

**ROCKAWAY BEACH PLANNING COMMISSION**

**NOTICE OF DECISION**

August 1, 2024

**IN THE MATTER OF:**

**CASE FILE: # PUD-24-1**

Applicant: Nedonna Development LLC  
(c/o Anna Song)

Agent: Dean N. Alterman

Location: Unimproved real property in Rockaway Beach (Tillamook County Assessor's Map 2N1020AB as Tax Lots 10200, 10400, and 10500)

**REQUEST:** The Applicant is requesting a modification to the Planned Unit Development that was approved by the City in 2008 to be named Nedonna Wave Phase 2, on land zoned R1 (single-family residential) and SA (special area wetlands). Details of the request are included on the submitted application materials and are available for inspection at Rockaway Beach City Hall.

**DECISION:** The record and findings support the conclusion that substantive evidence in the record demonstrates that the Applicant's request to (1) create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the application and (2) to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15, and 16 on the plans submitted with the application, can be developed in accordance with the applicable standards of the Rockaway Beach Zoning Ordinance.

Insufficient evidence exists to support the Applicant's request to plat Phase 2 as two separate sub-phases – Phase 2 and Phase 3.

Future review and necessary approval of the Applicant's detailed engineering plans for streets and utilities by the City Engineer is necessary. Such review and approval, prior to development, will ensure that the required improvements are in accordance with applicable City of Rockaway Beach Technical Specifications and Design Standards.

The Nedonna Wave PUD #24-1 request to develop Phase 2 in two sub-phases, instead of one phase, is **DENIED**.

The Nedonna Wave PUD #24-1 request to create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the Application; and create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15 and 16 on the plans submitted with the Application, is **APPROVED WITH CONDITIONS**, subject to the application as submitted and findings.

**FINDINGS:** The Planning Commission finds:

1. In 2008, the Applicant submitted Planned Unit Development Application #SPUD-07-19 for the creation of a phased, 28-lot development, with PUD overlay. The City approved the preliminary development plan in early 2008. The Applicant applied for and received final approval for the first phase of the PUD within one year after receiving final approval of the preliminary plan. The Applicant recorded the plat of Nedonna Wave Phase 1 on February 2, 2009 (Plat C-573, Tillamook County Plat Records).
2. The Applicant constructed 8-lots during Phase 1 and completed many of the improvements for Phase 2 during the construction phase. Appropriate conditions of approval will ensure that the infrastructure improvements completed during the Phase 1 construction for Phase 2 are tested and accepted by the City Engineer.
3. In 2010, Baumgart Construction LLC requested an amendment to the Nedonna Wave PUD and Minor Partition (Case File #PUD-10-05, #MP-10-06) and the request was approved by the Planning Commission to allow for the creation of the additional building lot.
4. The Applicant is now ready to plat Phase 2 and requests modifications to the approved final plan, (1) to plat Phase 2 as two separate sub-phases – Phase 2 and Phase 3, (2) to create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the application, (3) to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15, and 16 on the plans submitted with the application, and (4) to provide that when the owner of the land to the South extends Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot (Case File #PUD-24-1).
5. The property consists of approximately 2.56 acres of land zoned R1 (single-family residential) and SA (special area wetlands).
6. The property contains wetlands that were delineated by a professional wetlands consultant prior to the 2008 approval. The former delineation is no longer valid and expired after a period of five years. At the time of the 2008 approval, the Applicant provided a joint permit form the Department of State Lands and the U.S. Army Corps of Engineers. These permits have now expired and will need to be renewed before any disturbance or impacts to the wetlands takes place.
7. The property is located on Kittiwake Drive north of Riley Street and south Song Street in Nedonna Beach. The property is identified as on Tillamook County Assessor's Map 2N1020AB as Tax Lots 10200, 10400, and 10500.
8. The overall density of the PUD does not exceed the 33-lot density of the provision of the R-1 (single-family residential) zone.
9. More than 50% of the total area has been devoted to open space. Common open spaces withing the development include wetlands and other natural vegetation, and other areas below the 100-year

floodplain elevation. A homeowner's association is necessary to take responsibility of the ownership and management of these natural open space areas.

10. Public hearings were held on June 20, 2024 and June 27, 2024. During the public hearing, the Applicant withdrew the request to provide that when the owner of the land to the South extends Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.
11. The Applicant has submitted materials in support of the request, including the application and Memorandum document, which provide specific responses to the applicable criteria under review. These responses, attached as Exhibit "A" and Exhibit "B" respectively, and Staff Reports, attached as Exhibit "C", demonstrate that the applicable criteria for land-use approval are met, and serve as findings to support the decision.

**APPEAL:** The decision of the Planning Commission is final unless it is appealed to the City of Rockaway Beach City Council within 15 days of this notice. See §11.070 Request for Review of a Decision (Appeals) within the City of Rockaway Beach Zoning Ordinance. Appeals must only be filed concerning criteria that were addressed at the initial public hearing.

A copy of the complete case, including the final order, is available for inspection at no cost during regular business hours at Rockaway Beach City Hall located at 276 Highway 101 S, Rockaway Beach, Oregon 97136. Copies of the final order are also available for purchase at a reasonable cost.

Date: August 1, 2024

  
William Hassell, Planning Commission Chair

# EXHIBIT “A”



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752
www.corb.us

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PLANNED UNIT DEVELOPMENT APPLICATION

APPLICANT INFORMATION:

Project Contact Name: Dean N. Alterman Company: Alterman Law Group PC

Mailing Address: 805 SW Broadway, Suite 1580 Portland, Oregon 97205

Phone Number: (503) 517-8201 Email: dean@alterman.law

PROPERTY OWNER INFORMATION:

Name(s): Nedonna Development, LLC (c/o Anna Song)

Mailing Address: 2848 SW Sam Jackson Park Road, Portland, Oregon 97201

Phone Number: (503) 706-1930 Email: kebsinc@yahoo.com

PROPERTY LOCATION:

Tracts E and F, Nedonna Wave Phase 1

Map and Tax Lot(s): TL 10200, 10400, and 10500, Map 2N1020AB

Subdivision Name: Nedonna Wave Phase 1 (10400 and 10500 will be Phase 2; TL 10200 will be Phase 3)

Land Use Zone(s): SA and R1 with PUD overlay

Consisting of 2.56 acres divided into 22 lots, proposed in two\* phases.

\* The application is to split the remainder of the approved plan for the Nedonna Wave PUD into \*\*

Included with this application must be the information required in the Rockaway Beach Zoning Ordinance, Article 10, Planned Unit Development.

DocuSigned by:

Applicant Signature: Dean N. Alterman Date: March 4, 2024

Dean N. Alterman, attorney for applicant

If the Applicant is other than the Property Owner, the Owner hereby grants authority for the Applicant to act on his/her/their behalf.

DocuSigned by:

Property Owner Signature(s): Anna Song Date: March 4, 2024

Anna Song for Nedonna Development, LLC

\*\* two phases instead of one. The first phase would create the 13 lots east of Kittiwake Drive and a tract for a sewer pump station. The second phase would create the 9 lots west of Kittiwake Drive.

## CITY OF ROCKAWAY BEACH ZONING ORDINANCE

### **Article 10. Planned Unit Development (PUD)**

Section 10.010. Intent. This article is intended to provide for developments incorporating a single type or variety of housing types and related uses which are planned and developed as a unit. Such developments may consist of individual lots as part of a larger holding or as common building sites. Commonly owned land which is an essential and major element of the plan should be related to and preserve the long-term value of the homes and other development. It is the intent of this section to foster a more innovative approach to land development than is possible under the traditional lot by lot methods.

Section 10.020. Purpose. The purpose of this article is to provide a more desirable environment through the application of flexible and diversified land development standards following an overall comprehensive site development plan.

Section 10.030. Permitted Buildings and Uses. The following buildings and uses may be permitted as hereinafter provided. Buildings and uses may be permitted either singly or in combination provided the overall density of the Planned Unit Development does not exceed the density of the parent zone as provided in this ordinance.

1. Single-family dwellings including detached, attached, or semi-detached units, row houses, atrium or patio houses, provided each has its own separate plot.
2. Duplexes and multiple-family dwellings.
3. Accessory buildings and uses.
4. Commercial uses only when supported mainly by the PUD and only when economic feasibility can be shown.
5. Buildings or uses listed as permitted outright or conditionally in the parent zone on which the PUD is located.

### Section 10.040. Development Standards.

1. Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance. (This says 'site size' in 143, not 'lot size')
2. Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.
3. Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.
4. Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

5. Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.
6. Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.
7. Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.
8. Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.
9. Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:
  - a. Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.
  - b. Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.
  - c. Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.
10. Approvals. The Planning Commission shall submit the preliminary development plan to the Fire District, City Engineer, County Sanitarian, power company, and other utilities which will serve the PUD and shall consider their recommendations in regard to approval of the proposal.

Section 10.050. Procedure - Preliminary Development Plan.

1. The applicant shall submit four copies of the preliminary development plan to the Planning Commission prior to formal application for rezoning. Applications shall be accompanied by a fee prescribed in Section 11.050 of this ordinance. This plan and any written statements shall contain at least the following information:
  - a. Proposed land uses and densities.
  - b. Location and approximate dimensions and heights of structures.
  - c. Plan of open spaces or common spaces.
  - d. Map showing existing features of site and topography.
  - e. Proposed method of utilities service and drainage.
  - f. Road and circulation plan including off-street parking.
  - g. Relation of the proposed development to the surrounding area and the Comprehensive Plan.
  - h. Lot layout.

- i. A schedule, if it is proposed that the final development plan will be executed in stages.
2. The Planning Commission shall consider the preliminary development plan at a public meeting, at which time they shall determine whether the proposal conforms to City ordinances. In addition, in considering the plan, the Planning Commission shall seek to determine that:
  - a. There are special physical conditions or objectives of development which the proposal will satisfy to warrant a departure from the standard ordinance requirements.
  - b. Resulting development will not be inconsistent with the Comprehensive Plan provisions or zoning objectives of the area.
  - c. The proposed development will be in substantial harmony with the surrounding area, including vegetation and topography and any important natural areas such as marshes or wildlife habitats.
  - d. The plan can be completed within a reasonable period of time.
  - e. Any proposed commercial development can be justified economically.
  - f. The streets are adequate to support the anticipated traffic and the development will not overload the streets outside the planned area.
  - g. Proposed utility and drainage facilities are adequate for the population densities and type of development proposed.
3. The Planning Commission shall notify the applicant whether, in its opinion, the foregoing provisions have been satisfied and, if not, whether they can be satisfied with further plan revision.
4. Following this preliminary meeting, the applicant may proceed with his/her request for approval of the planned development by filing an application for an amendment to this ordinance with the City Recorder.

Section 10.060. Procedure - Final Approval.

1. Within one year after concept approval or modified approval of a preliminary development plan, the applicant shall file a final plan for the entire development or, when submission in stages has been authorized, for the first unit of the PUD, with the Planning Commission. The final plan shall conform in all respects with the approved preliminary development plan. The final plan shall include all information included in the preliminary plan, plus the following:
  - a. Contour map showing at least 2-foot intervals.
  - b. Grading plan showing future contours if existing grade is to be changed more than two feet.
  - c. Existing and proposed utility lines.
  - d. Preliminary subdivision plan if property is to be subdivided.
  - e. Location and dimensions of pedestrian ways, roads, malls, common open space, recreation area and parks.
  - f. Location, dimensions, and arrangement of off-street parking including width of aisles, spaces, and other design criteria.
  - g. Preliminary planting and landscaping plan.
  - h. Preliminary architectural plans and elevations of typical structures.
  - i. The applicant shall also submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.
2. Upon receipt of the final development plan, the Planning Commission shall examine such plan and determine whether it conforms to all applicable criteria and standards and whether it conforms in all substantial respects to the previously approved preliminary development plan, or require such changes in the proposed development or impose such conditions of approval as are, in its judgment, necessary to insure conformity to the applicable criteria and standards. In so doing, the Planning Commission may permit the applicant to revise the plan and resubmit it as a final development plan within 30 days.

Section 10.080. Adherence to Approved Plan and Modification Thereof.

1. Building permits in a PUD shall be issued only on the basis of the approved plan. Any changes in the approved plan shall be submitted to the Planning Commission for processing as an amendment to this ordinance.



2. A performance bond may be required, in an amount to be determined by the Planning Commission, to insure that a development proposal is completed as approved and within the time limits agreed to.
3. The developer shall show to the satisfaction of the Planning Commission that the proposal will be carried out in such a way that no significant damage will be done to the lakes, streams, beaches or wetlands in the City. Special attention will be paid to the impact of the PUD on slide-prone hillsides to insure that the damage will not be caused to surrounding property.

# EXHIBIT “B”



## MEMORANDUM

To: City of Rockaway Beach

From: Dean N. Alterman  
Alterman Law Group PC

Date: February 20, 2024

Re: Nedonna Wave Planned Unit Development – Phase 2 application  
City file no. #SPUD 07-19  
Our file no. 5701.001

I'm writing this memorandum to accompany the application of Nedonna Development LLC and its principal Anna Song to subdivide Tract F (Tax Lot 10400) and Tax Lot 10500 of Nedonna Wave Phase 1 to be Phase 2 of the planned unit development that the city approved in 2008 in City File No. #SPUD 07-19. Nedonna Development requests a modification of the prior approval to allow the applicant to develop Phase 2 in two sub-phases instead of in one phase.

Phase 2 will be a subdivision of Tract F, Nedonna Wave, and will include eleven lots east of Kittiwake Drive.

The applicant also owns Tract G of Nedonna Wave Phase 1. Tract G is not part of this application and will continue to be reserved for future development. The future Phase 3 will be a subdivision of Tract G, and will include nine lots west of Kittiwake Drive and south of the wetland and drainage area (Tract B) next to Lot 4 of Phase 1.

### **I. History**

On May 27, 2008 the city issued a final plan approval for the application of Nedonna Development, LLC and its principal Anna Song to build a 28-lot phased planned unit development (PUD) that extended Kittiwake Drive south to Riley Street. The staff report indicates that the maximum allowed density at the time was 33 lots.

By final order dated September 15, 2008 and signed by Mayor Lisa M. Phipps on September 19, 2008, the city applied the PUD designation to the entire site, and approved Nedonna Development's request to develop the PUD in two stages with up to 28 lots. The first stage had 8 lots and three parcels. The eight lots were numbered 1 to 8 on the plat. They

corresponded to the lots numbered 1, 2, 3, 4, 20, 21, 22, and 23 on the plans submitted for the final plan approval.

Section 10.060 of the zoning code requires the applicant to file a “final plan for the entire development or, when submission in stages has been authorized, for the first unit of the PUD” within one year after the city approves a preliminary development plan. The code does not set any time limit on when the applicant must apply for subsequent units or stages of the PUD.

In this case, the city approved the preliminary development plan in early 2008. Nedonna Development applied for and received final approval for the first unit of the PUD within one year after it received final approval of the preliminary plan.

The applicant recorded the plat of Nedonna Wave Phase 1 on February 2, 2009 as Plat C-573, Tillamook County Plat Records. The plat included dedications of Kittiwake Drive, Song Street, Duke Street, Riley Street, and Jackson Street. In addition to the eight numbered lots, the plat included common area as Tracts A, B, and D, and areas for potential future development as Tracts C, E, F, and G.

Nedonna Development built Kittiwake Drive, Song Street, Duke Street, and the portion of Riley Street from Kittiwake Drive west to Chieftain Drive. Only Song Street, Duke Street, and the north 150 feet of Kittiwake Drive were required to provide public street access to the eight lots in Phase 1. Riley Drive and the south 450 feet of Kittiwake Drive were to provide street access to the lots in Phase 2 when subdivided and platted.

Nedonna Development suspended the project during the recession, before Nedonna Development was ready to build Phase 2, though it had constructed most of the public improvements for Phase 2 in accordance with plans that the city engineer approved on July 22, 2008.

## **II. Application to plat Phase 2 with three modifications**

Nedonna Development is now ready to plat Phase 2. Nedonna Development asks for one modification to the approved final plan, which is to plat Phase 2 in two separate pieces. Phase 2 would be the eleven lots east of Kittiwake Drive, which would be numbered from 9 to 19 and would be taken from what is now Tract F. Phase 3 would be the nine lots west of Kittiwake Drive, which would be numbered from 20 to 28. The number and location of the lots would conform to the final plan approval that the city issued in 2008.

The applicant requests three modifications to the PUD approval as part of the Phase 2 request:

1. Create two lots instead of one lot at the north end of Jackson Street, out of the lot that was numbered as Lot 24 on the approved plan. The two proposed lots are numbered as 21 and 22 on the plan submitted with this application.

2. Create four lots instead of three lots out of the lots numbered as 14, 15, and 16 on the approved plan, at the northeast corner of Kittiwake Drive and Riley Street. The four proposed lots are numbered as 13, 14, 15, and 16 on the plan submitted with this application.

3. Provide that when the owner of the land to the south extends Jackson Street south into that property, the city will vacate the east stub of Riley Street so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

If the city grants all three modifications then the total number of lots in Nedonna Wave would increase beyond the 28 lots originally approved, but not beyond the limit of 33 that the city identified as applicable in the original PUD approval.

Rockaway Beach regulates PUDs through Article 10 of the zoning code. Because the city has already issued its final approval of the final development plan under Section 10.060 and has approved the entire project as a 28-lot PUD, the only current questions are whether the city will allow Nedonna Development, LLC to plat the remaining lots in two phases instead of in one phase, and whether the city will allow a small increase in the number of lots in Nedonna Wave.

### **III. General Standards for Subdivisions**

The following general standards in the Rockaway Beach Subdivision Ordinance apply:

#### **SECTION 5 Procedure For Review**

(1) Prior to the filing of a tentative plan, a subdivider shall submit to the City Recorder plans and other information concerning a proposed or contemplated development. The City Recorder shall then, within thirty-five (35) days, schedule a conference with the subdivider, City Engineer, and City Planner on such plans and other data, and make recommendations to the subdivider as shall seem proper regarding such plans or other data, and shall recommend consultation by the subdivider with other public or private agencies as may be disclosed by the plans to be interested. This subdivision conference is an optional procedure which may be elected by the subdivider and is not required by this ordinance.

(2) The applicant shall submit ten (10) copies of a tentative plan, a completed application form and a fee as required by Section 49. The tentative plan shall follow the format outlined in Sections 6 and 7.

(3) The City shall review the submitted tentative plan to determine whether the application is complete. If the application is complete, a public hearing before the Planning Commission shall be scheduled. If the application is incomplete, the applicant

will be informed of the additional information that is required. Upon submission of that information, a public hearing will be scheduled.

(4) Public notice shall be mailed to property owners within 200 feet of the boundary of the proposed subdivision. The content of the public notice shall be in accordance with Section 11.040(1) of the Zoning Ordinance.

(5) The City Recorder shall transmit one (1) copy of the tentative subdivision plan to the City Engineer, all affected special districts and any county, state or federal agency that may have an interest in the proposed subdivision. Written comments will be incorporated into the record of the public hearing.

(6) The City Recorder shall notify the subdivider of the requirement to file a statement of water rights and if a water rights is appurtenant, a copy of the acknowledgment from the Water Resources Department must be attached before the county recording officer may accept the plat of the subdivision for recording pursuant to ORS 92.120.

(7) The Planning Commission shall hold a public hearing on the tentative subdivision plan in accordance with Section 11.060 of the Zoning Ordinance.

(8) The Planning Commission shall make a decision on the tentative subdivision plan in accordance with Section 11.060 of the Zoning Ordinance.

**Response:** As Rockaway Beach has already approved the overall plan for Nedonna Wave, the applicant is submitting 10 copies of the plan for the proposed Phase 2 of the subdivision that reflect the first two requested modifications. The applicant is also submitting the application form and the application fee. The applicant acknowledges being informed of the requirement to file a statement of water rights. No water rights are known to be appurtenant to the property.

## SECTION 9 Information Statement

The statement to accompany the tentative plan shall contain the following information:

- A general explanation of the improvements and public utilities, including water supply and sewage disposal proposed to be installed.
- Deviations from subdivision ordinance, if any.
- Public areas proposed, if any.
- A preliminary draft of restrictive covenants proposed, if any.

**Improvements and public utilities:** The applicant has already dedicated and constructed most of the public streets and public utilities for the subdivision in accordance with the approval of the Nedonna Wave PUD. The applicant will extend public water and sewer lines to the property to serve each of the lots. As part of the approval, the applicant will construct the remaining portion of Riley Street and the stub of Jackson Court.

**Deviations from the subdivision ordinance:** Except for the deviations that the city approved in 2008 to allow Nedonna Wave to develop the property as a PUD, the applicant proposes no deviations from the subdivision ordinance.

**Public areas proposed:** As part of Phase 1 of the PUD, Nedonna Development imposed covenants on Tracts A, B, and D to reserve them as common area and open space for the Nedonna Wave subdivision. The proposed subdivision of Tract F in accordance with the prior approval will allocate about half of Tract F to the individual lots and the other half as common area and open space for the subdivision. Nedonna Development has already dedicated all public streets required for all phases of the PUD and has built all streets except for Jackson Street and the east portion of Riley Street.

**Restrictive covenants proposed:** The applicant proposes to apply substantially the same covenants to Phases 2 and 3 as the applicant applied to Phase 1.

#### **SECTION 10 Supplemental Proposals with Tentative Plan**

Any of the following may be required to [sic] the Planning Commission to supplement the plan of a subdivision.

- (1) Approximate center line profiles with extensions for a reasonable distance beyond the limits of the proposed subdivision showing the finished grade of streets and the nature and extent of street construction.
- (2) A plan for domestic water supply lines and related water service facilities.
- (3) Proposals for sewage disposal, storm water drainage and flood control, including profiles of proposed drainageways.
- (4) If lot areas are to be graded, a plan showing the nature of the cuts and fills and information on the character of the soil.
- (5) Proposals for other improvements such as electric utilities and sidewalks.
- (6) Site investigations as required by the Hazards Overlay Zone provisions of the Zoning Ordinance. Where such an investigation indicates the potential for erosion, an erosion control plan shall also be submitted.
- (7) If an area is to be graded, a plan showing the nature of the cuts and fills and evidence provided in a site investigation that such a grading will be stable.

**Response:** The finished grades of the streets were approved as part of the initial PUD, including the extension of Riley Street beyond the limits of the subdivision to connect to the west. The applicant built that extension in 2008 or 2009 and the city accepted it as a public street. No other streets extend to connect to any other property. Domestic water lines have been installed. Sewage disposal has been provided in accordance with the construction plan that the

City Engineer approved on July 22, 2008. No substantial grading is proposed.

## **SECTION 11 Procedure For Review**

(1) Within one (1) year after approval of the preliminary plat, or such extension as may have been granted by the City, the subdivider shall cause the proposed subdivision, or any part thereof to be surveyed and a plat thereof prepared in conformance with the preliminary plat as approved or conditionally approved.

An original reproducible drawing and five (5) blueline or blackline prints of the plat shall be submitted to the City. The tracing and prints are in addition to those required by Oregon Statutes.

The final plat shall conform to the requirements of Section 12 - 15.

No subdivider shall submit a plat of a subdivision for record, until all the requirements of ORS 209.250 and the plat requirements of the subdivision have been met.

(2) The City Recorder shall forward a copy of the plat and other data submitted to the City Engineer who shall examine it to determine that the subdivision as shown is substantially the same as it appeared on the tentative plan, as approved; that all provisions of the law and this ordinance applicable at the time of approval of the tentative plan have been complied with; and that the plan is technically correct.

The City Engineer may make checks in the field as he may desire to verify that the map is sufficiently correct on the ground and he may enter the property for this purpose.

If the City Engineer determines that full conformity has not been made, the City shall advise the subdivider of the changes or additions that must be made for these purposes, and shall afford the subdivider an opportunity to make the changes or additions. If the City Engineer determines that full conformity has been made, he shall so certify on the plat and shall transmit the plat to the City for further review.

(3) The Planning Commission shall review the final plat to determine that it conforms with the preliminary plat and with changes permitted and all requirements imposed as a condition of its acceptance.

If the Planning Commission determines that the plat submitted does not conform to the tentative plan or applicable conditions, the subdivider shall be afforded an opportunity to make corrections.

(4) Prior to the approval of the final plat by the Planning Commission, the subdivider shall complete improvements as proposed or enter into an agreement for improvements together with a bond, pursuant to the provisions of Sections 21 & 22.

(5) If the final plat conforms to the preliminary plat and applicable conditions have been met, the Chairman of the Planning Commission shall sign and date the final plat.



(6) The applicant shall deliver the final plat to the County Surveyor for review according to the requirements of ORS 92. Approval of the plat shall be null and void if the plat is not recorded within 90 days after the date the last required approving signature has been obtained.

**Response:** Nedonna Development will construct the few remaining improvements in conformance to the approved PUD plan and the tentative subdivision plan when approved, prepare and submit a final plat, and provide a bond or other assurance upon approval that the improvements will be constructed.

(7) The subdivision is considered complete after the final plat is recorded by the County Clerk.

**Response:** The applicant will record the final plat with the County Clerk in conformance to this standard.

### **SECTION 32 Principles of Acceptability**

A land division whether by a subdivision, creation of a street, or a partitioning, shall conform to any development plans, shall take into consideration any preliminary plans made in anticipation thereof, and shall conform to the design standards established by this ordinance. The City Engineer shall prepare and submit to the City Council specifications to supplement the standards of this ordinance, based on standard engineering practices, concerning streets, drainage facilities, sidewalks, sewer and water systems.

**Response:** The proposed subdivision conforms to all design standards in the land division ordinance. The tract to be subdivided, now known as Tract F of Nedonna Wave, was laid out with the intention that eleven lots would eventually be created by further subdividing it. The proposal conforms to the plans that the city has already approved.

### **SECTION 33 Streets**

(1) The location, width and grade of streets shall be considered in their relation to existing and planned streets, to topographical conditions, to public convenience and safety, and to the proposed use of land to be served by the streets. The street system shall assure an adequate traffic circulation system with intersection angles, grades, tangents and curves appropriate for the traffic to be carried considering the

terrain. Where location is not shown in a development plan, the arrangement of streets shall either:

- a. Provide for the continuation or appropriate projection of existing principal streets in surrounding areas; or
- b. Conform to a plan for the neighborhood approved or adopted by the Planning Commission to meet a particular situation where topographical or other conditions make continuance or conformance to existing streets impractical.

**Response:** The applicant provided for the continuation of Kittiwake Drive from its prior terminus south to Riley Street, and for the connection of Riley Street to the land to the west. The applicant has built Kittiwake Drive and Riley Street west from Kittiwake Drive. The streets have already been dedicated in conformance to the plan that the City approved before the applicant developed Phase 1. The proposal complies with this standard.

