

January 15, 2025

Rockaway Beach
City Council
Meeting



Financial Audit Presentation

CITY OF ROCKAWAY BEACH
Tillamook County, Oregon

ANNUAL FINANCIAL REPORT

June 30, 2024



- Oregon law requires cities to file annual financial audit reports with the Secretary of State Audits Division
- Audit Presentation – 2023/24 Budget Year - Peter Gelser - Koontz, Basques & Associates, P.C.
- Audit Available online
- City reported positive balances in all funds
- June 2024 net position \$29,835,481 up \$2,741,092 during fiscal year
- Room for improvement – Action Plan

RESOLUTION NO. 2025-01

A RESOLUTION ADOPTING PLAN OF ACTION FOR 2023-2024
FISCAL YEAR AUDIT FINDINGS

WHEREAS, the City's audit of the fiscal year ending June 30, 2024 was completed by the independent auditing firm, Koontz, Blasquez & Associates, P.C.; and

WHEREAS, the audit report included deficiencies as indicted in the attached Exhibit A; and

WHEREAS, the State requires that municipalities adopt a plan of action to address any deficiencies and file the plan with the Secretary of State.

NOW, THEREFORE, THE CITY OF ROCKAWAY BEACH RESOLVES AS FOLLOWS:

Section 1. The City of Rockaway Beach City Council adopts the Plan of Action for 2023-2024 Fiscal Year audit findings, attached as Exhibit A.

Section 2. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 15TH DAY OF JANUARY 2025.

APPROVED

Charles McNeilly, Mayor

ATTEST

Melissa Thompson, City Recorder

Resolution 2025-01

- Adopts a plan of action for 2023-2024 Fiscal Year Audit Findings
- Discussed during the Audit Presentation
- State requires that municipalities file their plans of action with the Secretary of State (Deadline Jan. 18th)

Mayor & Council Members



Mayor

Charles McNeilly

My family visited and stayed in Rockaway Beach for over 20 years; falling in love with the city and its residents before making it our...

[Read More](#)



Council President

Penny Cheek

My first trip to Rockaway Beach was in 1975. Little did I know then that I would now be a homeowner, business...

[Read More](#)



Council Position 1

Mary McGinnis

I am honored to serve on city council. Supporting my local community is a core value of mine. I grew up in a logging...

[Read More](#)



Council Position 2

Tom Martine

I moved to Rockaway in 1995 when I purchased the hardware store. After 4 months I was asked to join the fire...

[Read More](#)



Council Position 3

Kiley Konruff



Council Position 4

Alesia Franken

I am honored to serve the Rockaway Beach community. My family and I have been coming to Rockaway Beach for...

[Read More](#)

Election of Council President

- City Charter requires the election of a Council President at the first meeting each year.
- The Council President presides in the absence of the mayor
- The Council President acts as mayor when the mayor is unable to perform their duties
- Councilor Cheek served as Council President in 2023 and 2024.

Mayor & Council Members



Mayor

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Election of Council Liaison

- The Rockaway Beach City Charter provides that the Mayor may nominate a Councilor liaison.
- The role of Council liaison is to provide an avenue for communication. CC and PC
- The Council liaison is a non-voting position and is not a member of the Planning Commission.
- The Council liaison shall excuse themselves from any land use hearing or land use application discussion.

RESOLUTION NO. 2025-03

A RESOLUTION APPOINTING MEMBERS TO THE PLANNING COMMISSION
TO FILL VACANT POSITIONS 1 & 7

WHEREAS, the Rockaway Beach Charter Chapter III, Section 7 authorizes the Mayor, with the approval of a majority of the Council, to make appointments to committees; and

WHEREAS, the City of Rockaway Beach Planning Commission has vacancies in Position 1 and Position 7; and

WHEREAS, the Mayor and City Council have reviewed the applications received from residents meeting the qualifications provided in City Code Chapter 31.01(C) to serve on the Planning Commission.

NOW, THEREFORE, THE CITY OF ROCKAWAY BEACH RESOLVES AS FOLLOWS:

Section 1. The City of Rockaway Beach City Council hereby approves the appointment of Jason Maxfield to Planning Commission Position 1, for a term ending 06/30/2026.

Section 2. The City of Rockaway Beach City Council hereby approves the appointment of Lydia Hess to Planning Commission Position 7, for a term ending 06/30/2025.

