division and filed for 501(c)(3) status with the IRS.
- I have closed out the RWR subaccount with the Tillamook County Parks Foundation and transmitted the balance of those funds to the Neah-Kah-Nie Coast Cultural Arts and Music Foundation.
- We also successfully applied for a grant from the Tillamook High School charity drive this spring to continue the Rendezvous.

We had nearly one hundred people at each session of the workshops, we packed the Tie Breaker both nights of the open mics, and we also packed the Lions Club for the Sunday morning breakfast and awards event. We published an anthology of the winners of the student and adult writing contest, gave each student a copy, and have sold copies on Amazon and made it available for sale locally.

Attendees came from Seattle, the Portland and Salem area, as well as from California. The workshops were excellent and well attended, and students were thrilled to be a part of the event.

3

Our new website is up and running and we will plan another anthology for 2025.

Neal Lemery



2024 RWR Accounting Register

Account Name: RWR 2024 via TCPF

Cleared Balance: \$4,577.88
Current Balance: \$2,091.06
 Warn when below: \$500.00

Date	Transaction Type	Transaction Info	Expense Category	Income Source	Withdrawal, Payment (-)	Deposit, Credit (+)	Balance
1/1/24		[Balance As of 01/01/2024]				0.00	0.00
1/1/20	Check Deposit	City of Rockaway Beach		Grant	R	5,000.00	5,000.00
4/30/24	check #1035	Porkbun LLC, Domain Registration	Marketing		R	7.97	4,992.03
4/30/24	check #1035	Squarespace web hosting	Marketing		R	259.20	4,732.83
2/7/24	Check 1043	Rockaway Community Church	Venue Rental			500.00	4,232.83
2/7/24	Check 1044	Rockaway Community Church	Venue Deposit (ref)			1,000.00	3,232.83
2/8/24	Check 1045	Beach Beagle Print and Ship - posters for contest	Marketing		R	87.00	3,145.83
2/24/24	Transfer	Eventbrite		Ticket Sales	R	28.23	3,174.06
2/29/24	Transfer	Eventbrite		Ticket Sales	R	56.46	3,230.52
3/2/24	Transfer	Stripe		Contest Entry	R	10.00	3,240.52
3/4/24	Transfer	Stripe		Contest Entry	R	10.00	3,250.52
3/4/24	Transfer	Eventbrite		Ticket Sales	R	9.41	3,259.93
3/5/24	Transfer	Eventbrite		Ticket Sales	R	9.41	3,269.34
3/8/24	Transfer	Eventbrite		Ticket Sales	R	9.41	3,278.75
3/12/24	transfer	Stripe		Contest Entry	R	9.41	3,288.16
3/13/24	Transfer	Stripe		Contest Entry	R	9.41	3,297.57
3/13/24	check #1001	Rockaway Lions Club rent	venue		R	200.00	3,097.57
3/14/24	Transfer	donation-keynote Cosmo Jones		donation	R	100.00	3,197.57
4/30/24	check #1035	QR-Code-Gen - qr code gen/track	Marketing		R	119.88	3,077.69
3/14/24	Transfer	stripe		contest entry	R	9.41	3,087.10
3/15/24	Transfer	stripe		contest entry	R	9.41	3,096.51
3/18/24	transfer	stripe		merch	R	62.89	3,159.40
3/18/24	transfer	donation-Keynote Don Backman		keynote	R	100.00	3,259.40
3/18/24	transfer	donation-Robin B caramel sales		donation	R	240.00	3,499.40
3/19/24	Transfer	stripe		merch	R	64.34	3,563.74
3/19/24	Keynote	Mark Yaconelli	keynote	keynote	R	500.00	3,063.74
4/30/24	check #1035	Uprinting - 1000 raffle tickets	Marketing		R	185.86	2,877.88
3/25/24	deposit	Kizzie Jones -keynote		donation	R	200.00	3,077.88
3/25/24	reg assm bus name	Ora Corporations Division	admin		R	50.00	3,027.88
3/25/24	expense	Grumpy's	event food			100.00	2,927.88
4/30/24	check #1035	Bowker ISBN (10)	anthology		R	295.00	2,632.88
3/29/24	deposit	Nancy Albro		donation	R	1,000.00	3,632.88
4/1/24	check	Beach Break Rentals (Yaconelli)	speaker lodging			350.00	3,632.88
4/1/24	anthology	Amazon KDP	print anthology			50.00	3,582.88
4/3/24	deposit	Tillamook Estuary Project		donation	R	100.00	3,682.88
4/8/24	deposit	E. Schmuck Foundation	writer prizes	donation	R	500.00	4,182.88
4/8/24	prize money	student writers prizes	writer prizes			0.00	4,182.88
4/8/24	food	Costco fruit trays	food			100.00	4,082.88
4/16/24	transfer	Merch		stripe		28.83	4,111.71
4/17/24	check	Kizzie Jones -keynote	keynote lodging		R	350.00	3,761.71
4/17/24	venue supplies	Rockaway Community Church	table cloths			100.00	3,661.71
4/17/24	venue supplies	Nancy Albro	banners			125.00	3,536.71
4/17/24	merch	stripe		stripe	R	19.12	3,555.83
4/1/24	check #1035	Barnes & Noble - 75 advance copies of Anthology	anthology		R	466.65	3,089.18
4/30/24	check #1035	Amazon: wristbands, command strips and paper	event management		R	64.19	3,024.99
4/22/24	event supplies	Robin Bock	event management			0.00	3,024.99
4/24/24		Beach Break Rentals (Pickering)	speaker			258.00	2,766.99
4/25/24	merch	stripe		stripe		61.36	2,828.35
4/25/24	check 1004	Cheyenne Reeves	student winner		R	100.00	2,728.35
4/25/24	check 1005	Trinity Charter	student winner			50.00	2,678.35
4/25/24	check 1006	Tess Troxel	student winner		R	25.00	2,653.35
4/25/24	check 1007	Marisa Welling	student winner		R	100.00	2,553.35
4/25/24	check 1008	Aislynn Thomas	student winner		R	100.00	2,453.35
4/25/24	check 1009	Trinity Schenk Williams	student winner		R	50.00	2,403.35
4/25/24	check 1010	Alexandra Aguinaga	student winner		R	100.00	2,303.35

Rockaway Writer's Rendezvous Report

Account Name: RWR 2024 via TCPF

Current Balance: **\$2,091.06**
 Warn when below: **\$500.00**

Date	Transaction Type	Transaction Info	Expense Category	Income Source	Withdrawal, Payment (-)	Deposit, Credit (+)	Balance
4/25/24	check 1011	Kewi Carver	student winner		R 100.00		2,203.35
4/30/24	check #1035	Beach Beagle - for 3-page event planner printouts - 100 sets	marketing		R 309.00		1,894.35
4/30/24	check #1035	Dawgonnit Printing - all event banners and a-frame sign	marketing		R 271.00		1,623.35
4/29/24	deposit	John/Connie Kelly		donation		R 200.00	1,823.35
4/29/24	deposit	Patty Swain		donation		R 100.00	1,923.35
4/29/24	deposit	Hoffman Center		donation		R 25.00	1,948.35
4/29/24	deposit	Richard. Shelton		donation		R 100.00	2,048.35
4/29/24	deposit	event proceeds - cash		event		R 785.00	2,833.35
4/29/24	check #1034	Robin Bock	event (holders ,badges, lanyards		R 55.56		2,777.79
5/1/24	deposit	stripe		merch		R 19.12	2,796.91
5/2/24	deposit	EventBrite		event admissions		R 846.40	3,643.31
5/2/24	square	pending deposit		PENDING DEPC	0.00	R 9.64	3,652.95
5/2/24	square	pending deposit		Pending Depoig		R 357.50	4,010.45
5/6/24	check #1012	Mary McGinnis	event food/supplies		R 29.39		3,981.06
5/6/24	scholarships	NKN Scholarship Fund	scholarships		1,500.00		2,481.06
5/6/24	anthology	Amazon	Anthology		400.00		2,081.06
5/7/24	PayPal			PayPal	R 0.00	R 90.08	2,171.14
5/7/24	Donor Box	donation Jennifer Cloer		PayPal	R	R 25.00	2,081.06
5/7/24	anthology	Barnes and Noble hard copies	Anthology			R 92.00	2,081.06
5/7/24	PayPal			PayPal	R	R 23.57	2,081.06
5/7/24	PayPal	TracPhone	Communications		100.00		2,081.06
5/7/24	check #1013	Don Backman	Thank You Cards		R	R 100.99	2,081.06
5/28/24	Stripe			merch	R	R 10.00	2,091.06
6/4/24	check #1014	Robin Bock	Anthology postage		R 161.91		1,929.15
6/4/24	grant	THS Charity Drive grant		grant	R	R 1,000.00	2,929.15
6/7/24	check #1016	NKN Coastal Art, Music & Cultural Foundation	disburse THS charity grant		R 1,000.00		1,929.15
6/14/24	check #1017	Robin Bock	anthology postage		13.12		2,081.06
6/14/24	credit-voided check #1044	Rockaway Community Church deposit				R 1,000.00	
6/14/24	void encumbrance	Grumpy's 3/25/24 no invoice				R 100.00	
6/14/24	void encumbrance	Costco 4/8/24 no invoice				R 100.00	
6/14/24	void encumbrance	Rock. Church tableclothes-no invoice				R 100.00	
6/14/24	void encumbrance	Nancy Albro banners no invoice				R 125.00	
6/14/24	void deposit	5/2/24 Square error. not received			9.64		
6/14/24	void deposit	5.2.24 Square error. Not received			357.50		
6/14/24	void encumbrance	5/7/24 Trac Phone				R 100.00	
6/14/24	reserve fund for uncashed checks	TC Parks Foundation	reserve for uncashed		1,613.12		
6/14/24	check #1018	NKN Coastal Art, Music & Cultural Foundation	balance of funds		R 4,724.42		0.00
6/25/24	deposit	Cloud and Leaf-		anthology sale (10)		R 60.00	60.00
6/25/24	check #1019	NKN Coastal Art, Music & Cultural Foundation	anthology sale		R 60.00		0.00
7/1/24	deposit	Amazon	anthology sale			R 4.84	
7/13/24	check #1020	NKN Coastal Art, Music & Cultural Foundation	anthology sale		R 4.84		0.00
5/7/24	deposit	Amazon		anthology sale		R 50.82	0.00
5/7/24	check #1021	NKN Coastal Art, Music & Cultural Foundation	anthology sale		R 50.82		0.00

Cosmo Jones

Rockaway Beach OR 97136 |

Invoice

Tillamook County Parks Foundation
9300 S Prairie Rd, Tillamook, OR 97141

Attn: Neal Lemery
Re: Rockaway Writers Rendezvous 2024 Event Expenses

APR 30, 2024

Work

No work or product charges, this invoice is for expenses only, receipts attached.

Expenses

Total Expenses = **\$1978.75**

Amazon for command strips, banner hangers, 11x17 paper, wristbands - \$64.19
Barnes and Noble - 75 advance copies of Anthology - \$466.65
Beach Beagle Printing - 300 sets of event planners - \$309.00
Bowker - 10 ISBN #s - \$295.00
Dawgonnit Prints - canvas banners - \$271.00
Porkbun - domain rbwriters.com registration for one year - \$7.97
QR-Code-Generator - software to create and track QR codes, one year - \$119.88
Squarespace - hosting and webstore management for one year - \$259.20
Uprinting.com - 1000 custom raffle tickets - \$185.86

Thank you, I appreciate your business!

TILLAMOOK COUNTY PARKS FOUNDATION
PO BOX 453
TILLAMOOK, OR 97141
503-812-0529

1051
95-587/1232
06

4/24/24
Date

Pay to the
Order of

Beach Break

\$258.00

Two Hundred Fifty Eight + 10/100 Dollars



Oregon Coast Bank

FOR *RWR Easy St Pickin*



TILLAMOOK COUNTY PARKS FOUNDATION

PO BOX 453
TILLAMOOK, OR 97141
503-812-0629

1049

96-687/1232
06

4/1/24 Date

Pay to the
Order of

Beach Break Rentals

\$350.00

Three Hundred Fifty & no/100 Dollars



Photo
Safe
Deposit
Use on back



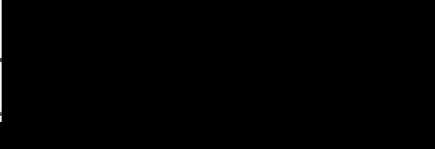
Oregon Coast Bank

909 St. Reg. Highway • Newport, OR 97365 • Phone 503-255-1000

For

Caliside Retreat 4/27-28

*Rizzio Jones
you can call
Rock. Writers
Rendezvous*



MP

TILLAMOOK COUNTY PARKS FOUNDATION

PO BOX 453
TILLAMOOK, OR 97141

1001

95-697/1232
65

DATE 3/14/24

CHECK AMOUNT

PAY
TO THE
ORDER OF

Rockaway Lions Club

\$ 200.00

Two Hundred & no/100

DOLLARS

Photo
Safe
Deposit
Box



Oregon Coast Bank

FOR

Rock Writers Rendezvous



Request for Disbursement
Rockaway Writers Rendezvous
City of Rockaway Beach marketing grant, 2023-2024

Vendor name Rockaway Lions Club
Vendor mailing address PO Box 611, Rockaway Beach OR 97136

Vendor e-mail

Vendor EIN or last 4 of SSN

Service or goods provided venue rent

Line item of grant budget

Purpose of disbursement venue

Partial Full payment

Requested by:
Printed name _____ Robin B _____
Signature

Date

Invoice from vendor attached.

Mail the completed form to Tillamook County Parks Foundation
PO Box 453, Tillamook OR 97141
For Tillamook County Parks Foundation:

Approved by
Date

Check #

*Check 100
3/13/24
C*

Robin Bock



ROCKAWAY BEACH
105 N 3RD AVE
ROCKAWAY BEACH, OR 97136-9411
(800)275-8777

06/07/2024 03:03 PM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Mailer 10.5 x 16	2	\$1.69	\$3.38
------------------	---	--------	--------

Media Mail®	1		\$4.87
-------------	---	--	--------

Copalis Beach, WA 98535
Weight: 1 lb 1.20 oz
Estimated Delivery Date
Mon 06/10/2024

Tracking #:
9549 0145 0736 4159 2282 13

Media Mail®	1		\$4.87
-------------	---	--	--------

Lynnwood, WA 98046
Weight: 1 lb 1.10 oz
Estimated Delivery Date
Mon 06/10/2024

Tracking #:
9549 0145 0736 4159 2282 37

Grand Total:			\$13.12
--------------	--	--	---------

Cash			\$20.00
------	--	--	---------

Change			-\$6.88
--------	--	--	---------

TILLAMOOK COUNTY PARKS FOUNDATION
PO BOX 453
TILLAMOOK, OR 97141

95-687/1232
OR

CHECK

DATE 9/29/24

\$ 55.56

PAY TO THE ORDER OF

Robin Beck

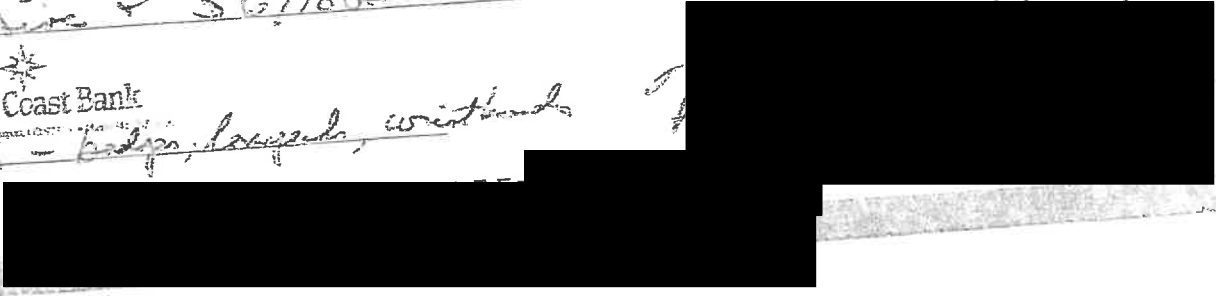
DOLLARS

Fifty Five & 56/100

Oregon Coast Bank

FOR

RWR - badge, lounge, wristbands



Order Placed: March 25, 2024
Amazon.com order number: 114-9051935-9780265
Order Total: \$71.61

Name Badges
a lanyards

Shipped on March 28, 2024

Items Ordered

1 of: LET'S RESIN Epoxy Resin Kit
Epoxy Mixer, Bubble Free & Fast
Crafts, Jewelry, Tumblers
Sold by: Anwing (seller profile)
Supplied by: Anwing (seller profile)

Robin B

Price
\$34.84
Resin with
Air Art,

expenses

Condition: New
1 of: SEE-IT! 52 Sets Badge Holders
Quick Load No Zipper Name Badges
Clear Plastic (52)
Sold by: Windhaven Products LLC (seller profile)
Supplied by: Windhaven Products LLC

40.77 Badges
14.79 lanyards
- lanyard
- badge

Price
\$17.99
lanyards 4x3 Size
for id Badges

Condition: New
1 of: 4 Pack Rectangle DIY Resin
Mold DIY Keychain Jewelry Craft
Sold by: Angel Wings Molds (seller profile)
Supplied by: Angel Wings Molds (seller profile)

55.56

Price
\$10.79
Resin Casting

Condition: New

Shipping Address:

Roberta Bock

United States

Shipping Speed:

FREE Prime Delivery

Shipped on April 1, 2024

Items Ordered

1 of: Easykart 300Pcs Colorful Name Tags Labels Stickers 6 Multi Colour Pattern 2.5 x 3 Inch
Tag for Classroom School Office Home Mailing
Sold by: EASY LABELS (seller profile)
Supplied by: Other

Price
\$7.99

Condition: New

Shipping Address:

Roberta Bock

Order Placed: March 25, 2024
Amazon.com order number: 114-9721500-3532238
Seller's order number: 9421679207
Order Total: \$14.79

Shipped on March 26, 2024

Items Ordered **Price**
1 of: *Avery Customizable Name Badge Inserts, 3" x 4", White, 300 Printable Name Tag Inserts (5392)* \$14.79
Sold by: Solutions by Staples (seller profile)
Supplied by: Other

Condition: New

Shipping Address:
Roberta Bock
142 S QUADRANT ST
ROCKAWAY BEACH, OR 97136-9463
United States

Shipping Speed:
Standard Shipping

Payment information

Payment Method: [REDACTED]	Item(s) Subtotal:	\$14.79
	Shipping & Handling:	\$0.00

Billing address Roberta Bock [REDACTED] United States	Total before tax:	\$14.79
	Estimated tax to be collected:	\$0.00

	Grand Total:	\$14.79
Credit Card transactions	Visa ending [REDACTED] March 26, 2024:	\$14.79

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2024, Amazon.com, Inc. or its affiliates

english

United States

...