(2) **Street Widths.** Street widths shall conform with City standards, except where it can be shown by the land divider, to the satisfaction of the Planning Commission, that the topography or the small number of lots or parcels served and the probable future traffic development are such as to unquestionably justify a narrower width. Increased widths may be required where streets are to serve commercial property, or where probable traffic conditions warrant. Approval or determination of street and area classification shall be made by the Planning Commission taking into consideration the zoning designations imposed by the Comprehensive Plan and the Development Code, the present use and development of the property in the area, the logical and reasonable prospective development of the area based upon public needs and trends, and the public safety and welfare.

**Response:** The applicant has built Kittiwake Drive and the west portion of Riley Street to City standards. The application will construct Jackson Street and the east portion of Riley Street to City standards.

(3) **Alignment.** As far as is practical, streets other than minor streets shall be in alignment with existing streets by continuations of the center lines thereof. Staggered street alignment resulting in "T" intersections shall, wherever practical, leave a minimum distance of 200 feet between the center lines of streets having approximately the same direction, and in no case, shall be less than 150 feet.

**Response:** The applicant proposes no change to the existing and approved street pattern.

(4) Future Street Extension. Where necessary to give access to, or permit a satisfactory future division of adjoining land, streets shall extend to the boundary of the subdivision or partition, and the resulting dead-end streets may be approved without a turn-around. Reserve strips including street plugs may be required to preserve the objectives of street extensions.

**Response:** All adjoining land has already been subdivided. The railroad blocks any potential extension of Riley Street to the east of Phase 2. No adjoining land requires a street extension through this subdivision. The proposal complies with this standard.

(5) Intersection Angles. Streets shall intersect at angles as practical except where topography requires a lesser angle,<sup>1</sup> but in no case shall the acute angle be less than 60 degrees unless there is a special intersection design. An arterial or collector street intersecting with another street shall have at least 100 feet of tangent adjacent to the intersection unless topography requires a lesser distance. Other streets, except alleys, shall have at least 50 feet of tangent adjacent to the intersection unless topography requires a lesser distance. Intersections which contain an acute angle of less than 80 degrees or which include an arterial street shall have a minimum corner radius sufficient to allow for a roadway radius of 20 feet and maintain a uniform width between the roadway and the right-of-way line. Ordinarily, the intersection of more than two streets at any one point will not be approved.

**Response:** The existing streets conform to this standard. The applicant does not propose any new streets.

(6) Existing Streets. Whenever existing streets adjacent to or within a tract are of adequate width, additional right-of-way shall be provided at the time of the land division.

**Response:** The existing streets are all of the width that the city approved for this PUD. The applicant previously dedicated land to widen Riley Street to city standards.

(7) Reserved Strips. No reserved strips controlling the access to public ways will be approved unless the strips are necessary for the protection of the public welfare, and in these cases they may be required. The control and disposal of the land comprising the strips shall be placed within the jurisdiction of the City under conditions approved by the Planning Commission.

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<sup>1</sup> This text is from the city's website. It was likely intended to read "Streets shall intersect at angles as near to right angles as practical except where topography requires a lesser angle ...."

**Response:** The proposed subdivision will not extend any public streets to undeveloped adjoining parcels and no reserved strips are necessary.

(8) **Half Streets.** Half streets shall be prohibited except they may be approved where essential to the reasonable development of the subdivision or partitions when in conformity with the other requirements of these regulations, and when the Planning Commission finds it will be practical to require the dedication of the other half when the adjoining property is divided. Whenever a half street is adjacent to a tract to be divided, the other half of the street shall be platted within the tract. Reserve strips may be required to preserve the objectives of half streets.

**Response:** No half-street is necessary or proposed. No half-street is adjacent to the property.

(9) **Cul-de-Sac.** A cul-de-sac shall be as short as possible and shall have a maximum length of four hundred feet (400') and serve building sites for not more than eighteen (18) dwelling units. A cul-de-sac shall terminate with a circular turnaround.

**Response:** Riley Street and Jackson Street are essentially a cul-de-sac to serve six lots. They do not terminate in a circular turnaround. They do serve as a hammerhead turnaround and were approved by the city as part of the PUD. When the Nedonna Estates property to the south is developed, a second connection to Riley Street can be provided on that property to reduce the cul-de-sac and the stub of Riley Street in front of Tract E will no longer be needed as a turnaround.

(10) **Alleys.** When any lots or parcels are proposed for commercial or industrial usage, alleys at least 20 feet in width may be required at the rear thereof with adequate ingress and egress for truck traffic unless alternative commitments for off-street service truck facilities without alleys are approved. Intersecting alleys shall not be permitted.

**Response:** No commercial or industrial usage is proposed. No alleys are proposed. This standard does not apply to this subdivision.

(11) **Grades and Curves.** Grades shall not exceed 6% on arterials, 10% on collector streets, or 12% on other streets. Center line radii of curves shall not be less than 300 feet on major arterials, 200 feet on secondary arterials, or 100 feet on other streets, and shall be to an even 10 feet. Where existing conditions, particularly the topography, make it otherwise impractical to provide buildable sites, the Planning Commission may

accept steeper grades and sharper curves. In flat areas, allowance shall be made for finished street grades having a minimum slope, preferably, of at least .5%.

**Response:** The platted streets are essentially flat. No grade exceeds 6% . No road curve has a radius of less than 100 feet.

(12) Marginal Access Streets. Where a land division abuts or contains an existing or proposed arterial street, the Planning Commission may require marginal access streets, reverse frontage lots with suitable depth, screen planting contained in a nonaccess reservation along the rear or side property line, or other treatment necessary for adequate protection of residential properties and to afford separation of through and local traffic.

**Response:** The property does not abut or contain an existing or proposed arterial street. This standard does not apply to this proposal.

(13) Street Names. All street names shall be approved by the Planning Commission for conformance with established pattern and to avoid duplication and confusion.

**Response:** The city has already approved the existing street names. No new streets or street names are proposed.

(14) Private Streets. The design and improvement of any private street shall be subject to all requirements prescribed by this ordinance for public streets. The land divider shall provide for the permanent maintenance of any street required for access to property in a private street subdivision or major partition.

**Response:** The applicant has already dedicated all required streets as public streets. The applicant does not propose to build any private streets and this standard does not apply to this application.

### SECTION 34 Utility Easements

Easements for sewer, drainage, water mains, public utility installations, including overhead or underground systems, and other like public purposes, shall be dedicated, reserved or granted by the land divider in widths not less than five feet (5') on each side of the rear lot or parcel lines, alongside lot or parcel lines and in planting strips wherever

necessary, provided that easements of [lesser]<sup>2</sup> width, such as for anchorage, may be allowed when the purposes of easements may be accomplished by easements of lesser width as approved by the City.

**Response:** Nedonna Development dedicated 5-foot easements along the public streets when it platted Phase 1. The plat of Phase 1 does not indicate any easements along the side and rear lot lines of the individual lots, possibly because the open space (including wetlands) is at the rear of most of the lots. In this instance Nedonna Development suggests that utility easements along the side and rear lot lines would serve no purpose and the requirement should be waived.

### SECTION 35 Building Sites

(1) Size and Shape. The size, width, shape and orientation of building sites shall be consistent with the residential lot size provisions of the Development Code with the following exceptions:

(a) In areas that will not be served by a public sewer, minimum lot and parcel sized shall permit compliance with the requirements of the Department of Environmental Quality and shall take into consideration problems of sewage disposal, particularly problems of soil structure and water table as related to sewage disposal by septic tank.

**Response:** The lots will be served by a public sewer. This standard applies only to lots that will not be served by a public sewer and does not apply to the plat.

(b) Where property is zoned and planned for business or industrial use, other widths and areas may be permitted at the discretion of the Planning Commission. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to provide for the off-street service and parking facilities required by the type of use and development contemplated.

**Response:** The property is zoned for residential use, not for business or industrial use. This standard does not apply to the plat.

(2) Access. Each lot and parcel shall abut upon a street other than an alley for a width of at least 25 feet.

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<sup>2</sup> This word appears to have been inadvertently omitted from the code.

**Response:** Each lot and parcel abuts on a street other than an alley for a width of at least 25 feet. The plat complies with this standard.

(3) **Through Lots and Parcels.** Through lots and parcels shall be avoided except where they are essential to provide separation of residential development from major traffic arteries or adjacent non-residential activities or to overcome specific disadvantages or topography orientation. A planting screen easement at least ten (10) feet wide and across which there shall be no right of access may be required along the line of building sites abutting such a traffic artery or other incompatible use.

**Response:** The plat has no through lots and no through parcels. The plat complies with this standard.

(4) **Lot and Parcel Side Lines.** The lines of lots and parcels, as far as is practicable, shall run at right angles to the street upon which they face, except that on curved streets they shall be radial to the curve.

**Response:** Ten of the eleven lots in Phase 2 as originally approved comply with this standard. The exception is the lot at the north end of Jackson Street, which in the approved plan fronts on the end of Jackson Street and runs east to the railroad track. It has no other practicable layout.

Twelve of the fourteen lots in Phase 2 as modified comply with this standard. The applicant requests to modify the approved plan to make two lots out of the one lot at the north end of Jackson Street, each of which will front on the end of Jackson Street. Those two lots have no other reasonable layout that would not impinge on the wetlands. The plat complies with this standard as far as practicable.

### **SECTION 36**

#### **Blocks**

(1) **General.** The length, width and shape of blocks shall take into account the need for adequate building site size and street width and shall recognize the limitations of the topography.

**Response:** Tract F includes some wetlands areas that restricted how Nedonna Development could lay out the PUD. The location of the wetlands made it impracticable to lay out short cul-de-sacs east of Kittiwake Drive similar to how Song Street was laid out in Phase 1. The eleven building lots in Phase 2 as originally approved, and the fourteen lots in Phase 2 as proposed to be modified, were laid out to minimize disturbance of the wetlands. The plat complies with this standard.

(2) Size. No block shall be more than 1,000 feet in length between street corner lines unless it is adjacent to an arterial street or unless the topography or the location of adjoining streets justifies an exception. The recommended minimum length of blocks along an arterial street is 1,800 feet. A block shall have sufficient width to provide for two tiers of building sites unless topography or the location of adjoining streets justifies an exception.

**Response:** No new streets are proposed. Kittiwake Drive is approximately 600 feet long from Song Street to Riley Street. The area that would ordinarily provide a second tier of lots between Kittiwake Drive and Jackson Street is wide enough to provide for two tiers of lots, but it includes a substantial wetland that will remain as open space. The plat complies with this standard.

(3) Walkways. The subdivider may be required to dedicate and improve ten (10) foot walkways across blocks over 600 feet in length or to provide access to school, park, or other public areas.

**Response:** Kittiwake Drive is about 600 feet long from Song Street to Riley Street. Jackson Street is less than 200 feet long. A walkway from the north end of Jackson Street to the midpoint of the Kittiwake Drive block would have to cross the protected wetlands and would not shorten the walking distance from Phase 2 to the beach. The City should not require a walkway through the wetlands.

### **SECTION 37 Large Building Sites**

In dividing tracts into large lots or parcels which at some future time are likely to be redivided, the Planning Commission may require that the blocks be of such size and shape, be so divided into building sites and contain such site restrictions as will provide for extension and opening of streets at intervals which will permit a subsequent division of any tract into parcels of smaller size.

**Response:** The only large parcel proposed is the wetland in the center of what is now Tract F. The wetland area will serve as the required permanent open space for Phase 2 of the PUD and is not intended to be redivided.

### **SECTION 38 Water Courses**



The land divider shall, subject to riparian rights, dedicate a right-of-way for storm drainage purposes, conforming substantially with the lines of any natural water course or channel, stream or creek that traverses the subdivision or partitions, or, at the option of the land divider, provide, by dedication, further and sufficient easements or construction, or both to dispose of the surface and storm waters.

**Response:** In Phase 1, Nedonna Development declared an easement for storm drainage over Tracts A, B, and D. Nedonna Development will declare a similar easement for storm drainage over the common area wetland that is now part of Tract F. The plat complies with this standard.

### **SECTION 39 Land For Public Purposes**

(1) The Planning Commission may require the reservation for public acquisition, at a cost not to exceed acreage values in the area prior to subdivision, or appropriate areas within the subdivision for a period not to exceed one year providing the City has an interest or has been advised of interest on the part of the State Highway Commission, school district or other public agency to acquire a portion of the area within the proposed subdivision for a public purpose, including substantial assurance that positive steps will be taken in the reasonable future for acquisition.

**Response:** The applicant is not aware of any public body that wishes to acquire land in the subdivision for a public purpose.

(2) The Planning Commission may require the dedication of suitable areas for the parks and playgrounds that will be required for the use of the population which is intended to occupy the subdivision.

**Response:** The property in Phase 2 is a five-minute walk from the public beach, which is akin to “the parks and playgrounds” required for the use of the residents of Phase 2. The property is adequately served by land for outdoor recreation, and complies with this standard without any dedication of additional parkland.

### **SECTION 40 Unsuitable Land**

The Planning Commission may refuse to approve a subdivision or partition when the only practical use which can be made of the property proposed to be subdivided or partitioned

is a use prohibited by this code or law, or, if the property is deemed unhealthful or unfit for human habitation or occupancy by the county or state health authorities.

**Response:** The property can practicably be put to residential use, which this code allows and which Rockaway Beach has approved. No county or state authority has declared the property or the general area unfit for human habitation, and in fact many of the nearby parcels are in residential use. The plat complies with this standard.

#### **SECTION 41 Land Subject to Inundation**

If any portion of land proposed for development is subject to overflow, inundation or flood hazard by, or collection of, storm waters, an adequate system of storm drains, levees, dikes and pumping systems shall be provided.

**Response:** As part of developing Phase 1, the applicant installed storm drain culverts from the wetland area under Kittiwake Drive to Tract B and thence to McMillan Creek to provide storm drainage from Tract F. The applicant believes the existing wetland and drainage facility to be adequate. The plat complies with this standard.

#### **SECTION 42 Proposed Name of Subdivision**

No tentative subdivision plat or subdivision plan or subdivision shall be approved which bears a name approved by the County Surveyor or County Assessor, which is the same as [or] similar to or pronounced the same as the name of any other subdivision in Tillamook County unless the land platted is contiguous to and platted by the same party that platted the subdivision bearing that name, or unless the party files and records the consent of the party that platted the contiguous subdivision bearing that name. All subdivision plats must continue the lot numbers and, if used, the block numbers of the subdivision plat of the same name last filed.

**Response:** The property is already part of the Nedonna Wave subdivision and is being platted by the same party that platted Phase 1. The final plat of Phase 2 will continue the lot numbers from Phase 1, starting with Lot 10.<sup>3</sup>

#### **IV. Specific standards for planned unit developments**

Rockaway Beach regulates planned unit developments (PUDs) in Article 10 of the city zoning ordinance. Here are the relevant standards and the applicant's response.

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<sup>3</sup> The proposed plat submitted with this application numbers the lots from 1 upward. The lots will be renumbered on the final plat to conform to this standard.

Section 10.030. Permitted Buildings and Uses. The following buildings and uses may be permitted as hereinafter provided. Buildings and uses may be permitted either singly or in combination provided the overall density of the Planned Unit Development does not exceed the density of the parent zone as provided in this ordinance.

1. Single-family dwellings including detached, attached, or semi-detached units, row houses, atrium or patio houses, provided each has its own separate plot.
2. Duplexes and multiple-family dwellings.
3. Accessory buildings and uses.
4. Commercial uses only when supported mainly by the PUD and only when economic feasibility can be shown.
5. Buildings or uses listed as permitted outright or conditionally in the parent zone on which the PUD is located.

**Response:** The proposed lots will be for detached single-family dwellings, and related accessory buildings such as garages and storage sheds. Subsections 1 and 3 permit these uses. The application complies with this standard.

Section 10.040. Development Standards.

(1) Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance. (This says 'site size' in 143, not 'lot size')

**Response:** Rockaway Beach has already approved this parcel of land as suitable for the proposed development of a residential PUD in keeping with the intent of the zoning ordinance. The proposed modifications do not substantially change the nature and character of Nedonna Wave. The parcel is suitable for the proposed development, and the application complies with this standard.

(2) Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.

**Response:** Nedonna Wave Phase 1 included common area as Tract A, Tract B, and Tract D, all of which is open space. The eight numbered lots and Tract C in Phase 1 totaled 35,028

square feet according to the plat. The three common area tracts totaled 65,528 square feet, which is 65.16% of the total area of 100,556 square feet in Phase 1. Phase 1 provided a surplus of common open space.

The 22 lots in Phase 2 and the proposed Phase 3 total 69,840 square feet. The common open space in Phases 2 and 3 consists of the remainder of Tract F (75,358 SF) and Tract G (71,859 SF) minus the portion allocated to the 22 proposed building lots (71,859 SF) and Tract E (2,019 SF), which yields 37,476 SF. Phases 1, 2, and 3 together contain 106,887 square feet in numbered lots plus Tracts C and E, and 103,004 SF of common open space. The common open space is 49.1% of the total project.

In addition to the common open space, the setback requirements on each lot will provide approximately 35,000 SF of additional open area, bringing the total open area for the project when complete to about 138,000 SF in a total area of about 209,891 SF, well above the 50% requirement. With or without the requested modifications, the plat will comply with this standard.

(3) Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.

**Response:** The findings of fact in the city's approval of February 11, 2008 indicate that the R-1 portion of the overall site was 3.9 acres, which is about 169,884 SF. The minimum lot size in the R-1 zone is 5,000 SF. Property approved for a PUD may be subdivided into lots smaller than 5,000 SF as long as the overall density does not exceed the density of the parent zone. Streets and common areas count toward the land area for this purpose.

A tract of 169,884 square feet divided by 5,000 square feet will allow 33 lots. The proposed density with the requested modifications will not exceed the density of the parent zone. The application and the modifications comply with this standard.

(4) Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

**Response:** The overall density of Nedonna Wave is in conformance to the zoning. If the City does not grant the requested modifications, the proposal will conform exactly to the approved development plan. If the City does grant the requested modifications, the proposed density, street layout, open space, and circulation will still conform to the approved plan.

(5) Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.

**Response:** Each lot will provide parking to conform to code requirements.

(6) Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.

**Response:** No permanent signs are proposed except for street signs and any no-parking signs that the City may require.

(7) Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.

**Response:** On February 11, 2008 in File No. #VAR 2007-21 the planning commission approved a height variance for building heights of 36 feet for Lots 25, 26, 27, and 28 as they were then numbered, which are Lots 17, 18, 19, and 20 on the plans submitted with this application. In File No. #VAR 2007-20 the planning commission approved a height variance for building heights of 29 feet on all other lots in Nedonna Wave. No other height variance is requested.

(8) Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.

**Response:** The applicant has dedicated all of the streets and constructed most of the streets within the PUD already. As part of Phase 2 the applicant will construct Jackson Street and the east portion of Riley Street in accordance with the engineering plans that the City approved in 2008.

(9) Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:

(a) Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.

(b) Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.

(c) Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.

**Response:** The PUD enjoys excellent pedestrian access to the beach and will include 49% common open space. No further recreation facilities are required. The common area will be under the control of an owners' association pursuant to covenants. Because the railroad blocks extension to the east and all adjoining properties are either already developed or have direct access to improved public streets with utilities, no further easements for extensions of public utilities are required. A portion of the open area has been set aside for a sewer pump facility.

## V. Conclusion

The applicant is ready to continue the development of the Nedonna Wave PUD and requests your approval of the preliminary plat, including the ability to separate Phase 2 into Phases 2 and 3, and to add two lots as described. If the city should turn down the request to modify the PUD by adding the two lots, then the applicant requests that you simply approve Phase 2.

# EXHIBIT “C”



**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT**

Case File #PUD-24-1

Hearing Date: June 20, 2024

**APPLICANT:** Nedonna Development LLC

**AGENT FOR APPLICANT:** Dean N. Alterman

**REQUEST:** The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval:

1. To develop Phase 2 in two sub-phases, instead of one phase;
2. To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application;
3. To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application; and
4. Provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

**A. REPORT OF FACTS**

1. Property Location: The subject property is located on Kittiwake Drive north of Riley Street and South of Song Street in Nedonna Beach. The property is identified as Tillamook County Assessor's Map #2N1020AB Lots # 10200, 10400, and 10500.
2. Lot Size: approximately 2.56 acres.
3. Zoning Designation: R-1 (Single Family Residential Zone), SA (Special Area Wetlands Zone), and PUD (Planned Unit Development) Overlay.
4. Surrounding Land Use: Adjacent to the north is the existing Nedonna Wave Planned Unit Development Phase 1. To the east is undeveloped private land zoned R-1 (Single Family Residential Zone) and Highway 101. To the south is undeveloped private land zoned R-1 (Single Family Residential) and SA (Special Area Wetlands). To the west is White Dove Estates neighborhood, which is zoned R-1 (Single Family Residential).





5. Existing Structures: None, except for utilities installed by the Applicant during the construction of Phase 1, for Phase 2.
6. Utilities: The following utilities serve the subject property:
  - a. Sewer: City of Rockaway Beach
  - b. Water: City of Rockaway Beach
  - c. Electricity: Tillamook P.U.D.
7. Development Constraints: The property contains wetlands that were delineated by a professional wetlands consultant prior to the 2008 approval. As wetlands are not stagnant, according to the Department of State Lands (DSL), the former delineation is no longer valid and expire after a period of five years. At the time of the 2008 approval, the Applicant provided a joint permit from the DSL and the U.S. Army Corps of Engineers. These permits have now expired and will need to be renewed before any disturbance or impacts to the wetlands takes place. If the request is approved, the Applicant will be required to obtain and provide copies of necessary permits from these agencies prior to initiating construction.

In addition, a portion of the subject property is located within the 100-year floodplain as identified on the Flood Insurance Rate Map Panel Number 41057C0218F.

## **B. EVALUATION OF THE REQUEST**

1. General Description of the Proposal: The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval: (1) To develop Phase 2 in two sub-phases, instead of one phase; (2) To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application; (3) To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application; and (4) Provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.
2. Agency Comments:
  - a. City of Rockaway Beach Engineer: See attached letter from HBH Engineering which identifies issues that will need to be addressed through the more formal engineering review if the request is approved.
  - b. Department of State Lands: See attached Wet Land Use Notice Response which identifies additional reporting and permitting that will need to be completed and obtained prior to any disturbance of the wetland areas.



3. Ordinance Standards: The following substantive criteria apply to this request. To facilitate review, staff comments are in *italicized font*.

Rockaway Beach Zoning Ordinance Section 3.010, Single Family Residential Zone (R-1). In the R-1 zone the following regulations shall apply:

- a. The minimum lot size shall be 3,500 square feet for lots existing at the time of the adoption of Ordinance 235. Lots platted after the adoption of Ordinance 235 shall have a minimum lot size of 5,000 square feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum lot size requirement for the R-1 zone. The Applicant is currently seeking to create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application, and to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application. These additional lots the Applicant seeks to include, which were not included in the original PUD approval, do not meet the minimum lot size requirements for the R-1 zone. It should also be noted that the lots the Applicant seeks to amend which are identified as Lots 14, 15, and 16 on the 2008 approved plan, are also below the minimum lot size requirement. Lot 24 on the 2008 approved plan did meet the minimum lot size requirement for the R-1 zone.*

- b. The density of duplexes shall be: for lots existing prior to the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 3,500 square feet, for lots platted after the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 5,000 square feet.

*The Applicant indents to construct single-family dwellings, therefore this standard is not applicable.*

- c. Minimum lot width is 50 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot width shall be 35 feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum depth requirement for the R-1 zone. The additional lots the Applicant seeks to add to through this modification are also lesser than the minimum width requirement.*

- d. Minimum lot depth is 70 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot depth shall be 60 feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum depth requirement for the R-1 zone. The additional lots the Applicant seeks to add to through this modification are also lesser than the minimum depth requirement.*

- e. The minimum front yard shall be 15 feet, unless subsection 3.010(3)(h) applies.



*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- f. The minimum side yard shall be 5 feet, except that on the street side of a corner lot it shall be 15 feet.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- g. The minimum rear yard shall be 20 feet, except that on a corner lot it may be a minimum of 5 feet unless subsection 3.010(3)(h) applies. Oceanfront structures shall conform to Section 5.060(1)(b).

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- h. For lots of less than 5,000 square feet in size, but more than 3,500 square feet, the minimum front yard shall be 15 feet and the minimum rear yard shall be 10 feet, except that on a corner lot the rear yard may be a minimum of 5 feet. For lots of 3,500 square feet in size or less, the minimum front yard and rear yard shall be ten feet, except that on a corner lot the rear yard may be a minimum of 5 feet. Notwithstanding the above, oceanfront structures shall conform to Section 5.060(1)(b).

*This standard is typically reviewed for conformance and applied at the time a building permit is required. However, it should be noted that the Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum lot size outlined for the R-1 zone.*

- i. The maximum building height shall be 20 feet on the oceanfront and 24 feet elsewhere except east of Highway 101 it shall be 29 feet.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- j. A minimum of 30% of the lot will be maintained in natural vegetation or landscaping.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

Rockaway Beach Zoning Ordinance Section 3.080, Special Wetlands Area (SA). In the SA zone the following regulations shall apply:

- a. All activities involving construction or alteration in wetlands or aquatic areas shall be reviewed by the Oregon Division of State Lands and the US Army Corps of Engineers to determine permit applicability.

*The Application has been provided to DSL for review. The DSL response is attached to this application, outlining additional reporting and permitting necessary for this Application.*



- b. The Shorelands Siting Criteria in Section 4.041 shall be applicable to all activities in the SA zone. Nothing in the Shorelands Siting Criteria shall be interpreted to permit uses which are not otherwise allowed in (2) or (3) above.

*The Shoreland Siting Criteria applies to developments taking place within 50 feet of the shore of any lake, therefore this criteria does not apply.*

- c. Every effort shall be made to use common or community docking facilities prior to construction of an individual, single- purpose dock. Generally, there should be a maximum of one dock every 250 feet. Docks shall not include covered structures or boathouses.

*No docks are proposed in this Application, therefore this criteria does not apply.*

- d. Access to the water area through wetlands may be constructed in the form of raised walkways on pilings, posts or piers. Where the affected resource agencies (e.g. Oregon Department of Fish & Wildlife) determine the activity to have minimal environmental impacts, trails or paths consisting of clean gravel, bark chips, or other material may be placed through wetlands. Such walkways shall not be wider than eight (8) feet. Wherever possible, trails or walkways shall be constructed for the common usage of a development or group of structures.

*The Application does not propose any access to the water areas, therefore this criteria is not applicable.*

- e. Removal or control of aquatic vegetation may be permitted, where allowed by the Oregon Department of Fish and Wildlife, in order to provide angler access, or other valid purpose.

