



City of Rockaway Beach

Regular City Council Meeting Agenda

Date: Wednesday, September 11, 2024
Time: 6:00 P.M.
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

Watch live stream here: corb.us/live-stream

View meeting later here: <https://janescottvideoproductions.com>

Join here to attend remotely:

<https://us06web.zoom.us/j/85666501247?pwd=1EvyXTYdLXYESECV7zpQPpHRZDvMx.1>

Meeting ID: 856 6650 1247

Passcode: 040827

Dial by your location

253 215 8782 US (Tacoma)

How to Provide Public Comment (Citizen Input):

- Written Comments may be submitted electronically by sending an email no later than 48 hours prior to the meeting to CityHall@Corb.us
 - In Person – sign-up sheet and instructions will be located on the table outside of the meeting room.
 - Virtually on Zoom – use the “raise hand” feature when the Mayor announces it is time to do so.
-

1. CALL TO ORDER – Charles McNeilly, Mayor

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONSENT AGENDA

- a. Approval of August 14, 2024 Regular Meeting Minutes
- b. Approval of August 14, 2024 Workshop Minutes
- c. Review of August 2024 Check Register

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

- a. **Strategic Plan Update** – Sara Singer Wilson, SSW Consulting

6. STAFF REPORTS

- a. Fire Department
- b. Sheriff's Office
- c. Public Works
- d. City Manager

7. PUBLIC HEARING

- a. Ordinance 2024-04 Amending Code Chapter 31 Related to the Planning Commission**
- b. Ordinance 2024-07 An Ordinance Providing Authority and Procedures for Administrative Warrants and Creating a New Code Chapter 97**

8. CITIZEN INPUT ON NON-AGENDA ITEMS

9. OLD BUSINESS – None Scheduled

10. NEW BUSINESS

- a. Consideration of Resolution 2024-41 Adjusting Appropriations for the 2024-2025 Fiscal Year Budget**
- b. Determination of the Scope of Review for Land Use Appeal #24-1 on the Nedonna Wave Planned Unit Development – Phase 2**
- c. First & Second Reading of Ordinance 2024-04 Amending Code Chapter 31 Related to the Planning Commission**
- d. Consideration to Adopt Ordinance 2024-04 Amending Code Chapter 31 Related to the Planning Commission**
- e. First & Second Reading of Ordinance 2024-07 Providing Authority and Procedures for Administrative Warrants and Creating a New Code Chapter 97**
- f. Consideration to Adopt Ordinance 2024-07 Providing Authority and Procedures for Administrative Warrants and Creating a New Code Chapter 97**

RECESS INTO EXECUTIVE SESSION

EXECUTIVE SESSION Pursuant to ORS 192.660 (2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. This executive session will include discussion of pursuit of attorney fees against relators in Case No. 24CV37762.

Executive sessions are closed to the public. No Council decision may be made in executive session. At the end of the executive session, the meeting will return to open session. Any necessary action will be taken when the open session reconvenes.

RECONVENE REGULAR SESSION

g. Consideration of Pursuit of Attorney Fees against Relators in Case No. 24CV37762

11. ITEMS REMOVED FROM CONSENT AGENDA

12. COUNCIL CONCERNS

13. MAYOR'S REPORT

14. ADJOURNMENT

City of Rockaway Beach

Regular City Council Meeting Minutes



Date: Wednesday, August 14, 2024
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 6:00 p.m.

McNeilly made a statement regarding department, requesting that all people respect those in attendance and the opinions of those with whom they may disagree prior, during and after City business meetings.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Start time: [06:02:09 PM \(00:01:37\)](#)

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, and Alesia Franken

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Elizabeth Avila, Administrative Assistant II; Dan Emerson, Public Works Superintendent; and Todd Hesse, Fire Chief.

4. CONSENT AGENDA

Start time: [06:02:32 PM \(00:01:59\)](#)

- a. Approval of July 17, 2024 Regular Meeting Minutes
- b. Approval of July 17, 2024 Workshop Minutes
- c. Review of July 2024 Check Register

Franken made a **motion**, seconded by Martine, to approve the Consent Agenda.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Hayes, Franken)
Nay: 0

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

- a. **State of the City** – Mayor Charles McNeilly

Start time: [06:03:55 PM \(00:03:22\)](#)

McNeilly delivered a State of the City address. (A copy of the address is included in the record for the meeting.) McGinnis expressed appreciation for the community members of Rockaway Beach.

b. Jetty Creek Project Update – Daniel Wear, Sustainable Northwest

Start time: [06:38:44 PM \(00:38:12\)](#)

Wear gave a presentation providing updates on funding, stakeholder groups, and next steps in the Jetty Creek Watershed acquisition project. Wear and Shepard answered clarifying questions from the Council.

c. David's Chair - Jeff Kallevig, Operations Manager, NW Oregon, David's Chair Outdoor Mobility Systems

Start time: [06:18:58 PM \(00:18:26\)](#)

Kallevig shared a video and provided an overview of the David's Chair Outdoor Mobility System program. Kallevig answered clarifying questions for the Council.

d. Community Grant Recipient Report – Friends of the Library, Jean Scholtz

Start time: [07:00:39 PM \(01:00:06\)](#)

Scholtz reported on how funds were expended for three Community Grants received from the City. Martine expressed appreciation for the detailed report.

e. Community Grant Recipient Report – Rockaway Writer's Rendezvous, Don Backman

Start time: [07:11:44 PM \(01:11:12\)](#)

Don Backman, John Bailey, and Robin Swain shared how Community Grant funds were used for the Rockaway Writer's Rendezvous event. They provided Councilors with a copy of the anthology that was published using grant funds. Swain confirmed that anthologies are available for purchase at various locations in town and online. McGinnis disclosed that she is on the board of the Rockaway Writer's Rendezvous and shared how local businesses benefitted from the event. McNeilly shared he was judge and was impressed.

f. Community Grant Recipient Report – North Coast Communities for Watershed Protection (Fulcrum Community Resources) – Nancy Webster

Start time: [07:22:35 PM \(01:22:02\)](#)

Nancy Webster reported on how Community Grant funds were spent and future expenditures for the North Coast Communities for Watershed Protection speaker series. Webster shared an event flyer and a preliminary grant report with the Council. Comments provided by McNeilly, McGinnis and Cheek.

Hayes left the meeting room at 7:25 p.m. and returned at 7:26 p.m.

6. STAFF REPORTS

a. Fire Department

Start time: [07:32:19 PM \(01:31:46\)](#)

Hesse presented the staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of July. He added that there were several open positions for volunteer firefighters. Hesse noted the presence of ocean riptides. Hesse commented on fires across the state, sharing that there were 14 conflagrations declared to date this year. Hesse answered questions from the Council.

b. Sheriff's Office – not present

c. Public Works

Start time: [07:45:24 PM \(01:44:51\)](#)

Emerson presented his report on activities in the Public Works department in July. Emerson added a brief overview of the Wayside Beach Access project improvements. Council members expressed appreciation for Public Works.

d. City Manager

Start time: [07:48:55 PM \(01:48:23\)](#)

Shepard gave a presentation providing background information on the business items on the agenda, upcoming public meetings, and highlights of recent grant funding secured by staff.

7. PUBLIC HEARING – None Scheduled

McNeilly called for a recess at 7:55 p.m. McNeilly called the meeting back to order at 8:00 p.m.

8. CITIZEN INPUT ON NON-AGENDA ITEMS

Start time: [08:01:06 PM \(01:54:56\)](#)

Goldea See shared thanks that there were plans to address noise concerns at Anchor Street Park, and expressed additional concerns about light. See suggested color-coded music cards could be provided for the musical playground equipment.

Bob Larson read a statement on behalf of Diane Johnson advocating for an ordinance to preserve wetlands.

Nancy Lanyon expressed concerns regarding a letter addressed to Mayor McNeilly from the Federal Emergency Management Agency's (FEMA) regarding Pre-Implementation Compliance Measures (PICM) for the National Flood Insurance Program (NFIP).

Delta Holderness referred to her submitted written comments and shared that she had a conversation with Chief Hesse regarding her concerns. Holderness expressed additional concerns regarding street safety in Nedonna Beach.

Seth Thompson advocated for the preservation of wetlands in Nedonna Beach.

Suzanne Thomspson, resident of David Avenue, expressed concerns about the Planning Commission approval of the Planned Unit Development application #PUD 24-1. Thompson shared concerns about only one evacuation exit, and risks to wetlands and salmon, trout and beaver habitats. She urged the City Council to deny the application if they had the opportunity to do so.

9. OLD BUSINESS – None Scheduled

10. NEW BUSINESS

a. Consideration of Resolution 2024-38 Approving a Lease Agreement with Neah-Kah-Nie School District No. 56 for Tennis Court Property

Start time: [08:20:55 PM \(02:14:45\)](#)

McNeilly explained this resolution approves a lease agreement with Neah-Kah-Nie School District No. 56 for the Tennis Court property for a period of 5 years, for a payment of \$10. McNeilly stated a previous 1-year lease with the district will expire in September.

No audience members wished to comment.

Martine made a **motion**, seconded by Cheek, to approve Resolution 2024-38 Approving a Lease Agreement with Neah-Kah-Nie School District No. 56 for Tennis Court Property.

McGinnis appreciated the change from a one-year to five-year lease. McNeilly commented that the court was well-used and was a great asset.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

b. Consideration of Resolution 2024-39 Authorizing the Mayor and City Manager to Execute a Contract with the Lowest Responsive and Responsible Bidder for the Wayside Beach Access Improvements Project

Start time: [08:23:34 PM \(02:17:24\)](#)

McNeilly explained that this resolution delegates authority to the Mayor and City Manager to ensure a timely contract award and execution of the project.

No audience members wished to comment.

Hayes made a **motion**, seconded by Franken, to approve Resolution 2024-39, A Resolution Authorizing the Mayor and City Manager to Execute a Contract with the Lowest Responsive and Responsible Bidder for the Wayside Beach Access Improvements Project.

Hayes expressed enthusiasm.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

c. Consideration of Resolution 2024-40 Approving a Memorandum of Understanding with David's Chair Outdoor Mobility Systems

Start time: [08:25:36 PM \(02:19:26\)](#)

McNeilly explained this resolution approves a Memorandum of Understanding with David's Chair Outdoor Mobility Systems to provide an electric all-terrain track chair to Rockaway Beach for loan and use by residence and visitors who reserve their usage through a website managed by David's Chair.

No audience members wished to comment.

