

City of Rockaway Beach

Source Water Protection Plan Development Advisory Committee (SPPDAC) Meeting Minutes



Date: Tuesday, April 22, 2025
Time: 9:30 A.M.

1. CALL TO ORDER – Sandra Johnson, Chair

Johnson called the meeting to order at 9:30 a.m.

2. ROLL CALL

Committee Members Present: Sandra Johnson, Lydia Hess, Ron Cleman

Council Members Present: Mayor Charles McNeilly; Mary McGinnis (Guest)

Staff Present: Luke Shepard, City Manager; Melissa Thompson, City Recorder; Elizabeth Avila, Administrative Assistant

Consultants Present: Suzanne de Szoeki, GSI Water Solutions, Inc.

3. APPROVAL OF MINUTES

Start time: 9:31 a.m.

a. January 21, 2025 Meeting Minutes

Cleman made a **motion**, seconded by Hess, to approve the January 21, 2025 meeting minutes as presented.

The **motion carried** by the following vote:

Aye: 3 (Cleman, Hess, Johnson)

Nay: 0

4. PUBLIC COMMENT

Start time: 9:34 a.m.

Nancy Lanyon read a statement providing comments on the Draft Source Water Protection Plan. (A copy of the statement was provided to the Committee and is included in the record for the meeting.)

5. NEW BUSINESS

Start time: 9:38 a.m.

a. Review of Draft of Source Water Protection Plan - Suzanne de Szoeki, GSI Water Solutions

De Szoeki provided a recap of the SPP process. The plan will go back to the City before it is submitted to the Oregon Health Authority (OHA) and Department of Environmental Quality (DEQ). De Szoeki noted updates that were made to the plan:

- Correction was made to Section 1.3.3 to reflect the accurate date of the second public meeting.
- Based on public comment, *toilet leak detection tablets* were added to the list of water conservation kit components in Section 4.2.7.
- Language in Section 4.3.4 regarding coordination with landowners was clarified.

The Committee discussed the draft Plan and De Szoeki answered clarifying questions. The Committee then reviewed and addressed the public comments submitted by Lanyon.

Suggested edits and discussion included:

- Discussion regarding erosion potential indicators and request to clarify areas have the most erosion potential. De Szoeki will follow up with DEQ for more clarification on the datasets.
- Suggestion to add burrow pits to Exhibit 1-2
- Suggestion to add treated water storage tanks to the map. Storage tanks can be added to the map with data from the city.
- Correction to water rights map (Exhibit 1-4) to mark Jetty Creek in light blue.
- Consensus to change on page 17 “...in the next 18 years” to “There will be little to no fire uses associated with forest harvest in approximately the years prior to 2043.”
- Comment that if the City acquires the property, then it will be the landowner.
- Comment that the implementation plan does address efficiency efforts and partnerships pooling resources. The City is to identify partnerships.
- Phase 2 activities include evaluation of road infrastructure and development of a transportation plan that maintains access roads. When title searches are completed, parties with road access and utility easements will be identified.
- The Plan provides that the Source Water Protection Team will meet annually to assess the progress of implementation in the year following approval. The City will focus on identifying any new potential sources of contamination, outlining a plan for implementing management actions.

b. Consideration to Approve the Amended Source Water Protection Plan and Recommend its Adoption to the City Council

Start time: 10:16 a.m.

Cleman made a **motion**, seconded by Hess, to approve the amended Source Water Protection Plan and recommend its adoption to the City Council.

McNeilly commented on the good work of the committee.

Cleman commented that there is a lot of interest from our citizens in how the city is run and the challenges of the municipality. Cleman was pleased that people truly care.

The **motion carried** by the following vote:

Aye: 3 (Cleman, Hess, Johnson)

Nay: 0

c. Consideration to Select Two Members to Review & Approve the Final Meeting Minutes

Start time: 10:48 a.m.

Cleman made a **motion**, seconded by Hess, that Sandra Johnson and Lydia Hess review and approve the final meeting minutes.

The **motion carried** by the following vote:

Aye: 3 (Clemen, Hess, Johnson)

Nay: 0

6. COMMITTEE COMMENTS

Start time: 11:02 a.m.

Hess thanked the City Council and SPPDAC Committee, as well as the City Manager for caring about the community's water source and making this issue a priority. Hess expressed gratitude to have had the opportunity to be involved in the analysis of the watershed, and hoped the Committee's efforts served Rockaway Beach well.

Johnson thanked all who participated in drafting the plan, and thanked Nancy Lanyon and Mary McGinnis for their attendance and interest.

McNeilly recognized the work and contributions of former City Councilor, Alesia Franken, who had served as Council Liaison to the Committee.

7. ADJOURNMENT

Hess made a **motion**, seconded by Johnson, to adjourn at 10:23 a.m.

The **motion carried** by the following vote:

Aye: 3 (Cleman, Hess, Johnson)

Nay: 0

MINUTES APPROVED THE
13TH DAY OF MAY 2025



Sandra Johnson, Chair

ATTEST



Melissa Thompson, City Recorder