



# City of Rockaway Beach

## City Council Workshop Minutes

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**Date:** Wednesday, June 12, 2024

**Location:** Rockaway Beach City Hall, 276 HWY 101 – 2<sup>nd</sup> Floor Conference Room

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### 1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

### 2. ROLL CALL

Start time: [04:30:58 PM \(00:00:48\)](#)

[Mayor - Charles McNeilly: Present](#)

[Position #3 - Kristine Hayes: Present \(arrived at 4:36 p.m.\)](#)

[Position #4 - Alesia Franken: Present](#)

[Position #1 - Mary McGinnis: Present](#)

[Position #5 - Penelope Cheek: Present](#)

[Position #2 - Tom Martine: Present](#)

**Staff Present:** Luke Shepard, City Manager; Melissa Thompson, City Recorder; and Mary Johnson, City Planner

### 3. COUNCIL BRIEFING/DISCUSSION

#### a. Presentation - Granicus Short-Term Rental Software – Kyle Salonga

Start time: [04:31:49 PM \(00:01:39\)](#)

City Planner Johnson introduced Kyle Salonga from Granicus. Salonga introduced Granicus consultant Jeffrey Goodman. Salonga gave a presentation providing an overview of Granicus's Short-Term Rental (STR) management platform. Salonga and Goodman answered clarifying questions for the Council. Salonga and Johnson explained how the platform would be implemented within the first year, beginning with renewals in July, as well as benefits for STR owners and management companies. Councilors acknowledged Johnson for her work. There was brief discussion regarding costs.

#### b. Review of Nominations for Grand Marshal and Volunteer of the Year (5:10 p.m.)

Start time: [05:03:08 PM \(00:32:58\)](#)

Shepard provided the Council with paper ballots for nominations for Grand Marshal and Volunteer of the Year. McNeilly explained that Caroline Walters, Michael Weisenfluh, City Manager Shepard and himself all expressed they were honored to be nominated, but withdrew themselves from consideration. Cheek and Hayes withdrew themselves from consideration. McNeilly explained the voting process. The Council completed ballots and results were tallied. McNeilly announced Bill Hassell as the top vote for Grand Marshal, and Ronnie Duckworth as the top vote for Volunteer of the Year.

**c. Review of Draft Ordinance Amending Code Chapter 91, Section 91.01 – Wild Animals**  
Start time: [05:13:05 PM \(00:42:56\)](#)

Shepard explained it was the second time the Council would review the draft ordinance. He noted that a subsection was added to address penalties. Shepard answered clarifying questions. There were comments that the ordinance addressed safety concerns. It was noted that the intent was not to target feeding of squirrels at the Wayside. Hayes suggested adding language regarding bulk feeding. There was consensus to bring the proposed ordinance to the next Council meeting with two readings in one meeting.

There was brief discussion regarding items in the regular meeting agenda packet related to watershed acquisition. Shepard answered clarifying questions for the Council related to Resolution 2024-32 Approving a Letter of Intent and Non-Disclosure Agreement with Nuveen Natural Capital, LLC., to Facilitate Funding Opportunities and Related Due Diligence on the Timberlands Comprising the Lower Watershed of Jetty Creek.

**4. ADJOURNMENT**

Start time: [05:26:38 PM \(00:56:29\)](#)

McGinnis inquired about cars for the Grand Marshal and Volunteer of the year in the parade. Shepard explained that the parade event coordinator managed it.

Martine made a **motion**, seconded by Franken, to adjourn the meeting at 5:26 p.m.

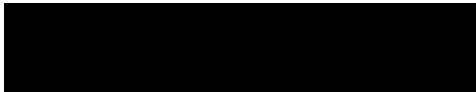
The **motion carried** by the following vote:

- [Position #2 - Tom Martine: Motion](#)
- [Position #4 - Alesia Franken: 2nd](#)
- [Position #3 - Kristine Hayes: Approve](#)
- [Position #4 - Alesia Franken: Approve](#)
- [Position #1 - Mary McGinnis: Approve](#)
- [Position #5 - Penelope Cheek: Approve](#)
- [Position #2 - Tom Martine: Approve](#)

MINUTES APPROVED THIS  
17<sup>TH</sup> DAY OF JULY 2024

  
Charles McNeilly, Mayor

ATTEST



Melissa Thompson, City Recorder