...

...

...

...

TILLAMOOK COUNTY PARKS FOUNDATION
PO BOX 453
TILLAMOOK, OR 97141

1012

96-687/1232
66

DATE 5/6/24

CHECK AMOUNT

PAY
TO THE
ORDER OF

Mary Mc Guinness

\$ 29.39

Twenty Nine & 39/100

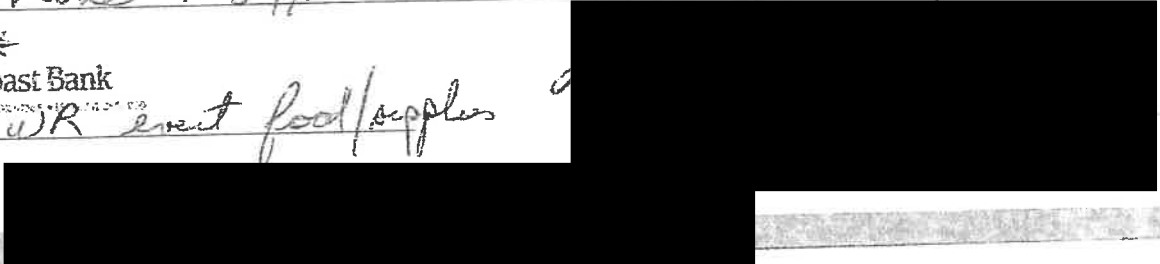
DOLLARS

Photo
Safe
Deposit
Box

Oregon Coast Bank

FOR

RWR event food/supplies



30
30
10
15
75
75

May Mc Ginn
Food event
\$29.37



VALIDATION

1012

96-687/1232
05

DATE 5/6/24

CHECK NUMBER

us \$29.39

DOLLARS

PA
TO
ORD

Tc

FOR

Item Total	Description	Qty	Selling Unit	Price
				6.18
				3.09
11740	GNRL GROCERY	2	EACH	3.98
15896	ALMOND JOY SINGLE	2	EACH	1.99
84092904922	15 CUPS	1	EACH	2.99
04113030214	SHOP VALUE PAPER	1	EACH	2.99
04130302380	EE 28 BOWLS	1	EACH	3.49
				3.99
				20.63
				0.00
				0.00
				20.63
				20.63
				20.63



Subtotal
Bottle Deposits
Tax

Total

Tender:
DEBIT
XXXXXXXXXX
Swiped

Auth: 002774

20.63
- 2.99
\$17.64

Number of items purchased: 7

Thank you for shopping at
Center Market
Your little beach grocery store.



GENERAL STORE #18455
ROCKAWAY BEACH, OR 503-374-0288

S S DECO NAPKIN 25	726459250123		2.50
CV ICED OATMEAL CO	086106052518	E	1.65
CV ORIGINAL FUDGE C	020200129783	E	2.75
CV PB ORIGINAL FUDGE C	086106013113	E	1.50
CV PB ORIGINAL FUDGE C	020200029748	E	2.30
GLAD 10 1/4 10CT RPP	742797060026		1.00
PAPER BAG FEE			0.05
TOTAL SALE			\$11.75
Visa/Debit			\$11.75
AUTH# 018514			

REF: 00000051727 AID: 6000000980840
 2024-04-27 09:29:32 18455 01
 390364834051839313621920419664369813331830

-----CUT HERE-----


 * Complete survey at dscustomerfirst.com *
 * For a chance to win a \$100 Gift Card *
 * Weekly. Must be 18+ to enter. *
 * Survey Code: 18455-8848-1024-632 *

-----CUT HERE-----
3 STORE COUPON
SATURDAY MAY 11TH ONLY!
\$5 OFF \$25
 \$5 off your purchase of \$25 or more
 OR SHOP ONLINE AT DOLARGENERAL.COM

\$25 or more (excludes alcohol, tobacco and alcohol products). Limit one per customer. Excludes discounts, coupons, and prepays. Financial services and products, Rue Doctor tobacco and alcohol products. 139875841



Text DGJOBS to 33333 to find your job opportunity today.



-----CUT HERE-----

TILLAMOOK COUNTY PARKS FOUNDATION

PO BOX 453
TILLAMOOK, OR 97141

1013

96-697/1232
05

DATE 5/16/2024

CHS


PAY
TO THE
ORDER OF

Don Beckman

\$ 100.99

One Hundred & 99/100

DOLLARS


Oregon Coast Bank

Member FDIC Equal Housing Lender

FOR

the Ryan Cards



Custom Thank You Cards

~~\$110.99~~ \$100.99



Quantity: 100

Expected delivery: Thu, May 30

White Blank Envelopes

\$0.00

Quantity: 100

Expected delivery: Thu, May 30

Subtotal \$110.99

Savings  -\$10.00

Shipping: Standard FREE

Savings -\$14.99

TILLAMOOK COUNTY PARKS FOUNDATION

PO BOX 453
TILLAMOOK, OR 97141

DATE 4/29/24

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

USE OF BILLS & COIN
ADDITIONAL ITEMS
BE SUBJECT TO ITEMS
PROPERLY ENDORSED.

TOTAL ITEMS

2

CURRENCY

COIN

C 30-7426

H 98-8076

K

S

TOTAL FROM
REVERSE

\$

910.00

200.00

100.00

1210.00

CHECKS AND OTHER



Oregon Coast Bank

The Bank of Oregon • 1-800-541-2500 • www.oregoncoastbank.com

NON-RECURRING DEBIT CODE (M.O.F.) - NON-RECURRING COLLECTION AGREEMENT

Rockaway Beach Fire Rescue

276 Hwy 101 S
PO Box 5
Rockaway Beach OR 97136
503-374-1752



August 5, 2024

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire Rescue Department for the month of July 2024.

The Department responded to or participated in 117 events during the month of July, the breakdown is listed below.

911 calls for Service: 63	Trainings: 5	Non-Emergent: 49
44- Medical	Fire Operations	31- Beach Safety
8- Fire Alarm	Water Rescue	4- Public Assist
1- Structure Fire	Hoselines	0- Lift Assist
4- Water Rescue	Drafting	9- Burn Complaints
2- MVA		4- Radio call-ins
2- Outside Fire		1- Special Assignments
0-Powerlines		

Year to Date	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
911 Calls	232	231	245	245
Non-Emergent	141	138	167	165
Trainings	61	77	65	79
Total	434	446	473	489

Training update- The department focused July Thursday night training on Fire Operations, Hose and Nozzles, Water Rescue, and Drafting training. August training will focus on Firefighter skills, Beach Rescue and Vehicle Fire Training.

During the month of July crews were on the beach 31 times providing information to citizens and visitors. Continue to work with State Parks to better coordinate our safety and enforcement actions on the Beach.

	July	YTD
Fire safety\Educational Moments-	12	42
Water Safety Messages\Out of Water-	22\32-person	49/92
Stickers to kids-	3	8
Educational signs reset-	4	4
Education Signs Replaced-	0	0
Fires extinguished-	18	31
Volunteer Hours	12	99

This month's preparedness meeting was on foraging and wild edibles. Nixle alerts will be coming soon, account is created and will be active when captain and I receive training. EVCNB was awarded a grant and shared with our group a Solar powered GOBOX radio (GMRS, HAM and Win Link). Captain Grace will be completing a training this month that will allow him to be a certified CERT instructor. The radio group continues performing weekly checks and continues to identify areas to improve. Plans are being made for the great shakeout event, the event will be held on October 17th, 2024, at 10:17 details to follow.

Summer staff have been busy providing public education and beach patrols as well as training and responding to calls. Additional staff have been welcomed during the busy summer and relieved some pressure off the volunteers.

Safety, Training, Public Education and elevating the services provided to the citizens and visitors of Rockaway Beach will also continue to be priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse
Fire Chief
Rockaway Beach Fire Rescue



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of July 2024

July was a very busy month. Multiple criminal cases were opened, and several are still under investigation. Town has been very busy with vehicular and pedestrian traffic. Thankfully, the number of motor vehicle crashes was not very high. The 4th of July went as smoothly as we could hope for.

Notable calls for service this month include the burglary of a residence on the south end of town. Four firearms were reported stolen during this burglary. There are currently no suspects in this case.

Two vehicles were broken into at the Old Growth Cedar Preserve on the same day. Thanks to Rockaway Public Works, we have video of the suspects, we are working to identify them. The items taken from these vehicles were easily seen through the windows and then obtained by breaking a window of the vehicle.

A domestic disturbance was reported in the Lake Lytle area. The suspect was arrested, and this case has been forwarded to the District Attorney.

A person on probation was found to be in violation of their probation. They were arrested for the violation.

Our Detectives Division is working on a reported sexual assault that allegedly occurred in Rockaway. These cases can take time to develop, based on the timing of the report and availability of evidence.

We received a courtesy report from another agency that claimed a person had been sexually assaulted at a hotel in Rockaway. Detectives investigated the report and learned the potential assault occurred in another town that has a similarly named hotel.

Other call numbers are noted in the statistics report provided.

Undersheriff Matt Kelly

<u>Incident Address City</u>	<u>Incident Date And Time</u>	<u>Incident Type</u>	<u>Incident Unit ID</u>
Rockaway Beach	07/01/2024 07:41:03	Suspicious	210
Rockaway Beach	07/01/2024 12:46:01	Assist	210
Rockaway Beach	07/01/2024 14:59:53	Vehicle	210
Rockaway Beach	07/01/2024 16:26:36	Assist	210
Rockaway Beach	07/01/2024 18:13:28	Animal	220
Rockaway Beach	07/01/2024 19:16:27	Trespass	220
Rockaway Beach	07/01/2024 21:30:03	Traffic Stop	220
Rockaway Beach	07/01/2024 22:30:16	Fireworks	220
Rockaway Beach	07/01/2024 23:00:07	Fireworks	220
Rockaway Beach	07/02/2024 08:14:49	Contact	210
Rockaway Beach	07/02/2024 08:50:05	7	210
Rockaway Beach	07/02/2024 12:26:50	Hit & Run	214
Rockaway Beach	07/02/2024 14:54:03	Traffic Stop	210
Rockaway Beach	07/02/2024 15:44:42	Incom 911	210
Rockaway Beach	07/02/2024 15:44:42	Incom 911	214
Rockaway Beach	07/02/2024 21:02:30	Disturbance	217
Rockaway Beach	07/02/2024 21:02:30	Disturbance	225
Rockaway Beach	07/02/2024 21:31:20	Fireworks	217
Rockaway Beach	07/02/2024 21:46:25	Assault	217
Rockaway Beach	07/02/2024 21:46:25	Assault	225
Rockaway Beach	07/02/2024 22:08:56	Fireworks	217
Rockaway Beach	07/02/2024 22:09:20	Fireworks	217
Rockaway Beach	07/02/2024 23:59:14	BUSINESS CHECK	217
Rockaway Beach	07/02/2024 23:59:35	BUSINESS CHECK	217
Rockaway Beach	07/03/2024 00:00:01	BUSINESS CHECK	217
Rockaway Beach	07/03/2024 09:31:04	Suspicious	210
Rockaway Beach	07/03/2024 10:37:55	Narcotics	215
Rockaway Beach	07/03/2024 11:41:27	Assist	215
Rockaway Beach	07/03/2024 14:11:36	Assist	210
Rockaway Beach	07/03/2024 14:24:09	Contact	215
Rockaway Beach	07/03/2024 14:44:38	Contact	215
Rockaway Beach	07/03/2024 15:11:36	Traffic Stop	210
Rockaway Beach	07/03/2024 15:36:53	Traffic Stop	210
Rockaway Beach	07/03/2024 17:17:45	Harassment	215
Rockaway Beach	07/03/2024 17:24:32	UEMV	225
Rockaway Beach	07/03/2024 17:24:32	UEMV	215
Rockaway Beach	07/03/2024 21:14:04	Suspicious	217
Rockaway Beach	07/03/2024 21:17:32	Fireworks	217
Rockaway Beach	07/03/2024 21:44:36	Traffic Stop	217
Rockaway Beach	07/03/2024 21:49:40	Fireworks	217
Rockaway Beach	07/03/2024 22:10:25	Fireworks	217
Rockaway Beach	07/03/2024 22:11:23	Property	217
Rockaway Beach	07/03/2024 22:34:20	Fireworks	217

Rockaway Beach	07/03/2024 22:35:17	Fireworks	217
Rockaway Beach	07/03/2024 23:36:17	Suicidal	217
Rockaway Beach	07/04/2024 00:22:39	Follow Up	217
Rockaway Beach	07/04/2024 09:18:28	Ordinance Violation	210
Rockaway Beach	07/04/2024 11:36:21	Contact	215
Rockaway Beach	07/04/2024 12:56:25	Unknown	210
Rockaway Beach	07/04/2024 14:05:34	BUSINESS CHECK	210
Rockaway Beach	07/04/2024 14:16:54	BUSINESS CHECK	210
Rockaway Beach	07/04/2024 14:28:11	MVA/Non-injury	207
Rockaway Beach	07/04/2024 14:28:11	MVA/Non-injury	210
Rockaway Beach	07/04/2024 15:11:24	Juvenile	216
Rockaway Beach	07/04/2024 15:11:24	Juvenile	215
Rockaway Beach	07/04/2024 16:08:59	Contact	210
Rockaway Beach	07/04/2024 16:56:35	Assist	215
Rockaway Beach	07/04/2024 17:17:22	Contact	215
Rockaway Beach	07/04/2024 17:41:59	Traffic Stop	210
Rockaway Beach	07/04/2024 18:11:28	Traffic Stop	210
Rockaway Beach	07/04/2024 18:37:39	Contact	210
Rockaway Beach	07/04/2024 18:45:17	Contact	210
Rockaway Beach	07/04/2024 19:06:48	Contact	215
Rockaway Beach	07/04/2024 19:24:27	Unwanted	215
Rockaway Beach	07/04/2024 20:12:09	Fireworks	215
Rockaway Beach	07/04/2024 20:44:09	Vehicle	220
Rockaway Beach	07/04/2024 20:44:09	Vehicle	215
Rockaway Beach	07/04/2024 21:18:47	Fireworks	215
Rockaway Beach	07/04/2024 21:59:48	Fireworks	217
Rockaway Beach	07/04/2024 22:46:38	Incom 911	215
Rockaway Beach	07/04/2024 22:59:01	Fireworks	215
Rockaway Beach	07/05/2024 10:02:43	Suicidal	216
Rockaway Beach	07/05/2024 10:02:43	Suicidal	219
Rockaway Beach	07/05/2024 13:03:58	Property	215
Rockaway Beach	07/05/2024 13:31:06	Alarm	215
Rockaway Beach	07/05/2024 13:31:06	Alarm	219
Rockaway Beach	07/05/2024 16:50:05	Assist	215
Rockaway Beach	07/05/2024 19:12:30	Traffic Stop	220
Rockaway Beach	07/05/2024 19:33:53	Traffic Stop	220
Rockaway Beach	07/05/2024 19:33:53	Traffic Stop	215
Rockaway Beach	07/05/2024 19:58:42	Traffic Stop	220
Rockaway Beach	07/05/2024 21:55:40	Fireworks	215
Rockaway Beach	07/05/2024 22:56:56	Fireworks	217
Rockaway Beach	07/05/2024 23:40:37	Fireworks	217
Rockaway Beach	07/05/2024 23:48:13	Fireworks	217
Rockaway Beach	07/06/2024 00:00:32	Assist	217
Rockaway Beach	07/06/2024 00:17:38	Fireworks	217

