



# City of Rockaway Beach

## Regular City Council Meeting Minutes

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**Date:** Wednesday, June 12, 2024  
**Location:** Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

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### 1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 6:00 p.m.

McNeilly made a statement regarding deportment, requesting that all people respect those in attendance and the opinions of those with whom they may disagree prior, during and after City business meetings.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Start time: [06:02:07 PM \(00:01:43\)](#)

[Mayor - Charles McNeilly: Present](#)  
[Position #3 - Kristine Hayes: Present](#)  
[Position #4 - Alesia Franken: Present](#)  
[Position #1 - Mary McGinnis: Present](#)  
[Position #5 - Penelope Cheek: Present](#)  
[Position #2 - Tom Martine: Present](#)

**Staff Present:** Luke Shepard, City Manager; Melissa Thompson, City Recorder; Marni Johnston, Finance Director; Dan Emerson, Public Works Superintendent; Todd Hesse, Fire Chief; Matt Kelly, Undersheriff, Joshua Brown, Sheriff, and Kevin Grogan, Sheriff's Deputy.

### 4. CONSENT AGENDA

Start time: [06:02:42 PM \(00:02:18\)](#)

- a. Approval of May 8, 2024 Regular Meeting Minutes
- ~~b. Approval of May 8, 2024 Workshop Minutes (item removed from consent agenda)~~
- c. Review of May 2024 Check Register

Hayes removed item 4b, May 8, 2024 Workshop Minutes, from the Consent Agenda.

McGinnis made a **motion**, seconded by Cheek, to approve the amended Consent Agenda.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)  
[Position #5 - Penelope Cheek: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

## 5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS

McNeilly noted an addition to the agenda and invited Bill Hassell to the podium. Hassell stated that Lake Lytle was a hidden treasure. He commented on the City's recent efforts to secure grants for Lake Lytle improvements, noting that he had been asked to provide photos for a grant presentation. Hassell presented a framed photograph of Lake Lytle to City Manager Shepard, to mark the beginning of it becoming an incredible recreation area. Shepard commented that Hassell's drone footage had helped the City acquire grant funding for the restrooms and boardwalk.

- a. **Presentation: Granicus Short-Term Rental (STR) Software** – Kyle Salonga, Granicus  
Start time: [06:06:39 PM \(00:06:16\)](#)

Kyle Solonga, Granicus, gave a presentation providing an overview of their proposal for Short-Term Rental (STR) management platform.

McGinnis commented that transient lodging tax revenue would still be collected for the City by the state, and Granicus could provide data that would help ensure all rentals were reporting correct information to the Department of Revenue. McGinnis noted that one phone number would be available for reporting complaints, and noted benefits to owners. McNeilly commented that the County uses Granicus, and the recovery of lost revenue pays for the service. McNeilly expanded on the complaint process and data available from the platform, and benefits of outsourcing STR management.

- b. **Presentation: Contract Extension for Law Enforcement in Rockaway Beach – Undersheriff Matt Kelly and Sheriff Joshua Brown**  
Start time: [06:15:50 PM \(00:15:26\)](#)

Sheriff Brown thanked the Council for inviting him to speak and acknowledged the opportunity to have conversations and hear concerns. Brown stated he appreciated the support for law enforcement and relationship with Rockaway Beach. He spoke about the Sheriff's Office staffing and the status of candidates to fill remaining positions. Brown expressed excitement for participating in upcoming 4<sup>th</sup> of July events.

McGinnis explained the contract extends law enforcement services to 2028, and noted the Sheriff's Office has a substation at City Hall. Brown acknowledged the benefit of having the substation.

At the request of McNeilly, Undersheriff Kelly shared that the intent was to have additional Deputies on duty to enforce the fireworks ordinance on the 4<sup>th</sup> of July.