*The subject property does not provide angler access, therefore this criteria is not applicable.*

- f. Dredging shall be allowed only: (i) If a need (i.e., a substantial public benefit) is demonstrated, and; (ii) If the use or alteration does not unreasonably interfere with public trust rights, and; (iii) If no feasible alternative upland locations exist, and; (iv) If adverse impacts are minimized.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*

- g. When dredging is permitted, the dredging shall be the minimum necessary to accomplish the proposed use.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*

- h. The timing of dredging operations shall be coordinated with state and federal resource agencies, to protect aquatic and shoreland resources, and minimize interference with recreational fishing.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*



- i. Piling installation may be allowed only if all of the following criteria are met: (i) A substantial public benefit is demonstrated, and; (ii) The proposed use does not unreasonably interfere with public trust rights, and; (iii) Feasible alternative upland locations do not exist, and; (iv) Potential adverse impacts are minimized.

*Piling installation is not proposed as part of this Application, therefore this criteria is not applicable.*

- j. Shoreline stabilization measures shall meet the criteria of Section 4.120.

*Shoreline stabilization is not proposed as part of this Application, therefore this criteria is not applicable.*

- k. Fill may be permitted only if all of the following criteria are met: (i) If required for a water-dependent use requiring an aquatic location, or if specifically allowed in the SA zone, and; (ii) A substantial public benefit is demonstrated, and; (iii) The proposed fill does not unreasonably interfere with public trust rights, and; (iv) Feasible upland alternative locations do not exist, and; (v) Adverse impacts are minimized.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- l. Fill shall cover no more area than the minimum necessary to accomplish the proposed use.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- m. Projects involving fill may be approved only if the following alternatives are examined and found to be infeasible: (i) Construct some or all of the project on piling; (ii) Conduct some or all of the proposed activity on existing upland areas; (iii) Approve the project at a feasible alternative site where adverse impacts are less significant.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- n. Zone Boundary Determination. At such time that a development is proposed in the vicinity of an area designated Special Area Wetlands, the City may require a site investigation to determine the exact location of the zone boundary. The site investigation shall be performed by a qualified agent such as a biologist from the U.S. Army Corps of Engineers or the Division of State Lands.

*The Application has been provided to DSL for review. The DSL response is attached to this report, outlining the requirement for an updated site investigation to be conducted by a qualified agent to determine the exact location of the zone boundary.*



Rockaway Beach Zoning Ordinance Section 3.092, Flood Hazard Overlay Zone (FHO). In the FHO zone the following regulations shall apply:

- a. All subdivision proposals shall provide engineered plans consistent with the need to minimize flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, outlining all public improvements be constructed within the public right of way. The public right of way is located outside of the flood zone and therefore are consistent with the requirements of minimizing flood damage.*

- b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, outlining all public improvements be constructed within the public right of way. The public right of way is located outside of the flood zone and therefore are consistent with the requirements of minimizing flood damage.*

- c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, directing the Applicant to submit an acceptable storm drainage report prior to the final design of the storm drainage system.*

- d. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments which contain at least 50 lots or 5 acres (whichever is less).

*The Application is less than 50 lots and 5 acres, therefore this criteria is not applicable.*

Rockaway Beach Zoning Ordinance Section 3.132, Wetland Notification Overlay Zone. In the Wetland Notification Overlay zone the following regulations shall apply:

1. No person shall do any site preparation work in conjunction with a use permitted in the underlying zoning district in which the property is located, without first notifying the City of the proposed action. Site preparation work is defined as any grading, filling, drainage, excavation or tree removal on the subject property.

*The Applicant has not taken any site preparation action, with the exception of the approved site preparation completed during Phase 1.*



2. The required notification shall take the form of a description of the location of the property and a sketch describing the site preparation work to be undertaken.

*The Applicant has not yet applied for any site preparation work with this Application.*

3. Upon receipt of the notification, the City shall meet with the applicant and inform him/her that the subject property and proposed site preparation activities may be subject to the jurisdiction of the Department of State Lands and the US Army Corps of Engineers.

*As noted in the response from the DSL, additional permitting and review are necessary prior to site preparation work.*

4. The applicant shall contact the Department of State Lands and the US Army Corps of Engineers and seek a determination of whether the subject property and proposed site preparation activities are subject to their jurisdiction.

*The DSL has noted in their response that permitting from DSL is required and permitting from the U.S. Army Corps of Engineers may be required before site preparation work may begin.*

5. If the US Army Corps of Engineers and/or the Department of State Lands determines that it has jurisdiction, the applicant shall receive a permit from these agencies before site preparation work may begin.

*The DSL has noted in their response that permitting from DSL is required and permitting from the U.S. Army Corps of Engineers may be required before site preparation work may begin.*

6. If the Department of State Lands and/or the US Army Corps of Engineers determines that it does not have jurisdiction, the applicant may begin site preparation work upon presenting the City with a written confirmation of such a determination, and subject to applicable City requirements.

*Based upon the response received from DSL on the initial review of the Application, the DSL has determined that it does have jurisdiction, therefore this standard does not apply.*

Rockaway Beach Zoning Ordinance Section 3.140 (6), Tsunami Hazard Overlay Zone (TH). In the TH zone the following regulations shall apply:

**Evacuation Route Improvement Requirements.** Except single family dwellings on existing lots and parcels, all new development, substantial improvements and land divisions in the Tsunami Hazard Overlay Zone shall incorporate evacuation measures and improvements, including necessary vegetation management, which are consistent with and conform to the adopted Tsunami Evacuation Facilities Improvement Plan. Such measures may include:

- a. On-site improvements: (i) Improvements necessary to ensure adequate pedestrian access from the development site to evacuation routes designated in the Evacuation Route Plan in all



weather and lighting conditions. (ii) Frontage improvements to designated evacuation routes that are located on or contiguous to the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.

*The Application does not address on-site evacuation route improvements. The current tsunami evacuation route is located at the termination of Riley Street, past Jackson Street. The Applicant has request the City vacate the eastern portion of Riley Street to allow for the future development of an additional lot, which would block the current evacuation route.*

- b. Off-site improvements: Improvements to portions of designated evacuation routes that are needed to serve, but are not contiguous to, the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.

*The Application does not address off-site evacuation route improvements. The current tsunami evacuation route is located at the termination of Riley Street, past Jackson Street. The Applicant has request the City vacate the eastern portion of Riley Street to allow for the future development of an additional lot, which would block the current evacuation route.*

- c. Evacuation route signage consistent with the standards set forth in the Tsunami Evacuation Facilities Improvement Plan. Such signage shall be adequate to provide necessary evacuation information consistent with the proposed use of the site.

*The Application does not address tsunami evacuation route signage.*

- d. Evacuation route improvements and measures required by this subsection may include the following: (i) Improved streets and/or all-weather surface paths of sufficient width and grade to ensure pedestrian access to designated evacuation routes in all lighting conditions; (ii) Improved streets and paths shall provide and maintain horizontal clearances sufficient to prevent the obstruction of such paths from downed trees and structure failures likely to occur during a Cascadia earthquake; and (iii) Such other improvements and measures identified in the Evacuation Route Plan.

*The Application does not provide for evacuation route improvements.*

Rockaway Beach Zoning Ordinance Article 10, Planned Unit Development (PUD). The following regulations apply for PUDs:

- 1. Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance.





*In the 2008 approval of the Nedonna Wave Planned Unit Development, the Planning Commission allowed for the creation of minimum lot sizes which were lesser than the parent R-1 zone.*

2. Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.

*The Application provides for the required open space, most of which is maintained wetlands and public roadways.*

3. Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.

*As noted in the Applicant's Memorandum, the with the addition of the proposed two additional lots, the density requirement is still met.*

4. Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

*As noted previously in this report, the minimum area, width, depth and frontage requirements are lesser than the parent R-1 zone. Density is in conformance with the R-1 zone.*

5. Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

6. Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.

*The Applicant submitted sign approval with the original PUD application. The Applicant is not seeking modification to these signs.*



7. Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.

*The Applicant had previously sought and been approved for variances for height for the PUD. Copies of the Variance request are included in the original application materials.*

8. Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.

*The City Engineer comments attached to this application direct the Applicant to construct all streets to meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications.*

9. Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:

- a. Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.

*No recreation facilities are proposed in the Application.*

- b. Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.

*The Applicant has provided common open space and CC&Rs included in the Application for the Planning Commission to consider.*

- c. Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.



*The comments provided by the City Engineer direct all public improvements to be constructed within the existing public right of way or right of way to be dedicated to the City as part of the development.*

### **C. STAFF SUMMARY**

The Applicant has requested approval of modifications to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The requested modifications would allow the Applicant to develop Phase 2 in two sub-phases and to create two additional lots. In addition to these modifications, the Applicant has also requested the City vacate the east stub of Riley Street to form an additional future building lot.

The Memorandum provided with the Application materials contains history of the previously approved application, reasons for the requested modifications, and responses to some of the criteria of the Rockaway Beach Zoning Ordinance.

Staff have solicited comments from other affected agencies and stakeholders, and those comments have been included in the record. Most notably, the City Engineer has identified necessary permitting and improvements to existing City sewer facilities.

In general, necessary public infrastructure improvements that are triggered by a proposed development must be provided by the developer of the project. If approved, conditions of approval related to infrastructure improvements can be attached, which must be met prior to final plat approval.

Staff have identified the substantive criteria for review of the request by the Planning Commission, and included the criteria in this report, along with comments where appropriate. However, at the public hearing any party may provide testimony addressing these criteria or other criteria the party believes is applicable to the request.

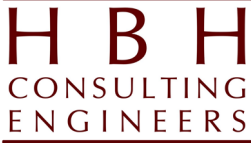
### **D. CONCLUSION**

The Planning Commission should carefully consider the request, including all oral and written testimony on record and presented at the public hearing, including comments from the City Engineer, government agencies, and other interested parties. After considering testimony as it relates to this applicable criteria, the Planning Commission will need to make a decision on the request.

If the Commission determines that the modifications to the Nedonna Wave Planned Unit Development meet the standards of the Rockaway Beach Zoning Ordinances, it can make a motion to approve the request, including a statement that generally reflects the facts and rationale relied upon to reach the decision. The motion should also direct staff to prepare findings, conclusions, and a final order to implement the decision.

A motion to deny the request should set forth the general facts and rationale for the decision and direct staff to prepare the final order.

A decision to approve or deny the request will be subject to a 15-day appeal period that will begin after written findings to support the decision have been signed by the Planning Commission Chair.



501 E First Street  
Newberg, Oregon 97132  
phone 503-554-9553  
fax 503-537-9554

June 12, 2024

Mary Johnson  
City Planner  
PO Box 5  
276 S Hwy 101  
Rockaway Beach, OR 97136

Re: Nedonna Wave PUD Phase II – City Engineer Conditions of Approval

Dear Mary,

The following conditions of approval should be included as part of the staff report for Nedonna Wave PUD Phase II.

- 1) All public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications.
- 2) The applicant shall submit an acceptable storm drainage report prior to the final design of the storm drainage system.
- 3) The applicant shall obtain a 1200-C permit from Oregon DEQ for the erosion control plans.
- 4) All sanitary sewer design shall obtain written approval by DEQ, including a pre-design report for the new regional pump station to serve the development.
- 5) All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been in use since constructed, shall be tested at the expense of the owner and accepted by the City Engineer of Record.
- 6) The following off-site improvements shall be provided by the applicant/owner:
  - a) Regional sanitary sewer pump station and related infrastructure including but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. It is not clear if the proposed sanitary sewer pump station site at the corner of Riley Street and Jackson Street will be sufficient to house the necessary infrastructure improvements. Finally, the tract on which the pump station will be located is to be dedicated to City.
  - b) Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c) Extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Ave to the pump station at NW 17<sup>th</sup> Ave.
  - d) All public improvements shall be constructed within existing public ROW or ROW that will be dedicated to the City as part of this development. It is our understanding the southern half of Riley Street was constructed on the neighboring property without ROW dedication or a public easement.

Additional comments are as follows, while not necessarily conditions of approval, are in regard to the proposed modification request:

- A. Per Section D103.4 of the Oregon Fire Code, a fire truck turnaround is required when access roads exceed 150-feet in length. The fire truck turnaround at the intersection of Riley Street and Jackson Street shall remain as previously approved and the ROW is not to be vacated as requested by the applicant as part of the modification request to add an additional lot. If Jackson Street is extended south in the future, ROW vacation can be looked into at that time, if a fire truck turnaround is no longer necessary depending on the future road layout.
  
- B. Per Section D107.1 of the Oregon Fire Code, “Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads. Exceptions:
  - a. Where there are more than 30 dwelling units on a single public or private fire apparatus access road and all dwelling units are equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, 903.3.1.2, 903.3.1.3, access from two directions shall not be required.
  - b. The number of dwelling units on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the fire code official.”

It appears that Beach Street is the only fire apparatus access road serving the entire Nedonna Beach area, which far exceeds 30 dwelling units. Therefore, unless all dwelling units in the Nedonna Beach area are equipped with an approved automatic sprinkler system, no additional dwelling units could be allowed per the Oregon Fire Code.

- C. Based on civil engineering drawings prepared by Morgan Civil Engineering dated 11/8/2020, proposed lot #22 and #15 do not have the minimum required 25-foot of ROW frontage required per City of Rockaway Beach subdivision ordinance Section 35(2), as only approximately 15-feet of frontage is provided at the north end of Jackson Street for lot #22 and approximately 14-feet for lot #15 along Riley Street.

Should you have any questions, please contact me.

Sincerely,  
HBH Consulting Engineers, Inc.

Andrey Chernishov, PE, CWRE  
Assistant City Engineer



## Response Page

Department of State Lands (DSL) WN# \*

WN2024-0351

### Responsible Jurisdiction

**Staff Contact**

Mary Johnson

**Jurisdiction Type**

City

**Municipality**

Rockaway Beach

**Local case file #**

PUD-24-01

**County**

Tillamook

### Activity Location

Township	Range	Section	QQ section	Tax Lot(s)
02N	10W	20	AB	10200,104 00,10500

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Tillamook

**Latitude**

45.649567

**Longitude**

-123.934048

### Wetland/Waterway/Other Water Features



- There are/may be wetlands, waterways or other water features on the property that are subject to the State Removal-Fill Law based upon a review of wetland maps, the county soil survey and other available information.
- The county soil survey shows hydric (wet) soils on the property. Hydric soils indicate that there may be wetlands.
- This property includes a compensatory mitigation.

### Your Activity



- It appears that the proposed project **will** impact wetlands and **requires** a State Permit.

- ☑ An onsite inspection by a qualified wetland consultant is recommended prior to site development to determine if the site has wetlands or other waters that may be regulated. The determination or delineation report should be submitted to DSL for review and approval. Approved maps will have a DSL stamp with approval date and expiration date.

## Applicable Oregon Removal-Fill Permit Requirement(s)

- ☑ A state permit is required for 50 cubic yards or more of fill removal or other ground alteration in wetlands, below ordinary high water of waterways, within other waters of the state, or below highest measured tide.

## DSL Review

### Wetland Ecologist Comments

There is an expired wetland delineation WD2004-0008 for the Phase 2-3 Nedonna Wave PUD site. That delineation supported the permit for wetland fill, APP36702, approved for Phases 1-3, but is now expired, . The accompanying Compensatory Wetland Mitigation for that permit, RGL 2928, was approved as completed.

A review of best available information, including aerial imagery and LiDAR does not appear to show fill in all of the locations authorized in APP36702. APP36702 was annually renewed, which is typical for an application that has not completed its fill, until the year that the Compensatory Wetland Mitigation was approved, in 2012-2013.

A new wetland delineation, reviewed and approved by DSL, is required in order to determine if there is a change in wetland boundaries and if a wetland removal-fill permit is required. DSL recommends that this delineation be sufficiently sized to include both Phases 2 and 3. It may be renewed for another 5 years if there are no changes before it expires in 5 years after approval.

The applicant/consultant should coordinate with the DSL permitting specialist for Tillamook County prior to submitting a permit application due to the complexity of the permitting record. If incomplete fill from APP36702 is proposed for completion for Phases 2-3, Compensatory Wetland Mitigation may not be required.

**This is a preliminary jurisdictional determination and is advisory only.**

This report is for the State Removal-Fill law only. City or County permits may be required for the proposed activity.

- ☑ A Federal permit may be required by The Army Corps of Engineers: (503)808-4373

### Contact Information

- For information on permitting, use of a state-owned water, wetland determination or delineation report requirements please contact the respective DSL Aquatic Resource, Proprietary or Jurisdiction Coordinator for the site county. The current list is found at: <http://www.oregon.gov/dsl/ww/pages/wwstaff.aspx>
- The current Removal-Fill permit and/or Wetland Delineation report fee schedule is found at: <https://www.oregon.gov/dsl/WW/Documents/Removal-FillFees.pdf>

### Response Date

6/13/2024

### Response by:

Daniel Evans

### Response Phone:

503-428-8188



**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT  
SUPPLEMENTAL NO. 1**

Case File #PUD-24-1  
Hearing Date: June 20, 2024

**STAFF RECOMMENDATION**

Approval of the Applicants requests to (1) develop Phase 2 in two sub-phases, instead of one phase, (2) create two lots instead of one lot at the north end of Jackson Street, numbered as lots 21 and 22 on the plans submitted with this application, and to (3) create four lots instead of three lots out of the lots numbered as 13, 14, 15, and 16 on the plans submitted with this application, with conditions as identified below; and

Denial of the Applicants request to vacate the east stub of Riley Street at Jackson Street.

In the event of an approval, staff offer the following conditions for the Commissioner's consideration:

1. Approval is based upon the submitted plan. Any substantial change in the approved plan shall be submitted to the City of Rockaway Beach as a new application for a PUD amendment.
2. The Applicant shall submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.
3. The Applicant shall record a deed restriction or other covenant applicable to each lot in the subdivision, in a form acceptable to the State of Oregon Fish and Wildlife Department, that indemnifies ODFW for any damage or inconvenience to persons, real property, or personal property caused by big game and furbearing animals.
4. The Applicant shall submit evidence that all required improvements of Section 44 of the Rockaway Beach Subdivision Ordinance have been met.
5. The Applicant shall submit evidence that the requirements for monuments and survey as identified in Section 45 and 46 of the Rockaway Beach Subdivision Ordinance have been met.
6. Within one year the Applicant shall submit a final portion plat in conformance with the approved plan and Sections 30 and 31 of the Rockaway Beach Subdivision Ordinance. The Planning Commission, upon written request by the Applicant, may grant an extension of the tentative plan approval for a period of one year. Failure to obtain a time extension or final plat approval prior to expiration of the tentative plan shall render the tentative plan approval void. Such yearly time extensions will be necessary until all phases of the development have been granted final plat approval.
7. Any utilities serving the development shall be installed underground.
8. All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been used since constructed, shall be tested at the expense of the Applicant and accepted by the City Engineer.





9. All stream crossings, including utilities, are to comply with fish passage requirements. The Oregon Department of Fish and Wildlife shall approve in advance any stream crossing.
10. The development shall avoid entering City designated riparian setback of 15' for McMillan Creek. If site constraints will not allow for this, the Applicant coordinate with Oregon Department of Fish and Wildlife to develop a plan to mitigate for these impacts and shall provide evidence of approval. Any development within these areas which could result in a loss of fish and wildlife habitat would require that the impact be mitigated consist with current habitat mitigation standards.
11. The Applicant shall construct all public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications. The cost for plan review by the City Engineer shall be the responsibility of the Applicant/Developer.
12. The Applicant shall submit an acceptable storm drainage report prior to final design of the storm drainage system, including basin map and flow rates, for review by the City Engineer.
13. The Applicant shall provide evidence that a 1200C Permit has been obtained from the Oregon Department of Environmental Quality for erosion control prior to grading and construction of the development.
14. The Applicant shall provide evidence that all sanitary sewer designs have received written approval from the Department of Environmental Quality, including a pre-design report for the new regional pump station to serve the development.
15. The Applicant shall provide the following off-site improvements:
  - a. Regional sanitary sewer pump station and related infrastructure including, but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. The tract on which the pump station is to be located is to be dedicated to the City.
  - b. Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c. Extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Avenue to the pump station at NW 17<sup>th</sup> Avenue.
  - d. All public improvements shall be constructed within the existing public right-of-way or right-of-way that will be dedicated to the City as part of this development.
16. The Applicant shall provide a traffic study for the development, including peak season and emergency evacuation needs, as well as the intersection of US Highway 101 and Beach Street.
17. The Applicant shall complete a wetland delineation to be reviewed and approve by the Department of State Lands to determine if there is a change in the wetland boundaries and if a wetland removal-fill permit is



required. This delineation shall be sufficiently sized to include both Phases 2 and 3. The approval from Department of States Lands must be current (no more than 2 years old).

18. The Applicant shall submit evidence that all necessary permits and approval from the U.S. Army Corps of Engineers and Oregon Department of State Lands have been obtained for impacts to wetlands in accordance with the approval plan.
19. The Applicant shall submit evidence of approval from the State Fire Marshall for all fire hydrant locations, street widths, and applicable Fire Code requirements.
20. Prior to final plat approval, the Applicant shall be responsible for providing and installing all improvements including sewer, water, street, stormwater management facilities, street lights, street name signs, and street trees in accordance with Subdivision Ordinance Section 44 entitled Improvements Required, and in accordance with the City Engineer approved plans.
21. The Applicant shall be responsible for all costs necessary for off-site public infrastructure improvements that are triggered by the proposed development.
22. The Applicant shall establish a homeowner's association for the development, and all open space within the development shall be owned and maintained by the homeowner's association. The required homeowner's association shall be responsible for any and all necessary stormwater maintenance facilities that serve the development. The required homeowner's association shall be responsible for maintaining the storm water quality tracts.



**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT**

Case File #PUD-24-1

Meeting Date: July 18, 2024

**APPLICANT:** Nedonna Development LLC

**AGENT FOR APPLICANT:** Dean N. Alterman

**REQUEST:** The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval:

1. To develop Phase 2 in two sub-phases, instead of one phase;
2. To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application; and
3. To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application.

*At the public hearing, the Applicant withdrew the request to provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.*

**STAFF RECOMMENDATION**

Approval of the Applicants requests to (1) develop Phase 2 in two sub-phases, instead of one phase, (2) create two lots instead of one lot at the north end of Jackson Street, numbered as lots 21 and 22 on the plans submitted with this application, and to (3) create four lots instead of three lots out of the lots numbered as 13, 14, 15, and 16 on the plans submitted with this application, with conditions as identified below.

In the event of an approval, Staff offer the following conditions for the Commissioner's consideration:

1. Approval is based upon the submitted plan. Any substantial change in the approved plan shall be submitted to the City of Rockaway Beach as a new application for a PUD amendment.
2. The Applicant shall submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.



3. The Applicant shall record a deed restriction or other covenant applicable to each lot in the subdivision, in a form acceptable to the State of Oregon Fish and Wildlife Department, that indemnifies ODFW for any damage or inconvenience to persons, real property, or personal property caused by big game and furbearing animals.
4. The Applicant shall submit evidence that all required improvements of Section 44 of the Rockaway Beach Subdivision Ordinance have been met.
5. The Applicant shall submit evidence that the requirements for monuments and survey as identified in Section 45 and 46 of the Rockaway Beach Subdivision Ordinance have been met.
6. Within one year the Applicant shall submit a final portion plat in conformance with the approved plan and Sections 30 and 31 of the Rockaway Beach Subdivision Ordinance. The Planning Commission, upon written request by the Applicant, may grant an extension of the tentative plan approval for a period of one year. Failure to obtain a time extension or final plat approval prior to expiration of the tentative plan shall render the tentative plan approval void. Such yearly time extensions will be necessary until all phases of the development have been granted final plat approval.
7. Any utilities serving the development shall be installed underground.
8. All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been used since constructed, shall be tested at the expense of the Applicant and accepted by the City Engineer.
9. All stream crossings, including utilities, are to comply with fish passage requirements. The Oregon Department of Fish and Wildlife shall approve in advance any stream crossing.
10. The development shall avoid entering City designated riparian setback of 15' for McMillan Creek. If site constrains will not allow for this, the Applicant coordinate with Oregon Department of Fish and Wildlife to develop a plan to mitigate for these impacts and shall provide evidence of approval. Any development within these areas which could result in a loss of fish and wildlife habitat would require that the impact be mitigated consist with current habitat mitigation standards.
11. The Applicant shall construct all public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications. The cost for plan review by the City Engineer shall be the responsibility of the Applicant/Developer.
12. The Applicant shall submit an acceptable storm drainage report prior to final design of the storm drainage system, including basin map and flow rates, for review by the City Engineer.
13. The Applicant shall provide evidence that a 1200C Permit has been obtained from the Oregon Department of Environmental Quality for erosion control prior to grading and construction of the development.\



14. The Applicant shall provide evidence that all sanitary sewer designs have received written approval from the Department of Environmental Quality, including a pre-design report for the new regional pump station to serve the development.
15. The Applicant shall provide the following off-site improvements:
  - a. Regional sanitary sewer pump station and related infrastructure including, but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. The tract on which the pump station is to be located is to be dedicated to the City.
  - b. Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c. Shall pay their proportional share to extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Avenue to the pump station at NW 17<sup>th</sup> Avenue.
16. All public improvements shall be constructed within the existing public right-of-way or right-of-way that will be dedicated to the City as part of this development.
17. The Applicant shall provide a traffic study for the development, including peak season and emergency evacuation needs, as well as the intersection of US Highway 101 and Beach Street.
18. The Applicant shall complete a wetland delineation to be reviewed and approved by the Department of State Lands to determine if there is a change in the wetland boundaries and if a wetland removal-fill permit is required. This delineation shall be sufficiently sized to include both Phases 2 and 3. The approval from the Department of States Lands must be current (no more than 2 years old).
19. The Applicant shall submit evidence that all necessary permits and approval from the U.S. Army Corps of Engineers and Oregon Department of State Lands have been obtained for impacts to wetlands in accordance with the approval plan.
20. The Applicant shall submit evidence of approval from the State Fire Marshall for all fire hydrant locations, street widths, and applicable Fire Code requirements.
21. The Applicant shall submit evidence that tsunami evacuation routes are sufficient to meet the proportional evacuation needs created by the proposed development.
22. Prior to final plat approval, the Applicant shall be responsible for providing and installing all improvements including sewer, water, street, stormwater management facilities, street lights, street name signs, and street trees in accordance with Subdivision Ordinance Section 44 entitled Improvements Required, and in accordance with the City Engineer approved plans.
23. The Applicant shall be responsible for all costs necessary for off-site public infrastructure improvements that are triggered by the proposed development.



24. The Applicant shall establish a homeowner's association for the development, and all open space within the development shall be owned and maintained by the homeowner's association. The required homeowner's association shall be responsible for any and all necessary stormwater maintenance facilities that serve the development. The required homeowner's association shall be responsible for maintaining the storm water quality tracts.