Rockaway Beach	07/06/2024 06:49:01	Burglary	222
Rockaway Beach	07/06/2024 06:49:01	Burglary	219
Rockaway Beach	07/06/2024 08:55:18	UEMV	219
Rockaway Beach	07/06/2024 11:01:28	MVA	219
Rockaway Beach	07/06/2024 11:08:50	Theft	215
Rockaway Beach	07/06/2024 12:30:51	Traffic Stop	215
Rockaway Beach	07/06/2024 14:39:43	Road Hazard	215
Rockaway Beach	07/06/2024 16:25:38	Road Hazard	216
Rockaway Beach	07/06/2024 16:25:38	Road Hazard	215
Rockaway Beach	07/06/2024 16:29:13	Incom 911	216
Rockaway Beach	07/06/2024 20:59:05	BUSINESS CHECK	215
Rockaway Beach	07/06/2024 21:03:21	BUSINESS CHECK	215
Rockaway Beach	07/06/2024 21:12:59	Noise	215
Rockaway Beach	07/06/2024 21:29:47	BUSINESS CHECK	215
Rockaway Beach	07/06/2024 21:35:51	Assist	215
Rockaway Beach	07/06/2024 22:38:32	Fireworks	217
Rockaway Beach	07/06/2024 22:48:19	Fireworks	217
Rockaway Beach	07/07/2024 10:37:01	Hit & Run	210
Rockaway Beach	07/07/2024 10:37:01	Hit & Run	214
Rockaway Beach	07/07/2024 10:37:01	Hit & Run	219
Rockaway Beach	07/07/2024 14:49:00	Vehicle	219
Rockaway Beach	07/07/2024 18:41:17	Welfare check	220
Rockaway Beach	07/07/2024 19:33:42	Traffic Stop	220
Rockaway Beach	07/07/2024 21:43:25	Traffic Stop	220
Rockaway Beach	07/08/2024 07:48:14	Burglary	219
Rockaway Beach	07/08/2024 09:51:15	Vehicle	219
Rockaway Beach	07/08/2024 16:30:00	Mental	220
Rockaway Beach	07/08/2024 16:30:00	Mental	219
Rockaway Beach	07/08/2024 18:06:38	57	220
Rockaway Beach	07/08/2024 18:23:30	Follow Up	220
Rockaway Beach	07/08/2024 20:43:20	Follow Up	220
Rockaway Beach	07/08/2024 22:57:53	Traffic Stop	220
Rockaway Beach	07/09/2024 08:20:05	Burglary	219
Rockaway Beach	07/09/2024 10:59:14	CAMI	219
Rockaway Beach	07/09/2024 13:05:44	Assist	207
Rockaway Beach	07/09/2024 14:49:53	UEMV	219
Rockaway Beach	07/09/2024 15:01:19	Warrant	219
Rockaway Beach	07/09/2024 15:20:00	CAMI	
Rockaway Beach	07/09/2024 15:28:10	UEMV	219
Rockaway Beach	07/09/2024 18:49:39	Noise	217
Rockaway Beach	07/09/2024 19:56:07	Assist	217
Rockaway Beach	07/09/2024 20:01:42	Welfare check	217
Rockaway Beach	07/09/2024 21:35:40	Vehicle	217
Rockaway Beach	07/10/2024 00:23:26	Animal	217

Rockaway Beach	07/10/2024 02:53:33	Alarm	210
Rockaway Beach	07/10/2024 05:01:34	Assist	210
Rockaway Beach	07/10/2024 11:33:41	Contact	215
Rockaway Beach	07/10/2024 12:46:26	Suspicious	215
Rockaway Beach	07/10/2024 14:57:07	Contact	215
Rockaway Beach	07/10/2024 16:09:51	Follow Up	220
Rockaway Beach	07/10/2024 19:40:49	Incom 911	215
Rockaway Beach	07/10/2024 19:55:21	Littering	215
Rockaway Beach	07/11/2024 11:38:33	80	215
Rockaway Beach	07/11/2024 14:06:55	Follow Up	215
Rockaway Beach	07/11/2024 18:00:34	Suspicious	215
Rockaway Beach	07/11/2024 19:40:09	Welfare check	215
Rockaway Beach	07/11/2024 21:39:04	Disturbance	217
Rockaway Beach	07/11/2024 21:39:04	Disturbance	712
Rockaway Beach	07/12/2024 15:37:32	Contact	215
Rockaway Beach	07/12/2024 16:01:54	Welfare check	220
Rockaway Beach	07/12/2024 16:01:54	Welfare check	215
Rockaway Beach	07/12/2024 17:02:23	Traffic Stop	220
Rockaway Beach	07/12/2024 23:19:47	Harassment	217
Rockaway Beach	07/13/2024 12:36:52	Assist	220
Rockaway Beach	07/13/2024 12:36:52	Assist	215
Rockaway Beach	07/13/2024 14:24:06	Contact	220
Rockaway Beach	07/13/2024 15:58:38	Missing Person	220
Rockaway Beach	07/13/2024 15:58:38	Missing Person	712
Rockaway Beach	07/13/2024 15:58:38	Missing Person	215
Rockaway Beach	07/13/2024 17:26:28	Unwanted	215
Rockaway Beach	07/13/2024 21:45:44	BUSINESS CHECK	215
Rockaway Beach	07/13/2024 21:48:40	BUSINESS CHECK	215
Rockaway Beach	07/13/2024 21:51:22	BUSINESS CHECK	215
Rockaway Beach	07/13/2024 21:55:30	BUSINESS CHECK	215
Rockaway Beach	07/14/2024 00:15:42	Suicidal	217
Rockaway Beach	07/14/2024 00:15:42	Suicidal	229
Rockaway Beach	07/14/2024 05:37:54	Death	206
Rockaway Beach	07/14/2024 05:37:54	Death	207
Rockaway Beach	07/14/2024 05:37:54	Death	214
Rockaway Beach	07/14/2024 05:37:54	Death	223
Rockaway Beach	07/14/2024 05:37:54	Death	224
Rockaway Beach	07/14/2024 07:33:41	Follow Up	214
Rockaway Beach	07/14/2024 10:03:43	Follow Up	214
Rockaway Beach	07/14/2024 10:44:02	Court Violation	214
Rockaway Beach	07/14/2024 13:14:35	Alarm	214
Rockaway Beach	07/14/2024 13:43:10	Contact	214
Rockaway Beach	07/14/2024 16:21:48	Marine	214
Rockaway Beach	07/14/2024 21:21:20	Suspicious	210

Rockaway Beach	07/14/2024 21:21:20	Suspicious	219
Rockaway Beach	07/14/2024 22:06:44	Welfare check	210
Rockaway Beach	07/14/2024 22:06:44	Welfare check	219
Rockaway Beach	07/15/2024 14:47:39	Assist	214
Rockaway Beach	07/16/2024 00:52:54	Medical	219
Rockaway Beach	07/16/2024 09:29:25	Follow Up	214
Rockaway Beach	07/16/2024 12:45:04	CAMI	223
Rockaway Beach	07/16/2024 14:31:51	Property	214
Rockaway Beach	07/16/2024 15:51:43	Prowler	214
Rockaway Beach	07/16/2024 21:02:37	Traffic Stop	219
Rockaway Beach	07/17/2024 09:05:17	Suicidal	214
Rockaway Beach	07/17/2024 09:05:17	Suicidal	215
Rockaway Beach	07/17/2024 11:31:53	Man Down	215
Rockaway Beach	07/17/2024 15:30:46	Follow Up	215
Rockaway Beach	07/17/2024 16:14:01	Civil Service	220
Rockaway Beach	07/17/2024 19:41:03	Civil	215
Rockaway Beach	07/17/2024 19:41:03	Civil	219
Rockaway Beach	07/18/2024 11:17:20	Harassment	215
Rockaway Beach	07/18/2024 12:51:59	Contact	215
Rockaway Beach	07/18/2024 13:07:46	Follow Up	215
Rockaway Beach	07/18/2024 13:57:59	Contact	215
Rockaway Beach	07/18/2024 15:27:58	Follow Up	215
Rockaway Beach	07/18/2024 17:36:15	MVA	216
Rockaway Beach	07/18/2024 17:36:15	MVA	215
Rockaway Beach	07/18/2024 19:00:51	Contact	215
Rockaway Beach	07/18/2024 21:41:55	Vehicle	217
Rockaway Beach	07/18/2024 21:56:16	Fireworks	217
Rockaway Beach	07/18/2024 22:43:02	Follow Up	217
Rockaway Beach	07/18/2024 22:43:02	Follow Up	215
Rockaway Beach	07/19/2024 09:47:27	Assist	220
Rockaway Beach	07/19/2024 09:47:27	Assist	215
Rockaway Beach	07/19/2024 10:28:43	Incom 911	220
Rockaway Beach	07/19/2024 15:49:01	Civil Service	220
Rockaway Beach	07/19/2024 16:59:58	Suicidal	216
Rockaway Beach	07/19/2024 16:59:58	Suicidal	215
Rockaway Beach	07/19/2024 16:59:58	Suicidal	224
Rockaway Beach	07/19/2024 17:55:13	Water Rescue	216
Rockaway Beach	07/19/2024 20:36:03	Follow Up	215
Rockaway Beach	07/19/2024 22:38:01	Shots Fired	712
Rockaway Beach	07/19/2024 22:38:01	Shots Fired	224
Rockaway Beach	07/20/2024 07:32:26	Traffic Stop	220
Rockaway Beach	07/20/2024 09:59:03	Vehicle	220
Rockaway Beach	07/20/2024 11:46:55	Assist	220
Rockaway Beach	07/20/2024 12:07:21	Theft	220

Rockaway Beach	07/20/2024 14:03:32	Assist	220
Rockaway Beach	07/20/2024 15:46:11	Civil Service	220
Rockaway Beach	07/22/2024 10:01:12	Civil Service	214
Rockaway Beach	07/22/2024 12:34:35	Road Hazard	214
Rockaway Beach	07/22/2024 20:54:38	Unwanted	219
Rockaway Beach	07/23/2024 04:52:12	BUSINESS CHECK	210
Rockaway Beach	07/23/2024 07:33:24	CAMI	227
Rockaway Beach	07/23/2024 07:34:19	CAMI	227
Rockaway Beach	07/23/2024 11:46:10	Animal	214
Rockaway Beach	07/24/2024 01:27:31	Suspicious	219
Rockaway Beach	07/24/2024 02:13:37	BUSINESS CHECK	219
Rockaway Beach	07/24/2024 02:14:01	BUSINESS CHECK	219
Rockaway Beach	07/24/2024 14:35:57	Suspicious	219
Rockaway Beach	07/24/2024 14:38:56	Civil Service	219
Rockaway Beach	07/25/2024 12:28:21	Man Down	216
Rockaway Beach	07/25/2024 13:17:52	Civil	214
Rockaway Beach	07/25/2024 14:06:49	Suspicious	214
Rockaway Beach	07/26/2024 18:44:50	Vehicle	217
Rockaway Beach	07/27/2024 16:07:43	Fraud	215
Rockaway Beach	07/27/2024 17:37:45	Contact	215
Rockaway Beach	07/28/2024 12:13:29	CAMI	214
Rockaway Beach	07/28/2024 15:59:47	Property	219
Rockaway Beach	07/29/2024 07:32:06	Court Violation	214
Rockaway Beach	07/29/2024 10:29:16	Follow Up	214
Rockaway Beach	07/29/2024 17:12:50	Incom 911	219
Rockaway Beach	07/29/2024 23:26:50	Civil	219
Rockaway Beach	07/30/2024 00:42:17	BUSINESS CHECK	219
Rockaway Beach	07/30/2024 14:24:50	Animal	214
Rockaway Beach	07/30/2024 15:44:08	Assist	214
Rockaway Beach	07/30/2024 16:02:33	Harassment	214
Rockaway Beach	07/30/2024 16:14:20	Follow Up	214
Rockaway Beach	07/30/2024 16:22:44	Follow Up	214
Rockaway Beach	07/30/2024 16:30:30	Incom 911	214
Rockaway Beach	07/31/2024 00:38:51	Traffic Stop	219
Rockaway Beach	07/31/2024 08:27:18	Assault	223
Rockaway Beach	07/31/2024 09:40:42	Missing Person	220
Rockaway Beach	07/31/2024 11:32:36	Welfare check	215
Rockaway Beach	07/31/2024 12:58:43	Civil Service	220
Rockaway Beach	07/31/2024 15:38:46	Follow Up	219
Rockaway Beach	07/31/2024 16:00:45	Traffic Stop	215
Rockaway Beach	07/31/2024 16:00:45	Traffic Stop	219
Rockaway Beach	07/31/2024 19:39:55	Home Check	215
Rockaway Beach	07/31/2024 19:46:25	BUSINESS CHECK	215
Rockaway Beach	07/31/2024 20:39:18	Traffic Stop	217



8/6/24

Dear Mayor, City Council, and City Manager

Water treatment and Distribution

The Public Works crew repaired a 10" leaking pipe at the water treatment plant. During routine checks they discovered water was leaking from one of our wells in Nedonna Beach. The cause was a stuck open check valve in the well, which allowed city water to overflow the well. The crew replaced the old check valve with a new one. Other water leaks were addressed at N. 8th and Pacific St, 141 S. Harbor, 1315 S. 2nd Ave., 315 N. Falcon St. and the City Hall also had a leaking toilet. Additionally, they removed an abandoned fire hydrant at S. 4th and Pacific St. as part of the in-housework for the south pacific St project.

Wastewater Treatment and Collections

The crew cleaned manholes at S. 7th and Hwy 101, S. 2nd Ave., NE 12th, and the 12th street lift station was also cleaned. Camera inspection of the sewer at N. 4th and pacific for potential work during paving project. Public Works worked with Advanced Excavation on a broken sewer line at Kesterson Ct. This issue was originally thought to be a homeowner issue, but it quickly grew to a city problem. We reached into our bag of tricks and pulled out Advanced Excavation, who responded immediately and repaired the pipe. Public Works submitted an SSO with DEQ completing the required paperwork. A big thanks to the owners at 539 Kesterson Ct. for their understanding and cooperation during the fix.

Roads Streets and Parks

With the brush cutter back in service we have been mowing the right of ways and our easements. The boardwalk trail is keeping staff busy with overhanging brush, moss, fallen trees and branches not to mention it's a one-mile trip they walk to see about issues. Occasional sweeping throughout town when our schedule allows. With the resent break-in and robbery at the city park and the occasional graffiti cameras have been purchased for use at the Phyllis Baker Park and the Anchor St. Park. The wayside plaque that was temporarily installed will be back up for display the first part of August, with a proper display. We installed a safety handrail at the wayside restrooms for safer exits. Public works lent road closed signs to the Scenic Railroad for work on N. 6th and Hwy 101.

Our new used truck has turned out great and the liftgate will be installed shortly. Cole Sexton, our summertime employee, is meeting expectations and providing valuable assistance during this busy season. Thank you, are there any questions.

Dan W. Emerson, Superintendent
City of Rockaway Beach Public Works
P: 503.374.0586 / C: 503.457.6094
PublicWorks@corb.us



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

(503) 374-1752

www.corb.us

MEMORANDUM

TO: Rockaway Beach City Council and Luke Shepard, City Manager
FROM: Mary Johnson, City Planner
DATE: August 7, 2024

RE: Planning Department Monthly Report

The Rockaway Beach Planning Commission met on Thursday, July 18, 2024 for their regular meeting. The Commissioners deliberated and took action on Planned Unit Development Application #24-01. The Notice of Decision was posted and served on Friday, August 2, 2024. The Planning Commissioner's decision can be appealed through Saturday, August 17, 2024.

At this same meeting, the Planning Commissioners also voted to appointed Bill Hassel to continue serving as Planning Commission President, and Sandy Johnson to serve as Vice-President.

On July 29, 2024, City Planner, Mary Johnson, received a letter from the United States Department of Homeland Security's Federal Emergency Management Agency (FEMA) announcing the Pre-Implementation Compliance Measures (PICM) for National Flood Insurance Program (NFIP) participating communities in Oregon. A copy of this letter is attached to this memorandum. Also attached is a fact sheet from FEMA which provides an overview of the PICM.

City staff will be attending the webinars scheduled for August 13, 15, and 21 to learn more about the PICM, ask questions, and share concerns. FEMA will be providing a model Ordinance for the PICM on August 12, 2024.

Upcoming work for the Planning Commission:

- Conditional Use application #24-02 will be held in August.
- Consideration of updates to the Community Grant program will be held in August.



FEMA

July 15, 2024

Charles McNeilly
City hall - 276 Highway 101 South
P.O. Box 5 (mailing)
Rockaway Beach, Oregon 97136

Dear Charles McNeilly:

The purpose of this letter is to announce the start of the United States Department of Homeland Security's Federal Emergency Management Agency's (FEMA) Pre-Implementation Compliance Measures (PICM) for National Flood Insurance Program (NFIP) participating communities in Oregon. The intent of PICM is to ensure the continued existence of threatened or endangered species in compliance with the Endangered Species Act (ESA). These measures include coordination with communities to provide appropriate technical assistance, help identify available resources, deliver trainings, and facilitate workshops to ensure on-going community participation in the NFIP. These pre-implementation compliance measures will assist communities in preparing for the Final NFIP-ESA Implementation Plan by helping them develop short and long-term solutions to ensure their on-going participation in the NFIP.

FEMA is currently conducting a National Environmental Policy Act (NEPA) evaluation of impacts associated with the Oregon NFIP-ESA Implementation Plan. FEMA developed this plan, in part, due to a Biological Opinion in 2016 from National Marine Fisheries Services. The Biological Opinion recommended specific measures for FEMA to take to avoid jeopardizing endangered species, including interim compliance measures. The release of the Final Implementation Plan (Plan) is anticipated by 2026, following the Record of Decision in the Environmental Impact Statement (EIS) process, then FEMA will fully implement the Plan in 2027.

FEMA has heard concerns from several communities regarding challenges they are facing to meet the expectations of this Plan. To provide communities with the support needed to incorporate ESA considerations to their permitting of development in the floodplain, FEMA will inform, educate, and support our Oregon NFIP participating communities through the PICM before the Final Implementation Plan is released.

NFIP participating communities in Oregon must select one of the PICM pathways which include the following: (1) adopt a model ordinance that considers impacts to species and their habitat and requires mitigation to a no net loss standard; (2) choose to require a habitat assessment and mitigation plan for development on a permit-by-permit basis; or (3) putting in place a prohibition on floodplain development in the Special Flood Hazard Area (SFHA). Communities must pick a PICM pathway by December 1, 2024. If a community fails to inform FEMA of its selection, they will default to the permit-by-permit PICM pathway. Communities will be required to report their floodplain development activities to FEMA beginning in January of 2025. Failure to report may result in a

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July 15 2024
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compliance visit.