- c. **Presentation: Jetty Creek Watershed Project Update - Forest Legacy & NOAA application efforts, Lower Watershed Letter of Intent and next steps** – Daniel Wear, Sustainable Northwest

Start time: [06:24:06 PM \(00:23:42\)](#)

Daniel Wear, Sustainable Northwest, gave a presentation providing updates on the Jetty Creek Watershed Project. He explained differences between potential funding sources. Wear answered clarifying questions. He confirmed for McGinnis that just because a particular funding source allows for a timber harvest, it does not have to be harvested. Wear added that if the Forest Legacy Program is pursued and the City doesn't want to harvest, the property could be put into the carbon market. Hayes inquired about amounts for grants and property costs. Wear explained that he did not have a firm commitment on property cost, but guessed that the \$6 million NOAA limit would likely cover the cost.

## 6. STAFF REPORTS

### a. Fire Department

Start time: [06:41:31 PM \(00:41:07\)](#)

Hesse presented his staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of May 2024. Hesse shared that candidates for the staffing grant would be interviewed the following week and onboarded before July 4<sup>th</sup>. Hesse shared that the new ladder truck downpayment was completed and the build was in progress.

At the request of Martine, Hesse shared that the public should anticipate a burn ban around about July 15<sup>th</sup>. Hesse added that the Tillamook County Defense Board had a new website. Hesse confirmed for McGinnis that Captain Grace was the EMS Captain.

### b. Sheriff's Office

Start time: [06:49:36 PM \(00:49:12\)](#)

Deputy Kevin Grogan summarized the Sheriff's Office report for May 2024. Grogan noted that cameras, such as Ring, helped Deputies investigate and solve crimes, and encouraged their use. He encouraged the public to report suspicious activity.

### c. Public Works

Start time: [06:51:54 PM \(00:51:30\)](#)

Emerson presented his report on recent activities in the Public Works department. Emerson confirmed for Franken that the chlorine monitor issue was noticed within one day. McGinnis complimented Public Works for their work on the new Anchor Street playground.

### d. City Manager

Start time: [06:58:11 PM \(00:57:48\)](#)

Shepard gave a presentation providing background information on the business items on the agenda, updates on other City projects and activities, and public meetings in June and July.

McGinnis commented that most projects were funded by grants.



## 7. PUBLIC HEARING

### a. Public Hearing on Proposed Uses of State Revenue Sharing Funds for Fiscal Year 2024-2025

Start time: [07:10:11 PM \(01:09:47\)](#)

McNeilly stated that Public Hearing allows public input regarding the proposed uses of state revenue sharing funds for the Fiscal Year 2024-2025 Budget.

McNeilly opened the public hearing at 7:10 p.m.

No audience members wished to comment.

McNeilly closed the public hearing at 7:11 p.m.

### b. Public Hearing on the Approved Budget for Fiscal Year 2024-2025

Start time: [07:11:00 PM \(01:10:37\)](#)

McNeilly stated that the purpose of this Public Hearing is to receive public testimony on the budget approved by the Budget Committee.

McNeilly opened the public hearing at 7:11 p.m.

No audience members wished to comment.

McNeilly closed the public hearing at 7:11 p.m.

## 8. CITIZEN INPUT ON NON-AGENDA ITEMS

Start time: [07:11:56 PM \(01:11:32\)](#)

Becci Duckworth expressed concerns regarding vehicle and pedestrian safety at the new bathrooms at the Wayside, and suggested installation of a protective barrier.

Nancy Webster shared that there will be a North Coast Citizens for Water Protection June 22<sup>nd</sup> event at St. Mary's by the Sea and invited all to attend. Webster encouraged people to get involved in protection of the watershed. Webster expressed concerns regarding septic tanks.

Kristin Koptiuch advocated for the annexation of Nedonna Beach in exchange for installation of sewer lines. She expressed concerns regarding sea level rise and drinking water contamination due to deteriorating septic systems.

Goldea See expressed concerns about traffic and noise at the Anchor Street Park. See suggested installation of sound barriers and establishing hours.