McGinnis made a **motion**, seconded by Martine, to approve Resolution 2024-40 Approving a Memorandum of Understanding with David's Chair Outdoor Mobility Systems.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

11. ITEMS REMOVED FROM CONSENT AGENDA

12. COUNCIL CONCERNS

Start time: [08:27:19 PM \(02:21:10\)](#)

Cheek commented she was pleased that City was acquiring David's Chair. Cheek commented

regarding legal action filed against the City by Hayes and two others, noting it costs the city money and taxpayers will foot the bill.

Franken shared she attended training in Garibaldi regarding Executive Sessions. Franken stated that a Sourcewater Protection Plan Development Advisory Committee (SPPDAC) meeting was held on July 29th. She shared she was impressed by citizen attention and involvement. Franken shared citizen concerns that the Council give consideration to infrastructure outside of the Jetty Creek watershed, especially project plans in the Nedonna Beach area. Franken thanked Sandra Johnson for arranging a tour of the Boneyard Ridge restoration project. Franken echoed the Mayor's sentiments from the State of the City address regarding the city's amazing staff.

Hayes thanked all who helped with the Art Festival. She expressed gratitude to Captain Grace for coming to her rescue. Hayes advocated for looking at dark skies' issues. Hayes shared neighbors' concerns regarding people in nature preserve doing illegal things. Hayes suggested entertaining an ordinance restricting access from dusk to dawn in the nature preserve and all parks to empower the Sheriff's Department to address issues. Hayes expressed gratitude for the passing of the resolution regarding Wayside access improvements.

Martine commented on the passing of resident Winnie Mercer. McNeilly expressed condolences to her family on their loss.

McGinnis thanked the Mayor for the State of City address. She reported attending the training on public meetings. McGinnis stated she toured the Astoria watershed, and would attend the Boneyard Ridge tour. McGinnis stated it was a privilege to be a Councilor and with it comes hard work. She thanked Planning Commission President Hassell for calling milfoil at Lake Lytle to the City's attention. McGinnis commented on responsibility for policy making. McGinnis stated that three individuals were involved in a court action in the last week to attempt to take position numbers off the ballot. McGinnis indicated that she stands by her previous comments that a citizens advisory committee should decide. McGinnis responded to written citizen testimony that the City doesn't have employee policies, stating that the City has both an employee policy handbook and a collective bargaining agreement with the union. She noted that City Councilors may not be involved in the hiring, firing, administration or removal of employees. McGinnis spoke in support of City employees, noting that they are the stability of the city.

13. MAYOR'S REPORT

Start time: [08:40:50 PM \(02:34:41\)](#)

McNeilly encouraged all to visit the City Facebook page for updates. McNeilly shared slides providing an update on the QR code for the visitrockawaybeach.org website, and business façade grant recipient's storefront improvements.

McNeilly reiterated comments shared at the June meeting regarding the process of electing City Councilors by position numbers. McNeilly stated that some community members suggested a change back to block voting. McNeilly explained that the City Charter was silent on the issue. He

stated that the best practice indicated that how a councilor is elected should not occur with the current election cycle, but should take effect with the next succeeding election. McNeilly stated for these reasons the City Elections Official and City Council followed the recommendation of the City Attorney to not make changes with the November 2024 election. McNeilly advocated for transparent and open community engagement through a holistic review of the City Charter, which would then go to the City voters for approval. McNeilly shared that an attorney representing Justin McMahan and Daniel Howlett had filed a petition with the Tillamook County Court to remove the position numbers from the ballot without a rigorous community discussion or input from the voters. McNeilly shared a document filed with the court indicating that Kristine Hayes was involved at some point with the petition. McNeilly spoke in defense of City staff, residents, and voters, stating that the city disagrees with the petition's assertions.

14. ADJOURNMENT

Start time: [08:48:01 PM \(02:41:52\)](#)

McGinnis **moved**, seconded by Martine, to adjourn the meeting at 8:48 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, Franken, Hayes, Martine, McGinnis)

Nay: 0

MINUTES APPROVED THE
11TH DAY OF SEPTEMBER 2024

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

City of Rockaway Beach

City Council Workshop Minutes



Date: Wednesday, August 14, 2024
Location: Rockaway Beach City Hall, 276 HWY 101 – 2nd Floor Conference Room

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

2. ROLL CALL

[Mayor - Charles McNeilly: Present](#)
[Position #3 - Kristine Hayes: Present](#)
[Position #4 - Alesia Franken: Present](#)
[Position #1 - Mary McGinnis: Present](#)
[Position #5 - Penelope Cheek: Present](#)
[Position #2 - Tom Martine: Present](#)

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek, Mary McGinnis, Tom Martine, Kristine Hayes, and Alesia Franken

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Elizabeth Avila, Administrative Assistant II

3. COUNCIL BRIEFING/DISCUSSION

a. Quasi-Judicial Training/Scope of Review

Start time: [04:31:49 PM \(00:01:37\)](#)

Shepard stated that the Planning Commission had made several land use decisions recently and those decisions can be appealed to the City Council. He explained that training was important to ensure the City Council was prepared for possible appeals. Shepard introduced Brett Estes, North Coast Regional Representative for the Department of Land Conservation and Development (DLCD), and Armand Resto-Spotts, Attorney with Local Government Law Group, legal counsel for the City. Estes gave a presentation on the land use decision and appeal process. Estes answered clarifying questions for the Council. Resto-Spotts suggested sharing old findings with Council to show examples. Resto-Spotts shared a presentation, focusing on conflicts and scope of review. Resto-Spotts answered questions from the Council.

b. Review of Draft Ordinance 2024-04 Amending Code Chapter 31 Related to the Planning Commission

Start time: [05:35:15 PM \(01:05:04\)](#)

McNeilly inquired if Councilors had reviewed the staff report regarding the draft ordinance and were ready to move the Ordinance forward to a City Council meeting. There was brief discussion regarding restrictions on having more than two realtors or members of the same business or profession. Estes confirmed that it was a from the state statute. There was consensus to move the Ordinance forward for consideration at a City Council meeting.

c. Review of Draft Ordinance 2024-07 Providing Authority and Procedures for Administrative Warrants and Creating a New Code Chapter 97

Start time: [05:38:38 PM \(01:08:27\)](#)

McNeilly explained that a timing issue was addressed in the amended draft. Hayes questioned whether a city officer should enter a property without law enforcement. Shepard explained that the ordinance provides that law enforcement may be requested to assist. Brief discussion ensued. A majority agreed to move the ordinance forward for consideration as presented, with Hayes dissenting, indicating that she preferred that law enforcement presence be required.

4. ADJOURNMENT

Start time: [05:45:45 PM \(01:15:33\)](#)

Franken made a **motion**, seconded by Hayes, to adjourn the meeting at 5:46 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Hayes, Franken)

Nay: 0

MINUTES APPROVED THIS
11TH DAY OF SEPTEMBER 2024

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES & RESOURCES</u>					
10-31-4010 CUR YR PROP TX - GEN FUND	1,049.79	1,049.79	479,850.00	478,800.21	.2
10-31-4020 DELINQUENT PROP TAX REVENUE	450.38	450.38	5,494.00	5,043.62	8.2
10-31-4040 LIQUOR TAX - OLCC	2,643.46	4,906.80	30,325.00	25,418.20	16.2
10-31-4050 CIGARETTE TAX	77.02	161.83	1,065.00	903.17	15.2
10-31-4060 OTHER TAX REVENUE	.00	.00	35,000.00	35,000.00	.0
TOTAL REVENUES & RESOURCES	4,220.65	6,568.80	551,734.00	545,165.20	1.2
<u>GRANTS, LOANS & BONDS</u>					
10-33-4175 GRANTS - GENERAL FUND MISC	.00	.00	35,000.00	35,000.00	.0
10-33-4185 STATE REVENUE SHARING	6,641.32	6,641.32	28,000.00	21,358.68	23.7
TOTAL GRANTS, LOANS & BONDS	6,641.32	6,641.32	63,000.00	56,358.68	10.5
<u>FEES & SERVICES</u>					
10-34-4060 LICENSES & FRANCHISES	7,988.22	7,988.22	390,500.00	382,511.78	2.1
10-34-4065 BUSINESS LICENSES	.00	13,617.50	.00	(13,617.50)	.0
10-34-4085 LAND USE-ORDINANCE FEES-PERMIT	1,597.75	3,391.75	20,500.00	17,108.25	16.6
10-34-4141 CIVIC/COMM CENTER RENT	.00	90.00	1,000.00	910.00	9.0
10-34-4142 FIRST FLOOR RENT-HLTH DEPT	946.00	1,892.00	11,500.00	9,608.00	16.5
10-34-4145 CC-REFUNDABLE DEPOSITS	.00	.00	100.00	100.00	.0
10-34-4146 HEALTH DEPT UTILITY REIMB	99.58	199.16	.00	(199.16)	.0
TOTAL FEES & SERVICES	10,631.55	27,178.63	423,600.00	396,421.37	6.4
<u>FIRE DEPARTMENT</u>					
10-35-4091 NEDONNA FIRE DIST	.00	.00	30,000.00	30,000.00	.0
10-35-4092 TWIN ROCKS WATER DISTRICT	.00	.00	10,000.00	10,000.00	.0
10-35-4093 OR STATE FORESTRY DEPT	.00	.00	500.00	500.00	.0
10-35-4185 FIRE PERMITS	.00	.00	50.00	50.00	.0
10-35-4186 EMERGENCY SERVICES FEE	.00	100.00	125,000.00	124,900.00	.1
TOTAL FIRE DEPARTMENT	.00	100.00	165,550.00	165,450.00	.1
<u>OTHER REVENUES</u>					
10-36-4120 INTEREST ON INVESTED FUNDS	10,960.96	19,621.20	193,000.00	173,378.80	10.2
10-36-4146 HEALTH DEPT UTILITY REIMB	.00	.00	3,060.00	3,060.00	.0
10-36-4150 MISC RCPTS - GEN FUND	1,373.21	4,022.30	10,000.00	5,977.70	40.2
10-36-4190 SURPLUS PROPERTY SALES	.00	.00	500.00	500.00	.0
TOTAL OTHER REVENUES	12,334.17	23,643.50	206,560.00	182,916.50	11.5

