Employment Opportunity

CITY PLANNER

Open until filled

First Review: February 21, 2025

Home to seven miles of uninterrupted sandy beaches and an annual operating budget of $26 million, the City of Rockaway Beach is now accepting applications for City Planner. This position administers the City's Comprehensive Plan; Performs advanced professional planning work, exercising considerable independent judgment. Responsible for current planning work including permit intake, permit reviews and tasks related to zoning code compliance. Primary responsibilities include coordinating the current planning section, scheduling public hearings, coordinating agendas for Planning Commission, conducting special studies, conducting long range planning studies of complex land use issues to include Comprehensive Plan Review, Public Facilities, Economic Development, Transportation Planning, Citizen Involvement, Land Use and Development Ordinance. Does research, analyzes information, plays a lead role in public outreach efforts, and coordinates selected projects. Work is performed under the direction of the City Manager.

REQUIRES:

Education: Bachelor's Degree in business administration, public administration, urban planning or related field.

Experience: Five years' experience as City Planner, Deputy City Planner, Community Development Director, City Manager, Legal Administrative Assistant, or other applicable experience.

Any combination of education and experience that has provided the knowledge, skills and abilities to perform the essential duties of this position will be considered.

SALARY: $7,513.99 -$8,348.88 (up to $8,891.55 beginning July 1st) + full benefit package.

TO APPLY: Download application and job description at www.CORB.us. Mail application, resume and cover letter to Melissa Thompson, City Recorder, City of Rockaway Beach, PO Box 5, Rockaway Beach, OR 97136 or email to cityrecorder@corb.us. Questions may be directed to: citymanager@corb.us. FLSA Exempt Position. Equal Opportunity Employer.