Kathleen L'Engle shared concerns about feeding of deer, referencing Code Chapter 91.01, Wild Animals, and advocated that the Council approve proposed Ordinance 2024-03.



Justin McMahan expressed concerns regarding the election process and advocated for removing position numbers from Council positions. McMahan referenced his submitted written testimony.

**9. OLD BUSINESS – None Scheduled**

**10. NEW BUSINESS**

**a. Proclamation - June 2024 as High School Senior Recognition Month**

Start time: [07:34:39 PM \(01:34:15\)](#)

McNeilly read aloud the proclamation to declare June as High School Senior Recognition Month.

Martine made a **motion**, seconded by Cheek, to approve the proclamation declaring June as High School Senior Recognition Month.

Martine commented that it was nice to acknowledge graduates.

The **motion carried** by the following vote:

[Position #2 - Tom Martine: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

**b. Consideration of Resolution 2024-30 Amending the Intergovernmental Agreement Between the City of Rockaway Beach and the Tillamook County Sheriff's Office for Law Enforcement Services**

Start time: [07:36:41 PM \(01:36:17\)](#)

McNeilly explained that this resolution acts to extend the existing law enforcement IGA between the City of Rockaway Beach and the Tillamook County Sheriff's Office through June 2028 and adjust charges for services rendered.

McNeilly invited public comment. No audience members wished to comment.

McGinnis made a **motion**, seconded by Franken, to approve Resolution 2024-30 Amending the Intergovernmental Agreement Between the City of Rockaway Beach and the Tillamook County Sheriff's Office for Law Enforcement Services.

McGinnis commented that the City was well-served by the Sheriff's office.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)  
[Position #4 - Alesia Franken: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

c. **Consideration of Resolution 2024-33 Approving a Proposal from Granicus for Short-Term Host Compliance Software & Authorizing the City Manager to Execute an Agreement**

Start time: [07:38:59 PM \(01:38:35\)](#)

McNeilly explained this resolution approves the proposal for STR software and authorizes the City Manager to sign an agreement.

McNeilly invited public comment.

Hayes recused herself from the meeting.

Nancy Lanyon commented that the baseline of addresses had anomalies based on the 2022 census and expressed concerns about using that data for street names. Lanyon encouraged consideration of the base date for evaluating data in relation to the fiscal year, and ensure responsibility for receiving complaints via email.

Franken made a **motion**, seconded by McGinnis, to approve Resolution 2024-33 Approving a Proposal from Granicus for Short-Term Host Compliance Software & Authorizing the City Manager to Execute an Agreement.

Franken commented that it was a big help to city staff and will help the Council make more informed decisions. McGinnis commented that the County uses Granicus.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)  
[Position #1 - Mary McGinnis: 2nd](#)  
[Position #3 - Kristine Hayes: Abstain](#)  
[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

Hayes rejoined the meeting.

**d. Consideration of Resolution 2024-22 Adopting an Updated Employee Handbook**

Start time: [07:43:53 PM \(01:43:29\)](#)

McNeilly explained that this resolution adopts updated personnel policies and procedures that govern the employment relationship between the City and its employees, and rescinds the previous edition.

McNeilly invited public comment. No audience members wished to comment.

Cheek made a **motion**, seconded by Martine, to approve Resolution 2024-22 Adopting an Updated Employee Handbook.

Cheek commented that it was a necessary tool that Council and staff could agree on.

The **motion carried** by the following vote:

[Position #5 - Penelope Cheek: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

**e. Consideration to Select a Grand Marshal for the 2024 July Fourth Parade**

Start time: [07:46:11 PM \(01:45:47\)](#)

McNeilly explained that consideration for selecting the Grand Marshal included community service, personal accomplishment or awards, length of time living in the community, personal deeds, and dedication to the community over their lifetime. McNeilly noted that the Council discussed nominees at the Workshop and formed a consensus around Bill Hassell.

McNeilly invited public comment. No audience members wished to comment

McGinnis made a **motion**, seconded by Cheek, to select Bill Hassell as the Grand Marshal.