As a part of the PICM, FEMA will implement a delay in the processing of two types of Letters of Map Changes in the Oregon NFIP-ESA Implementation Plan area, specifically Letters of Map Changes associated with the placement of fill in the floodplain: Conditional Letter of Map Revision Based on Fill (CLOMR-F) and Letter of Map Revision Based on Fill (LOMR-F) requests. This action was specifically requested by NMFS in their 2016 Biological Opinion and serves to remove any perceived programmatic incentive of using fill in the floodplain. This delay in processing will begin on August 1, 2024, and will be in place until the Final Implementation Plan is released.

Your community's ongoing participation in the NFIP is critical, as it provides access to flood insurance for property owners, renters, and businesses. In City Of Rockaway Beach there are currently 253 of NFIP policies in force representing \$69494000 in coverage for your community.

FEMA will be conducting informational virtual webinars this summer to provide an overview and status update for the Oregon NFIP-ESA integration, introduce the Pre-Implementation Compliance Measures, and provide an opportunity for Oregon NFIP floodplain managers to ask questions of FEMA staff. In the fall, FEMA will hold workshops to provide in-depth opportunities for local technical staff to work with FEMA technical staff, to understand and discuss issues relating to the PICM.

The webinars will be held virtually over Zoom. The information at each webinar is the same so your jurisdiction only needs to attend one. You can register for a webinar using the links below.

- Wednesday, July 31 at 3-5pm PT: <https://kearnswest.zoom.us/meeting/register/tZEkc-murjstGdPJiFioethjRk-id8N-k0hj>
- Tuesday, August 13 at 9:30-11:30am PT: <https://kearnswest.zoom.us/meeting/register/tZAod-isrTsqGN0KqckRLPPeaZuu4rv96lcR>
- Thursday, August 15 at 2-4pm PT: https://kearnswest.zoom.us/meeting/register/tZlqcOGpqDojHtTXaa946aI9dMpCTcJIH_zt
- Wednesday, August 21 at 12:30-2:30pm PT: <https://kearnswest.zoom.us/meeting/register/tZYqcuGsrD8rH9DZO22vG0v9KrNzVeUZA9gY>

FEMA will also develop a questionnaire to allow communities to identify how they currently incorporate or plan to incorporate ESA considerations, both in the short-term and long-term. To assist communities in making this determination, FEMA will be offering guidance on the potential pathways that help ensure current compliance. Communities will also be asked to help identify what technical assistance and training would be most beneficial. Feedback from this questionnaire will drive FEMA's engagement and outreach.

Upon completion of the Environmental Impact Statement review and determination, the Final Implementation Plan will be distributed along with several guidance documents and a series of Frequently Asked Questions. FEMA will also be starting NFIP Compliance Audits, in which we will be reviewing permits issued by communities for development in the floodplain and will expect the community to be able to demonstrate what actions are being taken to address ESA considerations.

If you have any questions, please contact us through our project email address fema-r10-mit-

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PICM@fema.dhs.gov. Thank you for your community's on-going efforts to reduce flood risk in your community and for your support as we worked toward these milestones.

Sincerely,

A handwritten signature in blue ink, appearing to read "Willie G. Nunn", with a horizontal line extending to the right.

Willie G. Nunn
Regional Administrator
FEMA Region 10

cc: MaryJohnson, City Of Rockaway Beach
John Graves, Floodplain Management and Insurance Branch Chief
Deanna Wright, Oregon State National Flood Insurance Program Coordinator

Enclosure: Pre-Implementation Compliance Measures Fact Sheet

Oregon National Flood Insurance Program Endangered Species Act Integration

Pre-Implementation Compliance Measures Overview

Beginning this summer, FEMA will assist communities with coming changes to the National Flood Insurance Program (NFIP) in Oregon.

Why are the changes needed?

As the result of a Biological Opinion issued by the National Marine Fisheries Service, communities are required to demonstrate how floodplain development is compliant with the Endangered Species Act in Special Flood Hazard Areas. Changes are needed to protect the habitat of several species of fish and the Southern Resident killer whales to comply with the Endangered Species Act (ESA). FEMA outlined these changes in the [draft Oregon NFIP-ESA Implementation Plan](#).



The National Flood Insurance Program serves to protect lives and property, while reducing costs to taxpayers due to flooding loss.

Current status

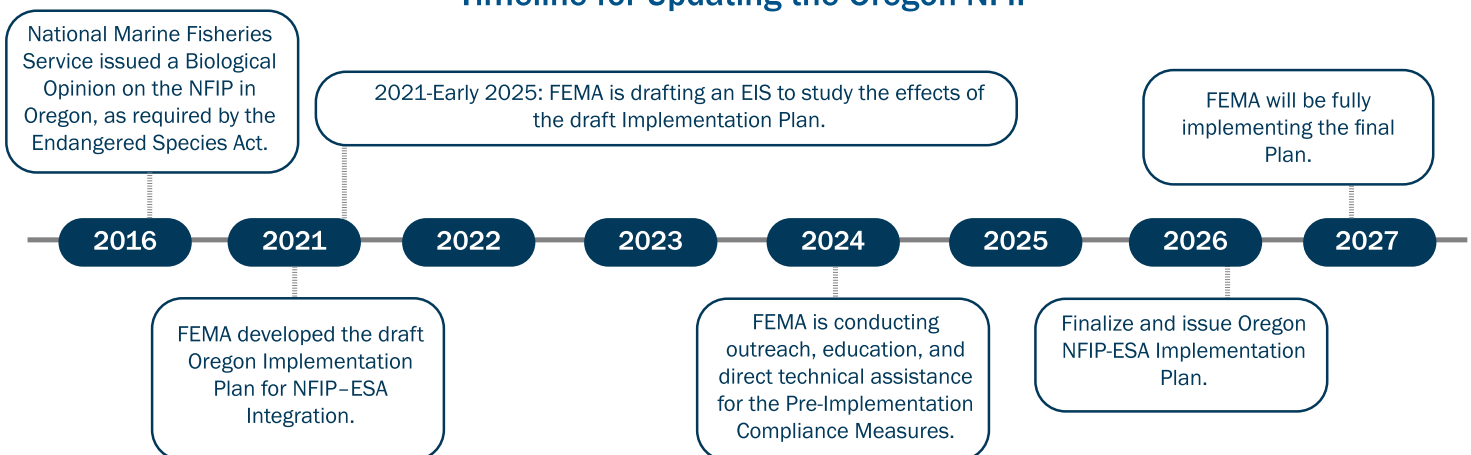
FEMA is evaluating proposed changes to the NFIP outlined in the Implementation Plan through an environmental impact statement (EIS), in compliance with the National Environmental Policy Act (NEPA).

What is “no net loss”?

Any development action resulting in negative impacts to one or more key floodplain functions that are then mitigated or avoided to offset said impacts.

The Final Implementation Plan is anticipated by 2026 following the Record of Decision in the EIS process, then FEMA will fully implement the plan in 2027. Until then, communities need to begin taking action to protect habitat and achieve “no net loss.” FEMA is offering several resources for communities to learn more and implement interim measures, called Pre-Implementation Compliance Measures (PICMs).

Timeline for Updating the Oregon NFIP



What can communities do to comply with these changes?

Oregon communities participating in the NFIP can take short-term measures to comply with ESA requirements, known as PICMs. FEMA developed these measures in response to concerns from communities about the time and resources needed to meet requirements and ensure their future good standing in the NFIP. By implementing these measures now, communities will be better prepared for compliance audits, which will begin when the Final Implementation Plan is in place.

Communities can select one of the following three PICMs:

- Prohibit all new development in the floodplain.
- Incorporate the ESA into local floodplain ordinances.
- Require permit applicants to develop a Floodplain Habitat Assessment documenting that their proposed development in the Special Flood Hazard Area will achieve “no net loss.”

Communities must report to FEMA on their implementation of interim measures.

In addition to the above measures, as of August 1, 2024, FEMA is temporarily suspending processing applications for Letters of Map Revision based on Fill (LOMR-Fs) and Conditional Letters of Map Revision based on Fill (CLOMR-Fs) in NFIP communities to avoid potentially negative effects on ESA-listed species.

FEMA is here to support your community.

FEMA is offering several resources to assist communities in preparing for the Oregon NFIP-ESA Implementation Plan.

- **Informational Webinars (Summer 2024):** Learn about what FEMA is doing to revise the Implementation Plan and receive an introduction to the PICMs.
- **Questionnaire (Summer 2024):** Share what floodplain management measures your community is currently implementing to comply with the ESA, which PICMs you’re most interested in, and what support you need. Your feedback will help us plan the fall workshops and identify needs for technical assistance.
- **Workshops (Fall 2024):** Get an in-depth look at PICMs and talk through questions and concerns with FEMA staff.
- **Technical Assistance (Begins in Fall 2024):** Get support from FEMA to begin implementing PICMs.

Learn more and participate

Visit www.fema.gov/about/organization/region-10/oregon/nfip-esa-integration to read the latest information about NFIP-ESA Integration in Oregon.

You can also contact us at FEMA-R10-MIT-PICM@fema.dhs.gov

RESOLUTION NO. 2024-38

A RESOLUTION APPROVING A LEASE AGREEMENT WITH NEAH-KAH-NIE SCHOOL DISTRICT NO. 56 FOR TENNIS COURT PROPERTY

WHEREAS, Neah-Kah-Nie School District No. 56, Tillamook County, Oregon, hereinafter referred to as District, is the owner of the real property described, below, hereinafter referred to as the Tennis Court Property; and

WHEREAS, the parties had previously entered a tennis court lease dated September 13, 2023 for one (1) year; and

WHEREAS, the City desires to lease the Tennis Court Property from the District under the conditions set forth in the agreement attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City of Rockaway Beach City Council hereby approves the lease agreement with Neah-Kah-Nie School District No. 56 for the Tennis Court Property, attached as Exhibit A.

Section 2. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 14th DAY OF AUGUST 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Tennis Court Lease

WHEREAS, Neah-Kah-Nie School District No. 56, Tillamook County, Oregon, hereinafter referred to as District, is the owner of the real property described, below, hereinafter the Tennis Court Property;

WHEREAS, the Board of Directors of the District has determined that the District does not presently have a need for, or in the foreseeable future will not need, the Tennis Court Property;

WHEREAS, the District has determined that it would be in the best public interest to re-enter into a lease of the Tennis Court Property with the City of Rockaway Beach, a municipal corporation, hereinafter referred to as the City, for the purposes described herein, on the following terms and conditions:

NOW THEREFORE, in consideration of the covenants, agreements and stipulations herein contained (hereinafter Lease), the District hereby leases to the City the Tennis Court Property of approximately 6960 square feet, described in the Exhibit A map attached hereto and by this reference incorporated herein (hereinafter the Tennis Court Property).

TO HAVE AND TO HOLD the Tennis Court Property for five (5) years, commencing on September 1, 2024, and terminating at 9:00 p.m. on the day immediately preceding the five-year anniversary of the commencement date of this Lease, unless sooner terminated as hereinafter provided.

In consideration of this Lease, and of the covenants and agreements herein contained, each party hereby agrees as follows:

1.0 **Rent.** The rental for the term of this Lease shall be \$10.00 for the entire term, payable upon the signing of this agreement.

2.0 **Use.** This Lease is entered into on the condition that the Tennis Court Property shall be solely used as tennis courts or pickleball courts and in the event that the Tennis Court Property is not available for use for a consecutive period of six (6) months at any time during the term of this Lease, the agreement shall terminate and the Tennis Court Property shall be returned to the District, together with any and all improvements located thereon, substantially the same condition that it was in when this Lease began, without any abatement of the rent.

3.0 **No Charge to the Public; No Discrimination.** The City further agrees that the Tennis Court Property shall be used for tennis or pickleball courts by the public without charge

and without discrimination on the basis of race, creed, gender, national origin, or age.

4.0 **Maintenance.** The City further agrees to keep and maintain the Tennis Court Property in good condition and repair, free from debris on the Tennis Court Property.

5.0 **Improvements.** The parties acknowledge that, through the years, the Tennis Court Property has suffered from neglect and disrepair. Consequently, the City agrees to keep and maintain the Tennis Court Property in at least the same condition that it is currently in, but with an eye towards developing a longer-term relationship between the parties regarding the Tennis Court Property.

6.0 **Hold Harmless.** In accordance with the Oregon Tort Claims Act and the Oregon Constitution, City agrees to indemnify, defend and hold harmless the District and its officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands for the acts or omissions of the City and the City's officers, agents and employees, in performance of this Lease, as well as any of the public's damage to the Exhibit A property.

7.0 **Default.** Failure for the City to comply with any of the terms of this Lease shall be cause for termination and forfeiture of this Lease; however, District must give notice in writing to the City by sending to the City Recorder, City Hall, Rockaway Beach, Oregon, 97136 a Notice of Default specifying the failure of the City to comply with one or more terms of the terms of this Lease. If, thirty (30) days or more from the date that the Notice of Default is mailed to the City, the default has not been cured to the reasonable satisfaction of the City, the Lease shall terminate without any abatement of rent.

8.0 **Attorney's Fees.** In the event of any litigation or arbitration enforcing or interpreting this Lease, the prevailing party shall be entitled to such attorney's fees and costs as the trial court or the appellate court shall determine to be reasonable.

9.0 **Oregon Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Oregon.

IN WITNESS WHEREOF, the parties have caused their respective officers, duly authorized to do so by their respective Board or Council, effective the first (1st) day of September, 2024.

**Neah-Kah-Nie
School District No. 56
Tillamook County, Oregon**

City of Rockaway Beach

By: _____
Chair

By: _____
Mayor

Attest: _____
Clerk

Attest: _____
City Recorder

Exhibit A



Tennis Court Property Size: Approximately 6960 sq. Ft.

RESOLUTION NO. 2024-39

A RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER FOR THE WAYSIDE BEACH ACCESS IMPROVEMENTS PROJECT

WHEREAS, Rockaway Beach Code Chapter 30.11 designates the City Council of the City of Rockaway Beach as the Local Contract Review Board; and

WHEREAS, the City solicited bids for construction of improvements to the Wayside beach access, and received bids from Advanced Excavation and Bent LLC; and

WHEREAS, funds for the project were allocated in the City's 2024-2025 Fiscal Year budget; and

WHEREAS, the City Engineer's Bid Comparison for the construction contract is attached as Exhibit A, and project drawings are attached as Exhibit B; and

WHEREAS, the City Council wishes to delegate concurrent contracting power to the Mayor and City Manager for the Wayside Beach Access Improvements Project to ensure a timely contract award and execution of the project.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City of Rockaway Beach City Council delegates concurrent contracting power to the City Manager and Mayor for the Wayside Beach Access Improvements Project and hereby grants signatory authority and authorizes the City Manager and Mayor to award the contract to the lowest responsible and responsive bidder.

Section 2. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 14th DAY OF AUGUST 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder



501 E 1st Street
 Newberg, OR 97132
 503-554-9553

Engineer's Estimate Bid Comparison

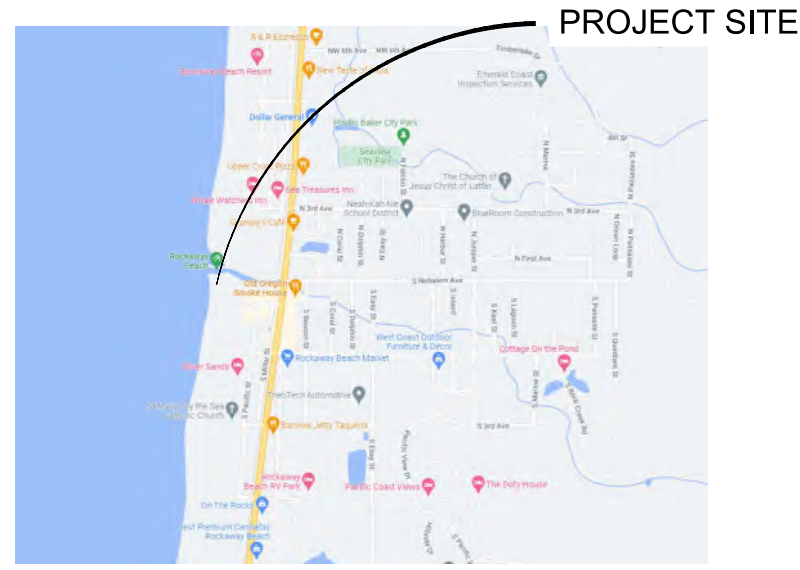
PROJECT: 2015-009.23		Wayside Beach Access							
KIND OF WORK		DATE: 07/24/2024		Engineer		Contractor		Contractor	
<p>The work under this Contract will include construction of a concrete access ramp to the beach along with stairs and handrails, sidewalk improvements and an emergency parking area, surface repairs to the asphalt near the entrance to the park, relocation of multiple park benches and tables, and installation of new lights for the park entrance sign.</p>				HBH Consulting Engineer's Estimate		Advanced Excavation		Bent LLC	
ITEM NUMBER	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	Mobilization, Bonding, Insurance, & Permitting	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 31,000.00	\$ 31,000.00	\$ 28,500.00	\$ 28,500.00
2	Erosion Control, Stripping, Restoration, Reseeding, and Cleanup	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00
3	Removal & Replacement of Benches, Tables, Fountain, etc.	LS	1	\$ 22,000.00	\$ 22,000.00	\$ 18,000.00	\$ 18,000.00	\$ 16,300.00	\$ 16,300.00
4	Earthwork & Excavation	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 17,000.00	\$ 17,000.00	\$ 26,400.00	\$ 26,400.00
5	Concrete Sidewalk (incl. 4" thick 3/4"-0" Aggregate Base)	SF	1650	\$ 24.00	\$ 39,600.00	\$ 22.00	\$ 36,300.00	\$ 28.00	\$ 46,200.00
6	Emergency Access Turnaround (Incl. 6" Aggregate Base)	EA	1	\$ 11,000.00	\$ 11,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
7	Stripping and Gravel Resurfacing	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 9,500.00	\$ 9,500.00	\$ 15,000.00	\$ 15,000.00
8	Beach Access Structure (incl. fabric, base, concrete, walls, curbs, rebar, drain pipe, ramp, etc)	LS	1	\$ 90,000.00	\$ 90,000.00	\$ 65,000.00	\$ 65,000.00	\$ 71,350.00	\$ 71,350.00
9	Class 200 Riprap As Needed	CY	10	\$ 500.00	\$ 5,000.00	\$ 180.00	\$ 1,800.00	\$ 355.00	\$ 3,550.00
10	Design Build ADA Handrails and Safety Rails	LS	1	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 63,100.00	\$ 63,100.00
11	Electrical Work (incl. conduit, raceways, wire, junction, light fixtures, etc.)	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 13,000.00	\$ 13,000.00	\$ 7,550.00	\$ 7,550.00
Subtotal				\$290,600.00		\$245,600.00		\$284,450.00	



