



City of Rockaway Beach

Regular City Council Meeting Minutes

Date: Wednesday, March 12, 2025
Location: Rockaway Beach City Hall, 276 Hwy 101 - Civic Facility

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at: 6:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek (Zoom), Mary McGinnis, Tom Martine, Alesia Franken, and Kiley Konruff

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Dan Emerson, Public Works Superintendent; Todd Hesse, Fire Chief; and Kevin Grogan, Sheriff's Deputy.

4. CONSENT AGENDA

Start time: 06:04:47 PM (00:01:57)

- a. Approval of February 12, 2025 Regular Meeting Minutes
- b. Approval of February 12, 2025 Workshop Minutes
- c. Review of Financial Reports
- d. Approval to Move Regular July Meeting from July 9th to July 16, 2025

McGinnis made a **motion**, seconded by Martine, to approve the consent agenda.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

5. PRESENTATIONS, GUESTS & ANNOUNCEMENTS – None Scheduled

6. STAFF REPORTS

a. Fire Department

Start time: 06:06:16 PM (00:03:26)

Hesse presented a staff report on the activities and operations of the Rockaway Beach Fire Rescue department for the month of February 2025 and answered clarifying questions. McGinnis, McNeilly, Martine and Cheek provided comments.

b. Sheriff's Office

Start time: 06:15:12 PM (00:12:22)

Deputy Kevin Grogan summarized the Sheriff's Office report for February 2025. McGinnis inquired about staffing and Grogan indicated that they were close to having four deputies assigned to Rockaway Beach patrol.

c. Public Works

Start time: 06:17:38 PM (00:14:48)

Emerson presented his report on operations within the Public Works department for February 2025. Council members expressed excitement to see the Wayside beach access opened. Emerson answered clarifying questions regarding a new service and a culvert.

d. City Manager

Start time: 06:25:28 PM (00:22:38)

Shepard shared a presentation including updates on the following:

- Overview of business items on the agenda
- Large Community Grant, Façade Improvement Grant, and Marketing Grant application periods now open
- Small Community Grants scheduled to be awarded April 9th
- Public meeting dates in March and April

7. PUBLIC HEARING – None Scheduled

8. PUBLIC INPUT ON NON-AGENDA ITEMS

Start time: 06:31:32 PM (00:28:42)

Lyndsey Matteson expressed concerns regarding the December 11, 2024 City Council decision regarding the Nedonna Wave development appeal and possible aquifer pollution. Matteson advocated for updating the Comprehensive Plan and implementing strategies to protect the aquifer in Nedonna Beach.

9. OLD BUSINESS – None Scheduled

10. NEW BUSINESS

a. Consideration of Resolution 2025-12 Approving the Award of a Contract for City Engineering Services

Start time: 06:36:32 PM (00:33:42)

McNeilly stated staff conducted a formal request for proposals for services as City Engineer of Record, and HBH Consulting Engineers, Inc. was selected. McNeilly explained this resolution approves the award and authorizes the City Manager to execute the contract.

McNeilly invited public comment. No audience members wished to comment.

Martine made a **motion**, seconded by Franken, to approved Resolution 2025-12.

McNeilly commented that he appreciated the work of HBH Consulting Engineers.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

b. Consideration of Resolution 2025-13 Approving Salmonberry Trail Preferred Alignment in Rockaway Beach

Start time: 06:38:26 PM (00:35:36)

McNeilly explained that this resolution approves the trail alignment recommendations resulting from the public engagement campaign and technical analysis by Alta Planning + Design.

McNeilly invited public comment. No audience members wished to comment.

McGinnis made a **motion**, seconded by Cheek, to amend Resolution No. 2025-13 to insert the words:

"Section 3: The City Council generally approves of the preferred alignment detailed in Exhibit A; however, the City Council hereby directs staff to explore an alternative to the split path design around the caboose in that section adjacent to South First Street."

McGinnis commented that it was a safety issue to split the path in the area near the train and street crossing. She noted that the Council needed to generally approve the alignment to move the project forward, but that didn't preclude the staff from continuing to find a better solution.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

Franken made a **motion**, seconded by Martine, to approve amended Resolution 2025-13.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

c. Consideration of Resolution 2025-14 Approving Use Application for the Lions Club Weenie Wagon Adjacent to the Wayside

Start time: 06:41:51 PM (00:39:01)

McNeilly stated that staff reviewed the Lion's Club application for their Weenie Wagon and recommended placement in a location adjacent to the Wayside.

McNeilly invited public comment. No audience members wished to comment.

Martine made a **motion**, seconded by Franken, to approve Resolution 2025-14.

McGinnis commented that she was glad the Wayside would remain open to accommodate parking. Cheek was pleased that the Lions Club was satisfied with the revised location. McNeilly commented on denial of a previous request from the Chamber to use the Wayside on July 4th, and explained the difference was this request would leave all parking spaces available for visitors and would not violate Resolution 16-646.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

11. ITEMS REMOVED FROM CONSENT AGENDA – None removed

12. COUNCIL CONCERNS

Start time: 06:44:58 PM (00:42:08)

Cheek commended the Fire Department for their efficiency and their contribution to the community.

Franken expressed appreciation for city departments and staff. Franken reminded the public about the Source Water Protection Plan Town Hall scheduled for March 18th.

Konruff shared excitement for the opportunity to have two additional Deputies.

Martine commented that a citizen informed him about a trip hazard at Wayside, and Martine appreciated Emerson's prompt response.

McGinnis commented on a recent Oregon Government Ethics Commission training attended by elected and appointed officials. McGinnis acknowledged community members, including Nancy Lanyon, for their support in lobbying for recreational immunity fix, and Rockaway Beach Business Association president Patti Swain, for participating a meeting regarding the state of the economy on the coast. McGinnis noted that the City's activities were often referenced at the meeting.

13. MAYOR'S REPORT

Start time: 06:50:10 PM (00:47:20)

McNeilly reported on tourism seasonality, tourist economy enhancement, annual events, a recent business award and grand opening, and new business ideas. McNeilly announced that the next Coffee with Mayor & Manager meeting would be held on March 20th at 9:00 a.m. and encouraged all to attend. McNeilly invited the public to email him regarding any questions or concerns about the City.

14. ADJOURNMENT

Start time: [06:58:20 PM \(00:55:29\)](#)

Konruff made a **motion**, seconded by Martine, to adjourn the meeting at 6:57 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

MINUTES APPROVED THE
9TH DAY OF APRIL 2025


Charles McNeilly, Mayor

ATTEST



Melissa Thompson, City Recorder