McGinnis commented that Hassell had a lot of support.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)

[Position #5 - Penelope Cheek: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)



[Position #2 - Tom Martine: Approve](#)

McNeilly offered congratulations and said it was well-deserved.

**f. Consideration to Select the 2024 Volunteer of the Year**

Start time: [07:48:57 PM \(01:48:34\)](#)

McNeilly explained areas of consideration included community service, personal accomplishment or awards, length of time living in the community, personal deeds, and dedication to the community over their lifetime. McNeilly said that the Council discussed nominees at the Workshop and formed a consensus around Ronnie Duckworth.

McNeilly invited public comment. No audience members wished to comment.

Franken made a **motion**, seconded by Martine, to select Ronnie Duckworth as 2024 Volunteer of the Year.

Franken commented that those who nominated him provided many touching comments, and it was clear that he was an important part of the community. McGinnis commented on the large number of nominations received for Duckworth.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

**g. Consideration of Resolution 2024-31 Approving Wayside Application for Rockaway Beach Music Festival**

Start time: [07:50:18 PM \(01:49:54\)](#)

McNeilly explained that this resolution approves a Wayside use application from the Neah-Kah-Nie Coast Arts, Music & Cultural Foundation for the Rockaway Beach Music Festival.

McNeilly invited public comment. No audience members wished to comment.

McGinnis declared that she did not have a conflict of interest because there was no money involved, but she was on the planning committee for the festival.

Martine made a **motion**, seconded by Franken, to approve Resolution 2024-31 Approving Wayside Application for Rockaway Beach Music Festival.

The **motion carried** by the following vote:

[Position #2 - Tom Martine: Motion](#)

[Position #4 - Alesia Franken: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

**h. Consideration of Resolution 2024-32 Approving a Letter of Intent and Non-Disclosure Agreement with Nuveen Natural Capital, LLC., to Facilitate Funding Opportunities and Related Due Diligence on the Timberlands Comprising the Lower Watershed of Jetty Creek**

Start time: [07:52:14 PM \(01:51:50\)](#)

McNeilly stated that this resolution approves actions related to pursuing the City's interest in acquiring the Lower Watershed of Jetty Creek.

McNeilly invited public comment.

Nancy Lanyon shared that she was happy to see the City pursuing this in a responsible way and was glad there was time for community interaction. Lanyon appreciated mineral and agricultural references in the proposal, as well as carbon tax credits. Lanyon commented on pesticides and spraying, and their effect on beehives.

Franken made a **motion**, seconded by Hayes, to approve Resolution 2024-32.

Franken commented that it was a great step forward in the community toward protecting the quality and quantity of our drinking water. McGinnis thanked Sandy Johnson and City Manager Shepard for participating on the negotiating team. McGinnis thanked Nuveen Natural Capital and their regional manager Kevin Brown for their participation. Hayes thanked Nancy Webster and said that she didn't think any of this would be happening without her. McGinnis added her thanks to Webster.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)

[Position #3 - Kristine Hayes: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

McNeilly acknowledged that it was a monumental step for the City and expressed his thanks to Webster and her organization.

**i. Consideration of Resolution 2024-34 A Resolution Reviewing and Continuing Reserve Funds**

Start time: [07:57:48 PM \(01:57:24\)](#)

McNeilly explained that this resolution meets the State law requirement that the City review and reaffirm its reserve funds at least every 10 years, and shared the funds to be considered.

McNeilly invited public comment. No audience members wished to comment.

McGinnis made a **motion**, seconded by Martine, to approve Resolution 2024-34 A Resolution Reviewing and Continuing Reserve Funds.

McGinnis commented that the action was routine.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

**j. Consideration of Resolution 2024-35 A Resolution Establishing the Economic Stability Reserve Fund #170**

Start time: [07:59:44 PM \(01:59:20\)](#)

McNeilly explained that this resolution creates a “rainy day” fund, as submitted in the approved budget. He noted that the fund shall not be used to supplement water or sewer operating funds.