WAYSIDE BEACH ACCESS IMPROVEMENTS

ROCKAWAY BEACH, OREGON

JUNE 2024



VICINITY MAP
NOT TO SCALE

OWNER:
CITY OF ROCKAWAY BEACH
P.O. BOX 5
276 HWY 101 S.
ROCKAWAY BEACH, OR. 97136
(503) 355-2982
CONTACT: LUKE SHEPARD

CIVIL ENGINEER
HBH CONSULTING ENGINEERS, INC.
501 E FIRST STREET
NEWBERG, OREGON 97132
CONTACT: MATT DEL MORO, PE
PH: (503) 554-9553
FAX: (503) 537-9554
MDELMORO@HBH-CONSULTING.COM

LOCATE
(48 HOUR NOTICE PRIOR TO EXCAVATION)
OREGON LAW REQUIRES YOU TO FOLLOW THE RULES ADOPTED BY THE OREGON UTILITY NOTIFICATION CENTER. THOSE RULES ARE SET FORTH IN OAR 952-001-0010 THROUGH 952-001-0090 & ORS 757.542 THROUGH 757.562 AND ORS 757.993. YOU MAY OBTAIN COPIES OF THE RULES FROM THE CENTER BY CALLING (503) 242-1987. ONE CALL SYSTEM NUMBER 1-800-332-2344.

SURVEY
ONION PEAK DESIGN
PO BOX 326
NEHALEM, OREGON 97131
CONTACT: ERICK WHITE, PLS
PH: (503) 503-368-6102
ERICK.OPD@GMAIL.COM

SHEET INDEX

C-1	COVER
C-2	NOTES
C-3	EXISTING CONDITIONS AND DEMOLITION PLAN
C-4	SITE PLAN
C-5	RAMP DIMENSION AND GRADING PLAN
C-6	RAMP PLAN AND PROFILE
C-7	DETAILS

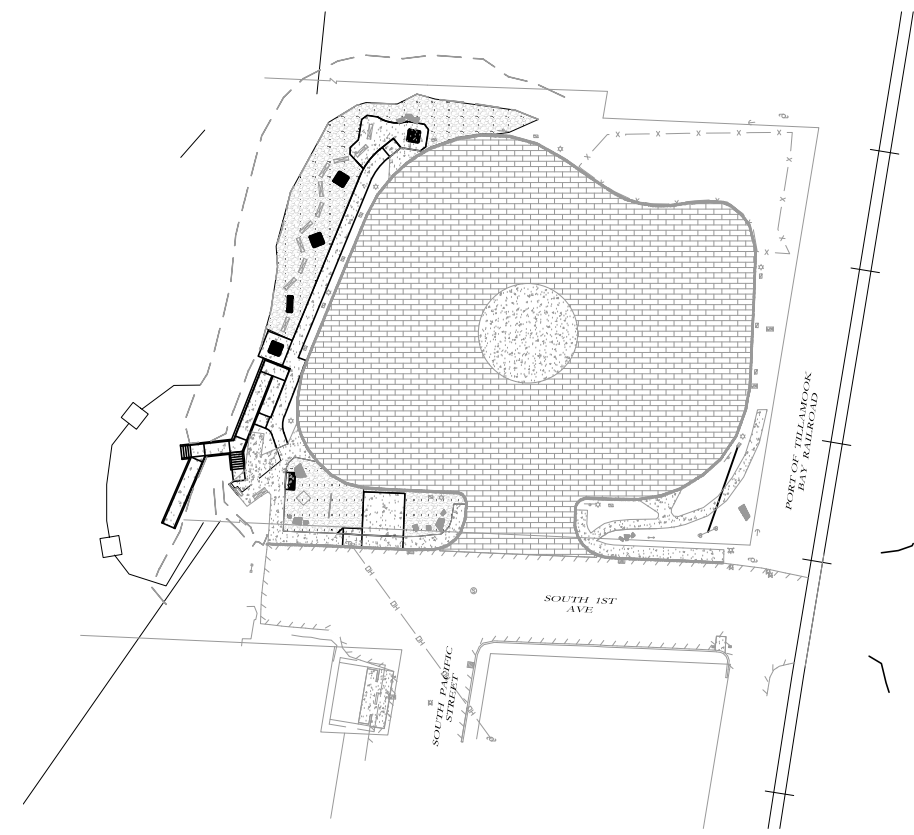
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ABBREVIATIONS

@	AT
AC	ASPHALT
BS	BOTTOM OF STAIRS
CB	CATCH BASIN
CL	CENTERLINE
CY	CUBIC YARDS
ELEV	ELEVATION
EC	EDGE OF CONCRETE
EG	EXISTING GROUND
EP	EDGE OF PAVEMENT
EX	EXISTING
FG	FINISHED GROUND
IE	INVERT ELEVATION
LF	LINEAR FEET
MH	MANHOLE
NTS	NOT TO SCALE
P/L	PROPERTY LINE
PVC	POLYVINYL CHLORIDE
ROW	RIGHT OF WAY
SF	SQUARE FEET
STA	STATION
S=	SLOPE EQUALS
TW	TOP OF WALL
TS	TOP OF STAIRS
TYP	TYPICAL

LEGEND

	EXISTING DRAINAGE DITCH
	EXISTING ASPHALT
	EXISTING EDGE OF RIP-RAP
	EXISTING MAJOR CONTOUR
	EXISTING MINOR CONTOUR
	RIGHT OF WAY
	EXISTING FENCE
	SURVEY MONUMENT
	EXISTING CATCH BASIN
	EX. BENCH
	EX. TABLE
	PROPOSED BENCH
	PROPOSED TABLE
	7"x11" WOOD POST WITH POWER OUTLET
	BOULDER
	WATER METER
	PROPOSED CONCRETE
	PROPOSED ASPHALT



SITE PLAN
1" = 40'
(WHEN PLOTTED ON 8.5" x 11" SCALE IS 1" = 120')

501 E First Street
Newberg, Oregon 97132
CONTACT: ERICK WHITE, PLS
PH: (503) 503-368-6102
ERICK.OPD@GMAIL.COM

REV.	DATE	DESCRIPTION
1	7/18/2024	UPDATED ENGINEER CONTACT

WAYSIDE BEACH ACCESS IMPROVEMENTS
ROCKAWAY BEACH, OREGON
COVER

GENERAL NOTES

- CONTRACTOR SHALL PROCURE AND CONFORM TO ALL CONSTRUCTION PERMITS REQUIRED BY TILLAMOOK COUNTY AND OREGON PARKS AND RECREATION DEPARTMENT (OPRD).
- CONTRACTOR SHALL PROVIDE ALL BONDS AND INSURANCE REQUIRED BY PUBLIC AND/OR PRIVATE AGENCIES HAVING JURISDICTION.
- ALL MATERIALS AND WORKMANSHIP FOR FACILITIES SHALL CONFORM TO APPROVING AGENCIES' CONSTRUCTION SPECIFICATIONS WHEREIN EACH HAS JURISDICTION, INCLUDING BUT NOT LIMITED TO THE CITY, COUNTY, AMERICAN PUBLIC WORKS ASSOCIATION OREGON CHAPTER (A.P.W.A) STANDARD PLANS AND SPECIFICATIONS, THE OREGON SPECIFICATIONS STATE PLUMBING CODE, OREGON HEALTH DIVISION (OHD) AND THE OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ).
- UNLESS OTHERWISE APPROVED BY THE ENGINEER, COUNTY, AND OPRD, CONSTRUCTION OF ALL PUBLIC FACILITIES SHALL BE DONE BETWEEN 7:00 A.M. AND 6:00 P.M., MONDAY THROUGH FRIDAY.
- THE CONTRACTOR SHALL PERFORM ALL WORK NECESSARY TO COMPLETE THE PROJECT IN ACCORDANCE WITH THE APPROVED CONSTRUCTION DRAWINGS INCLUDING SUCH INCIDENTALS AS MAY BE NECESSARY TO MEET APPLICABLE AGENCY REQUIREMENTS AND PROVIDE A COMPLETED PROJECT.
- CONTRACTOR TO NOTIFY CITY, COUNTY, AND ALL UTILITY COMPANIES A MINIMUM OF 48 BUSINESS HOURS (2 BUSINESS DAYS) PRIOR TO START OF CONSTRUCTION BY CALLING "ONE CALL" AT 246-6699 AND ALL OTHER APPLICABLE AGENCIES, AND COMPLY WITH ALL OTHER REQUIREMENTS OF ORS 757.541 TO 757.571.
- ANY INSPECTION BY THE COUNTY OR OTHER AGENCIES SHALL NOT, IN ANY WAY, RELIEVE THE CONTRACTOR FROM ANY OBLIGATION TO PERFORM THE WORK IN STRICT COMPLIANCE WITH THE APPLICABLE CODES AND AGENCY REQUIREMENTS.
- CONTRACTOR SHALL ERECT AND MAINTAIN BARRICADES, WARNING SIGNS, TRAFFIC CONES PER CITY, COUNTY AND ODOT REQUIREMENTS IN ACCORDANCE WITH THE MUTCD (INCLUDING OREGON AMENDMENTS). ACCESS TO DRIVEWAYS SHALL BE MAINTAINED AT ALL TIMES. ALL TRAFFIC CONTROL MEASURES SHALL BE APPROVED AND IN PLACE PRIOR TO ANY CONSTRUCTION ACTIVITY.
- RECORD DRAWINGS. THE CONTRACTOR SHALL MAINTAIN ONE COMPLETE SET OF APPROVED DRAWINGS ON THE CONSTRUCTION SITE AT ALL TIMES WHEREON HE WILL RECORD ANY APPROVED DEVIATIONS IN CONSTRUCTION FROM THE APPROVED DRAWINGS, AS WELL AS THE STATION LOCATIONS AND DEPTHS OF ALL EXISTING UTILITIES ENCOUNTERED. THESE FIELD RECORD DRAWINGS SHALL BE KEPT UP TO DATE AT ALL TIMES AND SHALL BE AVAILABLE FOR INSPECTION BY THE COUNTY UPON REQUEST.
- UPON COMPLETION OF CONSTRUCTION OF PUBLIC FACILITIES, CONTRACTOR SHALL SUBMIT A CLEAN SET OF FIELD RECORD DRAWINGS CONTAINING ALL AS-BUILT INFORMATION TO THE DESIGN ENGINEER FOR USE IN THE PREPARATION OF AS-BUILT DRAWINGS FOR SUBMITTAL TO THE COUNTY.
- THE CONTRACTOR SHALL SUBMIT A SUITABLE MAINTENANCE BOND PRIOR TO FINAL PAYMENT WHERE REQUIRED BY PUBLIC AND/OR PRIVATE AGENCIES HAVING JURISDICTION.
- THE ENGINEER AND APPLICABLE AGENCY MUST APPROVE, PRIOR TO CONSTRUCTION, ANY ALTERATION OR VARIANCE FROM THESE PLANS. ANY VARIATIONS FROM THESE PLANS SHALL BE PROPOSED ON CONSTRUCTION FIELD PRINTS AND TRANSMITTED TO THE ENGINEER AND THE COUNTY FOR APPROVAL.

EXISTING UTILITIES + FACILITIES

- ATTENTION: OREGON LAW REQUIRES YOU TO FOLLOW RULES ADOPTED BY THE OREGON UTILITY NOTIFICATION CENTER. THOSE RULES ARE SET FORTH IN OAR 952-001-0010 THROUGH OAR 952-001-0090. YOU MAY OBTAIN COPIES OF THE RULES BY CALLING THE CENTER. (NOTE: THE TELEPHONE NUMBER FOR THE OREGON UTILITY NOTIFICATION CENTER IS (503) 232-1987).
- THE LOCATION AND DESCRIPTIONS OF EXISTING UTILITIES SHOWN ON THE DRAWINGS ARE COMPILED FROM AVAILABLE RECORDS AND/OR FIELD SURVEYS. THE ENGINEER OR UTILITY COMPANIES DO NOT GUARANTEE THE ACCURACY OR THE COMPLETENESS OF SUCH RECORDS. CONTRACTOR SHALL FIELD VERIFY SIZES AND LOCATIONS OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
- THE CONTRACTOR SHALL LOCATE AND MARK ALL EXISTING PROPERTY AND STREET MONUMENTS PRIOR TO CONSTRUCTION. ANY MONUMENTS DISTURBED DURING CONSTRUCTION OF THE PROJECT SHALL BE REPLACED BY A REGISTERED LAND SURVEYOR AT THE CONTRACTOR'S EXPENSE. THE MONUMENTS SHALL BE REPLACED WITHIN A MAXIMUM OF 90 DAYS, AND THE COUNTY SURVEYOR SHALL BE NOTIFIED IN WRITING AS REQUIRED BY ORS 209.150.
- CONTRACTOR SHALL FIELD VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES WHERE NEW FACILITIES CROSS. ALL UTILITY CROSSINGS MARKED OR SHOWN ON THE DRAWINGS SHALL BE POTHOLED USING HAND TOOLS OR OTHER NON-INVASIVE METHODS PRIOR TO EXCAVATING OR BORING. CONTRACTOR SHALL BE RESPONSIBLE FOR EXPOSING POTENTIAL UTILITY CONFLICTS FAR ENOUGH AHEAD OF CONSTRUCTION TO MAKE NECESSARY GRADE MODIFICATIONS WITHOUT DELAYING THE WORK. IF GRADE MODIFICATION IS NECESSARY, CONTRACTOR SHALL NOTIFY THE DESIGN ENGINEER. ALL UTILITY CROSSINGS SHALL BE POTHOLED AS NECESSARY PRIOR TO EXCAVATING OR BORING TO ALLOW THE CONTRACTOR TO PREVENT GRADE OR ALIGNMENT CONFLICTS.

- ALL EXISTING FACILITIES SHALL BE MAINTAINED IN-PLACE BY THE CONTRACTOR UNLESS OTHERWISE SHOWN OR DIRECTED. CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO SUPPORT, MAINTAIN, OR OTHERWISE PROTECT EXISTING UTILITIES AND OTHER FACILITIES AT ALL TIMES DURING CONSTRUCTION. CONTRACTOR TO LEAVE EXISTING FACILITIES IN AN EQUAL OR BETTER-THAN-ORIGINAL CONDITION AND TO THE SATISFACTION OF THE COUNTY ENGINEER.
- UTILITIES, OR INTERFERING PORTIONS OF UTILITIES, THAT ARE ABANDONED IN PLACE SHALL BE REMOVED BY THE CONTRACTOR TO THE EXTENT NECESSARY TO ACCOMPLISH THE WORK. THE CONTRACTOR SHALL PLUG THE REMAINING EXPOSED ENDS OF ABANDONED UTILITIES.
- CONTRACTOR SHALL REMOVE ALL EXISTING SIGNS, MAILBOXES, FENCES, LANDSCAPING, ETC., AS REQUIRED TO AVOID DAMAGE DURING CONSTRUCTION AND REPLACE THEM TO EXISTING OR BETTER CONDITION.