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>POLICE DEPARTMENT</u>					
10-37-4100 CITATIONS - FINES & FORFEITS	.00	226.55	7,140.00	6,913.45	3.2
TOTAL POLICE DEPARTMENT	.00	226.55	7,140.00	6,913.45	3.2
<u>TRANSFERS</u>					
10-39-4030 TIF - TRT POLICE	.00	.00	334,400.00	334,400.00	.0
10-39-4032 TIF -SEWER OP	.00	.00	45,000.00	45,000.00	.0
10-39-4035 TIF - DEBT SERVICE RESERVE	.00	.00	229,400.00	229,400.00	.0
10-39-4036 TIF-TRT-P&R	.00	.00	14,400.00	14,400.00	.0
10-39-4037 TIF - CC	.00	.00	45,000.00	45,000.00	.0
10-39-4038 TIF- TRT-GF PW CAP OUTLAY	.00	.00	20,000.00	20,000.00	.0
10-39-4052 TIF - TRT-CTY BEAUTIF	.00	.00	5,000.00	5,000.00	.0
10-39-4053 TIF - TRT FIRE DEPT	.00	.00	334,400.00	334,400.00	.0
10-39-4055 TIF - TRT USDA LOAN	.00	.00	64,000.00	64,000.00	.0
TOTAL TRANSFERS	.00	.00	1,091,600.00	1,091,600.00	.0
 TOTAL FUND REVENUE	 33,827.69	 64,358.80	 2,509,184.00	 2,444,825.20	 2.6

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-45-6550 MATERIALS SUPPLIES	16,489.64	16,489.64	668,392.00	651,902.36	2.5
TOTAL POLICE DEPARTMENT	16,489.64	16,489.64	668,392.00	651,902.36	2.5
<u>FIRE DEPARTMENT</u>					
10-46-5052 FIRE CHIEF WAGES	8,957.88	17,915.77	113,000.00	95,084.23	15.9
10-46-5053 FIREFIGHTERS	17,839.90	33,678.77	176,000.00	142,321.23	19.1
10-46-5054 OVERTIME-FIRE DEPARTMENT	1,811.17	4,376.70	5,000.00	623.30	87.5
10-46-5061 VOLUNTEER FIRE FIGHTER BONUS	.00	5,248.32	42,000.00	36,751.68	12.5
10-46-5062 RECORD KEEPING & TRAINING	125.00	250.00	2,500.00	2,250.00	10.0
10-46-5152 PAYROLL EXPENSES - FIRE	13,860.06	29,979.06	200,000.00	170,020.94	15.0
10-46-6110 ELECTRICITY	.00	188.70	3,800.00	3,611.30	5.0
10-46-6530 TELEPHONE	1,123.14	1,868.54	12,000.00	10,131.46	15.6
10-46-6535 MEDICAL	.00	.00	10,500.00	10,500.00	.0
10-46-6555 SUPPLIES, GEAR & SERVICES	.00	1,300.83	32,500.00	31,199.17	4.0
10-46-6557 EMERGENCY MANAGEMENT SUPPLIES	.00	.00	7,500.00	7,500.00	.0
10-46-6570 INS- VEHICLE, LIAB, EQUIP, BLD	.00	19,500.54	28,000.00	8,499.46	69.6
10-46-6580 FUEL & OIL	394.15	610.85	10,000.00	9,389.15	6.1
10-46-6582 ELECTRONIC REP-MAINT	.00	.00	1,500.00	1,500.00	.0
10-46-6630 FIRE BLDG MAINT	56.21	174.72	15,000.00	14,825.28	1.2
10-46-6660 SAFETY TRAINING & FIRST AID	.00	229.00	22,000.00	21,771.00	1.0
10-46-6670 REQUIRED EQUIP TESTING	.00	.00	10,000.00	10,000.00	.0
10-46-6690 VEHICLE MAINT, SUP & REP	.00	.00	15,000.00	15,000.00	.0
TOTAL FIRE DEPARTMENT	44,167.51	115,321.80	706,300.00	590,978.20	16.3

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-48-5057 OFFICE ASSISTANT	11,743.65	21,968.89	132,000.00	110,031.11	16.6
10-48-5065 OVERTIME - CITY HALL	.00	.00	1,200.00	1,200.00	.0
10-48-5075 ACCRUED VACATION - ADMIN	.00	.00	5,000.00	5,000.00	.0
10-48-5082 CITY MANAGER	7,856.43	15,712.83	99,760.00	84,047.17	15.8
10-48-5085 MAYOR & COUNCIL STIPEND	125.00	250.00	1,400.00	1,150.00	17.9
10-48-5152 PAYROLL EXP - ADMIN	10,781.25	20,723.17	167,000.00	146,276.83	12.4
10-48-6410 PLANNING & ZONING	6,848.77	7,220.62	10,000.00	2,779.38	72.2
10-48-6440 REFUNDABLE DEPOSITS	.00	.00	200.00	200.00	.0
10-48-6530 TELEPHONE	.00	390.55	5,800.00	5,409.45	6.7
10-48-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	22,000.00	22,000.00	.00	100.0
10-48-6571 TECHNOLOGY & DATA PROCESSING	3,910.68	10,235.15	65,000.00	54,764.85	15.8
10-48-6577 ORDINANCE UPDATE	59.40	59.40	4,000.00	3,940.60	1.5
10-48-6596 EMERGENCY SERVICES EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-48-6666 CITY BEAUTIFICATION	.00	.00	3,000.00	3,000.00	.0
10-48-6830 CITY HALL OPERATIONS	255.16	5,185.04	60,000.00	54,814.96	8.6
10-48-6831 DUES-CITY, OFFICIALS & STAFF	.00	600.00	3,500.00	2,900.00	17.1
10-48-6835 BANK FEES	30.20	141.38	2,000.00	1,858.62	7.1
10-48-6840 COURT COSTS	.00	.00	100.00	100.00	.0
10-48-6850 ATTORNEY	4,326.00	4,326.00	40,000.00	35,674.00	10.8
10-48-6870 AUDIT & BOND	323.25	323.25	9,500.00	9,176.75	3.4
10-48-6880 ADVERTISING	.00	328.90	2,000.00	1,671.10	16.5
10-48-6890 STATIONERY & SUPPLIES	.00	145.85	10,000.00	9,854.15	1.5
10-48-6910 TRAVEL & TRAIN-CITY OFFICIAL	249.00	249.00	8,000.00	7,751.00	3.1
10-48-6920 BLDG MAINT-CTY HALL	.00	470.63	18,000.00	17,529.37	2.6
10-48-6931 COUNCIL EXPENSE	.00	.00	3,750.00	3,750.00	.0
10-48-6932 CITY MANAGER FUND	.00	.00	750.00	750.00	.0
10-48-6954 REVENUE SHARING PMTS	.00	.00	75,000.00	75,000.00	.0
10-48-8000 GENERAL FUND CAPITAL PROJECTS	.00	.00	20,000.00	20,000.00	.0
10-48-8041 TO - ROADS/STREETS, FRANCHISE	.00	.00	50,000.00	50,000.00	.0
10-48-8044 TO -FIRE EQUIPMENT RESERVE	.00	.00	45,000.00	45,000.00	.0
10-48-8046 TO - ECONOMIC STABILITY RES FD	.00	.00	459,800.00	459,800.00	.0
10-48-8518 DEBT SVC - GF LOANS & DEBT SVC	530.00	60,384.83	140,000.00	79,615.17	43.1
TOTAL ADMINISTRATION	47,038.79	170,715.49	1,464,760.00	1,294,044.51	11.7
<u>CONTINGENCY</u>					
10-52-7999 CONTINGENCY - GF	.00	.00	333,848.00	333,848.00	.0
TOTAL CONTINGENCY	.00	.00	333,848.00	333,848.00	.0
TOTAL FUND EXPENDITURES	107,695.94	302,526.93	3,173,300.00	2,870,773.07	9.5
NET REVENUE OVER EXPENDITURES	(73,868.25)	(238,168.13)	(664,116.00)	(425,947.87)	(35.9)

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
14-36-4120 INTEREST INCOME	1,556.33	3,223.13	2,100.00	(1,123.13)	153.5
TOTAL OTHER INCOME	1,556.33	3,223.13	2,100.00	(1,123.13)	153.5
<u>TRANSFERS</u>					
14-39-4026 TIF - GF	.00	.00	45,000.00	45,000.00	.0
14-39-4030 TIF - TRT	.00	.00	121,000.00	121,000.00	.0
TOTAL TRANSFERS	.00	.00	166,000.00	166,000.00	.0
TOTAL FUND REVENUE	1,556.33	3,223.13	168,100.00	164,876.87	1.9

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

FIRE EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
14-47-7621 FIRE EQUIP & CAPITAL OUTLAY	.00	.00	165,000.00	165,000.00	.0
14-47-7625 FIRE TRUCK	86,775.75	86,775.75	90,000.00	3,224.25	96.4
TOTAL FIRE DEPARTMENT	86,775.75	86,775.75	255,000.00	168,224.25	34.0
TOTAL FUND EXPENDITURES	86,775.75	86,775.75	255,000.00	168,224.25	34.0
NET REVENUE OVER EXPENDITURES	(85,219.42)	(83,552.62)	(86,900.00)	(3,347.38)	(96.2)

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

LOAN PAYMENT RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 48</u>					
16-48-4032 TO -GENERAL FUND	.00	.00	(229,400.00)	(229,400.00)	.0
TOTAL DEPARTMENT 48	.00	.00	(229,400.00)	(229,400.00)	.0
TOTAL FUND EXPENDITURES	.00	.00	(229,400.00)	(229,400.00)	.0
NET REVENUE OVER EXPENDITURES	.00	.00	229,400.00	229,400.00	.0

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

FUND 17

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>						
17-36-4120	INTEREST INCOME	.00	.00	5,000.00	5,000.00	.0
	TOTAL OTHER INCOME	.00	.00	5,000.00	5,000.00	.0
<u>TRANSFERS</u>						
17-39-4030	TIF - GEN FND	.00	.00	459,800.00	459,800.00	.0
	TOTAL TRANSFERS	.00	.00	459,800.00	459,800.00	.0
	TOTAL FUND REVENUE	.00	.00	464,800.00	464,800.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	464,800.00	464,800.00	.0

CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

PROJECT & EQUIP RESERVE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 33</u>					
21-33-4184 GRANTS: TOURISM FACILITIES	.00	.00	75,000.00	75,000.00	.0
TOTAL SOURCE 33	.00	.00	75,000.00	75,000.00	.0
<u>OTHER INCOME</u>					
21-36-4120 INTEREST INCOME	2,566.51	5,678.11	3,000.00	(2,678.11)	189.3
TOTAL OTHER INCOME	2,566.51	5,678.11	3,000.00	(2,678.11)	189.3
<u>TRANSFERS IN</u>					
21-39-4030 TIF - TRT	.00	.00	658,400.00	658,400.00	.0
TOTAL TRANSFERS IN	.00	.00	658,400.00	658,400.00	.0
TOTAL FUND REVENUE	2,566.51	5,678.11	736,400.00	730,721.89	.8