**BEFORE THE PLANNING COMMISSION**

**OF**

**ROCKAWAY BEACH, OREGON**

Applicant: Nedonna Development LLC  
(c/o Anna Song)  
Agent: Dean N. Alterman

) Case File: PUD-24-1  
) Findings, Conclusions, and Final Order

**Nature of the Application**

In 2008, the Applicant submitted Planned Unit Development Application #SPUD-07-19 for the creation of a phased, 28-lot development, with PUD overlay. The City approved the preliminary development plan in early 2008. The Applicant applied for and received final approval for the first phase of the PUD within one year after receiving final approval of the preliminary plan. The Applicant recorded the plat of Nedonna Wave Phase 1 on February 2, 2009 (Plat C-573, Tillamook County Plat Records).

The Applicant is now ready to plat Phase 2 and requests modifications to the approved final plan, as follows:

1. To plat Phase 2 as two separate sub-phases – Phase 2 and Phase 3. Phase 2 would consist of the 11-lots east of Kittiwake Drive, numbered from 9 to 19 and would be taken from what is now Tract F. Phase 3 would be the 9-lots west of Kittiwake Drive, numbered 20 to 28.
2. To create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the application.
3. To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15, and 16 on the plans submitted with the application.
4. Provide that when the owner of the land to the South extends Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riely Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

**Relevant Facts**

The following is a summary of the facts and testimony found to be relevant to this decision:

1. The property is located on Kittiwake Drive north of Riley Street and south Song Street in Nedonna Beach. The property is identified as on Tillamook County Assessor's Map 2N1020AB as Tax Lots 10200, 10400, and 10500.
2. The property is zoned R1 (single-family residential) and SA (special area wetlands).

3. The property is approximately 2.56 acres.
4. Adjacent to the north is the existing Nedonna Wave Planned Unit Development Phase 1. To the east is undeveloped private land zoned R-1 (single family residential) and Highway 101. To the south is undeveloped private land zoned R-1 (single family residential) and SA (special area wetlands). To the west is White Dove Estates neighborhood, which is zoned R-1 (single family residential).
5. The property contains wetlands that were delineated by a professional wetlands consultant prior to the 2008 approval. As wetlands are not stagnant, according to the Department of State Lands, the former delineation is no longer valid and expired after a period of five years. At the time of the 2008 approval, the Applicant provided a joint permit form the Department of State Lands and the U.S. Army Corps of Engineers. These permits have now expired and will need to be renewed before any disturbance or impacts to the wetlands takes place. If the request is approved, the Applicant will be required to obtain and provide copies of necessary permits from these agencies prior to initiating construction.
6. A portion of the property is located within the 100-year floodplain as identified on the Flood Insurance Rate Map Panel Number 41057C0218F.
7. Details of the Applicant's proposal can be found in the staff's report and evidence submitted by the Applicant, which is incorporated into the record herein. Included in the application materials is the Memorandum document, which provides responses to the applicable criteria.
8. A public hearing was held before the Rockaway Beach Planning Commission on Thursday, June 20, 2024. All interested parties were given an opportunity to attend the public hearing and to present written and oral testimony.
9. Written comments from the City Engineer are on record and have been provided to the Applicant. These comments indicate that public infrastructure improvements will necessary for the development to occur, and the that Applicant will be required to bear the costs of these improvements, both on and off-site.
10. Dean Alterman, on behalf of the Applicant, gave testimony on the request, summarizing the proposal. Mr. Alterman explained the modifications to the 2008 approval were minor and that with the additional building lots requested, the entire project remained under the density limitation set for the PUD in the original approval. In response to the written testimony received opposing the application, Mr. Alterman addressed concerns regarding emergency evacuation routes, wetlands, traffic congestion, and the potential need for a second connection to Highway 101. Additionally, Mr. Alterman requested that the record be left open an additional seven days to submit additional evidence.
11. Testimony in support of the request was presented as follows:
  - a. Bill Howard stated he was the original contractor who built Phase 1 of the PUD. During Phase 1, he completed mass grading of the entire project site, installed 90% of the utilities,



and filled the wetlands. As far as he is aware and can provide, the Applicant completed this work as required.

12. Testimony in opposition to the request was presented as follows:

- a. Mark Magistrale did not believe the 2008 approval was still valid and expressed concerns regarding evacuation routes.
- b. Tom Heckenberg stated the evacuation route through Riley is longstanding and is identified on DOGAMI's maps and is therefore opposed to the vacation of the stub of Riley Street.
- c. Danny Wilhelmi stated he had an issue with the Applicant's statement that the storm drain system is adequate and maintained. He further stated that flooding is an issue and that an adequate storm drainage plan is needed for this development.
- d. Ken Bragg expressed concern regarding evacuation areas potentially being blocked by the development and through the vacation of the stub of Riley. He would like to see ADA compliant emergency evacuation route provided.
- e. Nancy Webster shared opposition to the application regarding the need for a second exit from the Nedonna Beach neighborhood to Highway 101, concerns regarding developing close to McMillan Creek, and concerns regarding the City's water capacity to serve additional homes and potential impacts to the City's wells in the Nedonna Beach neighborhood. Ms. Webster further stated that there are flooding issues in Nedonna Beach already and that the culverts have not been maintained.
- f. Gary Corbin stated he felt the development is moving forward in bad faith. He further stated that wetland impacts cannot be mitigated, and that the area of proposed development is home to wildlife, including nesting eagles.
- g. Delta Holderness expressed concerns about vehicular speeding in Nedonna Beach and that the homes would be used as short-term rentals.
- h. Jerry Lyslo did not believe the application met Oregon Fire Code standards. He also believed that there was precedent to require the Applicant to provide a second egress onto Highway 101.
- i. Sue Sharp expressed concerns about the City's water supply to support the proposed development.
- j. Frank Imbrie stated he believed the Applicant purchased this property at auction.

13. Witten testimony in opposition to the request was received from Susan Norris, Nancy Webster, Danny Wilhelmi, Darrell and Diane DeJong, Donna Locke, Gary Corbin, Karl Nulton, Mary and Dan Erwert, Paul Thompson, Thomas Heckenberg, Delta Holderness, Frank and Catherine Imbrie, Lydia Anderson, Charyl Looper, Josh Parkinson, Sue Sharp, Cheryl Bland as Chair of the Nedonna Beach Neighborhood Association, and Kathy Tysinger.

14. In rebuttal to the opposing testimony, Dean Alterman, on behalf of the Applicant, addressed the concerns raised by the public. Mr. Alterman stated that requiring a second access to Highway 101 was an impossible condition to impose on any single application, as it would require coordination and approval from multiple agencies and property owners. He stated that he would be providing written comments to address the other concerns raised by the public which were subject to the criteria for approving this application.
15. Questions were raised by the Planning Commission as follows:
  - a. Commissioner Johnson asked staff if the ORS cited in Ms. Webster's written testimony was applicable to the application. Planner Johnson responded that she had consulted with the City's legal counsel who advised that there was no case law to support an application expired after a ten-year period unless explicitly stated in the City's code.
16. The Planning Commission moved to continue the public hearing to June 27, 2024.
17. The continued public hearing was held before the Rockaway Beach Planning Commission on Thursday, June 27, 2024.
18. Testimony that is neutral to the request or questions regarding the application were presented as follows:
  - a. Thomas Holderness asked if land deemed open space can be developed and if any open space land were to be developed, what would the consequence be? Planner Johnson responded that open spaces would not be allowed to be developed. Mr. Holderness responded that there was open space land developed during Phase 1. Planner Johnson responded that she was unfamiliar with any open space land being developed but would review the previous approval regarding this concern.
19. Testimony in opposition to the request was presented as follows:
  - a. Nancy Webster shared concerns about the water quality and wells in Nedonna Beach.
  - b. Gary Corbin stated there are bald eagles nesting in the development area, that Jackson Street is a wetland and that the Applicant did not provide garages on the homes that are already built. For these reasons, he believed the application should be denied.
20. In rebuttal to the opposing testimony, Dean Alterman, on behalf of the Applicant, addressed the concerns raised by the public. Mr. Alterman stated that the public seems to have a misconception of ORS 194.040. He continued that this ORS applied to subdivision applications and that it did not apply to the revision to the PUD application the Applicant is seeking. Mr. Alterman clarified that the Applicant has not done any recent excavation work, but that areas had been cleared to allow the wetland expert to view the property and determine where wetlands are located. He further stated that the Applicant is not proposing to fill any wetlands with this application, but that the City had previously approved the filling of wetlands with the original approval and that work had been completed. In response to the testimony that had been received regarding bald eagles nesting, Mr.

Alterman stated that is regulated by the Federal government, not by the City's land use code and therefore is not criteria subject to this application. Mr. Alterman addressed testimony regarding the City's sewer and water systems potentially being inadequate, stating that the City's engineer had addressed these concerns in their comments, which the City staff had incorporated into the staff report conditions. Mr. Alterman stated that the Applicant would be addressing these conditions, however the Applicant was only willing to make the improvements to the sewer force main for the development's portion of the impacts and would not be willing to take on the full cost of this improvement. Other than the cost of the sewer force main improvement, all other recommended conditions were acceptable to the Applicant.

21. Written testimony in support of the request was received by Dean N. Alterman.
22. Written testimony in opposition to the request was received from Susan Norris, Albert LePage, Robert A. Larson, Nancy Webster, Cameron La Follette as Executive Director of Oregon Coast Alliance, Goldea See, Janet Teshima, Phillip Johnson as Shoreline and Land Use Manager of Oregon Shores Conservation Coalition, Delta Holderness, Gary Corbin, and Kathie Raisler.
23. Commissioner Lanyon and Commissioner Johnson both expressed that they needed additional time to consider the written testimony that was received.
24. Questions were raised by the Planning Commission and comments were made as follows:
  - a. Commissioner Umholtz asked why the Applicant is requesting to complete Phase 2 in two sub-phases instead of one. Mr. Alterman responded that the sub-phasing would allow the Applicant to create two smaller developments, instead of one larger one at the same time. This development style would allow the Applicant to front the development costs in phases, instead of all up front. Commissioner Winchester further questioned what advantage the sub-phasing would bring. Mr. Alterman responded the sub-phased would dictate how much capital the Applicant needed to expend at one time. He elaborated that the Applicant had made a substantial amount of the required improvements for Phase 2 during the construction of Phase 1.
  - b. Commissioner Umholtz noted that the City's engineers did not comment on emergency evacuation routes and stated she would like an expert to comment on the application as part of the conditions of approval.
  - c. Commissioner Umholtz asked questions of staff regarding ownership and maintenance responsibility of culverts and utilities. Planner Johnson confirmed that all the proposed homes within the PUD would be connected to City sewer and water services.
  - d. Commissioner Winchester asked questions of staff regarding road frontage being reduced from the original application. Planner Johnson confirmed that the application had been reviewed by the City's Public Works Department, who had no concerns regarding the road frontages.
  - e. Commissioner Umholtz asked staff if a recommendation for a traffic study is included as a recommended condition. Planner Johnson confirmed this was included as a recommended

condition, noting that the traffic study should include peak and summer impacts. Commissioner Johnson asked further questions regarding how a traffic study's findings would be implemented.

- f. Chair Hassell noted that the Applicant has withdrawn the request for the vacation of the stub of Riley Street.
25. Mr. Alterman stated he would be submitting final written arguments. The Planning Commission moved to close the public hearing and to leave the record open until July 4, 2024 for final written arguments from the Applicant.
26. The Rockaway Beach Planning Commission met on Thursday, July 18, 2024, asked questions of staff, and deliberated on the application.
- a. Commissioner Winchester asked questions of staff regarding how to assess the request to allow Phase 2 to be completed in two sub-phases. Planner Johnson responded that there little in the code to assess this request, however the PUD code states that a schedule be provided if the development is to be completed in stages. In this case, no such schedule had been provided by the Applicant. Commissioner Lanyon stated that it would be challenging for the Applicant to provide a schedule, considering the amount of work that would need to be completed before final plat approval. Commissioner Johnson asked if a condition of approval could be added to provide a timeline in which the requested sub-phases were to be completed. Planner Johnson responded the approval could be conditioned in such a manner to require the Applicant complete the sub-phasing in a reasonable timeframe. She further elaborated that many of the required permits also have their own expirations which would dictate how quickly the Applicant needed to complete the sub-phases or obtain new permits, should they expire. Planner Johnson did note that the City's code does not provide any deadlines after the first phase had been completed.
  - b. Commissioner Umholtz stated that she believed many of the concerns shared by the public would be addressed by the reports required to be completed prior to final plat approval.
  - c. Commissioner Zedrick asked questions of staff regarding how the final plat approval would happen for the sub-phases. Planner Johnson responded that the Applicant could bring forth both sub-phases for final plat approval at the same time or the Applicant could bring forth the first sub-phase for approval, followed by the second sub-phase at a later time.
  - d. Commissioner Johnson asked staff to explain what the purpose of a PUD is. Planner Johnson responded that a PUD is an overlay to the underlying subdivision. PUDs allow developers more flexibility to build housing that does not need to meet the standards of the underlying zoning designation, with the exception of density of the parent zone. This type of development style requires more open space than the underlying subdivision and allows developers to avoid impacts to sensitive areas, such as wetlands.
  - e. Commissioner Winchester stated that the Applicant did not provide a schedule of the phasing, as required by our code, nor did the Applicant provide an adequate response to this question when she asked questions regarding the phasing during the hearing as to why

this request was needed. For these reasons, she felt this request should be denied. She continued that due to the density of the PUD not yet having been met during the previous approval, she believed they were obligated to allow the Applicant to create an additional two lots. Commissioner Umholtz asked Commissioner Winchester to elaborate on why she would not support the requested sub-phasing. Commissioner Winchester responded that the Applicant had been granted a phased PUD in 2008 and that since this old approval is carrying over, she did not want to see the application continued out even further through the granting of additional sub-phases. She did not want to see the granting of the sub-phasing, since the Applicant provided no schedule for the phasing, as the Applicant could simply apply for final approval of the first sub-phase, then wait another fifteen-years before seeking final approval for the second sub-phase. Commissioner Umholtz agreed with Commissioner Winchester's comments, however she did not see the harm in allowing the phasing, as it would simply allow the current open space to remain undeveloped for a longer period of time and that the Applicant would likely have higher regulatory standards to adhere to as time passed. Commissioner Umholtz further commented that she understood the Applicant had made the request for the sub-phasing for financial reasons, but that was not something they could take into their assessment.

- f. Commissioner Johnson stated that she had reviewed the ORS mentioned in the public comment and agreed with the City's attorney that it did not give the Planning Commission authority to deny the application based upon a ten-year statute of limitations. She stated that this was a good example of why the City should amend its code to put time limitations on all phases of PUD approvals, as none currently exist. She further commented that based upon the criteria, she believed the request for the additional building lots would need to be approved. Commissioner Johnson asked staff if the request for the additional building lots could be denied based on those lots not meeting the minimum lot size of the underlying zone. Planner Johnson responded that due to the PUD overlay, the only criteria of the underlying zone that needed to be maintained was density.
- g. Commissioner Johnson asked questions of staff regarding how CC&Rs are enforced. Planner Johnson responded that the City does not enforce CC&Rs and that they are enforceable by private property owners or through a HOA.
- h. Commissioner Johnson asked questions of staff regarding developing wetland properties. Planner Johnson responded that whenever a building application is received for a property with potential wetlands, she submits a wetland use notification to the Department of State Lands for review and comment. DSL has 30 days to respond and inform the City if additional permitting or other restrictions are necessary to avoid or mitigate wetland impacts.

### **Relevant Criteria**

1. Rockaway Beach Zoning Ordinance Section 3.010, Single Family Residential Zone (R-1). In the R-1 zone the following regulations shall apply:

- a. The minimum lot size shall be 3,500 square feet for lots existing at the time of the adoption of Ordinance 235. Lots platted after the adoption of Ordinance 235 shall have a minimum lot size of 5,000 square feet.
  - b. The density of duplexes shall be: for lots existing prior to the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 3,500 square feet, for lots platted after the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 5,000 square feet.
  - c. Minimum lot width is 50 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot width shall be 35 feet.
  - d. Minimum lot depth is 70 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot depth shall be 60 feet.
  - e. The minimum front yard shall be 15 feet, unless subsection 3.010(3)(h) applies.
  - f. The minimum side yard shall be 5 feet, except that on the street side of a corner lot it shall be 15 feet.
  - g. The minimum rear yard shall be 20 feet, except that on a corner lot it may be a minimum of 5 feet unless subsection 3.010(3)(h) applies. Oceanfront structures shall conform to Section 5.060(1)(b).
  - h. For lots of less than 5,000 square feet in size, but more than 3,500 square feet, the minimum front yard shall be 15 feet and the minimum rear yard shall be 10 feet, except that on a corner lot the rear yard may be a minimum of 5 feet. For lots of 3,500 square feet in size or less, the minimum front yard and rear yard shall be ten feet, except that on a corner lot the rear yard may be a minimum of 5 feet. Notwithstanding the above, oceanfront structures shall conform to Section 5.060(1)(b).
  - i. The maximum building height shall be 20 feet on the oceanfront and 24 feet elsewhere except east of Highway 101 it shall be 29 feet.
  - j. A minimum of 30% of the lot will be maintained in natural vegetation or landscaping.
2. Rockaway Beach Zoning Ordinance Section 3.080, Special Wetlands Area (SA). In the SA zone the following regulations shall apply:
- a. All activities involving construction or alteration in wetlands or aquatic areas shall be reviewed by the Oregon Division of State Lands and the US Army Corps of Engineers to determine permit applicability.
  - b. The Shorelands Siting Criteria in Section 4.041 shall be applicable to all activities in the SA zone. Nothing in the Shorelands Siting Criteria shall be interpreted to permit uses which are not otherwise allowed in (2) or (3) above.

- c. Every effort shall be made to use common or community docking facilities prior to construction of an individual, single-purpose dock. Generally, there should be a maximum of one dock every 250 feet. Docks shall not include covered structures or boathouses.
- d. Access to the water area through wetlands may be constructed in the form of raised walkways on pilings, posts or piers. Where the affected resource agencies (e.g. Oregon Department of Fish & Wildlife) determine the activity to have minimal environmental impacts, trails or paths consisting of clean gravel, bark chips, or other material may be placed through wetlands. Such walkways shall not be wider than eight (8) feet. Wherever possible, trails or walkways shall be constructed for the common usage of a development or group of structures.
- e. Removal or control of aquatic vegetation may be permitted, where allowed by the Oregon Department of Fish and Wildlife, in order to provide angler access, or other valid purpose.
- f. Dredging shall be allowed only: (i) If a need (i.e., a substantial public benefit) is demonstrated, and; (ii) If the use or alteration does not unreasonably interfere with public trust rights, and; (iii) If no feasible alternative upland locations exist, and; (iv) If adverse impacts are minimized.
- g. When dredging is permitted, the dredging shall be the minimum necessary to accomplish the proposed use.
- h. The timing of dredging operations shall be coordinated with state and federal resource agencies, to protect aquatic and shoreland resources, and minimize interference with recreational fishing.
- i. Piling installation may be allowed only if all of the following criteria are met: (i) A substantial public benefit is demonstrated, and; (ii) The proposed use does not unreasonably interfere with public trust rights, and; (iii) Feasible alternative upland locations do not exist, and; (iv) Potential adverse impacts are minimized.
- j. Shoreline stabilization measures shall meet the criteria of Section 4.120.
- k. Fill may be permitted only if all of the following criteria are met: (i) If required for a water-dependent use requiring an aquatic location, or if specifically allowed in the SA zone, and; (ii) A substantial public benefit is demonstrated, and; (iii) The proposed fill does not unreasonably interfere with public trust rights, and; (iv) Feasible upland alternative locations do not exist, and; (v) Adverse impacts are minimized.
- l. Fill shall cover no more area than the minimum necessary to accomplish the proposed use.
- m. Projects involving fill may be approved only if the following alternatives are examined and found to be infeasible: (i) Construct some or all of the project on piling; (ii) Conduct some or all of the proposed activity on existing upland areas; (iii) Approve the project at a feasible alternative site where adverse impacts are less significant.

- n. Zone Boundary Determination. At such time that a development is proposed in the vicinity of an area designated Special Area Wetlands, the City may require a site investigation to determine the exact location of the zone boundary. The site investigation shall be performed by a qualified agent such as a biologist from the U.S. Army Corps of Engineers or the Division of State Lands.
3. Rockaway Beach Zoning Ordinance Section 3.092, Flood Hazard Overlay Zone (FHO). In the FHO zone the following regulations shall apply:
- a. All subdivision proposals shall provide engineered plans consistent with the need to minimize flood damage.
  - b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.
  - c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage.
  - d. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments which contain at least 50 lots or 5 acres (whichever is less).
4. Rockaway Beach Zoning Ordinance Section 3.132, Wetland Notification Overlay Zone. In the Wetland Notification Overlay zone the following regulations shall apply:
- 1. No person shall do any site preparation work in conjunction with a use permitted in the underlying zoning district in which the property is located, without first notifying the City of the proposed action. Site preparation work is defined as any grading, filling, drainage, excavation or tree removal on the subject property.
  - 2. The required notification shall take the form of a description of the location of the property and a sketch describing the site preparation work to be undertaken.
  - 3. Upon receipt of the notification, the City shall meet with the applicant and inform him/her that the subject property and proposed site preparation activities may be subject to the jurisdiction of the Department of State Lands and the US Army Corps of Engineers.
  - 4. The applicant shall contact the Department of State Lands and the US Army Corps of Engineers and seek a determination of whether the subject property and proposed site preparation activities are subject to their jurisdiction.
  - 5. If the US Army Corps of Engineers and/or the Department of State Lands determines that it has jurisdiction, the applicant shall receive a permit from these agencies before site preparation work may begin.



6. If the Department of State Lands and/or the US Army Corps of Engineers determines that it does not have jurisdiction, the applicant may begin site preparation work upon presenting the City with a written confirmation of such a determination, and subject to applicable City requirements.
5. Rockaway Beach Zoning Ordinance Section 3.140 (6), Tsunami Hazard Overlay Zone (TH). In the TH zone the following regulations shall apply:

**Evacuation Route Improvement Requirements.** Except single family dwellings on existing lots and parcels, all new development, substantial improvements and land divisions in the Tsunami Hazard Overlay Zone shall incorporate evacuation measures and improvements, including necessary vegetation management, which are consistent with and conform to the adopted Tsunami Evacuation Facilities Improvement Plan. Such measures may include:

- a. On-site improvements: (i) Improvements necessary to ensure adequate pedestrian access from the development site to evacuation routes designated in the Evacuation Route Plan in all weather and lighting conditions. (ii) Frontage improvements to designated evacuation routes that are located on or contiguous to the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.
  - b. Off-site improvements: Improvements to portions of designated evacuation routes that are needed to serve, but are not contiguous to, the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.
  - c. Evacuation route signage consistent with the standards set forth in the Tsunami Evacuation Facilities Improvement Plan. Such signage shall be adequate to provide necessary evacuation information consistent with the proposed use of the site.
  - d. Evacuation route improvements and measures required by this subsection may include the following: (i) Improved streets and/or all-weather surface paths of sufficient width and grade to ensure pedestrian access to designated evacuation routes in all lighting conditions; (ii) Improved streets and paths shall provide and maintain horizontal clearances sufficient to prevent the obstruction of such paths from downed trees and structure failures likely to occur during a Cascadia earthquake; and (iii) Such other improvements and measures identified in the Evacuation Route Plan.
6. Rockaway Beach Zoning Ordinance Article 10, Planned Unit Development (PUD). The following regulations apply for PUDs:

Section 10.040. Development Standards.

1. **Minimum Lot Size.** Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance.
2. **Open Spaces.** In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.
3. **Density.** The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.
4. **Subdivision of Lot Sizes.** Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.
5. **Off-Street Parking.** Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.
6. **Signs.** All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.
7. **Height Guidelines.** The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.
8. **Streets and Roads.** Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.
9. **Dedication and Maintenance of Facilities.** The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:

- a. Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.
  - b. Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.
  - c. Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.
10. Approvals. The Planning Commission shall submit the preliminary development plan to the Fire District, City Engineer, County Sanitarian, power company, and other utilities which will serve the PUD and shall consider their recommendations in regard to approval of the proposal.

Section 10.050. Procedure – Preliminary Development Plan.

- 1. The applicant shall submit four copies of the preliminary development plan to the Planning Commission prior to formal application for rezoning. Applications shall be accompanied by a fee prescribed in Section 11.050 of this ordinance. This plan and any written statements shall contain at least the following information:
  - a. Proposed land uses and densities.
  - b. Location and approximate dimensions and heights of structures.
  - c. Plan of open spaces or common spaces.
  - d. Map showing existing features of site and topography.
  - e. Proposed method of utilities service and drainage.
  - f. Road and circulation plan including off-street parking.
  - g. Relation of the proposed development to the surrounding area and the Comprehensive Plan.

- h. Lot layout.
      - i. A schedule, if it is proposed that the final development plan will be executed in stages.
- 2. The Planning Commission shall consider the preliminary development plan at a public meeting, at which time they shall determine whether the proposal conforms to City ordinances. In addition, in considering the plan, the Planning Commission shall seek to determine that:
  - a. There are special physical conditions or objectives of development which the proposal will satisfy to warrant a departure from the standard ordinance requirements.
  - b. Resulting development will not be inconsistent with the Comprehensive Plan provisions or zoning objectives of the area.
  - c. The proposed development will be in substantial harmony with the surrounding area, including vegetation and topography and any important natural areas such as marshes or wildlife habitats.
  - d. The plan can be completed within a reasonable period of time.
  - e. Any proposed commercial development can be justified economically.
  - f. The streets are adequate to support the anticipated traffic and the development will not overload the streets outside the planned area.
  - g. Proposed utility and drainage facilities are adequate for the population densities and type of development proposed.
- 3. The Planning Commission shall notify the applicant whether, in its opinion, the foregoing provisions have been satisfied and, if not, whether they can be satisfied with further plan revision.
- 4. Following this preliminary meeting, the applicant may proceed with his/her request for approval of the planned development by filing an application for an amendment to this ordinance with the City Recorder.

The above criteria are found in the Applicant's application, which is attached to this document as Exhibit "A", the Applicant's Memorandum, which is attached to this document as Exhibit "B", and the Staff Reports for the public hearing on June 20, 2024, which is attached to this document as Exhibit "C".

### **Findings**

The Planning Commission finds:

- 1. In 2008, the Applicant submitted Planned Unit Development Application #SPUD-07-19 for the creation of a phased, 28-lot development, with PUD overlay. The City approved the preliminary

development plan in early 2008. The Applicant applied for and received final approval for the first phase of the PUD within one year after receiving final approval of the preliminary plan. The Applicant recorded the plat of Nedonna Wave Phase 1 on February 2, 2009 (Plat C-573, Tillamook County Plat Records).