GRADING, PAVING, + DRAINAGE NOTES

- THERE IS NO SOILS REPORT AVAILABLE FOR THIS PROJECT.
- THE CONTRACTOR SHALL STOCKPILE ALL EXISTING VEGETATION REMOVED WITHIN THE GRADING LIMITS PRIOR TO HAULING OFF SITE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR MANAGING CONSTRUCTION ACTIVITIES TO ENSURE THAT PUBLIC STREETS AND RIGHT-OF-WAYS ARE KEPT CLEAN OF MUD, DUST OR DEBRIS. DUST ABATEMENT SHALL BE MAINTAINED BY ADEQUATE WATERING OF THE SITE BY THE CONTRACTOR.
- UNLESS OTHERWISE NOTED, ALL GRADING, ROCKING AND PAVING TO CONFORM TO OSSC (ODOT/APWA) SPECIFICATIONS, CURRENT EDITION.
- IMMEDIATELY FOLLOWING FINE GRADING OPERATIONS, COMPACT SUBGRADE TO 95% OF THE MAXIMUM DRY DENSITY PER AASHTO T-180 TEST METHOD (MODIFIED PROCTOR). SUBGRADE MUST BE INSPECTED AND APPROVED BY THE COUNTY PRIOR TO PLACING EMBANKMENTS OR BASE ROCK.
- ALL FILLS WITHIN PUBLIC RIGHT-OF-WAYS AND EASEMENTS SHALL BE ENGINEERED. ADDITIONALLY, ANY FILLS OUTSIDE OF PUBLIC RIGHT-OF-WAYS WHICH ARE OVER 2 FEET IN DEPTH SHALL BE ENGINEERED. ENGINEERED FILLS SHALL BE CONSTRUCTED IN 6" LIFTS. EACH LIFT SHALL BE COMPACTED TO 95% OF THE MAXIMUM DRY DENSITY PER AASHTO T-180 TEST METHOD (MODIFIED PROCTOR).
- UNLESS OTHERWISE SHOWN ON THE DRAWINGS, STRAIGHT GRADES SHALL BE RUN BETWEEN ALL FINISH GRADE ELEVATIONS AND/OR FINISH CONTOUR LINES SHOWN. FINISH PAVEMENT GRADES AT TRANSITION TO EXISTING PAVEMENT SHALL MATCH EXISTING PAVEMENT GRADES OR BE FEATHERED PAST JOINTS WITH EXISTING PAVEMENT AS REQUIRED TO PROVIDE A SMOOTH, FREE DRAINING SURFACE.
- CRUSHED ROCK SHALL BE SIZED AS SHOWN ON THE PLANS AND SHALL CONFORM TO THE REQUIREMENTS OF OSSC (ODOT/APWA) 02630.10 (DENSE GRADED BASE AGGREGATE) COMPACT TO 95% OF THE MAXIMUM DRY DENSITY PER AASHTO T-180 TEST METHOD (MODIFIED PROCTOR). PRIOR TO PLACING AC PAVEMENT, WRITTEN COMPACTION TEST RESULTS FOR BASEROCK AND TRENCH BACKFILL MUST BE RECEIVED BY THE COUNTY, AND A PROOF-ROLL (WITNESSED BY THE CITY) MUST BE PERFORMED.
- ASPHALTIC CONCRETE (AC) PAVEMENT SHALL BE ½ DENSE LEVEL II HMAC AS DEFINED IN THE CURRENT OSSC SPECIFICATION.

PIPED UTILITIES

- BEDDING AND BACKFILL. ALL PIPES SHALL BE BEDDED WITH MINIMUM 6-INCHES OF 3/4" MINUS CRUSHED ROCK BEDDING AND BACKFILLED WITH COMPACTED 3/4" MINUS CRUSHED ROCK IN THE PIPE ZONE (CRUSHED ROCK SHALL EXTEND A MINIMUM OF 12-INCHES OVER THE TOP OF THE PIPE IN ALL CASES). CRUSHED ROCK TRENCH BACKFILL SHALL BE USED UNDER ALL IMPROVED AREAS, INCLUDING SIDEWALKS. GRANULAR TRENCH BACKFILL SHALL BE COMPACTED TO 92% OF THE MAXIMUM DRY DENSITY PER AASHTO T-180 TEST METHOD (MODIFIED PROCTOR).
- THE CONTRACTOR SHALL HAVE APPROPRIATE EQUIPMENT ON SITE TO PRODUCE A FIRM, SMOOTH, UNDISTURBED SUBGRADE AT THE TRENCH BOTTOM, TRUE TO GRADE. THE BOTTOM OF THE TRENCH EXCAVATION SHALL BE SMOOTH, FREE OF LOOSE MATERIALS OR TOOTH GROOVES FOR THE ENTIRE WIDTH OF THE TRENCH PRIOR TO PLACING THE GRANULAR BEDDING MATERIAL.
- TRACER WIRE. ALL NON-METALLIC WATER, SANITARY AND STORM SEWER PIPING LOCATED OUTSIDE OF THE PUBLIC RIGHT-OF-WAY OR NOT LAID IN STRAIGHT LINES BETWEEN STRUCTURES SHALL HAVE AN ELECTRICALLY CONDUCTIVE INSULATED 12 GAUGE COPPER TRACER WIRE THE FULL LENGTH OF THE INSTALLED PIPE USING BLUE WIRE FOR WATER AND GREEN FOR STORM AND SANITARY PIPING. TRACER WIRE SHALL BE EXTENDED UP INTO ALL VALVE BOXES, AND MANHOLES AND CATCH BASINS. TRACER WIRE PENETRATIONS INTO MANHOLES SHALL BE WITHIN 18 INCHES OF THE RIM ELEVATION AND ADJACENT TO MANHOLE STEPS. THE TRACER WIRE SHALL BE TIED TO THE TOP MANHOLE STEP OR OTHERWISE SUPPORTED TO ALLOW RETRIEVAL FROM THE OUTSIDE OF THE MANHOLE.

EROSION CONTROL NOTES

- THE CONTRACTOR SHALL DESIGNATE AN EROSION CONTROL INSPECTOR FOR THE SITE. A PRE-CONSTRUCTION MEETING SHALL BE HELD, WHICH SHALL INCLUDE THE CONTRACTOR'S DESIGNATED EROSION CONTROL INSPECTOR TO DISCUSS EROSION AND SEDIMENT CONTROL PROTECTION (ESCP) MEASURES AND CONSTRUCTION LIMITS.
- THE ESCP MUST BE KEPT ONSITE AND ALL EROSION AND SEDIMENT CONTROL MEASURES SHOWN ON THE PLAN MUST BE INSTALLED IN SUCH A MANNER TO ENSURE THAT SEDIMENT OR SEDIMENT LADEN WATER THAT ENTERS OR IS LIKELY TO ENTER SURFACE WATERS OR CONVEYANCE SYSTEMS LEADING TO SURFACE WATER, ROADWAY, OR OTHER PROPERTIES DOES NOT OCCUR.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROPER INSTALLATION AND MAINTENANCE OF ALL EROSION AND SEDIMENT CONTROL MEASURES, IN ACCORDANCE WITH LOCAL, STATE, OR FEDERAL REGULATIONS.
- EROSION AND SEDIMENT CONTROL MEASURES, INCLUDING PERIMETER SEDIMENT CONTROL MUST BE IN PLACE BEFORE VEGETATION IS DISTURBED AND MUST REMAIN IN PLACE, AND BE MAINTAINED, REPAIRED, AND PROMPTLY IMPLEMENTED FOLLOWING PROCEDURES ESTABLISHED FOR THE DURATION OF CONSTRUCTION, INCLUDING PROTECTION FOR ACTIVE STORM DRAIN INLETS AND CATCH BASINS AND APPROPRIATE NON-STORMWATER POLLUTION CONTROLS.
- THE CONTRACTOR IS RESPONSIBLE FOR THE CONTROL OF SEDIMENT TRANSPORT WITHIN PROJECT LIMITS DURING CONSTRUCTION. IF AN INSTALLED EROSION CONTROL SYSTEM DOES NOT ADEQUATELY CONTAIN SEDIMENT ON SITE, THE EROSION CONTROL MEASURES MUST BE FIELD ADJUSTED BY THE CONTRACTOR AS NECESSARY.
- THE CONTRACTOR SHALL STOCKPILE ALL EXISTING VEGETATION REMOVED WITHIN THE GRADING LIMITS UNTIL THEY ARE REMOVED FROM THE SITE. UPON COMPLETION OF GRADING, THE CONTRACTOR SHALL REVEGETATE ALL DISTURBED AREAS WITH VEGETATION MATCHING PREEXISTING VEGETATION.
- TEMPORARY EROSION CONTROL METHODS MUST REMAIN AND BE MAINTAINED UNTIL PERMANENT EROSION CONTROL METHODS ARE IN PLACE AND OPERATIONAL.
- VEGETATION ON ALL EMBANKMENTS AND DISTURBED AREAS TO BE RE-ESTABLISHED AS SOON AS CONSTRUCTION IS COMPLETED.



H B H
 CONSULTING ENGINEERS
 501 E First Street
 Newberg, Oregon 97132
 503/554-9553 fax 503/537-9554
 email: mail@hbh-engineers.com

Drawn By: MCC | Checked By: MCC | Submittal No: _____
 Designed By: MCC | File: L:\2015-009.23\4-Design\DWG\Site Plan.dwg

REV.	DATE	DESCRIPTION

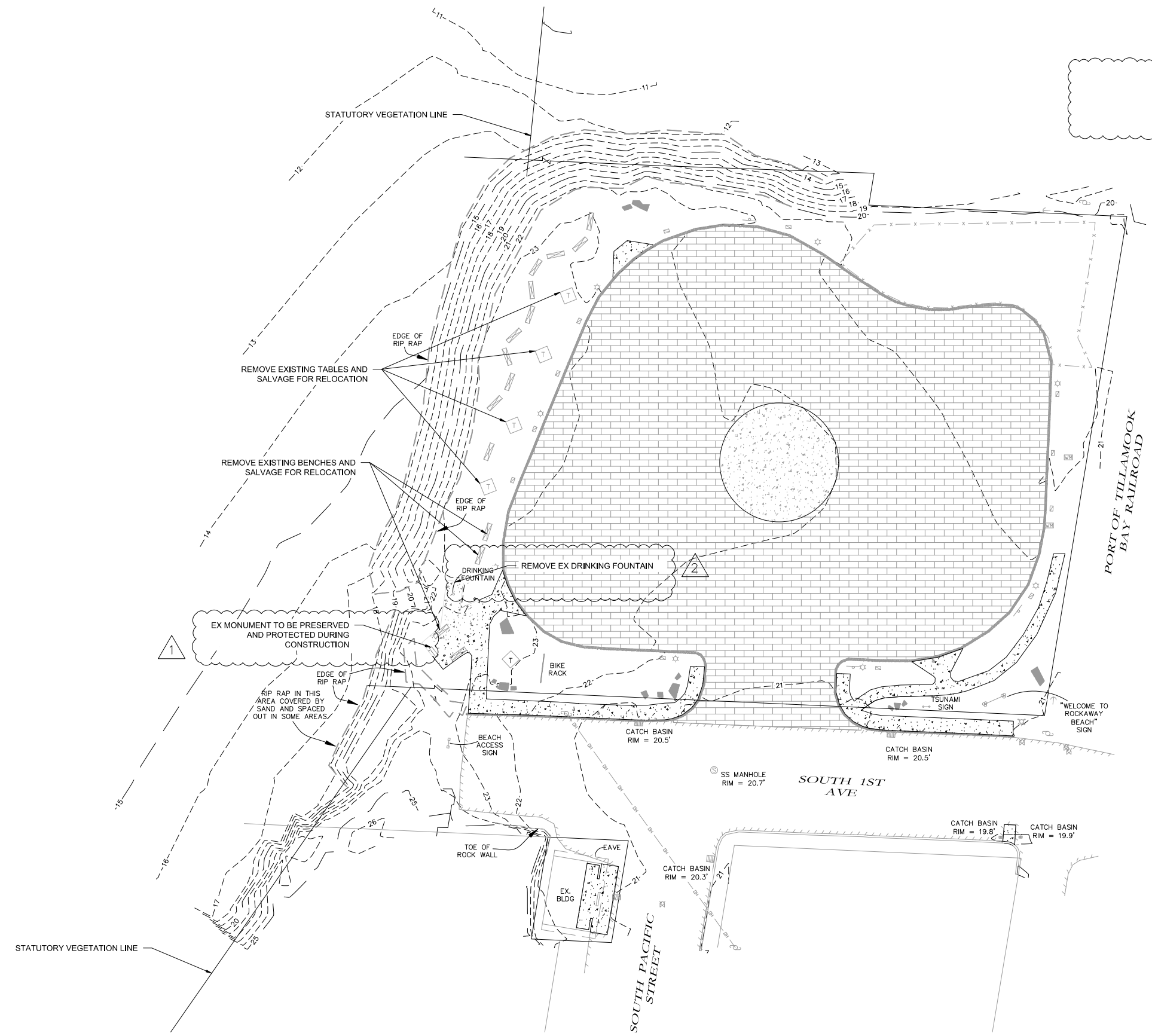
IF THIS LINE IS NOT 1/8" INCH SCALE IS NOT AS SHOWN

WAYSIDE BEACH ACCESS IMPROVEMENTS
 ROCKAWAY BEACH, OREGON
NOTES

SEE
SURVEYOR'S
STAMPED
DRAWING

H B H
ENGINEERS
501 E First Street
Newberg, Oregon 97132
CONSULTING 503/554-9553 fax 503/537-9554
email: mail@hbh-engineers.com

Designed By: MCC | Drawn By: MCC | Checked By: MCD | Submittal No.: PERMIT
File: L:\2015-009.23\4-Design\DWG\Existing Conditions Demo.dwg

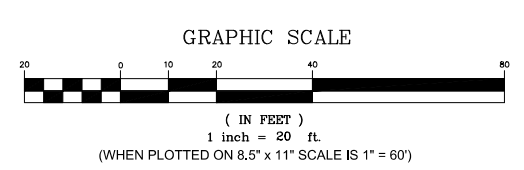


REV.	DATE	DESCRIPTION
1	7/17/2024	ADDED EX MONUMENT TO BE PRESERVED, BENCH RELOCATION
2	7/18/2024	REMOVE EX DRINKING FOUNTAIN
3	7/19/2024	REMOVED NOTE ABOUT EX POWER POLE

IF THIS LINE IS NOT 1 INCH SCALE IS NOT AS SHOWN

THE CITY OF ROCKAWAY BEACH
P.O. BOX 5, ROCKAWAY BEACH, OR 97156

**WAYSIDE BEACH ACCESS IMPROVEMENTS
ROCKAWAY BEACH, OREGON
EXISTING CONDITIONS
AND DEMOLITION PLAN**





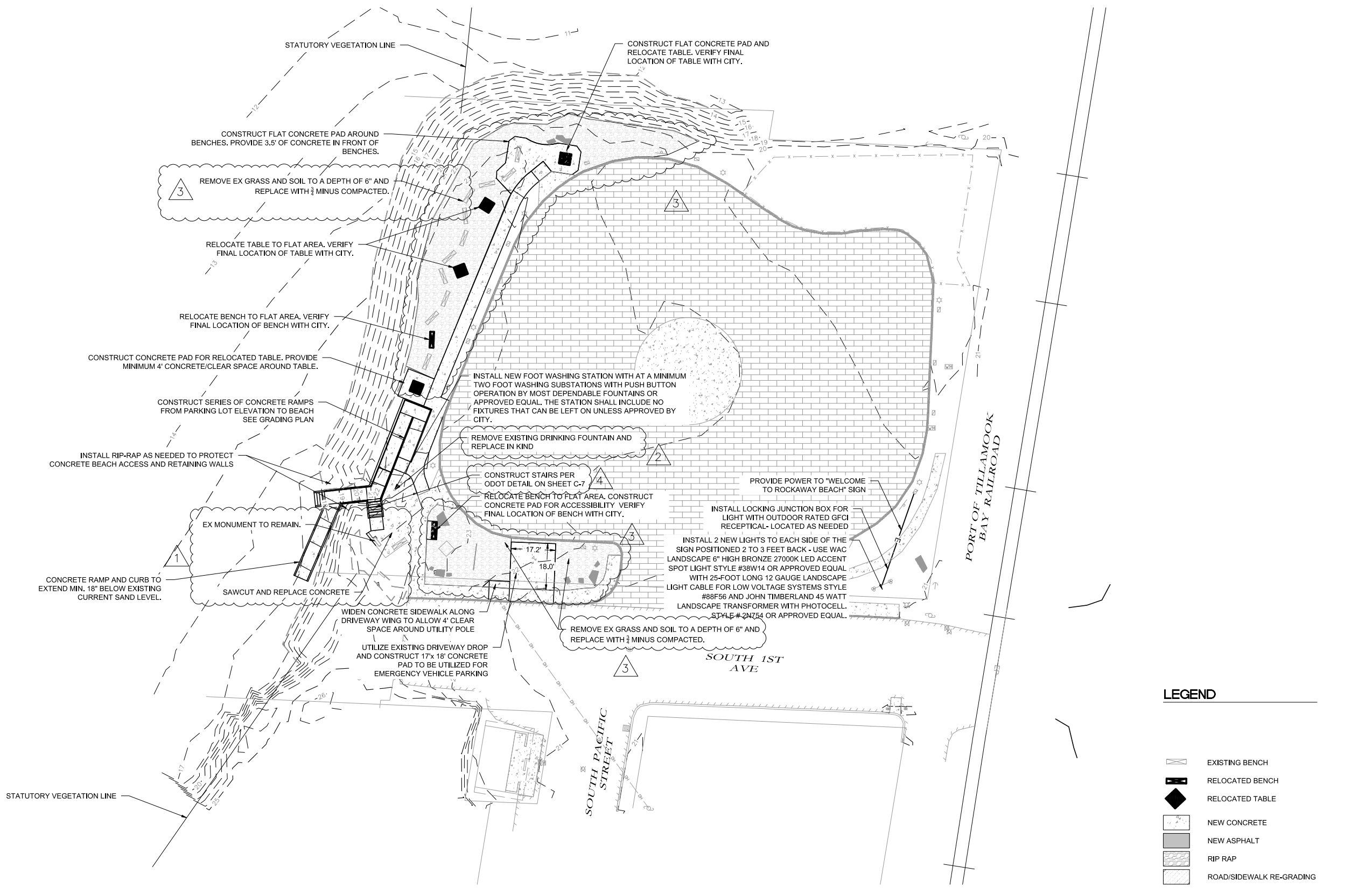
H B H
 CONSULTING ENGINEERS
 501 E First Street
 Newberg, Oregon 97132
 503/554-9553 fax 503/537-9554
 email: mail@hbh-engineers.com