Section 3. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 15th DAY OF JANUARY 2025.

APPROVED

ATTEST

Charles McNeilly, Mayor

Melissa Thompson, City Recorder

Resolution 2025-03

Appointments to Planning Comm.

- Rockaway Beach Planning Commission has vacancies in Position 1 and Position 7
- Appointments to fill unexpired terms:
 - Position #1 term ends 6/30/26
 - Position #7 term ends 6/30/25
- Accepted applications 11/18 - 12/ 6
- City received two applications:
 - Jason Maxfield and Lydia Hess (requested pos. 7)
- Thanks to Zandra Umholtz and Georgeanne Zedrick for their years of service on the PC

RESOLUTION NO. 2025-01

A RESOLUTION APPROVING A SITE HOST AGREEMENT WITH EV CHARGING SOLUTIONS, INC. FOR ELECTRIC VEHICLE CHARGING STATIONS AT ANCHOR STREET PARKING LOT

WHEREAS, EV Charging Solutions, Inc, hereinafter referred to as "EVCS", has access to public and/or private funding to install and operate Level II Charging and/or Direct Current Fast Charging ("DCFC") stations used for charging and/or recharging electric vehicles (hereafter the "Equipment"); and

WHEREAS, this funding is intended to improve the availability and reliability of electric vehicle charging systems; and

WHEREAS, the City wishes to allow the construction, operation, and/or maintenance of one or more items of Equipment on its real property located in the Anchor Street Parking Lot and also wishes to allow public use of the Equipment; and

WHEREAS, the City and EVCS wish to share the revenue realized from the sale of electricity stemming from the utilization of the Equipment on the property as more fully described in the agreement attached as Exhibit 1; and

WHEREAS, the City and EVCS desire that this Agreement shall remain in effect, subject to the terms and conditions set forth below, for ten (10) years after the commissioning date (i.e., date when the Equipment is placed in service on the Property);

NOW, THEREFORE, THE CITY OF ROCKAWAY BEACH RESOLVES AS FOLLOWS:

Section 1. The City of Rockaway Beach City Council hereby approves the site host agreement with EV Charging Solutions, Inc., attached as Exhibit 1.

Section 2. This Resolution shall be effective immediately upon adoption.

APPROVED AND ADOPTED BY THE CITY COUNCIL THE 15th DAY OF JANUARY 2025.

APPROVED

ATTEST

Charles McNeilly, Mayor

Melissa Thompson, City Recorder

Resolution 2025-02

Approves Site Host Agreement

- Agreement allows EV Charging Solutions to install and operate electric vehicle charging stations at the Anchor St. parking lot.
- EVCS to install:
 - 8 Direct Current Fast Charging stations
 - 1 Level II charging station
 - 1 ADA complaint parking spot
- EVCS responsible for construction, operation and maintenance
- City and EVCS to share revenue

City of Rockaway Beach
City Council Executive Session



Date: Wednesday, January 15, 2025
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

RECORD OF EXECUTIVE SESSION

NOT FOR PUBLIC DISCLOSURE - ANY ENCLOSED DOCUMENTS ARE CONFIDENTIAL

Meeting held pursuant to the following ORS:

- | | | |
|-------------------------------------|---------------|--|
| <input type="checkbox"/> | 192.660(2)(a) | Employment of Public Officers, Employees and Agents |
| <input type="checkbox"/> | 192.660(2)(b) | Discipline of Public Officers and Employees |
| <input type="checkbox"/> | 192.660(2)(d) | Labor Negotiator Consultations |
| <input type="checkbox"/> | 192.660(2)(e) | Real Property Transactions |
| <input type="checkbox"/> | 192.660(2)(f) | Exempt Public Records |
| <input type="checkbox"/> | 192.660(2)(g) | Trade Negotiations |
| <input checked="" type="checkbox"/> | 192.660(2)(h) | Legal Counsel |
| <input type="checkbox"/> | 192.660(2)(i) | Performance Evaluations of Public Officers and Employees |
| <input type="checkbox"/> | 192.660(2)(j) | Public Investments |

Called to Order at: _____ Adjourned at: _____

Present:
Mayor: Charles McNeilly
Councilors: Penny Cheek, Mary McGinnis, Tom Martine, Kiley Konruff, Alesia Franken

Excused:

Staff: Luke Shepard, City Manager; Melissa Thompson, City Recorder

Legal Counsel:

Consultants:

Other:

Subject: Pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Form Completed by: Melissa Thompson, City Recorder

Executive Session

- The Rockaway Beach City Council will hold Executive session to consult the with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed
- Standard Practice allowed under ORS 192.660(2)(h).
- This session is closed to the public. No final action will be taken in this closed session. If a decision needs to be made, it will be done when the open session resumes.