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

PROJECT & EQUIP RESERVE

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CAPITAL OUTLAY</u>						
21-47-7577	TOURISM CAPITAL PROJECTS	4,650.00	8,760.98	2,000,000.00	1,991,239.02	.4
	TOTAL CAPITAL OUTLAY	4,650.00	8,760.98	2,000,000.00	1,991,239.02	.4
	TOTAL FUND EXPENDITURES	4,650.00	8,760.98	2,000,000.00	1,991,239.02	.4
	NET REVENUE OVER EXPENDITURES	(2,083.49)	(3,082.87)	(1,263,600.00)	(1,260,517.13)	(.2)

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE REVENUE</u>					
30-31-2985 RESTRICTED BIKE PATHS ODOT	.00	.00	1,190.00	1,190.00	.0
30-31-4340 STATE STREET - DMV - REVENUE	9,632.26	20,661.02	119,000.00	98,338.98	17.4
TOTAL STATE REVENUE	9,632.26	20,661.02	120,190.00	99,528.98	17.2
<u>GRANTS</u>					
30-33-4182 GRANTS & REIM- ROADS & STREETS	.00	.00	250,000.00	250,000.00	.0
TOTAL GRANTS	.00	.00	250,000.00	250,000.00	.0
<u>OTHER REVENUE</u>					
30-36-4120 INTEREST INCOME	3,189.67	6,248.16	31,000.00	24,751.84	20.2
TOTAL OTHER REVENUE	3,189.67	6,248.16	31,000.00	24,751.84	20.2
<u>TRANSFERS</u>					
30-39-4030 TIF - TRT	.00	.00	368,400.00	368,400.00	.0
30-39-4038 TIF - GEN FND	.00	.00	50,000.00	50,000.00	.0
TOTAL TRANSFERS	.00	.00	418,400.00	418,400.00	.0
TOTAL FUND REVENUE	12,821.93	26,909.18	819,590.00	792,680.82	3.3

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
30-41-5055 MAINT WKR WAGES	9,056.21	17,777.09	91,000.00	73,222.91	19.5
30-41-5056 EXTRA LABOR	.00	.00	5,000.00	5,000.00	.0
30-41-5058 SUPER OF PUBLIC WORKS	834.87	1,669.75	10,520.00	8,850.25	15.9
30-41-5065 OVERTIME	.00	.00	5,600.00	5,600.00	.0
30-41-5075 ACCRUED VAC - RDS & STS	.00	.00	2,000.00	2,000.00	.0
30-41-5082 CTY MANAGER - RDS & STS	1,122.34	2,244.69	14,252.00	12,007.31	15.8
30-41-5085 MAYOR & COUNCIL STIPEND	25.00	50.00	.00	(50.00)	.0
30-41-5152 PAYROLL EXP - RDS & STS	5,469.10	10,603.29	91,000.00	80,396.71	11.7
TOTAL PERSONNEL SERVICES	16,507.52	32,344.82	219,372.00	187,027.18	14.7
<u>MATERIALS & SERVICES</u>					
30-45-6125 ELECTRIC-STLITES-WYSD-CTYPRKS	.00	261.53	4,600.00	4,338.47	5.7
30-45-6130 WAYSIDE & PARKS	351.04	4,158.63	42,000.00	37,841.37	9.9
30-45-6131 NATURE CONSERVANCY	420.00	800.00	10,000.00	9,200.00	8.0
30-45-6570 INS-VEHICLE, LIAB, EQUIP, BLDG	.00	8,000.00	8,000.00	.00	100.0
30-45-6572 STREET LIGHTS	.00	1,432.07	25,000.00	23,567.93	5.7
30-45-6580 FUEL & OIL	262.77	447.24	7,000.00	6,552.76	6.4
30-45-6592 PARKING LEASE	155.80	155.80	1,600.00	1,444.20	9.7
30-45-6600 DRAINAGE & FLOOD CONTROL	.00	.00	10,000.00	10,000.00	.0
30-45-6610 SIDEWALKS, CURBS & FOOTPATHS	.00	.00	9,300.00	9,300.00	.0
30-45-6620 STREET SIGNS	86.61	86.61	3,000.00	2,913.39	2.9
30-45-6667 STORM DAMAGE REPAIR	.00	.00	1,000.00	1,000.00	.0
30-45-6690 VEHICLE MAINT, SUPP & REP	2,487.71	3,190.29	15,000.00	11,809.71	21.3
30-45-6800 ROADS, MATERIALS & SUPPLIES	231.10	3,339.65	33,500.00	30,160.35	10.0
TOTAL MATERIALS & SERVICES	3,995.03	21,871.82	170,000.00	148,128.18	12.9
<u>CAPITAL OUTLAY</u>					
30-47-7502 RDS-STIS IMPROVEMENT PROJECTS	.00	.00	450,000.00	450,000.00	.0
30-47-7506 RDS-STIS: CAPITAL IMPROV PLAN	.00	.00	50,000.00	50,000.00	.0
30-47-7508 RDS-STIS PW STORMWATER PROJECTS	.00	.00	35,000.00	35,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	535,000.00	535,000.00	.0
<u>CONTINGENCY</u>					
30-48-7999 CONTINGENCY - ROADS	.00	.00	137,906.00	137,906.00	.0
TOTAL CONTINGENCY	.00	.00	137,906.00	137,906.00	.0
TOTAL FUND EXPENDITURES	20,502.55	54,216.64	1,062,278.00	1,008,061.36	5.1

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

ROADS & STREETS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(7,680.62)	(27,307.46)	(242,688.00)	(215,380.54)	(11.3)

CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

TRANSPORTATION SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
39-36-4120 INTEREST INCOME	933.50	1,903.09	1,800.00	(103.09)	105.7
TOTAL OTHER INCOME	933.50	1,903.09	1,800.00	(103.09)	105.7
<u>FEEES</u>					
39-38-4940 IMP FEES - TRANSPORT SDC	900.00	1,800.00	18,000.00	16,200.00	10.0
TOTAL FEES	900.00	1,800.00	18,000.00	16,200.00	10.0
TOTAL FUND REVENUE	1,833.50	3,703.09	19,800.00	16,096.91	18.7

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

TRANSPORTATION SDC

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>						
39-47-7880	CONT MAT - IMP TRANS	.00	.00	242,519.00	242,519.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	242,519.00	242,519.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	242,519.00	242,519.00	.0
	NET REVENUE OVER EXPENDITURES	1,833.50	3,703.09	(222,719.00)	(226,422.09)	1.7

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
40-34-4540 WATER SERVICE BASE	(416.91)	(1,735.59)	1,215,000.00	1,216,735.59	(.1)
40-34-4550 NEW WATER CONNECTIONS	7,830.00	9,480.00	25,500.00	16,020.00	37.2
40-34-4560 WATER MASTER PLAN	.00	21.23	76,500.00	76,478.77	.0
TOTAL REVENUE	7,413.09	7,765.64	1,317,000.00	1,309,234.36	.6
<u>INTEREST & MISC</u>					
40-36-4120 INT - WATER OP	10,407.27	20,682.92	16,000.00	(4,682.92)	129.3
40-36-4150 MISC RCPTS - WTR OP FUND	1,620.49	10,497.65	.00	(10,497.65)	.0
TOTAL INTEREST & MISC	12,027.76	31,180.57	16,000.00	(15,180.57)	194.9
<u>SOURCE 39</u>					
40-39-4047 TIF- FM WATER REVENUE BOND	.00	.00	137.00	137.00	.0
TOTAL SOURCE 39	.00	.00	137.00	137.00	.0
TOTAL FUND REVENUE	19,440.85	38,946.21	1,333,137.00	1,294,190.79	2.9

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
40-41-5054	.00	.00	3,500.00	3,500.00	.0
40-41-5055	9,328.83	18,313.02	92,050.00	73,736.98	19.9
40-41-5056	.00	.00	10,000.00	10,000.00	.0
40-41-5057	11,937.45	22,401.20	147,500.00	125,098.80	15.2
40-41-5058	4,174.36	8,348.71	52,600.00	44,251.29	15.9
40-41-5059	4,943.83	9,996.65	64,500.00	54,503.35	15.5
40-41-5064	.00	.00	1,750.00	1,750.00	.0
40-41-5065	217.56	511.24	14,000.00	13,488.76	3.7
40-41-5067	.00	.00	1,000.00	1,000.00	.0
40-41-5075	.00	.00	5,000.00	5,000.00	.0
40-41-5082	1,122.34	2,244.69	14,250.00	12,005.31	15.8
40-41-5085	75.00	150.00	1,470.00	1,320.00	10.2
40-41-5152	16,587.53	32,127.60	299,000.00	266,872.40	10.8
TOTAL PERSONNEL SERVICES	48,386.90	94,093.11	706,620.00	612,526.89	13.3
<u>MATERIALS & SERVICES</u>					
40-45-6110	.00	2,643.94	36,500.00	33,856.06	7.2
40-45-6455	.00	.00	1,000.00	1,000.00	.0
40-45-6520	96.00	1,939.77	3,000.00	1,060.23	64.7
40-45-6530	.00	215.96	17,000.00	16,784.04	1.3
40-45-6534	.00	4,545.95	35,000.00	30,454.05	13.0
40-45-6551	2,408.36	3,351.38	25,500.00	22,148.62	13.1
40-45-6570	.00	29,000.00	29,000.00	.00	100.0
40-45-6574	.00	.00	12,000.00	12,000.00	.0
40-45-6580	492.69	763.57	10,000.00	9,236.43	7.6
40-45-6667	.00	.00	500.00	500.00	.0
40-45-6690	.00	145.00	15,000.00	14,855.00	1.0
40-45-6745	.00	.00	7,000.00	7,000.00	.0
40-45-6750	2,381.12	7,333.84	100,000.00	92,666.16	7.3
40-45-6831	.00	.00	3,200.00	3,200.00	.0
40-45-6850	.00	.00	5,000.00	5,000.00	.0
40-45-6851	.00	.00	25,000.00	25,000.00	.0
40-45-6915	1,270.00	1,270.00	8,000.00	6,730.00	15.9
40-45-6945	.00	276.67	10,100.00	9,823.33	2.7
40-45-6951	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	6,648.17	51,486.08	343,300.00	291,813.92	15.0
<u>CAPITAL OUTLAY</u>					
40-47-7601	.00	.00	3,000,000.00	3,000,000.00	.0
40-47-7602	10,468.75	10,868.75	235,000.00	224,131.25	4.6
40-47-7603	.00	11,707.73	15,000.00	3,292.27	78.1
40-47-8027	.00	.00	45,000.00	45,000.00	.0
TOTAL CAPITAL OUTLAY	10,468.75	22,576.48	3,295,000.00	3,272,423.52	.7