2. The Applicant constructed 8-lots during Phase 1 and completed many of the improvements for Phase 2 during the construction phase. Appropriate conditions of approval will ensure that the infrastructure improvements completed during the Phase 1 construction for Phase 2 are tested and accepted by the City Engineer.
3. In 2010, Baumgart Construction LLC requested an amendment to the Nedonna Wave PUD and Minor Partition (Case File #PUD-10-05, #MP-10-06) and the request was approved by the Planning Commission to allow for the creation of the additional building lot.
4. The Applicant is now ready to plat Phase 2 and requests modifications to the approved final plan, (1) to plat Phase 2 as two separate sub-phases – Phase 2 and Phase 3, (2) to create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the application, (3) to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15, and 16 on the plans submitted with the application, and (4) to provide that when the owner of the land to the South extends Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot (Case File #PUD-24-1).
5. The property consists of approximately 2.56 acres of land zoned R1 (single-family residential) and SA (special area wetlands).
6. The property contains wetlands that were delineated by a professional wetlands consultant prior to the 2008 approval. The former delineation is no longer valid and expired after a period of five years. At the time of the 2008 approval, the Applicant provided a joint permit from the Department of State Lands and the U.S. Army Corps of Engineers. These permits have now expired and new permits will need to be obtained before any disturbance or impacts to the wetlands takes place.
7. The property is located on Kittiwake Drive north of Riley Street and south Song Street in Nedonna Beach. The property is identified as on Tillamook County Assessor's Map 2N1020AB as Tax Lots 10200, 10400, and 10500.
8. The overall density of the PUD does not exceed the 33-lot density of the provision of the R-1 (single-family residential) zone.
9. More than 50% of the total area has been devoted to open space. Common open spaces within the development include wetlands and other natural vegetation, and other areas below the 100-year floodplain elevation. A homeowner's association is necessary to take ownership and management responsibilities of these natural open space areas.
10. Public hearings were held on June 20, 2024, and June 27, 2024. During the public hearing, the Applicant withdrew the request to provide that when the owner of the land to the South extends

Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

11. The Applicant submitted materials in support of the request, including the application and Memorandum document, which provide specific responses to the applicable criteria under review. These responses, attached as Exhibit “A” and Exhibit “B” respectively, and Staff Reports, attached as Exhibit “C”, demonstrate that the applicable criteria for land-use approval are met, and serve as findings to support the decision.

### **Conclusion**

The record and findings support the conclusion that:

1. Substantive evidence in the record demonstrates that the Applicant’s request to (1) create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the application and (2) to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15, and 16 on the plans submitted with the application, can be developed in accordance with the applicable standards of the Rockaway Beach Zoning Ordinance.
2. Insufficient evidence exists to support the Applicant’s request to plat Phase 2 as two separate sub-phases – Phase 2 and Phase 3.
3. During the public hearing, the Applicant withdrew the request to provide that when the owner of the land to the South extends Jackson Street South into that property, the City will vacate the East stub of Riley Street, so that Riely Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.
4. Future review and necessary approval of the Applicant’s detailed engineering plans by the City Engineer is necessary. Such review and approval, prior to development, will ensure that the required improvements are in accordance with applicable City of Rockaway Beach Technical Specifications and Design Standards.

### **Order**

It is ORDERED by the Rockaway Beach Planning Commission that Case File #PUD-24-1:

1. The Applicant’s request to develop Phase 2 in two sub-phases, instead of one phase, is DENIED, and
2. The Applicant’s request to:
  - a. Create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the Application; and

- b. Create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15 and 16 on the plan submitted with the Application.

is APPROVED, subject to the following conditions:

- a. Approval is based upon the submitted plan. Any substantial change in the approved plan shall be submitted to the City of Rockaway Beach as a new application for a PUD amendment.
- b. The Applicant shall submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.
- c. The Applicant shall record a deed restriction or other covenant applicable to each lot in the subdivision, in a form acceptable to the State of Oregon Fish and Wildlife Department, that indemnifies ODFW for any damage or inconvenience to persons, real property, or personal property caused by big game and furbearing animals.
- d. The Applicant shall submit evidence that all required improvements of Section 44 of the Rockaway Beach Subdivision Ordinance have been met.
- e. The Applicant shall submit evidence that the requirements for monuments and survey as identified in Section 45 and 46 of the Rockaway Beach Subdivision Ordinance have been met.
- f. Within one year the Applicant shall submit a final portion plat in conformance with the approved plan and Sections 30 and 31 of the Rockaway Beach Subdivision Ordinance. The Planning Commission, upon written request by the Applicant, may grant an extension of the tentative plan approval for a period of one year. Failure to obtain a time extension or final plat approval prior to expiration of the tentative plan shall render the tentative plan approval void. Such yearly time extensions will be necessary until all phases of the development have been granted final plat approval.
- g. Any utilities serving the development shall be installed underground.
- h. All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been used since constructed, shall be tested at the expense of the Applicant and accepted by the City Engineer.
- i. All stream crossings, including utilities, are to comply with fish passage requirements. The Oregon Department of Fish and Wildlife shall approve in advance any stream crossing.
- j. The development shall avoid entering City designated riparian setback of 15' for McMillan Creek. If site constrains will not allow for this, the Applicant coordinate with Oregon Department of Fish and Wildlife to develop a plan to mitigate for these impacts and shall provide evidence of approval. Any development within these areas which could result in a loss of fish and wildlife habitat would require that the impact be mitigated consist with current habitat mitigation standards.

- k. The Applicant shall construct all public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications. The cost for plan review by the City Engineer shall be the responsibility of the Applicant/Developer.
- l. The Applicant shall submit an acceptable storm drainage report prior to final design of the storm drainage system, including basin map and flow rates, for review by the City Engineer.
- m. The Applicant shall provide evidence that a 1200C Permit has been obtained from the Oregon Department of Environmental Quality for erosion control prior to grading and construction of the development.
- n. The Applicant shall provide evidence that all sanitary sewer designs have received written approval from the Department of Environmental Quality, including a pre-design report for the new regional pump station to serve the development.
- o. The Applicant shall provide the following off-site improvements:
  - i. Regional sanitary sewer pump station and related infrastructure including, but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. The tract on which the pump station is to be located is to be dedicated to the City.
  - ii. Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - iii. Shall pay their proportional share to extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Avenue to the pump station at NW 17<sup>th</sup> Avenue.
- b. All public improvements shall be constructed within the existing public right-of-way or right-of-way that will be dedicated to the City as part of this development.
- p. The Applicant shall provide a traffic study for the development, including peak season and emergency evacuation needs, as well as the intersection of US Highway 101 and Beach Street.
- q. The Applicant shall complete a wetland delineation to be reviewed and approved by the Department of State Lands to determine if there is a change in the wetland boundaries and if a wetland removal-fill permit is required. This delineation shall be sufficiently sized to include both Phases 2 and 3. The approval from the Department of States Lands must be current (no more than 2 years old).
- r. The Applicant shall submit evidence that all necessary permits and approval from the U.S. Army Corps of Engineers and Oregon Department of State Lands have been obtained for impacts to wetlands in accordance with the approval plan.
- s. The Applicant shall submit evidence of approval from the State Fire Marshall for all fire hydrant locations, street widths, and applicable Fire Code requirements.



- t. The Applicant shall submit evidence that tsunami evacuation routes are sufficient to meet the proportional evacuation needs created by the proposed development.
  - u. Prior to final plat approval, the Applicant shall be responsible for providing and installing all improvements including sewer, water, street, stormwater management facilities, street lights, street name signs, and street trees in accordance with Subdivision Ordinance Section 44 entitled Improvements Required, and in accordance with the City Engineer approved plans.
  - v. The Applicant shall be responsible for all costs necessary for off-site public infrastructure improvements that are triggered by the proposed development.
  - w. The Applicant shall establish a homeowner's association for the development, and all open space within the development shall be owned and maintained by the homeowner's association. The required homeowner's association shall be responsible for any and all necessary stormwater maintenance facilities that serve the development. The required homeowner's association shall be responsible for maintaining the storm water quality tracts.
3. The Planning Commission further noted that the Applicant withdrew the request to vacate the East stub of Riley Street during the public hearing and this request was not subject to consideration.

# EXHIBIT “A”



City of Rockaway Beach, Oregon

276 S. Highway 101, PO Box 5
Rockaway Beach, OR 97136
(503) 374-1752
www.corb.us

# -

PLANNED UNIT DEVELOPMENT APPLICATION

APPLICANT INFORMATION:

Project Contact Name: Dean N. Alterman Company: Alterman Law Group PC

Mailing Address: 805 SW Broadway, Suite 1580 Portland, Oregon 97205

Phone Number: (503) 517-8201 Email: dean@alterman.law

PROPERTY OWNER INFORMATION:

Name(s): Nedonna Development, LLC (c/o Anna Song)

Mailing Address: 2848 SW Sam Jackson Park Road, Portland, Oregon 97201

Phone Number: (503) 706-1930 Email: kebsinc@yahoo.com

PROPERTY LOCATION:

Tracts E and F, Nedonna Wave Phase 1

Map and Tax Lot(s): TL 10200, 10400, and 10500, Map 2N1020AB

Subdivision Name: Nedonna Wave Phase 1 (10400 and 10500 will be Phase 2; TL 10200 will be Phase 3)

Land Use Zone(s): SA and R1 with PUD overlay

Consisting of 2.56 acres divided into 22 lots, proposed in two\* phases.

\* The application is to split the remainder of the approved plan for the Nedonna Wave PUD into \*\*

Included with this application must be the information required in the Rockaway Beach Zoning Ordinance, Article 10, Planned Unit Development.

DocuSigned by:

Applicant Signature: Dean N. Alterman Date: March 4, 2024

Dean N. Alterman, attorney for applicant

If the Applicant is other than the Property Owner, the Owner hereby grants authority for the Applicant to act on his/her/their behalf.

DocuSigned by:

Property Owner Signature(s): Anna Song Date: March 4, 2024

Anna Song for Nedonna Development, LLC

\*\* two phases instead of one. The first phase would create the 13 lots east of Kittiwake Drive and a tract for a sewer pump station. The second phase would create the 9 lots west of Kittiwake Drive.

## CITY OF ROCKAWAY BEACH ZONING ORDINANCE

### **Article 10. Planned Unit Development (PUD)**

Section 10.010. Intent. This article is intended to provide for developments incorporating a single type or variety of housing types and related uses which are planned and developed as a unit. Such developments may consist of individual lots as part of a larger holding or as common building sites. Commonly owned land which is an essential and major element of the plan should be related to and preserve the long-term value of the homes and other development. It is the intent of this section to foster a more innovative approach to land development than is possible under the traditional lot by lot methods.

Section 10.020. Purpose. The purpose of this article is to provide a more desirable environment through the application of flexible and diversified land development standards following an overall comprehensive site development plan.

Section 10.030. Permitted Buildings and Uses. The following buildings and uses may be permitted as hereinafter provided. Buildings and uses may be permitted either singly or in combination provided the overall density of the Planned Unit Development does not exceed the density of the parent zone as provided in this ordinance.

1. Single-family dwellings including detached, attached, or semi-detached units, row houses, atrium or patio houses, provided each has its own separate plot.
2. Duplexes and multiple-family dwellings.
3. Accessory buildings and uses.
4. Commercial uses only when supported mainly by the PUD and only when economic feasibility can be shown.
5. Buildings or uses listed as permitted outright or conditionally in the parent zone on which the PUD is located.

### Section 10.040. Development Standards.

1. Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance. (This says 'site size' in 143, not 'lot size')
2. Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.
3. Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.
4. Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

5. Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.
6. Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.
7. Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.
8. Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.
9. Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:
  - a. Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.
  - b. Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.
  - c. Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.
10. Approvals. The Planning Commission shall submit the preliminary development plan to the Fire District, City Engineer, County Sanitarian, power company, and other utilities which will serve the PUD and shall consider their recommendations in regard to approval of the proposal.

Section 10.050. Procedure - Preliminary Development Plan.

1. The applicant shall submit four copies of the preliminary development plan to the Planning Commission prior to formal application for rezoning. Applications shall be accompanied by a fee prescribed in Section 11.050 of this ordinance. This plan and any written statements shall contain at least the following information:
  - a. Proposed land uses and densities.
  - b. Location and approximate dimensions and heights of structures.
  - c. Plan of open spaces or common spaces.
  - d. Map showing existing features of site and topography.
  - e. Proposed method of utilities service and drainage.
  - f. Road and circulation plan including off-street parking.
  - g. Relation of the proposed development to the surrounding area and the Comprehensive Plan.
  - h. Lot layout.

- i. A schedule, if it is proposed that the final development plan will be executed in stages.
2. The Planning Commission shall consider the preliminary development plan at a public meeting, at which time they shall determine whether the proposal conforms to City ordinances. In addition, in considering the plan, the Planning Commission shall seek to determine that:
  - a. There are special physical conditions or objectives of development which the proposal will satisfy to warrant a departure from the standard ordinance requirements.
  - b. Resulting development will not be inconsistent with the Comprehensive Plan provisions or zoning objectives of the area.
  - c. The proposed development will be in substantial harmony with the surrounding area, including vegetation and topography and any important natural areas such as marshes or wildlife habitats.
  - d. The plan can be completed within a reasonable period of time.
  - e. Any proposed commercial development can be justified economically.
  - f. The streets are adequate to support the anticipated traffic and the development will not overload the streets outside the planned area.
  - g. Proposed utility and drainage facilities are adequate for the population densities and type of development proposed.
3. The Planning Commission shall notify the applicant whether, in its opinion, the foregoing provisions have been satisfied and, if not, whether they can be satisfied with further plan revision.
4. Following this preliminary meeting, the applicant may proceed with his/her request for approval of the planned development by filing an application for an amendment to this ordinance with the City Recorder.

Section 10.060. Procedure - Final Approval.

1. Within one year after concept approval or modified approval of a preliminary development plan, the applicant shall file a final plan for the entire development or, when submission in stages has been authorized, for the first unit of the PUD, with the Planning Commission. The final plan shall conform in all respects with the approved preliminary development plan. The final plan shall include all information included in the preliminary plan, plus the following:
  - a. Contour map showing at least 2-foot intervals.
  - b. Grading plan showing future contours if existing grade is to be changed more than two feet.
  - c. Existing and proposed utility lines.
  - d. Preliminary subdivision plan if property is to be subdivided.
  - e. Location and dimensions of pedestrian ways, roads, malls, common open space, recreation area and parks.
  - f. Location, dimensions, and arrangement of off-street parking including width of aisles, spaces, and other design criteria.
  - g. Preliminary planting and landscaping plan.
  - h. Preliminary architectural plans and elevations of typical structures.
  - i. The applicant shall also submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.
2. Upon receipt of the final development plan, the Planning Commission shall examine such plan and determine whether it conforms to all applicable criteria and standards and whether it conforms in all substantial respects to the previously approved preliminary development plan, or require such changes in the proposed development or impose such conditions of approval as are, in its judgment, necessary to insure conformity to the applicable criteria and standards. In so doing, the Planning Commission may permit the applicant to revise the plan and resubmit it as a final development plan within 30 days.

Section 10.080. Adherence to Approved Plan and Modification Thereof.

1. Building permits in a PUD shall be issued only on the basis of the approved plan. Any changes in the approved plan shall be submitted to the Planning Commission for processing as an amendment to this ordinance.

2. A performance bond may be required, in an amount to be determined by the Planning Commission, to insure that a development proposal is completed as approved and within the time limits agreed to.
3. The developer shall show to the satisfaction of the Planning Commission that the proposal will be carried out in such a way that no significant damage will be done to the lakes, streams, beaches or wetlands in the City. Special attention will be paid to the impact of the PUD on slide-prone hillsides to insure that the damage will not be caused to surrounding property.

# EXHIBIT “B”





## MEMORANDUM

To: City of Rockaway Beach

From: Dean N. Alterman  
Alterman Law Group PC

Date: February 20, 2024

Re: Nedonna Wave Planned Unit Development – Phase 2 application  
City file no. #SPUD 07-19  
Our file no. 5701.001

I'm writing this memorandum to accompany the application of Nedonna Development LLC and its principal Anna Song to subdivide Tract F (Tax Lot 10400) and Tax Lot 10500 of Nedonna Wave Phase 1 to be Phase 2 of the planned unit development that the city approved in 2008 in City File No. #SPUD 07-19. Nedonna Development requests a modification of the prior approval to allow the applicant to develop Phase 2 in two sub-phases instead of in one phase.

Phase 2 will be a subdivision of Tract F, Nedonna Wave, and will include eleven lots east of Kittiwake Drive.

The applicant also owns Tract G of Nedonna Wave Phase 1. Tract G is not part of this application and will continue to be reserved for future development. The future Phase 3 will be a subdivision of Tract G, and will include nine lots west of Kittiwake Drive and south of the wetland and drainage area (Tract B) next to Lot 4 of Phase 1.

### **I. History**

On May 27, 2008 the city issued a final plan approval for the application of Nedonna Development, LLC and its principal Anna Song to build a 28-lot phased planned unit development (PUD) that extended Kittiwake Drive south to Riley Street. The staff report indicates that the maximum allowed density at the time was 33 lots.

By final order dated September 15, 2008 and signed by Mayor Lisa M. Phipps on September 19, 2008, the city applied the PUD designation to the entire site, and approved Nedonna Development's request to develop the PUD in two stages with up to 28 lots. The first stage had 8 lots and three parcels. The eight lots were numbered 1 to 8 on the plat. They

corresponded to the lots numbered 1, 2, 3, 4, 20, 21, 22, and 23 on the plans submitted for the final plan approval.

Section 10.060 of the zoning code requires the applicant to file a “final plan for the entire development or, when submission in stages has been authorized, for the first unit of the PUD” within one year after the city approves a preliminary development plan. The code does not set any time limit on when the applicant must apply for subsequent units or stages of the PUD.

In this case, the city approved the preliminary development plan in early 2008. Nedonna Development applied for and received final approval for the first unit of the PUD within one year after it received final approval of the preliminary plan.

The applicant recorded the plat of Nedonna Wave Phase 1 on February 2, 2009 as Plat C-573, Tillamook County Plat Records. The plat included dedications of Kittiwake Drive, Song Street, Duke Street, Riley Street, and Jackson Street. In addition to the eight numbered lots, the plat included common area as Tracts A, B, and D, and areas for potential future development as Tracts C, E, F, and G.

Nedonna Development built Kittiwake Drive, Song Street, Duke Street, and the portion of Riley Street from Kittiwake Drive west to Chieftain Drive. Only Song Street, Duke Street, and the north 150 feet of Kittiwake Drive were required to provide public street access to the eight lots in Phase 1. Riley Drive and the south 450 feet of Kittiwake Drive were to provide street access to the lots in Phase 2 when subdivided and platted.

Nedonna Development suspended the project during the recession, before Nedonna Development was ready to build Phase 2, though it had constructed most of the public improvements for Phase 2 in accordance with plans that the city engineer approved on July 22, 2008.

## **II. Application to plat Phase 2 with three modifications**

Nedonna Development is now ready to plat Phase 2. Nedonna Development asks for one modification to the approved final plan, which is to plat Phase 2 in two separate pieces. Phase 2 would be the eleven lots east of Kittiwake Drive, which would be numbered from 9 to 19 and would be taken from what is now Tract F. Phase 3 would be the nine lots west of Kittiwake Drive, which would be numbered from 20 to 28. The number and location of the lots would conform to the final plan approval that the city issued in 2008.

The applicant requests three modifications to the PUD approval as part of the Phase 2 request:

1. Create two lots instead of one lot at the north end of Jackson Street, out of the lot that was numbered as Lot 24 on the approved plan. The two proposed lots are numbered as 21 and 22 on the plan submitted with this application.

2. Create four lots instead of three lots out of the lots numbered as 14, 15, and 16 on the approved plan, at the northeast corner of Kittiwake Drive and Riley Street. The four proposed lots are numbered as 13, 14, 15, and 16 on the plan submitted with this application.

3. Provide that when the owner of the land to the south extends Jackson Street south into that property, the city will vacate the east stub of Riley Street so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

If the city grants all three modifications then the total number of lots in Nedonna Wave would increase beyond the 28 lots originally approved, but not beyond the limit of 33 that the city identified as applicable in the original PUD approval.

Rockaway Beach regulates PUDs through Article 10 of the zoning code. Because the city has already issued its final approval of the final development plan under Section 10.060 and has approved the entire project as a 28-lot PUD, the only current questions are whether the city will allow Nedonna Development, LLC to plat the remaining lots in two phases instead of in one phase, and whether the city will allow a small increase in the number of lots in Nedonna Wave.

### **III. General Standards for Subdivisions**

The following general standards in the Rockaway Beach Subdivision Ordinance apply:

#### **SECTION 5 Procedure For Review**

(1) Prior to the filing of a tentative plan, a subdivider shall submit to the City Recorder plans and other information concerning a proposed or contemplated development. The City Recorder shall then, within thirty-five (35) days, schedule a conference with the subdivider, City Engineer, and City Planner on such plans and other data, and make recommendations to the subdivider as shall seem proper regarding such plans or other data, and shall recommend consultation by the subdivider with other public or private agencies as may be disclosed by the plans to be interested. This subdivision conference is an optional procedure which may be elected by the subdivider and is not required by this ordinance.

(2) The applicant shall submit ten (10) copies of a tentative plan, a completed application form and a fee as required by Section 49. The tentative plan shall follow the format outlined in Sections 6 and 7.

(3) The City shall review the submitted tentative plan to determine whether the application is complete. If the application is complete, a public hearing before the Planning Commission shall be scheduled. If the application is incomplete, the applicant

will be informed of the additional information that is required. Upon submission of that information, a public hearing will be scheduled.

(4) Public notice shall be mailed to property owners within 200 feet of the boundary of the proposed subdivision. The content of the public notice shall be in accordance with Section 11.040(1) of the Zoning Ordinance.

(5) The City Recorder shall transmit one (1) copy of the tentative subdivision plan to the City Engineer, all affected special districts and any county, state or federal agency that may have an interest in the proposed subdivision. Written comments will be incorporated into the record of the public hearing.

(6) The City Recorder shall notify the subdivider of the requirement to file a statement of water rights and if a water rights is appurtenant, a copy of the acknowledgment from the Water Resources Department must be attached before the county recording officer may accept the plat of the subdivision for recording pursuant to ORS 92.120.

(7) The Planning Commission shall hold a public hearing on the tentative subdivision plan in accordance with Section 11.060 of the Zoning Ordinance.

(8) The Planning Commission shall make a decision on the tentative subdivision plan in accordance with Section 11.060 of the Zoning Ordinance.

**Response:** As Rockaway Beach has already approved the overall plan for Nedonna Wave, the applicant is submitting 10 copies of the plan for the proposed Phase 2 of the subdivision that reflect the first two requested modifications. The applicant is also submitting the application form and the application fee. The applicant acknowledges being informed of the requirement to file a statement of water rights. No water rights are known to be appurtenant to the property.

## SECTION 9 Information Statement

The statement to accompany the tentative plan shall contain the following information:

- A general explanation of the improvements and public utilities, including water supply and sewage disposal proposed to be installed.
- Deviations from subdivision ordinance, if any.
- Public areas proposed, if any.
- A preliminary draft of restrictive covenants proposed, if any.

**Improvements and public utilities:** The applicant has already dedicated and constructed most of the public streets and public utilities for the subdivision in accordance with the approval of the Nedonna Wave PUD. The applicant will extend public water and sewer lines to the property to serve each of the lots. As part of the approval, the applicant will construct the remaining portion of Riley Street and the stub of Jackson Court.

**Deviations from the subdivision ordinance:** Except for the deviations that the city approved in 2008 to allow Nedonna Wave to develop the property as a PUD, the applicant proposes no deviations from the subdivision ordinance.

**Public areas proposed:** As part of Phase 1 of the PUD, Nedonna Development imposed covenants on Tracts A, B, and D to reserve them as common area and open space for the Nedonna Wave subdivision. The proposed subdivision of Tract F in accordance with the prior approval will allocate about half of Tract F to the individual lots and the other half as common area and open space for the subdivision. Nedonna Development has already dedicated all public streets required for all phases of the PUD and has built all streets except for Jackson Street and the east portion of Riley Street.

**Restrictive covenants proposed:** The applicant proposes to apply substantially the same covenants to Phases 2 and 3 as the applicant applied to Phase 1.

#### **SECTION 10 Supplemental Proposals with Tentative Plan**

Any of the following may be required to [sic] the Planning Commission to supplement the plan of a subdivision.

- (1) Approximate center line profiles with extensions for a reasonable distance beyond the limits of the proposed subdivision showing the finished grade of streets and the nature and extent of street construction.
- (2) A plan for domestic water supply lines and related water service facilities.
- (3) Proposals for sewage disposal, storm water drainage and flood control, including profiles of proposed drainageways.
- (4) If lot areas are to be graded, a plan showing the nature of the cuts and fills and information on the character of the soil.
- (5) Proposals for other improvements such as electric utilities and sidewalks.
- (6) Site investigations as required by the Hazards Overlay Zone provisions of the Zoning Ordinance. Where such an investigation indicates the potential for erosion, an erosion control plan shall also be submitted.
- (7) If an area is to be graded, a plan showing the nature of the cuts and fills and evidence provided in a site investigation that such a grading will be stable.

**Response:** The finished grades of the streets were approved as part of the initial PUD, including the extension of Riley Street beyond the limits of the subdivision to connect to the west. The applicant built that extension in 2008 or 2009 and the city accepted it as a public street. No other streets extend to connect to any other property. Domestic water lines have been installed. Sewage disposal has been provided in accordance with the construction plan that the

City Engineer approved on July 22, 2008. No substantial grading is proposed.

**SECTION 11**  
**Procedure For Review**

(1) Within one (1) year after approval of the preliminary plat, or such extension as may have been granted by the City, the subdivider shall cause the proposed subdivision, or any part thereof to be surveyed and a plat thereof prepared in conformance with the preliminary plat as approved or conditionally approved.

An original reproducible drawing and five (5) blueline or blackline prints of the plat shall be submitted to the City. The tracing and prints are in addition to those required by Oregon Statutes.

The final plat shall conform to the requirements of Section 12 - 15.

No subdivider shall submit a plat of a subdivision for record, until all the requirements of ORS 209.250 and the plat requirements of the subdivision have been met.

(2) The City Recorder shall forward a copy of the plat and other data submitted to the City Engineer who shall examine it to determine that the subdivision as shown is substantially the same as it appeared on the tentative plan, as approved; that all provisions of the law and this ordinance applicable at the time of approval of the tentative plan have been complied with; and that the plan is technically correct.

The City Engineer may make checks in the field as he may desire to verify that the map is sufficiently correct on the ground and he may enter the property for this purpose.

If the City Engineer determines that full conformity has not been made, the City shall advise the subdivider of the changes or additions that must be made for these purposes, and shall afford the subdivider an opportunity to make the changes or additions. If the City Engineer determines that full conformity has been made, he shall so certify on the plat and shall transmit the plat to the City for further review.

(3) The Planning Commission shall review the final plat to determine that it conforms with the preliminary plat and with changes permitted and all requirements imposed as a condition of its acceptance.

