

City of Rockaway Beach

City Council Workshop Minutes



Date: Wednesday, April 9, 2025
Location: Rockaway Beach City Hall, 276 HWY 101 – 2nd Floor Conference Room

1. CALL TO ORDER

Mayor McNeilly called the meeting to order at 4:30 p.m.

2. ROLL CALL

Council Members Present: Mayor Charles McNeilly; Councilors Penny Cheek (Zoom), Mary McGinnis, Tom Martine, Alesia Franken, and Kiley Konruff

Staff Present: Luke Shepard, City Manager; and Melissa Thompson, City Recorder

3. COUNCIL BRIEFING/DISCUSSION

a. Review Small Community Grant Recommendations

Start time: 4:31 p.m.

Shepard referred the Council to the staff report in their agenda packets providing background information and invited Council discussion. McGinnis stated that she intended to make a motion to remove the North Coast Communities for Watershed Protection from the proposed resolution to award Small Community Grants and explained her reasoning. Discussion ensued. Shepard added that Large Community Grants had been received and exceeded the funding available. Shepard confirmed for Cheek that staff could provide information on the total amount of grant awards received by the library in the past 5 years.

b. Review Sustainable Northwest Memo Regarding Next Steps Towards Acquisition and Management of Jetty Creek Watershed - Clean Water State Revolving Fund (CWSRF)

Start time: 5:01 p.m.

Shepard referred the Council to the memo in their agenda packet from Daniel Wear of Sustainable Northwest. Shepard explained the uncertainty of grant funds that the City was seeking, and recommended that the City pursue a low-interest loan with partial forgiveness from the Clean Water State Revolving Fund (CWSRF). There was discussion that it was in the best interest of the City to pursue it.

c. Review of Draft Revisions to City Council Rules & Procedures

Start time: 5:09 p.m.

McNeilly commented that he was happy with the draft. McGinnis noted that references to the Planning Commission aligned with state law. Martine commented on how active the Planning Commission has been in City business.

d. Other Regular Session Agenda Items Review

Start time: 5:12 p.m.

Council questions and discussion included:

- Possible sewer utility improvements associated with new developments
- Question about developer associated with Lake Lytle project
- Suggestion to consider ordinance amendments to make penalties for code violations consistent
- Suggestion to consider amendments to bicycle ordinance to include electric bicycles

4. ADJOURNMENT

Start time: 5:18

Martine made a **motion**, seconded by Konruff, to adjourn the meeting at 5:18 p.m.

The **motion carried** by the following vote:

Aye: 5 (Cheek, McGinnis, Martine, Franken, Konruff)

Nay: 0

MINUTES APPROVED THE
14TH DAY OF MAY 2025


Charles McNeilly, Mayor

ATTEST


Melissa Thompson, City Recorder