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER OPERATING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
40-48-7999 CONTINGENCY - WTR	.00	.00	644,988.00	644,988.00	.0
TOTAL CONTINGENCY	.00	.00	644,988.00	644,988.00	.0
<u>TRANSFERS</u>					
40-49-8027 TO - CC - CH OPERATING	.00	.00	45,000.00	45,000.00	.0
40-49-8045 TO -WMP FUND	.00	.00	100,000.00	100,000.00	.0
TOTAL TRANSFERS	.00	.00	145,000.00	145,000.00	.0
TOTAL FUND EXPENDITURES	65,503.82	168,155.67	5,134,908.00	4,966,752.33	3.3
NET REVENUE OVER EXPENDITURES	(46,062.97)	(129,209.46)	(3,801,771.00)	(3,672,561.54)	(3.4)

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER MASTER PLAN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>						
42-36-4120	INTEREST INCOME	3,900.05	7,967.29	31,000.00	23,032.71	25.7
	TOTAL OTHER INCOME	3,900.05	7,967.29	31,000.00	23,032.71	25.7
<u>TRANSFERS</u>						
42-39-4030	TIF - WATER OP	.00	.00	100,000.00	100,000.00	.0
	TOTAL TRANSFERS	.00	.00	100,000.00	100,000.00	.0
	TOTAL FUND REVENUE	3,900.05	7,967.29	131,000.00	123,032.71	6.1

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
42-47-7555 WMP - IMPLIMENTATION PROJECTS	.00	5,833.97	450,000.00	444,166.03	1.3
TOTAL CAPITAL OUTLAY	.00	5,833.97	450,000.00	444,166.03	1.3
TOTAL FUND EXPENDITURES	.00	5,833.97	450,000.00	444,166.03	1.3
NET REVENUE OVER EXPENDITURES	3,900.05	2,133.32	(319,000.00)	(321,133.32)	.7

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

81 WATER REVENUE BOND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>DEBT SERVICE</u>					
43-49-8023 TO - WTR OPERATING	.00	.00	137.00	137.00	.0
TOTAL DEBT SERVICE	.00	.00	137.00	137.00	.0
TOTAL FUND EXPENDITURES	.00	.00	137.00	137.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(137.00)	(137.00)	.0

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
47-34-4550 WATER DEBT REVENUE	.00	42.52	150,000.00	149,957.48	.0
TOTAL UTILITY BILLING	.00	42.52	150,000.00	149,957.48	.0
<u>OTHER INCOME</u>					
47-36-4120 INTEREST INCOME	2,829.62	5,831.27	2,700.00	(3,131.27)	216.0
TOTAL OTHER INCOME	2,829.62	5,831.27	2,700.00	(3,131.27)	216.0
TOTAL FUND REVENUE	2,829.62	5,873.79	152,700.00	146,826.21	3.9

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
47-49-8512 NEDONNA BEACH WTR LINE - PRINC	.00	.00	205,000.00	205,000.00	.0
47-49-8520 WATER PLANT DS - PRINC	.00	30,000.00	30,000.00	.00	100.0
47-49-8521 WATER PLANT DS - INT	.00	4,050.00	7,650.00	3,600.00	52.9
TOTAL DEBT SERVICE	.00	34,050.00	242,650.00	208,600.00	14.0
TOTAL FUND EXPENDITURES	.00	34,050.00	242,650.00	208,600.00	14.0
NET REVENUE OVER EXPENDITURES	2,829.62	(28,176.21)	(89,950.00)	(61,773.79)	(31.3)

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
49-36-4120 INTEREST INCOME	2,687.04	5,490.75	3,300.00	(2,190.75)	166.4
TOTAL OTHER INCOME	2,687.04	5,490.75	3,300.00	(2,190.75)	166.4
<u>WATER SDC FEES</u>					
49-38-4935 REIMB FEES - WTR SDC FUND	2,208.00	2,760.00	9,800.00	7,040.00	28.2
49-38-4940 IMP FEES - WTR SDC FND	23,700.00	29,625.00	80,000.00	50,375.00	37.0
TOTAL WATER SDC FEES	25,908.00	32,385.00	89,800.00	57,415.00	36.1
TOTAL FUND REVENUE	28,595.04	37,875.75	93,100.00	55,224.25	40.7

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER SDC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
49-47-7880 CONT MAT - IMP WTR	.00	.00	337,799.00	337,799.00	.0
49-47-7885 CONT MAT - REIMB WTR	.00	.00	157,151.00	157,151.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	494,950.00	494,950.00	.0
TOTAL FUND EXPENDITURES	.00	.00	494,950.00	494,950.00	.0
NET REVENUE OVER EXPENDITURES	28,595.04	37,875.75	(401,850.00)	(439,725.75)	9.4

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
50-34-4640 SEWER SERVICE BASE	(416.90)	(1,748.68)	780,000.00	781,748.68	(.2)
50-34-4650 NEW SEWER CONNECTIONS	8,320.00	8,320.00	17,250.00	8,930.00	48.2
50-34-4660 SEWER MASTER PLAN	.00	25.67	82,000.00	81,974.33	.0
TOTAL UTILITY BILLING	7,903.10	6,596.99	879,250.00	872,653.01	.8
<u>OTHER INCOME</u>					
50-36-4120 INTEREST INCOME	4,568.55	9,089.66	34,000.00	24,910.34	26.7
50-36-4150 MISC RECEIPTS - SEWER	10.50	6,372.66	1,000.00	(5,372.66)	637.3
TOTAL OTHER INCOME	4,579.05	15,462.32	35,000.00	19,537.68	44.2
TOTAL FUND REVENUE	12,482.15	22,059.31	914,250.00	892,190.69	2.4

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL SERVICES</u>					
50-41-5055 MAINT WORKER WAGES	9,056.21	17,777.09	90,100.00	72,322.91	19.7
50-41-5056 EXTRA LABOR WAGES	.00	.00	10,000.00	10,000.00	.0
50-41-5057 OFFICE ASST WAGE	11,937.45	22,401.20	147,500.00	125,098.80	15.2
50-41-5058 SUPER PUB WORKS	3,339.49	6,678.98	42,080.00	35,401.02	15.9
50-41-5059 PLANT OP WAGES	4,943.81	9,996.63	64,400.00	54,403.37	15.5
50-41-5064 STANDBY - SEWER	.00	.00	2,100.00	2,100.00	.0
50-41-5065 OVERTIME SEWER	217.56	511.24	5,950.00	5,438.76	8.6
50-41-5075 ACCRUED VAC - COMP TIME	.00	.00	5,000.00	5,000.00	.0
50-41-5082 CITY MANAGER WAGES	1,122.34	2,244.69	14,255.00	12,010.31	15.8
50-41-5085 MAYOR & COUNCIL STIPEND	75.00	150.00	1,386.00	1,236.00	10.8
50-41-5152 PAYROLL EXP - SEWER	15,967.07	30,916.59	291,600.00	260,683.41	10.6
TOTAL PERSONNEL SERVICES	46,658.93	90,676.42	674,371.00	583,694.58	13.5
<u>MATERIALS & SERVICES</u>					
50-45-6110 ELECTRICITY - SEWER	.00	2,338.22	33,500.00	31,161.78	7.0
50-45-6455 EMERGENCY MANAGEMENT	.00	.00	1,000.00	1,000.00	.0
50-45-6520 BLDG MAINT - SEWER	.00	.00	4,900.00	4,900.00	.0
50-45-6530 TELEPHONE & TELEMTRY	159.98	535.93	6,900.00	6,364.07	7.8
50-45-6534 PLANT CHEMICALS & SUP	1,703.36	6,356.99	65,000.00	58,643.01	9.8
50-45-6551 ADMIN & BILLING	2,407.33	3,348.01	30,800.00	27,451.99	10.9
50-45-6570 INS - VEHICLE, LIAB, EQUIP, BL	.00	44,000.00	44,000.00	.00	100.0
50-45-6574 AUDIT - SEWER	.00	.00	12,000.00	12,000.00	.0
50-45-6580 FUEL & OIL	492.69	763.57	15,000.00	14,236.43	5.1
50-45-6690 VEHICLE MAINT, SUP & REP	.00	.00	15,000.00	15,000.00	.0
50-45-6740 I & I WORK	.00	.00	26,000.00	26,000.00	.0
50-45-6745 REQUIRED TESTING	.00	.00	2,000.00	2,000.00	.0
50-45-6750 SYSTEM MAINT & SUPPLY	.00	5,619.01	80,000.00	74,380.99	7.0
50-45-6831 DUES	.00	.00	1,200.00	1,200.00	.0
50-45-6850 ATTORNEY	.00	.00	2,800.00	2,800.00	.0
50-45-6851 ENGINEERING	.00	.00	48,000.00	48,000.00	.0
50-45-6915 TRAVEL & TRAINING - STAFF	.00	.00	6,000.00	6,000.00	.0
50-45-6945 METER READERS	.00	276.67	14,000.00	13,723.33	2.0
50-45-6951 ORDINANCE ENFORCEMENT	.00	.00	500.00	500.00	.0
TOTAL MATERIALS & SERVICES	4,763.36	63,238.40	408,600.00	345,361.60	15.5
<u>CAPITAL OUTLAY</u>					
50-47-7602 PW MOBILE EQUIP REPLACE PLAN	.00	11,707.72	15,000.00	3,292.28	78.1
TOTAL CAPITAL OUTLAY	.00	11,707.72	15,000.00	3,292.28	78.1

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTINGENCY</u>					
50-48-7999 CONTINGENCY - SEWER	.00	.00	164,696.00	164,696.00	.0
TOTAL CONTINGENCY	.00	.00	164,696.00	164,696.00	.0
<u>TRANSFERS</u>					
50-49-8027 TRNSFR TO - GF CH OPERATING	.00	.00	45,000.00	45,000.00	.0
50-49-8033 TRNSFR TO - SEWER MASTER PLAN	.00	.00	82,000.00	82,000.00	.0
TOTAL TRANSFERS	.00	.00	127,000.00	127,000.00	.0
TOTAL FUND EXPENDITURES	51,422.29	165,622.54	1,389,667.00	1,224,044.46	11.9
NET REVENUE OVER EXPENDITURES	(38,940.14)	(143,563.23)	(475,417.00)	(331,853.77)	(30.2)

CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
52-36-4120 INTEREST INCOME	2,494.81	5,096.60	18,000.00	12,903.40	28.3
TOTAL OTHER INCOME	2,494.81	5,096.60	18,000.00	12,903.40	28.3
<u>TRANSFERS</u>					
52-39-4032 TRNSFR IN - FROM SEWER OPER	.00	.00	82,000.00	82,000.00	.0
TOTAL TRANSFERS	.00	.00	82,000.00	82,000.00	.0
TOTAL FUND REVENUE	2,494.81	5,096.60	100,000.00	94,903.40	5.1

CITY OF ROCKAWAY BEACH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER MASTER PLAN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
52-47-7555 WWMP-IMPLIMENTATION PROJECTS	.00	.00	335,000.00	335,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	335,000.00	335,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	335,000.00	335,000.00	.0
NET REVENUE OVER EXPENDITURES	2,494.81	5,096.60	(235,000.00)	(240,096.60)	2.2

CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY BILLING</u>					
56-34-4650 SEWER DEBT REVENUE	.00	80.00	.00	(80.00)	.0
TOTAL UTILITY BILLING	.00	80.00	.00	(80.00)	.0
<u>OTHER INCOME</u>					
56-36-4120 INTEREST INCOME	3,030.28	6,935.31	13,500.00	6,564.69	51.4
TOTAL OTHER INCOME	3,030.28	6,935.31	13,500.00	6,564.69	51.4
TOTAL FUND REVENUE	3,030.28	7,015.31	13,500.00	6,484.69	52.0

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
56-49-8510 WW OUTFALL LOAN PRINCIPLE	.00	205,000.00	205,000.00	.00	100.0
56-49-8511 WW-OUTFALL LOAN INTEREST	.00	3,075.00	3,075.00	.00	100.0
TOTAL DEBT SERVICE	.00	208,075.00	208,075.00	.00	100.0
TOTAL FUND EXPENDITURES	.00	208,075.00	208,075.00	.00	100.0
NET REVENUE OVER EXPENDITURES	3,030.28	(201,059.69)	(194,575.00)	6,484.69	(103.3)

CITY OF ROCKAWAY BEACH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER INCOME</u>					
59-36-4120 INTEREST INCOME	6,363.48	12,999.82	3,000.00	(9,999.82)	433.3
TOTAL OTHER INCOME	6,363.48	12,999.82	3,000.00	(9,999.82)	433.3
<u>FEEES</u>					
59-38-4935 REIMB FEES - SEWER SDC	5,912.00	5,912.00	20,000.00	14,088.00	29.6
59-38-4940 IMP FEES - SEWER SDC	10,580.00	10,580.00	55,000.00	44,420.00	19.2
TOTAL FEES	16,492.00	16,492.00	75,000.00	58,508.00	22.0
TOTAL FUND REVENUE	22,855.48	29,491.82	78,000.00	48,508.18	37.8

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER SDC

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>MATERIALS & SERVICES</u>						
59-45-6050	CONT MAT - REIMB SWR SDC	.00	.00	435,732.00	435,732.00	.0
59-45-6051	CONT MAT - IMP SWR	.00	.00	996,933.00	996,933.00	.0
	TOTAL MATERIALS & SERVICES	.00	.00	1,432,665.00	1,432,665.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	1,432,665.00	1,432,665.00	.0
	NET REVENUE OVER EXPENDITURES	22,855.48	29,491.82	(1,354,665.00)	(1,384,156.82)	2.2

CITY OF ROCKAWAY BEACH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROOM TAX REVENUES</u>					
80-31-4710 TRT REVENUE 5%	.00	.00	1,200,000.00	1,200,000.00	.0
80-31-4711 TRT REVENUE 2% - ADV	.00	.00	480,000.00	480,000.00	.0
80-31-4712 TRT REVENUE 2% - CTY	.00	.00	480,000.00	480,000.00	.0
80-31-4713 TRT REVENUE 1% - CTY	.00	.00	240,000.00	240,000.00	.0
TOTAL ROOM TAX REVENUES	.00	.00	2,400,000.00	2,400,000.00	.0
<u>OTHER INCOME</u>					
80-36-4120 INTEREST INCOME - TRT	4,307.36	8,908.76	13,750.00	4,841.24	64.8
TOTAL OTHER INCOME	4,307.36	8,908.76	13,750.00	4,841.24	64.8
TOTAL FUND REVENUE	4,307.36	8,908.76	2,413,750.00	2,404,841.24	.4

CITY OF ROCKAWAY BEACH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

TRANSIENT ROOM TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MATERIALS & SERVICES</u>					
80-45-6533	.00	9,184.99	210,000.00	200,815.01	4.4
80-45-6534	.00	18,155.90	170,000.00	151,844.10	10.7
80-45-6535	.00	.00	60,000.00	60,000.00	.0
80-45-6536	.00	1,218.00	2,000.00	782.00	60.9
80-45-6537	4,103.16	6,671.16	75,000.00	68,328.84	8.9
80-45-6538	.00	.00	333,535.00	333,535.00	.0
TOTAL MATERIALS & SERVICES	4,103.16	35,230.05	850,535.00	815,304.95	4.1
<u>TRANSFERS</u>					
80-49-8024	.00	.00	334,400.00	334,400.00	.0
80-49-8025	.00	.00	98,400.00	98,400.00	.0
80-49-8026	.00	.00	121,000.00	121,000.00	.0
80-49-8036	.00	.00	658,400.00	658,400.00	.0
80-49-8041	.00	.00	368,400.00	368,400.00	.0
80-49-8044	.00	.00	5,000.00	5,000.00	.0
80-49-8046	.00	.00	334,400.00	334,400.00	.0
TOTAL TRANSFERS	.00	.00	1,920,000.00	1,920,000.00	.0
TOTAL FUND EXPENDITURES	4,103.16	35,230.05	2,770,535.00	2,735,304.95	1.3
NET REVENUE OVER EXPENDITURES	204.20	(26,321.29)	(356,785.00)	(330,463.71)	(7.4)

Rockaway Beach Fire Rescue

276 Hwy 101 S
PO Box 5
Rockaway Beach OR 97136
503-374-1752



September 3, 2024

Honorable Mayor, City Council and City Manager of Rockaway Beach

Fire Department Council Report:

The following is a summary of the activities and operations of the Rockaway Beach Fire Rescue Department for the month of August 2024.

The Department responded to or participated in 105 events during the month of August 2024, the breakdown is listed below.

911 calls for Service: 47	Trainings: 5	Non-Emergent: 53
39- Medical	Fire Operations	35- Beach Safety
2- Fire Alarm	Water Rescue	3- Public Assist
0- Structure Fire	SAR	0- Lift Assist
2- Water Rescue	Driving safety	11- Burn Complaints
2- MVA		4- Radio call-ins
2- Outside Fire		0- Special Assignments
0-Powerlines		

Year to Date	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
911 Calls	277	266	281	292
Non-Emergent	186	174	209	218
Trainings	73	84	70	84
Total	546	524	560	594

Training update- The department focused August Thursday night training on Fire Operations, Water Rescue, Search and Rescue and Driving training. September training will focus on Firefighter skills, Beach Rescue and Vehicle Fire Training.

During the month of August crews were on the beach 31 times providing information to citizens and visitors. Continue to work with State Parks to better coordinate our safety and enforcement actions on the Beach.

	August	YTD
Fire safety\Educational Moments-	14	56
Water Safety Messages\Out of Water-	27\38-person	76/130
Stickers to kids-	5	13
Educational signs reset-	2	6
Education Signs Replaced-	0	0
Fires extinguished-	21	52
Volunteer Hours	18	117

This month's preparedness meeting was on Water purification. Nixle alerts are here, please text RockawayOR to 888777. Plans are being made for the great shakeout event, the event will be held on Thursday October 17th, 2024, at 10:17. We are looking forward to a large participation in the event this year. Following the initial drop, cover and hold-on, grabbing your go bag and finding your Tsunami evacuation site, Emergency Management will be holding a functional exercise to test our abilities in the event of an actual disaster. Preparedness, Radio and CERT members will be activated in a mock exercise. Neah-Ka-Nie Middle School will also be participating. This will be a great opportunity to test our preparedness levels.

Summer staff continues to provide public education and beach patrols as well as training and responding to calls. The additional staff have been welcomed during the busy summer and relieved some pressure off the volunteers.

Safety, Training, Public Education and elevating the services provided to the citizens and visitors of Rockaway Beach will also continue to be priorities. If you have any questions, concerns or thoughts please let me know.

Respectfully submitted,



Todd Hesse

Fire Chief

Rockaway Beach Fire Rescue



TILLAMOOK COUNTY SHERIFF'S OFFICE

CONSERVATORS OF THE PEACE

Sheriff Joshua Brown

Rockaway Beach Patrol

Month of August 2024

August was also a busy month for criminal cases. Even though August is still a big month for tourism in Rockaway a large portion of Rockaway Beach Patrol cases this month involved residents of Rockaway or Tillamook County.

Notable calls for service this month include a report of a juvenile punching their parent in the face causing injury. This case has been forwarded to the Juvenile Department.

A juvenile called 911 to report a male not getting out of his mother's car. Responding deputies determined the male was on probation and prohibited from contacting the juvenile's mother. The male was arrested.

A local man was reported missing by his family. His vehicle has been located in California, but he has not been found yet.

Two people were arrested on warrants in separate incidents.

Deputies responded to a domestic disturbance between two sisters. An arrest was made, and the case was forwarded to the District Attorney.

A storage unit on South 3rd Avenue was broken into and a cleaning company's supplies were stolen. There are currently no leads in that case. If you have any information, please contact dispatch on the non-emergency number (503)815-1911.

Other call numbers are noted in the statistics report provided.