REV.	DATE	DESCRIPTION	BY
1	7/18/2024	EX MONUMENT TO BE PRESERVED, AND SAWCUT AROUND	JJB
2	7/18/2024	REPLACE DRINKING FOUNTAIN IN KIND	JJB
3	7/18/2024	REMOVE GRASS TO 6" AND REPLACE WITH 3/4" GRAVEL	JJB
4	7/18/2024	UPDATED SHEET REFERENCE TO C-7	JJB

IF THIS LINE IS NOT 1 INCH SCALE IS NOT AS SHOWN

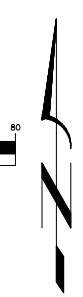
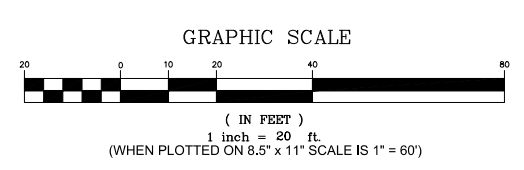
THE CITY OF ROCKAWAY BEACH
 P.O. BOX 5, ROCKAWAY BEACH, OR 97136
WAYSIDE BEACH ACCESS IMPROVEMENTS
 ROCKAWAY BEACH, OREGON
SITE PLAN

Drawn: Sheet No. **C-4**
 Date: **7/18/2024**
 4 of 8
2015-009.23



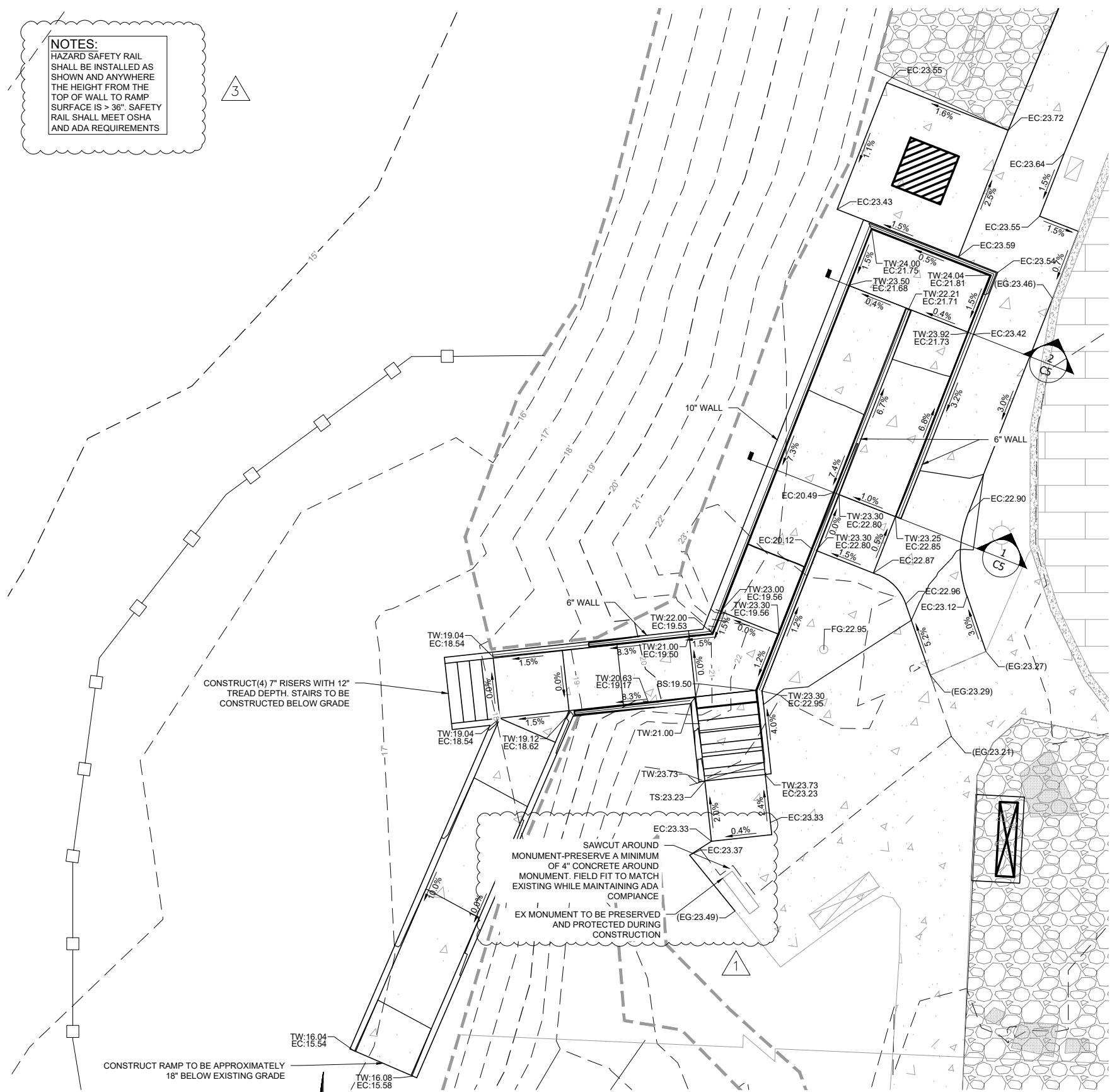
LEGEND

- EXISTING BENCH
- RELOCATED BENCH
- RELOCATED TABLE
- NEW CONCRETE
- NEW ASPHALT
- RIP RAP
- ROAD/SIDEWALK RE-GRADING

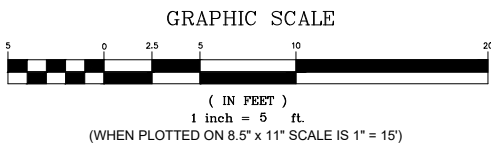


NOTES:
HAZARD SAFETY RAIL SHALL BE INSTALLED AS SHOWN AND ANYWHERE THE HEIGHT FROM THE TOP OF WALL TO RAMP SURFACE IS > 36". SAFETY RAIL SHALL MEET OSHA AND ADA REQUIREMENTS

3



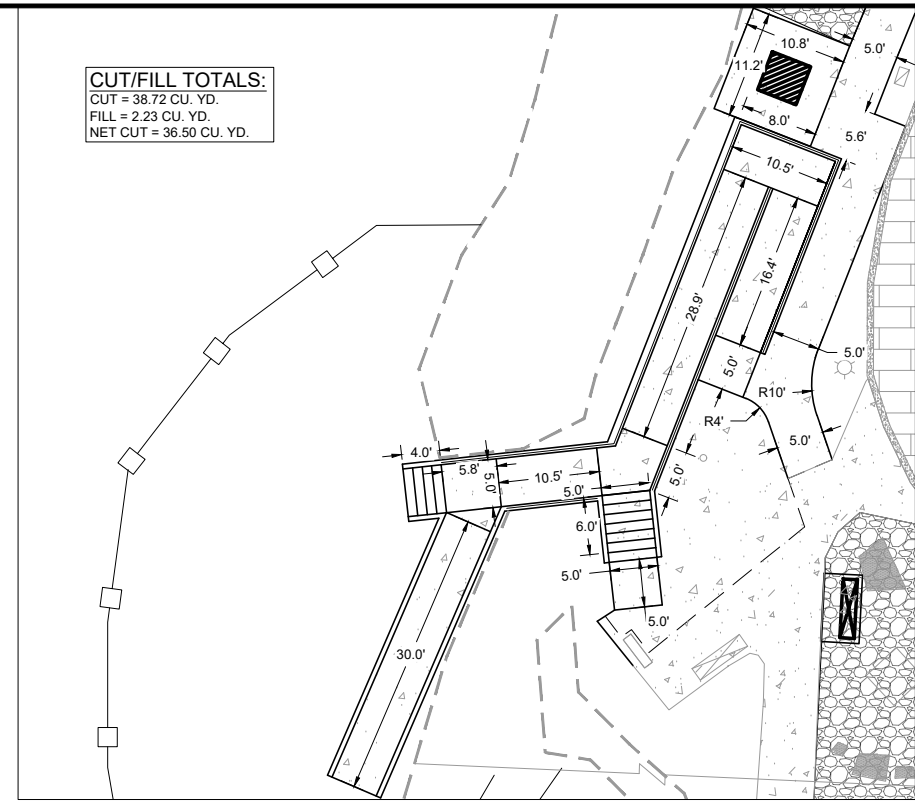
RAMP GRADING PLAN



LEGEND

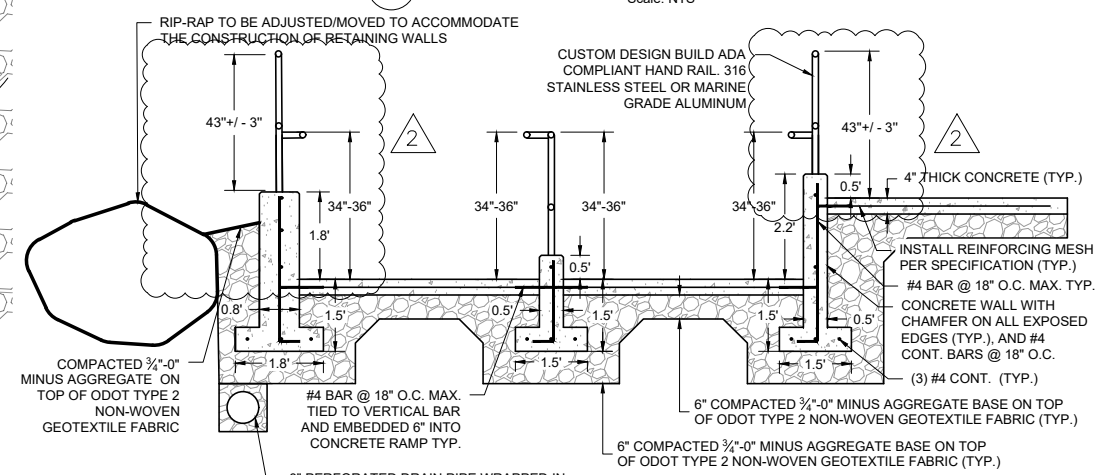
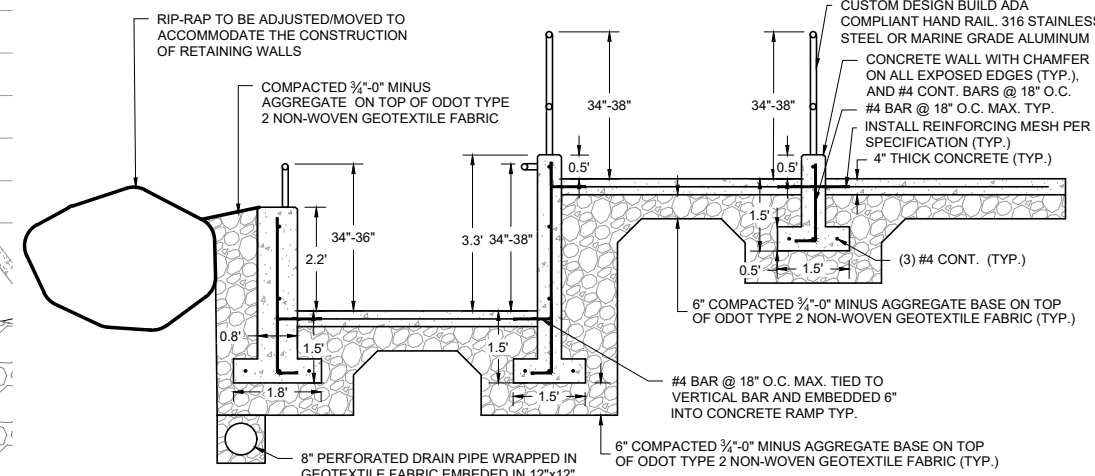
	NEW CONCRETE
	NEW ASPHALT
	RIP RAP
	ROAD/SIDEWALK RE-GRADING

CUT/FILL TOTALS:
CUT = 38.72 CU. YD.
FILL = 2.23 CU. YD.
NET CUT = 36.50 CU. YD.



RAMP DIMENSION PLAN

SCALE: 1" = 10' (WHEN PLOTTED ON 8.5" x 11" SCALE IS 1" = 30')



REV.	DATE	DESCRIPTION
1	7/17/2024	ADDED EX MONUMENT TO BE PRESERVED + SAWCUT AROUND
2	7/18/2024	MCC ADJUSTED HANDRAIL HEIGHT
3	7/19/2024	MCC ADDED NOTES

IF THIS LINE IS NOT 1/4" INCH SCALE IS NOT AS SHOWN

THE CITY OF ROCKAWAY BEACH
P.O. BOX 5, ROCKAWAY BEACH, OR 97136

WAYSIDE BEACH ACCESS IMPROVEMENTS
ROCKAWAY BEACH, OREGON

RAMP DIMENSION AND GRADING PLAN



H B H
ENGINEERS

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email: mail@hbh-engineers.com

Designed By: MCC | Drawn By: MCC | Checked By: MCC | Submitted No.: L:\2015-009.23-4-Design\DWG\Site Plan.dwg | PERMIT

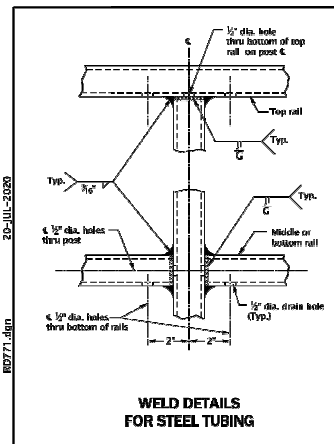


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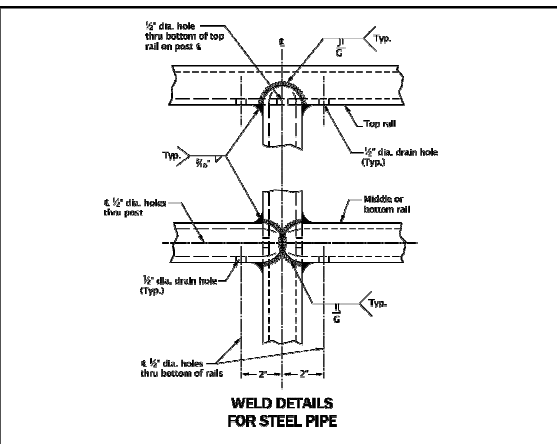
BY	
DATE	
REV.	
DESCRIPTION	

IF THIS LINE IS NOT 1" INCH SCALE IS NOT AS SHOWN

WAYSIDE BEACH ACCESS IMPROVEMENTS
 ROCKAWAY BEACH, OREGON
 DETAILS



WELD DETAILS FOR STEEL TUBING



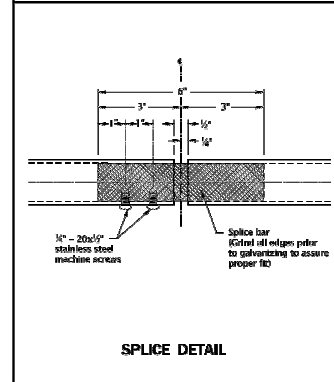
WELD DETAILS FOR STEEL PIPE

MATERIAL TABLES

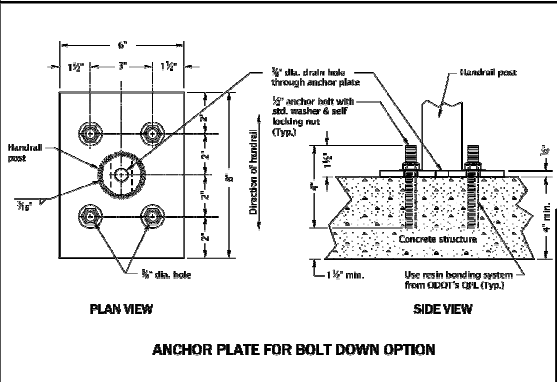
STEEL PIPE POST & RAIL MEMBERS				ROUND SPLICE BAR	
NOM. DIA.	SCL.	O.D.	L.D.	O.D.	
1 1/2"	40	1.680"	1.380"	1 1/2"	
1 3/4"	10	1.900"	1.682"	1 3/4"	

SQUARE STRUCTURAL STEEL TUBING POST & RAIL MEMBERS		SQUARE SPLICE BAR	
Outside Dimensions	Wall Thickness	Outside Dimensions	Wall Thickness
1 1/2" x 1 1/2"	3/16"	1 7/8" x 1"	3/16"

- GENERAL NOTES FOR ALL DETAILS ON THIS SHEET:**
- Handrail details are based on applicable ODOT Standards.
 - Select materials from tables. Posts and rails shall be identical material. Structural steel tubing shall conform to ASTM specification A500, grade B.
 - Posts shall be vertical. The top rail shall be continuous over a minimum of two posts.
 - On structures, the railing shall conform to the vertical alignment of the structure. Rails shall have a splice in the post space occurring at expansion joints.
 - On grade, rails shall have splices at intervals not to exceed 100'.
 - Hot-dip galvanize all metal parts after fabrication.
 - See Std. Drawg. RD770 for details not shown.
 - See Std. Drawg. RD710 for concrete stairway.
 - See project plans for details not shown.