McNeilly invited public comment. No audience members wished to comment.

Franken made a **motion**, seconded by Martine, to approve Resolution 2024-35 A Resolution Establishing the Economic Stability Reserve Fund #170.

Franken commented that it was a testament to how well the city was doing financially and thanked Shepard. McNeilly commented that fund would help with the inevitable ups and downs of tourism and the transient lodging tax.

The **motion carried** by the following vote:

[Position #4 - Alesia Franken: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)



[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

**k. Consideration of Resolution 2024-36 Declaring the City's Election to Receive State Revenues**

Start time: [08:02:12 PM \(02:01:48\)](#)

McNeilly explained that this resolution meets the state requirement that the city declare its intent to receive its share of state revenues for fiscal year 2024-2025.

Martine made a **motion**, seconded by Franken, to approve Resolution 2024-36.

McGinnis commented that the action was routine.

The **motion carried** by the following vote:

[Position #2 - Tom Martine: Motion](#)  
[Position #4 - Alesia Franken: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

**l. Consideration of Resolution 2024-37 Adopting the Budget; Making Appropriations; and Imposing and Categorizing Taxes for Fiscal Year 2024-2025**

Start time: [08:03:19 PM \(02:02:55\)](#)

McNeilly stated that the Budget Committee approved the 2024-2025 budget, and it is now before the Council for adoption. This one resolution contains all four actions required: it adopts the budget, appropriates funds, and imposes and categorizes taxes for fiscal year 2024-2025.

McGinnis made a **motion**, seconded by Cheek, to approve Resolution 2024-37 Adopting the Budget; Making Appropriations; and Imposing and Categorizing Taxes for Fiscal Year 2024-2025.

McGinnis thanked the Budget Committee members, noting that some were present. Franken thanked Finance Director Marni Johnston.

The **motion carried** by the following vote:

[Position #1 - Mary McGinnis: Motion](#)  
[Position #5 - Penelope Cheek: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

## 11. ITEMS REMOVED FROM CONSENT AGENDA

Start time: [08:05:25 PM \(02:05:01\)](#)

### a. Approval of May 8, 2024 Workshop Minutes

Hayes requested amendments clarifying her comments on page 2 regarding the Façade Grant.

McNeilly suggested that the item be tabled, and that City Recorder Thompson be asked to review the recording and report back. McGinnis noted that the minutes are not verbatim, they are a summary.

Hayes made a **motion**, seconded by McGinnis, to table approval of minutes to the next meeting.

The **motion carried** by the following vote:

[Position #3 - Kristine Hayes: Motion](#)  
[Position #1 - Mary McGinnis: 2nd](#)  
[Position #3 - Kristine Hayes: Approve](#)  
[Position #4 - Alesia Franken: Approve](#)  
[Position #1 - Mary McGinnis: Approve](#)  
[Position #5 - Penelope Cheek: Approve](#)  
[Position #2 - Tom Martine: Approve](#)

## 12. COUNCIL CONCERNS

Start time: [08:07:43 PM \(02:07:19\)](#)

Cheek commented on Strategic Planning Retreat and expressed appreciation to Shepard.

Franken appreciated that staff was included in the Strategic Planning process, noting it was a helpful and productive experience. Franken shared that she was proud to live in a place where people were so kind and supportive of their fellow citizens in their nominations for Grand Marshal and Volunteer of the Year.

Hayes commented that she enjoyed the Strategic Planning process and looked forward to the public engagement process. She commented that she thought the process felt backwards with the Council

and staff meeting prior to public engagement, but it sounded like they would do a great job of including all voices. Hayes commented that she wanted to restore the Charter, saw no reason to have Council position numbers, and that it didn't feel democratic or fair. Hayes stated that if position numbers are used, they should represent districts, and the districts must be voted on by ordinance.