Undersheriff Matt Kelly

<u>Incident Address City</u>	<u>Incident Date And Time</u>	<u>Incident Type</u>	<u>Incident Unit ID</u>
Rockaway	08/01/2024 01:28:41	BUSINESS CHECK	217
Rockaway	08/01/2024 01:33:21	BUSINESS CHECK	217
Rockaway	08/01/2024 01:38:27	BUSINESS CHECK	217
Rockaway	08/01/2024 01:39:25	BUSINESS CHECK	217
Rockaway	08/01/2024 19:14:07	BUSINESS CHECK	215
Rockaway	08/01/2024 23:44:55	BUSINESS CHECK	217
Rockaway	08/01/2024 23:45:15	BUSINESS CHECK	217
Rockaway	08/01/2024 23:46:12	BUSINESS CHECK	217
Rockaway	08/01/2024 23:46:30	BUSINESS CHECK	217
Rockaway	08/04/2024 12:24:47	Civil	210
Rockaway	08/04/2024 12:24:47	Civil	214
Rockaway	08/04/2024 12:24:47	Civil	712
Rockaway	08/04/2024 12:39:27	Welfare check	712
Rockaway	08/05/2024 07:20:16	Fraud	210
Rockaway	08/05/2024 14:05:42	Property	210
Rockaway	08/05/2024 15:22:10	Property	210
Rockaway	08/07/2024 10:20:08	Court Violation	215
Rockaway	08/08/2024 12:04:18	Burglary	215
Rockaway	08/08/2024 14:05:21	BUSINESS CHECK	215
Rockaway	08/08/2024 14:16:29	BUSINESS CHECK	215
Rockaway	08/10/2024 13:29:41	BUSINESS CHECK	215
Rockaway	08/11/2024 13:22:29	BUSINESS CHECK	210
Rockaway	08/12/2024 16:56:52	Court Violation	219
Rockaway	08/13/2024 07:17:46	BUSINESS CHECK	210
Rockaway	08/16/2024 08:51:18	Juvenile	211
Rockaway	08/17/2024 21:47:01	BUSINESS CHECK	215
Rockaway	08/17/2024 21:51:39	BUSINESS CHECK	215
Rockaway	08/18/2024 11:28:17	BUSINESS CHECK	210
Rockaway	08/20/2024 07:28:51	Welfare check	210
Rockaway	08/22/2024 19:47:26	Contact	215
Rockaway	08/23/2024 19:32:52	Civil	217
Rockaway	08/24/2024 09:45:03	Trespass	222
Rockaway	08/26/2024 13:16:47	BUSINESS CHECK	210
Rockaway	08/27/2024 10:09:48	Contact	214
Rockaway	08/27/2024 22:21:22	Contact	225
Rockaway	08/29/2024 20:46:34	Property	217
Rockaway	08/30/2024 18:36:34	Follow Up	215
Rockaway	08/31/2024 23:42:53	Disturbance	217



9/3/24

Dear Mayor, City Council, and City Manager

Water Treatment and Distribution

- The crew repaired a water leak on NE Washington St. and Front Ave, as well as at 1082 S. Front St.
- A new utility service was installed at 1045 S. Island St.
- Quarterly water samples confirmed that the water produced is of excellent quality.
- Annual calibrations for our monitoring instruments were completed. During this process, we identified a failing meter that needs replacement or repair. Since the shop's repair cost exceeds \$3,000 and the meter is obsolete, we plan to purchase a new meter for \$3,000. The new meter requires a different calibration solution, so the crew will need to familiarize themselves with the new equipment. We aim to transition all remaining meters to this new model over time.
- Using grant money repairs were made to the N. 3rd Ave. Reservoir, our second-largest reservoir with a capacity of 1 million gallons. Public Works started painting the reservoir, applying the first of two coats with 25 gallons of paint. Water distribution flushing is scheduled for October 7th through the 18th. During this time, you may notice cloudy or discolored water. This is normal, please just run your water until it clears up.

Wastewater Treatment and Collections

- Last month, we cleaned our collection system from White Dove to N. 3rd Ave.
- We are currently in touch with RMS pumps and awaiting a quote to repair the White Dove lift station pump.
- It's time for our operators to pump into the bio bag, a two-day process requiring an operator's attention throughout.

Roads and Streets

- Public Works is scheduling with a local contractor to replace the culvert under S. 2nd near Coral St. This project is part of the stormwater study completed by our City Engineers (HBH).
- As part of this project, Public Works has started cutting weeds, widening ditches where possible, and clearing out sediment from connecting ditches and culverts. These efforts, suggested by residents, will allow for a cleaner project and hopefully ensure a smooth winter.



- 2 Ton of asphalt was laid for repairs made by installing new utility services and some potholes were filled.

Parks and Projects

- Our parks in Rockaway Beach continue to be inviting spaces for everyone to enjoy.
- Public Works requested a new streetlight be installed on Juniper St. and S. 2nd.
- After the success of Anchor St. Park, I'm excited to announce that our next park project at Lake Lytle is on the horizon.
- Installed a Narcan dispenser at Phyllis Baker Park.
- In line with our commitment to enhancing the accessibility of Rockaway Beach, the Wayside Beach Access Improvement Project is officially underway. Contracts have been signed, and Advanced Excavation will be our contractor for this project. I encourage everyone to visit the city's website to learn more about the Wayside project. Construction will start September 23rd.

Please reach out if you have any concerns, potential issues, or questions. Your feedback is invaluable, and it's much easier to address concerns before the project is completed. Thank you for your continued support.

Are there any questions?

Dan W. Emerson, Superintendent
City of Rockaway Beach Public Works
P: 503.374.0586 / C: 503.457.6094
PublicWorks@corb.us



City of Rockway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

(503) 374-1752

www.corb.us

MEMORANDUM

TO: Rockaway Beach City Council and Luke Shepard, City Manager
FROM: Mary Johnson, City Planner
DATE: September 4, 2024

RE: Planning Department Monthly Report

The Rockaway Beach Planning Commission met on Thursday, August 15, 2024 for their regular meeting. The Commissioners held a public hearing to consider Conditional Use Application 24-2 to construct a duplex in the Commercial Zone. The subject property is located at 362 North Pacific Street. The Commissioners voted unanimously to approve the conditional use request.

At the regular August Planning Commission meeting, the Planning Commissioners discussed the drafted updates to the Community Grant Programs and made comments to the flyers, applications, and scoring sheets. Based on the comments received, staff will update the grant program documents and bring them back to the Planning Commission for further consideration at their upcoming meeting.

On August 14, 2024, City Recorder, Melissa Thompson, received an appeal of the Planning Commission's decision on Planned Unit Development Application 24-1. No additional appeals were received in response to the Planning Commissioner's decision. The appeal will be heard by the City Council at a future meeting.

City staff attended the webinars held by FEMA on August 13, 15, and 21 to learn more about the Pre-Implementation Compliance Measures (PICM) for National Flood Insurance Program (NFIP) participating communities in Oregon. On August 15th, FEMA provided the PICM Oregon NFIP-ESA Model Ordinance and the PICM Oregon Habitat Assessment Guidance to communities who had added the FEMA webinars.

National Flood Insurance Program NFIP-ESA Integration in Oregon Draft Model Ordinance

https://www.fema.gov/sites/default/files/documents/fema_r10_oregon-nfip-esa-model-ordinance_082024.pdf

Floodplain Habitat Assessment and Mitigation – Regional Guidance for Oregon

https://www.fema.gov/sites/default/files/documents/fema_r10_oregon-habitat-assessment-guide_082024.pdf

FEMA has given communities a deadline of December 1, 2024 to inform FEMA and implement the PICM their community will be implementing. Since implementation will require our community to provide PAPA (Post Acknowledgement Plan Amendment) and Measure 56 Notices, we have already missed the December 1st deadline imposed by FEMA.



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5

Rockaway Beach, OR 97136

(503) 374-1752

www.corb.us

Many questions remain regarding how the PICMs can be implemented at the planning level. FEMA has stated that they will be offering technical assistance workshops to communities this fall, though no dates or agendas have been provided.

Staff intend to create a new page on the City's website to provide information to the public regarding the PICMs and to provide additional information to the public regarding these changes. Tillamook County Community Development Director, Sarah Absher, has offered to make presentations to our community to also share additional information on the PICMs.

Upcoming work for the Planning Commission:

- Receive presentation by Cascadia Partners on Zoning Code and Comprehensive Plan updates needed to be made in response to Senate Bill 406.
- 1st Public Hearing to consider updates to the Zoning Code: Sign Regulations.
- Consideration of updates to the Community Grant program will be held in August.

RESOLUTION NO. 2024-41

**A RESOLUTION ADJUSTING APPROPRIATIONS FOR THE
2024-2025 FISCAL YEAR BUDGET**

WHEREAS, the 2024-2025 Fiscal Year Budget was duly authorized and adopted by Resolution on June 12, 2024; and

WHEREAS, ORS 294.463 provides that transfers of appropriations may be made within a fund when authorized by ordinance or resolution of the governing body of a municipal corporation; and

WHEREAS, the contingency transfer does not exceed 15%, and may therefore be carried through resolution; and

WHEREAS, a transfer within the General Fund from Contingency to the Administration Department (City Hall Operations GL account 6830) is necessary due to unanticipated expenditures related to the need for sound amplification in public meetings.

NOW, THEREFORE, BE IT RESOLVED THAT

Section 1. The City Council of the City of Rockaway Beach hereby authorizes appropriation transfers to the 2024-2025 Fiscal Year Budget as follows:

General Fund	Original	Increase	Decrease	Revised
Contingency	\$ 333,848		\$ 6,000	\$ 329,848
Administration Department.	\$ 769,960	\$ 6,000		\$ 775,960

Section 2. This Resolution shall be effective immediately upon adoption.

**APPROVED AND ADOPTED BY THE CITY COUNCIL THE 11th DAY OF
SEPTEMBER 2024.**

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

**CITY OF ROCKAWAY BEACH, OREGON
ORDINANCE NO. 2024-04**

**AN ORDINANCE AMENDING CITY OF ROCKAWAY BEACH CODE OF
ORDINANCES CHAPTER 31 RELATED TO THE PLANNING COMMISSION**

RECITALS:

1. The City Council finds that updates to Rockaway Beach Code Chapter 31 are needed to clarify the powers, duties, and membership of the Planning Commission.
2. On March 21, 2024, the Rockaway Beach Planning Commission approved a new proposed Planning Commission ordinance, and recommend it to the City Council for adoption.

Now, therefore, the City of Rockaway Beach ordains as follows:

Section 1. The City of Rockaway Beach Code of Ordinances Section 31.01 is hereby amended, in total, as follows:

§ 31.01 PLANNING COMMISSION.