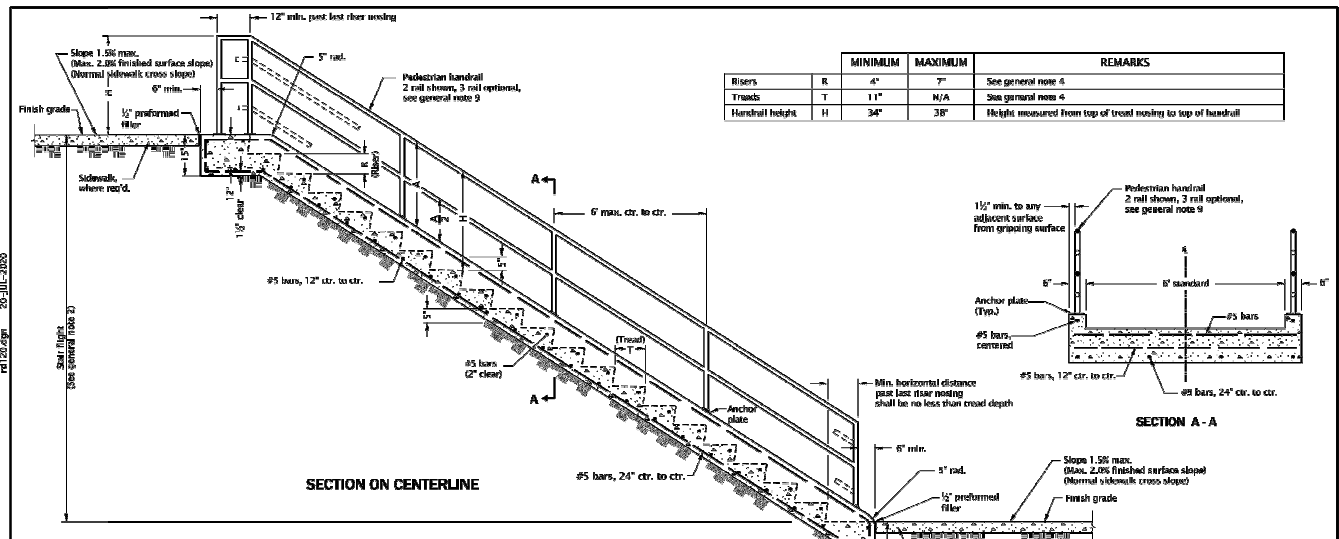
SPLICE DETAIL



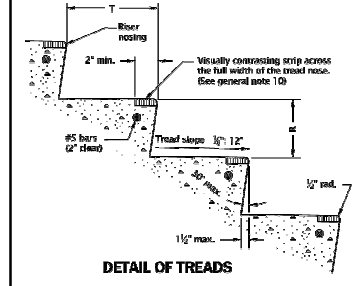
ANCHOR PLATE FOR BOLT DOWN OPTION

OREGON STANDARD DRAWINGS
METAL HANDRAIL DETAILS
 2021
 RD771

Effective Date: June 1, 2023 - November 30, 2023



SECTION ON CENTERLINE



DETAIL OF TREADS

- GENERAL NOTES FOR ALL DETAILS ON THIS SHEET:**
- Details are based on United States Access Board Standards.
 - Maximum vertical rise between finish grade of landings shall be 12".
 - Number of steps varies. Rounded edges of steps and all other exposed edges to 1/2" radii.
 - All treads in a stair flight shall be the same height.
 - All treads in a stair flight shall be the same depth.
 - Handrail height (H) shall be constant within a stair flight.
 - All concrete shall be commercial grade concrete.
 - All reinforcing steel to be placed a minimum of 2" clear of nearest face of concrete unless otherwise shown or noted.
 - See Std. Drawg. RD720 for sidewalk details.
 - See Std. Drawg. RD770 & RD771 for pedestrian handrail details.
 - Provide painted contrasting strip (color shall be safety yellow), or approved equal.
 - See project plans for details not shown.

OREGON STANDARD DRAWINGS
CONCRETE STAIRWAY
 2021
 RD120

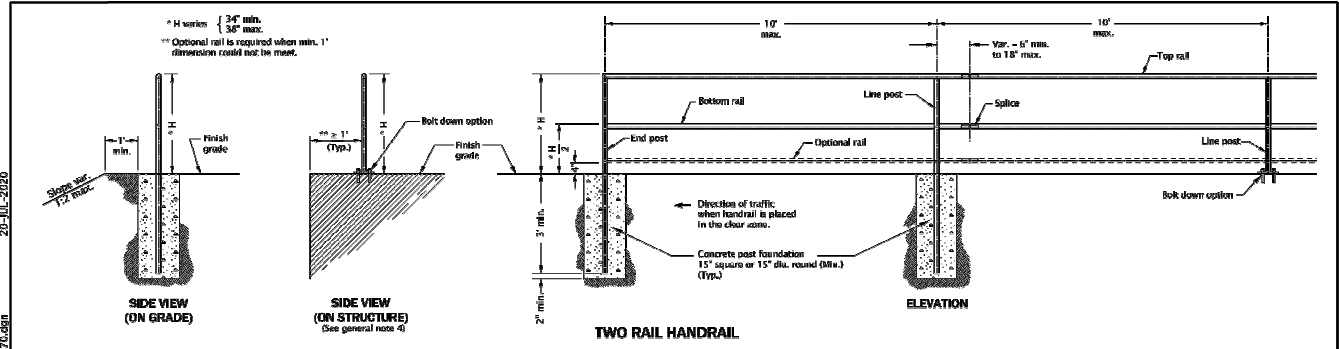
Effective Date: December 1, 2022 - May 31, 2023

NOTES

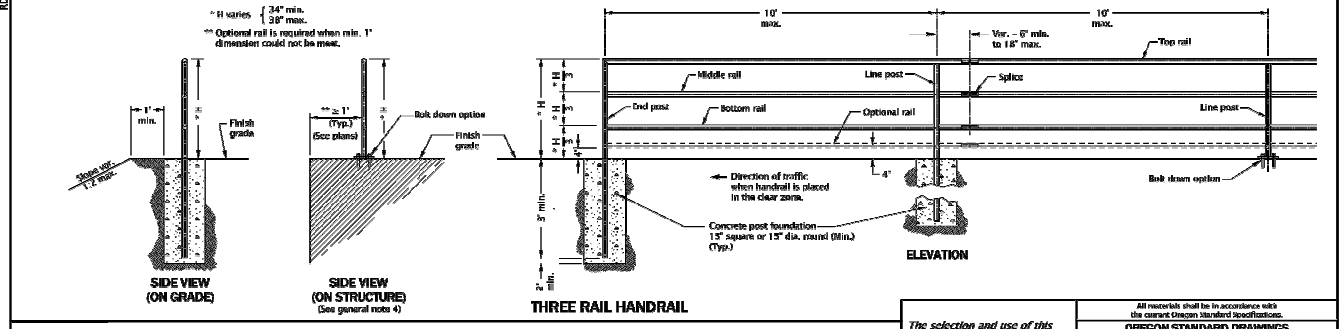
- WHERE DIFFERENCE BETWEEN EX. GROUND AND FINISHED GROUND IS GREATER THAN 4 FT, THE UPHILL SLOPE SHALL BE GRADED AT A 2:1 SLOPE TO MEET EX. GROUND. CLASS 200 RIPRAP SHALL BE INSTALLED ON THE DISTURBED SLOPE WITH LIVE WILLOW STAKES. RIPRAP AND WILLOW STAKES SHALL BE INCLUDED IN THE VEGETATIVE BANK STABILIZATION LINE ITEM IN THE BID SCHEDULE.
- CONCRETE FINISHING DETAILS:
 - EDGE CONCRETE WITH 3" EDGING TROWEL
 - SCORE CONCRETE AT 5' INTERVALS
 - FABRIC TYPE EXPANSION JOINTS ARE NOT TO BE USED.
 - APPLY LIGHT BROOM FINISH TRANSVERSE TO THE SIDEWALK.
 - EACH STAIR SHALL HAVE AN ABRASIVE CAST ALUMINUM STAIR NOSING CAST-IN-PLACE, MINIMUM 3/8" THICK.
 - INSTALL 1" X 1/2" BREAKAWAY JOINT EVERY TWO STEPS
- CONCRETE SHALL HAVE STRENGTH OF 3000 PSI AT 28 DAYS.
- APPLY CURING COMPOUND (PETROLEUM BASE) TO FRESH CONCRETE TO RETAIN MOISTURE.
- FASTENERS AND CONNECTORS USED TOGETHER MUST BE OF THE SAME METALLIC COMPOSITION TO AVOID GALVANIC CORROSION. OR A NYLON WASHER MAY BE USED BETWEEN DISLIKE METALS. ALL FASTENERS TO BE 316 STAINLESS STEEL OR ALUMINUM.
- IF ADDITIVE ADA HANDRAIL IS SELECTED BY THE OWNER AND COUNTY.
- THICKENED PATH SLAB AT BOTTOM OF STAIRCASE TO BE INCLUDED BY CONTRACTOR IN THE ADA HANDRAIL DESIGN BUILD LINE ITEM SUBMITTAL AND COST.
- FOR BEACH ACCESS SLABS, INSTALL STAINLESS STEEL HOOKS FLUSH WITH CONCRETE SLAB SURFACE. HOOKS SHALL BE OF SUFFICIENT SIZE TO SUPPORT WEIGHT OF SLAB. HOOKS SHALL BE INSTALLED ON EITHER SIDE OF THE TOP FACE OF THE SLAB.
- CONTRACTOR SHALL INSTALL VEGETATIVE BANK STABILIZATION MIXED IN WITH THE RIPRAP IN ACCORDANCE WITH SECTION 02900 OF THE TECHNICAL SPECIFICATIONS. VEGETATIVE BANK STABILIZATION SHALL BE OF A TYPE SPECIFIED AND APPROVED BY OREGON PARKS AND RECREATION DEPARTMENT (OPRD). CONTRACTOR TO COORDINATE WITH OPRD REGARDING VEGETATIVE BANK STABILIZATION.
- ALL PAVEMENT MARKINGS FOR THE CROSSWALK AND EMERGENCY ACCESS VEHICLES SHALL BE PAINTED MARKINGS.

DESIGN BUILD HANDRAIL NOTES

- HANDRAIL TO BE POWDER COATED 316 STAINLESS STEEL OR ALUMINUM.
- POWDER COAT SHALL BE "PACIFIC SILVER: PRISMATIC POWDERS PMB-2811" OR APPROVED ALTERNATIVE. APPLY A CLEAR TOPCOAT PER POWDER COAT MANUFACTURER RECOMMENDATIONS. FIELD COATING IS NOT ALLOWED.
- THE HANDRAIL SHALL HAVE REMOVABLE SECTIONS NOT TO EXCEED 6 FT IN LENGTH, THE HANDRAIL HAVE BACK-TO-BACK POSTS AT THE END OF EACH REMOVABLE SECTION.
- POST SPACING BETWEEN SECTIONS SHALL BE LESS THAN 3.5" (O.D. TO O.D.)
- SPACING BETWEEN ALL RAILS, RAILS TO SURFACES, AND AT ALL OTHER LOCATIONS NEED TO BE LESS THAN 3.5" OR GREATER THAN 9" TO AVOID A HEAD ENTRAPMENT HAZARD.
- HANDRAIL SHALL BE INSTALLED IN THE CENTER OF THE CURB ON BOTH SIDES OF THE STAIRCASE.
- HANDRAIL SHALL MEET ADA REQUIREMENTS.
- HANDRAIL SHALL BE INSTALLED ON ALL CURB FACES WHERE CURB IS SHOWN ON THE DRAWINGS.



TWO RAIL HANDRAIL



THREE RAIL HANDRAIL

- GENERAL NOTES FOR ALL DETAILS ON THIS SHEET:**
- Handrail details are based on applicable ODOT Standards.
 - See Std. Drawg. RD771 for details not shown.
 - Hot-dip galvanize all metal parts after fabrication.
 - Structure varies, see project plans.
 - Handrail height (H) shall be constant within a ramp run or stairway.
 - All concrete shall be commercial grade concrete.
 - See Std. Drawg. RD770 for concrete stairway.
 - See project plans for details not shown.

OREGON STANDARD DRAWINGS
METAL HANDRAIL
 2021
 RD770

Effective Date: June 1, 2023 - November 30, 2023

RESOLUTION NO. 2024-40

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH DAVID'S CHAIR OUTDOOR MOBILITY SYSTEMS

WHEREAS, David's Chair Outdoor Mobility Systems ("DC") is a non-profit public benefit corporation with a mission to provide people with mobility challenges the use of electric all-terrain track chairs offering freedom and independence to get outdoors and experience terrain and conditions that would otherwise be unavailable to them free of charge; and

WHEREAS, the City of Rockaway Beach and DC seek to define through a Memorandum of Understanding (MOU) to memorialize their understanding that DC intends to provide an electric all-terrain track chair to the community of Rockaway Beach, Oregon for loan and use by residence and visitors who reserve their usage through a website managed by DC; and

WHEREAS, the MOU identifies the objectives, shared understanding, and roles and responsibilities of the members of the City and DC.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City of Rockaway Beach City Council hereby approves the Memorandum of Understanding with David's Chair Outdoor Mobility Systems, attached as Exhibit A.

Section 2. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 14th DAY OF AUGUST 2024.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

**MEMORANDUM OF UNDERSTANDING
REGARDING ELECTRIC ALL-TERRAIN TRACKCHAIR**

This Memorandum of Understanding (this “MOU”) is entered into as of _____ by and between David’s Chair Outdoor Mobility Systems, an Oregon public benefit corporation (“DC”), the City of Rockaway Beach, OR (“CRB”). CRB is sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

BACKGROUND

DC is a non-profit public benefit corporation with a mission to provide people with mobility challenges the use of electric all-terrain track chairs offering freedom and independence to get outdoors and experience terrain and conditions that would otherwise be unavailable to them free of charge

CRB is a city government agency located in Tillamook County, Oregon.

The Parties enter this MOU to memorialize their understanding that DC intends to provide an electric all-terrain track chair to the community of Rockaway Beach, Oregon for loan and use by residence and visitors who reserve their usage through a website managed by DC.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Roles and Responsibilities.

A. **Description of Relationship.** DC will provide an electric all-terrain track chair to be loaned out free of charge to those with mobility challenges. CRB will support the programming costs for this location by raising a minimum of \$5,000 in funds annually for DC. Funds to be sent to DC prior to July 1st each year. St. Mary by the Sea Catholic Church will provide a space for storage of the track chair, electricity to charge the chair and a water supply to lightly clean the chair. That is described in a separate MOU. Community parks and beach volunteers will check the chair in and out to those with reservations. Reservations will be made through a website managed by DC. DC will manage reservations and transmit reservations to the community volunteers. Community volunteers will manage guests’ use of the chair and maintain the chair.

B. **DC Responsibilities.** DC will (a) handle reservations and transmit them to the community volunteer coordinator; (b) provide custom liability waivers; (c) provide checkups on the track chair every year to determine if any significant maintenance is required, and, if so, provide such maintenance; (d) train community volunteers on how to use and maintain the chair; secure and provide insurance for the chair and liability coverage in accordance with DC’s umbrella liability insurance policy.

C. ***CRB Responsibilities.*** CRB will endeavor to raise/budget a minimum of \$5,000 in funds annually for DC to apply to programming costs for this location. Programming costs are fees incurred by DC for their website, secure electronic forms platform, insurance for the chair and liability coverage in accordance with DC's umbrella liability insurance policy and additional expenses not related to maintenance incurred to facilitate the use of the fixed site location. CRB will recognize DC in CRB publications related to the mobility chair service. NOTE: Community volunteers will **not** assist in transferring the guest(s) into or out of the chair. The guest(s) will have to handle transfer themselves, including bringing additional persons to assist with transfer.

2. **Term; Termination.** The rights and obligations of the Parties contained in this MOU will expire when the chair is no longer operable and/or upon mutual agreement of DC and CRB. Any Party may terminate this MOU within 30 days after providing notice to the other Parties of its breach, if such breach is not cured within the 30-day period. Notwithstanding the foregoing, Sections 2, 3, 4, 5, 7, 9, and 10 of this MOU will survive any termination or expiration. CRB's obligation to pay any amounts under this MOU is conditioned upon CRB receiving appropriations and expenditure authority sufficient to allow CRB, in the exercise of its reasonable administrative discretion, to meet its obligations under this Agreement.

3. **Indemnification.** In accordance with the Oregon Tort Claims Act and the Oregon Constitution, each Party (as applicable, the "Indemnifying Party") agrees to indemnify, defend and hold harmless the other Party and their officers, agents and employees against all liability, loss and costs arising from actions, suits, claims or demands for the acts or omissions of the Indemnifying Party and the Indemnifying Party's officers, agents and employees, in performance of this MOU.

4. **No Third-Party Beneficiaries.** Nothing herein is intended or will be construed to confer upon any person or entity other than the Parties and their successors or assigns, any rights or remedies under or by reason of this MOU.

5. **Costs and Expenses.** Except as specifically set forth in this MOU, each Party will be responsible for its own costs and expenses related to this MOU and the transactions contemplated hereby.

6. **Successors and Assigns.** This MOU shall be binding upon and shall inure to the benefit of the Parties, and their respective successors and assigns. No party may assign, transfer or delegate this MOU, or any rights or obligations under this MOU, without the written consent of the other Party.

7. **Governing Law.** This MOU and the rights and obligations of the Parties hereunder shall be governed by and construed in accordance with the laws of the state of Oregon, without regard to its conflict of laws principles.

8. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

9. **Amendment; Waiver.** This MOU may not be amended or altered except by a written instrument executed by each Party. No waiver will be binding unless executed by

the waiving Party in a written instrument. Notwithstanding the foregoing, DC and CRB can and will negotiate and make changes to the MOU and ultimate agreement as needed to best meet the needs of the end use.

10. Further Assurances. Each Party will, at any time and from time to time, and without further consideration, take all such further actions, and execute and deliver all such further instruments or documents, as may be reasonably requested by the other Party to effectuate the purposes of this MOU.

The Parties have executed this MOU as of the date first set forth above.

**DAVID'S CHAIR OUTDOOR
MOBILITY SYSTEMS**

**CITY OF ROCKAWAY BEACH
OREGON**

By: _____
Name: Steve Furst
Title: Chief Executive Officer

By: _____
Name: Charles McNeilly
Title: Mayor