Martine commented that election time was coming up and he would like to see people that are qualified run for Council, and he wanted it to be done fairly. He commented on a "Team Rockaway" group that campaigned in the election 12 years ago, noting those who were elected harassed the City Manager, and were ultimately recalled. Martine stated that we don't need gang voting. He encouraged prospective candidates to promote themselves and refrain from badmouthing other people.

McGinnis thanked City staff for participation in the Strategic Planning Retreat. McGinnis encouraged the public to review the Strategic Planning charts posted in the Council room, and to participate in the process. McGinnis shared information about walks to be held by the Salmonberry Trail Foundation, a July 4<sup>th</sup> bicycle brigade, and convention sites available in Rockaway Beach. McGinnis commented on the quality-of-life surrounding Anchor Street Park, and suggested that the City look into addressing concerns about noise. McGinnis addressed Facebook comments suggesting that the Coffee with Mayor and Manager was a public meeting, explaining that by state law definition, it was not. McGinnis commented on voting, stating that the election process was not illegal. She explained that the City Charter was devoid on the matter. McGinnis advocated for following the model that the City of Bend used to amend their Charter election provisions, and for next election cycle, the City should establish a citizen's committee to review the Charter and make recommendations. McGinnis proposed that residents should determine how they vote and how much the City Council gets paid.

### **13. MAYOR'S REPORT**

Start time: [08:19:34 PM \(02:19:11\)](#)

McNeilly shared that the monthly Coffee with Manager and Mayor was held on May 30<sup>th</sup> and a summary of comments was included in the agenda packet. McNeilly explained he had established the monthly Coffee with Manager and Mayor to provide opportunity for increasing community member's connection and communication with city leadership. He noted that Coffee with Manager and Mayor are not subject to public meetings law. He explained that the Coffee was intended for the community members and had requested the Council members not attend. McNeilly expressed concerns that the Coffee with Manager and Mayor would become politicized and announced that the Coffee meetings would be suspended until after General Election. The next Coffee with Manager and Mayor will be November 21, 2024.

McNeilly commented that how Councilors are elected had become a topic of discussion. He shared a slide explaining the three ways cities in Oregon elect Councilors, including position numbers with wards (geographical representation), position numbers with no wards (at large representation), and Block Voting (vote for your favorite candidates up to the number of open Council seats. McNeilly noted that the election process currently in place had been that way for 10 years. He stated that consideration to change the process was a challenge since the City Charter was silent on the issue. McNeilly explained that the City Elections Official will follow recommendations of the City Attorney and will not seek modifications to the City elections through the certification of the 2024



ballot. McNeilly advocated for a holistic review and update of the City Charter that would then go to voters for approval. He encouraged the public to make their desires for a Charter update known during the strategic plan process.

McNeilly encouraged the public not to rely on social media. He explained that he follows the League of Oregon Cities (LOC) guidance discouraging discussion of City business on social media, and invited the public to email to him their questions and concerns.

#### 14. ADJOURNMENT

Start time: [08:25:28 PM \(02:25:05\)](#)

McGinnis commented that the Grand Marshal sets the pace for the July 4<sup>th</sup> parade, and encouraged Hassell to go slow.

Hayes **moved**, seconded by Martine, to adjourn the meeting at 8:25 p.m.

The **motion carried** by the following vote:

[Position #3 - Kristine Hayes: Motion](#)

[Position #2 - Tom Martine: 2nd](#)

[Position #3 - Kristine Hayes: Approve](#)

[Position #4 - Alesia Franken: Approve](#)

[Position #1 - Mary McGinnis: Approve](#)

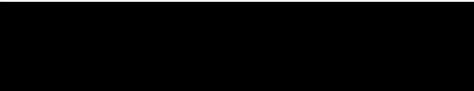
[Position #5 - Penelope Cheek: Approve](#)

[Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THE  
17<sup>TH</sup> DAY OF JULY 2024

  
Charles McNeilly, Mayor ✓

ATTEST

  
Melissa Thompson, City Recorder