- A. *Establishment.* The Rockaway Beach Planning Commission is established, and shall have the authority and responsibility provided by this code and state law.
- B. *Duties and powers.* The Planning Commission is the appointed citizen body that provides recommendations to the City Council on land use policies; makes land use decisions on planning applications; and provides a public forum for ascertaining community values, visioning, and strategic thinking on long range planning. The Planning Commission shall have the following duties:
 1. Review and act on land use applications and appeals of land use decisions within its jurisdiction pursuant to applicable law.
 2. Periodically review the Comprehensive Plan, as prioritized by the City Council through its goal setting process or as otherwise directed by the City Council.
 3. Act as the Citizen Involvement Committee within the City of Rockaway Beach Urban Growth Boundary. As directed by the City Council, this role may include working with stakeholder groups or citizen advisory committees, to help inform refinement and other land use plans, and facilitating community engagement on land use issues with groups such as neighborhood associations or coalitions.
 4. Make recommendations to the City Council on Type IV legislative land use actions.
- C. *Membership.*
 1. The Rockaway Beach Planning Commission shall consist of seven voting members. The Commission members shall be appointed by the City Council.

2. A minimum of six members shall be residents of the City. One member may be a registered voter in Tillamook County and living as a full-time resident within the City's Urban Growth Boundary.
3. No more than two voting members may engage principally in the buying, selling, or developing of real estate for profit as individuals, or be members of any partnership, or officers or employees of any corporation that is engaged principally in the buying, selling, or developing of real estate for profit. No more than two voting members shall be engaged in the same kind of business, trade, or profession.
4. City of Rockaway Beach Charter, Chapter III, Section 7, provides that the Mayor shall serve as an ex-officio member. The Mayor shall not vote, and shall excuse themselves from the Planning Commission meeting prior to any land use hearing or land use application discussion.
5. The Mayor may nominate a Councilor to the liaison position as deemed necessary, subject to provisions of City of Rockaway Beach Charter, Chapter III, Section 7. The Mayor will consider the Council liaison appointment in January of every year. The Council liaison is a non-voting position and is not a member of the Planning Commission. The role of Council liaison is to provide an avenue for communication between the Planning Commission and the Council. The liaison shall report to the Planning Commission on the general status of the City Council and items relevant to the work of the Planning Commission. The Council liaison shall excuse themselves from the Planning Commission meeting prior to any land use hearing or land use application discussion.
6. Members shall hold office for four years. A member may be removed by the City Council, after hearing, for misconduct or nonperformance of duty.
7. A vacancy shall be filled by the Mayor with approval of the City Council for the unexpired portion of the term, subject to the provisions of the City of Rockaway Beach Charter, Chapter III, Section 7.
8. At its first meeting each July, the Planning Commission shall elect a President and Vice-President to serve one-year terms. The President and Vice-President shall be voting members.
9. Four voting members of the Planning Commission shall constitute a quorum.
10. The Planning Commission may make and alter rules and regulations for its governance and procedure consistent with the laws of Oregon, the City Charter and code.
11. The Planning Commission shall meet at least once a month, unless business does not require such a meeting, in which case the President, with the consent of the City Manager, may cancel such meeting. Planning Commission meetings shall be held at such times and places fixed by the Commission.
12. Members of the Planning Commission shall receive no compensation for their services, but shall be reimbursed for duly authorized expenses.
13. City staff shall perform administrative functions for the Planning Commission. All recommendations and suggestions by the Planning Commission shall be made in

writing by City staff and presented for consideration to the City Council at their monthly meeting in a report.

Section 2. Severability Clause. A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section, or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 3. Effective Date. Pursuant to the Rockaway Beach City Charter, this ordinance shall become effective on the thirtieth day after its adoption.

1st reading by the Rockaway Beach City Council _____.
2nd reading by the Rockaway Beach City Council _____.

Adopted and Approved by the Rockaway Beach City Council _____.

Charles McNeilly, Mayor

City Council	Aye/Nay
Mary McGinnis	/
Tom Martine	/
Kristine Hayes	/
Alesia Franken	/
Penny Cheek	/

Attest:

Melissa Thompson, City Recorder

CITY OF ROCKAWAY BEACH, OREGON

ORDINANCE NO. 2024-07

AN ORDINANCE PROVIDING AUTHORITY AND PROCEDURES FOR ADMINISTRATIVE WARRANTS AND CREATING A NEW CODE CHAPTER 97

RECITALS:

1. The City Council seeks to establish authority and procedures for issuing administrative warrants.

Now, therefore, the City of Rockaway Beach ordains as follows:

Section 1. The City of Rockaway Beach Code of Ordinances is hereby amended to add a new Chapter 97 as follows:

CHAPTER 97: ADMINISTRATIVE WARRANTS

97.01 SHORT TITLE AND PURPOSE.

This chapter sets forth the procedures for obtaining an administrative warrant for purposes of enforcing the Rockaway Beach Code. It may be cited as the Rockaway Beach Administrative Warrants Chapter.

97.02 DEFINITIONS.

ADMINISTRATIVE WARRANT. A court order authorizing entry onto property for purposes of conducting an administrative search, inspection or investigation, or authorizing an administrative seizure of property or abatement of a nuisance as authorized by the Code. It does not include an arrest, search or other warrant arising from commission or prosecution of a crime.

CITY OFFICER. A Tillamook County Sheriff or Deputy, or any city employee authorized by the City Manager or Council to enforce the Rockaway Beach Code.

97.03 ENTRY ONTO PROPERTY.

Whenever a city officer requires entry to property for purposes of inspections pursuant to this Code, a city officer has probable cause to believe there has been a violation of the Code or that a nuisance or dangerous condition exists, or City Council or City Manager has ordered the removal or abatement of an identified nuisance, the city officer may enter upon a site or structure for the purpose of investigation or abatement subject to one or more of the following:

- (1) Consent is obtained from the owner or person with authority to consent to entry on the premises. A person with actual authority must be a person age 18 years or older and capable of consenting to the city officer's entry on the premises.
- (2) The entry is pursuant to a recognized lawful exception to the requirement to obtain a warrant.
- (3) An administrative warrant or a search warrant is obtained.

Nothing in this section precludes use of any information obtained where there is no reasonable expectation of privacy or the property is in plain view from public right-of-way, public property, or other private property entered with the consent of the owner or person in charge.

97.04 AUTHORITY TO REQUEST WARRANT.

- (A) Unless unreasonable under the circumstances, a city officer shall seek to obtain the consent of the owner or person in charge of property to enter onto property or to seize property before applying for a warrant.
- (B) A request for a warrant must first be approved by the City Manager, or their designee.

97.05 PROCEDURE TO OBTAIN ADMINISTRATIVE WARRANT.

- (A) An application for an administrative warrant shall be presented to the local municipal court. The Tillamook County Justice Court shall have jurisdiction to issue administrative warrants for service within the city limits of the City of Rockaway Beach.
- (B) The application shall be accompanied by a supporting affidavit containing the following, together with such other information as the court deems necessary, including:
 - (1) The nature of the warrant sought, and action sought to be authorized;
 - (2) In the case of an abatement or demolition warrant, the information also shall include a description of the work to be performed and the estimated time to complete performance;
 - (3) The affiant's employment title and authority;
 - (4) A description of the property sought to be entered onto, seized, abated or demolished;
 - (5) The Code provision, permit or other law alleged to have been violated or otherwise supporting issuance of the warrant together with facts, information and belief demonstrating cause for issuance of the warrant; and

(6) A statement that consent to entry or other action has been sought but not obtained, or facts or circumstances reasonably showing the purpose of the warrant might be frustrated if consent was sought.

97.06 CAUSE FOR ISSUANCE OF WARRANT.

(A) Cause for issuance of an abatement warrant shall be deemed to exist if the city has declared a nuisance and ordered abatement pursuant to Chapter 94.090 through 94.093, or in the case of summary abatement, an immediate danger exists.

(B) Cause for issuance of a warrant authorizing the city to enter onto property to demolish a structure or to enter on the property to effectuate vacation of a property shall be deemed to exist if the city has issued an order to demolish, or vacate the property or structure pursuant to Chapter 151, and the order is final.

(C) Cause for issuance of a warrant to seize property, other than in conjunction with an investigation or prosecution, shall be based on a showing that the seizure is authorized by law and is reasonable and necessary to achieve a legitimate legislative purpose. Examples include but are not limited to seizing a dog for quarantine, pursuant to Chapter 91, or if property poses a significant risk of harm to the public, such as Chapter 94 nuisances affecting public health or public spaces.

(D) Cause for issuance of a warrant for any other purpose shall be based on a showing that the action sought to be authorized is made in compliance with applicable code procedures and authority. Examples include but are not limited to examining removing an abandoned vehicle under Chapter 92.

97.07 ISSUANCE AND EXECUTION OF ADMINISTRATIVE WARRANTS.

(A) An inspection, abatement, or demolition warrant shall contain a direction that it be executed on any day of the week between the hours of 8:00 a.m. and 6:00 p.m. or where the court has specifically determined upon a showing that it cannot be effectively executed between those hours, that it may be executed at any additional or other time of the day or night. Unless directed otherwise by the court, the warrant shall be executed and returned to the court within fourteen (14) days from its date, unless the court before expiration of such time by endorsement thereon extends the time. After the expiration of the time prescribed by this subsection, the warrant is void unless executed.

(B) An abatement or demolition warrant shall describe the work authorized and set a deadline for completion of work on the property not to exceed fourteen (14) days unless good cause is shown why a longer time is necessary. The city may apply to the court for an extension for good cause.

(C) The person authorized by the court to execute a warrant shall, before entry, make a reasonable effort to present the person’s credentials, authority and purpose to an occupant or person in possession of the property designated in the warrant and show the occupant or person in possession of the property the warrant or a copy thereof upon request, except that the person authorized to execute the warrant may promptly enter the designated property if it is, or is reasonably believed to be, vacant or unoccupied.

(E) A Sheriff or Sheriff’s Deputy may be requested to assist in the execution of the administrative warrant. Such Deputy may assist the person authorized to execute the warrant, including using any reasonable force necessary, to enter the property if the administrative warrant specifically allows the use of reasonable force to execute the warrant.

Section 2. Severability Clause. A determination of invalidity or unconstitutionality by a court of competent jurisdiction of any clause, sentence, paragraph, section or part of this ordinance shall not affect the validity of the remaining parts to this ordinance.

Section 3. Effective Date. This ordinance shall become effective 30 days after its adoption by the City Council and approval by the Mayor.

1st reading by the Rockaway Beach City Council _____.

2nd reading by the Rockaway Beach City Council _____.

Adopted and Approved by the Rockaway Beach City Council _____.

Charles McNeilly, Mayor

City Council	Aye/Nay
Mary McGinnis	/
Tom Martine	/
Kristine Hayes	/
Alesia Franken	/
Penny Cheek	/

Attest:

Melissa Thompson, City Recorder