If the Planning Commission determines that the plat submitted does not conform to the tentative plan or applicable conditions, the subdivider shall be afforded an opportunity to make corrections.

(4) Prior to the approval of the final plat by the Planning Commission, the subdivider shall complete improvements as proposed or enter into an agreement for improvements together with a bond, pursuant to the provisions of Sections 21 & 22.

(5) If the final plat conforms to the preliminary plat and applicable conditions have been met, the Chairman of the Planning Commission shall sign and date the final plat.

(6) The applicant shall deliver the final plat to the County Surveyor for review according to the requirements of ORS 92. Approval of the plat shall be null and void if the plat is not recorded within 90 days after the date the last required approving signature has been obtained.

**Response:** Nedonna Development will construct the few remaining improvements in conformance to the approved PUD plan and the tentative subdivision plan when approved, prepare and submit a final plat, and provide a bond or other assurance upon approval that the improvements will be constructed.

(7) The subdivision is considered complete after the final plat is recorded by the County Clerk.

**Response:** The applicant will record the final plat with the County Clerk in conformance to this standard.

### **SECTION 32 Principles of Acceptability**

A land division whether by a subdivision, creation of a street, or a partitioning, shall conform to any development plans, shall take into consideration any preliminary plans made in anticipation thereof, and shall conform to the design standards established by this ordinance. The City Engineer shall prepare and submit to the City Council specifications to supplement the standards of this ordinance, based on standard engineering practices, concerning streets, drainage facilities, sidewalks, sewer and water systems.

**Response:** The proposed subdivision conforms to all design standards in the land division ordinance. The tract to be subdivided, now known as Tract F of Nedonna Wave, was laid out with the intention that eleven lots would eventually be created by further subdividing it. The proposal conforms to the plans that the city has already approved.

### **SECTION 33 Streets**

(1) The location, width and grade of streets shall be considered in their relation to existing and planned streets, to topographical conditions, to public convenience and safety, and to the proposed use of land to be served by the streets. The street system shall assure an adequate traffic circulation system with intersection angles, grades, tangents and curves appropriate for the traffic to be carried considering the

terrain. Where location is not shown in a development plan, the arrangement of streets shall either:

- a. Provide for the continuation or appropriate projection of existing principal streets in surrounding areas; or
- b. Conform to a plan for the neighborhood approved or adopted by the Planning Commission to meet a particular situation where topographical or other conditions make continuance or conformance to existing streets impractical.

**Response:** The applicant provided for the continuation of Kittiwake Drive from its prior terminus south to Riley Street, and for the connection of Riley Street to the land to the west. The applicant has built Kittiwake Drive and Riley Street west from Kittiwake Drive. The streets have already been dedicated in conformance to the plan that the City approved before the applicant developed Phase 1. The proposal complies with this standard.

(2) **Street Widths.** Street widths shall conform with City standards, except where it can be shown by the land divider, to the satisfaction of the Planning Commission, that the topography or the small number of lots or parcels served and the probable future traffic development are such as to unquestionably justify a narrower width. Increased widths may be required where streets are to serve commercial property, or where probable traffic conditions warrant. Approval or determination of street and area classification shall be made by the Planning Commission taking into consideration the zoning designations imposed by the Comprehensive Plan and the Development Code, the present use and development of the property in the area, the logical and reasonable prospective development of the area based upon public needs and trends, and the public safety and welfare.

**Response:** The applicant has built Kittiwake Drive and the west portion of Riley Street to City standards. The application will construct Jackson Street and the east portion of Riley Street to City standards.

(3) **Alignment.** As far as is practical, streets other than minor streets shall be in alignment with existing streets by continuations of the center lines thereof. Staggered street alignment resulting in "T" intersections shall, wherever practical, leave a minimum distance of 200 feet between the center lines of streets having approximately the same direction, and in no case, shall be less than 150 feet.

**Response:** The applicant proposes no change to the existing and approved street pattern.



(4) Future Street Extension. Where necessary to give access to, or permit a satisfactory future division of adjoining land, streets shall extend to the boundary of the subdivision or partition, and the resulting dead-end streets may be approved without a turn-around. Reserve strips including street plugs may be required to preserve the objectives of street extensions.

**Response:** All adjoining land has already been subdivided. The railroad blocks any potential extension of Riley Street to the east of Phase 2. No adjoining land requires a street extension through this subdivision. The proposal complies with this standard.

(5) Intersection Angles. Streets shall intersect at angles as practical except where topography requires a lesser angle,<sup>1</sup> but in no case shall the acute angle be less than 60 degrees unless there is a special intersection design. An arterial or collector street intersecting with another street shall have at least 100 feet of tangent adjacent to the intersection unless topography requires a lesser distance. Other streets, except alleys, shall have at least 50 feet of tangent adjacent to the intersection unless topography requires a lesser distance. Intersections which contain an acute angle of less than 80 degrees or which include an arterial street shall have a minimum corner radius sufficient to allow for a roadway radius of 20 feet and maintain a uniform width between the roadway and the right-of-way line. Ordinarily, the intersection of more than two streets at any one point will not be approved.

**Response:** The existing streets conform to this standard. The applicant does not propose any new streets.

(6) Existing Streets. Whenever existing streets adjacent to or within a tract are of adequate width, additional right-of-way shall be provided at the time of the land division.

**Response:** The existing streets are all of the width that the city approved for this PUD. The applicant previously dedicated land to widen Riley Street to city standards.

(7) Reserved Strips. No reserved strips controlling the access to public ways will be approved unless the strips are necessary for the protection of the public welfare, and in these cases they may be required. The control and disposal of the land comprising the strips shall be placed within the jurisdiction of the City under conditions approved by the Planning Commission.

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<sup>1</sup> This text is from the city's website. It was likely intended to read "Streets shall intersect at angles as near to right angles as practical except where topography requires a lesser angle ...."

**Response:** The proposed subdivision will not extend any public streets to undeveloped adjoining parcels and no reserved strips are necessary.

(8) **Half Streets.** Half streets shall be prohibited except they may be approved where essential to the reasonable development of the subdivision or partitions when in conformity with the other requirements of these regulations, and when the Planning Commission finds it will be practical to require the dedication of the other half when the adjoining property is divided. Whenever a half street is adjacent to a tract to be divided, the other half of the street shall be platted within the tract. Reserve strips may be required to preserve the objectives of half streets.

**Response:** No half-street is necessary or proposed. No half-street is adjacent to the property.

(9) **Cul-de-Sac.** A cul-de-sac shall be as short as possible and shall have a maximum length of four hundred feet (400') and serve building sites for not more than eighteen (18) dwelling units. A cul-de-sac shall terminate with a circular turnaround.

**Response:** Riley Street and Jackson Street are essentially a cul-de-sac to serve six lots. They do not terminate in a circular turnaround. They do serve as a hammerhead turnaround and were approved by the city as part of the PUD. When the Nedonna Estates property to the south is developed, a second connection to Riley Street can be provided on that property to reduce the cul-de-sac and the stub of Riley Street in front of Tract E will no longer be needed as a turnaround.

(10) **Alleys.** When any lots or parcels are proposed for commercial or industrial usage, alleys at least 20 feet in width may be required at the rear thereof with adequate ingress and egress for truck traffic unless alternative commitments for off-street service truck facilities without alleys are approved. Intersecting alleys shall not be permitted.

**Response:** No commercial or industrial usage is proposed. No alleys are proposed. This standard does not apply to this subdivision.

(11) **Grades and Curves.** Grades shall not exceed 6% on arterials, 10% on collector streets, or 12% on other streets. Center line radii of curves shall not be less than 300 feet on major arterials, 200 feet on secondary arterials, or 100 feet on other streets, and shall be to an even 10 feet. Where existing conditions, particularly the topography, make it otherwise impractical to provide buildable sites, the Planning Commission may

accept steeper grades and sharper curves. In flat areas, allowance shall be made for finished street grades having a minimum slope, preferably, of at least .5%.

**Response:** The platted streets are essentially flat. No grade exceeds 6% . No road curve has a radius of less than 100 feet.

(12) Marginal Access Streets. Where a land division abuts or contains an existing or proposed arterial street, the Planning Commission may require marginal access streets, reverse frontage lots with suitable depth, screen planting contained in a nonaccess reservation along the rear or side property line, or other treatment necessary for adequate protection of residential properties and to afford separation of through and local traffic.

**Response:** The property does not abut or contain an existing or proposed arterial street. This standard does not apply to this proposal.

(13) Street Names. All street names shall be approved by the Planning Commission for conformance with established pattern and to avoid duplication and confusion.

**Response:** The city has already approved the existing street names. No new streets or street names are proposed.

(14) Private Streets. The design and improvement of any private street shall be subject to all requirements prescribed by this ordinance for public streets. The land divider shall provide for the permanent maintenance of any street required for access to property in a private street subdivision or major partition.

**Response:** The applicant has already dedicated all required streets as public streets. The applicant does not propose to build any private streets and this standard does not apply to this application.

### **SECTION 34 Utility Easements**

Easements for sewer, drainage, water mains, public utility installations, including overhead or underground systems, and other like public purposes, shall be dedicated, reserved or granted by the land divider in widths not less than five feet (5') on each side of the rear lot or parcel lines, alongside lot or parcel lines and in planting strips wherever

necessary, provided that easements of [lesser]<sup>2</sup> width, such as for anchorage, may be allowed when the purposes of easements may be accomplished by easements of lesser width as approved by the City.

**Response:** Nedonna Development dedicated 5-foot easements along the public streets when it platted Phase 1. The plat of Phase 1 does not indicate any easements along the side and rear lot lines of the individual lots, possibly because the open space (including wetlands) is at the rear of most of the lots. In this instance Nedonna Development suggests that utility easements along the side and rear lot lines would serve no purpose and the requirement should be waived.

### **SECTION 35 Building Sites**

(1) **Size and Shape.** The size, width, shape and orientation of building sites shall be consistent with the residential lot size provisions of the Development Code with the following exceptions:

(a) In areas that will not be served by a public sewer, minimum lot and parcel sized shall permit compliance with the requirements of the Department of Environmental Quality and shall take into consideration problems of sewage disposal, particularly problems of soil structure and water table as related to sewage disposal by septic tank.

**Response:** The lots will be served by a public sewer. This standard applies only to lots that will not be served by a public sewer and does not apply to the plat.

(b) Where property is zoned and planned for business or industrial use, other widths and areas may be permitted at the discretion of the Planning Commission. Depth and width of properties reserved or laid out for commercial and industrial purposes shall be adequate to provide for the off-street service and parking facilities required by the type of use and development contemplated.

**Response:** The property is zoned for residential use, not for business or industrial use. This standard does not apply to the plat.

(2) **Access.** Each lot and parcel shall abut upon a street other than an alley for a width of at least 25 feet.

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<sup>2</sup> This word appears to have been inadvertently omitted from the code.

**Response:** Each lot and parcel abuts on a street other than an alley for a width of at least 25 feet. The plat complies with this standard.

(3) **Through Lots and Parcels.** Through lots and parcels shall be avoided except where they are essential to provide separation of residential development from major traffic arteries or adjacent non-residential activities or to overcome specific disadvantages or topography orientation. A planting screen easement at least ten (10) feet wide and across which there shall be no right of access may be required along the line of building sites abutting such a traffic artery or other incompatible use.

**Response:** The plat has no through lots and no through parcels. The plat complies with this standard.

(4) **Lot and Parcel Side Lines.** The lines of lots and parcels, as far as is practicable, shall run at right angles to the street upon which they face, except that on curved streets they shall be radial to the curve.

**Response:** Ten of the eleven lots in Phase 2 as originally approved comply with this standard. The exception is the lot at the north end of Jackson Street, which in the approved plan fronts on the end of Jackson Street and runs east to the railroad track. It has no other practicable layout.

Twelve of the fourteen lots in Phase 2 as modified comply with this standard. The applicant requests to modify the approved plan to make two lots out of the one lot at the north end of Jackson Street, each of which will front on the end of Jackson Street. Those two lots have no other reasonable layout that would not impinge on the wetlands. The plat complies with this standard as far as practicable.

### **SECTION 36**

#### **Blocks**

(1) **General.** The length, width and shape of blocks shall take into account the need for adequate building site size and street width and shall recognize the limitations of the topography.

**Response:** Tract F includes some wetlands areas that restricted how Nedonna Development could lay out the PUD. The location of the wetlands made it impracticable to lay out short cul-de-sacs east of Kittiwake Drive similar to how Song Street was laid out in Phase 1. The eleven building lots in Phase 2 as originally approved, and the fourteen lots in Phase 2 as proposed to be modified, were laid out to minimize disturbance of the wetlands. The plat complies with this standard.

(2) Size. No block shall be more than 1,000 feet in length between street corner lines unless it is adjacent to an arterial street or unless the topography or the location of adjoining streets justifies an exception. The recommended minimum length of blocks along an arterial street is 1,800 feet. A block shall have sufficient width to provide for two tiers of building sites unless topography or the location of adjoining streets justifies an exception.

**Response:** No new streets are proposed. Kittiwake Drive is approximately 600 feet long from Song Street to Riley Street. The area that would ordinarily provide a second tier of lots between Kittiwake Drive and Jackson Street is wide enough to provide for two tiers of lots, but it includes a substantial wetland that will remain as open space. The plat complies with this standard.

(3) Walkways. The subdivider may be required to dedicate and improve ten (10) foot walkways across blocks over 600 feet in length or to provide access to school, park, or other public areas.

**Response:** Kittiwake Drive is about 600 feet long from Song Street to Riley Street. Jackson Street is less than 200 feet long. A walkway from the north end of Jackson Street to the midpoint of the Kittiwake Drive block would have to cross the protected wetlands and would not shorten the walking distance from Phase 2 to the beach. The City should not require a walkway through the wetlands.

### **SECTION 37 Large Building Sites**

In dividing tracts into large lots or parcels which at some future time are likely to be redivided, the Planning Commission may require that the blocks be of such size and shape, be so divided into building sites and contain such site restrictions as will provide for extension and opening of streets at intervals which will permit a subsequent division of any tract into parcels of smaller size.

**Response:** The only large parcel proposed is the wetland in the center of what is now Tract F. The wetland area will serve as the required permanent open space for Phase 2 of the PUD and is not intended to be redivided.

### **SECTION 38 Water Courses**

The land divider shall, subject to riparian rights, dedicate a right-of-way for storm drainage purposes, conforming substantially with the lines of any natural water course or channel, stream or creek that traverses the subdivision or partitions, or, at the option of the land divider, provide, by dedication, further and sufficient easements or construction, or both to dispose of the surface and storm waters.

**Response:** In Phase 1, Nedonna Development declared an easement for storm drainage over Tracts A, B, and D. Nedonna Development will declare a similar easement for storm drainage over the common area wetland that is now part of Tract F. The plat complies with this standard.

### **SECTION 39 Land For Public Purposes**

(1) The Planning Commission may require the reservation for public acquisition, at a cost not to exceed acreage values in the area prior to subdivision, or appropriate areas within the subdivision for a period not to exceed one year providing the City has an interest or has been advised of interest on the part of the State Highway Commission, school district or other public agency to acquire a portion of the area within the proposed subdivision for a public purpose, including substantial assurance that positive steps will be taken in the reasonable future for acquisition.

**Response:** The applicant is not aware of any public body that wishes to acquire land in the subdivision for a public purpose.

(2) The Planning Commission may require the dedication of suitable areas for the parks and playgrounds that will be required for the use of the population which is intended to occupy the subdivision.

**Response:** The property in Phase 2 is a five-minute walk from the public beach, which is akin to “the parks and playgrounds” required for the use of the residents of Phase 2. The property is adequately served by land for outdoor recreation, and complies with this standard without any dedication of additional parkland.

### **SECTION 40 Unsuitable Land**

The Planning Commission may refuse to approve a subdivision or partition when the only practical use which can be made of the property proposed to be subdivided or partitioned

is a use prohibited by this code or law, or, if the property is deemed unhealthful or unfit for human habitation or occupancy by the county or state health authorities.

**Response:** The property can practicably be put to residential use, which this code allows and which Rockaway Beach has approved. No county or state authority has declared the property or the general area unfit for human habitation, and in fact many of the nearby parcels are in residential use. The plat complies with this standard.

#### **SECTION 41 Land Subject to Inundation**

If any portion of land proposed for development is subject to overflow, inundation or flood hazard by, or collection of, storm waters, an adequate system of storm drains, levees, dikes and pumping systems shall be provided.

**Response:** As part of developing Phase 1, the applicant installed storm drain culverts from the wetland area under Kittiwake Drive to Tract B and thence to McMillan Creek to provide storm drainage from Tract F. The applicant believes the existing wetland and drainage facility to be adequate. The plat complies with this standard.

#### **SECTION 42 Proposed Name of Subdivision**

No tentative subdivision plat or subdivision plan or subdivision shall be approved which bears a name approved by the County Surveyor or County Assessor, which is the same as [or] similar to or pronounced the same as the name of any other subdivision in Tillamook County unless the land platted is contiguous to and platted by the same party that platted the subdivision bearing that name, or unless the party files and records the consent of the party that platted the contiguous subdivision bearing that name. All subdivision plats must continue the lot numbers and, if used, the block numbers of the subdivision plat of the same name last filed.

**Response:** The property is already part of the Nedonna Wave subdivision and is being platted by the same party that platted Phase 1. The final plat of Phase 2 will continue the lot numbers from Phase 1, starting with Lot 10.<sup>3</sup>

#### **IV. Specific standards for planned unit developments**

Rockaway Beach regulates planned unit developments (PUDs) in Article 10 of the city zoning ordinance. Here are the relevant standards and the applicant's response.

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<sup>3</sup> The proposed plat submitted with this application numbers the lots from 1 upward. The lots will be renumbered on the final plat to conform to this standard.



Section 10.030. Permitted Buildings and Uses. The following buildings and uses may be permitted as hereinafter provided. Buildings and uses may be permitted either singly or in combination provided the overall density of the Planned Unit Development does not exceed the density of the parent zone as provided in this ordinance.

1. Single-family dwellings including detached, attached, or semi-detached units, row houses, atrium or patio houses, provided each has its own separate plot.
2. Duplexes and multiple-family dwellings.
3. Accessory buildings and uses.
4. Commercial uses only when supported mainly by the PUD and only when economic feasibility can be shown.
5. Buildings or uses listed as permitted outright or conditionally in the parent zone on which the PUD is located.

**Response:** The proposed lots will be for detached single-family dwellings, and related accessory buildings such as garages and storage sheds. Subsections 1 and 3 permit these uses. The application complies with this standard.

Section 10.040. Development Standards.

(1) Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance. (This says 'site size' in 143, not 'lot size')

**Response:** Rockaway Beach has already approved this parcel of land as suitable for the proposed development of a residential PUD in keeping with the intent of the zoning ordinance. The proposed modifications do not substantially change the nature and character of Nedonna Wave. The parcel is suitable for the proposed development, and the application complies with this standard.

(2) Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.

**Response:** Nedonna Wave Phase 1 included common area as Tract A, Tract B, and Tract D, all of which is open space. The eight numbered lots and Tract C in Phase 1 totaled 35,028

square feet according to the plat. The three common area tracts totaled 65,528 square feet, which is 65.16% of the total area of 100,556 square feet in Phase 1. Phase 1 provided a surplus of common open space.

The 22 lots in Phase 2 and the proposed Phase 3 total 69,840 square feet. The common open space in Phases 2 and 3 consists of the remainder of Tract F (75,358 SF) and Tract G (71,859 SF) minus the portion allocated to the 22 proposed building lots (71,859 SF) and Tract E (2,019 SF), which yields 37,476 SF. Phases 1, 2, and 3 together contain 106,887 square feet in numbered lots plus Tracts C and E, and 103,004 SF of common open space. The common open space is 49.1% of the total project.

In addition to the common open space, the setback requirements on each lot will provide approximately 35,000 SF of additional open area, bringing the total open area for the project when complete to about 138,000 SF in a total area of about 209,891 SF, well above the 50% requirement. With or without the requested modifications, the plat will comply with this standard.

(3) Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.

**Response:** The findings of fact in the city's approval of February 11, 2008 indicate that the R-1 portion of the overall site was 3.9 acres, which is about 169,884 SF. The minimum lot size in the R-1 zone is 5,000 SF. Property approved for a PUD may be subdivided into lots smaller than 5,000 SF as long as the overall density does not exceed the density of the parent zone. Streets and common areas count toward the land area for this purpose.

A tract of 169,884 square feet divided by 5,000 square feet will allow 33 lots. The proposed density with the requested modifications will not exceed the density of the parent zone. The application and the modifications comply with this standard.

(4) Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

**Response:** The overall density of Nedonna Wave is in conformance to the zoning. If the City does not grant the requested modifications, the proposal will conform exactly to the approved development plan. If the City does grant the requested modifications, the proposed density, street layout, open space, and circulation will still conform to the approved plan.

(5) Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.

**Response:** Each lot will provide parking to conform to code requirements.

(6) Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.

**Response:** No permanent signs are proposed except for street signs and any no-parking signs that the City may require.

(7) Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.

**Response:** On February 11, 2008 in File No. #VAR 2007-21 the planning commission approved a height variance for building heights of 36 feet for Lots 25, 26, 27, and 28 as they were then numbered, which are Lots 17, 18, 19, and 20 on the plans submitted with this application. In File No. #VAR 2007-20 the planning commission approved a height variance for building heights of 29 feet on all other lots in Nedonna Wave. No other height variance is requested.

(8) Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.

**Response:** The applicant has dedicated all of the streets and constructed most of the streets within the PUD already. As part of Phase 2 the applicant will construct Jackson Street and the east portion of Riley Street in accordance with the engineering plans that the City approved in 2008.

(9) Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:

(a) Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.

(b) Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.

(c) Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.

**Response:** The PUD enjoys excellent pedestrian access to the beach and will include 49% common open space. No further recreation facilities are required. The common area will be under the control of an owners' association pursuant to covenants. Because the railroad blocks extension to the east and all adjoining properties are either already developed or have direct access to improved public streets with utilities, no further easements for extensions of public utilities are required. A portion of the open area has been set aside for a sewer pump facility.

## V. Conclusion

The applicant is ready to continue the development of the Nedonna Wave PUD and requests your approval of the preliminary plat, including the ability to separate Phase 2 into Phases 2 and 3, and to add two lots as described. If the city should turn down the request to modify the PUD by adding the two lots, then the applicant requests that you simply approve Phase 2.

# EXHIBIT “C”



**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT**

Case File #PUD-24-1

Hearing Date: June 20, 2024

**APPLICANT:** Nedonna Development LLC

**AGENT FOR APPLICANT:** Dean N. Alterman

**REQUEST:** The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval:

1. To develop Phase 2 in two sub-phases, instead of one phase;
2. To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application;
3. To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application; and
4. Provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.

**A. REPORT OF FACTS**

1. Property Location: The subject property is located on Kittiwake Drive north of Riley Street and South of Song Street in Nedonna Beach. The property is identified as Tillamook County Assessor's Map #2N1020AB Lots # 10200, 10400, and 10500.
2. Lot Size: approximately 2.56 acres.
3. Zoning Designation: R-1 (Single Family Residential Zone), SA (Special Area Wetlands Zone), and PUD (Planned Unit Development) Overlay.
4. Surrounding Land Use: Adjacent to the north is the existing Nedonna Wave Planned Unit Development Phase 1. To the east is undeveloped private land zoned R-1 (Single Family Residential Zone) and Highway 101. To the south is undeveloped private land zoned R-1 (Single Family Residential) and SA (Special Area Wetlands). To the west is White Dove Estates neighborhood, which is zoned R-1 (Single Family Residential).



5. Existing Structures: None, except for utilities installed by the Applicant during the construction of Phase 1, for Phase 2.
6. Utilities: The following utilities serve the subject property:
  - a. Sewer: City of Rockaway Beach
  - b. Water: City of Rockaway Beach
  - c. Electricity: Tillamook P.U.D.
7. Development Constraints: The property contains wetlands that were delineated by a professional wetlands consultant prior to the 2008 approval. As wetlands are not stagnant, according to the Department of State Lands (DSL), the former delineation is no longer valid and expire after a period of five years. At the time of the 2008 approval, the Applicant provided a joint permit from the DSL and the U.S. Army Corps of Engineers. These permits have now expired and will need to be renewed before any disturbance or impacts to the wetlands takes place. If the request is approved, the Applicant will be required to obtain and provide copies of necessary permits from these agencies prior to initiating construction.

In addition, a portion of the subject property is located within the 100-year floodplain as identified on the Flood Insurance Rate Map Panel Number 41057C0218F.

## **B. EVALUATION OF THE REQUEST**

1. General Description of the Proposal: The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval: (1) To develop Phase 2 in two sub-phases, instead of one phase; (2) To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application; (3) To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application; and (4) Provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.
2. Agency Comments:
  - a. City of Rockaway Beach Engineer: See attached letter from HBH Engineering which identifies issues that will need to be addressed through the more formal engineering review if the request is approved.
  - b. Department of State Lands: See attached Wet Land Use Notice Response which identifies additional reporting and permitting that will need to be completed and obtained prior to any disturbance of the wetland areas.



3. Ordinance Standards: The following substantive criteria apply to this request. To facilitate review, staff comments are in *italicized font*.

Rockaway Beach Zoning Ordinance Section 3.010, Single Family Residential Zone (R-1). In the R-1 zone the following regulations shall apply:

- a. The minimum lot size shall be 3,500 square feet for lots existing at the time of the adoption of Ordinance 235. Lots platted after the adoption of Ordinance 235 shall have a minimum lot size of 5,000 square feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum lot size requirement for the R-1 zone. The Applicant is currently seeking to create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application, and to create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application. These additional lots the Applicant seeks to include, which were not included in the original PUD approval, do not meet the minimum lot size requirements for the R-1 zone. It should also be noted that the lots the Applicant seeks to amend which are identified as Lots 14, 15, and 16 on the 2008 approved plan, are also below the minimum lot size requirement. Lot 24 on the 2008 approved plan did meet the minimum lot size requirement for the R-1 zone.*

- b. The density of duplexes shall be: for lots existing prior to the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 3,500 square feet, for lots platted after the adoption of Ordinance 235, a duplex is permitted on a lot with a minimum size of 5,000 square feet.

*The Applicant indents to construct single-family dwellings, therefore this standard is not applicable.*

- c. Minimum lot width is 50 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot width shall be 35 feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum depth requirement for the R-1 zone. The additional lots the Applicant seeks to add to through this modification are also lesser than the minimum width requirement.*

- d. Minimum lot depth is 70 feet, except for lots between 3,500 and 4,999 square feet, the minimum lot depth shall be 60 feet.

*The Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum depth requirement for the R-1 zone. The additional lots the Applicant seeks to add to through this modification are also lesser than the minimum depth requirement.*

- e. The minimum front yard shall be 15 feet, unless subsection 3.010(3)(h) applies.