Staff Promotion



- Mary Johnson promoted to Public Works Director (~April 2025)
- Transformed City's Planning Program
- Worked to plan and secure:
 - \$2.8 Million Funding Package Nedonna WL
 - \$435,000 Grant Lake Lytle
 - \$6 Million Salmonberry trail (pending)
 - \$17.5 million Jetty Creek Acquisition (pending)
- Five-year Strategic Plan
 - Infrastructure and Facility heavy
 - 25 Goal Actions for PW (well over half)



City of Rockaway Beach Employment Opportunities

The City of Rockaway Beach is seeking motivated individuals to join the Public Works team for the following full-time positions:

- Utility Worker I/II (depending on experience and qualifications)
- Plant Operator I/II (depending on qualifications and experience)

[Job Announcement & Application](#)

See position descriptions and our application form at the link above. Submit resumes and applications to the City of Rockaway Beach, P.O. Box 5, Rockaway Beach, Oregon 97136, or by email to publicworks@corb.us. Position open until filled. First review February 14th, 2025.

Now Recruiting

- Utility Worker I or II
- Treatment Plan Operator I or II
- First Review on February 14th
- Full-time positions w/benefits
- More information on our website
- City Planner – Coming Soon



Rockaway Beach Patrol

- Deputy Sean Ahlers
- Distinguished Action Award, Oregon State Sheriff's Association
- Ahlers awarded for his response to an incident in Rockaway Beach
- *"Deputy Ahlers displayed great courage when he used his advanced training in deploying a ballistic shield that allowed himself and fellow officers to detain a dangerous individual who had threatened people with a gun."* - Sheriff Brown

CITY OF ROCKAWAY BEACH

2024/2025

SMALL COMMUNITY GRANT



GRANT FUNDS AVAILABLE: \$500,000
MAXIMUM GRANT REQUESTS: \$4,999.99

Applications open 2/3/2024
Deadline to apply:
2/3/2024 at 12:00 pm

Questions? Need assistance?
Grant Manager, @corb.us
(503) 374-1752 ext. 200

Community Grants

- Application period opens February 3
- Small CG – up to \$4,999
 - Deadline March 7th
 - Awards April 9th
- Large CG – \$5,000-\$20,000
 - Deadline April 4th
 - Awards May 14th

Public Meetings: January and February



- Jan. 15 City Council Workshop and Regular Meeting
- Jan. 16 Planning Commission Meeting
- Jan. 21 Sourcewater Protection Plan Dev. Comm.
- Jan. 23 Coffee With Mayor and City Manager
- Feb. 12 City Council Workshop and Regular Meeting
- Feb. 19 Salmonberry Trail – Southern Segment
- Feb. 20 Planning Commission Meeting
- Feb. 20 Coffee With Mayor and City Manager

January 15, 2024

Rockaway Beach
City Council
Meeting



Mayor's Report

January 15, 2025

City of Rockaway Beach Coffee w/ Manager and Mayor

Fourth Thursday of January

9:00 am to 10:00 am

City Hall 2nd Floor Conference Room

Thursday, January 23, 2025

Bring your questions, comments and suggestions

We look forward to our interaction!

City of Rockaway Beach Community Coffee (and Tea)

Tuesday March 25th at 9:00 am

City Hall

Rockaway Writers Rendezvous

www.rbwriters.com

Conference April 25-27

Writing and Art Contests
Entries due March 1st by 5:00 pm

City Issued Email Addresses

Council Member	Email Address
Council President Penny Cheek	pcheek@corb.us
Councilor Alesia Franken	afranken@corb.us
Councilor Kiley Konruff	kkonruff@corb.us
Councilor Tom Martine	tmartine@corb.us
Councilor Mary McGinnis	mmcginnis@corb.us
Mayor Charles McNeilly	cmcneilly@corb.us

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