

# City of Rockaway Beach

## Sourcewater Protection Plan Development Advisory Committee (SPPDAC) Meeting Minutes



**Date:** Wednesday, November 20, 2024  
**Time:** 9:30 A.M.

**1. CALL TO ORDER** – Sandra Johnson, Chair  
Johnson called the meeting to order at 9:30 a.m.

### **2. ROLL CALL**

**Committee Members Present:** Sandra Johnson, Jason Maxfield, Lydia Hess, Ron Cleman

**Committee Members Excused:** Jay Udelhoven

**Council Members Present:** Mayor Charles McNeilly, Alesia Franken, City Council Liaison; Mary McGinnis (guest)

**Staff Present:** Luke Shepard, City Manager; and Melissa Thompson, City Recorder

**Consultants Present:** Suzanne de Szoeki and Mikaela Clarke, GSI Water Solutions, Inc.

### **3. APPROVAL OF MINUTES**

#### **a. October 10, 2024 Meeting Minutes**

Cleman made a **motion**, seconded by Hess, to approve the October 10, 2024 meeting minutes as presented.

The **motion carried** unanimously.

### **4. PUBLIC COMMENT**

Johnson invited public comment. No audience members wished to comment.

### **5. NEW BUSINESS**

Start time: 9:33 a.m.

- a. Sourcewater Protection Plan Town Hall Recap Implementation Plan Ideas: Development Approach Overview and Discussion**  
- Suzanne de Szoeki, GSI Water Solutions

De Szoeki referred the Commission to two documents in their packet: *Rockaway Beach Jetty Creek Sourcewater Protection Plan Strategies*, and an implementation plan table. De Szoeki

confirmed for Johnson that the title “Implementation Plan” would be added to that document.

De Szoeki presented, and the Commission reviewed, each proposed implementation strategy. De Szoeki answered clarifying questions.

Discussion and edits made to the implementation plan included:

- Discussion regarding forest stewardship plan. Added more specific language regarding active forest management and monitoring of forest health.
- Added “Conduct studies as needed on erosion and landslide potential and other risks” in two categories.
- Suggestion to add “Explore partnerships” to all category phases.
- Added “Explore geologic studies” to the Sediment and Erosion Control category.
- Added “Public Works Department” to the Water Conservation Measures, Potential Partners.
- Discussion regarding the financial impact and suggestions to analyze total cost of ownership of watershed acquisition. Shepard noted that the City was focused on securing outside funding, and activities would be dependent on funding and capacity.

Cleman excused himself from the meeting at 10:17 a.m., and returned at 10:19 a.m.

## **6. NEXT STEPS**

Start time: 10:30 a.m.

De Szoeki stated that next steps would include building out a formal plan, including tables. De Szoeki explained that GSI Water Solutions will also work on the contingency plan section and the future water sources section for review at the next meeting.

## **7. COMMITTEE COMMENTS**

Start time: 10:32 a.m.

Maxfield appreciated the focus and comments on the materials, and appreciated City staff and elected officials for their work in the process.

Hess expressed appreciation for the process and information provided.

Johnson thanked the City and its support of the process. Johnson stated she liked the implementation plan and was happy with how things were going.

McNeilly acknowledged the progress made in a short period of time. He commented that it was nice to be close to the creation of the end product. McNeilly thanked De Szoeki and her team.

Franken commented she was pleased with the process, and thanked all involved.

Shepard shared that he was impressed with results and hoped the Committee felt that their input was valued and that it reflected their views and that of the public. Shepard said he was happy with the project momentum and funding thus far.

**8. ADJOURNMENT**

Cleman made a **motion**, seconded by Maxfield, to adjourn at 10:37 a.m.

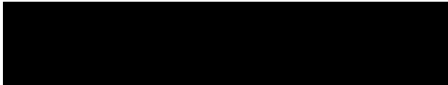
The motion **carried** unanimously.

MINUTES APPROVED THE  
21<sup>ST</sup> DAY OF JANUARY 2025



Sandra Johnson, Chair

ATTEST



Melissa Thompson, City Recorder