*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- f. The minimum side yard shall be 5 feet, except that on the street side of a corner lot it shall be 15 feet.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- g. The minimum rear yard shall be 20 feet, except that on a corner lot it may be a minimum of 5 feet unless subsection 3.010(3)(h) applies. Oceanfront structures shall conform to Section 5.060(1)(b).

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- h. For lots of less than 5,000 square feet in size, but more than 3,500 square feet, the minimum front yard shall be 15 feet and the minimum rear yard shall be 10 feet, except that on a corner lot the rear yard may be a minimum of 5 feet. For lots of 3,500 square feet in size or less, the minimum front yard and rear yard shall be ten feet, except that on a corner lot the rear yard may be a minimum of 5 feet. Notwithstanding the above, oceanfront structures shall conform to Section 5.060(1)(b).

*This standard is typically reviewed for conformance and applied at the time a building permit is required. However, it should be noted that the Applicant was approved for a PUD overlay in 2008, allowing for the development of lots lesser than the minimum lot size outlined for the R-1 zone.*

- i. The maximum building height shall be 20 feet on the oceanfront and 24 feet elsewhere except east of Highway 101 it shall be 29 feet.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

- j. A minimum of 30% of the lot will be maintained in natural vegetation or landscaping.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

Rockaway Beach Zoning Ordinance Section 3.080, Special Wetlands Area (SA). In the SA zone the following regulations shall apply:

- a. All activities involving construction or alteration in wetlands or aquatic areas shall be reviewed by the Oregon Division of State Lands and the US Army Corps of Engineers to determine permit applicability.

*The Application has been provided to DSL for review. The DSL response is attached to this application, outlining additional reporting and permitting necessary for this Application.*



- b. The Shorelands Siting Criteria in Section 4.041 shall be applicable to all activities in the SA zone. Nothing in the Shorelands Siting Criteria shall be interpreted to permit uses which are not otherwise allowed in (2) or (3) above.

*The Shoreland Siting Criteria applies to developments taking place within 50 feet of the shore of any lake, therefore this criteria does not apply.*

- c. Every effort shall be made to use common or community docking facilities prior to construction of an individual, single- purpose dock. Generally, there should be a maximum of one dock every 250 feet. Docks shall not include covered structures or boathouses.

*No docks are proposed in this Application, therefore this criteria does not apply.*

- d. Access to the water area through wetlands may be constructed in the form of raised walkways on pilings, posts or piers. Where the affected resource agencies (e.g. Oregon Department of Fish & Wildlife) determine the activity to have minimal environmental impacts, trails or paths consisting of clean gravel, bark chips, or other material may be placed through wetlands. Such walkways shall not be wider than eight (8) feet. Wherever possible, trails or walkways shall be constructed for the common usage of a development or group of structures.

*The Application does not propose any access to the water areas, therefore this criteria is not applicable.*

- e. Removal or control of aquatic vegetation may be permitted, where allowed by the Oregon Department of Fish and Wildlife, in order to provide angler access, or other valid purpose.

*The subject property does not provide angler access, therefore this criteria is not applicable.*

- f. Dredging shall be allowed only: (i) If a need (i.e., a substantial public benefit) is demonstrated, and; (ii) If the use or alteration does not unreasonably interfere with public trust rights, and; (iii) If no feasible alternative upland locations exist, and; (iv) If adverse impacts are minimized.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*

- g. When dredging is permitted, the dredging shall be the minimum necessary to accomplish the proposed use.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*

- h. The timing of dredging operations shall be coordinated with state and federal resource agencies, to protect aquatic and shoreland resources, and minimize interference with recreational fishing.

*Dredging is not proposed as part of this Application, therefore this criteria is not applicable.*



- i. Piling installation may be allowed only if all of the following criteria are met: (i) A substantial public benefit is demonstrated, and; (ii) The proposed use does not unreasonably interfere with public trust rights, and; (iii) Feasible alternative upland locations do not exist, and; (iv) Potential adverse impacts are minimized.

*Piling installation is not proposed as part of this Application, therefore this criteria is not applicable.*

- j. Shoreline stabilization measures shall meet the criteria of Section 4.120.

*Shoreline stabilization is not proposed as part of this Application, therefore this criteria is not applicable.*

- k. Fill may be permitted only if all of the following criteria are met: (i) If required for a water-dependent use requiring an aquatic location, or if specifically allowed in the SA zone, and; (ii) A substantial public benefit is demonstrated, and; (iii) The proposed fill does not unreasonably interfere with public trust rights, and; (iv) Feasible upland alternative locations do not exist, and; (v) Adverse impacts are minimized.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- l. Fill shall cover no more area than the minimum necessary to accomplish the proposed use.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- m. Projects involving fill may be approved only if the following alternatives are examined and found to be infeasible: (i) Construct some or all of the project on piling; (ii) Conduct some or all of the proposed activity on existing upland areas; (iii) Approve the project at a feasible alternative site where adverse impacts are less significant.

*Fill is not proposed as part of this Application, therefore this criteria is not applicable.*

- n. Zone Boundary Determination. At such time that a development is proposed in the vicinity of an area designated Special Area Wetlands, the City may require a site investigation to determine the exact location of the zone boundary. The site investigation shall be performed by a qualified agent such as a biologist from the U.S. Army Corps of Engineers or the Division of State Lands.

*The Application has been provided to DSL for review. The DSL response is attached to this report, outlining the requirement for an updated site investigation to be conducted by a qualified agent to determine the exact location of the zone boundary.*



Rockaway Beach Zoning Ordinance Section 3.092, Flood Hazard Overlay Zone (FHO). In the FHO zone the following regulations shall apply:

- a. All subdivision proposals shall provide engineered plans consistent with the need to minimize flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, outlining all public improvements be constructed within the public right of way. The public right of way is located outside of the flood zone and therefore are consistent with the requirements of minimizing flood damage.*

- b. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, outlining all public improvements be constructed within the public right of way. The public right of way is located outside of the flood zone and therefore are consistent with the requirements of minimizing flood damage.*

- c. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage.

*The Application has been provided to the City Engineers for review. Comments from the City Engineers are attached this report, directing the Applicant to submit an acceptable storm drainage report prior to the final design of the storm drainage system.*

- d. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments which contain at least 50 lots or 5 acres (whichever is less).

*The Application is less than 50 lots and 5 acres, therefore this criteria is not applicable.*

Rockaway Beach Zoning Ordinance Section 3.132, Wetland Notification Overlay Zone. In the Wetland Notification Overlay zone the following regulations shall apply:

1. No person shall do any site preparation work in conjunction with a use permitted in the underlying zoning district in which the property is located, without first notifying the City of the proposed action. Site preparation work is defined as any grading, filling, drainage, excavation or tree removal on the subject property.

*The Applicant has not taken any site preparation action, with the exception of the approved site preparation completed during Phase 1.*



2. The required notification shall take the form of a description of the location of the property and a sketch describing the site preparation work to be undertaken.

*The Applicant has not yet applied for any site preparation work with this Application.*

3. Upon receipt of the notification, the City shall meet with the applicant and inform him/her that the subject property and proposed site preparation activities may be subject to the jurisdiction of the Department of State Lands and the US Army Corps of Engineers.

*As noted in the response from the DSL, additional permitting and review are necessary prior to site preparation work.*

4. The applicant shall contact the Department of State Lands and the US Army Corps of Engineers and seek a determination of whether the subject property and proposed site preparation activities are subject to their jurisdiction.

*The DSL has noted in their response that permitting from DSL is required and permitting from the U.S. Army Corps of Engineers may be required before site preparation work may begin.*

5. If the US Army Corps of Engineers and/or the Department of State Lands determines that it has jurisdiction, the applicant shall receive a permit from these agencies before site preparation work may begin.

*The DSL has noted in their response that permitting from DSL is required and permitting from the U.S. Army Corps of Engineers may be required before site preparation work may begin.*

6. If the Department of State Lands and/or the US Army Corps of Engineers determines that it does not have jurisdiction, the applicant may begin site preparation work upon presenting the City with a written confirmation of such a determination, and subject to applicable City requirements.

*Based upon the response received from DSL on the initial review of the Application, the DSL has determined that it does have jurisdiction, therefore this standard does not apply.*

Rockaway Beach Zoning Ordinance Section 3.140 (6), Tsunami Hazard Overlay Zone (TH). In the TH zone the following regulations shall apply:

**Evacuation Route Improvement Requirements.** Except single family dwellings on existing lots and parcels, all new development, substantial improvements and land divisions in the Tsunami Hazard Overlay Zone shall incorporate evacuation measures and improvements, including necessary vegetation management, which are consistent with and conform to the adopted Tsunami Evacuation Facilities Improvement Plan. Such measures may include:

- a. On-site improvements: (i) Improvements necessary to ensure adequate pedestrian access from the development site to evacuation routes designated in the Evacuation Route Plan in all



weather and lighting conditions. (ii) Frontage improvements to designated evacuation routes that are located on or contiguous to the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.

*The Application does not address on-site evacuation route improvements. The current tsunami evacuation route is located at the termination of Riley Street, past Jackson Street. The Applicant has request the City vacate the eastern portion of Riley Street to allow for the future development of an additional lot, which would block the current evacuation route.*

- b. Off-site improvements: Improvements to portions of designated evacuation routes that are needed to serve, but are not contiguous to, the proposed development site, where such improvements are identified in the Tsunami Evacuation Facilities Improvement Plan. Such improvements shall be proportional to the evacuation needs created by the proposed development.

*The Application does not address off-site evacuation route improvements. The current tsunami evacuation route is located at the termination of Riley Street, past Jackson Street. The Applicant has request the City vacate the eastern portion of Riley Street to allow for the future development of an additional lot, which would block the current evacuation route.*

- c. Evacuation route signage consistent with the standards set forth in the Tsunami Evacuation Facilities Improvement Plan. Such signage shall be adequate to provide necessary evacuation information consistent with the proposed use of the site.

*The Application does not address tsunami evacuation route signage.*

- d. Evacuation route improvements and measures required by this subsection may include the following: (i) Improved streets and/or all-weather surface paths of sufficient width and grade to ensure pedestrian access to designated evacuation routes in all lighting conditions; (ii) Improved streets and paths shall provide and maintain horizontal clearances sufficient to prevent the obstruction of such paths from downed trees and structure failures likely to occur during a Cascadia earthquake; and (iii) Such other improvements and measures identified in the Evacuation Route Plan.

*The Application does not provide for evacuation route improvements.*

Rockaway Beach Zoning Ordinance Article 10, Planned Unit Development (PUD). The following regulations apply for PUDs:

- 1. Minimum Lot Size. Planned Unit Developments shall be established only on parcels of land which are suitable for the proposed development and are determined by the planning commission to be in keeping with the intent of this ordinance.



*In the 2008 approval of the Nedonna Wave Planned Unit Development, the Planning Commission allowed for the creation of minimum lot sizes which were lesser than the parent R-1 zone.*

2. Open Spaces. In all residential developments, or in combination residential-commercial developments, 50% of the total area should be devoted to open space. Of this area, 25% of said open space may be utilized privately by individual owners or users of the PUD; however, 75% of this area should be common or shared open space. The Planning Commission may increase or decrease the open space requirement depending on the particular site and the needs of the development. In no case should the open space be less than 40% of the site.

*The Application provides for the required open space, most of which is maintained wetlands and public roadways.*

3. Density. The density of a planned development shall not exceed the density of the parent zone, except as more restrictive regulations may be prescribed as a condition of the PUD permit. When calculating density, the gross area is used (total area including street dedications). Areas of public uses may be included in calculating allowable density.

*As noted in the Applicant's Memorandum, the with the addition of the proposed two additional lots, the density requirement is still met.*

4. Subdivision of Lot Sizes. Minimum area, width, depth, and frontage requirements for subdivision lots in a PUD may be less than the minimums set forth elsewhere in City ordinances, provided that the overall density is in conformance, and that lots conform to the approved preliminary development plan.

*As noted previously in this report, the minimum area, width, depth and frontage requirements are lesser than the parent R-1 zone. Density is in conformance with the R-1 zone.*

5. Off-Street Parking. Parking spaces shall conform to all provisions of this ordinance, except that the Planning Commission may authorize exceptions where warranted by unusual circumstances.

*This standard is typically reviewed for conformance and applied at the time a building permit is required.*

6. Signs. All signs of any type within a PUD are subject to design review and approval of the Planning Commission. They shall consider each sign on its merits based on its aesthetic impact on the area, potential traffic hazards, potential violation of property and privacy rights of adjoining property owners, and need for said sign.

*The Applicant submitted sign approval with the original PUD application. The Applicant is not seeking modification to these signs.*



7. Height Guidelines. The same restrictions shall prevail as permitted outright in the zone in which such development occurs, except that the Planning Commission may allow a variance of heights where it is determined that surrounding property will not be harmed.

*The Applicant had previously sought and been approved for variances for height for the PUD. Copies of the Variance request are included in the original application materials.*

8. Streets and Roads. Necessary streets and roads within the PUD shall be dedicated to the public and constructed to City standards or shall be private roads maintained by an owner's association and constructed to standards as determined by the Planning Commission and City Engineer.

*The City Engineer comments attached to this application direct the Applicant to construct all streets to meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications.*

9. Dedication and Maintenance of Facilities. The Planning Commission, or on appeal, the City Council may, as a condition of approval for a PUD require that portions of the tract or tracts under consideration be set aside, improved, conveyed or dedicated to the following uses:

- a. Recreation Facilities: The Planning Commission may require that suitable area for parks or playgrounds be set aside, improved, or permanently reserved for the owners, residents, employees or patrons of the PUD.

*No recreation facilities are proposed in the Application.*

- b. Common Area: Whenever common area is provided, the Planning Commission or City Council may require that an association of owners or tenants be created into a non-profit corporation under the laws of the State of Oregon, which shall adopt such Articles of Incorporation and By-Laws and adopt and impose such Declaration of Covenants and Restrictions on such common areas that are acceptable to the Planning Commission. Said association, if required, may undertake other functions. It shall be created in such a manner that owners of property shall automatically be members and shall be subject to assessments levied to maintain said common areas for the purposes intended. The period of existence of such association shall not be less than 20 years, and it shall continue thereafter and until a majority vote of the members shall terminate it.

*The Applicant has provided common open space and CC&Rs included in the Application for the Planning Commission to consider.*

- c. Easements: Easements necessary to the orderly extension of public utilities may be required as a condition of approval.





*The comments provided by the City Engineer direct all public improvements to be constructed within the existing public right of way or right of way to be dedicated to the City as part of the development.*

### **C. STAFF SUMMARY**

The Applicant has requested approval of modifications to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The requested modifications would allow the Applicant to develop Phase 2 in two sub-phases and to create two additional lots. In addition to these modifications, the Applicant has also requested the City vacate the east stub of Riley Street to form an additional future building lot.

The Memorandum provided with the Application materials contains history of the previously approved application, reasons for the requested modifications, and responses to some of the criteria of the Rockaway Beach Zoning Ordinance.

Staff have solicited comments from other affected agencies and stakeholders, and those comments have been included in the record. Most notably, the City Engineer has identified necessary permitting and improvements to existing City sewer facilities.

In general, necessary public infrastructure improvements that are triggered by a proposed development must be provided by the developer of the project. If approved, conditions of approval related to infrastructure improvements can be attached, which must be met prior to final plat approval.

Staff have identified the substantive criteria for review of the request by the Planning Commission, and included the criteria in this report, along with comments where appropriate. However, at the public hearing any party may provide testimony addressing these criteria or other criteria the party believes is applicable to the request.

### **D. CONCLUSION**

The Planning Commission should carefully consider the request, including all oral and written testimony on record and presented at the public hearing, including comments from the City Engineer, government agencies, and other interested parties. After considering testimony as it relates to this applicable criteria, the Planning Commission will need to make a decision on the request.

If the Commission determines that the modifications to the Nedonna Wave Planned Unit Development meet the standards of the Rockaway Beach Zoning Ordinances, it can make a motion to approve the request, including a statement that generally reflects the facts and rationale relied upon to reach the decision. The motion should also direct staff to prepare findings, conclusions, and a final order to implement the decision.

A motion to deny the request should set forth the general facts and rationale for the decision and direct staff to prepare the final order.

A decision to approve or deny the request will be subject to a 15-day appeal period that will begin after written findings to support the decision have been signed by the Planning Commission Chair.



501 E First Street  
Newberg, Oregon 97132  
phone 503-554-9553  
fax 503-537-9554

June 12, 2024

Mary Johnson  
City Planner  
PO Box 5  
276 S Hwy 101  
Rockaway Beach, OR 97136

Re: Nedonna Wave PUD Phase II – City Engineer Conditions of Approval

Dear Mary,

The following conditions of approval should be included as part of the staff report for Nedonna Wave PUD Phase II.

- 1) All public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications.
- 2) The applicant shall submit an acceptable storm drainage report prior to the final design of the storm drainage system.
- 3) The applicant shall obtain a 1200-C permit from Oregon DEQ for the erosion control plans.
- 4) All sanitary sewer design shall obtain written approval by DEQ, including a pre-design report for the new regional pump station to serve the development.
- 5) All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been in use since constructed, shall be tested at the expense of the owner and accepted by the City Engineer of Record.
- 6) The following off-site improvements shall be provided by the applicant/owner:
  - a) Regional sanitary sewer pump station and related infrastructure including but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. It is not clear if the proposed sanitary sewer pump station site at the corner of Riley Street and Jackson Street will be sufficient to house the necessary infrastructure improvements. Finally, the tract on which the pump station will be located is to be dedicated to City.
  - b) Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c) Extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Ave to the pump station at NW 17<sup>th</sup> Ave.
  - d) All public improvements shall be constructed within existing public ROW or ROW that will be dedicated to the City as part of this development. It is our understanding the southern half of Riley Street was constructed on the neighboring property without ROW dedication or a public easement.

Additional comments are as follows, while not necessarily conditions of approval, are in regard to the proposed modification request:

- A. Per Section D103.4 of the Oregon Fire Code, a fire truck turnaround is required when access roads exceed 150-feet in length. The fire truck turnaround at the intersection of Riley Street and Jackson Street shall remain as previously approved and the ROW is not to be vacated as requested by the applicant as part of the modification request to add an additional lot. If Jackson Street is extended south in the future, ROW vacation can be looked into at that time, if a fire truck turnaround is no longer necessary depending on the future road layout.
  
- B. Per Section D107.1 of the Oregon Fire Code, “Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads. Exceptions:
  - a. Where there are more than 30 dwelling units on a single public or private fire apparatus access road and all dwelling units are equipped throughout with an approved automatic sprinkler system in accordance with Section 903.3.1.1, 903.3.1.2, 903.3.1.3, access from two directions shall not be required.
  - b. The number of dwelling units on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the fire code official.”

It appears that Beach Street is the only fire apparatus access road serving the entire Nedonna Beach area, which far exceeds 30 dwelling units. Therefore, unless all dwelling units in the Nedonna Beach area are equipped with an approved automatic sprinkler system, no additional dwelling units could be allowed per the Oregon Fire Code.

- C. Based on civil engineering drawings prepared by Morgan Civil Engineering dated 11/8/2020, proposed lot #22 and #15 do not have the minimum required 25-foot of ROW frontage required per City of Rockaway Beach subdivision ordinance Section 35(2), as only approximately 15-feet of frontage is provided at the north end of Jackson Street for lot #22 and approximately 14-feet for lot #15 along Riley Street.

Should you have any questions, please contact me.

Sincerely,  
HBH Consulting Engineers, Inc.

Andrey Chernishov, PE, CWRE  
Assistant City Engineer



## Response Page

Department of State Lands (DSL) WN# \*

WN2024-0351

### Responsible Jurisdiction

**Staff Contact**

Mary Johnson

**Jurisdiction Type**

City

**Municipality**

Rockaway Beach

**Local case file #**

PUD-24-01

**County**

Tillamook

### Activity Location

Township	Range	Section	QQ section	Tax Lot(s)
02N	10W	20	AB	10200,10400,10500

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country

Tillamook

**Latitude**

45.649567

**Longitude**

-123.934048

### Wetland/Waterway/Other Water Features



- There are/may be wetlands, waterways or other water features on the property that are subject to the State Removal-Fill Law based upon a review of wetland maps, the county soil survey and other available information.
- The county soil survey shows hydric (wet) soils on the property. Hydric soils indicate that there may be wetlands.
- This property includes a compensatory mitigation.

### Your Activity



- It appears that the proposed project **will** impact wetlands and **requires** a State Permit.

- ☑ An onsite inspection by a qualified wetland consultant is recommended prior to site development to determine if the site has wetlands or other waters that may be regulated. The determination or delineation report should be submitted to DSL for review and approval. Approved maps will have a DSL stamp with approval date and expiration date.

## Applicable Oregon Removal-Fill Permit Requirement(s)

- ☑ A state permit is required for 50 cubic yards or more of fill removal or other ground alteration in wetlands, below ordinary high water of waterways, within other waters of the state, or below highest measured tide.

## DSL Review

### Wetland Ecologist Comments

There is an expired wetland delineation WD2004-0008 for the Phase 2-3 Nedonna Wave PUD site. That delineation supported the permit for wetland fill, APP36702, approved for Phases 1-3, but is now expired, . The accompanying Compensatory Wetland Mitigation for that permit, RGL 2928, was approved as completed.

A review of best available information, including aerial imagery and LiDAR does not appear to show fill in all of the locations authorized in APP36702. APP36702 was annually renewed, which is typical for an application that has not completed its fill, until the year that the Compensatory Wetland Mitigation was approved, in 2012-2013.

A new wetland delineation, reviewed and approved by DSL, is required in order to determine if there is a change in wetland boundaries and if a wetland removal-fill permit is required. DSL recommends that this delineation be sufficiently sized to include both Phases 2 and 3. It may be renewed for another 5 years if there are no changes before it expires in 5 years after approval.

The applicant/consultant should coordinate with the DSL permitting specialist for Tillamook County prior to submitting a permit application due to the complexity of the permitting record. If incomplete fill from APP36702 is proposed for completion for Phases 2-3, Compensatory Wetland Mitigation may not be required.

**This is a preliminary jurisdictional determination and is advisory only.**

This report is for the State Removal-Fill law only. City or County permits may be required for the proposed activity.

- ☑ A Federal permit may be required by The Army Corps of Engineers: (503)808-4373

### Contact Information

- For information on permitting, use of a state-owned water, wetland determination or delineation report requirements please contact the respective DSL Aquatic Resource, Proprietary or Jurisdiction Coordinator for the site county. The current list is found at: <http://www.oregon.gov/dsl/ww/pages/wwstaff.aspx>
- The current Removal-Fill permit and/or Wetland Delineation report fee schedule is found at: <https://www.oregon.gov/dsl/WW/Documents/Removal-FillFees.pdf>

### Response Date

6/13/2024

### Response by:

Daniel Evans

### Response Phone:

503-428-8188



**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT  
SUPPLEMENTAL NO. 1**

Case File #PUD-24-1  
Hearing Date: June 20, 2024

**STAFF RECOMMENDATION**

Approval of the Applicants requests to (1) develop Phase 2 in two sub-phases, instead of one phase, (2) create two lots instead of one lot at the north end of Jackson Street, numbered as lots 21 and 22 on the plans submitted with this application, and to (3) create four lots instead of three lots out of the lots numbered as 13, 14, 15, and 16 on the plans submitted with this application, with conditions as identified below; and

Denial of the Applicants request to vacate the east stub of Riley Street at Jackson Street.

In the event of an approval, staff offer the following conditions for the Commissioner's consideration:

1. Approval is based upon the submitted plan. Any substantial change in the approved plan shall be submitted to the City of Rockaway Beach as a new application for a PUD amendment.
2. The Applicant shall submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.
3. The Applicant shall record a deed restriction or other covenant applicable to each lot in the subdivision, in a form acceptable to the State of Oregon Fish and Wildlife Department, that indemnifies ODFW for any damage or inconvenience to persons, real property, or personal property caused by big game and furbearing animals.
4. The Applicant shall submit evidence that all required improvements of Section 44 of the Rockaway Beach Subdivision Ordinance have been met.
5. The Applicant shall submit evidence that the requirements for monuments and survey as identified in Section 45 and 46 of the Rockaway Beach Subdivision Ordinance have been met.
6. Within one year the Applicant shall submit a final portion plat in conformance with the approved plan and Sections 30 and 31 of the Rockaway Beach Subdivision Ordinance. The Planning Commission, upon written request by the Applicant, may grant an extension of the tentative plan approval for a period of one year. Failure to obtain a time extension or final plat approval prior to expiration of the tentative plan shall render the tentative plan approval void. Such yearly time extensions will be necessary until all phases of the development have been granted final plat approval.
7. Any utilities serving the development shall be installed underground.
8. All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been used since constructed, shall be tested at the expense of the Applicant and accepted by the City Engineer.



9. All stream crossings, including utilities, are to comply with fish passage requirements. The Oregon Department of Fish and Wildlife shall approve in advance any stream crossing.
10. The development shall avoid entering City designated riparian setback of 15' for McMillan Creek. If site constrains will not allow for this, the Applicant coordinate with Oregon Department of Fish and Wildlife to develop a plan to mitigate for these impacts and shall provide evidence of approval. Any development within these areas which could result in a loss of fish and wildlife habitat would require that the impact be mitigated consist with current habitat mitigation standards.
11. The Applicant shall construct all public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications. The cost for plan review by the City Engineer shall be the responsibility of the Applicant/Developer.
12. The Applicant shall submit an acceptable storm drainage report prior to final design of the storm drainage system, including basin map and flow rates, for review by the City Engineer.
13. The Applicant shall provide evidence that a 1200C Permit has been obtained from the Oregon Department of Environmental Quality for erosion control prior to grading and construction of the development.
14. The Applicant shall provide evidence that all sanitary sewer designs have received written approval from the Department of Environmental Quality, including a pre-design report for the new regional pump station to serve the development.
15. The Applicant shall provide the following off-site improvements:
  - a. Regional sanitary sewer pump station and related infrastructure including, but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. The tract on which the pump station is to be located is to be dedicated to the City.
  - b. Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c. Extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Avenue to the pump station at NW 17<sup>th</sup> Avenue.
  - d. All public improvements shall be constructed within the existing public right-of-way or right-of-way that will be dedicated to the City as part of this development.
16. The Applicant shall provide a traffic study for the development, including peak season and emergency evacuation needs, as well as the intersection of US Highway 101 and Beach Street.
17. The Applicant shall complete a wetland delineation to be reviewed and approve by the Department of State Lands to determine if there is a change in the wetland boundaries and if a wetland removal-fill permit is



required. This delineation shall be sufficiently sized to include both Phases 2 and 3. The approval from Department of States Lands must be current (no more than 2 years old).

18. The Applicant shall submit evidence that all necessary permits and approval from the U.S. Army Corps of Engineers and Oregon Department of State Lands have been obtained for impacts to wetlands in accordance with the approval plan.
19. The Applicant shall submit evidence of approval from the State Fire Marshall for all fire hydrant locations, street widths, and applicable Fire Code requirements.
20. Prior to final plat approval, the Applicant shall be responsible for providing and installing all improvements including sewer, water, street, stormwater management facilities, street lights, street name signs, and street trees in accordance with Subdivision Ordinance Section 44 entitled Improvements Required, and in accordance with the City Engineer approved plans.
21. The Applicant shall be responsible for all costs necessary for off-site public infrastructure improvements that are triggered by the proposed development.
22. The Applicant shall establish a homeowner's association for the development, and all open space within the development shall be owned and maintained by the homeowner's association. The required homeowner's association shall be responsible for any and all necessary stormwater maintenance facilities that serve the development. The required homeowner's association shall be responsible for maintaining the storm water quality tracts.





**CITY OF ROCKAWAY BEACH  
PLANNING COMMISSION ACTION**

**STAFF REPORT**

Case File #PUD-24-1

Meeting Date: July 18, 2024

**APPLICANT:** Nedonna Development LLC

**AGENT FOR APPLICANT:** Dean N. Alterman

**REQUEST:** The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval:

1. To develop Phase 2 in two sub-phases, instead of one phase;
2. To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application; and
3. To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application.

*At the public hearing, the Applicant withdrew the request to provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.*

**STAFF RECOMMENDATION**

Approval of the Applicants requests to (1) develop Phase 2 in two sub-phases, instead of one phase, (2) create two lots instead of one lot at the north end of Jackson Street, numbered as lots 21 and 22 on the plans submitted with this application, and to (3) create four lots instead of three lots out of the lots numbered as 13, 14, 15, and 16 on the plans submitted with this application, with conditions as identified below.

In the event of an approval, Staff offer the following conditions for the Commissioner's consideration:

1. Approval is based upon the submitted plan. Any substantial change in the approved plan shall be submitted to the City of Rockaway Beach as a new application for a PUD amendment.
2. The Applicant shall submit drafts of appropriate deed restrictions or protective covenants to provide for the maintenance of common areas and to assure that the objectives of the PUD shall be followed.



3. The Applicant shall record a deed restriction or other covenant applicable to each lot in the subdivision, in a form acceptable to the State of Oregon Fish and Wildlife Department, that indemnifies ODFW for any damage or inconvenience to persons, real property, or personal property caused by big game and furbearing animals.
4. The Applicant shall submit evidence that all required improvements of Section 44 of the Rockaway Beach Subdivision Ordinance have been met.
5. The Applicant shall submit evidence that the requirements for monuments and survey as identified in Section 45 and 46 of the Rockaway Beach Subdivision Ordinance have been met.
6. Within one year the Applicant shall submit a final portion plat in conformance with the approved plan and Sections 30 and 31 of the Rockaway Beach Subdivision Ordinance. The Planning Commission, upon written request by the Applicant, may grant an extension of the tentative plan approval for a period of one year. Failure to obtain a time extension or final plat approval prior to expiration of the tentative plan shall render the tentative plan approval void. Such yearly time extensions will be necessary until all phases of the development have been granted final plat approval.
7. Any utilities serving the development shall be installed underground.
8. All public underground utilities including, but not limited to, water, gravity sanitary sewer, sanitary sewer force main, and storm drainage, installed on Phase 2 or for future use by Phase 2 or have not been used since constructed, shall be tested at the expense of the Applicant and accepted by the City Engineer.
9. All stream crossings, including utilities, are to comply with fish passage requirements. The Oregon Department of Fish and Wildlife shall approve in advance any stream crossing.
10. The development shall avoid entering City designated riparian setback of 15' for McMillan Creek. If site constrains will not allow for this, the Applicant coordinate with Oregon Department of Fish and Wildlife to develop a plan to mitigate for these impacts and shall provide evidence of approval. Any development within these areas which could result in a loss of fish and wildlife habitat would require that the impact be mitigated consist with current habitat mitigation standards.
11. The Applicant shall construct all public improvements, not limited to sewer, water, storm and street design, and construction shall meet or exceed the City of Rockaway Beach Design Standards and Technical Specifications. The cost for plan review by the City Engineer shall be the responsibility of the Applicant/Developer.
12. The Applicant shall submit an acceptable storm drainage report prior to final design of the storm drainage system, including basin map and flow rates, for review by the City Engineer.
13. The Applicant shall provide evidence that a 1200C Permit has been obtained from the Oregon Department of Environmental Quality for erosion control prior to grading and construction of the development.\



14. The Applicant shall provide evidence that all sanitary sewer designs have received written approval from the Department of Environmental Quality, including a pre-design report for the new regional pump station to serve the development.
15. The Applicant shall provide the following off-site improvements:
  - a. Regional sanitary sewer pump station and related infrastructure including, but not limited to the following: three-phase submersible duplex pump station with controls, davit crane, on-site generator, telemetry, lighting, and fencing. The tract on which the pump station is to be located is to be dedicated to the City.
  - b. Sanitary sewer force main from the regional pump station to the existing White Dove pump station.
  - c. Shall pay their proportional share to extend the White Dove sanitary sewer force main from NW 23<sup>rd</sup> Avenue to the pump station at NW 17<sup>th</sup> Avenue.
16. All public improvements shall be constructed within the existing public right-of-way or right-of-way that will be dedicated to the City as part of this development.
17. The Applicant shall provide a traffic study for the development, including peak season and emergency evacuation needs, as well as the intersection of US Highway 101 and Beach Street.
18. The Applicant shall complete a wetland delineation to be reviewed and approved by the Department of State Lands to determine if there is a change in the wetland boundaries and if a wetland removal-fill permit is required. This delineation shall be sufficiently sized to include both Phases 2 and 3. The approval from the Department of States Lands must be current (no more than 2 years old).
19. The Applicant shall submit evidence that all necessary permits and approval from the U.S. Army Corps of Engineers and Oregon Department of State Lands have been obtained for impacts to wetlands in accordance with the approval plan.
20. The Applicant shall submit evidence of approval from the State Fire Marshall for all fire hydrant locations, street widths, and applicable Fire Code requirements.
21. The Applicant shall submit evidence that tsunami evacuation routes are sufficient to meet the proportional evacuation needs created by the proposed development.
22. Prior to final plat approval, the Applicant shall be responsible for providing and installing all improvements including sewer, water, street, stormwater management facilities, street lights, street name signs, and street trees in accordance with Subdivision Ordinance Section 44 entitled Improvements Required, and in accordance with the City Engineer approved plans.
23. The Applicant shall be responsible for all costs necessary for off-site public infrastructure improvements that are triggered by the proposed development.



24. The Applicant shall establish a homeowner's association for the development, and all open space within the development shall be owned and maintained by the homeowner's association. The required homeowner's association shall be responsible for any and all necessary stormwater maintenance facilities that serve the development. The required homeowner's association shall be responsible for maintaining the storm water quality tracts.



# **NEDONNA WAVE PLANNED UNIT DEVELOPMENT PHASE 2**

# WHY ARE WE HERE?

In 2008, the Rockaway Beach City Council approved the Nedonna Wave Planned Unit Development (PUD), a 29-lot, phased development. The Applicant is now seeking to make modifications to previously approved PUD, and is seeking tentative plan approval for these modifications.

The City's role is to ensure that both public and private development are aligned with the standards set out in the City's guiding documents, such as the Comprehensive Plan, Zoning Ordinance and Subdivision Ordinance. The City provides a forum for public hearings and guidance to property owners to ensure compliance with City standards.



# PLANNING COMMISSION'S ROLE

The City of Rockaway Beach Planning Commission conducts quasi-judicial and legislative public hearings on certain land use applications, such as this one.

As the decision-making body, the Planning Commission, must base its review and decision of the criteria established within the City's Ordinances.

They may not ignore applicable criteria or make decisions based on factors or arguments not related to the applicable criteria.

The Applicant is requesting a modification to the Nedonna Wave Planned Unit Development that was approved by the City of Rockaway Beach in 2008. The Applicant seeks the following modifications to Phase 2 of the 2008 approval:

- (1) To develop Phase 2 in two sub-phases, instead of one phase;
- (2) To create two lots instead of one lot at the north end of Jackson Street (identified as lot 24 on the 2008 approved plan), identified as lots 21 and 22 on the plans submitted with the Application; and
- (3) To create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street (identified as Lots 14, 15, and 16 on the 2008 approved plan), identified as lots 13, 14, 15 and 16 on the plan submitted with the Application.

The Applicant withdrew the request regarding the vacation of the east stub of Riley Street.

*(4) Provide that when the owner of the land to the south extends Jackson Street south into that property, the City will vacate the east stub of Riley Street, so that Riley Street will terminate in a T intersection with Jackson Street, and the vacated stub can be combined with Tract E to form an additional building lot.*



If the City grants the three modification requests, then the total number of lots in Nedonna Wave would increase above the 29-lots originally approved, but not above the 33-lot density limit that the City identified as applicable in the 2008 PUD approval.

Since the city already issued its final approval of the final development plan under Section 10.060 and has approved the entire project as a 29-lot PUD , the only current questions are:

- Will the City allow the Applicant to plat the remaining lots in two phases instead of in one?
- Will the City allow an increase in the number of lots in Nedonna Wave from 29-lots, to 31-lots?

# STAFF RECOMMENDATION

Based on the applicable criteria, Staff recommend:

Approval of the Applicant's requests to modify Phase 2 of the 2008 approval with the conditions noted in the Staff Report.

For clarity, Staff recommend noting that the Applicant has withdrawn the request to vacate the east end of Riley Street.

# CONCLUSION

If the Commission determines that the modifications to the Nedonna Wave Planned Unit Development meet the standards of the Rockaway Beach Zoning Ordinances, it can make a motion to approve the request, including a statement that generally reflects the facts and rationale relied upon to reach the decision. The motion should also direct staff to prepare findings, conclusions, and a final order to implement the decision.

A motion to deny the request should set forth the general facts and rationale for the decision and direct staff to prepare the final order.

A decision to approve or deny the request will be subject to a 15-day appeal period that will begin after written findings to support the decision have been signed by the Planning Commission Chair.



DEAN N. ALTERMAN  
ATTORNEY

D: (503) 517-8201  
DEAN@ALTERMAN.LAW

July 4, 2024

*By e-mail only ([cityplanner@corb.us](mailto:cityplanner@corb.us))*

Rockaway Beach Planning Commission  
C/o Mary Johnson, City Planner  
276 Highway 101 South  
Rockaway Beach, Oregon 97136

Re: Application of Nedonna Development, LLC (Anna Song)  
Phase 2 approval for Nedonna Wave planned unit development  
Your file no. PUD #24-1  
Our File No. 5701.001

Dear Chair Hassell and Commission Members:

I'm submitting this letter on behalf of Nedonna Development, LLC (Anna Song), the applicant for the approval of Phase 2 of Nedonna Wave, with modifications. This letter is the applicant's final legal argument.

### **Compliance with the city zoning code**

None of the public comment was directed toward any of the applicable criteria from the Rockaway Beach zoning code. As your city planner stated in the public hearing, the city must make its decision based solely on the applicable criteria of the city code.

### **Compliance with private covenants**

Two commenters said that several of the houses in Phase 1 did not comply with a private covenant that required each house to have a garage. Private covenants are not land use ordinances and are not land use criteria.

Cities and counties are not required to enforce private covenants, and in any case whether the individual houses in Phase 1 comply with the private

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WWW.ALTERMAN.LAW

{00184945}

covenants for Phase 1 is a matter for the homeowners in Phase 1 to enforce against their neighbors, if they should so choose.

### **Wetlands questions**

Four or five commenters said that Phase 2 will reduce the wetlands that Mrs. Song was required to build as part of her approval of Phase 1.

Mrs. Song completed the wetland mitigation for all phases of the property when she built Phase 1. She has submitted evidence from her excavation contractor, Bill Howard, and from her wetlands consultant, Christine McDonald, to show that Phase 2 won't reduce any wetlands except for the accidental wetland area in Jackson Street, which is an unimproved public street and not part of the applicant's property.

One commenter, Susan Norris, described three pools of water, which based on her estimated measurements have a total surface area of about 350 square feet or less. She said that one is on the north side of Riley Street east of Kittiwake Drive, one is on the east side of Kittiwake about 70 feet from (north of) Riley Street, and one is on the east side of Kittiwake near Song Street. (Susan Norris letter of June 20, 2024.)

You may compare Ms. Norris's description to the wetlands delineation of Christine McDonald that I included in my memorandum to you of June 27. Ms. Norris's first area, at Riley and Kittiwake, corresponds to the area that Ms. McDonald circled in blue. It lies between Riley Street and the two southernmost lots on the east side of Riley Street (Lots 13 and 14), not in the area to be developed.

Ms. Norris describes the second pool as being about 70 feet north of Riley Street, which would put it on the north side of proposed Lot 13, in the common open space.

Ms. Norris described the third pool as being east of Kittiwake near Song Street. That area is also common open space, and is not included in any of the proposed lots.

### **Nesting eagles**

One commenter said that bald eagles nest in the wetland area. Mrs. Song does not propose to alter the wetland area.

### **The ten-year time limit of ORS 92.040**

Several commenters suggested that the city's approval of the Nedonna Wave planned unit development is no longer valid because the city approved the PUD more than ten years ago, and in their view ORS 92.040(3) sets a ten-year time limit before approvals of PUDs expire.

ORS 92.040 applies only to subdivisions and partitions. The present application is an application to subdivide property in accordance with the current zoning of the property, which includes the PUD overlay, and in accordance with the current zoning code.

### Summary

Mrs. Song and her company have demonstrated compliance with the applicable criteria from your zoning code. She and I ask that you approve her application for Phase 2 of the Nedonna Wave PUD.

Very truly yours,

ALTERMAN LAW GROUP PC

*Dean N. Alterman*

Dean N. Alterman

Copy: Mrs. Anna Song (e-mail only)



# City of Rockaway Beach

## Planning Commission Meeting Minutes

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**Date:** Thursday, July 18, 2024  
**Location:** Rockaway Beach City Hall, 276 HWY 101 - Civic Facility

---

### 1. CALL TO ORDER

Planning Commission President Hassell called the meeting to order at 5:03 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Start time: [05:03:18 PM \(00:03:14\)](#)

[Position #2 - Stephanie Winchester: Present](#)

[Position #3 - Pat Olson: Present \(arrived at 5:21:42 p.m.\)](#)

[Position #7 - Georgeanne Zedrick: Present](#)

[Position #5 - Bill Hassell: Present](#)

[Position #1 - Zandra Umholtz: Present](#)

[Position #4 - Sandra Johnson: Present](#)

[Position #6 - Nancy Lanyon: Present](#)

**President:** Bill Hassell

**Commissioners:** Sandra Johnson, Nancy Lanyon, Pat Olson, Zandra Umholtz, Stephanie Winchester and Georgeanne Zedrick

**Council Members:** Charles McNeilly, Mayor

**Staff:** Luke Shepard, City Manager; and Mary Johnson, City Planner

### 4. APPROVAL OF MINUTES

Start time: [05:04:01 PM \(00:03:57\)](#)

Umholtz noted a correction to the June 20, 2024 meeting minutes.

Johnson made a **motion**, seconded by Umholtz, to amend the June 20, 2024 minutes as corrected.

The **motion carried** unanimously.

Johnson made a **motion**, seconded by Umholtz, to approve the June 20, 2024 minutes as amended.

The **motion carried** unanimously.

### 5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

#### a. Presentation: Strategic Plan – SSW Consulting

Sara Singer Wilson, SSW Consulting, gave a presentation providing an overview of the Strategic Plan. Wilson encouraged all to take the Strategic Plan survey. Shepard noted that there were nearly 400 survey responses thus far. Wilson answered clarifying questions.

## 6. STAFF REPORTS

Start time: [05:14:09 PM \(00:14:05\)](#)

City Planner Johnson provided updates on a zoning permit issued in June, the Salmonberry Trail project, and the FEMA Biological Opinion (BiOp).

## 7. PUBLIC HEARING – None Scheduled

## 8. CITIZEN INPUT ON NON-AGENDA ITEMS

Start time: [05:21:20 PM \(00:21:16\)](#)

Ross Dodge referred to his submitted written testimony and expressed concerns regarding zoning permit #23-56 approving use of a food cart.

## 9. OLD BUSINESS

Start time: [05:27:06 PM \(00:27:02\)](#)

McNeilly recused himself from the meeting room.

- a. **PUD #24-1: Consideration of an Application from Nedonna Development LLC, for a modification to the Planned Unit Development (PUD) that was approved by the City in 2008 for the property identified on Tillamook County Assessor's Map as 2N1020AB Tax Lots 10200, 10400, and 10500.**

Hassell explained that the Commission held a Public Hearing on this matter on June 20, 2024, and after the staff report, receipt of correspondence, applicant's presentation, public testimony, applicant rebuttal, the Commission moved to continue the Public Hearing until June 27, 2024.

Hassell stated the commission held a continued Public Hearing on this matter on June 27, 2024, and after the receipt of correspondence, public testimony, applicant rebuttal, and Commission questions, the Commission moved to close the Public Hearing and keep the record open until July 4, 2024 to allow for final written arguments from the applicant. Hassell reviewed the order of business.

Hassell invited Commissioners to declare any conflicts of interest. None were declared.

Hassell invited Commissioners to declare any ex-parte contact since the last hearing. Lanyon reported that she visited the site that day and she identified herself to a homeowner who inquired, indicating that she was looking at the land as it related to the maps. Commissioners Johnson, Umholtz, Lanyon and Hassell disclosed that they attended the July 17, 2024 City Council meeting and heard comments from two people who had previously testified at the Planning Commission meeting regarding the application. None of the Commissioners spoke with the people who testified.



City Planner Johnson provided an overview of the application and the Staff Report with a PowerPoint presentation. (A copy of the presentation is included in the hearing record.) It was noted that the Staff Report was available on the website.

Winchester asked questions of staff regarding how to assess the request to allow Phase 2 to be completed in two sub-phases. City Planner Johnson responded that there is little in the code to assess this request, however the PUD code states that a schedule be provided if the development is to be completed in stages. In this case, no such schedule had been provided by the Applicant. Lanyon stated that it would be challenging for the Applicant to provide a schedule, considering the amount of work that would need to be completed before final plat approval. Commissioner Johnson asked if a condition of approval could be added to provide a timeline in which the requested sub-phases were to be completed. City Planner Johnson responded the approval could be conditioned in such a manner to require the Applicant complete the sub-phasing in a reasonable timeframe. She further elaborated that many of the required permits also have their own expirations which would dictate how quickly the Applicant needed to complete the sub-phases or obtain new permits, should they expire. City Planner Johnson did note that the City's code does not provide any deadlines after the first phase had been completed.

Umholtz stated that she believed many of the concerns shared by the public would be addressed by the reports required to be completed prior to final plat approval.

Zedrick asked questions of staff regarding how the final plat approval would happen for the sub-phases. City Planner Johnson responded that the Applicant could bring forth both sub-phases for final plat approval at the same time or the Applicant could bring forth the first sub-phase for approval, followed by the second sub-phase at a later time.

Commissioner Johnson asked staff to explain what the purpose of a PUD is. City Planner Johnson responded that a PUD is an overlay to the underlying subdivision. PUDs allow developers more flexibility to build housing that does not need to meet the standards of the underlying zoning designation, with the exception of density of the parent zone. This type of development style requires more open space than the underlying subdivision and allows developers to avoid impacts to sensitive areas, such as wetlands.

Zedrick stated that she thought the requests to create two lots instead of one, and four lots instead of three should be denied.

Winchester stated that the Applicant did not provide a schedule of the phasing, as required by our code, nor did the Applicant provide an adequate response to this question when she asked questions regarding the phasing during the hearing as to why this request was needed. For these reasons, she felt this request should be denied. She continued that due to the density of the PUD not yet having been met during the previous approval, she believed they were obligated to allow the Applicant to create an additional two lots. Umholtz asked Winchester to elaborate on why she would not support the requested sub-phasing. Winchester responded that the Applicant had been granted a phased PUD in 2008 and that since this old approval is carrying over, she did not want to see the application continued out even further through the granting of additional sub-phases. She did not want to see the

granting of the sub-phasing, since the Applicant provided no schedule for the phasing, as the Applicant could simply apply for final approval of the first sub-phase, then wait another fifteen-years before seeking final approval for the second sub-phase. Umholtz agreed with Winchester's comments, however she did not see the harm in allowing the phasing, as it would simply allow the current open space to remain undeveloped for a longer period of time and that the Applicant would likely have higher regulatory standards to adhere to as time passed. Umholtz further commented that she understood the Applicant had made the request for the sub-phasing for financial reasons, but that was not something they could take into their assessment.

Lanyon commented that the PUD had to be honored. Commissioner Johnson clarified for Lanyon that if the application was denied, the Applicant could proceed with their original approval, but would still be subject to final approval.

Commissioner Johnson stated that she had reviewed the ORS mentioned in the public comment and agreed with the City's attorney that it did not give the Planning Commission authority to deny the application based upon a ten-year statute of limitations. She stated that this was a good example of why the City should amend its code to put time limitations on all phases of PUD approvals, as none currently exist. She further commented that based upon the criteria, she believed the request for the additional building lots would need to be approved. There was further Commissioner discussion regarding the request to modify lots and concerns expressed that there wasn't criteria to support denial. Commissioner Johnson asked staff if the request for the additional building lots could be denied based on those lots not meeting the minimum lot size of the underlying zone. City Planner Johnson responded that due to the PUD overlay, the only criteria of the underlying zone that needed to be maintained was density.

Commissioner Johnson asked questions of staff regarding how CC&Rs are enforced. City Planner Johnson responded that the City does not enforce CC&Rs and that they are enforceable by private property owners or through a HOA.

Commissioner Johnson asked questions of staff regarding developing wetland properties. City Planner Johnson responded that whenever a building application is received for a property with potential wetlands, she submits a wetland use notification to the Department of State Lands (DSL) for review and comment. DSL has 30 days to respond and inform the City if additional permitting or other restrictions are necessary to avoid or mitigate wetland impacts.

After discussion of desired action, Shepard suggested a recess for staff to draft a motion.

Hassell called for a recess at 6:29 p.m.

Hassell called the meeting back to order at 6:37 p.m.

Commissioner Johnson made a **motion**, seconded by Olson, that, based on the facts and evaluations presented in the City Staff Report, and testimony received, the Planning Commission approve modifications requested in the Planned Unit Development Application Number 24-01 to the following with the conditions outlined in the Staff Report:

- (1) Create two lots instead of one lot at the north end of Jackson Street, identified as lots 21 and 22 on the plans submitted with the Application; and

- (2) Create four lots instead of three lots at the northeast corner of Kittiwake Drive and Riley Street, identified as lots 13, 14, 15 and 16 on the plan submitted with the Application.

I further move that the Applicant's request to Develop Phase 2 in two sub-phases, instead of one phase be denied and direct staff to prepare findings and conclusions, and authorize the Chair to sign an order to that effect.

The Applicant's request to vacate the East stub of Riley Street was withdrawn by the Applicant during the public hearing and is not subject to consideration in this request.

The **motion carried** by the following vote:

[Position #4 - Sandra Johnson: Motion](#)

[Position #3 - Pat Olson: 2nd](#)

[Position #2 - Stephanie Winchester: Approve](#)

[Position #3 - Pat Olson: Approve](#)

[Position #7 - Georgeanne Zedrick: Approve](#)

[Position #5 - Bill Hassell: Approve](#)

[Position #1 - Zandra Umholtz: Approve](#)

[Position #4 - Sandra Johnson: Approve](#)

[Position #6 - Nancy Lanyon: Approve](#)

## 10. NEW BUSINESS

### a. Election of Planning Commission President and Vice-President

Start time: [06:39:43 PM \(01:39:39\)](#)

Zedrick made a **motion**, seconded by Johnson, to continue with Bill Hassell as President and Zandra Umholtz as Vice-President.

The **motion carried** unanimously.

### b. Discussion Regarding Updates to Mobile Food Unit Pods

Start time: [06:40:40 PM \(01:40:36\)](#)

City Planner Johnson gave a presentation on suggested administrative updates for mobile food unit pods (multiple food trucks), explaining that the code needed to be clarified to address permitting challenges. She noted there was also an opportunity to better align the City's ordinance with the requirements of the Health Department to help streamline the process for applicants. Johnson stated that staff will prepare a draft of the proposed updates which will be presented at an upcoming Planning Commission meeting for consideration.

City Planner Johnson commented that the public testimony received regarding a mobile food unit that was permitted on Highway 101 and Hollyhock Street. She explained that the City had no jurisdiction over the traffic concerns and only provided zoning oversight in the UGB.

Shepard thanked the Planning Commission for their work, noting that have had to make difficult decisions in the past six months based on the regulations in place. Shepard explained that the Commission was in a good position to address any concerns in the ordinances and recommend changes.

City Planner Johnson noted that since the amendments to the sign regulations were within the Zoning Ordinance, it required a notice to DLCD and public hearing, so the Sign Ordinance would come before the Commission again.

## 11. PLANNING COMMISSION COMMENTS & CONCERNS

Start time: [06:53:08 PM \(01:53:04\)](#)

Umholtz commented that she loved the new Anchor Street parking lot and playground, and thanked everyone for their hard work.

Commissioner Johnson shared that it was great that the City heard and considered everyone's concerns about the PUD application and she appreciated the community for providing comments even though they might not agree with the decision.

Zedrick concurred with Johnson's comments. She inquired about recycling changes. City Planner Johnson confirmed that the DEQ survey was submitted.

Winchester expressed interest in working with staff and the Fire Department to evaluate tsunami evacuation routes. Shepard indicated that the City had tools the Fire Department could use in their analysis. Winchester reiterated that the PUD code and probably others needed attention.

Lanyon agreed that tsunami evacuation routes should be reviewed. Lanyon inquired how the Strategic Plan related to possible code updates. Shepard replied that all should be encouraged to take the Strategic Plan survey as the Strategic Plan would guide how resources are allocated in the next five years. He confirmed that updates to the Comprehensive Plan and Zoning Ordinance were likely to be a large focus.

Hassell concurred with comments to review tsunami evacuation routes. He shared that he was working with an Oregonian reporter who is working on an article on accessibility on the coast, which would include recent and future City projects.


## 12. ADJOURNMENT

Start time: [07:01:29 PM \(02:01:25\)](#)


Umholtz made a **motion**, seconded by Zedrick, to adjourn the meeting at 7:01 p.m.

The **motion carried** unanimously.

MINUTES APPROVED THE  
15<sup>TH</sup> DAY OF AUGUST 2024

  
\_\_\_\_\_  
William Hassell, President

ATTEST

  
\_\_\_\_\_  
Melissa Thompson, City Recorder